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December 15, 2020

**BY FEDEX**

Mr. Jeff Harvey, Director  
Stafford County Planning & Zoning  
1300 Courthouse Rd.  
Stafford, VA 22554

Re: Rezoning and Conditional Use Permit (“CUP”) Applications for DHL Supply Chain  
(USA)  
Project: Project Mover

Dear Jeff:

I hope this finds you well. Please find enclosed a complete rezoning and CUP applications for the above-referenced matter to include the following:

- Rezoning Application form with check to Stafford County for the application fee in the amount of \$18,191.15 and check to VDOT for the application fee in the amount of \$1,000.00;
- CUP Application form with check to Stafford County for the application fee in the amount of \$16,341.81;
- Proffer Amendment Application form with check to Stafford County for the application fee in the amount of \$13,007.00;
- Proof of real estate taxes paid;
- Generalized Development Plan (12 copies);
- Impact Statement;
- Draft Proffer Statement;
- Draft Proffer Amendment Statement (clear and redline versions);
- Boundary Plat with Rezoning, CUP, and Proffer Amendment area legal descriptions (3 copies);  
and
- CD containing pdfs of all documents.

We will send the Owners’ Notarized Consent forms under separate cover.

Please feel free to contact me with any questions and/or comments.

Respectfully,

A handwritten signature in black ink, appearing to read 'Charles W. Payne, Jr.', with a large, stylized initial 'C'.

Charles W. Payne, Jr.

CWP:dlg  
Encls.

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