



### **Signatures**



Signatures can be obtained both on the mobile and web applications assuming each has touch screen capability or an attached mouse.

### **Billing Authorization**



The billing authorization section is used for patients who have been transported. It is broken up into 3 sections. If the patient cannot sign in Section 1, then the user should go to Section II and look for an Authorized Representative. If none is available, then Section III should be completed and witnessed.

Each signature section allows for direct signatures to be captures.

Section I – Patient Authorization Signature

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		PATIENT	VITALS	FLOWCHART	<u>Å</u> ASSESS	SMENTS	NARRATIVE	Forms	BILLING		GNATURES	
			Billing Authorizat	ion (Choose One)		Sect	ion I - Patient Authorizatio	n Signature			ОК	^
			Section I - Patient Signature	Authorization	Section II - Authoriz Signature	2	Billing Authorization	sagree PT Ur	nable To Sign			
			Standard Signatu	ires			HIPAA Acknowledgement					
			Facility Signatures		Provider Signature	( 	I Agree I Dis	agree PT Ur	nable To Sign			ł
			Custom Docume	nts								
			Controlled Substa	nces	ABN		×É	🖉 Click here	to sign			
												~

Click in the box to open up a larger signature box where the signature can be captured.



## Have the patient Sign and Select "OK."

Signature



## You can reset the signature by selecting Reset. You will be prompted to confirm.



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Reset Signature?								
You'll have to collect this	s signature again							
Cancel Reset signature								

Select "Reset Signature" to clear it out or Cancel to continue and leave the signature as is.



If a signature has been captured in a section, it will be noted with a green triangle in the upper right corner.



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		PATIENT	VITALS	FLOWCHART	ASSESSMENT	s NARRATIVE	FORMS	BILLING			
			Billing Authorization	(Choose One)		Section II - Authorized Repres	sentative Signature			ОК	Ŷ
			Section I - Patient Auth Signature	orization See Sig	ction II - Authoriz gnature	Complete this sectio	n only if the patient is phys	sically or mentally unable t	o sign.		
			Standard Signatures	Pro	ovider Signatures	I am signing on behalf of t payment to Medicare, Mee the patient by the transpo future, where permitted). authorized signers listed b	he patient to authoriz dicaid, or any other pa rting ambulance serv By signing below, I ac pelow.	ze the submission of a ayer for any services ice now or in the past knowledge that I am	a claim for provided t t, (or in the one of the	r to e	
			Custom Documents			My signature is not an acc rendered.	eptance of financial n	esponsibility for the s	ervices		
			Controlled Substances	AB	IN	Authorized Representative			Selec	t <b> </b> ≣	
						Reason Unable to Sign					
						Printed Name					l
						Signature					
							∠ Click here	to sign			

Section II - Authorized Representative Signature

This section allows the user to choose who the authorized representative is, the reason the patient is unable to sign and to obtain the representatives signature. If the mandatory validation for Authorized signature is turned on, then the authorized representative must sign, the printed name must be included as well as the reason unable to sign in order to meet the validation requirement.

Signatures can be captured as shown in Section I.



Image: Note: Note				
Billing Authorization (Choose One)       Section III - EMS Personnel and Facility Signatures         Section I Patient Authorization Signature       Section II - Authoriz Signature         Standard Signatures       Complete this section if the patient was mentally or physically in Authorized Representative (Section II) was available or villing to give at the time of the service.         Facility Signatures       Provider Signature:         EMS Personnel Signature       My signature below indicates that, at the time of service, the physically or mentally incapable of signing, and that none representatives listed in Section II of this form were availia the beatients behalf. Lam signing on behalf of the patient.		SIGNA	TURES	
Section I - Patient Authorization       Section II - Authoriz         Signature       Complete this section if the patient was mentally or physically in Authorized Representative (Section II) was available or willing to a at the time of the service.         Standard Signatures       Provider Signature:         EMS Personnel Signature       My signature below indicates that, at the time of service, this physically in capable of signing, and that none representatives listed in Section II of this form were availated the patient weakelit. Lam spin on behalf of the patient was mentally or physically or mentally incapable of signing on the half of the patient.		ОК		í
Facility Signatures       Provider Signatures       EMS Personnel Signature         My signature below indicates that, at the time of service, physically or mentally incapable of signing, and that none representatives listed in Section II of this form were availat the patient's behalf. I am signing on behalf of the patient's behalf. I am signing on behalf of the patient's behalf.	ncapable of signing, an sign on behalf of the p	nd no patient		
My signature below indicates that, at the time of service, physically or mentally incapable of signing, and that none representatives listed in Section II of this form were availa the patient's behalf. I am signing on behalf of the patient				
Controlled Substances ABN ABN Submission of a claim to Medicare, Medicaid, or any other provided to the patient by the transporting ambulance se My signature is not an acceptance of financial responsibil rendered. Resson Unable to Sign Printed Name Signature Click here to sign Click here to sign	the patient was e of the authorize lable or willing to a to authorize the er payer for any s ervice. Ility for the servic	ed sign on eervices ses		
Facility Representative Signature           The patient named on this form was received by this facilit time indicated above and this facility furnished care, servi patient. I am signing on behalf of the patient to authorize claim to Medicare. Medicaid, or any other payer for any se patient by the transporting ambulance service.	lity on the date a rices or assistancr e the submission ervices provided	and at t ie to the of a i to the		
My signature is not an acceptance of financial responsibili rendered.	lity for the service	es		
Title of Representative				
Printed Name				
Signature				
Click here to sign	1			

# Section III – EMS Personnel and Facility Signatures



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 0: 866 766 9471

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 F: 512 687 5190

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If Authorized Signature is set as a Mandatory Validation and Section I and II are not applicable then all parts of Section III must be completed in order to meet the validation requirement.

Signatures can be captured as shown in Section I.



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## **Standard Signatures**

 Standard Signatures
 Provider Signatures
 Refusal

Standard Signatures are signatures routinely obtained.

#### **Facility Signatures**

This provides a location to get signatures from hospitals or other destinations where you have transported your patient. Capturing signatures in this section is completed using the same process as shown in Section 1.

#### **Provider Signatures**

This section is for personnel on the crew to sign the EHR if required to do so. If this is set as mandatory, then the printed name and signature must be complete in order to meet the validation rule.

#### Refusal

Refusal forms can be uploaded as part of the application by an administrator using the Admin console. Up to 3 languages can be uploaded. Patients can sign directly on the form. Use the arrows on the right or the scroll bar to view the form.

so	DATIENT	ENT Y	Got some feedback	? Take our survey.				
		English	French	Spanish	Ð			OK
PATIE	SAMPLE NT ASSESSMENT	PAGE, EMS "INFORM	WOLFBERG & V IED DECISION-M	VIRTH, LLC MAKING" FO	DRM – Versio	n 1.4	BILUS 6	$\bigcirc$
Patient 1	Name:			Date:			- 8	
(A) LE	EGAL CAPACITY							
NOTE: all, signa	If answer to at least on ature of legally authoriz	e of the questions in ed decisionmaker rec	this section is "YES," juired. Check your sta	the patient may s te law for other ea	ign this form in 1 cceptions.	most states. If "NO"	to	
Patient o	ver 18? Yes No	If minor, is patien	t married? Yes No_	If minor, is pa	atient pregnant? \	í es No	_	
Commen	ts/Quotes/Observations:							
(B) <u>M</u>	ENTAL CAPACITY	2						

To clear the form and start over, select "Reset" at the bottom of the page.



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Signature of: Patient D Parent D Legal G	uardian 🗌 🛛 Date	
Witness Signature		
IF PATIENT REFUSES TO SIGN: I attest that	the patient has refused care and/or transp	ortation by the
IF PATIENT REFUSES TO SIGN: I attest that emergency medical services providers. The pat to sign this form when asked by the EMS provid	the patient has refused care and/or transp ient was informed of the risks of this refusa lers.	ortation by the al and refused
IF PATIENT REFUSES TO SIGN: I attest that emergency medical services providers. The pat to sign this form when asked by the EMS provid	t the patient has refused care and/or transp ient was informed of the risks of this refus ders.	ortation by the al and refused
IF PATIENT REFUSES TO SIGN: I attest that emergency medical services providers. The pat to sign this form when asked by the EMS provid Witness Signature	t the patient has refused care and/or transp ient was informed of the risks of this refuse ders. Print Name	ortation by the al and refused
IF PATIENT REFUSES TO SIGN: I attest that emergency medical services providers. The pat to sign this form when asked by the EMS provid Witness Signature © Copyright 2003, Page, Wolfberg & Wirth, LLC. All Rights Reserved. J	t the patient has refused care and/or transp ient was informed of the risks of this refuse ders. Print Name Jee by individual EMS agencies permitted. Redistribution or public	ation of this form in any

### When complete, select "OK."

## **Custom Documents**

**Custom Documents** 



### **Controlled Substances**

Controlled Substances form allows a user to document the waste of a medication (generally a narcotic) that only partially has been administered to a patient.



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		PATIENT	VITALS	FLOWCHART	ASSESSMENTS	NARRATIVE	FORMS	BILLING	SIGNATURES		
			Billing Authorizatio	n (Choose One)		Controlled Substa	ances		ок		
			Section I - Patient Au Signature	thorization	Section II - Authorized Representative Signature	Witness to Waste Signature					
						Medication	feler	Amount			
			Standard Signature	:5		Select E					
			Facility Signatures		Provider Signatures	Withess Name					
						Signature					
			Custom Document	s							
			Controlled Substanc	es	ABN		0				
							<u>,</u> ∠ Clic	k here to sign			

Enter the Medication, Amount, Witness Name and Signature. Up to 3 Witness to Waste Signatures can be obtained. Scroll down to add others.

#### **Custom Forms**

Other Custom Forms can be added by your administrator. These forms will behave like the Refusal form described above. Write directly on the forms and select "OK" to have these forms be part of your EHR.

