



Board of Supervisors

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Neighborhood Stormwater Infrastructure Grant *Application*

Project Title: _____
Name of Organization: _____
Address: _____
Contact Person: _____
Email: _____

Neighborhood (check one): Non-HOA HOA

a. If Non-HOA: Are all property owners listed and have all signed the application? Yes No

b. If HOA: Does this neighborhood maintain the road system? Yes No

Applying for (check one):

Inventory, Inspection and/or Engineering Study

System Maintenance, Repair or System Improvement

BMP Maintenance, Repair or Improvement

Project Location Street Address(s): _____

Project Description:

a. Briefly describe the problem and the proposed project:



- b. Attach the subdivision plat, signed maintenance agreement, written authorization from property owner(s), BMP inspection report (if applicable), copies of 3 competitive bids, and required permits.
- c. Is an easement present on the plat for the facilities in question? Yes No
To whom is the easement dedicated? _____
- d. Attach photographs of the problem.
- e. Are you current on all real estate, personal property, and utility taxes and fees? Yes No

List any consultants (engineers, surveyors) providing services for this project:

Name: _____	Phone: _____
Address: _____	Email: _____
Name: _____	Phone: _____
Address: _____	Email: _____
Name: _____	Phone: _____
Address: _____	Email: _____

Describe prior actions taken, if any, to address the problem or improve the facility:

Estimated Project Cost (including any design, permitting, engineering costs): \$ _____

Funding Requested in this Application: \$ _____

Estimated Start Date: _____

Estimated Completion Date: _____



I/We, the undersigned, certify that the information provided in this form is true and accurate to the best of my/our knowledge and that I/we have signed with full authority of the HOA/ neighborhood.

Print: _____

Sign: _____

Print: _____

Sign: _____

For Non-HOA Applicants Only: I/We understand that work will not begin on any funded repair until the County is in receipt of our, the property owners, written authorization and necessary access permissions have been provided by the affected property owners to the County and/or its designee.

Print: _____

Sign: _____

Print: _____

Sign: _____

Print: _____

Sign: _____

Print: _____

Sign: _____

Application Checklist

Are you an authorized agent (authorized to sign contracts) of an HOA? Yes No

If you are representing an HOA, is the HOA active (holds meetings, elects officers, collects dues, etc.?) Yes No

Are you an owner of private property on which the repair work is proposed? Yes No

Are you current on all real estate, personal property, and utility taxes and fees? Yes No

If this application is for a drainage system repair/improvement, is the system designed to collect and convey stormwater from multiple properties? Yes No

If this application is for a drainage system repair/improvement, is the system within an easement or right of way owned by the Virginia Department of Transportation (VDOT)? Yes No

If this application is for a drainage system repair/improvement, is the system within a parcel zoned for commercial use? Yes No

Have the proposed repairs/improvements been evaluated by a third-party professional? Yes No

If yes, attach any report or summary to this application.



Is there a recorded easement or common area owned by the HOA at the location of the proposed work? Yes No

Does this project implement a HOA reserve study? Yes No

What is the current balance of your community's reserve fund? \$ _____

What percentage is available for this effort? _____ %

Has any portion of the proposed repair work been initiated or contractually obligated? Yes No

Is the proposed work area within a wetland, Resource Protection Area (RPA), conservation easement, or other restricted area? Yes No

Is a map or schematic of the problem or proposed improvement attached? Yes No

Does the description of the project address how the proposed project will mitigate current flooding, erosion or other water quality concerns? Yes No

Have you secured a minimum of three competitive bids? Yes No

Is the following information attached to this application?

- 1. Subdivision Plat
- 2. Signed Maintenance Agreement
- 3. Written and signed Authorization Letter Yes No
- 4. BMP Inspection Report (if applicable)
- 5. Required Permits
- 6. Copies of 3 Competitive Bids
- 7. Photographs of the Issue