

**PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Thursday, July 21, 2022

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, July 21, 2022, at the George L. Gordon, Jr., Government Center. The meeting was called to order at 7:04 PM by Jay Rucker.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite			A	Brion Southall	
David Carpenter	P			Judy Sokolowski	
Eric Futrell	P				
Christopher (CW) Reed	P				
Jay Rucker	P				
<i>Martin Martinez, PC</i>	<i>P</i>				
<i>Alyssa Halstead, SB</i>		<i>A</i>			

Voting members in **bold**

APPROVAL OF MINUTES

- The minutes from the June meeting were unanimously approved, as amended, with the correction of C. W. Reed’s last name under “Trail Improvements”.

PUBLIC COMMENTS

- None.

NEW BUSINESS

- Facility Scheduling
Discussion ensued between Commission and Brion Southall in reference to the County’s Facility Use Policy, which was provided to members. The Commission asked what they could do to help share this information with the public. They asked if the Department’s website could be updated to be able to find facilities based on amenities; export reservation calendar from CivicRec to the website; auto-export and refresh calendar on website; obtain a copy of the signed Joint Use Agreement with the School Board.

After discussion, the Commission asked “Facility Scheduling” be removed from the agenda, as it has been completed.

UNFINISHED BUSINESS

- None.

LIAISON REPORTS

- Planning Commission Liaison (Martin Martinez)

- No meeting yet in July; next meeting scheduled for Wednesday, 7/27/22
- PRCF is doing a great job, thanks!

- School Board Liaison (Alyssa Halstead)
 - None; member absent

COMMISSION MEMBER COMMENTS

- *C. W. Reed:* Stafford Diamonds is planning to come to the next Board of Supervisors' meeting; lots of good things going on; trail improvements made at Duff Green and Curtis Parks; great job and thanks, PRCF
- *Eric Futrell:* Thanks for PRCF's hard work; hello to Mike Morris

STAFF REPORTS

- No questions

DIRECTOR'S REPORT (Brion Southall)

- Hosted 3000+ people at the Heritage Festival this year; great event; fireworks display lasted 18 minutes; however, the equipment failed prior to the grand finale, which had to be postponed until much later; we are working with the vendor to provide some other accommodation
- We began collecting \$25 parking fee/car for Historic Port of Falmouth on 7/22/22 (for non-Stafford and non-City of Fredericksburg residents only)
- Met with Sheriff regarding towing inside/outside park property; great support
- Looking at charging parking fee at Aquia Landing; tentatively scheduled to go before the Board in August
- Fall field allocations; everyone accommodated, including Colonial Forge High School's requests
- Staff is working on improving trails and benches
- Weak boards on the overlook at Duff Green Park were replaced

ADJOURNMENT

- The meeting adjourned at 7:46 PM.

:jls

Approved 10/20/22