



# How to Use the Budget Document

Stafford County's budget is a financial guide for citizens and staff. The purpose of this document is to communicate the initiatives authorized by the Board of Supervisors and enacted by the County Administrator. This document accounts for the County's anticipated income from various revenue sources and how these resources are to be used during the fiscal year. The reader will also find background information such as how the organization is structured and other pertinent statistical data about Stafford County. The budget document is organized into these sections:

## **Introduction**

This section includes the Board of Supervisors members, the GFOA distinguished budget presentation award, the County administrative staff, and the Stafford County Organizational Chart.

## **Executive Summary**

This section includes a copy of the County Administrator's presentation of the proposed budget and a one page budget summary.

## **Policy & Goals**

This section presents County policies, goals and plans adopted by the Board of Supervisors.

## **General Fund Revenues**

This section provides analysis of the General Fund revenues in schedules that summarize projections, give historical data, and includes graphs, descriptions of the revenues and variables used in the revenue projections.

## **General Fund Expenditures**

The general fund expenditure section contains schedules and graphs that present the expenditure budgets for each department, some with revenues designated to departments, historical analysis of the total expenditures, presentation of departments supported greatly by state funds, and graphs to give a visually picture. A four-year comparison of expenditures (prior year actuals and adopted budgets) is also included in this section. Each department's budget is presented separately and includes information on service responsibilities, staffing, and expenditures in the following categories:

- Personnel - Cost related to compensating employees, including salaries, wages, and fringe benefit costs.
- Operating - Also known as operating and maintenance costs, these are expenses of day-to-day operations such as office supplies, maintenance of equipment, and contractual services.
- Capital – Acquisition of physical assets which have a minimum cost of \$5,000 or more and an economic lifespan of more than one year.

## **School Fund**

This section provides a summary of all the major school funds. The total school budget can be reviewed on the Stafford County Public Schools website at [www.StaffordSchools.net](http://www.StaffordSchools.net).

## **Transportation Funds**

Analysis of the motor fuels tax, recordation tax, and the transportation project expenditures and Road Impact Fee Funds are explained and presented in this section.

**Utilities Fund**

This is the County's water and wastewater fund. In this section you can find analysis of the revenues and expenditures in this fund, statistical data on the system and information on the facilities.

**Other Funds**

This section provides analysis, descriptions, revenue and expenditure summary information for the following funds: Asset Forfeiture Fund, Capital Improvements Fund, Fleet Service Fund, Hidden Lake Dam Fund, Lake Carroll, Lake Arrowhead, Lynhaven Lane Service District and Tourism Fund.

**Five Year Plan**

The five year model is a long-range planning tool for the various County funds and agencies.

**Personnel**

This section combines all the funds' staffing levels, lists new personnel added in the current fiscal year, and gives a breakdown of internal committees and their functions.

**Capital Improvement Program**

This section presents the Capital Improvements Program (CIP). The CIP is an annual updated plan of project expenditures for public facilities and infrastructure with estimated project and maintenance costs over the planning period. The capital improvement program is a blueprint for planning a community's capital spending and is one of the most important responsibilities of a local government. The CIP deals with the physical improvement or replacement of County-owned infrastructure and facilities.

**Acronyms & Glossary**

Provides a description of terms frequently used in budgeting.



# Table of Contents

Adopted Budget FY2024

## Introductory Section

### Introduction

- [Board of Supervisors](#)
- [GFOA Distinguished Budget Presentation Award](#)
- [County Administrative Staff](#)
- [Stafford County Government Organizational Chart](#)
- [How to Use the Budget Document](#)

### Executive Summary

- [Budget Message](#)
  - [Stafford County Profile](#)
  - [Fund Structure Matrix](#)
  - [Fund Structure](#)
- All Funds
  - [All Funds Schedule: Revenue](#)
  - [All Funds Schedule: Expenditures](#)
  - [Summary of All Funds: Major Expense](#)
  - [All Fund Types](#)
  - [All Funds Schedule Internal Transfers](#)
- [Stafford History](#)
- [Accomplishments](#)
- [Election Map](#)
- [Stafford County](#)
- [FY2024 Adopted Resolutions](#)

## General Fund

### General Fund Revenue

- [Revenue Projection](#)
- [Fund Balance Analysis](#)
- [Ten-Year Revenue Analysis](#)
- [General Fund Revenue Analysis](#)
- [Assessed Value of Real Property](#)

### General Fund Expenditures

- [General Fund Expenditures Narrative](#)
- [General Fund Expenditures](#)
- [General Fund Proposed to Adopted Budget Changes](#)
- [Ten-Year Expenditure Analysis](#)
- [General Fund Expenditures by Functional Area](#)
- [Partner Agencies' Funding](#)
- [CARES Act](#)
- [ARPA Fund](#)
- [General Government](#)
  - [Board of Supervisors](#)
  - [Budget and Management](#)
  - [Commissioner of the Revenue](#)
  - [County Administration](#)
  - [County Attorney](#)
  - [Electoral Board and Registrar](#)
  - [Finance](#)
  - [Procurement](#)
  - [Geographic Information Systems](#)
  - [Human Resources](#)
  - [Information Technology](#)
  - [Office of Community Engagement](#)
  - [Treasurer](#)

## Other Funds

### School Fund

- [School Fund Narrative](#)
- [School Board Members](#)
- [Vision and Mission Statement](#)
- [School Budget Highlights](#)
- [School Transfer and Debt Service](#)
- [School Operating vs. Enrollment](#)
- [School Operating Fund](#)
- [School Nutrition Services Fund](#)
- [School Construction Fund](#)
- [Schools Grants Fund](#)
- [Schools Workers Compensation Fund](#)
- [Schools Health Benefits Fund](#)
- [Public School Facts](#)
- [Stafford County School Facilities Map](#)

### Transportation Fund

- [Revenues/Expenditures](#)
- [Transportation Partner Agencies](#)
- [PRTC Net Fuel Tax Collection](#)
- [Road Impact Fee Funds](#)
- [Transportation Impact Fee – County-Wide Fund](#)
- [Garrisonville Road Service District](#)
- [Warrenton Road Service District](#)

## Policy and Goals

- [Stafford County Strategic Plan and Priorities](#)
- [County Planning Processes](#)
- [Comprehensive Plan](#)
- [Principles of High Performance Financial Management](#)
- [Budget Calendar](#)
- [Utilities Fund Fiscal Policy](#)
- [Budget Guidelines, Basis of Accounting and Budgeting](#)
- [Capital Improvement Program Development Policy](#)
- [New School Planning Policy for the Development of the Capital Improvement Program](#)

[Board of Supervisors](#)  
[Budget and Management](#)  
[Commissioner of the Revenue](#)  
[County Administration](#)  
[County Attorney](#)  
[Electoral Board and Registrar](#)  
[Finance](#)  
[Procurement](#)  
[Geographic Information Systems](#)  
[Human Resources](#)  
[Information Technology](#)  
[Office of Community Engagement](#)  
[Treasurer](#)

- [Public Safety](#)
  - [15th District Court Unit](#)
  - [Code Compliance](#)
  - [Fire & Rescue Services](#)
  - [Volunteer Fire & Rescue Services](#)
  - [Rappahannock Juvenile Center and Rappahannock Regional Jail Authority](#)
  - [Sheriff](#)

- [Judicial Administration](#)
  - [Circuit Court](#)
  - [Clerk of the Circuit Court](#)
  - [Commonwealth's Attorney](#)
  - [Court Deputies](#)
  - [General District Court](#)
  - [Juvenile and Domestic Relations Court](#)
    - [Magistrate](#)
- [Community Development](#)
  - [Cooperative Extension](#)
  - [Economic Development](#)
  - [Partner Agencies – Community Development](#)
  - [Planning and Zoning](#)
- [Health and Social Services](#)
  - [Human Services](#)
  - [Partner Agencies – Health and Social Services](#)
  - [Social Services](#)
- [Parks, Recreation and Cultural](#)
  - [Central Rappahannock Regional Library](#)
  - [Parks and Recreation](#)
- [Public Works](#)
  - [Community Facilities](#)
  - [Engineering](#)
- [Education](#)
  - [Partner Agencies - Education](#)
  - [School Operations](#)
- [Non-Departmental](#)
  - [Non-Departmental](#)
  - [Purchase Development Rights](#)
  - [County Debt Service](#)
  - [Transfers Between Funds](#)

## Capital Improvement Program and Debt Management

- [FY2024 - 2033 Capital Improvement Program](#)

## Glossary

- [Acronyms](#)
- [Glossary](#)

[Revenues/Expenditures](#)  
[Transportation Partner Agencies](#)  
[PRTC Net Fuel Tax Collection](#)  
[Road Impact Fee Funds](#)  
[Transportation Impact Fee – County-Wide Fund](#)  
[Garrisonville Road Service District](#)  
[Warrenton Road Service District](#)

## Utilities Fund

- [Revenues/Expenditures](#)

## Other Funds

- [Armed Services Memorial](#)
- [Asset Forfeiture Fund](#)
- [Capital Projects Fund](#)
- [Fleet Service Fund](#)
- [Lake Carroll Service District](#)
- [Hidden Lake Special Revenue Fund](#)
- [Lake Arrowhead Service District](#)
- [Lynhaven Lane Service District](#)
- [Tourism Fund](#)
- [E-Summons Fund](#)
- [Historic Port Falmouth Parking Fees](#)
- [Fire and Emergency Services Levy](#)

## Five Year Financial Plan

- [Five Year Financial Plan](#)

## Personnel

- [Staffing Plan](#)
- [Position Summary and Changes](#)
- [Position Justifications](#)
- [Position Summary - Schools Funds](#)
- [Internal Committees](#)
- [Board, Authorities, Commissions Committees](#)

**FY2024 Adopted Budget Book  
PDF Version**

## Board of Supervisors



**Dr. Pamela Yeung, Chairman**  
Garrisonville District



**Thomas Coen, Vice Chairman**  
George Washington District



**Monica Gary**  
Aquia District



**Meg Bohmke**  
Falmouth District



**Tinesha Allen**  
Griffis-Widewater District



**Darrell E. English**  
Hartwood District



**Crystal Vanuch**  
Rock Hill District



# Government Finance Officers Association Distinguished Budget Presentation Award

This is Stafford County's 35th GFOA Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**Stafford County  
Virginia**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morrill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to The County of Stafford VA for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



## County Administrative Staff

Randal E. Vosburg  
County Administrator

Donna S. Krauss  
Deputy County Administrator - Administration

Michael Morris  
Deputy County Administrator - Operations

Andrea M. Light  
Chief Director of Financial Services

Kimberly A. Herman  
Budget Manager

Katie Dent  
Budget and Management Analyst III

Diana M. Green  
Budget and Management Analyst II

Shannon L. Wagner  
Director of Human Resources

Andrew Spence  
Chief Director of Information Services

Chris Edwards  
Director of Utilities

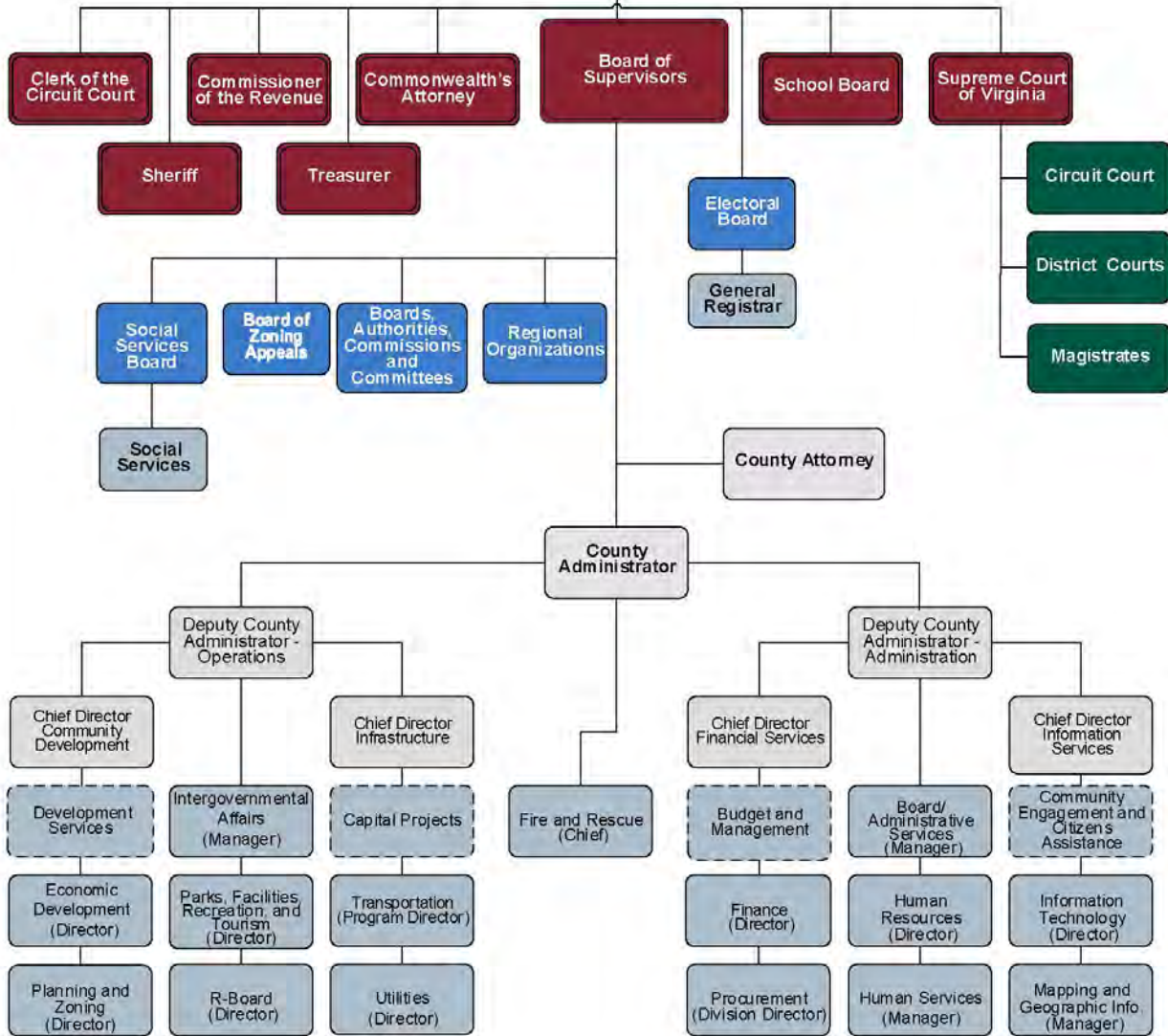
Reashamor Ba  
Business and Finance Manager, Utilities

Joel Fragata  
Business and Finance Analyst, Transportation

COUNTY OF STAFFORD, VIRGINIA



**Stafford Citizens**



Legend	
<span style="color: red;">■</span>	Elected
<span style="color: blue;">■</span>	Appointed/Partners
<span style="color: green;">■</span>	Court System
<span style="color: gray;">■</span>	Chief Director Department



**STAFFORD COUNTY**  

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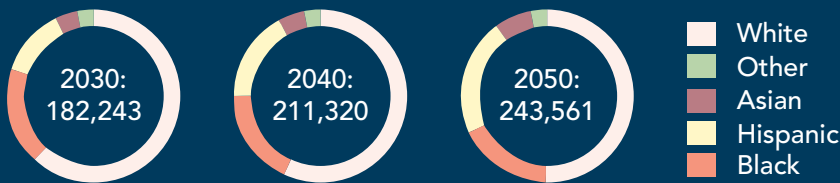
**2023 COUNTY PROFILE**

# 2023 COUNTY PROFILE

## POPULATION AND DEMOGRAPHIC DATA

County	2022 Population	Median Age	Median Household Income	Median Home Value	Veterans
Albemarle	113,534	39	\$90,568	\$386,400	7.7%
Fauquier	74,664	41	\$111,368	\$434,500	11.6%
Hanover	112,938	42	\$96,911	\$304,700	9.4%
Loudoun	432,85	37	\$156,821	\$569,100	8%
Prince William	486,943	35	\$113,831	\$408,900	12.6%
Spotsylvania	146,688	38	\$98,973	\$309,000	14%
Stafford	163,417	35	\$119,818	\$386,000	19.4%

### Future Population



Source: Weldon Cooper Center, University of Virginia, 2019 and US Census 2019

Stafford continues to house the most veterans of any comparable locality.

## ECONOMY

**107,830**

Civilian Labor Force

**2.5%**

Unemployment Rate

**\$119,818**

Median Household Income

**\$6.8B**

Gross Domestic Product

**\$0.93**

FY22 Adopted Tax Rate

**77%**

Workforce Commute-Out

Stafford County is comprised of 277 square miles. The County offers a business-friendly environment. Low business and real estate tax rates are designed to promote commercial growth and expand job opportunities for our citizens.

In addition to the existing VRE, Stafford Airport, and I-95 Express Lanes, approximately \$55M in transportation improvements are planned between FY2019-2028.

# 2023 COUNTY PROFILE

## STAFFORD COUNTY AT A GLANCE

	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023 Adopted	FY2024 Adopted
<b>Dollars (000)</b>											
General Fund Revenues	264,793	267,160	274,319	285,151	287,745	306,956	321,264	363,862	355,383	376,716	418,296
Local School Funding	135,595	133,116	143,718	143,836	147,722	151,125	168,603	163,825	170,528	176,348	197,469
<b>People</b>											
Resident Population (1)	138,230	140,176	141,915	145,699	149,110	151,689	153,392	160,337	162,780	165,260	167,421
Authorized County Positions (2)	997	998	1,010	1,063	1,076	1,123	1,143	1,178	1,235	1,299	1,350
School Positions (3)	3,709	3,697	3,725	3,884	3,951	4,028	4,249	4,249	4,319	4,428	4,750
School Enrollment (ADM) (4)	27,229	27,048	27,340	27,850	28,551	28,852	29,351	28,700	29,425	30,607	30,969
<b>Assessed Value</b>											
Real Property (5)	14,372,802	14,698,934	15,856,658	16,176,100	17,203,940	17,549,521	18,728,794	19,139,865	19,415,767	23,260,631	24,705,899
<b>Tax Rates</b>											
Real Property	1.07/1.019	1.019	1.019/0.99	0.99	0.99	0.99	0.99/.97	0.97	0.97	0.97/0.85	0.93
Personal Property	6.89/6.61	6.61	6.61	6.5	6.46	6.46	6.46	6.46	6.10	5.49	5.49
Personal Property Effective Rate	2.76/2.64	2.64	2.64	2.6	2.6	2.58	2.58	2.58	3.05	2.75	2.75

(1) Department of Planning and Zoning Population projections  
 (2) Full-Time and Part-Time Positions  
 (3) All School Funds positions are Full-Time Equivalent totals and rounding may apply  
 (4) (ADM) Average Daily Membership  
 (5) Calendar Year Value

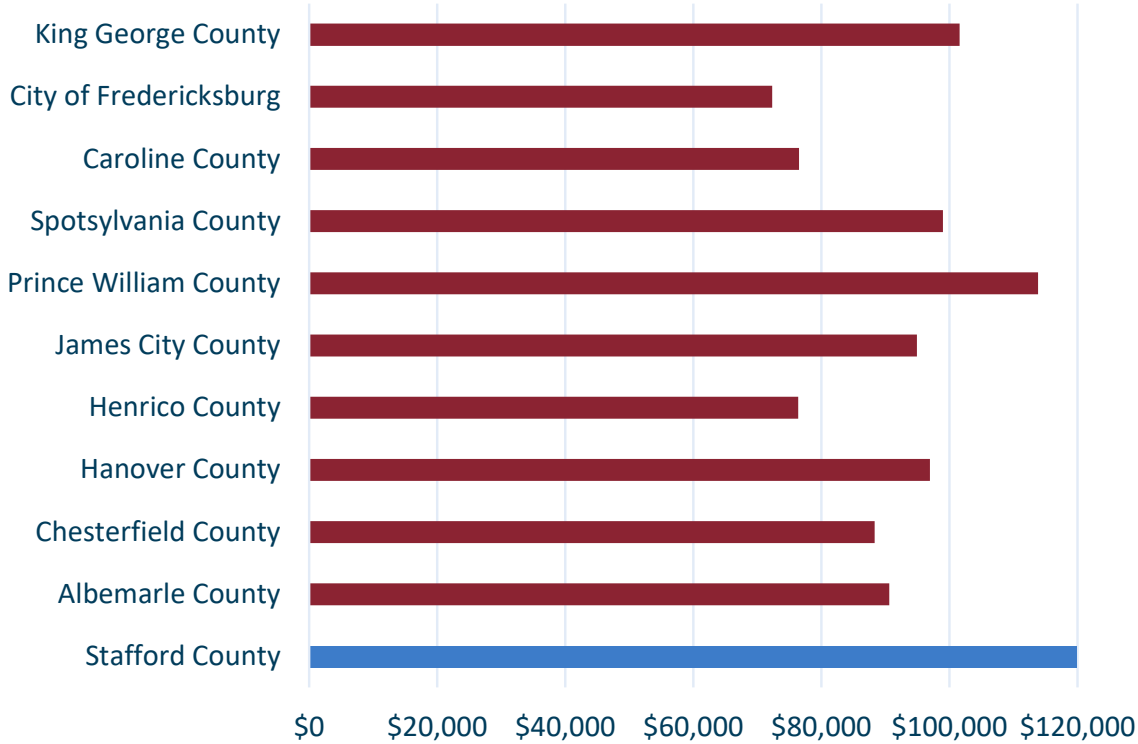
## AVERAGE RESIDENTIAL 2023 REAL ESTATE TAX BILL



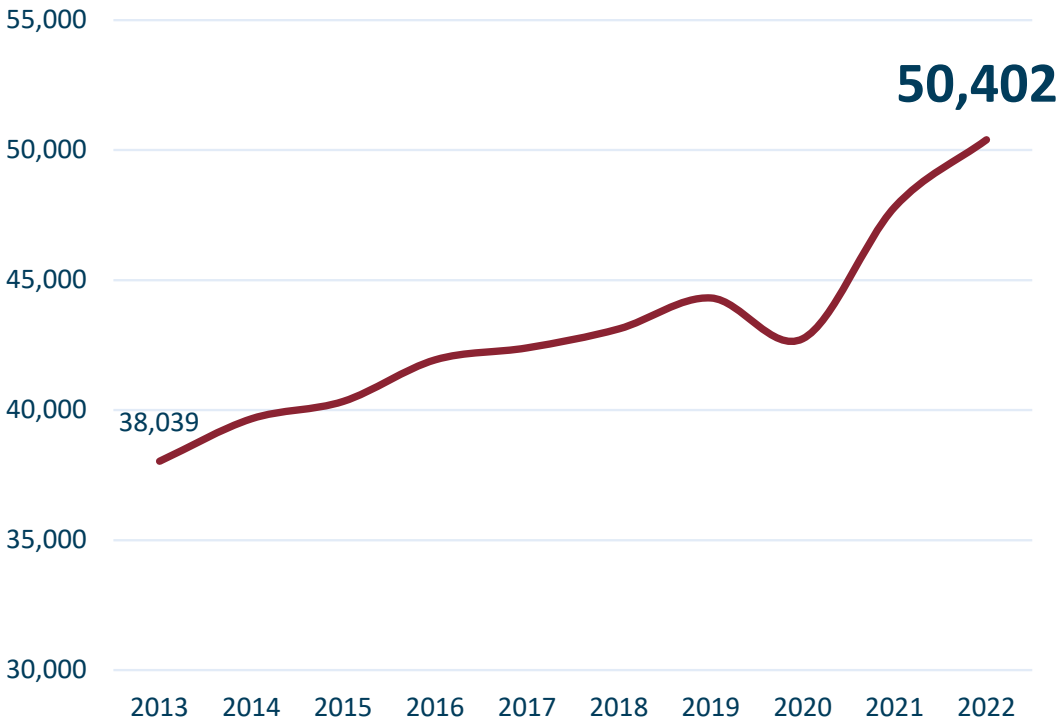
# 2023 COUNTY PROFILE

## STAFFORD GROWTH

### 2022 MEDIAN HOUSEHOLD INCOME



### STAFFORD 10-YEAR QUARTERLY AVERAGE EMPLOYMENT GROWTH

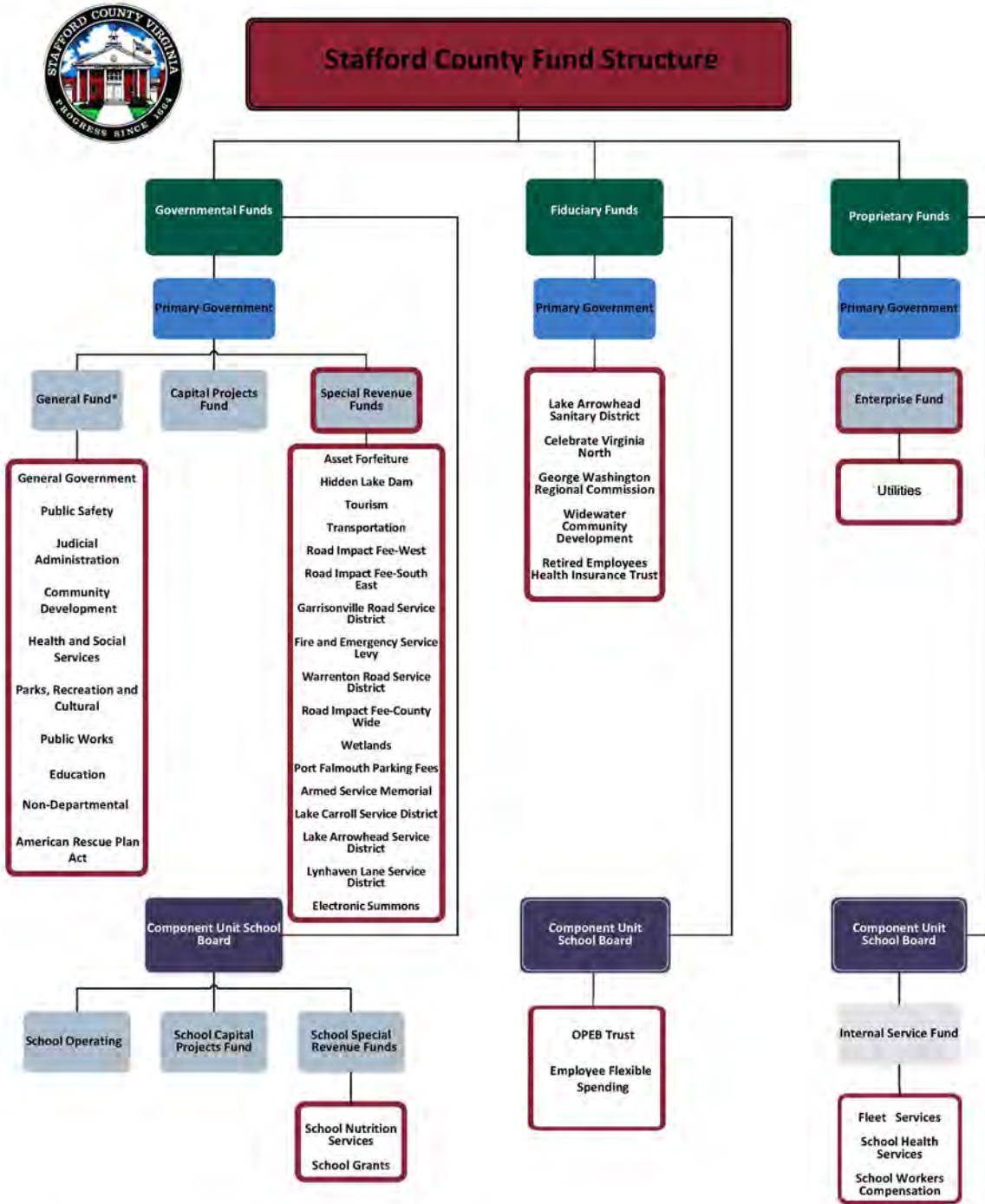




Learn More: [www.staffordcountyva.gov/budget](http://www.staffordcountyva.gov/budget)

STAFFORD  
*Virginia*

# Fund Structure Matrix



\*Details on General Fund Departments can be found in the General Fund Section

# All Funds Schedule: Revenue

The all Funds Revenue Schedule represents all County Budgets with the exception of the Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund. The Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund are Internal Service Funds.

Revenue Plan	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24		
<b>General Fund</b>						
Property Tax	\$243,495,223	\$248,970,196	\$281,347,668	\$32,377,472	13.0%	
Local Non-Property Taxes	52,273,158	54,120,642	56,025,043	1,904,401	3.5%	
State Revenue	20,301,863	20,005,093	20,492,183	487,090	2.4%	
Federal Revenue	8,698,934	8,305,923	15,595,651	7,289,728	87.8%	
Shared Expenses	7,613,443	7,228,250	7,739,817	511,567	7.1%	
Charges for Services	7,051,951	6,121,138	6,035,789	(85,349)	-1.4%	
Miscellaneous Revenue	2,310,273	3,715,768	4,246,481	530,713	14.3%	
Permits, Fees, and Licenses	5,011,490	4,614,405	4,279,827	(334,578)	-7.3%	
Transfers In/Other	779,017	354,630	263,035	(91,595)	-25.8%	
Use of Money and Property	(33,641)	578,181	3,067,492	2,489,311	430.5%	
Fines and Forfeitures	775,401	782,078	740,524	(41,554)	-5.3%	
Proffers	2,321,614	2,708,337	2,504,056	(204,281)	-7.5%	
Prior Year Fund Balance	0	14,547,906	11,212,408	(3,335,498)	-22.9%	
<b>Total</b>	<b>\$350,598,726</b>	<b>\$372,052,547</b>	<b>\$413,549,974</b>	<b>\$41,497,427</b>	<b>11.2%</b>	
<b>Transportation Fund (PRTC)</b>						
Gasoline Sales Tax	4,712,490	4,537,598	5,583,100	1,045,502	23.0%	
Proceeds	0	3,874,070	7,450,565	3,576,495	92.3%	
Miscellaneous Revenue	0	0	0	0	0.0%	
Use of Money & Property	9,331	1,500	45,000	43,500	2900.0%	
Federal Revenue	0	1,499,248	2,664,174	1,164,926	77.7%	
State Revenue	1,089,170	0	155,413	155,413	100.0%	
Prior Year Fund Balance	0	4,325,000	750,000	(3,575,000)	-82.7%	
<b>Total</b>	<b>\$5,810,991</b>	<b>\$14,237,416</b>	<b>\$16,648,252</b>	<b>\$2,410,836</b>	<b>16.9%</b>	
<b>Fire and Emergency Medical Tax</b>						
Property Tax	0	0	3,385,986	3,385,986	100.0%	
Proceeds	0	0	5,280,000	5,280,000	100.0%	
Use of Money & Property	0	0	8,500	8,500	100.0%	
Prior Year Fund Balance	0	0	447,399	447,399	100.0%	
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,121,885</b>	<b>\$9,121,885</b>	<b>100.0%</b>	
<b>Asset Forfeiture Fund</b>						
Drug Seizure	133,271	300,000	300,000	0	0.0%	
Miscellaneous Revenue	362	0	0	0	0.0%	
Use of Money & Property	1,228	0	0	0	0.0%	
Prior Year Fund Balance	0	20,000	20,000	0	0.0%	
<b>Total</b>	<b>\$134,861</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$0</b>	<b>0.0%</b>	
<b>Tourism Fund</b>						
5% Transit Occupancy Tax	2,213,264	2,887,815	3,175,919	288,104	10.0%	
Prior Year Fund Balance	0	0	70,678	70,678	100.0%	
Other Revenue	0	10,000	10,000	0	0.0%	
<b>Total</b>	<b>\$2,213,264</b>	<b>\$2,897,815</b>	<b>\$3,256,597</b>	<b>\$358,782</b>	<b>12.4%</b>	
<b>Hidden Lake Special Revenue Fund</b>	<b>Total</b>	<b>\$125,840</b>	<b>\$122,488</b>	<b>\$122,358</b>	<b>(\$130)</b>	<b>-0.1%</b>
<b>E-Summons</b>	<b>Total</b>	<b>\$18,973</b>	<b>\$25,000</b>	<b>\$31,370</b>	<b>\$6,370</b>	<b>25.5%</b>
<b>Armed Service Memorial</b>	<b>Total</b>	<b>\$3,200</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>Transportation Impact Fee - County Wide</b>	<b>Total</b>	<b>\$1,616,443</b>	<b>\$775,000</b>	<b>\$800,000</b>	<b>\$25,000</b>	<b>3.2%</b>
<b>Road Impact Fee - South East Fund</b>	<b>Total</b>	<b>\$325</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Lake Carroll Service District</b>	<b>Total</b>	<b>\$263,781</b>	<b>\$36,292</b>	<b>\$30,970</b>	<b>(\$5,322)</b>	<b>-14.7%</b>
<b>Lake Arrowhead Service District</b>	<b>Total</b>	<b>\$105,661</b>	<b>\$136,225</b>	<b>\$100,623</b>	<b>(\$35,602)</b>	<b>-26.1%</b>
<b>Historic Port of Falmouth Parking Fees</b>	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>100.0%</b>
<b>Lynhaven Lane Service District</b>	<b>Total</b>	<b>\$6,105</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$0</b>	<b>0.0%</b>

Revenue Plan	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Garrisonville Road Service District Fee</b>					
Property Taxes	543,946	487,773	487,773	0	0.0%
Use of Money & Property	3,517	0	0	0	0.0%
Miscellaneous	20	0	0	0	0.0%
Prior Year Fund Balance	0	54,000	267,258	213,258	394.9%
State/Federal Revenue	164,067	346,000	719,537	373,537	108.0%
<b>Total</b>	<b>\$711,550</b>	<b>\$887,773</b>	<b>\$1,474,568</b>	<b>\$586,795</b>	<b>66.1%</b>
<b>Warrenton Road Service District Fee</b>					
Miscellaneous	45	0	0	0	0.0%
Prior Year Fund Balance	0	0	0	0	0.0%
State/Federal Revenue	134,952	0	0	0	0.0%
Use of Money & Property	9,795	0	0	0	0.0%
<b>Total</b>	<b>\$144,792</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Capital Improvements Fund</b>					
VPSA Bonds	11,622,398	59,925,000	77,731,216	17,806,216	29.7%
Proceeds	0	1,783,677	551,072	(1,232,605)	-69.1%
Miscellaneous	0	0	0	0	0.0%
State Revenue	0	0	0	0	0.0%
Use of Money & Property	62,497	0	58,632	58,632	100.0%
Prior Year Fund Balance	0	76,241	9,667,477	9,591,236	12580.2%
<b>Total</b>	<b>\$11,684,895</b>	<b>\$61,784,918</b>	<b>\$88,008,397</b>	<b>\$26,223,479</b>	<b>42.4%</b>
<b>Utilities Fund</b>					
Water & Sewer Fees	48,392,518	48,798,421	51,633,800	2,835,379	5.8%
Availability/ Pro Rata Fees	9,179,612	14,270,000	6,214,490	(8,055,510)	-56.5%
Miscellaneous	150,024	65,000	20,000	(45,000)	-69.2%
Prior Year Fund Balance	0	1,000,000	1,796,734	796,734	79.7%
Revenue Bond Proceeds	(21,000)	31,900,000	20,872,514	(11,027,486)	-34.6%
Use of Money/Property	(1,245,188)	385,100	1,075,390	690,290	179.2%
<b>Total</b>	<b>\$56,455,966</b>	<b>\$96,418,521</b>	<b>\$81,612,928</b>	<b>(\$14,805,593)</b>	<b>-15.4%</b>
<b>School Funds</b>					
State and Federal	249,219,793	246,845,238	266,731,812	19,886,574	8.1%
Use of Money/Property	0	0	0	0	0.0%
Bond Proceeds	0	0	0	0	0.0%
Prior Year Fund Balance	0	0	0	0	0.0%
User Fees	253,826	7,883,773	7,926,000	42,227	0.5%
Other Revenue	3,799,560	13,814,914	12,946,245	(868,669)	-6.3%
<b>Total</b>	<b>253,273,179</b>	<b>268,543,925</b>	<b>287,604,057</b>	<b>19,060,132</b>	<b>7.1%</b>
<b>Total Revenues - All Funds</b>	<b>\$683,168,552</b>	<b>\$818,245,420</b>	<b>\$902,749,479</b>	<b>\$75,322,174</b>	<b>10.3%</b>

# All Funds Schedule: Expenditures

The all Funds Expenditure Schedule represents all County Budgets with the exception of the Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund. The Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Funds are Internal Service Funds All Funds listed below require appropriation and the Internal Services Funds also require appropriation. Appropriation is legal authorization to expend.

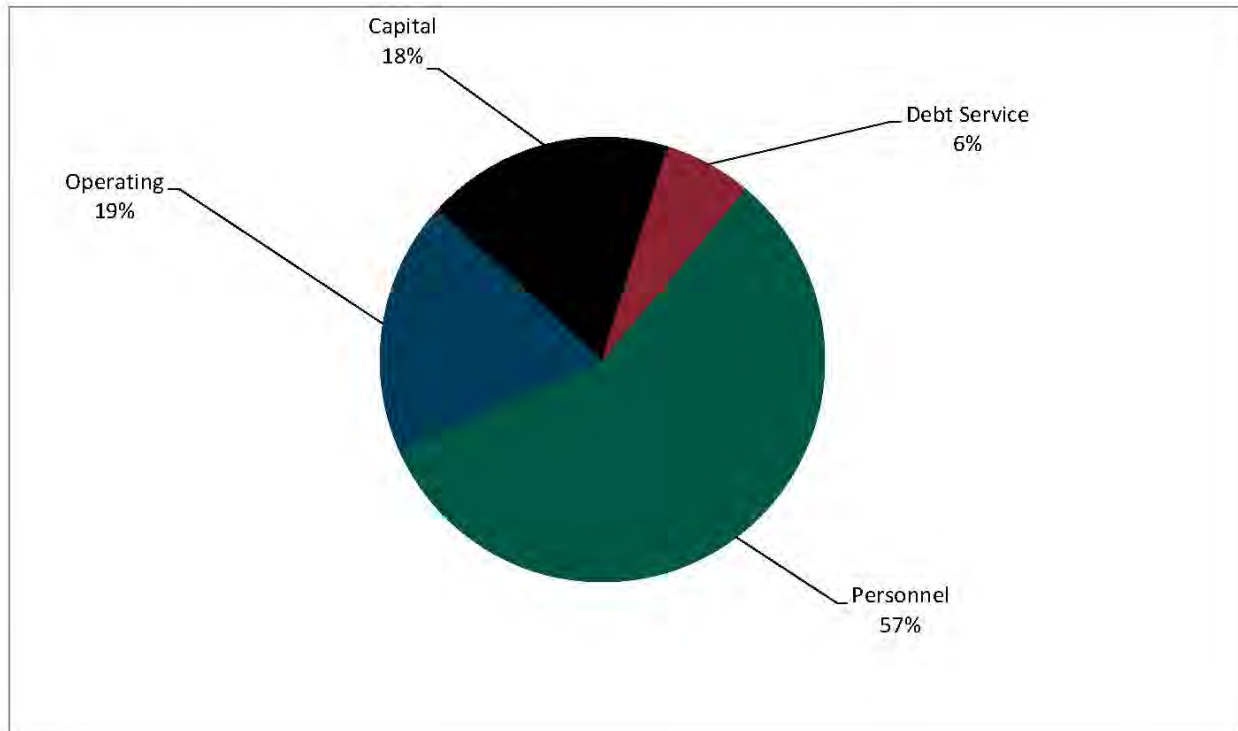
Expenditure Plan	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>General Fund - General Government</b>					
Personnel	\$96,312,531	\$103,952,674	\$123,042,870	\$19,090,196	18.4%
Operating	53,327,902	57,872,421	66,170,276	8,297,855	14.3%
Capital	3,841,597	3,520,416	3,321,066	(199,350)	-5.7%
Debt Service	12,369,186	13,439,492	7,919,339	(5,520,153)	-41.1%
<b>Total</b>	<b>\$165,851,216</b>	<b>\$178,785,003</b>	<b>\$200,453,551</b>	<b>\$21,668,548</b>	<b>12.1%</b>
<b>Transportation - PRTC</b>					
Personnel	397,944	595,238	567,847	(27,391)	-4.6%
Operating	1,404,932	2,169,267	2,718,636	549,369	25.3%
Capital	3,248,534	16,721,916	14,246,223	(2,475,693)	-14.8%
Debt Service	1,322,264	1,281,479	1,240,695	(40,784)	-3.2%
<b>Total</b>	<b>\$6,373,674</b>	<b>\$20,767,900</b>	<b>\$18,773,401</b>	<b>(\$1,994,499)</b>	<b>-9.6%</b>
<b>Fire and Emergency Medical Tax</b>					
Capital	0	0	18,735,500	18,735,500	100.0%
Debt Service	0	0	2,777,645	2,777,645	100.0%
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,513,145</b>	<b>\$21,513,145</b>	<b>100.0%</b>
<b>Asset Forfeiture Fund</b>					
Operating	80,520	320,000	320,000	0	0.0%
<b>Total</b>	<b>\$80,520</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>Tourism Fund</b>					
Operating	665,313	833,662	942,641	108,979	13.1%
Personnel	313,709	403,973	499,144	95,171	23.6%
<b>Total</b>	<b>\$979,022</b>	<b>\$1,237,635</b>	<b>\$1,441,785</b>	<b>\$204,150</b>	<b>16.5%</b>
<b>Hidden Lake Special Revenue Fund</b>					
Personnel	1,720	3,017	3,113	96	3.2%
Operating	54,800	58,455	58,229	(226)	-0.4%
Debt Service	63,322	61,016	61,016	0	0.0%
<b>Total</b>	<b>\$119,842</b>	<b>\$122,488</b>	<b>\$122,358</b>	<b>(\$130)</b>	<b>-0.1%</b>
<b>E-Summons</b>					
<b>Total (Operating)</b>	<b>\$0</b>	<b>\$367,000</b>	<b>\$31,370</b>	<b>(\$335,630)</b>	<b>-91.5%</b>
<b>Armed Service Memorial</b>					
<b>Total (Operating)</b>	<b>\$413</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>Road Impact Fee - West Fund</b>					
<b>Total (Capital)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Transportation Impact Fee - County Wide</b>					
<b>Total (Capital)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Lake Carroll Service District</b>					
<b>Total (Capital)</b>	<b>\$36,838</b>	<b>\$36,292</b>	<b>\$30,970</b>	<b>(\$5,322)</b>	<b>-14.7%</b>
<b>Lake Arrowhead Service District</b>					
<b>Total (Capital)</b>	<b>\$97,733</b>	<b>\$136,225</b>	<b>\$100,623</b>	<b>(\$35,602)</b>	<b>-26.1%</b>
<b>Historic Port of Falmouth Parking Fees</b>					
<b>Total (Operating)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>100.0%</b>
<b>Lynhaven Lane Service District</b>					
<b>Total (Capital)</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$0</b>	<b>0.0%</b>
<b>Road Impact Fee - South East Fund</b>					
<b>Total (Capital)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>

Expenditure Plan	FY2022	FY2023	FY2024	Changes	
	Actual	Adopted Budget	Adopted Budget	'23 to '24	
<b>Garrisonville Road Service District Fee</b>					
Personnel	0	86,298	121,511	35,213	40.8%
Debt Service	414,725	401,475	388,225	(13,250)	-3.3%
Capital	203,343	400,000	964,832	564,832	141.2%
<b>Total</b>	<b>\$618,068</b>	<b>\$887,773</b>	<b>\$1,474,568</b>	<b>\$586,795</b>	<b>66.1%</b>
<b>Warrenton Road Service District Fee</b>					
Personnel	40,422	0	0	0	0.0%
Capital	184,043	0	0	0	0.0%
<b>Total (Capital)</b>	<b>\$224,465</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<b>Capital Improvements Fund</b>					
Personnel	50,986	0	58,632	58,632	100.0%
Operating	1,351,552	200,000	409,381	209,381	104.7%
Debt Service (Issue Costs)	6,537	0	0	0	0.0%
Capital	6,448,212	17,113,276	38,630,128	21,516,852	125.7%
<b>Total</b>	<b>\$7,857,287</b>	<b>\$17,313,276</b>	<b>\$39,098,141</b>	<b>\$21,784,865</b>	<b>125.8%</b>
<b>Utilities Fund - Water &amp; Sewer</b>					
Operating	14,801,106	16,198,288	22,346,145	6,147,857	38.0%
Capital	8,372,077	53,841,585	27,954,007	(25,887,578)	-48.1%
Personnel	14,935,717	16,722,378	19,464,931	2,742,553	16.4%
Debt Service	3,096,629	7,082,029	9,345,035	2,263,006	32.0%
<b>Total</b>	<b>\$41,205,529</b>	<b>\$93,844,280</b>	<b>\$79,110,118</b>	<b>(\$14,734,162)</b>	<b>-15.7%</b>
<b>School Operating</b>					
Personnel	290,820,390	320,292,076	347,192,004	26,899,928	8.4%
Operating	49,385,791	50,359,792	58,373,350	8,013,558	15.9%
Capital	8,759,302	1,971,700	2,085,722	114,022	5.8%
Debt Service	1,385,912	910,006	915,007	5,001	0.5%
<b>Total</b>	<b>\$350,351,395</b>	<b>\$373,533,574</b>	<b>\$408,566,083</b>	<b>\$35,032,509</b>	<b>9.4%</b>
<b>School Grant Fund</b>					
Personnel	15,504,738	10,924,142	12,379,956	1,455,814	13.3%
Operating	6,309,398	3,629,151	4,003,725	374,574	10.3%
Capital	0	0	0	0	0.0%
Debt Service	0	0	0	0	0.0%
<b>Total</b>	<b>\$21,814,136</b>	<b>\$14,553,293</b>	<b>\$16,383,681</b>	<b>\$1,830,388</b>	<b>12.6%</b>
<b>School Debt Service</b>					
<b>Total</b>	<b>\$29,658,849</b>	<b>\$30,197,271</b>	<b>\$34,323,041</b>	<b>\$4,125,770</b>	<b>13.7%</b>
<b>School Construction Fund</b>					
Personnel	0	100,466	229,737	129,271	128.7%
Operating	909,850	110,000	110,000	0	0.0%
Capital	9,952,415	66,491,661	52,851,476	(13,640,185)	-20.5%
<b>Total</b>	<b>\$10,862,265</b>	<b>\$66,702,127</b>	<b>\$53,191,213</b>	<b>(\$13,510,914)</b>	<b>-20.3%</b>
<b>School Nutrition Service Fund</b>					
Personnel	6,745,103	7,648,707	9,177,376	1,528,669	20.0%
Operating	11,046,185	9,885,076	9,989,362	104,286	1.1%
Capital	273,762	1,900,000	1,900,000	0	0.0%
<b>Total</b>	<b>\$18,065,050</b>	<b>\$19,433,783</b>	<b>\$21,066,738</b>	<b>\$1,632,955</b>	<b>8.4%</b>
<b>Total Expenditures - All Funds</b>	<b>\$654,196,302</b>	<b>\$818,245,420</b>	<b>\$896,068,286</b>	<b>\$75,932,478</b>	<b>174.1%</b>

## Summary of All Funds: Major Expense

Below is a summary of the All Funds Schedule of Expenditures. This Schedule combines the major expense classifications for all the fund types. It is shown here that the County is primarily a service organization with most costs in Personnel. These services include, education, Public Safety, Health and Welfare, Parks and Recreation and other Community Services.

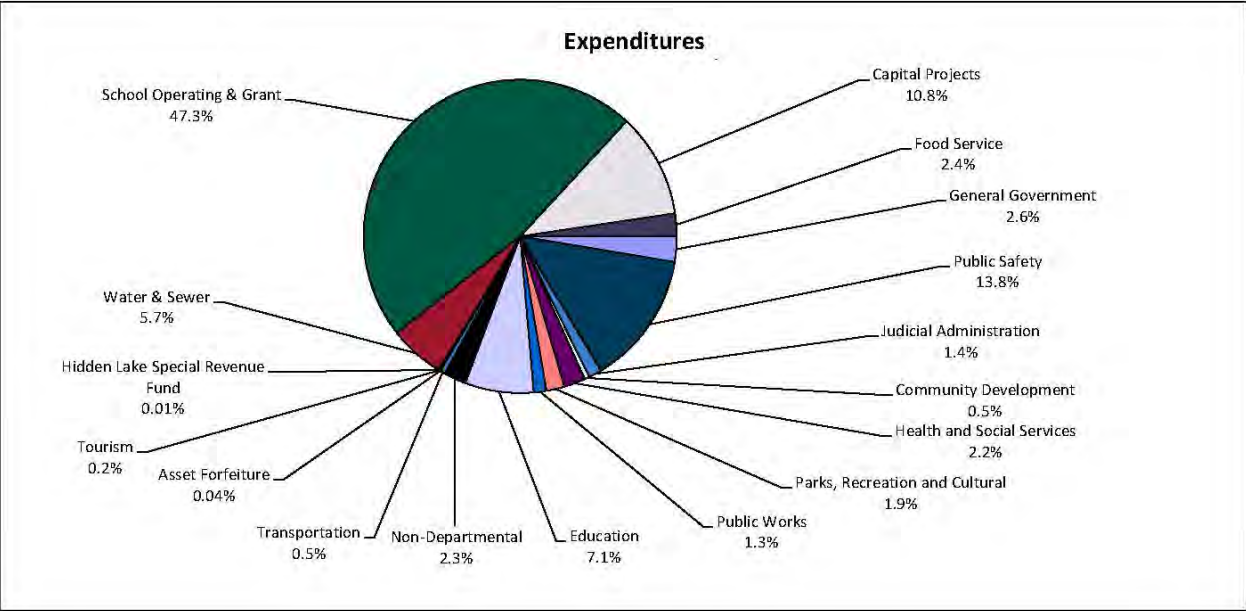
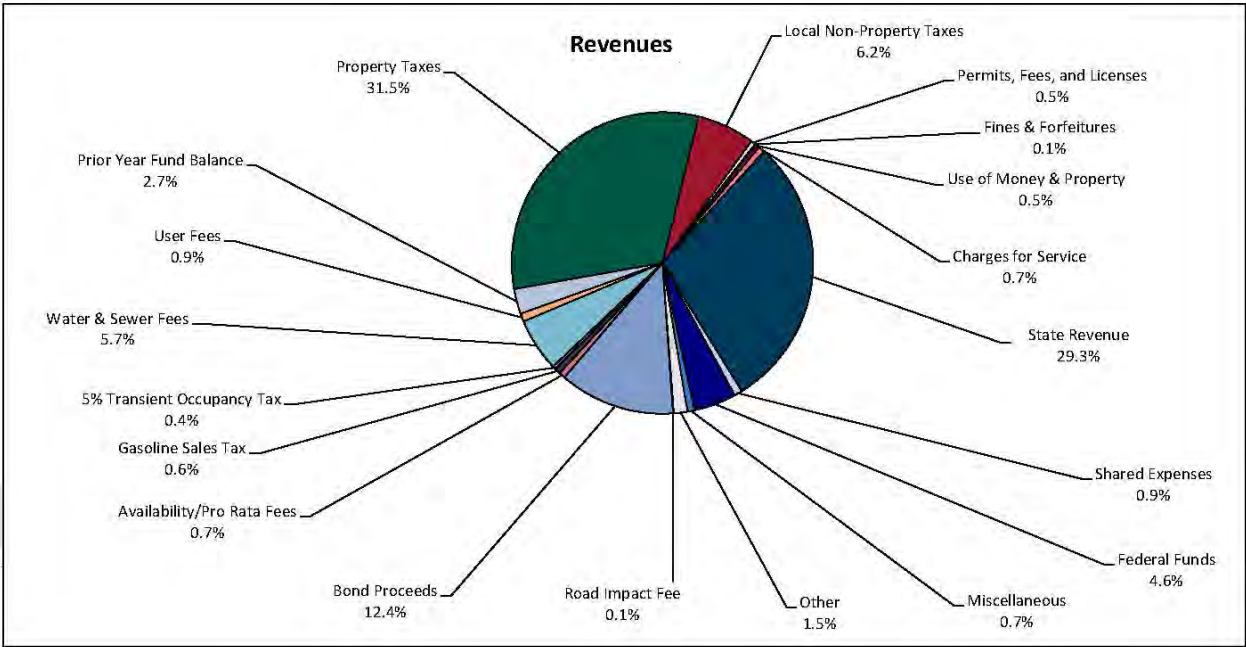
	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
Personnel	\$425,123,261	\$460,728,969	\$512,737,121	\$52,008,152	11.29%
Operating	139,337,762	142,005,112	165,535,115	23,530,003	16.57%
Capital	41,417,856	162,138,571	160,826,047	(1,312,524)	-0.81%
Debt Service	48,317,424	53,372,768	56,970,003	3,597,235	6.74%
<b>Total Expenditures</b>	<b>\$654,196,302</b>	<b>\$818,245,420</b>	<b>\$896,068,286</b>	<b>\$77,822,866</b>	<b>9.51%</b>





# All Funds

	Governmental Funds				Proprietary Funds	Total Adopted Budget
	General Fund	Capital Project Fund	Special Revenue Fund	Component Unit (School Funds)	Enterprise Fund	
<b>Revenues</b>						
Property Taxes	\$281,347,668		\$4,133,210			\$285,480,878
Local Non-Property Taxes	56,025,043		31,370			56,056,413
Permits, Fees, and Licenses	4,279,827					4,279,827
Fines & Forfeitures	740,524					740,524
Use of Money & Property	3,067,492	58,632	53,500		1,075,390	4,255,014
Charges for Service	6,035,789		60,000			6,095,789
State Revenue	20,492,183		315,413	244,783,012		265,590,608
Shared Expenses	7,739,817					7,739,817
Federal Funds	15,595,651		3,533,711	21,948,800		41,078,162
Miscellaneous	6,750,537		0			6,750,537
Other	263,035		2,000	12,946,245	20,000	13,231,280
Road Impact Fee			800,000			800,000
Bond Proceeds		78,282,288	12,730,565		20,872,514	111,885,367
Availability/Pro Rata Fees					6,214,490	6,214,490
Gasoline Sales Tax			5,583,100			5,583,100
5% Transient Occupancy Tax			3,175,919			3,175,919
Water & Sewer Fees					51,633,800	51,633,800
User Fees				7,926,000		7,926,000
Prior Year Fund Balance	11,212,408	9,667,477	1,555,335	0	1,796,734	24,231,954
<b>Total</b>	<b>\$413,549,974</b>	<b>\$88,008,397</b>	<b>\$31,974,123</b>	<b>\$287,604,057</b>	<b>\$81,612,928</b>	<b>\$902,749,479</b>
<b>Expenditures</b>						
General Government	\$23,364,901	\$64,000				\$23,428,901
Public Safety	98,756,006	3,020,539	21,544,515			123,321,060
Judicial Administration	12,160,679					12,160,679
Community Development	4,462,533					4,462,533
Health and Social Services	19,822,174					19,822,174
Parks, Recreation and Cultural	15,832,221	1,000,473	2,000			16,834,694
Public Works	6,428,704	5,077,422	121,511			11,627,637
Education	34,671,900	28,877,075				63,548,975
Non-Departmental	19,277,474	1,058,632	388,225			20,724,331
Transportation			4,527,178			4,527,178
Asset Forfeiture			320,000			320,000
Tourism			1,441,785			1,441,785
Hidden Lake Special Revenue Fund			122,358			122,358
Water & Sewer					51,156,111	51,156,111
School Operating & Grant				424,949,764		424,949,764
Capital Projects			15,408,148	53,191,213	27,954,007	96,553,368
Food Service				21,066,738		21,066,738
<b>Total</b>	<b>\$234,776,592</b>	<b>\$39,098,141</b>	<b>\$43,875,720</b>	<b>\$499,207,715</b>	<b>\$79,110,118</b>	<b>\$896,068,286</b>
<b>Other Financing Sources (Uses)</b>						
Operating Transfers In	4,746,811	13,594,782	22,298,524	212,000,847	7,609,650	260,250,614
Operating Transfers Out	(183,520,193)	(62,505,038)	(3,715,734)	(397,189)	(10,112,460)	(260,250,614)
<b>Total Other Financing Sources (Uses)</b>	<b>(\$178,773,382)</b>	<b>(\$48,910,256)</b>	<b>\$18,582,790</b>	<b>\$211,603,658</b>	<b>(\$2,502,810)</b>	<b>\$0</b>
<b>Fund Balance, Beginning of Year</b>	<b>\$89,538,699</b>	<b>\$24,737,917</b>	<b>\$28,969,860</b>	<b>\$28,609,092</b>	<b>\$106,653,111</b>	<b>\$278,508,679</b>
<b>Fund Balance, end of Year</b>	<b>\$78,326,291</b>	<b>\$15,070,440</b>	<b>\$34,095,718</b>	<b>\$28,609,092</b>	<b>\$104,856,377</b>	<b>\$260,957,918</b>



# All Funds Schedule Internal Transfers

## Revenues

The all Funds Revenue Schedule represents all County Budgets with the exception of the Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund. The Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund are Internal Service Funds.

Revenue Plan	2023 Adopted Budget	2024 Adopted Budget	Changes '23 to '24
General Fund	\$362,168,251	\$407,084,377	\$44,916,126
Use of Prior Year Fund Balance	14,547,906	11,212,408	(3,335,498)
Transfer from Transportation Fund	(32,000)	(32,000)	0
Transfer from Tourism Fund	(1,660,180)	(1,814,812)	(154,632)
Transfer from Utilities Fund	(2,574,241)	(2,502,810)	71,431
Transfer from School Fund	(397,189)	(397,189)	0
Fire and Rescue Emergency Services Levy	0	21,513,145	21,513,145
Transfer from Capital Projects Fund	0	(9,653,562)	(9,653,562)
Transfer from General Fund	0	(2,737,698)	(2,737,698)
Transportation Fund	16,936,014	25,805,516	8,869,502
Use of Prior Year Fund Balance	4,325,000	750,000	(3,575,000)
Transfer from County Wide Impact Fee Fund	(775,000)	(800,000)	(25,000)
Transfer from General Fund	(5,787,484)	(8,038,342)	(2,250,858)
Transfer from Operating Fund	(461,114)	(1,068,922)	(607,808)
Asset Forfeiture Fund	300,000	300,000	0
Use of Prior Year Fund Balance	20,000	20,000	0
Tourism Fund	2,897,815	3,185,919	288,104
Use of Prior Year Fund Balance	0	70,678	70,678
Hidden Lake Special Revenue Fund	122,488	122,358	(130)
Armed Service Memorial	2,000	2,000	0
Transportation Impact Fee - County Wide	775,000	800,000	25,000
Lake Carroll Service District	36,292	30,970	(5,322)
Lake Arrowhead Service District	101,993	100,623	(1,370)
Use of Prior Year Fund Balance	34,232	0	(34,232)
Lynhaven Lane Service District	5,500	5,500	0
Garrisonville Road Service District Fee	887,773	1,474,568	586,795
E-Summons	367,000	31,370	(335,630)
Transfer from General Fund	(342,000)	0	342,000
Historic Port of Falmouth Parking Fees	0	60,000	60,000
Capital Projects Fund	78,607,900	91,935,702	13,327,802
Use of Prior Year Fund Balance	76,241	9,667,477	9,591,236
Transfer from General Fund	(16,899,223)	(13,594,782)	3,304,441
Utilities Fund	100,444,621	87,425,844	(13,018,777)
Use of Prior Year Fund Balance	1,000,000	1,796,734	796,734
Transfer from Operating Fund	(5,026,100)	(7,609,650)	(2,583,550)
School Operating	373,930,763	408,963,272	35,032,509
Transfer from General Fund	(142,902,591)	(159,149,371)	(16,246,780)
School Grant Fund	14,553,293	16,383,681	1,830,388
School Construction Fund	66,702,127	53,191,213	(13,510,914)
Transfer from Capital Projects Fund	(61,370,865)	(52,851,476)	8,519,389
Transfer from General Fund	(1,802,585)	0	1,802,585
School Nutrition Service Fund	17,533,783	21,066,738	3,532,955
Use of Prior Year Fund Balance	1,900,000	0	(1,900,000)
	<b>\$818,245,420</b>	<b>\$902,749,479</b>	<b>\$84,504,059</b>

## Expenditures

The all Funds Expenditure Schedule represents all County Budgets with the exception of the Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Fund. The Fleet Services Fund, School Workers Compensation Fund and School Health Benefits Funds are Internal Service Funds. All Funds listed below require appropriation and the Internal Services Funds also require appropriation. Appropriation is legal authorization to expend.

Expenditure Plan	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24
General Fund - General Government	\$376,716,157	\$418,296,785	\$41,580,628
Transfer to School Operating Fund	(142,902,591)	(159,149,371)	(16,246,780)
School Debt Service	(30,197,271)	(34,323,041)	(4,125,770)
School Transfer for Capital Projects	(1,802,585)	(2,206,858)	(404,273)
Transfer to Capital Projects Fund	(16,899,223)	(11,387,924)	5,511,299
Transfer to Transportation Fund	(5,787,484)	(8,038,342)	(2,250,858)
Transfer to E-Summons	(342,000)	0	342,000
Transfer to Fire and Rescue Emergency Services Levy	0	(2,737,698)	(2,737,698)
Fire and Rescue Emergency Services Levy	0	21,513,145	21,513,145
Transportation Fund	21,261,014	19,874,323	(1,386,691)
Transfer to General Fund	(32,000)	(32,000)	0
Transfer to Transportation Capital Projects Fund	(461,114)	(1,068,922)	(607,808)
Asset Forfeiture Fund	320,000	320,000	0
Tourism Fund	2,897,815	3,256,597	358,782
Transfer to General Fund	(1,660,180)	(1,814,812)	(154,632)
Hidden Lake Special Revenue Fund	122,488	122,358	(130)
Armed Service Memorial Fund	2,000	2,000	0
Transportation Impact Fee - County Wide	775,000	800,000	25,000
Transfer to Transportation Fund	(775,000)	(800,000)	(25,000)
Lake Carroll Service District	36,292	30,970	(5,322)
Lake Arrowhead Service District	136,225	100,623	(35,602)
Lynhaven Lane Service District	5,500	5,500	0
Garrisonville Road Service District Fee	887,773	1,474,568	586,795
E-Summons	367,000	31,370	(335,630)
Historic Port of Falmouth Parking Fees	0	60,000	60,000
Capital Projects Fund	78,684,141	101,603,179	22,919,038
Transfer to School Construction Fund	(61,370,865)	(52,851,476)	8,519,389
Transfer to Fire and Rescue Emergency Services Levy	0	(9,653,562)	(9,653,562)
Utilities Fund - Water & Sewer	101,444,621	89,222,578	(12,222,043)
Transfer to Utilities Capital Projects Fund	(5,026,100)	(7,609,650)	(2,583,550)
Transfer to General Fund Radio System	(100,786)	(95,000)	5,786
Transfer to General Fund Cost Allocation	(2,391,136)	(2,329,715)	61,421
Transfer to General Fund	(82,319)	(78,095)	4,224
School Operating	373,930,763	408,963,272	35,032,509
Transfer to General Fund	(397,189)	(397,189)	0
School Grant Fund	14,553,293	16,383,681	1,830,388
School Debt Service	30,197,271	34,323,041	4,125,770
School Construction Fund	66,702,127	53,191,213	(13,510,914)
School Nutrition Service Fund	19,433,783	21,066,738	1,632,955
<b>Total Expenditures - All Funds</b>	<b>\$818,245,420</b>	<b>\$896,068,286</b>	<b>\$77,822,866</b>

# Stafford, Virginia

## Chatham Manor

Few houses in America have witnessed as many important events and hosted as many famous people as Chatham. Built between the years 1768 and 1771 by William Fitzhugh, this grand Georgian-style house overlooking the Rappahannock River was for many years the center of a large, thriving plantation



### HISTORY

Native American Indians roamed and settled in the area known as Virginia centuries before the first documented Indian settlement in Stafford, Virginia. Indians lived here as early as 1,000 B.C., hundreds of years before Indian Princess Pocahontas and English Captain John Smith visited these shores. In 1647, the Brent family migrated to this area from Maryland to establish the first permanent English settlement. Stafford was officially organized in 1664.

By the early 1700s, Stafford had experienced a growth of farms, small plantations, gristmills and sawmills. Mining and quarrying became important industries. Iron works furnished arms for the American Revolution. Aquia sandstone, quarried in abundance, provided stone for the White House, the U. S. Capitol and trim for other public buildings and private homes. After the destruction of federal buildings in Washington by the British during the War of 1812, quarries were reopened for a short time to aid reconstruction. Gold mining became a leading industry in the southwestern section of Stafford in the 1830s.

With the arrival of the Richmond, Fredericksburg and the Potomac Railroad to Aquia Creek in 1842, Stafford became vulnerable to troop movements during the Civil War. Although Stafford was not the site of any major battles during the war, more than 100,000 troops occupied the area for several years, stripping the locality of its livelihood, farmland and vegetation. Families endured the loss of churches and private homes as they were used as impromptu hospitals. Valuable public and private records were also lost.

Prosperity did not return until World War I, when the U. S. Marine Corps came to Quantico. At that time, Stafford was primarily agricultural, with the exception of fishing industries situated along the Potomac River. In World War II, the wide expansion of the Marine Corps base created new employment opportunities. A Civilian Conservation Corps (C.C.C.) camp was located in southern Stafford during this time.

In 1896, Professor Samuel Pierpont Langley launched a steam-powered airplane from a houseboat in the Potomac River off Widewater's shore. These launches were the first instances of flight by a mechanical, heavier-than-air machine. Professor Alexander Graham Bell witnessed and certified the experiments with photographs and written documents.

Stafford County is very proud of its unique heritage and elected officials, staff and members of the community work hard to raise awareness of its many historical and natural resources. In July 2008, archaeologists working at the site of George Washington's childhood home at Ferry Farm in Stafford; announced that they had located and excavated the remains of the long-sought house where Washington was raised. Washington moved to Ferry Farm at the age of six, and lived there until the age of 19. The site is the setting of some of the best-known stories related to his youth, including the tales of a young Washington chopping down a cherry tree and throwing a stone across the Rappahannock River. The Stafford Tourism Office sponsors many events throughout the year to educate visitors and residents alike about Stafford County's history. For more information, please visit the Tourism Office online at [www.tourstaffordva.com](http://www.tourstaffordva.com) or call (540) 658-8681.

### TO OBTAIN INFORMATION

If you would like to know more about Stafford's rich history, plan to attend the meetings of the Stafford Historical Society, which are held on the third Thursday of each month at the County Administration Center. Visitors are always welcome.



## Accomplishments

- **Utilities Infrastructure** - Utilities play a huge part in managing the county's environmental and physical health. Stafford continued work on a massive waterline replacement in Ferry Farms, the first subdivision in Stafford County, a neighborhood with poor drainage and a 60-year-old water system. Once work there is complete, Utilities will move on to other aging subdivisions.
- **New Water Tank** – Stafford is building a new \$6.25M water tank at Enon Road to increase water flow from Lake Mooney to the more populated areas in North Stafford.
- **Claiborne Run Force Main Project** – Stafford continued work on the Claiborne Run Force Main Project, another project designed to ensure Stafford can meet the water needs of residents.
- **New Utilities Website** - Stafford debuted a new, more user-friendly Utilities website so everyone can better find information on our projects.
- **Stormwater Infrastructure Grant Pilot Program** – Utilities launched its new Neighborhood Stormwater Infrastructure Grant Pilot Program, designed to promote all county residents' safety and welfare and protect water quality. This program aims to provide neighborhoods with stormwater management, erosion prevention, and County assistance.
- **Clean Water Awards** – Stafford's Little Falls Run Wastewater Treatment Plant won a Platinum Award from the National Association of Clean Water Agencies (NACWA), recognizing outstanding compliance records. This award is Little Fall's 19th consecutive year of being in compliance.
- **Broadband Initiatives** - The County partnered with Comcast on a 2022 VATI grant to bring broadband to the unserved in the western part of the county. Work is being done with a completion date of late 2023.
- **Awards** – Stafford received two 2023 National Association of Counties Achievement Awards: one for Community Engagements digital ambassador and chatbot Blu; and one for Utilities internship program for high schoolers to become employees. Stafford won gold and silver Horizon Awards for videos designed to inform the public. Stafford was ranked ninth in the nation in the NACo Digital Counties Survey for its population size.
- **Triple AAA Bond Rating** – Stafford recently reaffirmed its AAA bond rating from Moody's Investors Services, Standard Poor's and Fitch Ratings.
- **Testbed** – Multiple businesses have succeeded and been supported by the Virginia Smart Community Testbed at Stafford's Government campus.
- **Road Safety/Road Improvements** - Bond efforts on road widening were completed on portions of Hartwood Road, Mountain View Road and Winding Creek Road.

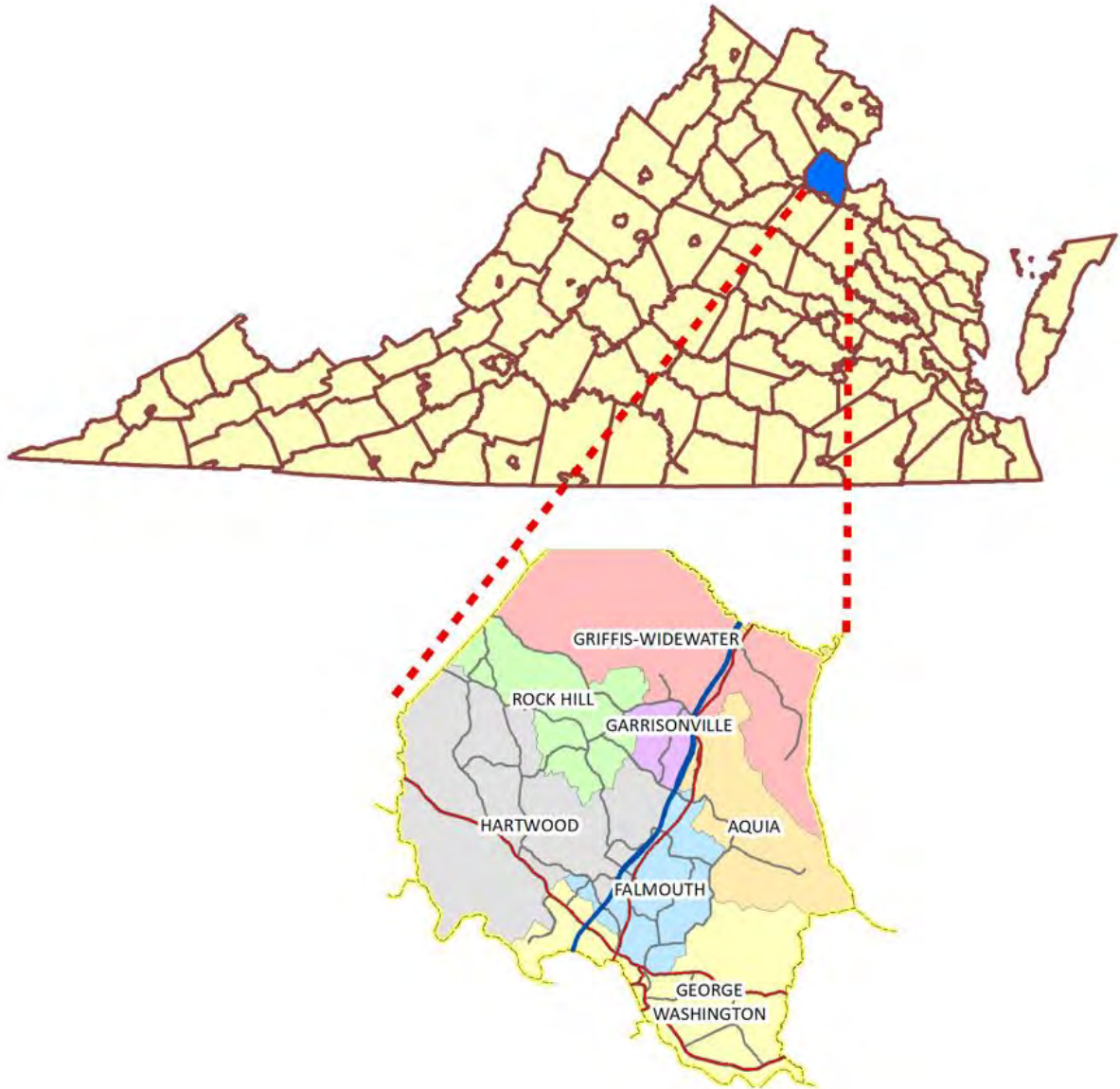
- **Transportation** – For the first time, the Board dedicated a funding stream to transportation via the personal property tax.
- **Parks** – Stafford broke ground on a new Musselman Park.
- **New Parks Website** – Stafford debuted a brand-new Parks website with a more streamlined registration process.
- **Public Safety Prioritization** – Deputies with the rank of 1st Sergeant and below and 911 operators received a 15% pay raise to help recruit and assist in retention.
- **HPOF Pilot Parking Program** – Stafford completed a pilot parking program at the Historic Port of Falmouth Park that helped identify parking needs and improve safety.
- **Sheriff's Office Staffing Plan** – The Sheriff's Office completed its Staffing Plan.
- **Fire and Rescue** – Fire and Rescue finished its Standards of operations and first-ever Strategic Plan.
- **Public Safety Canines** – Stafford has seven bomb sniffers and trackers in the Sheriff's Office and an accelerant and comfort dog in Fire and Rescue.
- **Teacher Step Plan** – The Board funded the Schools' Schools' step plan for teachers, giving teachers a pay raise of 5 to 20%, bringing our pay into competition with other localities. Other Schools' employees received a 5% raise.
- **New Schools** - High School Number 6 and two elementary schools were added to the CIP.

## Election Districts



# Stafford County, Virginia

Location; Stafford County, consists of approximately 277 square miles and is located along I-95 about 25 miles south of the nation's capital in Washington DC and 50 miles north of the state capital in Richmond. Stafford is also home to Quantico Marine Corps Base. The base extends over portions of 3 localities, including 32,753 acres in Stafford County. Stafford County is bordered by the localities of Prince William to the north, Fauquier and Culpeper to the west, Spotsylvania, Caroline and the City of Fredericksburg to the south and King George to the east.





## Adopted Resolutions

Tax Rate Resolution

Fire and Emergency Medical Services Tax Resolution

Tangible Personal Property Tax Rate Resolution

FY2024 Budget Resolution

Appropriation Resolution

Capital Improvement Program Resolution

Adopted Calendar



# Fund Structure

Name & Type	Description
Armed Services Memorial Fund Non-major Governmental - Special Revenue Fund	Accounts for revenue and expenditures related to the construction of the Armed Services Memorial.
Asset Forfeiture Fund Non-major Governmental - Special Revenue Fund	Accounts for the revenues and expenditures associated with the County's drug enforcement activities and is used by the Commonwealth's Attorney and Sheriff Department to purchase drug enforcement supplies and equipment.
Fleet Services Fund Proprietary - Internal Service Fund	This fund accounts for accounts for the revenues and expenses associated with providing vehicle maintenance services to departments and agencies of Stafford County Public Schools and the County on a cost reimbursement basis.
Electronic Summons Fund Non-major Governmental - Special Revenue Fund	The E-Summons fund is used to account for the collection and use of additional assessments collected by the County which are restricted by State Code for use solely to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system.
Capital Improvements Fund Major Governmental - Capital Project Fund	This fund is used to account for financial resources to be used for the acquisition and construction of major capital facilities and equipment.
General Fund Major Governmental - General Operating Fund	This fund is the primary operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund.
Hidden Lake Service District Non-major Governmental - Special Revenue Fund	The Hidden Lake Service District was established by Ordinance O06-06 in January, 2006. Accounts for ad valorem tax receipts from property owners in the Hidden Lake subdivision to pay debt service for replacement of the dam.
Lake Arrowhead Service District Non-major Governmental - Special Revenue Fund	The Lake Arrowhead Fund was established by Ordinance O17-01 in February 2017. Accounts for the ad valorem tax receipts from the property owners to fund the repair, construct, reconstruct, and maintain the dams within the Lake Arrowhead subdivision and repay the County a loan of \$548,000.
Lake Carroll Service District Non-major Governmental - Special Revenue Fund	The Lake Carroll Service District was established by Ordinance O17-41 in November 2017 to repair, construct, reconstruct, and maintain the Kennedy Dam which impounds Lake Carroll. This fund accounts for ad valorem tax receipts from property owners in the Lake Carroll Service District to repay the Stafford County General Fund for a loan of \$550,000.
Lynhaven Lane Service District Non-major Governmental - Special Revenue Fund	The Lynhaven Lane Service District was established by Ordinance O18-33 in August 2018. The purpose of the Service District is to improve Lynhaven Lane to be accepted into the Virginia Department of Transportation's Secondary Stem of State Highways. This fund accounts for ad valorem tax receipts from property owners within the Lynhaven Lane district.
School Construction Fund Major Governmental - Component Unit	This fund is used to account for financial resources to be used in the acquisition, construction and renovation of school sites and buildings and other major capital facilities.
School Grants Fund (Operating) Component Unit Non-major Governmental - Special Revenue Fund	This fund accounts for the school operating fund grant revenues restricted/committed for specific purposes from outside sources.
School Health Services Fund Component Unit Proprietary - Internal Service Fund	Accounts for the revenues and expenses associated with the provision of health-related benefits to employees of Stafford County Public Schools under a comprehensive health benefits self-insurance program.
School Nutrition Services Fund Component Unit Non-major Governmental - Special Revenue Fund	This fund accounts for the revenues and expenditures associated with the school cafeterias for Stafford County Public Schools.
School Operating Component Unit Major Governmental	The School Operating Fund is Stafford County Public Schools primary fund for financial transactions. It is used to account for financial resources except those required to be accounted for in another fund. Basically, the operating fund accounts for the operations of the County's public school system.
School Workers' Compensation Fund Component Unit Proprietary - Internal Service Fund	Accounts for the revenues and expense associated with the administration of the worker's compensation insurance program for employees of Stafford County Public Schools under a self-insurance program.
Tourism Fund Non-major Governmental - Special Revenue Fund	Accounts for the 5% occupancy tax revenues and expenditures associated with promoting tourist venues in the County.
Transportation Fund Major Governmental - Special Revenue Fund	Accounts for the receipt and disbursement of the regional two percent motor fuels tax and developer contributions to be used for a variety of County transportation projects.
Utilities Fund Proprietary - Enterprise Fund	The Water and Sewer Fund is the only Enterprise Fund. This fund is used to account for water and wastewater operations and is financed and operated in a manner similar to private business enterprises.
Wetlands Fund Non-major Governmental - Special Revenue Fund	Accounts for wetlands mitigation fees and associated disbursements.
Road Impact Fee South East Fund Non-major Governmental - Special Revenue Fund	Accounts for impact fee receipts from new development in a designated service area in the southeastern portion of the County. Disbursements from this fund are for road improvements attributable to the new development.
Road Impact Fee County-Wide Fund Non-major Governmental - Special Revenue Fund	Adopted ordinance O13-15 on May 21, 2013 authorizes a impact fee effective May 21, 2014 from new development of all land contained in the designated impact fee service area in Stafford County to generate revenue to fund or recover the costs of reasonable road improvements benefitting new development.
Garrisonville Road Service District Fund Non-major Governmental - Special Revenue Fund	The Garrisonville Road Service District was established by Ordinance O07-55 in July, 2007, to fund road improvements within the District, primarily to Garrisonville Road, and any other transportation enhancements within the District. This fund accounts for ad valorem tax receipts from property owners in the district.
Warrenton Road Service District Fund Non-major Governmental - Special Revenue Fund	The Warrenton Road Service District was established by Ordinance O07-56 in July, 2007, to fund road improvements within the District, primarily to Warrenton Road, and any other transportation enhancements within the District. This fund accounts for ad valorem tax receipts from property owners in the District.
Fire and Emergency Services Levy Non-major Governmental - Special Revenue Fund	The Fire and Emergency Services Levy was established by Ordinance O9-21, with a tax rate of \$0.00. This was established to provide funds for the acquisition, maintenance, and enhancement of fire and emergency medical services furnished with the county, in order to secure the safety and welfare of county residents and their property.
Historic Port of Falmouth Parking Fee Non-major Governmental - Special Revenue Fund	The Historic Port of Falmouth Parking Fee Fund was established by Ordinance O22-19 to charge non-residents a fee for parking within designated parking areas to support future improvements.

Fiduciary Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units and other funds. The agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. The County does not adopt a budget for these funds.

# General Fund Revenue Analysis

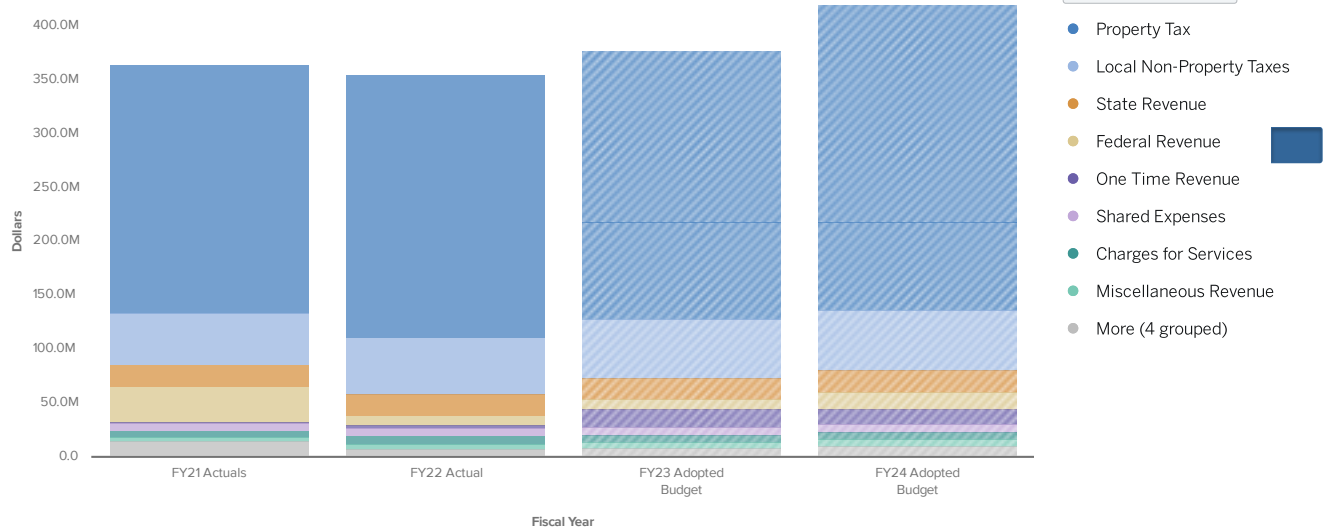
← Back History Reset

Broken down by  
Revenues Funds

Bar Chart Line Chart Pie Chart

Visualization

Sort Large to Small



## Real Property

The real estate tax is the single largest revenue source for the County and is expected to generate \$214.9 million. The real estate tax is approximately 53.1% of General Fund Operating revenues (excludes the planned use of one-time revenues). Each penny on the tax rate yields approximately \$2.2 million in estimated collectible real estate tax revenues.

This tax is levied on the assessments of real property (land, buildings, and improvements) as determined by the Commissioner of the Revenue. The Commissioner of the Revenue conducts a general assessment every two years. The purpose of a reassessment is to distribute the tax burden fairly and equitably. The most recent reassessment was completed on January 1, 2022. The taxable assessed value of real property grew to \$18.7 billion, an increase of 11.0%, reflecting the continuing recovery of market conditions.

### January 1, 2022 Change in Assessed Values

- Agricultural 13%
  - Residential 24%
  - Multifamily 23%
  - Commercial 11%
- Total Increase 21.0%

The real estate tax rate for the calendar year 2023 is adopted at \$0.93. Taxes for real property are paid in two installments, due on December 5th and June 5th of each year.

The FY2024 real property revenue projection is based on the following assumptions:

- 1.5% new construction
- \$0.93 real estate tax rate
- Collection rate of 98.5%

# Personal Property

## Public Service Corps

The Division of Public Service Taxation (PST) is responsible for the assessment of all property of Public Service Corporations for local taxation. This includes electric, gas, telecommunications, and water companies. The goal of PST is to effectively and equitably assess all property and to accurately distribute the assessed values to each city, county, and town in which the property is located. The change in assessment provided by the PST determines the revenue projection.

## Vehicles

The Commonwealth approved a change to legislation under §58.1-3506, which authorizes localities to classify for rate purposes automobiles and trucks beginning on January 1, 2022 and sunset on January 1, 2025. Abnormal market conditions, primarily from supply chain interruptions, had bolstered used car and truck prices and inflating the assessed value in calendar year 2022. In calendar year 2023, we see these abnormalities return to normal valuations.

The rate is \$0.0001 per \$100.00 of assessed value for one vehicle owned or operated by Fire and Rescue and Sheriff's deputy volunteers and 100% disabled veterans. A special personal property category for vehicles equipped for disabled individuals is set at 0.10 cents per \$100.00 of assessed value.

## Boats

In 2013, the personal property tax on boats was set at \$0.0001 per \$100.00 of assessed value, effectively eliminating this tax.

## Aircraft

In 2009, the Board reduced the personal property tax rate on aircraft to \$0.0001 per \$100.00 of assessed value, effectively eliminating this tax.

## Machinery & Tools

Machinery & Tools are equipment used in manufacturing, mining, processing, or reprocessing radio or television broadcasting, cable television, dairy, dry cleaning or laundry business, and trucks used for hire that qualifies as common carriers. In 2013, the Board adopted a tax rate of \$0.0001 for machinery and tools and motor carrier transportation, effectively eliminating these taxes.

## Merchants' Capital

Merchants' Capital is defined as inventory of stock on hand; daily rental vehicles as defined in § 58.1-2401; and all other taxable personal property of any kind whatsoever, except money on hand and deposit and except tangible personal property not offered for sale as merchandise, which tangible personal property shall be reported and assessed as such.

In 2016, the Board adopted a special category of Merchants' Capital for pharmaceutical wholesalers, setting the rate at \$0.0001.

In 2019, the Board adopted a special category of Merchants' Capital for wholesale distribution centers over 100,000 square feet, setting the rate at \$0.0001.

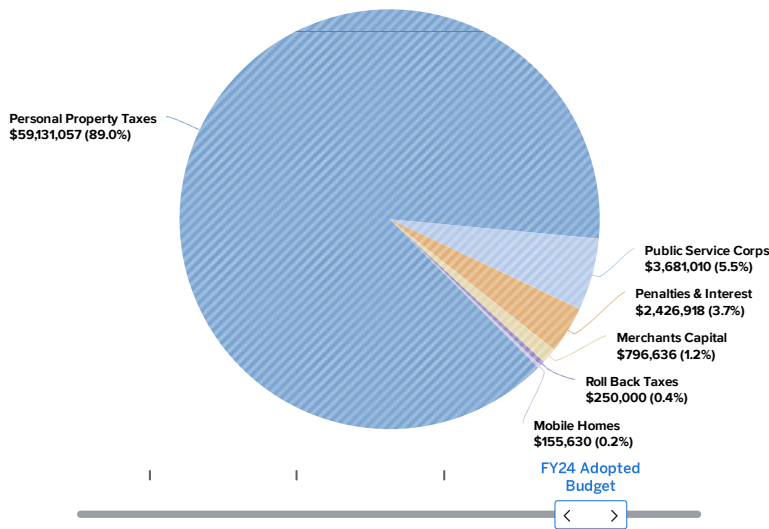
## Revenue Projection Methods

Revenue is projected using information from the Commissioner of the Revenue on projected current assessed values of Personal Property. Growth is factored in based on historical revenue collections. The Board has assigned \$7.0M of Personal Property to support Transportation projects.

Broken down by

Property Tax\* Funds...

Visualization



Sort Large to Small

- Personal Property Taxes
- Public Service Corps
- Penalties & Interest
- Merchants Capital
- Roll Back Taxes
- Mobile Homes

## Personal Property Tax Rates for Calendar Year 2023

Classification	CY2022 Adopted Rate	CY2023 Adopted Rate	Effective Rate
<b>Tangible Personal Property</b>			
Aircraft	\$ 0.0001	\$ 0.0001	\$ 0.0000
Automobiles and Trucks	\$ 4.4900	\$ 5.4900	\$ 2.7450
Boats or Watercraft	\$ 0.0001	\$ 0.0001	\$ 0.0000
Business Property	\$ 5.4900	\$ 5.4900	\$ 2.7450
Camping Trailers & Recreational Vehicles	\$ 5.4900	\$ 5.4900	\$ 2.7450
Computer Equipment	\$ 5.4900	\$ 5.4900	\$ 2.7450
Disabled Veteran's Vehicle	\$ 0.0001	\$ 0.0001	\$ 0.0000
Motor Vehicles Specially Equipped for Disabled	\$ 0.1000	\$ 0.1000	\$ 0.0400
Personal Property Volunteer F&R	\$ 0.0001	\$ 0.0001	\$ 0.0000
Personal Property Volunteer Sheriff	\$ 0.0001	\$ 0.0001	\$ 0.0000
<b>All Other</b>	\$ 5.4900	\$ 4.9900	\$ 2.4950
Motor Carrier Transportation	\$ 0.0001	\$ 0.0001	\$ 0.0000
Machinery & Tools	\$ 0.0001	\$ 0.0001	\$ 0.0000
Merchants' Capital of Pharmaceutical Wholesalers	\$ 0.0001	\$ 0.0001	\$ 0.0000
Merchants' Capital of Warehouses over 100,000 square feet	\$ 0.0001	\$ 0.0001	\$ 0.0000
Merchants' Capital	\$ 0.5000	\$ 0.5000	\$ 0.2000
Mobile Homes	\$ 0.8500	\$ 0.9300	\$ 0.9300

## Other Local Taxes

	FY21 Actuals	FY22 Actual	FY23 Adopted Budget	FY24 Adopted Budget
Local Sales & Use Tax	\$20,327,101	\$22,745,015	\$22,915,546	\$25,646,893
Restaurant Food Taxes	\$10,754,371	\$13,208,651	\$13,472,262	\$15,751,213
Utility Tax	\$8,820,911	\$8,752,493	\$8,300,848	\$8,122,045
Recordation	\$7,631,302	\$6,019,890	\$7,631,301	\$4,085,763
Cigarette Tax	\$0	\$750,916	\$1,099,964	\$1,650,000
Bank Stock Taxes	\$592,088	\$613,011	\$592,088	\$621,367
Other Local Taxes	\$152,386	\$134,615	\$108,633	\$147,762
Motor Vehicle Licenses	\$383,022	\$48,567	\$0	\$0
<b>TOTAL</b>	<b>\$48,661,181</b>	<b>\$52,273,158</b>	<b>\$54,120,642</b>	<b>\$56,025,043</b>

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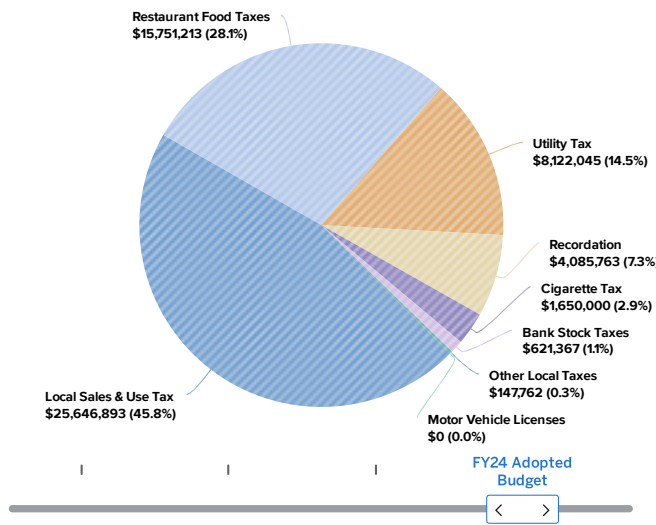
**Local Non-Property Taxes** Funds



Visualization

Sort **Large to Small**

- Local Sales & Use Tax
- Restaurant Food Taxes
- Utility Tax
- Recordation
- Cigarette Tax
- Bank Stock Taxes
- Other Local Taxes
- Motor Vehicle Licenses



## Sales Tax

The State collects and distributes the local option 1% Sales and Use Tax in accordance with §58.1-605 and §58.1-606 of the Code of Virginia. Actual distributions are made to the County based on the amount of sales tax collected in the County.

The projection for the FY2024 Sales Tax is 12.8% over FY2022 actual receipts. This maintains a conservative assumption of growth, as previous five-year collections (FY2018 through FY2022) have averaged 10.9% year over year increased revenue.

Sales Tax is projected using historical data to determine the past trend. Department Directors and the Budget and Management Department look at qualitative input for the upcoming year to project changes in consumer behavior and economic development that may impact sales tax.

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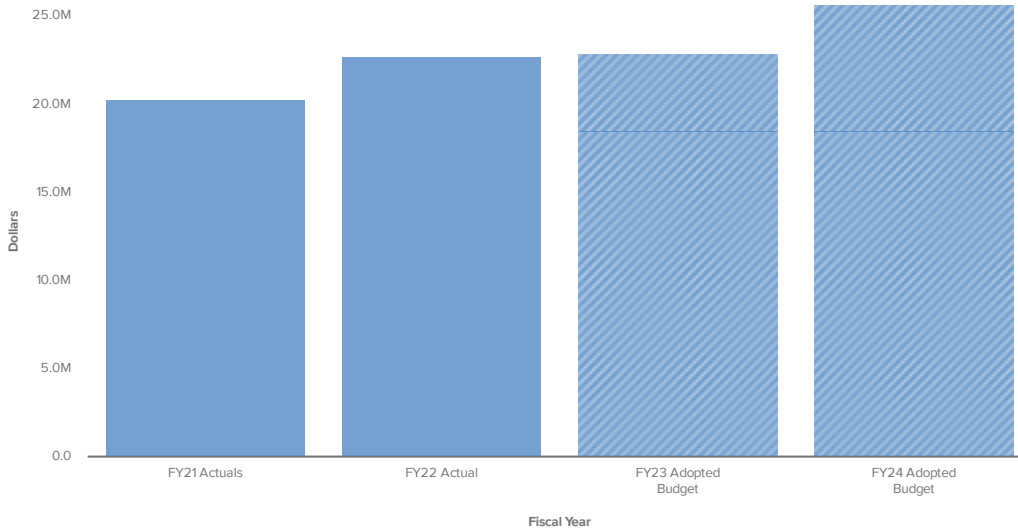
**Sales & Use** Funds



Visualization

Sort **Large to Small**

- Sales & Use



# Consumer Utility Tax

The Utility Consumer's Tax is a tax levied by the County. It is collected by the utility companies and remitted to Stafford from residential, industrial, and commercial users of electric and gas services. This tax was amended in 2000 by Ordinance O00-78 to comply with changes in State law, which required local consumer utility tax rates to be consumption-based for electricity and gas utility services. Stafford County continues to see reduced revenue in Utility Tax, particularly in cable and landline taxes.

Consumer Utility Tax revenue is projected using past trends, the current receipts of the fiscal year, and any changes to legislation that may impact the tax.

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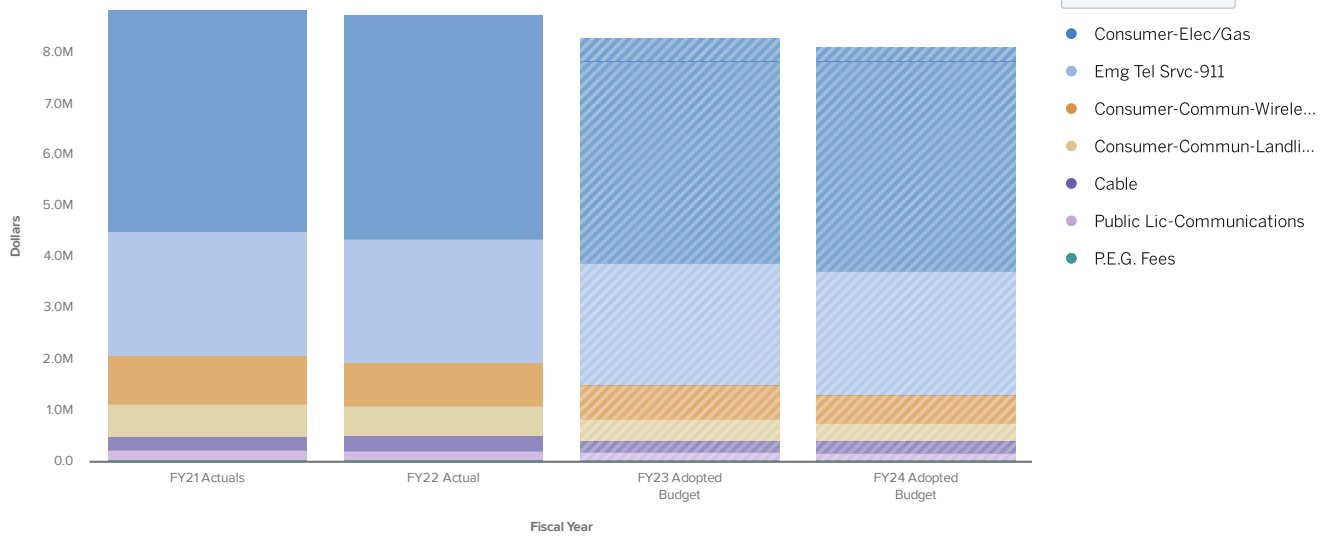
Broken down by

**Utility Tax** Funds ...



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Visualization



# Meals Tax

The FY2024 Proposed Budget maintains meals tax at five percent. Meals tax revenue is projected on the historical trends, the current year, economic development and projected changes to consumption in the upcoming fiscal year.

The meals tax revenue is collected in accordance with section 58.1-3833, of the Code of Virginia (1950), as amended.

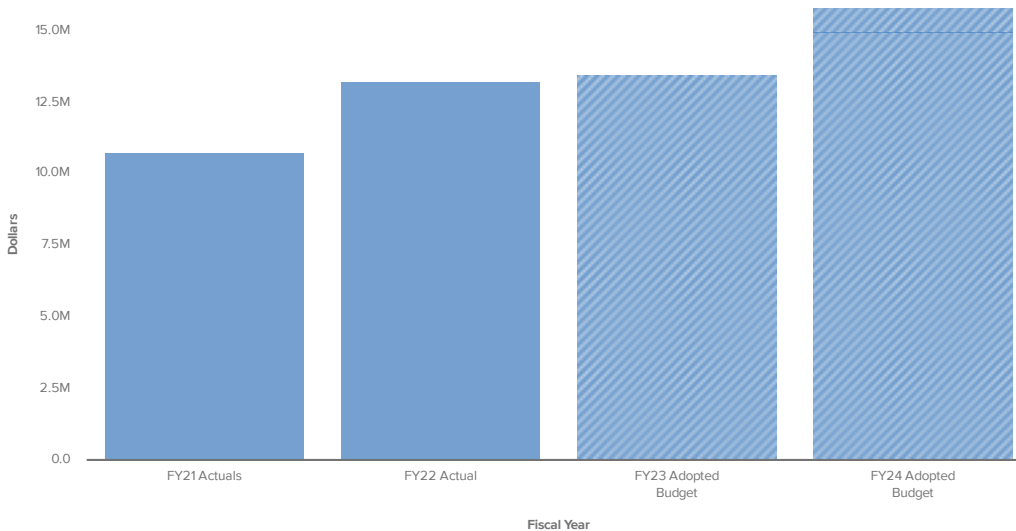
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Broken down by

**Meals** Funds ...



Sort **Large to Small** ▾



# Recordation Taxes

This tax is levied on the probate of every will or grant of administration (deeds, deeds of trust, mortgage, leases, and contracts) by any court within the County. The tax is equal to one-third (1/3) of the amount of the state tax on each such probate of a will or grant of administration. These revenues are collected by the Clerk of the Circuit Court and paid monthly to the Treasurer. General Assembly action in 2004 increased the amount on each probate of a will or grant of administration from \$0.15 to \$0.25. Recordation revenues have been strong through FY2021. In FY2022, these revenue sources are declining, primarily to the increase in interest rates. Recordation Taxes are significantly driven by home purchases and refinancing. The FY2024 Proposed Budget assumes Recordation Tax to reduce over FY2023's Adopted Budget by 46.5%. At mid year, FY2023, revenues are approximately 40% below the same period last year.

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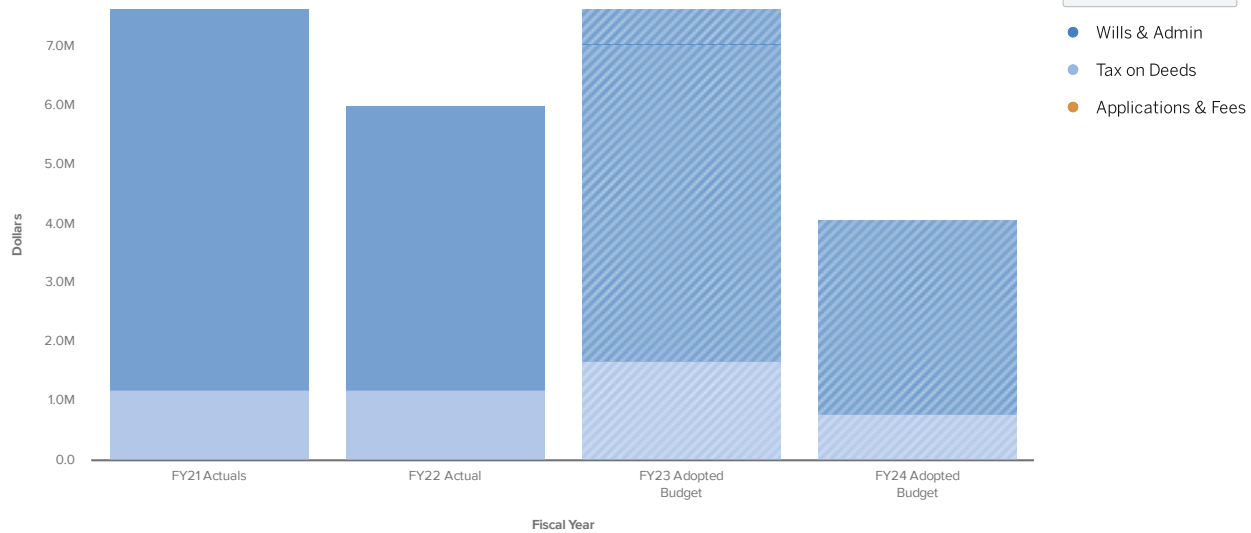
Broken down by

**Recordation** ▼ Funds ...



Visualization

Sort **Large to Small** ▼



## Other Local Non-Property Taxes

### Motor Vehicle Licenses

The CY2022 Motor Vehicle License fee is \$0. The FY2024 Proposed Budget maintains the fee at \$0.

### Cigarette Tax

Effective July 1, 2021, in accordance with Section 58.1-3830, any county is authorized to levy taxes on the sale or use of cigarettes, with a maximum rate of two cents per cigarette sold. The FY2023 Adopted Budget includes Cigarette Tax at the rate of \$0.30 per pack. These funds are designated to support ongoing Sheriff's Department activities.

Cigarette Tax is projected based on FY2022 actual and FY2023 projected revenue.

### Transient Occupancy Tax

Transient occupancy taxes are collected in accordance with Section 58.1-3819 of the Code of Virginia (1950), as amended. The FY2023 Adopted Budget included an increase from 5% to 7%. It is a tax on hotels/motels charged for the occupancy of any room or space occupied for a period of less than 30 days. Of the 7% tax, 3% are dedicated to promoting tourism, travel, or business that generates tourism or travel in the locality and recorded in the Tourism Fund. The remaining 4% are transferred to the General Fund. Revenues designated to tourism are shown in the Tourism Fund (under "Other Funds").

### Bank Stock Taxes

Bank Stock Tax revenues are collected in accordance with Section 58.1-1210 of the Code of Virginia (1950), as amended. These revenues are collected from a tax levied on shareholders by the State at the rate of \$1.00 per one hundred dollars (\$100.00) value of stock and distributed 80% to Stafford and 20% to the State. These revenues are projected using historical receipts.

## Permits, Fees and Licenses

### Permits & Licenses

The revenues generated in this category are those collected for permits, fees, licenses, and several other miscellaneous revenues. The majority of revenue in this category is related to development. Building permit revenues are estimated based upon projections of new households, commercial, and industrial establishments. The County has followed a policy of charging user fees to cover the cost of providing services related to special interests. Departments of Public Works and Planning & Zoning continually review and revise fees to capture the costs associated with the processing of development applications.

The FY2024 Proposed Budget reflects a projected conservative, lowered collection of permits and licenses fees. The building permits issued in FY2022 were 441 Commercial and 1,026 residential. Through December 2022, only 157 Commercial and 260 residential permits were issued. Due to increased interest rates, we are anticipating this to continue through FY2024.

### Ambulance Charges

The United States Census Bureau estimates that approximately 90% of Virginians have health insurance coverage. In some areas of the Commonwealth, more than 92% of the local population is covered by health insurance that will pay for ambulance transportation if billed for necessary emergency transports. As such, the third-party billing (cost recovery) concept has gained favor in numerous Virginia localities and throughout the U.S. as they recognize this untapped resource. Implementing a comprehensive cost recovery program for ambulance service and transportation has resulted in additional funding to enhance ambulance services and staffing. The County strives to improve response time and address our greatest response deficits.

The FY2007 budget included ambulance cost recovery fees for the first time. Ambulance fees are designated to the Fire and Rescue Department to address the growing needs of our system and our community. The County outsources fee collection.

Fees have been set using the Centers for Medicare and Medicaid customary rates for our region. The “loaded mile” rate is established to cover the cost of the vehicle maintenance and fuel usage, both to and from emergency calls. The fees are evaluated annually to maximize cost recovery and adhere to Medicare’s national fee schedule. The Board approved an increase to the rates in December 2013. The currently approved rates are:

Basic Life Support	\$ 505.00
Advanced Life Support - 1	\$ 656.50
Advanced Life Support - 2	\$ 808.00
Loaded Mile	\$ 12.12

### Fines and Forfeitures

These revenue sources are collected by the courts and are designated to deter behavior contrary to the health, safety, and welfare of the citizens of Stafford. Court fines and forfeitures are related to the costs of holding court and processing court records and papers. The Commonwealth of Virginia abolished driver license suspension for non-paid Court fines and fees on July 1, 2019, which diminishes collections, and is reflected in a lowered FY2024 Proposed Budget. Traffic fines include such local violations as driving while intoxicated (DWI) and speeding, as well as non-moving violations such as defective equipment.

## Charges for Services

### Parks and Recreation Fees

Parks and Recreation charges include gymnastic, aquatic, recreation programs, admission fees, and field and concession fees. The FY2024 Adopted Budget assumes revenues of 83.3% of actuals collected in FY2019 (pre-pandemic), which were approximately \$1.5M.

	FY21 Actuals	FY22 Actual	FY23 Adopted Budget	FY24 Adopted Budget
<b>Charges for Services</b>				
Ambulance Charges	\$2,246,922	\$2,900,664	\$2,287,426	\$2,424,139
Code Charges	\$1,708,153	\$1,743,446	\$1,492,878	\$1,392,046
Parks and Recreation	\$381,110	\$1,202,000	\$1,089,023	\$1,261,942
Court Costs	\$670,389	\$558,924	\$685,992	\$405,787
Planning and Community Development	\$637,160	\$572,237	\$495,921	\$482,741
Other Charges	\$81,968	\$36,049	\$34,110	\$34,110
Other Protection	\$21,488	\$22,697	\$20,338	\$20,336
Correction and Detention	\$16,516	\$15,934	\$15,450	\$14,688
<b>CHARGES FOR SERVICES TOTAL</b>	<b>\$5,763,706</b>	<b>\$7,051,951</b>	<b>\$6,121,138</b>	<b>\$6,035,789</b>
<b>Permits, Fees, and Licenses</b>				
Building Permits and Fees	\$3,676,722	\$3,275,234	\$2,987,608	\$2,791,038
Zoning Permits and Fees	\$868,782	\$872,826	\$791,984	\$682,636
Fire and Rescue Charges	\$601,277	\$564,976	\$516,333	\$533,251
Securities Fees	\$309,832	\$275,108	\$294,931	\$249,353
Animal Licenses	\$23,549	\$23,346	\$23,549	\$23,549
<b>PERMITS, FEES, AND LICENSES TOTAL</b>	<b>\$5,480,162</b>	<b>\$5,011,490</b>	<b>\$4,614,405</b>	<b>\$4,279,827</b>
<b>TOTAL</b>	<b>\$11,243,868</b>	<b>\$12,063,441</b>	<b>\$10,735,543</b>	<b>\$10,315,616</b>

# Federal COVID Funding

Federal COVID Funding reports Coronavirus Aid, Relief and Economic Security Act (CARES) in FY2021 and FY2022 Actuals. FY2024 Adopted Budget includes a projection of the second round of federal relief called the American Rescue Plan Act (ARPA). Stafford County has received \$29,695,536 in ARPA funding that must be encumbered by December 2024. The FY2024 Adopted Budget assumes the use of ARPA funds in the amount of \$9.8M to support the Board's Strategic Priorities.

## One Time Funds

The FY2024 Adopted Budget plans for using prior year fund balance for one-time expenditures of \$11.2M. These funds will be used for Land Acquisition, Transportation projects, Sheriff vehicle purchases, Fire and Rescue apparatus and other one-time costs..

The planned use of Proffer Revenues is also included in the FY2024 Proposed Budget for \$2.5M for Hampton Oaks Dog Park, Rockhill Fire and Rescue Station, Elementary School #18 and Patawomeck Park.

	FY21 Actuals	FY22 Actual	FY23 Adopted Budget	FY24 Adopted Budget
Prior Year Fund Balance	\$0	\$0	\$14,547,906	\$11,212,408
Developer Contributions	\$806,112	\$2,321,614	\$2,708,337	\$2,504,056
<b>TOTAL</b>	<b>\$806,112</b>	<b>\$2,321,614</b>	<b>\$17,256,243</b>	<b>\$13,716,464</b>

# General Fund Revenues

The General Fund, the governmental general operating fund of the County, accounts for all current financial transactions and resources not required by law, accounting standards, or administrative action to be accounted for in another fund. The General Fund Revenues section includes revenue projections, schedules, and graphs. This section contains an analysis of each category of revenues with a description, history, and variables used in the revenues projections.

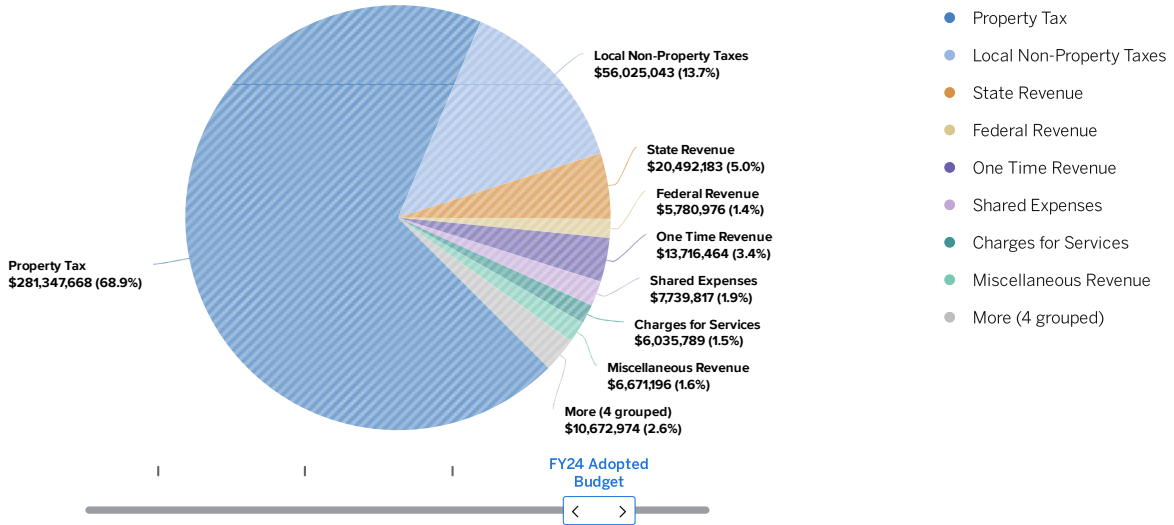
← Back History Reset

Broken down by  
**Revenues** Funds

Icons for various visualization options: pie chart, bar chart, line chart, sun, and bar chart.

Visualization

Sort Large to Small



	FY21 Actuals	FY22 Actual	FY23 Adopted Budget	FY24 Adopted Budget
<b>Property Tax</b>	\$229,729,075	\$243,495,223	\$248,970,196	\$281,347,668
<b>Local Non-Property Taxes</b>	\$48,661,181	\$52,273,158	\$54,120,642	\$56,025,043
<b>State Revenue</b>	\$20,321,356	\$20,296,762	\$20,005,093	\$20,492,183
<b>Federal Revenue</b>	\$32,463,085	\$7,746,204	\$8,305,923	\$15,595,651
<b>One Time Revenue</b>	\$806,112	\$2,321,614	\$17,256,243	\$13,716,464
<b>Shared Expenses</b>	\$6,807,532	\$7,613,443	\$7,228,250	\$7,739,817
<b>Charges for Services</b>	\$5,763,706	\$7,051,951	\$6,121,138	\$6,035,789
<b>Miscellaneous Revenue</b>	\$4,177,794	\$4,599,479	\$6,207,690	\$6,671,196
<b>Permits, Fees, and Licenses</b>	\$5,480,162	\$5,011,490	\$4,614,405	\$4,279,827
<b>Transfers In/Other</b>	\$8,283,018	\$2,394,822	\$2,526,318	\$2,585,131
<b>Use of Money and Property</b>	\$618,951	-\$33,641	\$578,181	\$3,067,492
<b>Fines and Forfeitures</b>	\$750,394	\$775,401	\$782,078	\$740,524
<b>TOTAL</b>	<b>\$363,862,366</b>	<b>\$353,545,906</b>	<b>\$376,716,157</b>	<b>\$418,296,785</b>



# General Fund - Fund Balance Analysis

## Board of Supervisors' Established Policy for Fund Balance

The County shall maintain an unassigned fund balance of no less than 12% of annual general fund revenues, not including transfers, reserves, and grants.

Any amount over the minimum unassigned fund balance will be assigned to these reserves, according to the following hierarchy and formulas:

1. Revenue Stabilization Reserve (RSR): minimum 2% of General Fund revenues.
2. Capital Projects Reserve of \$1,500,000 will be used to reduce reliance on debt, provide cash flow for capital projects, and pay down high-interest debt when advantageous.
3. Stafford Opportunity Fund Reserve: \$500,000
4. Any health care savings, after all, expenditure and reserve needs have been met, will be set aside for a contribution to OPEB.
5. Rollback Tax Revenue will be dedicated to the County's Purchase of Development Rights and land conservation programs. Local PDR funds will be used to match other funding sources at a rate of no more than 50% local dollars.
6. The County will maintain at minimum a \$300k reserve for expenditures for the Children's Services Act (CSA) program. In any year, when CSA costs for private day school expenditures exceed the budget, 20% of the total overage amount may be funded by utilizing the CSA reserve. At the end of a fiscal year, if the County has used the reserve for overages, the reserve will be replenished in the amount of 20% of the overage equally from unspent funds in both the County and the Schools' budget. When CSA costs for private day school expenditures are below the budget, 20% of the savings will increase the reserve. The balance will be equally divided between the County and Schools' Capital Project Reserves.
7. Any remaining monies available after the above reserve minimums are fully funded will go to the Capital Projects Reserve.
8. Schools' capital project reserve of \$1,500,000 will be used to reduce reliance on debt, provide cash flow for capital projects, and pay down high-interest debt when advantageous. Funds above the minimum level may be added to the reserve from unspent school funds.
9. Support for Transportation Funding of \$1,000,000 from year end savings.
10. Support for Land Acquisition funding of \$1,000,000 from year end savings.

## General Fund - Fund Balance Summary

Beginning Fund Balance	\$ 104,086,605
o Revenue Stabilization Reserve	\$ 7,189,199
o Stafford Opportunity Fund	\$ 500,000
o Capital Projects Reserve	\$ 9,595,590
o Schools' Capital Project Reserve	\$ 6,360,407
o Other reservations	\$ 37,306,219
o Unassigned (12%)	\$ 43,135,190

## General Fund - Fund Balance Projections

	FY2021 Actual	FY2022 Actual	FY2023 Projection	FY2024 Projection
<b>Fund balance, beginning of year</b>	\$94,218,377	\$115,420,185	\$104,086,605	\$89,538,699
Operating Revenue	363,862,366	352,182,123	359,458,914	404,580,321
Proffers		2,321,614	2,708,337	2,504,056
<b>Total operating revenues and proffers</b>	363,862,366	354,503,737	362,167,251	407,084,377
Projected Use of Fund Balance	0		14,547,906	11,212,408
<b>Total revenues</b>	\$363,862,366	\$354,503,737	\$376,715,157	\$418,296,785
Expenditures	(342,660,547)	(365,837,318)	(376,715,157)	(418,296,785)
<b>Fund balance, end of year (Operating revenues less expenditures)</b>	\$115,420,196	\$104,086,604	\$89,538,699	\$78,326,291
<b>Fund Balance Allocation</b>				
Non-spendable	182,035	142,576	142,576	142,576
Restricted	5,176,950	4,963,123	4,963,123	4,963,123
Committed:				
Assigned	45,937,450	36,478,988	20,996,626	9,784,218
Unassigned	23,399,585	19,366,728	14,886,735	14,886,735
	40,724,173	43,135,190	48,549,639	48,549,639
<b>Total fund balance, end of year</b>	\$115,420,193	\$104,086,605	\$89,538,699	\$78,326,291
<b>Unassigned Fund Balance</b>				
% of revenues	11.6%	12.0%	13.5%	12.0%
Target Unassigned Fund Balance <sup>(1)</sup>	\$ 40,724,173	\$ 43,135,190	\$ 48,549,639	\$ 48,549,639
Variance above (below)	\$ -	\$ -	\$ 0	\$ 0

<sup>(1)</sup> Assumes unassigned fund balance will be calculated based on the greater of the current or next years revenues.

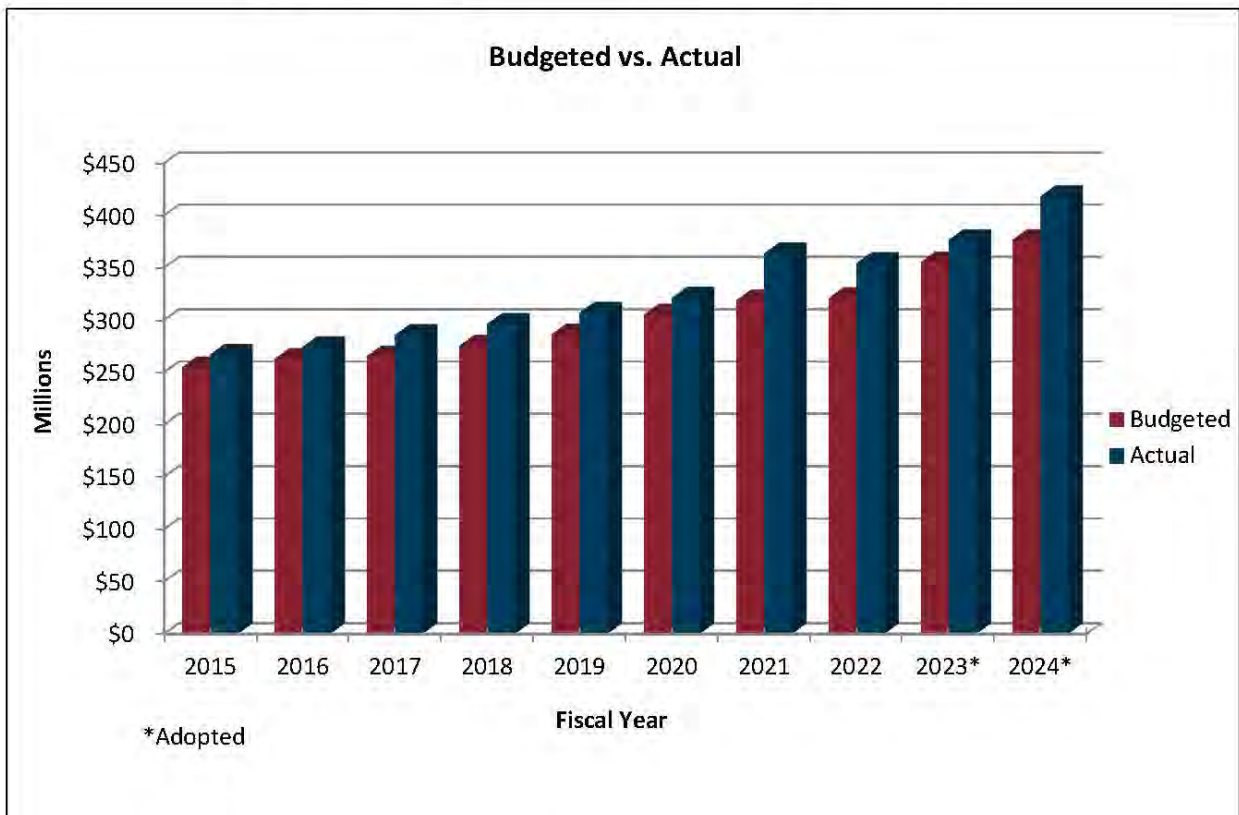
The General Fund's fund balance projection in FY2024 shows the planned use of \$11,212,408 of prior year fund balance. This is primarily from a one time increase in Real Estate that will impact FY2023 collections of approximately \$10M. This is due to the increase of the Real Estate Tax Rate from \$0.85 to \$0.93. Although this schedule shows a planned decrease in total fund balance, we anticipate little variation from FY2023 to FY2024.

# Ten-Year Revenue Analysis

## General Fund Revenues

The chart below illustrates the percentage change of actual revenue over the previous fiscal year. FY2023 and FY2024 reflect the adopted revenue budget. The average change for this ten-year period is calculated to be 4.8%.

Fiscal Year	Budgeted Revenues	Actual Revenues	Prior Year % Change
2015	262,739,908	267,159,993	0.8%
2016	265,534,885	274,319,436	2.7%
2017	275,311,159	285,685,281	4.1%
2018	286,415,159	296,274,483	3.7%
2019	305,128,954	306,955,865	3.6%
2020	318,852,703	321,264,405	4.7%
2021	320,936,567	363,862,366	13.3%
2022	355,383,993	354,503,737	-2.6%
2023*	376,716,157	376,716,157	6.3%
2024*	418,296,785	418,296,785	11.0%
<b>Average</b>			<b>4.8%</b>

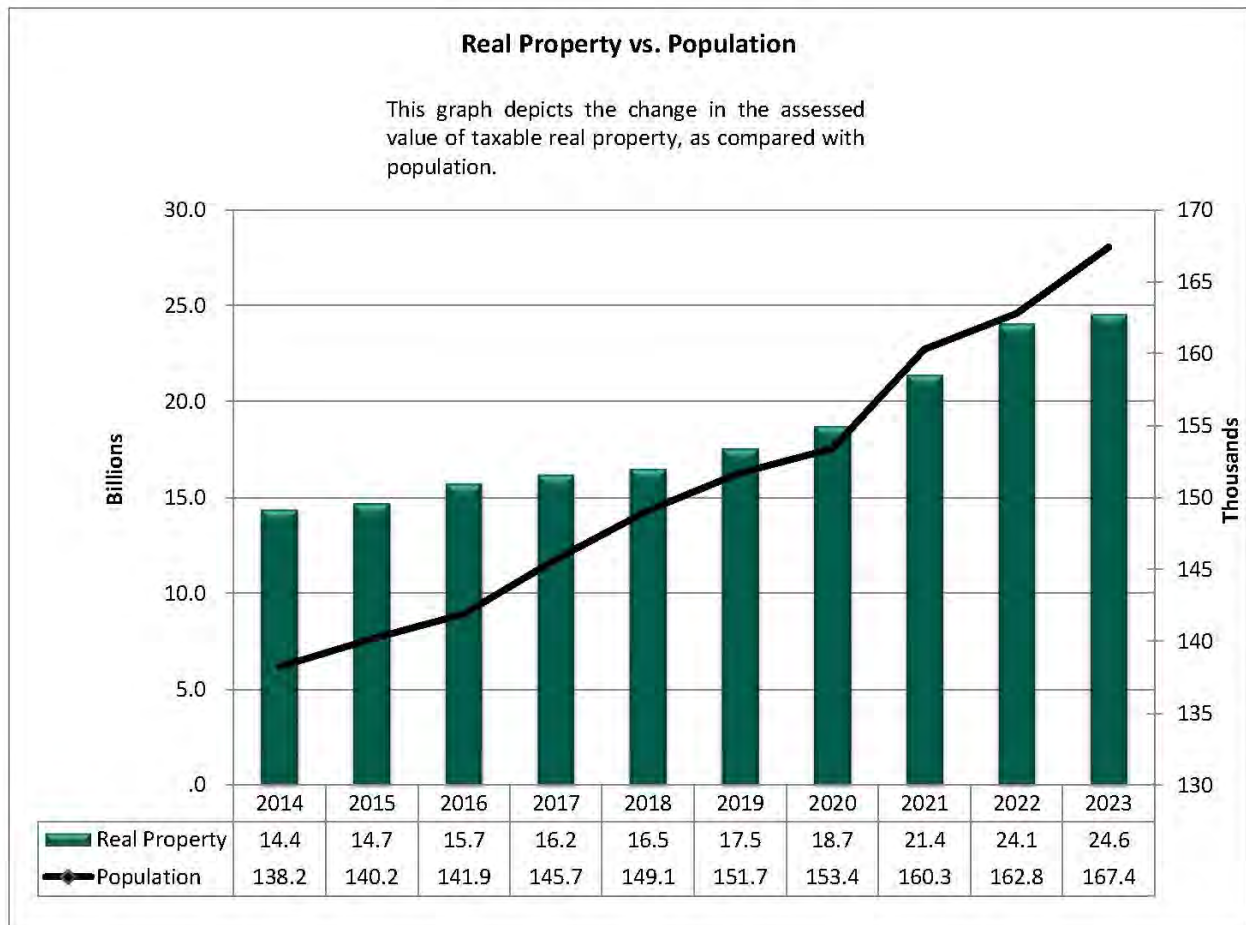




## Assessed Value of Real Property

Stafford County geographically represents 277 square miles or 177,280 acres of land. The Federal government occupies 20%, which is not the taxable property of Stafford.

The Commissioner of the Revenue reassesses all real property every two years. The most recent reassessment was completed on January 1, 2022. The reassessment reflects the strong market conditions in Stafford County, resulting in an increase of 21% in the overall assessed value of real property in Stafford County. The value of residential properties increased by 24%; the value of commercial properties increased by 11%, and multifamily increased by 23%.





# General Fund Expenditures

## Mission

The General Fund, the governmental general operating fund of the County, accounts for all current financial transactions and resources not required by law, accounting standards, or administrative action to be accounted for in another fund.

The General Fund Expenditures section includes:

- General Fund Expenditures Summary by Department
- Summary of Partner Agencies
- Ten-year Expenditure Analysis
- General Fund Proposed to Adopted Budget Changes
- Summary of General Fund by Functional Area
- Coronavirus Aid, Relief, and Economic Security (CARES) Act
- American Rescue Plan Act (ARPA)
- Departments presented by Functional Area
  - General Government
  - Public Safety
  - Judicial Administration
  - Community Development
  - Health and Social Services
  - Parks, Recreation and Cultural
  - Public Works
  - Education
  - Non-Departmental



# General Fund Expenditures

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Health and Social Services</b>				
Partner Agencies - Health and Social Services	\$1,637,480	\$1,817,416	\$1,899,990	\$2,018,101
Social Services	\$7,478,463	\$8,161,804	\$9,645,601	\$11,094,062
Human Services	\$6,938,634	\$6,446,355	\$6,696,624	\$6,710,011
<b>HEALTH AND SOCIAL SERVICES TOTAL</b>	<b>\$16,054,577</b>	<b>\$16,425,575</b>	<b>\$18,242,215</b>	<b>\$19,822,174</b>
<b>Education</b>				
Partner Agencies - Germanna Community College	\$348,859	\$348,858	\$348,858	\$348,858
School Transfers	\$128,092,775	\$147,192,211	\$146,151,041	\$163,146,706
School Debt Service	\$29,600,215	\$29,658,849	\$30,197,271	\$34,323,041
<b>EDUCATION TOTAL</b>	<b>\$158,041,849</b>	<b>\$177,199,918</b>	<b>\$176,697,170</b>	<b>\$197,818,605</b>
<b>Non-Departmental</b>				
Transfer to Other Funds	\$19,241,560	\$23,135,042	\$21,582,842	\$20,373,487
Other Non-Departmental	\$5,265,819	\$2,480,943	\$1,891,054	\$1,890,208
Capital Projects	\$4,309,191	\$2,353,210	\$2,079,274	\$7,504,839
Non-Departmental Human Resources	\$348,581	\$342,898	\$365,309	\$715,149
Insurance	\$908,794	\$977,687	\$1,247,939	\$1,247,939
Debt Service	\$13,784,707	\$12,369,186	\$13,439,492	\$7,919,339
<b>NON-DEPARTMENTAL TOTAL</b>	<b>\$43,858,652</b>	<b>\$41,658,966</b>	<b>\$40,605,910</b>	<b>\$39,650,961</b>
<b>Judicial Administration</b>				
Circuit Court	\$442,194	\$570,077	\$680,727	\$720,972
General District Court	\$76,022	\$71,488	\$117,258	\$117,258
Juvenile and Domestic Relations Court	\$101,860	\$101,537	\$113,208	\$132,488
Clerk of the Circuit Court	\$1,790,468	\$1,845,624	\$1,803,652	\$1,931,488
Magistrate	\$7,067	\$7,119	\$8,717	\$8,717
Commonwealth's Attorney	\$3,623,431	\$3,696,078	\$3,956,764	\$4,776,064
Court Deputies	\$3,354,935	\$3,773,718	\$3,578,789	\$4,473,693
<b>JUDICIAL ADMINISTRATION TOTAL</b>	<b>\$9,395,977</b>	<b>\$10,065,641</b>	<b>\$10,259,115</b>	<b>\$12,160,679</b>
<b>General Government</b>				
Board of Supervisors	\$703,388	\$717,847	\$722,741	\$828,196
County Administration	\$1,077,832	\$1,327,642	\$1,354,883	\$1,632,365
Office of Community Engagement	\$810,012	\$962,281	\$870,419	\$996,977
County Attorney	\$1,444,747	\$984,659	\$1,491,151	\$1,617,643
Human Resources	\$905,569	\$1,099,375	\$1,278,595	\$1,415,840
Commissioner of the Revenue	\$2,986,669	\$3,245,503	\$3,429,744	\$3,696,555
Treasurer	\$2,172,011	\$2,378,780	\$2,564,049	\$2,725,207
Procurement	\$621,870	\$536,532	\$741,850	\$865,455
Finance	\$1,118,717	\$1,199,008	\$1,552,048	\$1,694,657
Budget and Management	\$672,367	\$968,724	\$998,666	\$1,132,461
Information Technology	\$4,258,515	\$3,319,494	\$4,657,319	\$5,149,729
Geographic Information System	\$635,114	\$672,748	\$769,794	\$807,777
Electoral Board and Registrar	\$638,298	\$608,699	\$785,344	\$802,038
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$18,045,109</b>	<b>\$18,021,292</b>	<b>\$21,216,603</b>	<b>\$23,364,901</b>
<b>Public Safety</b>				
Sheriff	\$30,570,811	\$34,651,230	\$37,774,680	\$45,286,649
Rappahannock Regional Jail Authority	\$7,231,090	\$7,701,637	\$8,395,221	\$8,767,030

	<b>FY21 Actuals</b>	<b>FY22 Actual</b>	<b>FY23 Adopted</b>	<b>FY24 Adopted</b>
Fire & Rescue Services	\$29,678,972	\$30,954,982	\$30,935,430	\$36,355,375
15th District Court Unit	\$344,142	\$285,377	\$358,518	\$364,384
Rappahannock Juvenile Center	\$839,297	\$1,478,783	\$1,458,133	\$1,632,804
Code Compliance	\$4,562,088	\$4,887,284	\$5,870,878	\$6,349,764
<b>PUBLIC SAFETY TOTAL</b>	<b>\$73,226,400</b>	<b>\$79,959,293</b>	<b>\$84,792,860</b>	<b>\$98,756,006</b>
<b>Parks, Recreation and Cultural</b>				
Parks and Recreation	\$6,324,479	\$7,703,595	\$9,380,203	\$10,294,720
Central Rappahannock Regional Library	\$5,343,105	\$5,403,646	\$5,305,781	\$5,537,501
<b>PARKS, RECREATION AND CULTURAL TOTAL</b>	<b>\$11,667,584</b>	<b>\$13,107,241</b>	<b>\$14,685,984</b>	<b>\$15,832,221</b>
<b>Public Works</b>				
Engineering	\$380,455	\$789,584	\$956,664	\$895,760
Community Facilities	\$5,068,154	\$4,945,611	\$5,121,165	\$5,532,943
<b>PUBLIC WORKS TOTAL</b>	<b>\$5,448,609</b>	<b>\$5,735,195</b>	<b>\$6,077,829</b>	<b>\$6,428,704</b>
<b>Community Development</b>				
Economic Development	\$3,494,322	\$785,237	\$722,215	\$762,829
Planning and Zoning	\$2,416,807	\$2,370,273	\$2,825,096	\$3,138,756
Partner Agencies - Community Development	\$841,281	\$333,083	\$324,189	\$344,299
Cooperative Extension	\$169,380	\$175,604	\$266,971	\$216,649
<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>\$6,921,790</b>	<b>\$3,664,197</b>	<b>\$4,138,471</b>	<b>\$4,462,533</b>
<b>TOTAL</b>	<b>\$342,660,547</b>	<b>\$365,837,318</b>	<b>\$376,716,157</b>	<b>\$418,296,785</b>



# Partner Agencies' Funding

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Partner Agency Health and Social Services</b>				
Partner Agency				
Rappahannock Area Health District	\$535,937	\$549,335	\$549,335	\$562,828
Rappahannock Area Community Service Board	\$411,082	\$449,036	\$519,969	\$583,990
Rappahannock Area Youth Services and Group Home Commission (Office On Youth)	\$206,484	\$270,555	\$206,304	\$203,523
Thurman Brisben Homeless Shelter	\$112,171	\$107,165	\$109,849	\$70,273
S.E.R.V.E., Inc.	\$73,499	\$75,340	\$95,000	\$95,000
Empower House	\$52,189	\$120,890	\$81,047	\$81,047
Micah Ecumenical Ministries	\$22,000	\$22,000	\$55,000	\$55,000
Legal Aid Works	\$31,798	\$31,796	\$31,796	\$22,257
Fredericksburg Regional Food Bank	\$11,975	\$14,613	\$46,148	\$42,237
disAbility Resource Center	\$26,280	\$28,166	\$29,367	\$29,367
Healthy Generations Area Agency on Aging	\$27,832	\$26,070	\$27,247	\$27,247
Grant Program	\$0	\$0	\$0	\$100,000
Mental Health America of Fredericksburg	\$15,584	\$14,502	\$22,225	\$44,659
Lloyd F. Moss Free Clinic	\$18,208	\$18,664	\$29,920	\$28,543
Stafford Junction	\$17,621	\$11,940	\$20,988	\$17,056
Rappahannock Refuge, Inc. (Hope House)	\$14,850	\$15,221	\$15,000	\$15,000
Healthy Families Rappahannock Area	\$9,149	\$9,284	\$15,000	\$12,750
Rappahannock Council Against Sexual Assault (RCASA)	\$9,503	\$7,906	\$5,900	\$5,900
Big Brothers Big Sisters Greater Fredericksburg	\$5,880	\$5,880	\$5,586	\$5,418
Virginia Community Food Connections	\$4,850	\$4,000	\$5,000	\$5,000
Rappahannock Boys and Girls Club	\$9,000	\$9,000	\$0	\$0
Rebuilding Together (Christmas in April)	\$5,390	\$5,390	\$5,390	\$0
American Red Cross	\$0	\$5,000	\$5,000	\$5,000
Rappahannock Area Court Appointed Special Advocates (CASA)	\$3,920	\$3,920	\$3,920	\$2,744
FAILSAFE-ERA	\$0	\$4,500	\$9,000	\$0
Safe Harbor	\$3,090	\$3,104	\$3,262	\$3,262
Piedmont Dispute Resolution Center	\$6,451	\$3,226	\$0	\$0
Rappahannock United Way Services Volunteer & Information Services	\$2,737	\$913	\$2,737	\$0
<b>PARTNER AGENCY TOTAL</b>	<b>\$1,637,480</b>	<b>\$1,817,416</b>	<b>\$1,899,990</b>	<b>\$2,018,101</b>
<b>PARTNER AGENCY HEALTH AND SOCIAL SERVICES TOTAL</b>	<b>\$1,637,480</b>	<b>\$1,817,416</b>	<b>\$1,899,990</b>	<b>\$2,018,101</b>
<b>Partner Agency Germanna Community College</b>				
Partner Agency				
Germanna Comm College	\$348,859	\$348,858	\$348,858	\$348,858
<b>PARTNER AGENCY TOTAL</b>	<b>\$348,859</b>	<b>\$348,858</b>	<b>\$348,858</b>	<b>\$348,858</b>
<b>PARTNER AGENCY GERMANNA COMMUNITY COLLEGE TOTAL</b>	<b>\$348,859</b>	<b>\$348,858</b>	<b>\$348,858</b>	<b>\$348,858</b>
<b>Partner Agency Community Development</b>				
Partner Agency				
Fredericksburg Regional Alliance	\$144,350	\$144,352	\$146,773	\$146,773
George Washington Regional Commission	\$110,922	\$122,532	\$121,822	\$121,822
Tri-County/City Soil and Water Conservation District	\$41,309	\$41,308	\$40,894	\$40,894
Watershed Property Manager	\$13,700	\$13,700	\$13,700	\$13,700
Bay Consortium Workforce Development Board	\$0	\$0	\$0	\$20,110
Rappahannock River Basin Commission	\$1,000	\$1,000	\$1,000	\$1,000
<b>PARTNER AGENCY TOTAL</b>	<b>\$311,281</b>	<b>\$322,892</b>	<b>\$324,189</b>	<b>\$344,299</b>

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
PARTNER AGENCY COMMUNITY DEVELOPMENT TOTAL	\$311,281	\$322,892	\$324,189	\$344,299
TOTAL	\$2,297,620	\$2,489,166	\$2,573,037	\$2,711,258

Note: Rebuilding Together (Christmas in April) will be removed due to the dissolution of the partner agency voted on April 18,2022 by the Board of Directors.

\*Bay Consortium Workforce Development Board is budgeted in the Economic Development Budget.



# Coronavirus Aid, Relief, and Economic Security (CARES) Act

## Mission

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress, signed by the President, and enacted on March 27, 2020. The purpose of this act is to provide funding to localities for expenditures incurred due to COVID-19.

## Who Are We?

Stafford County employed guidance from the Center for Disease Control (CDC) and the Virginia Department of Health (VDH) to help control the spread of COVID-19. Stafford County changed operations in a variety of ways.

- Temporarily closed County buildings to the public and operated by appointment only
- Some Departments were forced to reduce operational hours
- Closed all park buildings to the public
- Enforced a strict social distancing policy and required masks of individuals entering County buildings
- Performed temperature checks
- Temporarily postponed summer camps and programs
- Encouraged and maximized teleworking among staff
- Canceled or postponed several community programs and events
- Provided training to staff on how to respond to and prevent the spread of the virus

Like other localities, the County saw a decline in the revenues necessary to sustain normal operations due to everyday living and consumption changes. The County also incurred additional new and increased costs associated with cleaning, disinfecting, employee and citizen protection, and preventing the spread of COVID-19. The federal government responded by enacting the CARES Act in response to this national emergency. The

CARES Act provided funding to local governments for necessary expenditures incurred due to the public health emergency concerning COVID-19 to cover costs that were not accounted for in the budget and cover COVID-19 related costs incurred from March 1, 2020, through December 30, 2021.

CARES Act allocations were sent in two rounds to states and localities based on population, and Stafford County's share for each allocation was \$13,338,365, for a total amount of \$26,676,730.

# CARES Act Spending Summary

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Health and Social Services</b>				
Social Services	\$10,126	\$0	\$0	\$0
Human Services	\$540,000	\$0	\$0	\$0
<b>HEALTH AND SOCIAL SERVICES TOTAL</b>	<b>\$550,126</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Non-Departmental</b>				
Transfer to Other Funds	\$8,045,086	\$0	\$0	\$0
Other Non-Departmental	\$542,375	\$0	\$0	\$0
Non-Departmental Human Resources	\$44,862	\$0	\$0	\$0
<b>NON-DEPARTMENTAL TOTAL</b>	<b>\$8,632,323</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Judicial Administration</b>				
Commonwealth's Attorney	\$128,797	\$0	\$0	\$0
<b>JUDICIAL ADMINISTRATION TOTAL</b>	<b>\$128,797</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>General Government</b>				
County Administration	\$5,585	\$0	\$0	\$0
Office of Community Engagement	\$34,730	\$0	\$0	\$0
Human Resources	\$37,257	\$0	\$0	\$0
Commissioner of the Revenue	\$68,600	\$0	\$0	\$0
Treasurer	\$15,775	-\$1,408	\$0	\$0
Procurement	\$2,041	\$0	\$0	\$0
Finance	\$74,346	\$19,413	\$0	\$0
Budget and Management	\$11,500	\$0	\$0	\$0
Information Technology	\$1,139,329	\$0	\$0	\$0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$1,389,163</b>	<b>\$18,005</b>	<b>\$0</b>	<b>\$0</b>
<b>Public Safety</b>				
Sheriff	\$2,840,958	\$84,333	\$0	\$0
Fire & Rescue Services	\$8,810,743	\$0	\$0	\$0
Rappahannock Juvenile Center	\$43,249	\$0	\$0	\$0
Code Compliance	\$68,459	\$0	\$0	\$0
<b>PUBLIC SAFETY TOTAL</b>	<b>\$11,763,409</b>	<b>\$84,333</b>	<b>\$0</b>	<b>\$0</b>
<b>Parks, Recreation and Cultural</b>				
Parks and Recreation	\$262,399	\$0	\$0	\$0
Central Rappahannock Regional Library	\$66,772	\$0	\$0	\$0
<b>PARKS, RECREATION AND CULTURAL TOTAL</b>	<b>\$329,171</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Public Works</b>				
Community Facilities	\$602,030	\$36,574	\$0	\$0
<b>PUBLIC WORKS TOTAL</b>	<b>\$602,030</b>	<b>\$36,574</b>	<b>\$0</b>	<b>\$0</b>
<b>Community Development</b>				
Economic Development	\$2,196,802	\$0	\$0	\$0
Planning and Zoning	\$6,871	\$0	\$0	\$0
Partner Agencies - Community Development	\$5,000	\$0	\$0	\$0
<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>\$2,208,673</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$25,603,692</b>	<b>\$138,912</b>	<b>\$0</b>	<b>\$0</b>



# American Rescue Plan Act (ARPA)

## Mission

The American Rescue Plan Act (ARPA) was passed by Congress, signed by the President, and enacted on March 11, 2021. The purpose of this act is to provide funding to localities for expenditures incurred due to COVID-19.

## Who Are We?

At the beginning of the calendar year 2020, a global pandemic occurred known as COVID-19 and continues to be a significant global concern. This pandemic quickly spread and affected every aspect of everyday living. It has affected businesses, governments, localities, and schools.

Stafford County employed guidance from the Center for Disease Control (CDC) and the Virginia Department of Health (VDH) to help control the spread of COVID-19. Stafford County changed operations in a variety of ways.

- Temporarily closed County buildings to the public and operated by appointment only
- Some Departments were forced to reduce operational hours
- Closed all park buildings to the public
- Enforced a strict social distancing policy and required masks of individuals entering County buildings
- Performed temperature checks
- Temporarily postponed summer camps and programs
- Encouraged and maximized teleworking among staff
- Canceled or postponed several community programs and events
- Provided training to staff on how to respond to and prevent the spread of the virus

Like other localities, due to everyday living and consumption changes, the County saw a decline in revenues necessary to sustain normal operations. The County also incurred additional new and increased costs associated with cleaning, disinfecting, employee and citizen protection, and preventing the spread of COVID-19. In response to this national emergency, the federal government responded by enacting the ARPA Relief. The ARPA Relief provided funding to local governments for necessary expenditures incurred due to the public health emergency with respect to COVID-19 to cover costs that were not accounted for in the budget and cover COVID-19 related costs incurred from July 31, 2021, through December 31, 2026.

On March 11, 2021, the Federal Government approved funding to localities through the American Rescue Plan Act of 2021 (ARPA). Funding is equally distributed in two tranches. Stafford County has received the Tranche 1 funding in May of 2021 in the amount of \$14,847,768. It is anticipated an equal amount of funding will be distributed in May 2022 for a total combined amount of \$29,695,536.

# ARPA Spending Summary

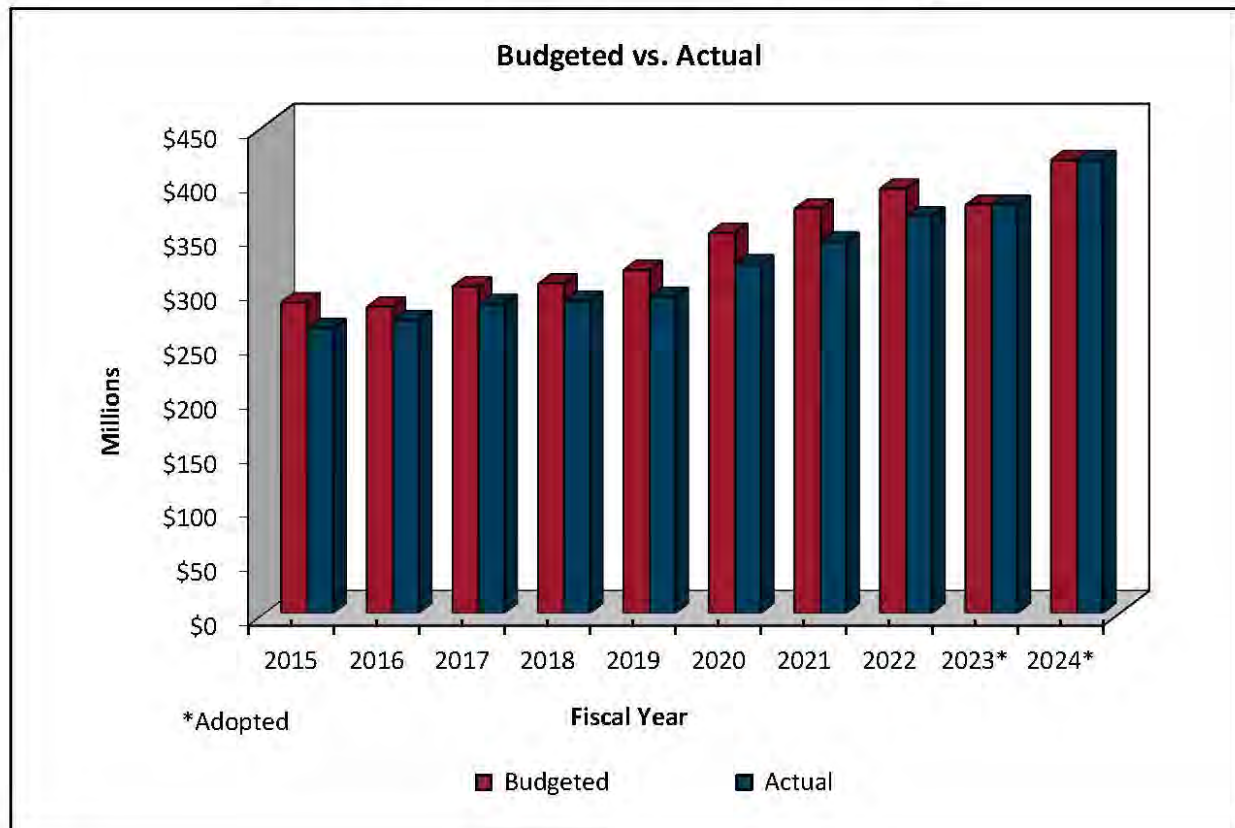
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Health and Social Services</b>	\$0	\$456,569	\$0	\$0
<b>Non-Departmental</b>				
Other Non-Departmental	\$0	\$987,192	\$0	\$0
Capital Projects	\$0	\$0	\$600,000	\$6,382,928
<b>NON-DEPARTMENTAL TOTAL</b>	<b>\$0</b>	<b>\$987,192</b>	<b>\$600,000</b>	<b>\$6,382,928</b>
<b>Judicial Administration</b>	\$0	\$90,598	\$0	\$0
<b>General Government</b>				
Board of Supervisors	\$0	\$3,031	\$0	\$0
County Administration	\$0	\$6,315	\$93,766	\$0
Office of Community Engagement	\$0	\$79,791	\$0	\$0
County Attorney	\$0	\$7,072	\$0	\$0
Human Resources	\$0	\$9,093	\$0	\$0
Commissioner of the Revenue	\$0	\$27,279	\$0	\$0
Treasurer	\$0	\$22,227	\$0	\$0
Procurement	\$0	\$3,435	\$0	\$0
Finance	\$0	\$30,094	\$194,258	\$95,555
Budget and Management	\$0	\$6,062	\$18,750	\$0
Information Technology	\$0	\$12,124	\$319,881	\$0
Geographic Information System	\$0	\$4,243	\$0	\$0
Electoral Board and Registrar	\$0	\$3,031	\$0	\$0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$0</b>	<b>\$213,797</b>	<b>\$626,655</b>	<b>\$95,555</b>
<b>Public Safety</b>				
Sheriff	\$0	\$591,322	\$1,995,146	\$3,336,192
Fire & Rescue Services	\$0	\$575,365	\$0	\$0
15th District Court Unit	\$0	\$1,010	\$0	\$0
Code Compliance	\$0	\$36,523	\$0	\$0
<b>PUBLIC SAFETY TOTAL</b>	<b>\$0</b>	<b>\$1,204,220</b>	<b>\$1,995,146</b>	<b>\$3,336,192</b>
<b>Parks, Recreation and Cultural</b>				
Parks and Recreation	\$133,099	\$97,273	\$0	\$0
<b>PARKS, RECREATION AND CULTURAL TOTAL</b>	<b>\$133,099</b>	<b>\$97,273</b>	<b>\$0</b>	<b>\$0</b>
<b>Public Works</b>				
Engineering	\$0	\$424,494	\$0	\$0
Community Facilities	\$9,836	\$18,186	\$0	\$0
<b>PUBLIC WORKS TOTAL</b>	<b>\$9,836</b>	<b>\$442,680</b>	<b>\$0</b>	<b>\$0</b>
<b>Community Development</b>				
Economic Development	\$0	\$7,262	\$38,221	\$0
Planning and Zoning	\$0	\$16,166	\$0	\$0
Cooperative Extension	\$0	\$1,515	\$0	\$0
<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>\$0</b>	<b>\$24,943</b>	<b>\$38,221</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$142,935</b>	<b>\$3,517,272</b>	<b>\$3,260,022</b>	<b>\$9,814,675</b>

# Ten-Year Expenditure Analysis

## General Fund Expenditures

The chart below illustrates the percentage change of actual expenditures over the previous fiscal year. FY2023 is the adopted budget and FY2024 is the adopted budget. The average change for this ten-year period is calculated to be 4.9%.

Fiscal Year	Budgeted Expenditures	Actual Expenditures	Prior Year % Change
2015	286,725,870	262,639,311	0.8%
2016	282,423,525	270,184,431	2.9%
2017	301,241,798	285,151,172	5.5%
2018	303,769,910	287,998,902	1.0%
2019	316,511,569	291,635,544	1.3%
2020	350,649,881	321,454,405	10.2%
2021	373,061,128	342,660,547	6.6%
2022	391,867,736	365,837,318	6.8%
2023*	376,716,157	376,716,157	3.0%
2024*	418,296,785	418,296,785	11.0%
<b>Average</b>			<b>4.9%</b>





# General Fund Proposed to Adopted Budget Changes

	Adjustments
<b>FY2024 Proposed Budget</b>	<b>\$414,926,761</b>
<b>Expenditure Changes</b>	
<b>Personnel Changes</b>	
Fire & Rescue Safety Officers (3)	(453,642)
Planning & Zoning - Long Range Planner II	(136,699)
Fire & Rescue Emergency Management Training Coordinator	(106,270)
Board of Supervisors Administrative Specialist Positions	(102,241)
Commonwealth Attorney Legal Assistant	95,851
Budget & Management Analyst II	112,890
Deputy Sheriff-Investigator III Homeland Security Per	208,448
Sheriffs Elementary School Protection Officers (5) part-time	496,912
<b>Benefit Changes</b>	
Overtime Fire and Rescue	(625,000)
Eliminate Market Pay 1%	(475,000)
Overtime Sheriff	(375,000)
Remove VRS/Health Insurance from School Protection Officers (6) considered part time	(131,137)
Board of Supervisors Raises	(74,070)
<b>Operating Changes</b>	
Central Rappahannock Regional Library	(230,640)
Community Events	(60,000)
Tree Lighting	(25,000)
Board of Supervisors Stafford County Apparal	(5,000)
Sheriff - Increase Motorola Contract	167,000
<b>School Adjustments</b>	
Debt Service Savings Schools	(344,612)
Schools 3R Debt Service Savings	344,612
Remove County funding for Community Engagement	(253,220)
Remove Ongoing funding to support School Capital	(1,000,000)
Increase to School Operating	1,000,000
Increase for Operating	3,500,000
<b>Capital</b>	
Reduce Transfer to Capital for removing proffers for Elementary School 18	(2,333,158)
Board Positions part-time 7 furniture, office set up	(35,000)
SPO 5 part-time Vehicle	375,000
Public Safety Radio Replacement increased use of ARPA instead of master lease	1,279,500
Transfer from GF to Fire Levy to pay for F&R app	2,555,500
<b>FY2024 Adopted Budget</b>	<b>\$418,296,785</b>

# General Fund Expenditures: Functional Area

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Health and Social Services	\$16,054,577	\$16,425,575	\$18,242,215	\$19,822,174
Education	\$158,041,849	\$177,199,918	\$176,697,170	\$197,818,605
Non-Departmental	\$43,858,652	\$41,658,966	\$40,605,910	\$39,650,961
Judicial Administration	\$9,395,977	\$10,065,641	\$10,259,115	\$12,160,679
General Government	\$18,045,109	\$18,021,292	\$21,216,603	\$23,364,901
Public Safety	\$73,226,400	\$79,959,293	\$84,792,860	\$98,756,006
Parks, Recreation and Cultural	\$11,667,584	\$13,107,241	\$14,685,984	\$15,832,221
Public Works	\$5,448,609	\$5,735,195	\$6,077,829	\$6,428,704
Community Development	\$6,921,790	\$3,664,197	\$4,138,471	\$4,462,533
<b>TOTAL</b>	<b>\$342,660,547</b>	<b>\$365,837,318</b>	<b>\$376,716,157</b>	<b>\$418,296,785</b>

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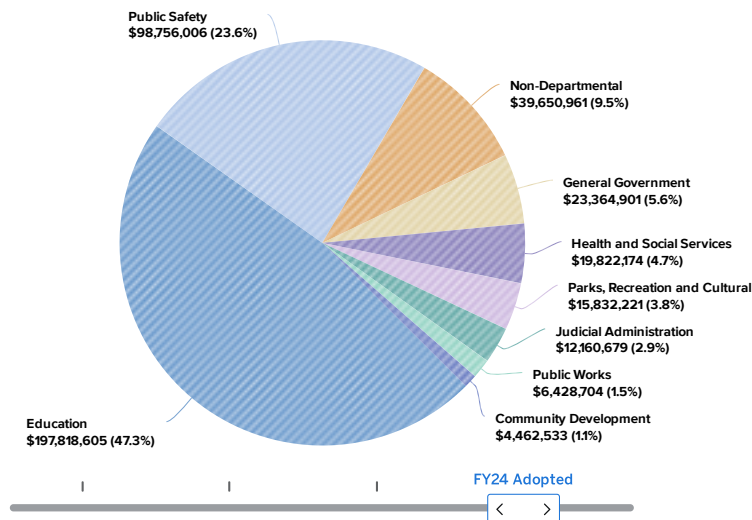
Broken down by

Departments\*

Funds

Expenses

Visualization



Sort Large to Small

- Education
- Public Safety
- Non-Departmental
- General Government
- Health and Social Services
- Parks, Recreation and Cultural...
- Judicial Administration
- Public Works
- Community Development

# General Government

## General Government

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Board of Supervisors	\$703,388	\$717,847	\$722,741	\$828,196
County Administration	\$1,077,832	\$1,327,642	\$1,354,883	\$1,632,365
Office of Community Engagement	\$810,012	\$962,281	\$870,419	\$996,977
County Attorney	\$1,444,747	\$984,659	\$1,491,151	\$1,617,643
Human Resources	\$905,569	\$1,099,375	\$1,278,595	\$1,415,840
Commissioner of the Revenue	\$2,986,669	\$3,245,503	\$3,429,744	\$3,696,555
Treasurer	\$2,172,011	\$2,378,780	\$2,564,049	\$2,725,207
Procurement	\$621,870	\$536,532	\$741,850	\$865,455
Finance	\$1,118,717	\$1,199,008	\$1,552,048	\$1,694,657
Budget and Management	\$672,367	\$968,724	\$998,666	\$1,132,461
Information Technology	\$4,258,515	\$3,319,494	\$4,657,319	\$5,149,729
Geographic Information System	\$635,114	\$672,748	\$769,794	\$807,777
Electoral Board and Registrar	\$638,298	\$608,699	\$785,344	\$802,038
<b>TOTAL</b>	<b>\$18,045,109</b>	<b>\$18,021,292</b>	<b>\$21,216,603</b>	<b>\$23,364,901</b>

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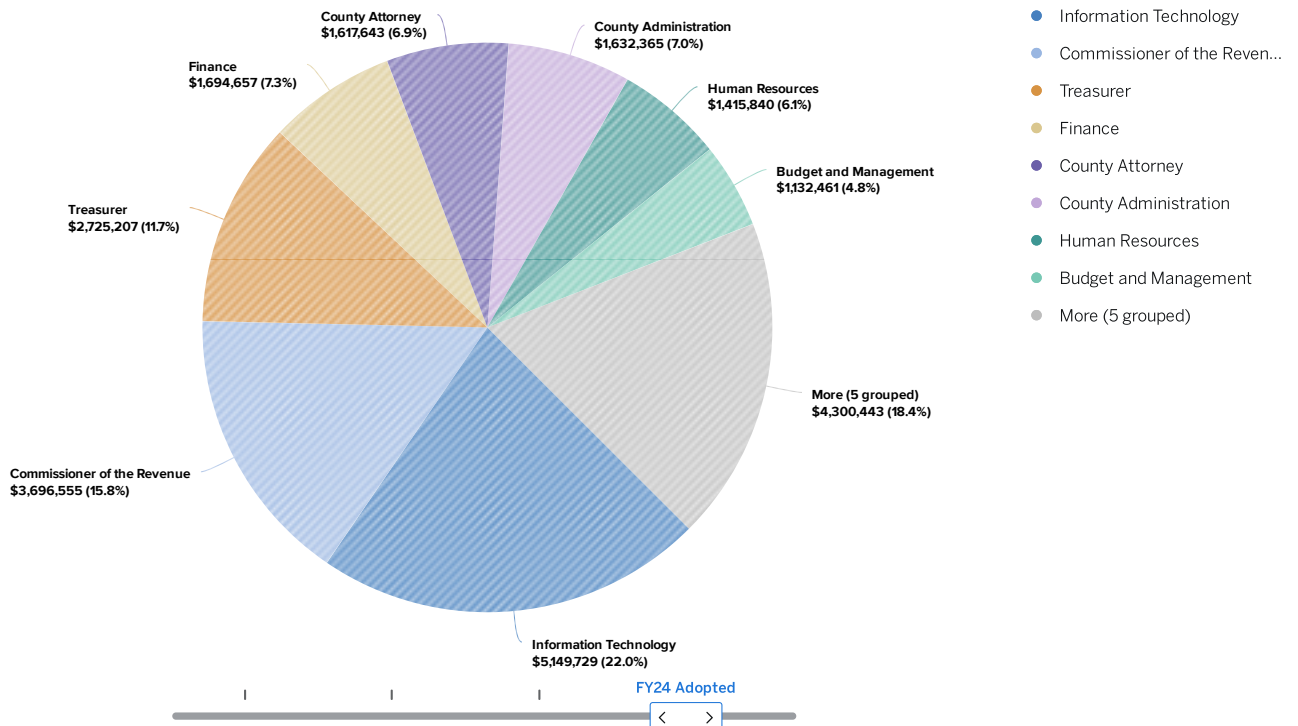
Broken down by

General Government Funds Expenses



Visualization

Sort Large to Small





# Board of Supervisors

## Mission

The Stafford County Board of Supervisors (BOS) will provide excellent and efficient government services that promote a safe, healthy and prosperous community through responsible and accountable government. The BOS's strategic priorities include Healthy Growth, Quality Educational Opportunities, Organizational Excellence, Responsive Transportation System, A Vibrant and Exciting Business Community, Dedicated and Responsive Public Safety Team, and the Heartbeat of Recreation, History and Culture.

## Who Are We?

### Legislative Facilitation

- The BOS is the Legislative Branch of local government.
- The BOS is responsible for the adoption of the County budget and appropriation of funds; levying County taxes; appointment of members to various authorities, boards, commissions and committees; constructing and maintaining County buildings; adopting the County's Comprehensive Plan; approving and enforcing related ordinances; and adopting and enforcing ordinances for law enforcement, sanitation, health and other regulations permitted by state law.

### Executive Management & Leadership

- The BOS, consisting of seven members elected by district to serve staggered terms, exercises all legislative authority and responsibility granted to them by the Commonwealth of Virginia.
- The Chairman and Vice-Chairman of the BOS are elected annually by the members of the BOS.

### Citizen Information/Community Awareness

- Regular meetings are held in the BOS chambers, located on the ground floor of the George L. Gordon Government Center, on the first and third Tuesday during the months of January – June and September – November. During July and August, the Board takes a summer recess. One meeting is held on the first Tuesday in July and one is held on the third Tuesday in August. In November, the first meeting is held on Wednesday because it falls on Election Day. In December, the first Tuesday is earmarked to hold an event that recognizes Boards, Authorities, Committees, and Commissions members and a meeting is held on the third Tuesday. All BOS meetings are open to the public.

#### Board of Supervisors

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Personnel	\$209,485	\$197,321	\$201,826	\$184,781
Operating	\$493,903	\$520,526	\$520,915	\$643,415
TOTAL	\$703,388	\$717,847	\$722,741	\$828,196

Broken down by

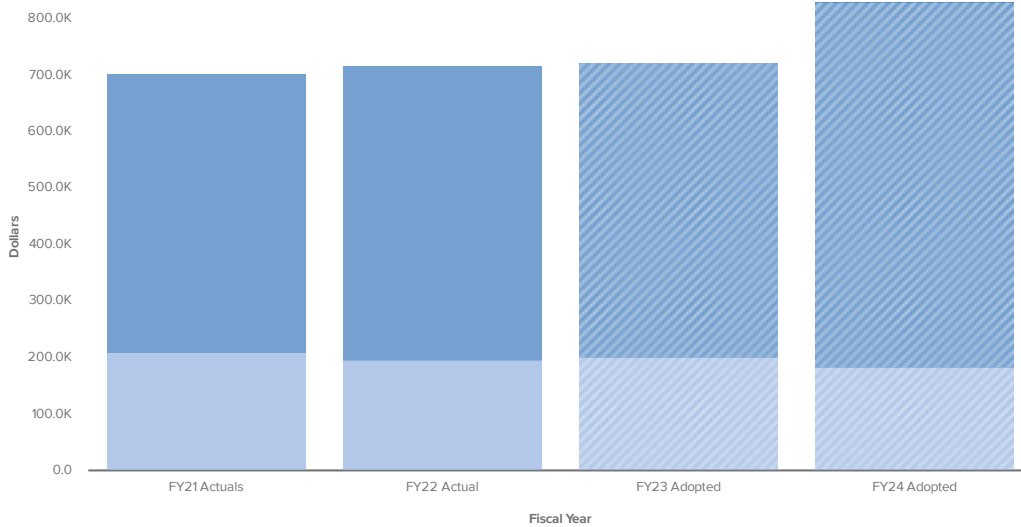
Expenses | Funds | Board of Supervisors



Sort Large to Small

- Operating
- Personnel

Visualization



## Notable Changes

### Operating

- Increase for audit contract
- Additional funding for seminars & conferences
- Increase to legislative consultant contract
- Increase to public notifications
- Coalition on High Growth Communities Annual Membership

## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24
Part-Time Positions	7	7	7	7	0 0.0%

## Goals/Objectives

- Continue to promote a safe, healthy and prosperous community through responsible and accountable government by working to meet the BOS's strategic priorities for the community, which include Healthy Growth, Quality Educational Opportunities, Organizational Excellence, Responsive Transportation System, A Vibrant and Exciting Business Community, Dedicated and Responsive Public Safety Team, and the Heartbeat of Recreation, History and Culture (Service levels 1, 2, 3, 4, 5, 6, and 7)
- Enhance Public Safety by consideration of the proposed staffing plan for the Sheriff's Office and Fire and Rescue (Service level 1)
- Demonstrate fiscal responsibility with balanced County and School budgets and maintaining the County's AAA bond rating with all rating agencies (Service levels 4, 5, and 6)

- Constituent & Legislative Officer engages staff, outside vendors/businesses/VDOT, etc. to address constituent inquiries presented to the BOS (Service level 7)
- Establish and implement policies that maintain a high quality of life for County residents and visitors (Service levels 1, 2, 3, 4, 5, 6, and 7)

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. Board of Supervisor Meetings</b>	54	49	50
<b>2. Ordinances Adopted/Considered</b>	48/55	25/30	25/30
<b>3. Resolution Adopted/Considered</b>	365/444	300/400	350/400
<b>4. Bond Rating Fitch</b>	AAA	AAA	AAA
<b>5. Bond Rating Moody's</b>	Aaa	Aaa	Aaa
<b>6. Bond Rating S &amp; P</b>	AAA	AAA	AAA
<b>7. BOS requests for constituent assistance processed</b>	439	393	400



# Budget and Management

## Mission

The department of Budget and Management aligns the strategic plan with the budget, long-range financial forecasting and capital needs. The department partners with County Administration, the county departments and community partners to recommend the best use of public resources to pursue the Board of Supervisors' (BOS) goals. The department facilitates and assists in business planning and policy development and is aligned with the BOS's goals.

## Who Are We?

### Operating Budget

- Develops a balanced budget that meets the needs of the community in compliance with County policies and legal requirements.
- Develops, publishes and implements the County's budgets and Capital Improvement Plan (CIP).
- Provides financial planning and analytical services to the County Administrator and Board of Supervisors (BOS).
- Develops and publishes the five-year financial plan.

### Capital Budget

- Coordinates debt management, financial policies, and issuance of debt.
- Administers the annual Capital Improvement Process
- Facilitates and administers the Technical Review Process
- Provides Training to end-users

### Fiscal Stewardship

- Provides fiscal and analytical consultation.
- Develops, implements and monitors the County's fiscal plan.
- Provides budget to actual reporting to the Board and citizens quarterly.
- Maintains fund balance for the County.

## Budget Summary

## Budget and Management

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$638,808	\$781,235	\$787,527	\$920,585
<b>Operating</b>	\$33,559	\$187,489	\$211,139	\$211,876
<b>TOTAL</b>	<b>\$672,367</b>	<b>\$968,724</b>	<b>\$998,666</b>	<b>\$1,132,461</b>

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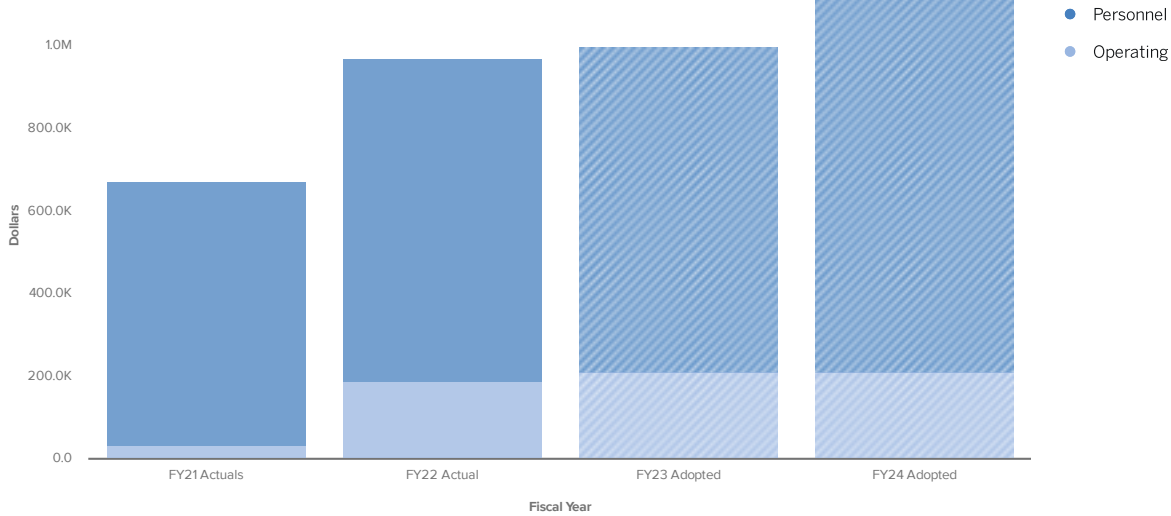
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**Expenses**
[Funds](#)
[Budget and Management](#)



Visualization

Sort **Large to Small**



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	5	6	6	7	1	16.7%

### Notable Changes

#### Personnel

- Added a Budget and Management Analyst
- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

#### Operating

- Fixed contract increases

## Goals/Objectives

- Provide the County Administrator an unassigned fund balance estimate by September 1st that is within 2½% of the final audited figure. (Service level 2)
- Honing and adherence to financial policy to maintain the County's credit ratings. (Service level 1)
- Ensure that Stafford County aligns policies and procedures with the Board's goals provides clear direction for staff in the decision-making process. (Service levels 3 and 4)
- Provide the County Administrator and the BOS recommendations on the best use of resources to reach their goals. (Service levels 1, 2, and 4)
- Monitor and report implementation of the strategic plan. (Service Level 4)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Department receives GFOA award for Budget	Yes	Yes	Yes
2. Unassigned fund balance estimate by September 1st (Goal=2½% of the final audited figure)	Yes	Yes	Yes
3. Review Financial Policy with Board and Update as Necessary	No	Yes	No
4. Provide Quarterly Strategic Plan Updates to the BOS	Yes	Yes	Yes



# Commissioner of the Revenue

## Mission

Our mission is to serve all the citizens of Stafford County by providing the highest level of customer service with integrity and fiscal responsibility. We will implement and administer fairly, uniformly, and impartially the laws of the Commonwealth of Virginia and the County of Stafford while remaining accountable to the citizens of Stafford.

## Who Are We?

### Personal Property Tax

- Assesses all tangible personal property, i.e., vehicles, trailers, motor homes, business property, machinery and tools, merchants capital, and mobile homes.

### State Income Taxes

- Provides service to the taxpayers of Stafford in the filing of their state individual income taxes. Food and Beverage, Transient Occupancy, & Short Term Rental Taxes
- Responsible for the remittance of the food and beverage, transient occupancy, and short-term rental tax.

### Audit

- Ensures uniformity in business property taxation and promotes compliance in assessing tangible business property and all excise taxes collected by the business and held in trust for the county.

### Real Estate Division

- Responsible for maintaining all real property records for assessment and taxation.

### Reassessment

- Conducts an in-house biennial reassessment and is responsible for interim new property assessment.

### Land Use

- Allows for agricultural, horticultural, and forest land to be assessed at use value rather than market value.

### Tax Relief for the Elderly and Disabled

- Designed to assist elderly and disabled taxpayers by providing either total or partial tax relief. Certain criteria must be met to qualify: age, income, and net worth. Qualified applicants will receive relief on their dwelling and up to one acre of land.

## Disabled Veterans Tax Relief

- A state instituted program exempting disabled veterans and their surviving spouses from local real estate taxes. Veterans with permanent disabilities that are 100% service-related qualify for the program. Qualified applicants will receive relief on their house and up to one acre of land.

## Budget Summary

### Commissioner of the Revenue

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$265,186	\$309,858	\$303,205	\$340,365
<b>Expenses</b>				
Personnel	\$2,642,442	\$2,865,247	\$3,023,531	\$3,264,723
Operating	\$344,227	\$373,942	\$406,213	\$431,832
Capital	\$0	\$6,314	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$2,986,669</b>	<b>\$3,245,503</b>	<b>\$3,429,744</b>	<b>\$3,696,555</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$2,721,483</b>	<b>-\$2,935,645</b>	<b>-\$3,126,539</b>	<b>-\$3,356,190</b>

← Back History Reset

Broken down by

Types

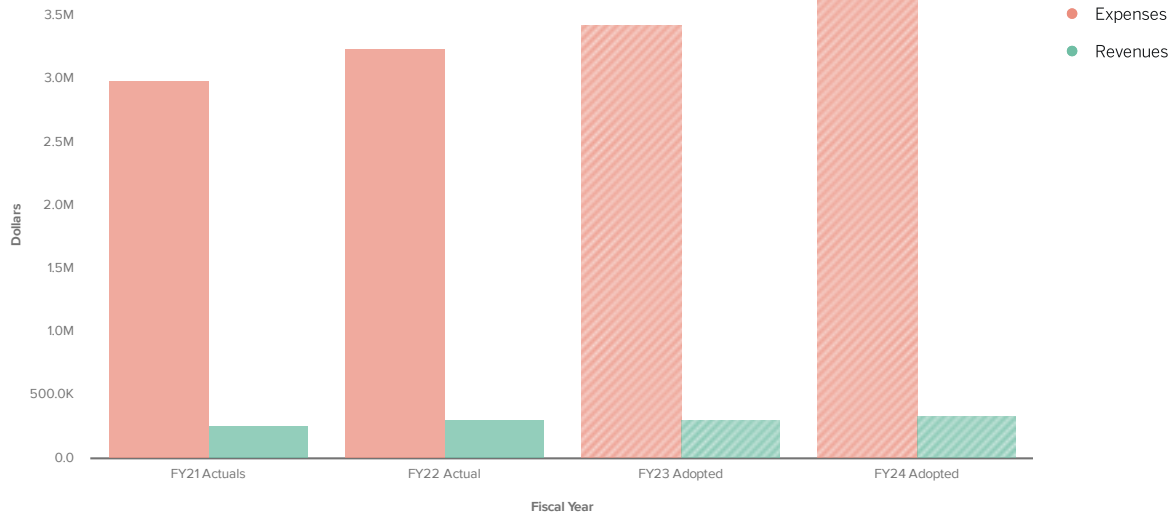
Funds

Departments



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	29	30	31	31	0	0.0%
Part-Time Positions	1	0	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease in vacancy savings
- FY2023 Mid year position for Personal Property Specialist added as full year in FY2024

### Operating

- Fixed contract increases
- Postage increases
- Seminars and conferences for required training for certifications

## Goals/Objectives

- Provide accurate, timely, and equitable assessments. This will ensure the tax burden is spread equally among taxpayers. We provide service to the taxpayers and the County by ensuring the tax system is respected and accepted by the citizens of Stafford County through continuing to focus on accuracy and equity. (Service levels 2, 3, 4, 5, 6, 7, 8, 9, and 10)
- Continue to work with Treasurer's Office to increase access to assessment and tax billing records by developing a joint website offering a full suite of tax services online. (Service Level 11)
- Utilize wireless technology to allow for on-site data collection. This will improve the accuracy of assessments and improve our efficiency.
- Move towards a paperless system. In addition to new online tax filings, paper filings are digitized and easily retrievable through an electronic content management system. (Service level 1)
- Ensure that every property owner understands the assessment process and how property values are derived. (Service levels 1, 6, and 7)
- Continue to work with Economic Development to provide revenue models and other revenue data critical to their economic development efforts and locate and register businesses on to the tax rolls.
- Promote professionalism through education, training, licensing, and accreditation. (Service Levels 12 and 13)

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. Customers Assisted (phone calls, live-chat and walk-ins)</b>	30,563	43,000	43,000
<b>2. Real Estate Changes (transfers, splits, and boundary line adjustments)</b>	10,250	9,000	10,000
<b>3. Real Estate Special Programs (land use, elderly and disabled tax relief, and veterans tax relief)</b>	4,558	5,200	5,600
<b>4. Business accounts</b>	9,648	6,500	9,700
<b>5. VA tax returns</b>	3,728	7,000	6,000
<b>6. Vehicles assessed</b>	167,789	160,000	170,000
<b>7. New business registrations</b>	826	750	850
<b>8. Military tax exemptions</b>	2,580	2,500	2,600
<b>9. Business site visits</b>	1,333	2,000	2,000
<b>10. Disabled vet applications</b>	785	400	800
<b>11. Online Filings Transient Occupancy and Meals Tax</b>	3,881	2,700	3,800
<b>12. Weldon Cooper Deputy Commissioner of the Revenue Certified</b>	8	8	8
<b>13. State Licensed Real Estate Appraisers</b>	9	9	9



# County Administration

## Mission

To assist the Board of Supervisors (BOS) in fulfilling their 2040 Vision and Strategic Plan for the county where heart, home and health come together in one community while being mindful of the Board's priorities for the community: Healthy Growth; Quality Educational Opportunities; Organizational Excellence; Responsive Transportation System; A Vibrant and Exciting Business Community; Dedicated and Responsive Public Safety Team; and the Heartbeat of Recreation, History and Culture.

## Who Are We?

The County Administration oversees the Stafford County Government's day-to-day operations to ensure that employees provide high-quality services that help build a great community. To achieve this goal, County Administration staff engages in four primary areas:

### Executive Management and Leadership

- Oversees services, programs, and activities the BOS and County Administrator have authority.
- Leads and encourages professional development among staff.

### Legislative Facilitation

- Facilitates the development and implementation of the County's budget, the levying of County's taxes; assists in appointing members of authorities, commissions and committees; adopts the County's Comprehensive Plan; approves and enforces related ordinances.
- Coordinates annual legislative initiatives for the BOS.

### Staff Support to the Board of Supervisors

- Coordinates the preparation of agenda materials for the BOS and BOS committee meetings. Processes resolutions, ordinances, and proclamations as approved by the BOS.
- Assists in office management, preparing statistical and financial reports including budget preparation, and coordinating special events.
- Responsible for permanent recordation of resolutions, ordinances, proclamations and meeting minutes as determined by the Library of Virginia, Records Retention specifications.

### Community Building

- Facilitates community-building initiatives by bringing together different aspects of a community, including businesses, health care, education, recreation, and public infrastructure, to help build a place where residents can work toward a shared future.

# Budget Summary

## County Administration

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$1,005,530	\$1,249,814	\$1,201,179	\$1,393,889
<b>Operating</b>	\$72,302	\$77,828	\$153,704	\$238,476
<b>TOTAL</b>	<b>\$1,077,832</b>	<b>\$1,327,642</b>	<b>\$1,354,883</b>	<b>\$1,632,365</b>

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[↻ History](#)
[↺ Reset](#)

Broken down by

**Expenses**

Funds ...

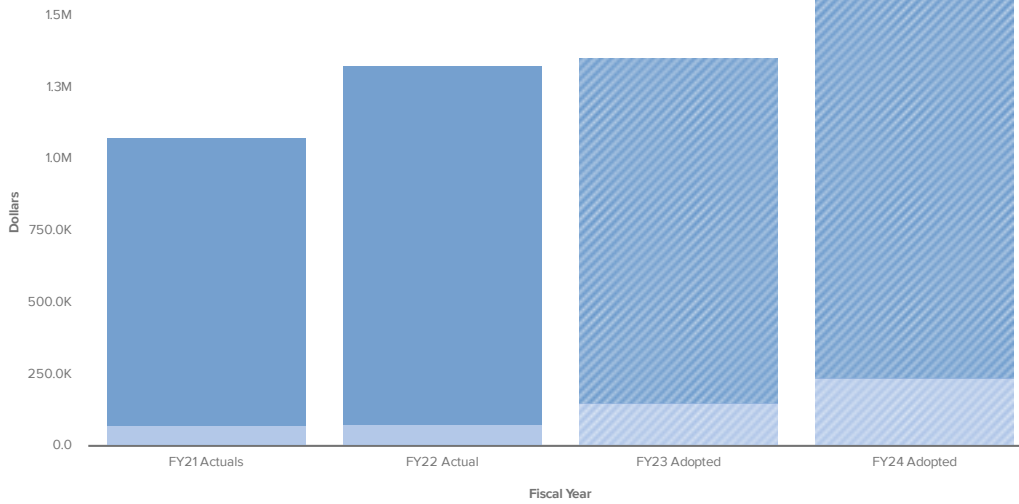
County Administration



Sort **Large to Small**

- Personnel
- Operating

Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	7	8	10	10	0	0.0%
<b>Part-Time Positions</b>	0	1	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023

- Decrease Vacancy Savings

**Operating**

- Increase in internal billing

**Goals/Objectives**

- Continue to support the BOS and their strategic priorities for the community. (Service level 2)
- Maintain and retain a professional workforce to carry out the BOS strategic priorities for the community. (Service level 2)
- Serve as the model high-performing local government for other municipalities in Virginia and the nation. (Service levels 1, 2, 3, 4, 5, 6, and 7)

The above goals support the BOS strategic priorities for the community, which include Healthy Growth, Quality Educational Opportunities, Organizational Excellence, Responsive Transportation System, A Vibrant and Exciting Business Community, Dedicated and Responsive Public Safety Team, and the Heartbeat of Recreation, History and Culture, and the County’s Principles of High-Performance Management.

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. BOS Requests for Constituent Assistance Processed</b>	393	400	425
<b>2. BOS Agenda Items</b>	588	600	600
<b>3. BOS Action Items</b>	588	600	600
<b>4. BOS Resolutions</b>	444	450	450
<b>5. BOS Ordinances</b>	48	25	25



# County Attorney

## Mission

The County Attorney's Office provides adaptive and creative legal solutions, and leads with integrity.

## Who Are We?

### We Represent

- We represent the Board of Supervisors
- We represent the County and County staff, and to a lesser extent, Constitutional Officers and their staffs

### Who We Advise

- The Board of Supervisors
- County Administrator
- County departments and staff
- Constitutional Officers and their staffs
- Boards, Commissions, Committees, and Subcommittees created, and members appointed by the Board of Supervisors

### Our Core Functions

- Aid in the interpretation of federal, state, and County laws, ordinances, resolutions, and regulations
- Support the enforcement of the County Code and County ordinances, resolutions, regulations, policies, and decisions
- Provide representation in both state and federal courts, and before state and federal administrative departments and agencies
- Give high-quality and timely legal counsel, representation, and advice
- Draft and review, and support department drafting of ordinances and resolutions
- Draft and review deeds and plats for dedications of land, rights-of-way, and easements, for the acquisition of real property
- Draft, review, and negotiate contracts and purchase agreements for the purchase of goods and services, construction, and the acquisition of real property; and leases, licenses, and right of entry agreements
- Review and provide guidance regarding the Virginia Freedom of Information Act (FOIA) and related notice requirements and document production responses, and state and local public hearings requirements
- Assist with Local Government Conflict of Interests Act (COIA) compliance by providing advice and opinions on prohibited conduct and the completion of disclosure forms
- Support staff and provide advice in litigation involving the County where the County is not a direct litigant, including subpoena responses, bankruptcy cases, and garnishments

- Seek to support the taxpayers of Stafford County by fully advising and informing the Board of Supervisors and County staff regarding liability and legal concerns prior to making a decision

## Budget Summary

### County Attorney

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$924,406	\$937,414	\$1,198,853	\$1,325,092
<b>Operating</b>	\$509,060	\$35,573	\$292,298	\$292,551
<b>Capital</b>	\$11,281	\$4,600	\$0	\$0
<b>TOTAL</b>	<b>\$1,444,747</b>	<b>\$977,587</b>	<b>\$1,491,151</b>	<b>\$1,617,643</b>

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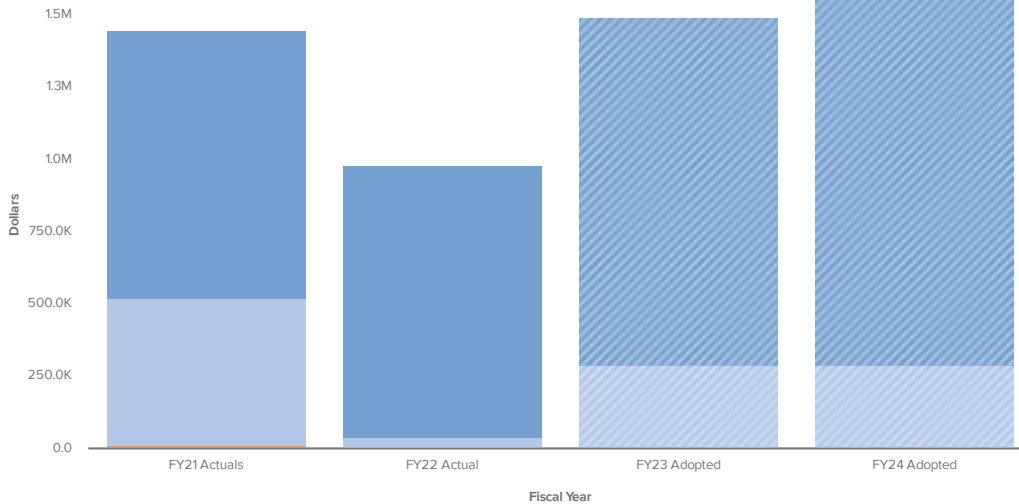
Expenses Funds County Attorney



Sort Large to Small

- Personnel
- Operating
- Capital

### Visualization



## Funded Positions

	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Funded Positions</b>						
<b>Full-Time Positions</b>	8	9	9	9	0	0.0%

## Notable Changes

## Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

## Operating

- Change in internal billing charge
- Increase in VoIP billing

## Objectives

- To provide accurate legal advice, office staff members continue to learn and stay abreast of legal requirements and changes in the applicable areas of law.
- To provide creative legal advice, office staff members have a good understanding of many substantive areas of local government work and balance substantive knowledge with legal boundaries.
- To provide timely legal advice, office staff members continuously explore and implement methods to improve and streamline office and County processes.
- To provide proactive legal advice, office staff members train and educate County staff and public officials in pertinent, timely, and relevant areas of local government law.

Service Level Goals*	
<i>* The County Attorney's Office has transitioned from tracking quantitative service levels to planning, accomplishing, and gauging more qualitative measures that better assess the office's effective provision of legal services.</i>	
<b>Goal Achieved</b>	Created and implemented additional training resources for County Boards, Authorities, Committees, and Commissions (BACC) in routine and essential local government legal areas.
<b>Goal Achieved</b>	Provided increased support and services to departments and staff that enforce the County's development, utilities, and environmental regulations and ordinances.
<b>Goal Achieved</b>	Completed an assessment of the office's processes for receiving requests for and providing legal advice and review services, with an emphasis on ensuring efficiency and effectiveness.
<b>Proposed</b>	Increase internal capacity within the office by cross-training at all levels to offer the County additional accurate, creative, and timely legal services.
<b>Proposed</b>	Strengthen and reinforce professional relationships between assigned office staff and the departments they serve.
<b>Proposed</b>	Provide legal advice and guidance to the Board and staff in support of the Board's adoption of a new strategic plan for the County and implementation of that plan.



# Electoral Board and Registrar

## Mission

To ensure the opportunity to register and ensure voting is available to all eligible residents.

## Who Are We?

- Appointed Constitutional Officer
- Conduct voter registration and elections as required by the Commonwealth's Constitution, the Code of Virginia, and the directives of the State Board of Elections, under the guidance of the Stafford County Electoral Board.
- Maintain voter registration records, candidate files, and election results while providing for their safekeeping and retention in accordance with applicable laws.
- Core Functions:
  - Voter Registration
  - Candidate Support
  - Party Support
  - Elections
  - Public Education
  - Records Retention

## Budget Summary

### Electoral Board and Registrar

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$60,639	\$100,501	\$62,000	\$62,000
<b>Expenses</b>				
Personnel	\$353,229	\$411,407	\$521,292	\$522,986
Operating	\$272,659	\$197,292	\$264,052	\$279,052
Capital	\$12,410	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$638,298</b>	<b>\$608,699</b>	<b>\$785,344</b>	<b>\$802,038</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$577,659</b>	<b>-\$508,198</b>	<b>-\$723,344</b>	<b>-\$740,038</b>

Broken down by

Types

Funds

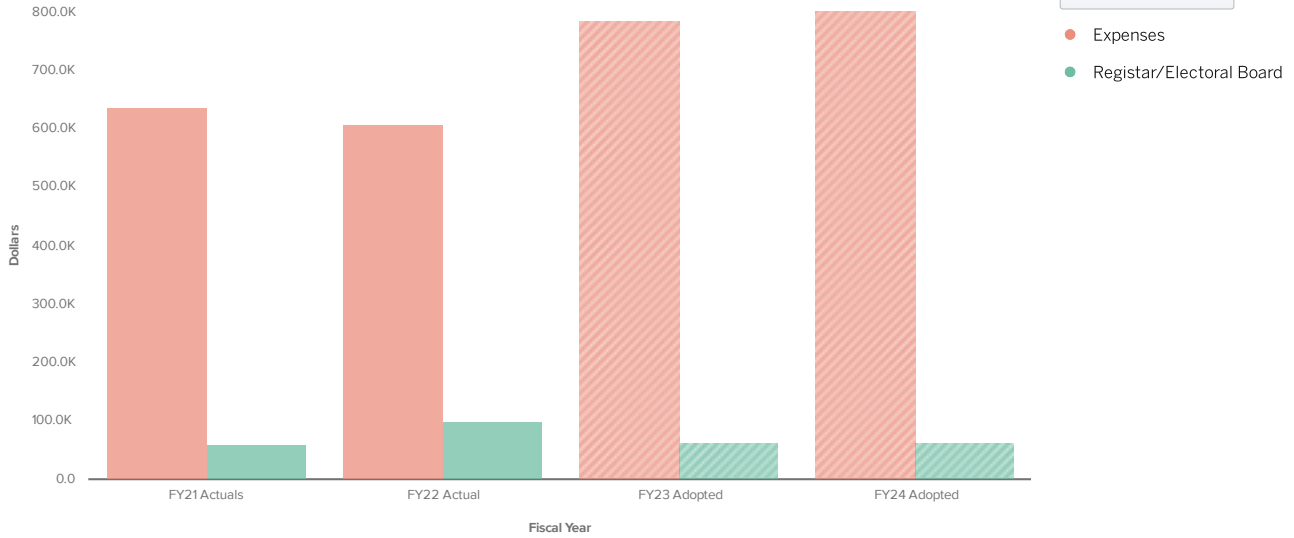
Departments



Sort Large to Small

- Expenses
- Registrar/Electoral Board

Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24
Full-Time Positions	4	4	4	4	0.0%
Part-Time Positions	0	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings
- Increased Part Time hours

### Operating

- Increase ballot printing

## Goals/Objectives

- Increase voter registration opportunities. (Service level 2)
- Decrease error rate of voter registration applications received from third parties. (Service level 6)
- Streamline voter record maintenance. (Service level 6)
- Speed election results reporting. (Service level 7)
- Design and implement online and other computer-based instruction for election officials. (Service level 7)

- Process absentee ballot requests upon receipt, besting the 48-hour requirement. (Service level 6)
- Increase voter education, outreach, and information access. (Service levels 3 and 5)
- Enhance political party support. (Service level 7)
- Streamline candidate support. (Service level 7)
- Develop and maintain a routine equipment replacement paradigm. (Service level 7)
- Maintain strict compliance with all County, state, and federal laws, policies and procedures. (Service level 7)
- Digitize voter registration applications. (Service levels 4 and 6)

Service Levels	CY2022 Actual	CY2023 Estimates	CY2024 Estimate
1. Voting age population (Weldon at UVA extrapolation - 80%)	130,000	143,000	150,000
2. Registered voters (Mid-November annual actual) (Incl. "Inactive")	109,466	112,000	114,000
3. High school seniors	2,534	2,200	2,200
4. Percentage of eligible voters registered (80% historic "ceiling")	75	75	75
5. Registrants growth (year-to-year) (Mid-November annual actual)	+3,000	+2,000	+2,000
6. Voter registration transactions	115,000	115,000	115,000
7. Elections	2	2	3
8. Voters on election day(s)	67,278	80,000	130,000



# Finance

## Mission

To partner with County leadership, departments and the citizens to build a great community by safeguarding, accounting for, and promoting the most efficient use of County resources in a transparent, responsible, and accountable manner.

## Who Are We?

### Accounting

- Produces the Annual Comprehensive Financial Report (ACFR).
- Supports all County departments, vendors, and outside agencies.
- Maintains accounting of all County funds.
- Creates paychecks, W2's, vendor accounts payable checks, and 1099's.
- Tracking and documenting Coronavirus Aid, Relief, and Economic Security (CARES) Act funding allocations.
- Reporting CARES Act spending and obligations to the state.
- Monitoring and processing ARPA Act payroll, accounts payable, and purchasing.
- Quarterly reporting of ARPA spending and obligations to U.S. Treasury.

### Risk Management

- Secures insurance for all property, liability, and vehicles.
- Coordinates with County employees regarding workers' compensation and other insurance claims.
- Develops safety programs and promotes safe working conditions in cooperation with School staff.

### Records Management

- Retains and destroys public records in compliance with the Virginia Public Records Act.

## Budget Summary

### Finance

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Personnel	\$909,558	\$972,348	\$1,373,495	\$1,501,070
Operating	\$209,159	\$226,660	\$178,553	\$193,587
TOTAL	\$1,118,717	\$1,199,008	\$1,552,048	\$1,694,657

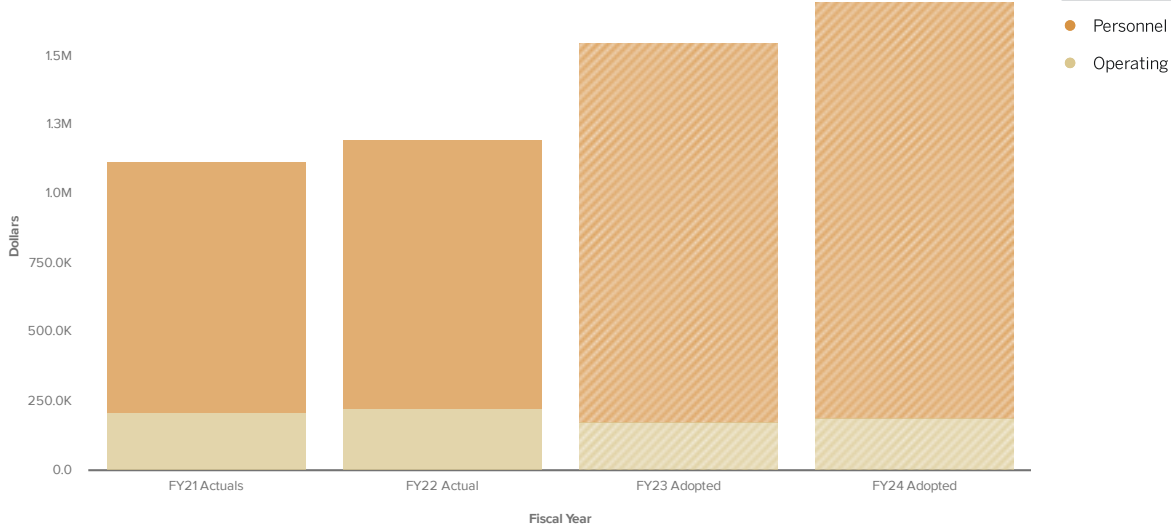
Broken down by

Expenses Funds Departments



Visualization

Sort Large to Small



## Funded Positions

	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	9	12	13	13	0	0.0%
<b>Part-Time Positions</b>	2	1	1	1	0	0.0%

## Goals/Objectives

- Complete, timely monthly financial reports and the Annual Comprehensive Financial Report (ACFR) with an unmodified audit opinion. (Service levels 1, 2, and 3)
- Honing and adherence to financial policy to maintain the County's credit ratings. (Service levels 1, 2, 3, 4, and 5)

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase in software maintenance contracts

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
<b>1. Department receives GFOA award for ACFR</b>	Yes	Yes	Yes
<b>2. ACFR Finalized</b>	12/14/2022	11/30/23	11/25/24
<b>3. Length of time (days) to complete monthly closing.</b>	31	25	20



# Procurement

## Mission

The Stafford County Procurement Division is dedicated to procuring and managing contracts for essential goods, services and construction requirements in an efficient and fair manner in accordance with the County Procurement Policy and the Virginia Public Procurement Act (VPPA). Quality goods and services are acquired to ensure continued County Government operations and best value for the community's tax dollars.

## Who Are We?

- Ensures the County adheres to the Virginia Public Procurement Act.
- Prepares, administers, and facilitates all informal and formal bids and proposals, sole sources, emergency procurements, and negotiations for the County.
- Issues purchase orders and standard contracts for goods, services and construction.
- Manages all procurement vendors' issues on behalf of the County.
- Manages the contract lifecycle for the County.
- Administers and manages the P-Card Program.
- Management of disposal and surplus County property.
- Updates required policies, documents, and templates as required by law.

## Budget Summary

### Procurement

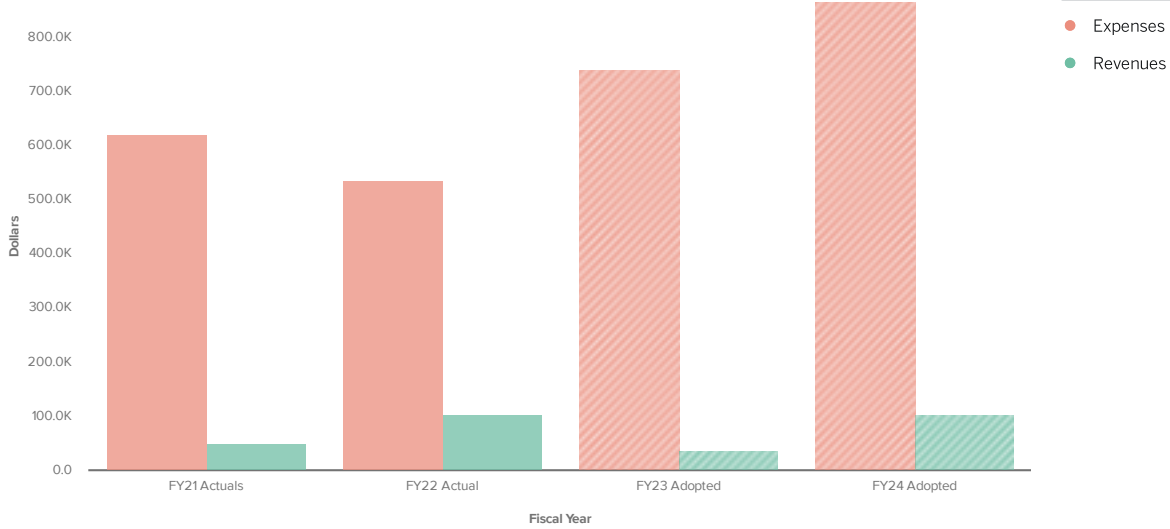
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$49,435	\$103,932	\$35,849	\$104,000
<b>Expenses</b>				
Personnel	\$525,275	\$515,550	\$711,986	\$835,591
Operating	\$96,595	\$20,982	\$29,864	\$29,864
<b>EXPENSES TOTAL</b>	<b>\$621,870</b>	<b>\$536,532</b>	<b>\$741,850</b>	<b>\$865,455</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$572,435</b>	<b>-\$432,600</b>	<b>-\$706,001</b>	<b>-\$761,455</b>

Broken down by

Types Funds Departments Category

Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	9	12	13	13	0	0.0%
Part-Time Positions	2	1	1	1	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease in vacancy savings

### Operating

- No changes

## Goals/Objectives

- Increase rebate from P-card usage. (Service level 1)
- Provide excellent customer service to County of Stafford (Service levels 1,2,3,4,and 5)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. P-Card rebate	\$46,492	\$35,849	\$104,000
2. Total Dollar value of Purchase Orders Issued	\$74,074,519	\$76,300,000	\$78,600,000
3. Number of Purchase Orders Issued	1,250	1,290	1,325
4. Number of Centralized Informal Procurements (\$50,000 to less than \$200,000)	160	165	170
5. Number of Centralized Formal Procurements (\$200,00 and greater)	49	52	55
6. Purchase Orders issued per Procurement Employee	178.6	184.3	189.3



# Geographic Information Systems

## Mission

The mission of the Geographic Information System (GIS) Office, under the Information Technology Department, provides spatial analysis, mapping, and mapping interfaces to County departments and external customers. Our citizens are empowered through our websites and spatial data. We also provide personal assistance through our walk-in counter.

## Who Are We?

- Maintains the County's GIS base maps and layers.
- Responsible for GIS interfaces with other County application systems and databases.
- Provides quality GIS products and ensures the integrity of GIS maps and data inferences.
- GIS information is provided internally and externally through targeted desktop and mobile applications.

## Budget Summary

### Geographic Information Systems

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$19,428	\$15,687	\$25,701	\$25,701
<b>Expenses</b>				
Personnel	\$436,532	\$459,441	\$493,069	\$531,052
Operating	\$198,582	\$199,940	\$276,725	\$276,725
Capital	\$0	\$13,367	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$635,114</b>	<b>\$672,748</b>	<b>\$769,794</b>	<b>\$807,777</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$615,686</b>	<b>-\$657,061</b>	<b>-\$744,093</b>	<b>-\$782,076</b>

Broken down by

Types

Funds

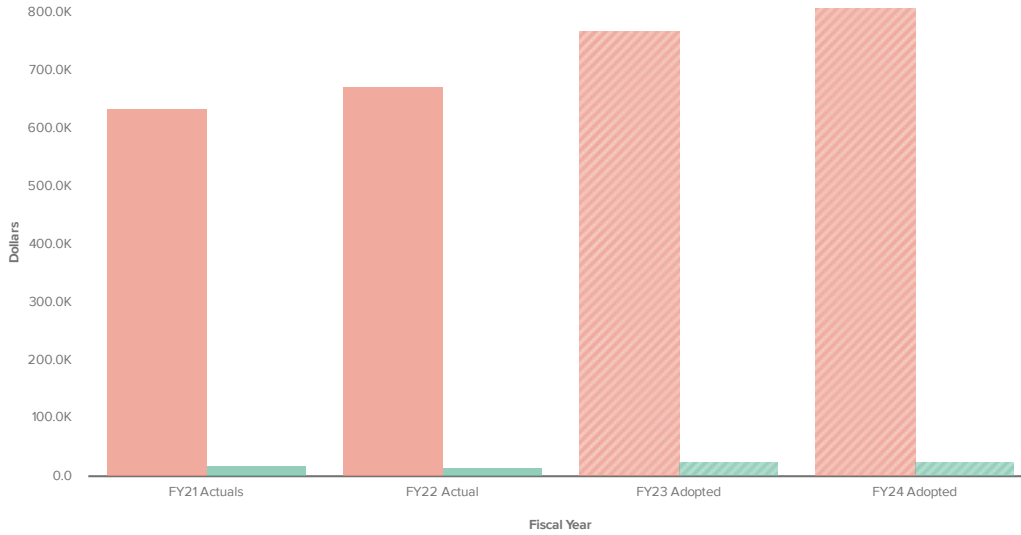
Departments



Sort Large to Small

- Expenses
- Other Charges

Visualization



## Funded Positions

	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Funded Positions</b>						
<b>Full-Time Positions</b>	5	5	5	5	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- No changes

## Goals/Objectives

- Provide high-quality and timely spatial analysis and mapping services to County departments and Constitutional Offices. (Service levels 1, 2, 3, and 4)
- Continue development of targeted applications for specific county departments. (Service levels 1, 2, and 3)

- Continue working with Public Safety departments by providing timely 911-Dispatch mapping updates. (Service levels 1 and 2)
- When activated and in training, continue to provide the Emergency Operations Center (EOC) Office, with targeted mapping data based on incident scope. (Service level 3)
- Provide a County Open-Portal site, a one-stop-shop for citizens to find easy-to-understand, high-quality, actionable government services, news, and information. The GIS Portal Site empowers citizens and helps businesses use current and detailed mapping information. (Service levels 1 and 2)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. GIS Interactive and Static Web Site number of Page Views <a href="http://data-staffordva-gis.opendata.arcgis.com/">http://data-staffordva-gis.opendata.arcgis.com/</a>	65,000	68,000	71000
2. GIS Map Sales – External Customers	900	900	900
3. Street Atlases (Internal) (Sheriff, Fire and Rescue, and Utilities)	250	300	300
4. Street Atlases (External)	100	100	100



# Human Resources

## Mission

Our mission is to demonstrate and maximize the value of human capital and align it with organizational initiatives, values, and strategies. We provide strategic and collaborative human resource leadership and solutions to recruit, develop, motivate, and retain a diverse, high-performing workforce.

Human Resources acts as a catalyst to enable all employees to contribute at optimum levels towards organizational excellence, employee engagement, and community impact.

## Who Are We?

Human Resources is focused on delivering the highest quality customer service. We provide effective human resource management and organizational support to each other, to citizens, and to other customers by:

- Recruiting highly qualified employees for vacancies throughout the organization.
- Administering all employee benefits efficiently and effectively including:
  - Medical, vision, prescription, and dental coverage
  - Retirement and life insurance benefits through the Virginia Retirement System
  - Annual and sick leave accruals
  - Wellness programs
  - Supplemental benefit programs such as deferred compensation plans, optional life insurance, and flexible spending accounts
- Advocating and maintaining a competitive classification and compensation system.
- Providing and fostering a life-long learning culture and professional development to promote individual success and increase overall value to the organization.
- Partnering with departments on workforce plans, strategies, programs, and policies.
- Ensuring a respectful, safe, ethical, and discrimination- and harassment-free environment by maintaining compliance with employment laws and government regulations, developing policies and procedures, and providing management and employee training.
- Developing, coaching, and retaining valued employees by assuring effective leadership qualities in managers leading to improved employee welfare, empowerment, and growth.

## Budget Summary

## Human Resources

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$628,423	\$946,245	\$1,093,521	\$1,223,122
<b>Operating</b>	\$231,546	\$153,130	\$185,074	\$192,718
<b>Capital</b>	\$45,600	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$905,569</b>	<b>\$1,099,375</b>	<b>\$1,278,595</b>	<b>\$1,415,840</b>

← Back History Reset

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Expenses

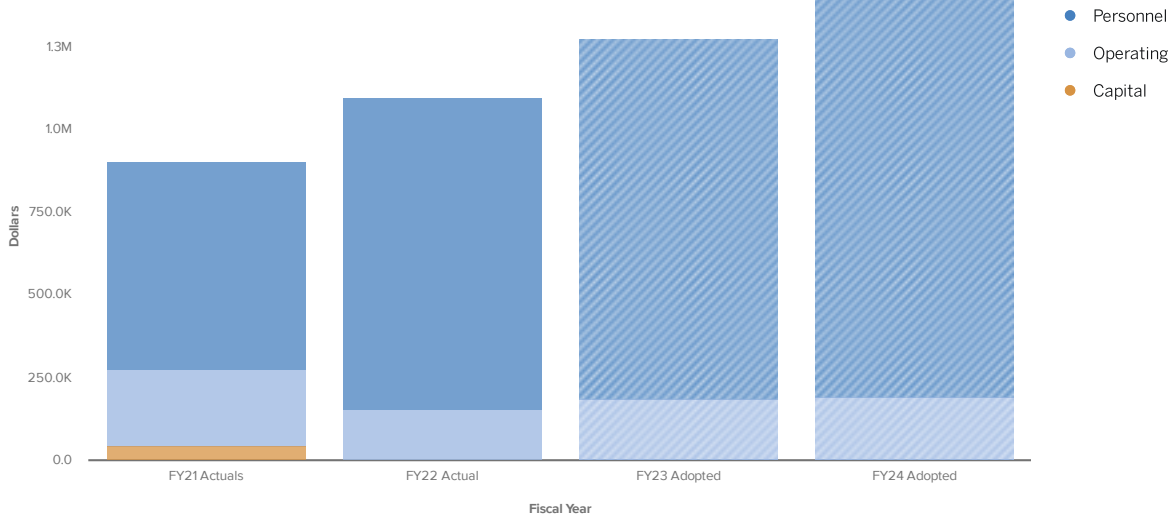
Funds ...

Human Resources



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	7	10	11	11	0	0.0%
<b>Part-Time Positions</b>	1	0	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Software contract increases

## Goals/Objectives

- Manage a comprehensive health insurance program that promotes employee engagement and proactive choices through education and online resources. (Service levels 13 and 14)
- Recruit qualified employees to fill position vacancies throughout the organization. (Service levels 5 and 11)
- Retain existing staff to leverage strengths and organizational value while maintaining institutional knowledge. (Service level 5)
- Develop and promote the Talent Management System to enhance our ability to make strategic workforce decisions and increase employee engagement in performance management, succession planning, and learning management. (Service levels 6, 7, and 8)
- Manage a wellness program that promotes employee health and safety through walking competitions, health education seminars, and additional resources to encourage wellness behaviors and decisions resulting in healthier lives and mitigating health care increases. (Service levels 3 and 4)
- Revise, update, and establish policies in the Employee Manual to ensure alignment with the County's culture and strategic objectives and certify compliance with state and federal laws. (Service levels 1 and 2)
- Ensure that our total compensation system is competitive in the region/industry. (Service levels 9 and 10)
- Provide employees with various professional development opportunities through Instructor-Led and Online Training Opportunities. (Service levels 6 and 7)
- Manage and expand the scope of the Enterprise Document Management System to support a secure environment which reduces the reliance on paper transactions and improves customer service. (Service level 15)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Number of HR policies reviewed	11	7	8
2. Number of HR policies updated/established	9	5	6
3. Number of employees engaged in Wellness program (calendar year)	205	215	225
4. Average number of miles walked of Wellness program participants (calendar year)	52.9k	54.6k	56.2k
5. Number of promotions or lateral transfers	301	312	325
6. Number of courses taken through Cornerstone	2847	3500	4000
7. Number of educational hours logged through Cornerstone	1332	1,400	1500
8. Number of performance reviews, development plans, and personal improvement plans conducted through Cornerstone (both off-cycle and task driven)	1643	1,700	2000
9. Number of salary/benefits surveys completed (both internal and external)	10	11	11
10. Number of individual positions reviewed and/or reclassified	60	80	70
11. Number of Full-Time new hires	328	350	375
12. Number of retirements	30	29	30
13. Number of health and dental benefit applications (both new and revisions)	368	355	400
14. Number of optional benefit applications (both new and revisions)	345	1400	375
15. New documents uploaded into OnBase	8640	9200	9200



# Information Technology

## Mission

The mission of the Information Technology Department is to provide secure hardware and software information systems and other technologies that enable County departments to accomplish their respective missions and to provide County personnel with information relative to their operations; support strategic planning; promote effective resource management; enhance customer service, and promote internal and external communications.

## Who Are We?

### Network Services

- Manages, secures and maintains the County's local area network and wide area network.
- Monitors, configures and supports internet, email, data, and VoIP telephone services
- Provides support for servers, desktops, laptops, telephones, mobile devices, and audio-visual systems
- Manages Board of Supervisors' (BOS) and Planning Commission's TV production and media streaming

### Operations

- Provides computer operations support for County data centers
- Manages the help desk
- Maintains computer inventory and software licenses
- Coordinates purchases of hardware and software for County departments

### Applications

- Conducts systems analysis, programming and application procurement
- Provides implementation services to County departments and Constitutional Offices for enterprise on-premises & cloud-based and desktop applications
- Maintains application system security
- Provides database administration

### Cyber Security

- Monitors the County network for security threats
- Performs risk and vulnerability assessments and testing of IT systems
- Administers security awareness training for all staff
- Develops, updates, and implements security policies
- Addresses security compliance and regulations
- Provides email, endpoint, web, and data security protection

# Budget Summary

## Information Technology

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$45,817	\$42,169	\$39,763	\$35,963
<b>Expenses</b>	\$4,258,515	\$3,319,494	\$4,657,319	\$5,149,729
<b>REVENUES LESS EXPENSES</b>	<b>-\$4,212,698</b>	<b>-\$3,277,325</b>	<b>-\$4,617,556</b>	<b>-\$5,113,766</b>

[← Back](#)
[↻ History](#)
[↺ Reset](#)

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Types

Funds

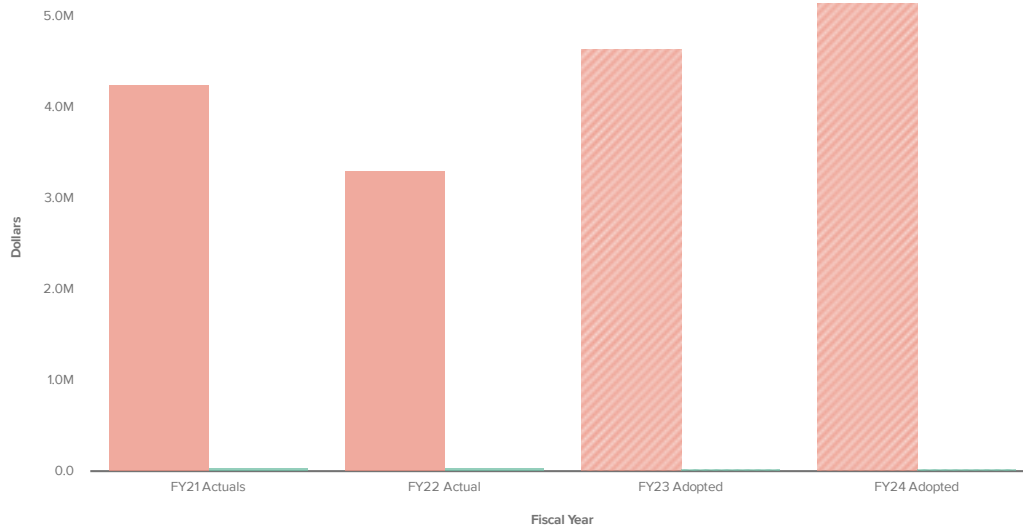
Departments



Sort **Large to Small**

- Expenses
- P.E.G. Fees

### Visualization



Note: FY2021 Actuals include:

- \$783,871 expenditures from a VATI grant to provide Broadband
- \$1,139,329 expenditures that supported COVID relief and were funded from CARES Act

## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	15	18	20	22	2	10.0%

## Notable Changes

## Personnel

- (1) Cyber Security Engineer
- (1) Support Technician I - Desktop Support Analyst
- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

## Operating

- Increase to County's cyclical replacement of computer
- IDE Circuits

## Goals/Objectives

- Supports the Virginia Smart Community Testbed and the various use cases.
- Provide support to integrate “smart city” technology into Fountain Park and Downtown Stafford
- Work with the Telecommunications Commission and EDA to expand broadband throughout the County.
- Complete a comprehensive Telecommunications Strategy and Plan for the County.
- Provide high-quality and timely IT services to County departments and Constitutional Offices. (Service levels 1, 2, 3, 4, and 5)
- Enhance the integration of ePlans with the County’s Land Information System (Hansen). (Service levels 1, 2, and 3)
- Enhance the deployment of Onbase to departments that are not currently utilizing it and add workflow and mobile capabilities. (Service levels 1, 2, and 3)
- Enhance cyber security capabilities at the County and conduct County-wide security risk and vulnerability assessments. Continue security awareness training and test its effectiveness of it with phishing tests. (Service levels 1, 2, and 3)
- Implement new security applications to enhance the County’s security posture. (Service Levels 1, 2, and 5)
- Continue working with Public Safety departments to assist with maintaining the Computer Aided Dispatch (CAD) and Records Management System (RMS) system and providing 24 by 7 on-call IT support. (Service levels 1, 2, and 5)
- Continue to strengthen disaster recovery capability using virtualization and redundant storage area network (SAN) storage between the Administration Center data center and Public Safety Center data center, per the recommendations in the Strategic Plan. (Service level 5)
- Support the ongoing implementation of new cloud-based applications, including talent management system and Q-Markets innovation and idea-tracking software. (Service levels 4 and 5)
- Work with a third-party consultant to assess the County’s readiness to undertake an Enterprise Resource Planning (ERP) implementation and needs assessment to develop requirements for a new ERP.
- The IT Department is requests funds to replace the current asset tracking and help desk management software. The new software will positively impact the ability to measure and improve existing service levels and define new service levels. A modern software package will allow workflows to be implemented into the help desk, project management, and new user/access request processes. These workflows will streamline processes, making for more efficient services. The current system has existed for 15 years without a significant technology update. (Service levels 1, 2, 3, 4, 5, and 6)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Hours providing direct services (help calls and projects) (Track IT)	22,400	22,700	23,000
2. Help Desk calls solved (TrackIT)	4,300	4,500	4,700
3. Project Requests Completed (TrackIT)	1,728	1,832	1,936
4. Average number of minutes to solve a help call	49	49	49
5. Percent of up-time, system availability	99%	99%	99%
6. Number of computers replaced	370	380	390
7. Percent of County Facilities Connected to Fiber Network	65%	65%	65%



# Office of Community Engagement

## Mission

To communicate, engage and inform as representatives of Stafford County Government delivering professional, trusted, accessible information.

## Who Are We?

The Community Engagement Department is comprised of two offices: Community Engagement and Citizens Assistance. These programs serve Stafford County Government by identifying and implementing appropriate assistive and communication strategies allowing the government to communicate and engage effectively with its customers, elected officials and employees while fostering an informed citizenry.

### Community Engagement:

- Staff implements strategic communication efforts that support the Board of Supervisors' priorities and services Stafford County provides over several communication channels and mediums such as social media, video, web content and branding.
- Serves as the County's primary spokesperson to elected officials, staff, citizens, and the general public by providing open, timely and accurate information about County services through all available outlets, including the media, website, and social media.
- Supports and plans several special events and initiatives of the Board of Supervisors and County Administration.
- Responsible for emergency communications during the activation of emergencies.
- Directs all internal communications for employees, including the communication responsibility for large organizational project implementations.
- Oversees and manages the organization's most critical communication touchpoint, Stafford County's website, and facilitates the government cable channel and the Telecommunications Commission.
- Enhances and pushes new technologies for resident engagement such as transitioning the organization's website to improve mobile responsiveness and branding, along with audio/visual enhancements for Board and organization communications.
- Restructuring of office responsibilities to include web administration oversight and the addition of communication professionals dedicated to increasing communication media production.
- Audio and video enhancements to assist in more robust communication strategies.
- Investment in citizen request management efforts to streamline communication and service requests throughout the organization through AskBlu.

### Citizen Assistance and Volunteer Services:

- Acts as an information portal for Stafford citizens and visitors, including providing problem-solving and complaint processing services.
- Offers citizens the convenience of an information/311 call center.
- Provides citizen education and outreach to include a citizen's academy, third-grade tours and a student government program offered throughout the year.

- Oversees the County's volunteer program and facilitates the recruitment, training and scheduling for volunteers.

## Budget Summary

### Office of Community Engagement

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$523,366	\$735,453	\$758,853	\$879,582
<b>Operating</b>	\$225,550	\$206,188	\$111,566	\$117,395
<b>Capital</b>	\$61,096	\$20,640	\$0	\$0
<b>TOTAL</b>	<b>\$810,012</b>	<b>\$962,281</b>	<b>\$870,419</b>	<b>\$996,977</b>

← Back | ↻ History | ↺ Reset

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**Expenses**

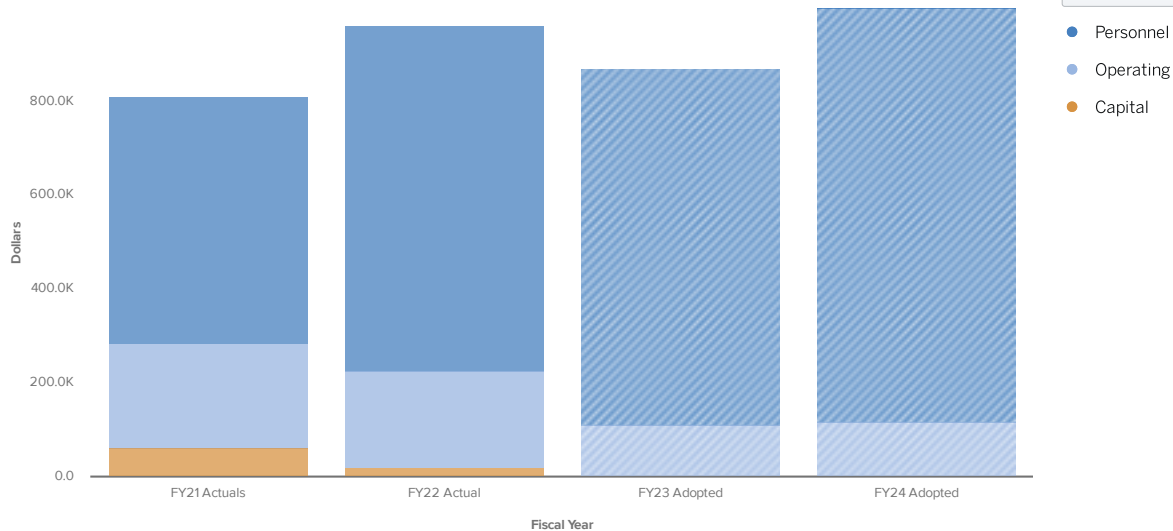
Funds ...

Office of Community Engagem...



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	6	6	7	7	0	0.0%
<b>Part-Time Positions</b>	1	1	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

- FY2023 Mid year adjustment for part time to full time Community Engagement Officer II

**Operating**

- Increase in copier costs
- Just Serve Awards funding moved from Non-Departmental

**Goals/Objectives**

- Implement innovative volunteer programs across local government departments that are engaging, increase skills and knowledge, and provide meaningful opportunities to those of varying abilities and skill levels. (Service levels 1 and 2)
- Ensure that citizen and customer inquiries and concerns are addressed quickly and efficiently. (Service levels 1, 2, and 3)
- Develop and implement innovative educational programs that will elevate engagement with the community. (Service level 4)
- Implement social media strategies across several different platforms to promote citizen engagement with local government. (Service level 5 and 8)
- Identify and create appropriate inbound content strategies to effectively communicate the BOS priorities and County services with customers and stakeholders. (Service level 6 and 8)
- Deliver relevant internal communication via new and current technologies to maximize staff engagement. (Service level 7)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Total number of volunteer hours	13,446	15,000	16,000
2. Savings realized through the use of Citizen Assistance Volunteers	\$523K	\$550K	\$560K
3. Live Help Chats	2,000	4,000	4,500
4. Citizen Engagement Youth Activities (3rd Grade Tours, Student Government Day, YES Program)	500	600	650
5. Social Media Engagement Rate	4.67%	N/A	4%
6. Articles, Press Releases and Media Advisories	150	150	150
7. Internal Communication Messages	130	130	130
8. Website Engagement Growth	57%	35%	35%



## Treasurer

### Mission

The Treasurer is responsible for the receipt, investment, and disbursement of all state and local revenues. The mission of the Treasurer's Office is to provide citizens with a broad range of payment options for efficient revenue collections, while delivering exceptional service.

### Who Are We?

#### Revenues

##### Cashiering Division

- Collects and processes citizen tax payments, utility payments and all County service fees and revenues.
- Receives and processes other departmental revenues, including permits, planning & zoning, Fire and Rescue, Parks & Rec, Landfill deposits, Court and Sheriff's fees, Social Services, and Public Schools revenues.
- Lifetime Dog tag and kennel tag sales, receive and record rabies vaccinations from Veterinarians and other jurisdictions, facilitates pre-registrations for annual rabies clinic.
- Receives applications and payments from citizens to purchase Landfill Annual Pass and coupon sales.
- Scan and index supporting deposit information daily into the County's document management system for efficient research and retrieval.
- Assists citizens and visitors with tax accounts and other County service fees inquiries.
- Reconciles daily revenues from various departmental deposits, including credit card processing.
- Assists customers with inquiries and documentation to provide Department of Motor Vehicles (DMV) Select Services, reconciling and preparing DMV daily deposits and reviewing daily work.
- Receiving, sorting and processing daily incoming mail payments and correspondence, and preparing outgoing mail.
- In-house Lockbox Remittance Processing of all incoming Tax and Utility payments received by mail.
- Captures information from returned mail pieces and disperses accounts to the compliance division for research.

##### Accounting and Investment Division

- Oversees and administers daily cash management and banking activities related to the receipts, disbursements, and investments of all local and state revenues.
- Monitors revenues and ensures that daily revenues are uploaded accurately and timely into the financial accounting system.
- Receipts all incoming electronic deposits from Federal and State funding.
- Facilitates secure file exchanges with the County's general banking services provider to ensure efficient and accurate receipt and disbursement processing.
- Administers reconciliation programs to include daily revenues, merchant accounts and ACH payments.

- Communicates with Utilities and Landfill Department to ensure cash flow levels are maintained for operational requirements while maximizing investment potential.
- Administers disbursements to include printing accounts payable checks, for the County, Schools, Social Services, payroll and debt service payments.
- Oversees the County Bond disbursement processing to ensure bond payments are completed on schedule.
- Coordinates with County and Schools to ensure that Unclaimed Property is completed and reconciled annually.
- Provides, facilitates and coordinates the exchange of information and data for the annual external Audit. Collaborates with other departments in providing auditors with required documentation.

## **Operations**

### **Customer Service**

- Answers telephone, email and live chat inquiries from citizens.
- Analyzes tax account inquiries from citizens to ensure records are accurate.
- Manages the online payment portal, including updating billing information and changes to accounts requested by citizens.
- Administers high volume customer billing accounts enrolled in electronic billing and payment option.
- Processes electronic payment files, including online Lifetime Dog Tags and incoming mail tax and utility payments from citizens.
- Manages miscellaneous receivables, including dog licenses, parking tickets, weed abatements, and trash removal.
- Identifies, researches and processes all county payments returned by the bank as unpaid or charged back through the various credit card companies.
- Administers daily correspondence and processes all payment file transmissions for mortgage, title, lawyer settlement companies and various vehicle leasing companies. Processes all incoming mail payments and electronic tax payments from these sources.
- Codes Real Estate properties to be billed to Mortgage/Tax Service Companies.
- Manages daily processing and reconciliation of State and Estimated Tax payments.
- Manages special collection programs, such as Treasurer's Automated Prepayment Program.

### **Administration**

- Balances tax billing to assessment records and verify accuracy of bills before mailing.
- Produces bi-annual tax and delinquent notices, as well as monthly supplements.
- Facilitates refunds for billing adjustments or overpayments.
- Facilitates the proper storage and record retention policies according to the Library of Virginia.
- Manages the annual operating budget and personnel; oversees the intraoffice procurement process.
- Oversees the accounts payable processing for vendor disbursements.
- Develops policies and procedures.
- Maintains Office Accreditation through the Compensation Board of the Commonwealth of Virginia.

## **Compliance Division**

### **Delinquent Collections**

- Researches current address, employment, and banking information for delinquent taxpayers using various tools and information systems.
- Administers the various collection methods allowed by law, including wage and bank liens, Bill in Equity sales, interception of State refunds, and withholding of Vehicle Registrations.
- Corresponds with delinquent taxpayers and employers to satisfy debts.
- Processes payments on delinquent tax accounts and updates collection actions based on account activities.

- Maintains bankruptcy filings and updates tax accounts with court rulings following mandated laws, working closely with the Utilities Department and the County Attorney.

### Delinquent Court Fines and Fees

- Receives and processes debtor accounts from the Circuit, General District, and Juvenile Domestic Relations Courts to initiate delinquent notices.
- Receives and processes payment files to update account balances and payments on accounts under collection effort.
- Researches current address and employment information for debtor accounts using various tools.
- Pursues collections through various efforts, including wage liens.

## Budget Summary

### Treasurer

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$1,052,661	\$1,215,507	\$1,017,137	\$1,336,228
<b>Expenses</b>				
Personnel	\$1,761,735	\$1,915,821	\$2,028,723	\$2,166,153
Operating	\$410,276	\$462,959	\$535,326	\$559,054
<b>EXPENSES TOTAL</b>	<b>\$2,172,011</b>	<b>\$2,378,780</b>	<b>\$2,564,049</b>	<b>\$2,725,207</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$1,119,350</b>	<b>-\$1,163,273</b>	<b>-\$1,546,912</b>	<b>-\$1,388,979</b>

[← Back](#)
[↻ History](#)
[↺ Reset](#)

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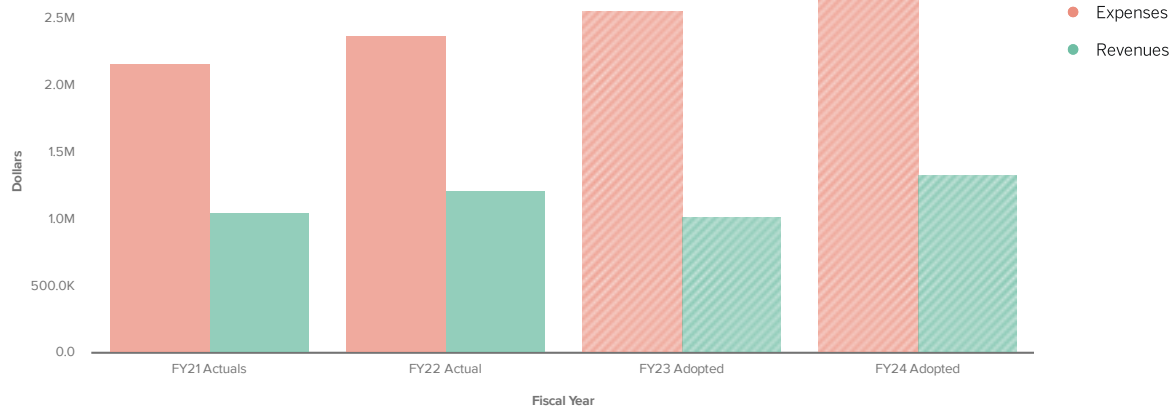
Funds

Departments



Visualization

Sort Large to Small



## Funded Positions

<b>Funded Positions</b>	<b>FY2021 Actual</b>	<b>FY2022 Actual</b>	<b>FY2023 Revised</b>	<b>FY2024 Adopted</b>	<b>Changes 23 to '24</b>	
<b>Full-Time Positions</b>	21	22	22	22	0	0.0%
<b>Part-Time Positions</b>	3	2	2	2	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase in postage
- Contract increases
- Decrease in Administrative Expenses

## Goals/Objectives

The Treasurer's Office continues to pursue innovative cost-saving methods to collect and disburse local revenues that improve efficiencies and enhance earning potentials, while delivering exceptional service to citizens.

- Launched in FY23 a new online payment portal that provides new and enhanced features to meet citizens expectation, to include billing notification by email or text, pay by text, auto pay and view invoices online. (Service levels 2, 3, 5, and 9)
- Increase electronic batch file exchanges to streamline payment processing from Mortgage Companies and Leasing Companies. (Service levels 8 and 9)
- Expand electronic Document Management to reduce paper footprint. (Service levels 2, 3, and 8)
- Further develop the Compliance Collection Team to specialize collection concentration on bill type to increase delinquent collection revenue.(Service levels 3 and 4)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Phone Calls, Live Chats, Emails	36,745	42,000	42,000
2. Real Estate and Personal Property Tax Bills	332,641	340,000	348,000
3. Delinquent Tax Bills & Correspondence	49,840	85,000	80,000
4. Collection Actions: DMV Stops, Liens, Claims on State Refunds, Return checks, Summons, & 3 <sup>rd</sup> party collection efforts	64,716	75,000	79,000
5. Utility Bills	476,631	485,000	487,500
6. State Income Returns, Estimates and delinquent notices	3,175	4,100	4,100
7. Dog Tags Sold and compliance notice	4,659	6,300	5,800
8. Manual Payments processed (OTC)	71,850	100,000	90,000
9. Electronic Batch Payments (Online, Remittance Processing System, Lockbox, Ebox, Mortgage/Lease, TAPP)	614,995	620,000	640,000
10. DMV Select Transactions	16,544	28,900	22,000
11. Delinquent Court Fines & Fee Collection Actions	13,130	13,000	13,000

# Public Safety

## Public Safety

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Sheriff	\$30,570,811	\$34,651,230	\$37,774,680	\$45,286,649
Rappahannock Regional Jail Authority	\$7,231,090	\$7,701,637	\$8,395,221	\$8,767,030
Fire & Rescue Services	\$29,678,972	\$30,954,982	\$30,935,430	\$36,355,375
15th District Court Unit	\$344,142	\$285,377	\$358,518	\$364,384
Rappahannock Juvenile Center	\$839,297	\$1,478,783	\$1,458,133	\$1,632,804
Code Compliance	\$4,562,088	\$4,887,284	\$5,870,878	\$6,349,764
<b>TOTAL</b>	<b>\$73,226,400</b>	<b>\$79,959,293</b>	<b>\$84,792,860</b>	<b>\$98,756,006</b>

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Public Safety

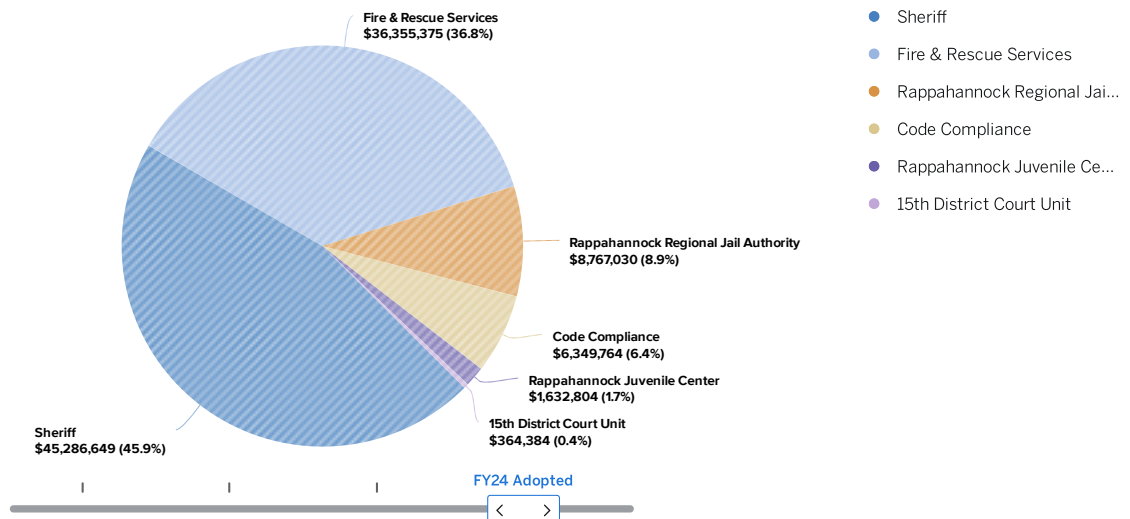
Funds

Expenses

Visualization



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# 15th District Court Unit

## Mission

Our mission is a commitment to excellence in public safety through the provision of an “integrated approach” by providing effective interventions that modify delinquent behavior, meet the needs of offenders and victims, improve the lives of youth and strengthen families within Stafford County while managing our activities and resources in a responsible and proactive manner.

## Who Are We?

### Juvenile Intake

- Intake services are provided 24 hours a day. Receive, review and process civil and criminal matters for the Juvenile and Domestic Relations Court.

### Investigations and Reports

- Social histories make up most of the reports that Court Services Unit (CSU) personnel complete. These court-ordered investigations describe the social adjustment of youth before the court and provide timely, relevant and accurate data for dispositional decisions.

### Domestic Relations

- Provide delinquent and civil intake services and drug screens for domestic relations complaints.

### Probation & Parole Services

- Focuses resources on those juvenile offenders with the highest risk of reoffending by addressing the individual criminogenic/risk factors contributing to the initiation and continuation of delinquent behavior.

### Electronic Incarceration Program

- Provides a cost-effective alternative to secure detention for juvenile offenders without an increased risk to public safety.

## Budget Summary

15th District Court

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$107,510	\$107,510	\$107,510	\$107,510
<b>Expenses</b>				
Personnel	\$149,000	\$130,944	\$154,667	\$160,533
Operating	\$195,142	\$154,433	\$203,851	\$203,851
<b>EXPENSES TOTAL</b>	<b>\$344,142</b>	<b>\$285,377</b>	<b>\$358,518</b>	<b>\$364,384</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$236,632</b>	<b>-\$177,867</b>	<b>-\$251,008</b>	<b>-\$256,874</b>

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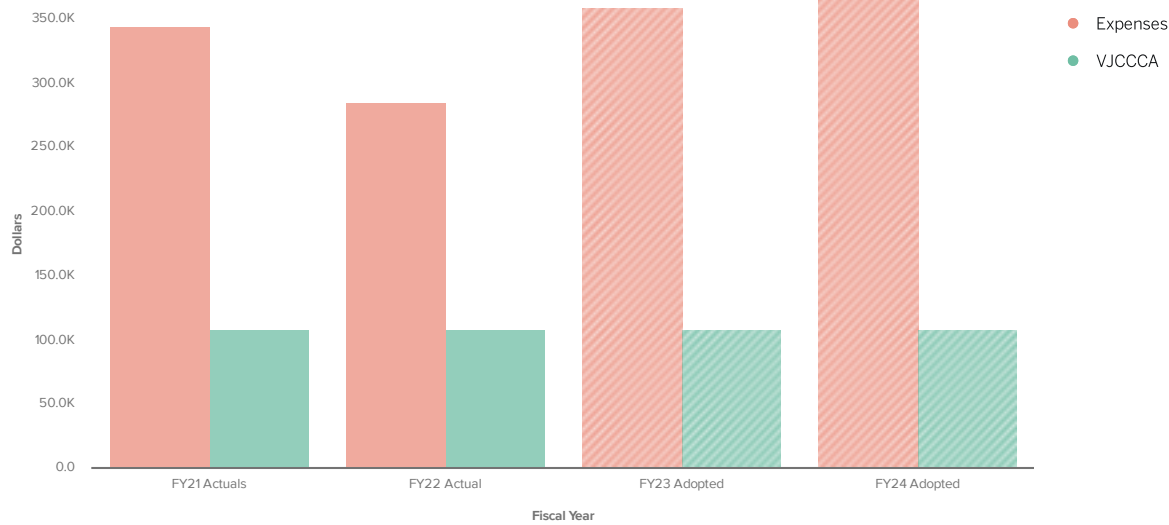
Funds

Departments



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	2	2	2	2	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- No notable changes

## Goals/Objectives

- System-identified juveniles will be deterred from committing new offenses for public safety.
- Only juveniles at high risk to public safety are placed in secure detention and appropriate juveniles are diverted from the court for public safety and service excellence.
- Unit operations will be consistent with the Code of Virginia, the Department of Juvenile Justice standards, the Court Service Unit Policy and Procedures Manual, and all applicable policy and procedures for service excellence.
- Demonstrates excellence in leadership and stays on the cutting edge of evidence-based practices for education.

## Service Levels

- Per Data Resource Guide, 17.3% of youth on probation were low-risk offenders exceeding agency targeted goal of less than 20%.
- There were zero probationers/parolees arrested for violent felonies during the 2020, 2021 or 2022 performance cycles.
- Per Community Insight's Intake Offenses by Decision, between 10/01/20 and 09/30/21 (93%) and 10/01/21 and 09/30/22 (38%), the unit diverted 65.5% of identified divertible cases on average. Of those cases diverted from the court (157 of 161), 97.5% successfully fulfilled contract obligations.
- Per CSU records, for performance cycle 2021/2022, 100% of cases (11) were successfully discharged from probation/parole indicative of having completed all treatment, court ordered obligations and not warranting additional supervision by the adult system.
- Per CSU records, for performance cycle 2021/2022, 79% of juveniles managed on probation/parole (15 of 19) were successful under supervision as defined by no new delinquent offense(s) while under supervision.
- Per CSU records, for performance cycle 2021/2022, 97% of supervision plan objectives (29 of 30) were met, 91% of cases (10 of 11) achieved their action steps, risk was reduced/reflected improvement within 92% percent of targeted domains (23 of 25) and strengths, needs, overall protective and overall risk improved for 91% of cases (10 of 11) discharged from probation/parole.
- The CSU underwent certification analysis audit assessment by the Department of Juvenile Justice in September 2020 and passed state certification effective through 2023
- All CSU staff exceeded the agency's Continuous Learning Objective in 2021 and 2022.



# Development Services

## Mission

To ensure the Department of Development Services provides exceptional customer services, permitting processes, plan review and site inspections to ensure healthy, practicable and sustainable residential and commercial growth and development in Stafford County.

## Who Are We?

### Customer & Development Services

- Intake, processing and issuing permits associated with residential and commercial development.
- Manages and continually monitors the County's electronic permit application process.
- Provides in-person training to builders, engineers, etc., regarding the electronic permit process.
- Provides effective and convenient services for all walk-in customers while continuously managing phone calls and email requests associated with the Department of Development Services activities.
- Updating the Department of Development Services website to ensure information is consistently and readily available to customers.
- Promptly addresses Freedom of Information Act (FOIA) requests.

### Building

- Ensures safe and properly constructed residential and commercial structures in Stafford County.
- Detailed review of building plans, thorough and complete inspection services during construction activities to ensure building code compliance with regulatory requirements.
- Provide technical assistance to property owners regarding building code issues and/or provide resolutions involving owner/tenant/contractor disputes.
- Responds to emergencies involving structural failures due to fire, flood, and weather-related conditions.

### Environmental

- Protection of Stafford County's natural resources by implementing best management practices.
- Detailed review of development plans, and thorough and complete inspection services during construction activities to ensure environmental compliance with regulatory requirements.
- Investigate violations and issue corrective actions associated with the County's resource protection areas.
- Technical assistance provided to citizens to assist with erosion and stormwater drainage issues.

### Securities

- Manage securities and performance agreements associated with residential and commercial development.
- Issuance of grading permit applications for residential and commercial land development projects.

## Transportation

- Assists with the Virginia Department of Transportation (VDOT) road acceptance process.
- Resolution of citizen concerns relating to transportation issues, including street signs, traffic management, and safety.
- Review of residential development plans for compliance with County and VDOT requirements.

## Budget Summary

### Development Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$5,815,558	\$5,532,363	\$4,919,554	\$4,503,426
<b>Expenses</b>				
Personnel	\$4,050,884	\$4,364,350	\$5,172,194	\$5,588,512
Operating	\$454,155	\$515,789	\$698,684	\$761,252
Capital	\$57,049	\$7,145	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$4,562,088</b>	<b>\$4,887,284</b>	<b>\$5,870,878</b>	<b>\$6,349,764</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$1,253,470</b>	<b>\$645,079</b>	<b>-\$951,324</b>	<b>-\$1,846,338</b>

← Back History Reset

Broken down by

Types

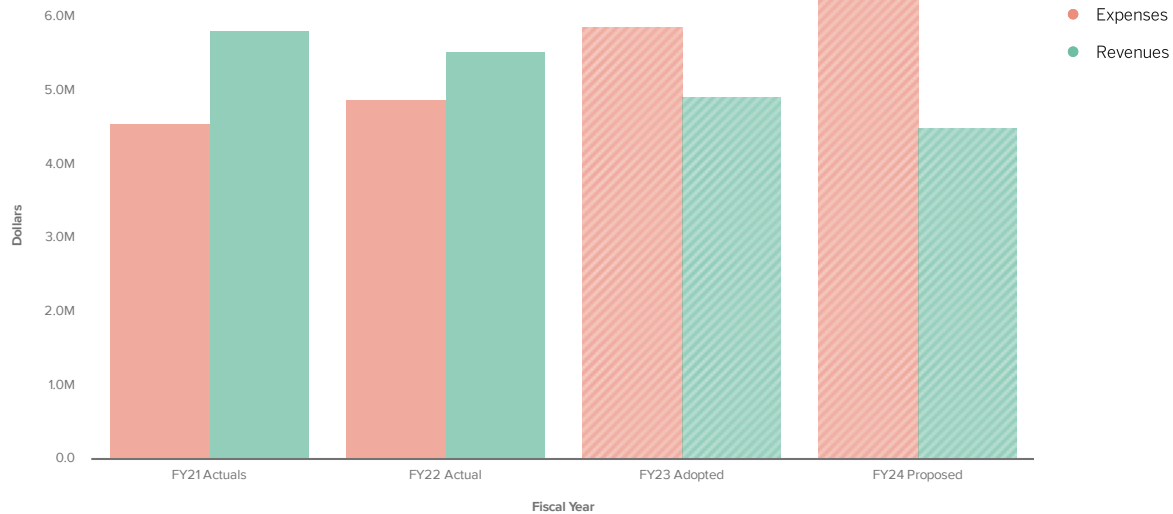
Funds

Departments



Visualization

Sort By Chart of Accounts



## Funded Positions

<b>Funded Positions</b>	<b>FY2021 Actual</b>	<b>FY2022 Actual</b>	<b>FY2023 Revised</b>	<b>FY2024 Adopted</b>	<b>Changes 23 to '24</b>	
<b>Full-Time Positions</b>	45	46	46	46	0	0.0%
<b>Part-Time Positions</b>	0	0	0	0	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase for internal billing

## Goals/Objectives

- Maintain timely and efficient processing of residential and commercial building permit applications, and implement process improvements associated with the Board's strategic priorities. (Service level 1)
- Streamline the electronic plan review process by introducing Infor Rythmn for Civics and DigEplan electronic plan software. (Service Level 1)
- Continued implementation and enforcement of the 2015 and 2018 (effective 7/01/2022) Virginia Uniform Statewide Building Code. Assist customers and citizens with property maintenance issues. (Service levels 1, 2, 3, and 4)
- Perform detailed environmental plan review and related inspection services while implementing a plan of action to address the County's stormwater challenges. Assist customers and citizens with erosion and storm drainage issues. (Service levels 1 and 5)
- Process developer securities, manage performance agreements, and continued issuance of grading permits. (Service levels 6 and 7)
- Continue assisting in the VDOT road acceptance process.
- Provide technical assistance to County citizens and manage street sign replacement and installation.
- Perform detailed transportation plan reviews of all development projects for compliance with County and VDOT standards.



# Fire and Rescue Services

## Mission

### Building a better and safer community by:

- Responding quickly to all-hazards, protecting lives, preserving the environment, and preventing property damage.
- Ensuring our responders are trained, educated, and prepared.
- Promoting and maintaining safe working and living environments through building and fire protection systems review, fire investigations, and fire prevention code enforcement.
- Strengthening community resiliency through proactive emergency management.

## Who Are We?

The Stafford County Fire and Rescue Department has served as one of the lead agencies in the local government's response to the Novel Coronavirus Global Pandemic. While this demand was unanticipated, the team of personnel comprising the Stafford County Fire and Rescue Department rose to the challenge. The department's front-line fire suppression and emergency medical services personnel ensured medical care to those in need, utilizing the most modern techniques available. The department's Office of Emergency Management ensured continuity of operations, critical resource management, and strategic planning through the Emergency Operations Center. The department's Emergency Medical Services Division ensured the health and welfare of the county's personnel was one of the highest priorities. Finally, the department's Office of the Fire Marshal ensured clean and safe working areas for all county personnel.

### The Stafford County Fire and Rescue Department:

- Fire Suppression
- Emergency Medical Service
- Technical Rescue
- Hazardous Materials
- Public Information and Education
- Community Risk Reduction

### Office of the Fire Marshal:

- Building and Fire Protection Systems Review
- Fire Prevention Code Enforcement
- Fire, Explosion, and Environmental Crime Investigations

**Office of Emergency Management:**

- Stafford County Emergency Operations Center
- Community Emergency Response Team

## Budget Summary

**Fire and Rescue Services**

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$3,386,259	\$4,175,945	\$3,528,265	\$3,682,672
<b>Expenses</b>				
Personnel	\$22,382,473	\$24,982,467	\$25,061,427	\$30,346,260
Operating	\$5,871,782	\$5,221,185	\$5,584,003	\$5,809,531
Capital	\$1,389,715	\$716,329	\$255,000	\$164,585
Debt Service	\$35,002	\$35,001	\$35,000	\$35,000
<b>EXPENSES TOTAL</b>	<b>\$29,678,972</b>	<b>\$30,954,982</b>	<b>\$30,935,430</b>	<b>\$36,355,375</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$26,292,713</b>	<b>-\$26,779,037</b>	<b>-\$27,407,165</b>	<b>-\$32,672,703</b>

← Back History Reset

Broken down by

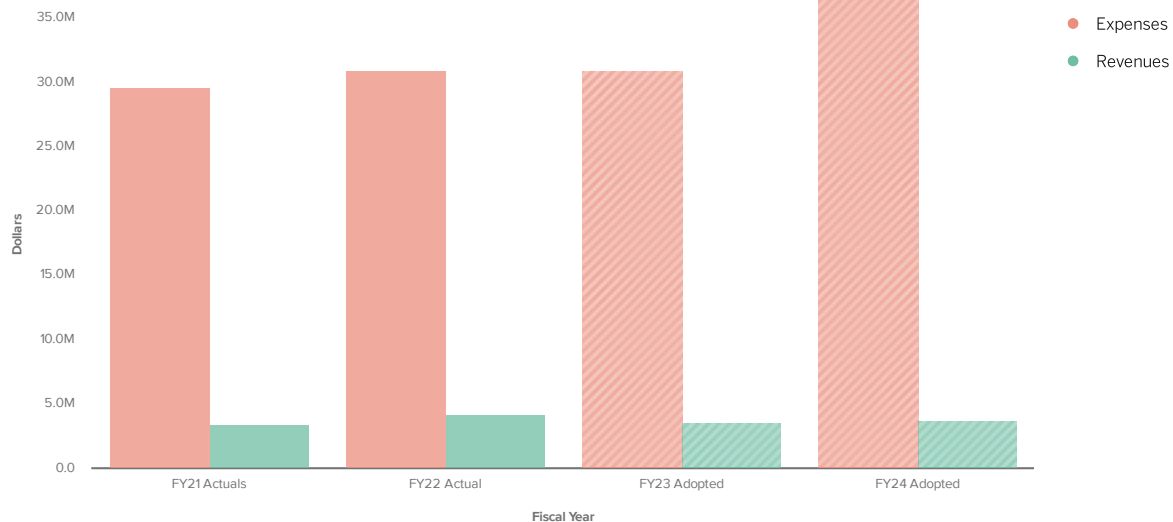
Types

Funds Departments



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021	FY2022	FY2023	FY2024	Changes	
	Actual	Actual	Revised	Adopted	23 to '24	
Uniformed	175	186	200	213	13	6.5%
Non-Uniformed	12	17	18	18	0	0.0%
<b>Full-Time Positions</b>	<b>187</b>	<b>203</b>	<b>218</b>	<b>231</b>	<b>13</b>	<b>6.0%</b>
Uniformed	0	0	0	0	0	0.0%
Non-Uniformed	1	1	1	0	(1)	-100.0%
<b>Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>(1)</b>	<b>-100.0%</b>

## Notable Changes

### Personnel

- Engine Crew
  - Captain (1)
  - Lieutenant (2)
  - Master Technician (3)
  - Technician (3)
- Lieutenant Volunteer Basic Training part time to full time conversion
- 8% Scale Adjustment, Effective July 1, 2023
- 2.75% Average step increase
- Increase in overtime
- Decrease Vacancy Savings

### Operating

Increase in vehicle parts

- Fixed contract increases
- Increase in costs of EMS Instruction
- Increase for medical supplies and vehicle part

## Goals/Objectives

### Office of the County Fire Chief

- Ensure a constant state of department readiness. (Service levels 1, 2, 3, 4, and 7)
- Maintain organizational accountability and productivity throughout the department's commands. (Service levels 1, 3, 4, 5, 6, and 7)
- Establish departmental strategic planning and provide organizational direction. (Service levels 1, 2, 3, 4, 5, 6, and 7)
- Plan and prepare to respond to natural and man-made disasters through proactive emergency management. (Service level 1)
- Cultivate community-centered risk reduction efforts, working alongside local and regional stakeholders, increasing the quality of life of Stafford County's residents and visitors. (Service level 6)
- Work closely with individual volunteer fire and rescue companies as well as the Fire and Rescue Association to ensure recruitment and retention, training, and station needs of our volunteers are met. (Service levels 4, 5, and 7)

### Administrative Services Command

- Establish an operating budget that is comprehensive and well-planned, ensuring departmental compliance. (Service level 1)
- Provide logistical support for fire and emergency medical services personnel. (Service level 7)
- Plan, design, and construct facilities while assessing existing buildings, ensuring maintenance and repairs are effective and mission-driven. (Service levels 1, 3, 4, and 7)
- Create an environment that mitigates risk and increases the safety and well-being of fire and emergency medical services personnel. (Service levels 1, 2, 3, and 4)
- Recruit and hire the most eligible candidates for employment while ensuring incumbent employees are compliant with policies, procedures, and professional standards. (Service levels 3, 4, and 5)

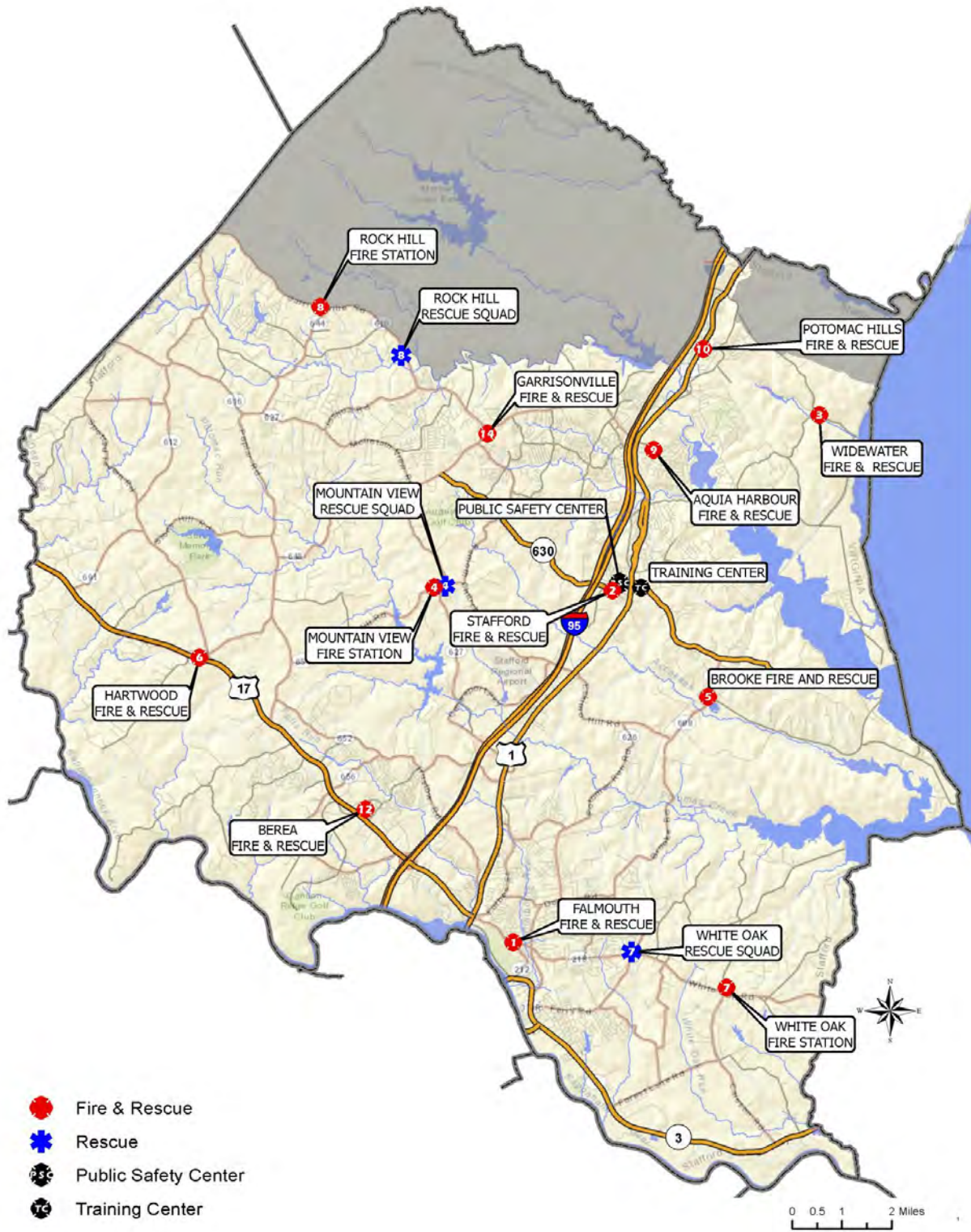
### Operations Command

- Ensure a constant operational readiness with personnel available for emergency response 24/7/365. (Service levels 1 and 2)
- Ensure modern life-saving methodologies are incorporated into standard operating procedures and emergency medical services protocols. (Service level 1)
- Provide appropriate and valuable training for all personnel, volunteer and career. (Service level 5)

### Support Services Command

- Design and implement community risk reduction strategies, targeting vulnerable populations and increasing community resiliency. (Service levels 2 and 6)
- Conduct fire, environmental, and criminal investigations. (Service level 6)
- Maintain a fleet of fire and emergency medical services apparatus to respond to emergency incidents. (Service levels 1 and 7)
- Ensure modern technologies are incorporated and appropriately leveraged within the department's operations. (Service level 1)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. First unit arrival of 8 minutes or less for Priority 1 Emergencies	73%	90%	90%
2. Fire suppression containment of fires within a building to the room and/or object of origin	58%	75%	75%
3. Annual retention rate of full-time field operations staff	93%	95%	95%
4. Annual recruitment and retention rate of active operational volunteer personnel	94%	110%	110%
5. Certification success rate for Firefighter and EMT program candidates who are sent for state and national examinations	95%	95%	95%
6. Percentage of required commercial occupancies inspected each year (Fire Code Permits)	100%	100%	100%
7. Compliance with required equipment maintenance, testing, and annual inspections conducted	100%	100%	100%





# Volunteer Fire and Rescue Services

## Funding Process

Beginning in FY2019, the Stafford County Fire and Rescue Department implemented a new process for funding the County's various volunteer agencies. Leadership worked alongside the volunteer Fire and Rescue Association (FRA) to review and revise the funding process for volunteer stations.

- The Fire and Rescue Department and the FRA Administrative Committee developed an equitable and understandable funding policy. Committee members vote on System-Wide Funding requests and approve allocation transfers into volunteer station operating budgets.
- The purpose of the revision was to ensure that operating expenses were appropriately managed and allocated toward training and volunteer service.
- The process has improved transparency and provided control measures within the volunteer fire and rescue system.

## Funding Summary

### Volunteer Fire and Rescue Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Volunteer System Wide Funding</b>	\$178,540	\$130,795	\$428,469	\$422,677
<b>Mountain View Rescue</b>	\$54,570	\$20,003	\$39,529	\$37,092
<b>White Oak Rescue</b>	\$35,251	\$42,251	\$40,117	\$43,693
<b>Rock Hill Rescue</b>	\$49,846	\$71,957	\$33,332	\$33,678
<b>Aquia Harbor Rescue</b>	\$55,907	\$51,993	\$27,090	\$27,840
<b>Falmouth Fire</b>	\$159,199	\$103,904	\$87,860	\$89,906
<b>Stafford Fire</b>	\$70,830	\$30,202	\$21,950	\$22,550
<b>Widewater Fire</b>	\$72,492	\$48,632	\$47,058	\$48,873
<b>Mountain View Fire</b>	\$52,143	\$35,485	\$39,916	\$41,808
<b>Brooke Fire</b>	\$71,884	\$52,487	\$36,623	\$37,123
<b>Hartwood Fire</b>	\$92,920	\$25,382	\$33,957	\$33,482
<b>White Oak Fire</b>	\$66,441	\$52,015	\$46,521	\$43,290
<b>Rock Hill Fire</b>	\$52,972	\$102,402	\$42,063	\$42,473
<b>Potomac Hills Fire and Rescue</b>	\$31,738	\$3,461	\$2,340	\$0
<b>TOTAL</b>	<b>\$1,044,733</b>	<b>\$770,969</b>	<b>\$926,825</b>	<b>\$924,485</b>

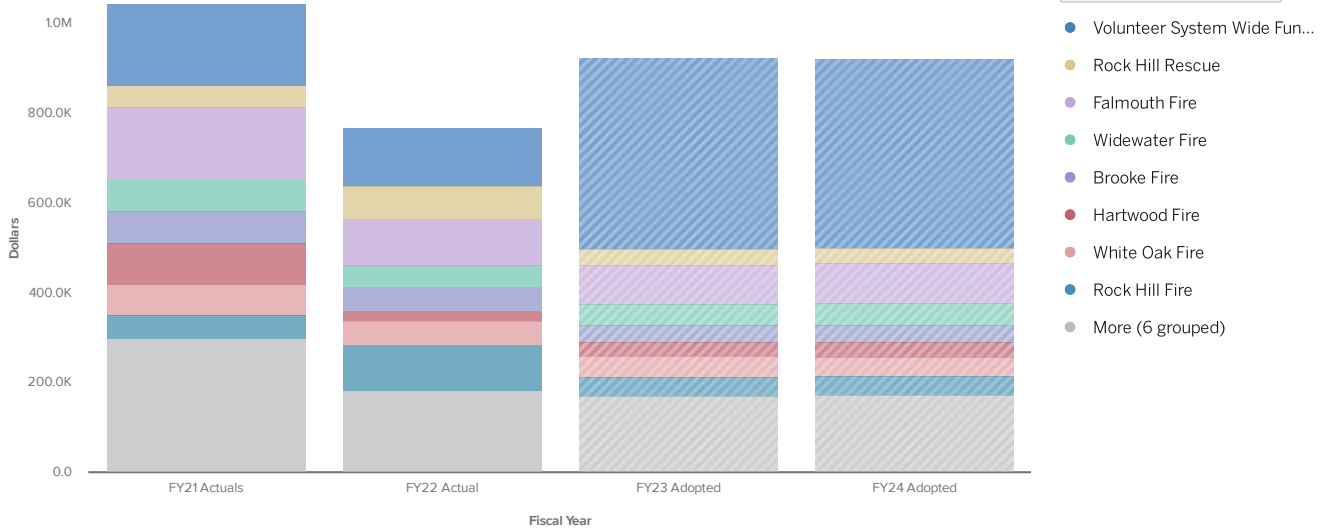
Broken down by

**Fire & Rescue Services\***

General Fund Expenses

Sort By Chart of Accounts

**Visualization**



In the above table and graph, actuals will include expenditures from Volunteer System Wide Funding distributed to the department's individual needs during the fiscal year.

1. Aquia Harbour Rescue is a county-owned Station at 1001 Washington Drive; a portion of the funding will be used for utility cost
2. Aquia Harbour Rescue Includes \$10,036 for Training Room Rental
3. Falmouth Fire includes \$35,000 for Mortgage Payment
4. Stafford Fire is a county-owned Station at 305 Jason Mooney Drive



# Rappahannock Juvenile Center and Regional Jail Authority

## Mission

The primary mission of the Rappahannock Regional Jail is to protect the citizens of the Commonwealth of Virginia from those who have been remanded into custody. As the conditions of confinement are important in an effective jail system, we commit to providing a humane environment for those confined.

## Who Are We?

### Rappahannock Regional Jail Authority

- Stafford is a participating jurisdiction in the Rappahannock Regional Jail Authority (RRJA), together with the City of Fredericksburg and the counties of King George and Spotsylvania.
- Three members represent each locality is on the (12) member Authority.

### Rappahannock Juvenile Center

- The purpose of the Rappahannock Juvenile Center is to operate a pre-dispositional and post-dispositional secure juvenile detention home in accordance with the agreement executed by participating jurisdictions dated January 15, 1971, and amended July 1, 1978.

## Budget Summary

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Rappahannock Regional Jail Authority	\$7,231,090	\$7,701,637	\$8,395,221	\$8,767,030
Rappahannock Juvenile Center	\$839,297	\$1,478,783	\$1,458,133	\$1,632,804
TOTAL	\$8,070,387	\$9,180,420	\$9,853,354	\$10,399,834

Broken down by

Public Safety\*

Funds

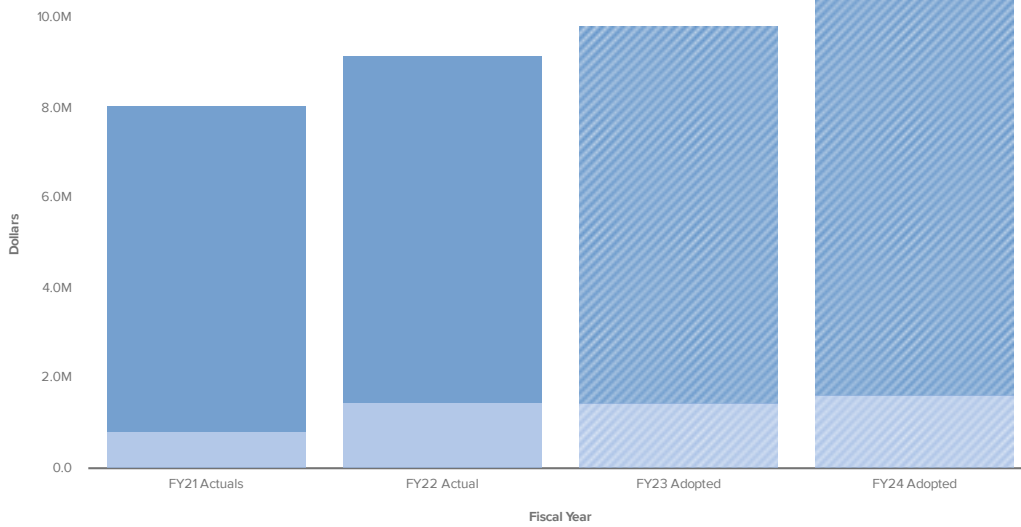
Expenses



Sort Large to Small

- Rappahannock Regional Jail
- Rappahannock Juvenile Ce...

Visualization



## Notable Changes

### Operating

- Increase in operating for Rappahannock Juvenile Center
- Increase in operating and decrease in debt service for Rappahannock Regional Jail

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Number of Days Jail Staff is free of injuries from confrontations	240	365	365
2. Inmates who take General Equivalent Diploma (GED)	0	50	50
3. Inmates who participate in Work Release Program (ADP)	0	64	128
4. Stafford County jurisdictional share	39.43%	38.04%	38.76%



## Sheriff

### Mission

We, the men and women of the Stafford County Sheriff's Office, in partnership with our community, are dedicated to enhancing the quality of life by maintaining order, protecting life and property, and reducing the fear of crime. We will ensure the peace and safety of all citizens by upholding the Constitution of the United States and the Commonwealth of Virginia. As leaders of the community, we will embrace our core beliefs: Integrity, Compassion, Fairness and Professionalism.

### Who Are We?

"Dedicated, innovative people, working with the community, to serve and protect Stafford County while using the best tools and technology available."

#### Law Enforcement Operations

- Patrolling the County, preventing crime, investigating accidents, enforcing traffic laws, and responding to calls for service from the community.
- Investigating crimes, analyzing crime scenes and crime patterns, conducting computer forensic work.
- Conducting special operations, including marine patrol, special events planning, ground search and rescue, unmanned aerial systems, bicycle patrol, animal control operations, and other special services.
- Serving as School Resource Officers and School Protection Officers, protecting and educating our children in the schools.

#### Community Engagement

- Connecting with the community.
- Providing special programs including, the Citizen's Police Academy, Neighborhood Watch, the Drug Awareness Resistance Education program in the schools, Special Star Force Cadets and the Junior Deputy Academy.
- Providing car seat inspections, and celebrating National Night Out.
- Supporting Business Watch, Worship Watch, Neighborhood Watch and Project Life Saver (a program dedicated to finding and recovering Alzheimer patients and individuals suffering from other disorders).
- Strengthening Community partners through the Homeland Security SHIELD Program.
- Forming citizen-law enforcement partnerships through evolving and continuous special outreach programs.

#### Emergency Communications

- Providing emergency communications for law enforcement, firefighting and emergency medical services.
- Receiving, processing, and managing approximately 150,000 law enforcement and fire incidents each year.
- Receiving, processing, and managing over (200,000) 911 and non-emergency telephone calls each year.

Court Services Budget details and Service Levels may be found in the Judicial Administration Section of the County Budget.

## Budget Summary

### Sheriff

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$7,790,008	\$9,279,196	\$9,370,995	\$9,881,605
<b>Expenses</b>				
Personnel	\$25,702,096	\$28,145,525	\$28,976,204	\$35,784,962
Operating	\$4,180,647	\$4,669,733	\$7,043,796	\$6,742,206
Capital	\$688,068	\$1,835,972	\$1,754,680	\$2,759,481
<b>EXPENSES TOTAL</b>	<b>\$30,570,811</b>	<b>\$34,651,230</b>	<b>\$37,774,680</b>	<b>\$45,286,649</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$22,780,803</b>	<b>-\$25,372,034</b>	<b>-\$28,403,685</b>	<b>-\$35,405,044</b>

[← Back](#)
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Broken down by

Types

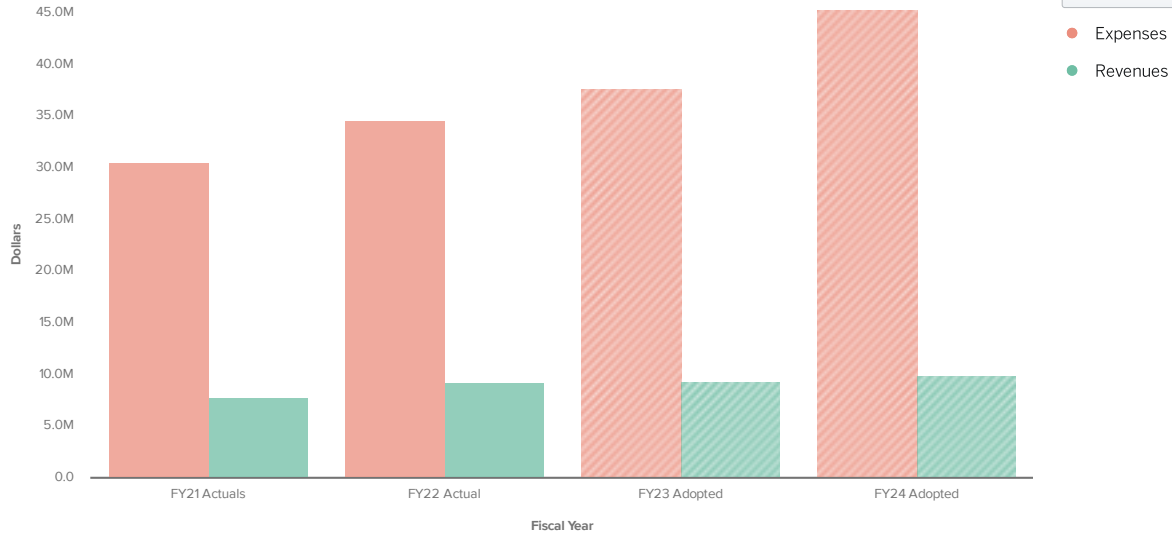
Funds

Departments



Visualization

Sort Large to Small



## Funded Positions

	FY2021	FY2022	FY2023	FY2024	Changes	
Funded Positions	Actual	Actual	Revised	Adopted	23 to '24	
Uniformed (sworn)	180	186	195	204	9	4.6%
Emergency Communication Center	37	37	41	41	0	0.0%
Non-Uniformed (non-sworn)	30	36	40	41	1	2.5%
<b>Full-Time Positions</b>	<b>247</b>	<b>259</b>	<b>276</b>	<b>286</b>	<b>10</b>	<b>3.6%</b>
Uniformed (sworn)	8	7	7	17	10	142.9%
Emergency Communication Center	0	0	0	0	0	0.0%
Non-Uniformed (non-sworn)	8	6	6	6	0	0.0%
<b>Part-Time Positions</b>	<b>16</b>	<b>13</b>	<b>13</b>	<b>23</b>	<b>10</b>	<b>76.9%</b>

## Notable Changes

### Personnel

- (11) Deputy Sheriff I - School Protection Officer
- (1) Deputy Sheriff II - Sergeant Field Operations, Juvenile Services Unit
- (4) Deputy Sheriff I - Field Operations
- (2) Deputy Sheriff I - Field Operations for Mental Health Support
- (1) Investigator I, part time to full time conversion
- (1) Deputy Sheriff, Investigator III
- (1) Records Specialist (Body Worn Cameras)
- 15% Scale Adjustment (approved Mid-Year FY2023) for First Sergeants and below
- 8% Scale Adjustment, Effective July 1, 2023 for Lieutenants and above
- 2.75% Average step increase
- Decrease Vacancy Savings

### Operating

- Update virtual training simulator
- Increase radio maintenance costs
- Fleet Services increased costs
- Ammunition
- Fixed contract increases

## Goals/Objectives

- To improve service capabilities through effective use of personnel resources, time, equipment, technology, research, and planning, in order to continue to meet the safety and security expectations of the community. (Service levels 1, 2, 3, 4, 5, and 6)
- To reduce response times, increase responsiveness to citizen concerns, impact the crime rate, increase community-based police programs and directed patrol through the phased implementation of recommendations in the Stafford County Sheriff's Office Staffing Study. (Service levels 1, 2, 3, 4, 5, and 6)
- To enhance the successful public crime prevention and outreach programs such as the DARE Program, TRIAD, Neighborhood Watch, Business Watch, Worship Watch, Project Life Saver, the Junior Deputy Academy, Homeland Security SHIELD Program and National Night Out in an effort to maintain the sense of community, improve community safety and security, and to reduce crime. (Service levels 1, 2, 3, and 5)
- To enhance the agency's focus and capabilities on the Heroin and opioid epidemic to interdict and reduce such activities and incidents by establishing and fostering strong relationships with other law enforcement agencies, the medical community, social service agencies and the Stafford County community. (Service levels 1, 2, 3, and 5)
- To improve Internet and Fraud related crimes investigation, case management, and case closure capabilities by increased focus and resource allocation. (Service levels 1, 3, and 4)

- To improve care, support and adoption of animals under the charge of Animal Control through the use of modern technology, state of the art facilities and strong community relationships. (Service level 6)
- To partner with the Stafford County Public Schools to enhance school safety and security.

<b>Service Levels</b>	<b>CY2022 Actual*</b>	<b>CY2023 Projected</b>	<b>CY2024 Planned</b>
<b>1. Arrests (DUI and criminal)</b>	6182	6182	6182
<b>2. Accidents (property damage, fatal and injury crashes)</b>	5298	5298	5298
<b>3. 911 call volumes</b>	54845	54845	84845
<b>4. Total Law Enforcement Incidents</b>	130,205	130,205	130,205
<b>5. Fire Incidents Supported by ECC</b>	26,926	26,926	26,926
<b>6. Animal Control complaints responded to (avg. of 10% are off-duty calls)</b>	5509	5509	5509

\*9 month actual, 3 months estimated for CY2022

# Judicial Administration

## Judicial Administration

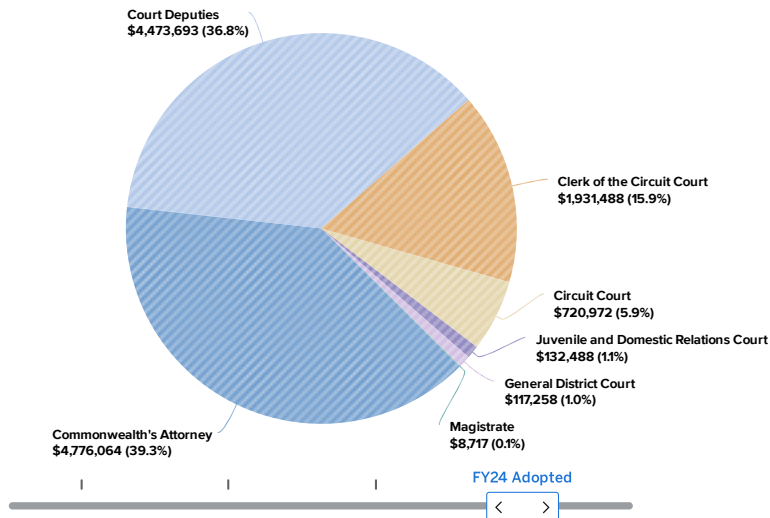
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Circuit Court	\$442,194	\$570,077	\$680,727	\$720,972
General District Court	\$76,022	\$71,488	\$117,258	\$117,258
Juvenile and Domestic Relations Court	\$101,860	\$101,537	\$113,208	\$132,488
Clerk of the Circuit Court	\$1,790,468	\$1,845,624	\$1,803,652	\$1,931,488
Magistrate	\$7,067	\$7,119	\$8,717	\$8,717
Commonwealth's Attorney	\$3,623,431	\$3,696,078	\$3,956,764	\$4,776,064
Court Deputies	\$3,354,935	\$3,773,718	\$3,578,789	\$4,473,693
<b>TOTAL</b>	<b>\$9,395,977</b>	<b>\$10,065,641</b>	<b>\$10,259,115</b>	<b>\$12,160,679</b>

← Back History Reset

Broken down by

Judicial Administration Funds Expenses

Visualization



Bar Chart Line Chart Pie Chart

Sort Large to Small

- Commonwealth's Attorney
- Court Deputies
- Clerk of the Circuit Court
- Circuit Court
- Juvenile and Domestic Rela...
- General District Court
- Magistrate

**STAFFORD**  
*Virginia*

# Circuit Court

## Mission

The Circuit Court of Stafford County is the highest trial court with the broadest powers in the county. The Circuit Court handles all civil cases with claims of more than \$25,000, all jury trials, family matters, felonies and appeals from the lower courts of general district and juvenile and domestic relations district court.

The mission of the Circuit Court is to assure that disputes are resolved justly, promptly and economically. The components necessary to discharge this function are a court system unified in its structure and administration; competent and honest judges and court personnel; courtrooms which meet the ADA standards and Virginia Courthouse Guidelines as well as necessary administrative support.

## Who Are We?

### Judges' Chambers

Currently, three full-time Circuit Court Judges serve Stafford County. This number is insufficient as caseload studies have supported the addition of one full-time and one part-time Circuit Court Judge since 2015. Since 2018 case filings have exceeded projections and were at 9,000, placing an unprecedented strain on the current judges and staff. (Caseload studies recommend a maximum of 1200 per judge.)

Each judge has a judicial assistant tasked with managing the assigned cases and court docket. Given the exponential increase in filings, this responsibility has more than doubled. This role requires extensive interaction with lawyers, litigants, and the general public each day as well as the management of the office.

Currently, there are three law clerks authorized to serve the three judges. A law clerk is a recent law school graduate who has taken the bar exam and is awaiting results to permit them to practice in the Commonwealth of Virginia. This individual is utilized to provide assistance in reviewing cases, pleadings, correspondence, preparation of research, drafting opinions and orders. The law clerks have proven indispensable given the increase of cases and the physical limitations as to courtrooms.

The reality is that space to accommodate additional judges will not be forthcoming in a meaningful time frame. The Court endeavors to provide just resolution of matters in a prompt and economical manner.

## Budget Summary

## Circuit Court

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$411,308	\$534,269	\$625,547	\$665,792
<b>Operating</b>	\$30,886	\$35,808	\$55,180	\$55,180
<b>TOTAL</b>	<b>\$442,194</b>	<b>\$570,077</b>	<b>\$680,727</b>	<b>\$720,972</b>

← Back History Reset

Broken down by

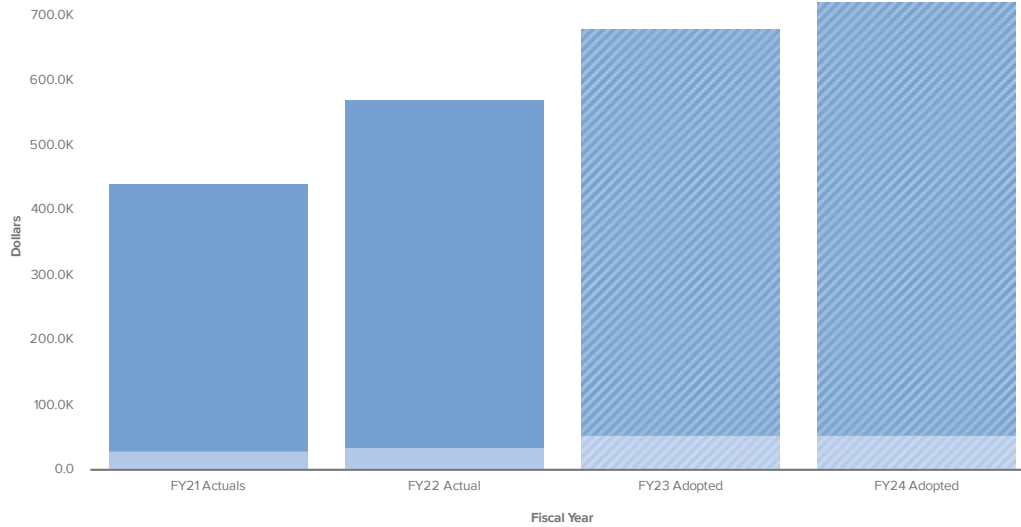
Expenses Funds Circuit Court



Sort Large to Small

- Personnel
- Operating

### Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Full-Time Positions</b>	5	6	6	6	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase in seminars and conferences



# Clerk of the Circuit Court

## Mission

Our aim is to assure that disputes are resolved justly, promptly, and economically through a court system unified in its structures and administration.

## Who Are We?

### Court Administration

- The administrative function of the Clerk's Office handles all civil cases with claims of more than \$25,000. It shares authority with the General District Court to hear matters involving claims between \$4,500 and \$25,000; family matters such as divorce and child custody issues; criminal cases; felonies and misdemeanors. Circuit Court partners with the Stafford Sheriff's Office, the Commonwealth Attorney's Office, and Circuit Court judges from arrest to conviction. The Clerk's Office has maintained the status quo. It has provided the same quality of service to the public and the other departments, such as Victim Witness, Probation and Parole, Virginia State Police, Department of Corrections. Every one of these departments has grown, and its workload has increased. Circuit Court also hears appeals cases from General District Court. Juvenile and Domestic Court prepares appeals for Circuit Court decisions to the Court of Appeals and Supreme Court of Virginia. Collects fines, cost and restitution awarded in Circuit Court cases.

### Jury Management

- The Clerk's Office manages jury operations for the courts. It is responsible for jury questionnaires to establish a qualified jury pool, issue summons for dates of appearance, prepare lists for attorneys and judges, summons grand jurors and special grand jurors as needed.

### Probate Judge

- Circuit Court is granted judicial power for the probate of wills, similar to probate judges in many other jurisdictions. When a last will and testament is presented to the Clerk's office for probate of an estate, authentication of the will is verified, a legal appointment of an executor or administrator for the estate is made, and legal documents to handle the estate are prepared. The Clerk's Office collects all applicable estate taxes for the commonwealth and the county.

### Land Records

- The Clerk's Office is responsible for collecting the recording taxes and fees for the recordation of deeds, trust, plats, judgments, financing statements, etc. The Clerk's Office is responsible for maintaining all land records of the County since the inception of the County and for ensuring adequate public access to these records.

## Budget Summary

## Clerk Of the Circuit Court

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$1,284,111	\$1,332,403	\$1,243,234	\$1,061,311
<b>Expenses</b>				
Personnel	\$1,499,405	\$1,573,714	\$1,600,651	\$1,728,192
Operating	\$289,843	\$271,910	\$200,501	\$200,796
Capital	\$1,220	\$0	\$2,500	\$2,500
<b>EXPENSES TOTAL</b>	<b>\$1,790,468</b>	<b>\$1,845,624</b>	<b>\$1,803,652</b>	<b>\$1,931,488</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$506,357</b>	<b>-\$513,221</b>	<b>-\$560,418</b>	<b>-\$870,177</b>

← Back History ↻ Reset

Broken down by

Types

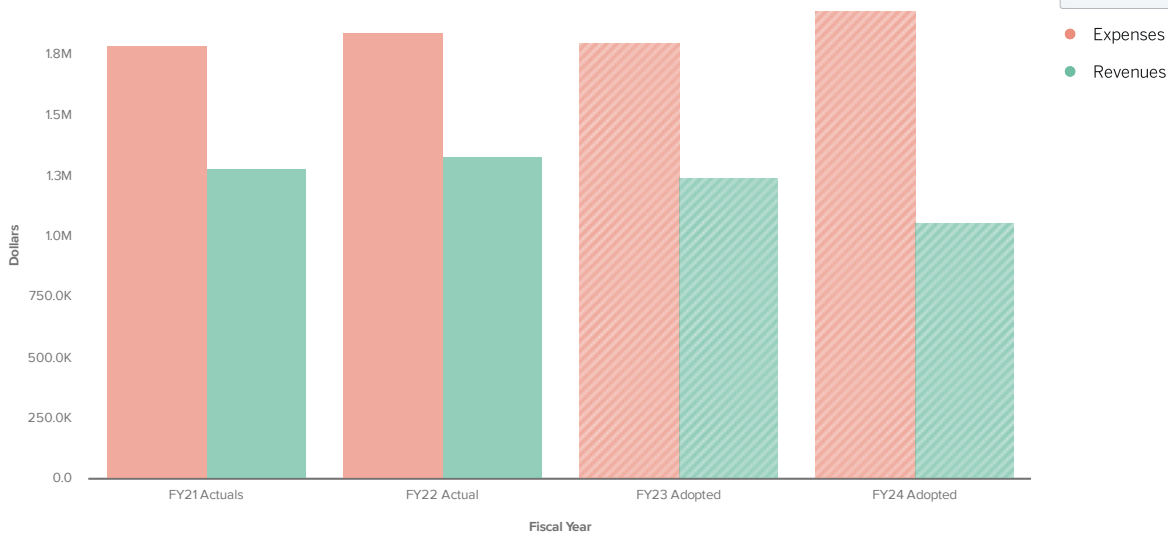
Funds ...

Departments ...



Visualization

Sort Large to Small ▾



## Funded Positions

	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Funded Positions</b>						
<b>Full-Time Positions</b>	20	20	20	21	1	5.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Deputy Clerk I

### Operating

Fixed contract cost increase

## Goals/Objectives

Work and communicate with other offices and agencies to solve the day-to-day operations in this tight economic time.

Continue to offer our services to the best of our ability, provide the best service we can, and treat all with the respect they deserve.



# Commonwealth's Attorney

## Mission

Our mission is to pursue justice through the fair and ethical prosecution of criminal violations of the Code of Virginia and the Code of Stafford County; to create a safer community through positive partnerships with law enforcement and other community members; and to earn and hold the trust and respect of the citizens that we are privileged and honored to serve. The Victim Witness Assistance Program advises crime victims of their rights, as well as offers support, community referrals, guidance and education of the criminal justice system.

## Who Are We?

- Prosecute felonies and misdemeanor appeals in Circuit Court.
- Prosecute felonies and misdemeanors in General District Court.
- Prosecute felonies and misdemeanors in Juvenile and Domestic Relations Court.
- Institute civil proceedings to forfeit the proceeds of drug-related crimes, including cash and personal property, to the state.
- Provide legal advice/training to state & local law enforcement agencies.
- Protect the rights of crime victims and witnesses.
- Support and aid crime victims, families and witnesses throughout the court process.

## Budget Summary

### Commonwealth's Attorney

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$1,402,907	\$1,460,958	\$1,508,933	\$1,535,008
<b>Expenses</b>				
Personnel	\$3,375,560	\$3,514,502	\$3,780,719	\$4,549,119
Operating	\$238,618	\$181,576	\$176,045	\$226,945
Capital	\$9,253	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$3,623,431</b>	<b>\$3,696,078</b>	<b>\$3,956,764</b>	<b>\$4,776,064</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$2,220,524</b>	<b>-\$2,235,120</b>	<b>-\$2,447,831</b>	<b>-\$3,241,056</b>

Broken down by

Types

Funds

Departments



Sort Large to Small

- Expenses
- Revenues

Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	29	30	31	33	2	6.5%

## Notable Changes

### Personnel

- (1) Assistant Commonwealth Attorney Body Worn Camera
- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase witness accommodations

## Goals/Objectives

- Enhance the security of the citizens of Stafford County in their homes and daily lives by comprehensively prosecuting criminal cases and aggressively prosecuting crimes against children, particularly internet

- predators and cases involving physical and sexual abuse. (Service levels 1, 2, 3, 5, 6, 7, 9, and 10)
- Continue educational programs to ensure a high level of legal competence and knowledge of crime victims' rights for all Stafford County prosecutors and Victim Witness Program, and continue community prosecution/outreach programs to further educate the public on emerging criminal threats to community safety. (Service levels 1, 2, 3, 4, 5, 6, 7, 8, 9, and 10)
- Maximize state and local funding, technology and programs to increase professionalism, job performance and efficiency. (Service level 8)
- Continue to provide extensive training and guidance to local and state law enforcement departments, including annual legal updates, academy instruction and in-service training.

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. Circuit Court-Felony and Misdemeanor Indictments, including Direct Indictments, Presented to the Grand Jury</b>	1938	3,250	3,250
<b>2. Misdemeanor Appeals Processed</b>	136	325	325
<b>3. Probation Violation Petitions Filed</b>	522	635	635
<b>4. Community Prosecution/Outreach (hours)</b>	150	225	325
<b>5. General District Court – Criminal cases, to include misdemeanors, felonies, and show cause; does not include serious traffic cases</b>	4848	10,000	10,000
<b>6. Juvenile &amp; Domestic Relations Court – Criminal cases, including delinquency, misdemeanors, felonies, show cause, and criminal non-support</b>	2540	3,500	3,500
<b>7. Sexual and Domestic Violence Victim Fund – Cases prosecuted pursuant to conditions of the grant</b>	68	265	265
<b>8. Collections (Column F) – A net collection of delinquent fines and costs for courts through the Stafford County Treasurer</b>	1,012,066	1,200,000	1,200,000
<b>9. Victims' Services – new cases opened by Victim Witness/ Protective Orders-number of orders generated</b>	1064/108	1375/325	1400/325
<b>10. Restitution Amount – Preparation/submission of victim restitution to court opened by Victim/Witness</b>	617,414	1,100,000	1,300,000



# Court Deputies

## Mission

We, the men and women of the Stafford County Sheriff's Office, in partnership with our community, are dedicated to enhancing the quality of life by maintaining order, protecting life and property, and reducing the fear of crime. We will ensure the peace and safety of all citizens by upholding the Constitution of the United States and the Commonwealth of Virginia. As leaders of the community, we will embrace our core beliefs: Integrity, Compassion, Fairness and Professionalism.

## Who Are We?

“Dedicated, innovative people, working with the community, to serve and protect Stafford County while using the best tools and technology available.”

### Court Services

- Is a division of the Sheriff's Office, and its services are mandated by Virginia law.
- Providing court security to the Circuit Court, General District Court, and Juvenile and Domestic Relations Court.
- Serving civil and criminal documents on behalf of the Courts
- Extraditing and transporting suspects that have been apprehended by other jurisdictions on warrants from Stafford County.
- Transporting mental health patients to state hospitals.

Budget Details for the Sheriff's Law Enforcement Operations, Community Outreach and Emergency Communications Center may be found in the Public Safety section of the County Budget.

## Budget Summary

### Court Deputies

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Personnel	\$3,268,852	\$3,665,200	\$3,466,401	\$4,367,805
Operating	\$86,083	\$108,518	\$112,388	\$105,888

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>TOTAL</b>	<b>\$3,354,935</b>	<b>\$3,773,718</b>	<b>\$3,578,789</b>	<b>\$4,473,693</b>

← Back History Reset

Broken down by

Expenses

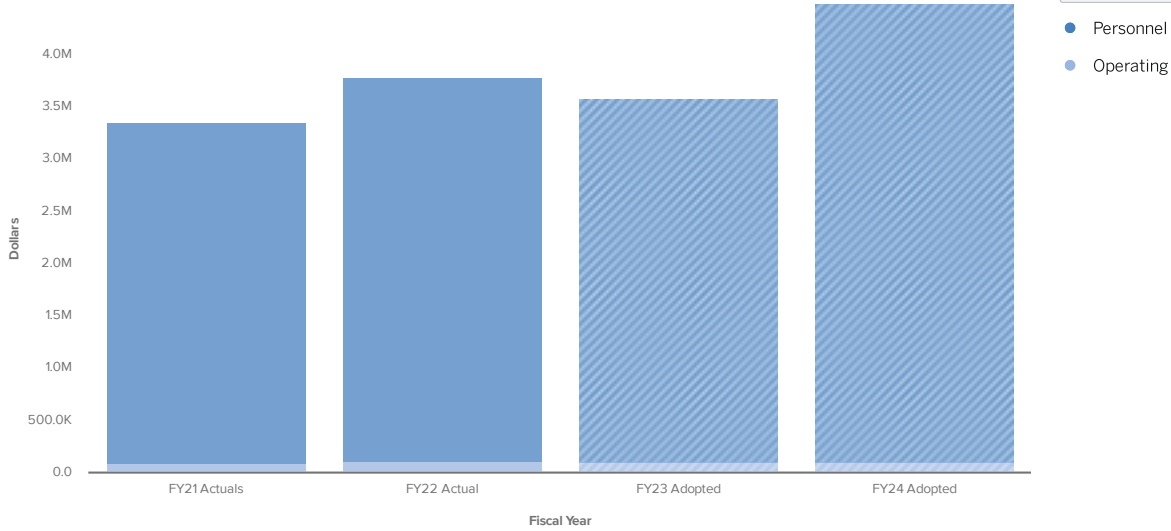
Funds

Court Deputies



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Unformed Positions	31	32	32	32	0	0.0%
Part-Time Unformed Positions	3	2	2	2	0	0.0%

## Notable Changes

### Personnel

- 15% Scale Adjustment (approved Mid-Year FY2023) for First Sergeants and below
- 8% Scale Adjustment, Effective July 1, 2023 for Lieutenants and above
- 2.75% Average step increase
- Decrease Vacancy Savings

## Goals/Objectives

- To improve service capabilities through effective use of personnel resources, time, equipment, technology, research, and planning to continue to meet the safety and security expectations of the community. (Service levels 1, 2, 3, 4, 5, and 6)
- To improve court safety and security of visitors, staff, and judges through the phased implementation of recommendations in the Stafford County Sheriff's Office Staffing Study. (Service levels 4, 5, and 6)
- To maintain and enhance the security of visitors, employees and judges of the Courts through continued improvements to facilities, equipment, training, techniques and procedures. (Service levels 1, 2, 3, and 4)
- To provide safe, timely, and effective transport of prisoners and suspects entrusted to our care. (Service level 5)
- To efficiently and effectively serve the civil and criminal documents ordered by the Courts. (Service level 6)

The identified goals support the Board of Supervisors Priorities for the Community, the Sheriff's Office Core Values, Virginia law, and the County's Visions and Values.

<b>Service Levels</b>	<b>CY2022 Actual</b>	<b>CY2023 Projected</b>	<b>CY2024 Planned</b>
<b>1. Circuit Court Days</b>	665	710	710
<b>2. General District Court Days</b>	355	370	370
<b>3. Juvenile and Domestic Relation Court Days</b>	450	450	450
<b>4. Visitor and Jurors Screened</b>	104,655	105,000	105,000
<b>5. Extraditions and Transports</b>	511	525	540
<b>6. Civil Process</b>	31,618	32,500	33,000



# General District Court

## Mission

The purpose of the General District Court is to process criminal, traffic, and civil cases heard by District Court Judges and to hold preliminary hearings for felonies.

## Who Are We?

- There is a general district court in each city and county in Virginia.
- The general district court handles traffic violations, hears minor criminal cases known as misdemeanors, and conducts preliminary hearings for more serious criminal cases called felonies.

## Budget Summary

### General District Court

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$19,962	\$23,324	\$26,127	\$21,870
<b>Expenses</b>				
Personnel	\$3,352	\$2,941	\$0	\$0
Operating	\$72,670	\$68,547	\$117,258	\$117,258
<b>EXPENSES TOTAL</b>	<b>\$76,022</b>	<b>\$71,488</b>	<b>\$117,258</b>	<b>\$117,258</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$56,060</b>	<b>-\$48,164</b>	<b>-\$91,131</b>	<b>-\$95,388</b>

Broken down by

Types

Funds

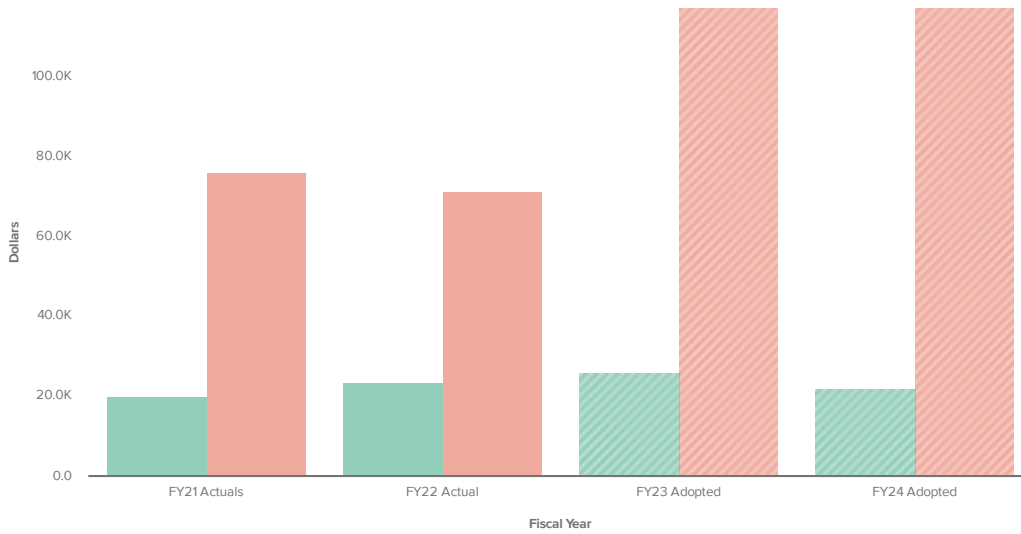
Departments



Sort Large to Small

- Expenses
- Court Appointed Atty Fees

Visualization



## Goals/Objectives

- To process all case paperwork efficiently and promptly to ensure the judges can hold court daily.
- Store all cases papers and financial records according to the statutory timeframe.
- Provide certified copies of all case papers to any party requesting such copies.
- Assist attorneys, agencies, and the general public in person and over the phone.
- Provide the judges with the legal resources to make decisions on legal matters by ensuring the most up-to-date Codebooks and legal publications are in the court.



# Juvenile and Domestic Relations Court

## Mission

The mission of the Judicial System of Virginia is to provide an independent, accessible, responsive forum for the just resolution of disputes in order to preserve the rule of law and to protect all rights and liberties guaranteed by the United States and Virginia constitutions.

## Who Are We?

The Juvenile and Domestic Relations District (JDR) Court differs from other courts in its duty to protect the confidentiality (privacy) of all juveniles coming before the court and its commitment to rehabilitate or treat, rather than punish those who come before the court. The welfare of the child and the family is the paramount concern in the court's proceedings. In other respects, juvenile courts have the same requirements and provide the same safeguards as other courts in the court system. This court does not, however, conduct jury trials. A judge hears all cases. The JDR court is not a court of record.

## Budget Summary

### Juvenile and Domestic Relations Court

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Personnel	\$4,291	\$3,863	\$0	\$0
Operating	\$97,569	\$97,674	\$113,208	\$132,488
TOTAL	\$101,860	\$101,537	\$113,208	\$132,488

Broken down by

Expenses

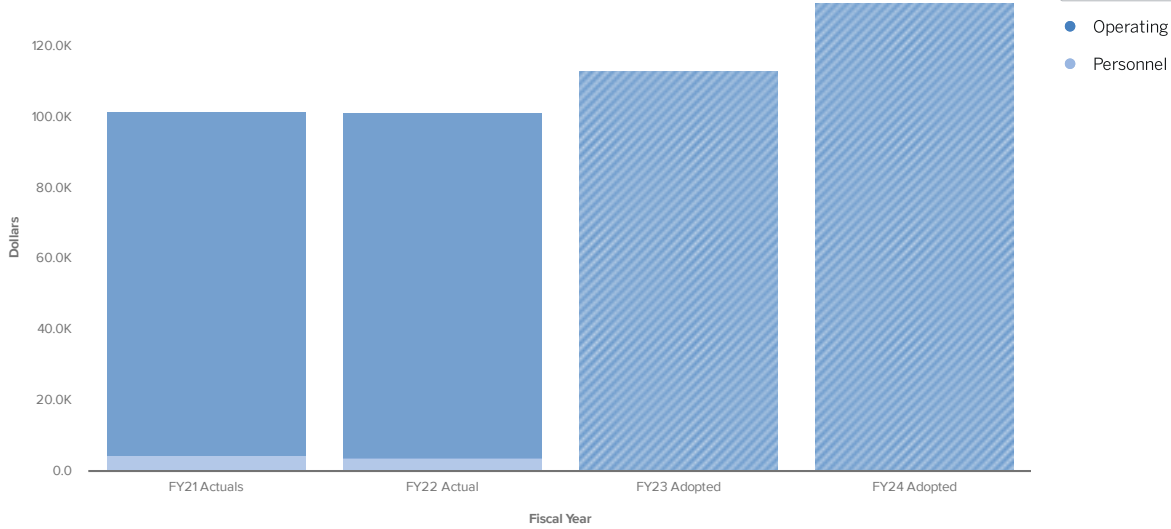
Funds ...

Juvenile and Domestic Relation...



Visualization

Sort Large to Small



## Notable Changes

### Operating

- Increased staffing from Commonwealth

## Goals/Objectives

- Communicate and work effectively with agencies to provide solutions to the day-to-day operations of the Juvenile Court.
- Provide the best customer service that we can to all the citizens who seek the assistance of the Juvenile Court.
- Continue to look for meaningful ways to reduce the impact on the County budget while not reducing the services that the Juvenile Court provides to the citizens of Stafford County during these trying economic times.
- Accomplish goals in a timely, efficient, and cost-effective manner while mitigating errors.
- Provide continuing education for clerks in the fields of policy, financial management, and public relations.



# Magistrate

## Mission

The mission of the 15th Judicial District Magistrate Offices is to provide knowledgeable, independent, neutral and unbiased services to the citizens of the Commonwealth as authorized by the Code of Virginia.

## Who Are We?

In many instances, a citizen's first contact with Virginia's judicial system comes through the Office of the Magistrate. Magistrate duties include issuing various processes such as arrest warrants, summonses, search warrants, emergency protective orders, emergency custody orders, temporary detention orders and certain civil warrants. Magistrate services are utilized by all law enforcement agencies in the State and individual citizens. Magistrates conduct legal research and analysis to apply relevant legal principles to the facts of each case presented while maintaining order and decorum in highly charged and sensitive circumstances. Magistrates also conduct bail hearings when an individual is arrested by law enforcement to determine whether and under what conditions the arrestee may be released from custody prior to their first court appearance or if they should be held in jail pending appearance. Magistrates provide services on an around-the-clock basis, conducting hearings in person or through the use of videoconferencing systems. Magistrate services must be available 24 hours a day, seven days a week, including nights, weekends and holidays.

The 15th Magistrate District serves the Counties of Caroline, Essex, Hanover, King George, Lancaster, Northumberland, Richmond, Spotsylvania, Stafford and Westmoreland, and the City of Fredericksburg. There are 25 full-time Magistrates, of which 9 are assigned to the Stafford Office located at the Rappahannock Regional Jail. The State pays the salaries of the Magistrates and provides all computer equipment and video systems throughout the State. Each jurisdiction is responsible for providing quarters for the Magistrates, including furniture and other required office equipment, including telephones, facsimile and copy machines, as well as other appliances and supplies necessary to maintain a 24 hour, 7 days a week operation.

During the 2022 fiscal year, Magistrates issued over 20,000 criminal processes for the jurisdictions within the 15th District, of which over 5,500 were specific to Stafford County. They also issued over 3,300 emergency protective orders, of which over 860 were for Stafford County. They issued just under 26,580 Bail Processes, of which 7,070 were for Stafford County. They issued over 2,800 search warrants, of which over 730 were returnable to the Stafford Circuit Court. Additionally, they issued over 1,700 emergency and temporary custody orders for individuals going through a mental health crisis, of which over 400 were returnable to Stafford Courts.

From these statistics, although Stafford County is just one of eleven jurisdictions that makes up 15th District, Stafford County accounts for over 25 percent of the processes issued in the District.

## Budget Summary

### Magistrate

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Operating</b>	\$7,067	\$7,119	\$8,717	\$8,717
<b>TOTAL</b>	<b>\$7,067</b>	<b>\$7,119</b>	<b>\$8,717</b>	<b>\$8,717</b>

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[↻ History](#)
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Broken down by

**Expenses**

Funds

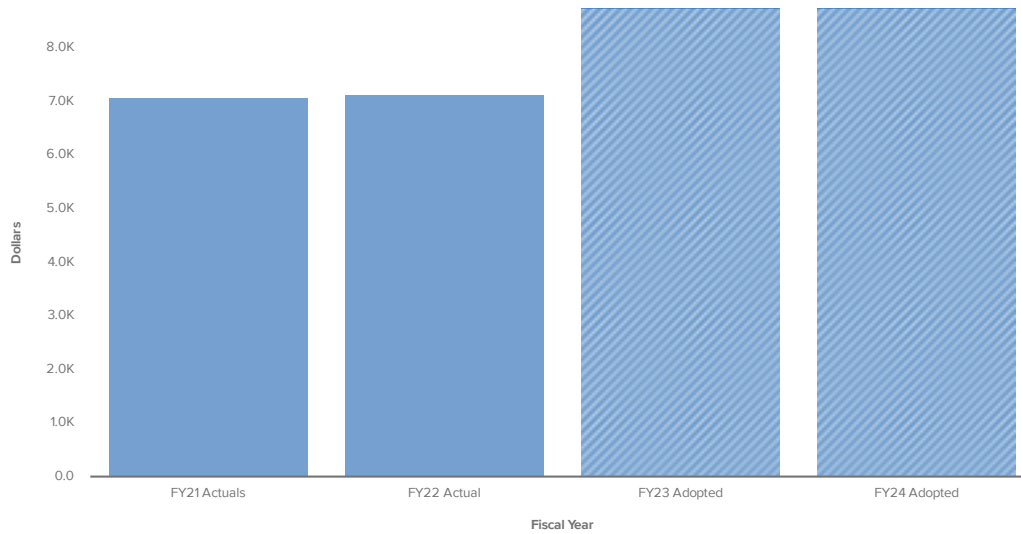
Magistrate



Sort **Large to Small**

Operating

### Visualization



## Notable Changes

### Operating

- No notable changes

# Community Development

## Budget Summary

### Community Development

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Economic Development</b>	\$3,494,322	\$785,237	\$722,215	\$762,829
<b>Planning and Zoning</b>	\$2,416,807	\$2,370,273	\$2,825,096	\$3,138,756
<b>Partner Agencies - Community Development</b>	\$841,281	\$333,083	\$324,189	\$344,299
<b>Cooperative Extension</b>	\$169,380	\$175,604	\$266,971	\$216,649
<b>TOTAL</b>	<b>\$6,921,790</b>	<b>\$3,664,197</b>	<b>\$4,138,471</b>	<b>\$4,462,533</b>

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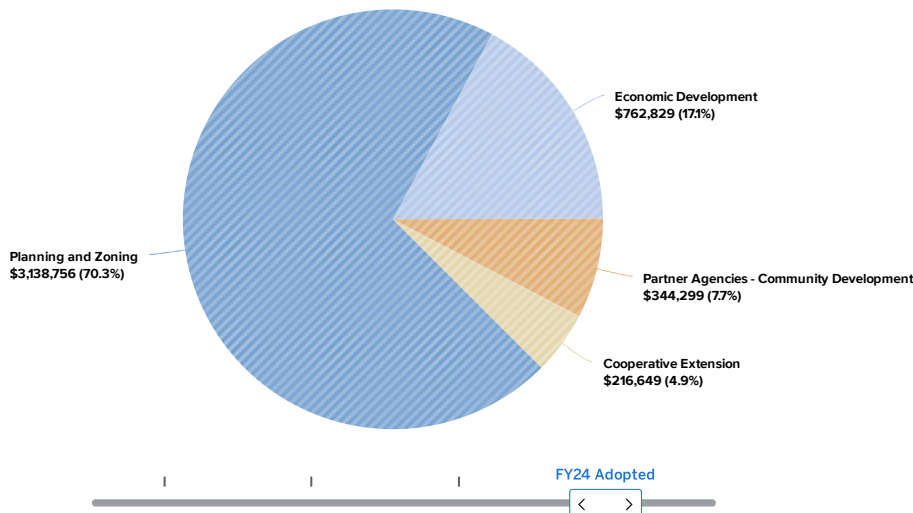
Community Development Funds Expenses

Visualization



Sort Large to Small

- Planning and Zoning
- Economic Development
- Partner Agencies - Commu...
- Cooperative Extension





# Cooperative Extension

## Mission

The mission of the Virginia Cooperative Extension (VCE) is to improve the lives of citizens in Stafford County through an educational, research-based process that uses scientific knowledge focused on issues and needs.

## Who Are We?

VCE is a dynamic organization that stimulates positive personal and societal change, leading to more productive lives, families, farms and forests, and a better environment in semi-urban and rural communities. VCE provides information to county residents and assists them in applying the results of scientific research and technological development in agriculture/horticulture, including water quality; 4-H youth development; food, nutrition, and health; and family and consumer sciences.

### 4-H Youth Development

- Afford youth (ages 5-19) access to opportunities to develop leadership, civic responsibilities, and life skills, through hands-on education.
- Programs include overnight and day camps, in-school, after-school, homeschool, and summer enrichment programs, community-based clubs and county, district, state, and national competitions and events.
- Offers collaborative programing with FCS and ANR to provide nutritional and horticultural education to youth.
- Forges positive youth development to meet current STEM (Science, Technology, Engineering, and Math) and technological challenges.

### Family and Consumer Sciences (FCS) SNAP-Ed

- Enhance and supports both the community and the individual by focusing on the family system.
- Programs focus on how to make healthier food choices and become better managers of available food resources for optimal health and growth.
- Implement policy, system, and environmental changes in schools, retail stores, and farmers' markets that accept SNAP benefits.
- Offers collaborative programing with 4-H and ANR to provide nutritional and horticultural education to youth.

### Agriculture and Natural Resources (ANR)

- Programs educate the public and volunteers on sustainable horticulture practices, responsible landscape management, and home produce production.

- Offers private and commercial pesticide applicator certification and recertification classes to support farmers and green industry personnel.
- Master Gardener course educates and equips volunteers with the knowledge, skills, and ability to serve others in the community.
- The Smart Green Lawns program provides an individualized report to county homeowners that includes specific steps to improve their lawns in an environmentally responsible way.
- Water quality programs range from purely educational to administering well water testing clinics for Stafford residents at a subsidized price.

## Budget Summary

### Cooperative Extension

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$60,158	\$61,053	\$143,660	\$84,895
<b>Operating</b>	\$109,222	\$114,551	\$123,311	\$131,754
<b>TOTAL</b>	<b>\$169,380</b>	<b>\$175,604</b>	<b>\$266,971</b>	<b>\$216,649</b>

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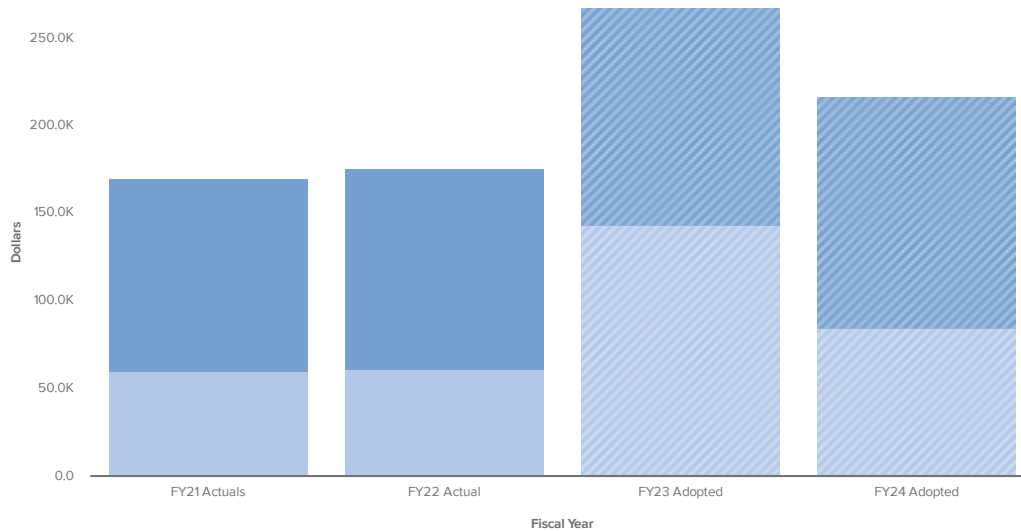
Expenses Funds Cooperative Extension



Sort Large to Small

- Operating
- Personnel

### Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
<b>Part-Time Positions</b>	3	3	3	3	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase in Virginia Cooperative Extension local support

## Goals/Objectives

- Provide educational programs in Agriculture and Natural Resources (ANR) – ANR programs help sustain the agricultural and forestry production profitability while protecting, preserving, and enhancing the quality of land and water resources. (Service levels 1, 2, and 3)
- Provide information and educational programs promoting environmentally sound landscaping and gardening practices. (Service levels 1, 2, and 3)
- Educate families to stretch tight budgets, how to buy nutritious food options and how to prepare healthy food, to create a culture of health. (Service level 3)
- Provide learning experiences that meet the needs of youth, families, and communities through 4-H Youth Development. (Service levels 1, 2 and 3)
- Expand all virtual programming to meet the needs of our diverse community. (Service levels 1, 2, and 3)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. ANR/4-H Programs (Contacts/Volunteers/Program Participants)	115,646	65,000	120,000
2. ANR/4-H Volunteer Dollar Value Gained	\$445,568.25	\$455,000	\$460,000
3. Extension Programs (ANR/4-H/FCS/MG) Volunteers	595	450	500
4. Cost per VCE Program Participant/Contact	\$1.04	\$2.52	\$1.48



# Economic Development

## Mission

Continually design and implement a comprehensive program to expand business, foster entrepreneurship, attract investment, and market Stafford County as a premier place for business.

## Who Are We?

The Department serves as the customer service and marketing arm for Stafford County business clients. We do so by building partnerships with our internal team members, existing businesses, regional partner agencies, the Commonwealth, and beyond. These relationships help us develop programs for sustainable community economic development. Daily, the Department facilitates and responds to opportunities for business investments while working towards mid and long-term strategic objectives. Our focus is characterized by what we do:

### Expand Business

- Focusing on existing business, conducting regular business visits (Business Retention and Expansion {BRE}).
- Encourage entrepreneurship and business innovation – connect business leaders with new collaborators, facilitate new business startups and design new programs and events to foster the "acceleration" of startups and existing businesses to their "next level."

### Attract Investment

- Respond to new business "leads" and generate our own based on our targeted business sectors.
- Strive to attract visitors (tourism) to Stafford to enjoy Stafford's history, sports competitions, and quality of life (part of Tourism Program but integrated with Department).
- Attract new private investments and development, focused on our new and expanding target sectors: advanced "tech" manufacturing, corporate office, and cyber expansions to Stafford County.
- In collaboration with Planning, work with developers and others to encourage and secure commercial and mixed-use developments in line with the Board's Strategic priorities.

### Market Stafford County (the Message)

- Promote and communicate that Stafford is the place for business in the southern NOVA and the greater Fredericksburg region.
- Market Stafford as a place to start or expand a business, visit, spend time, shop, and move your family or business.

### Enhance Stafford's Tools and Infrastructure

- Identify and seek out funds and properties to build future business sites and “shovel ready” sites for expanding or creating new business.
- Encourage capital investment (private and public) for physical infrastructure to support business and community projects.
- Advise and assist in improving our human infrastructure in Economic Development and Tourism (ED&T) and across County government to improve customer service, permit processes, and staff development.
- Continue to refine and recommend incentives for business growth and expansion.
- Host and serve as a key partner in the Virginia Smart Community Testbed that assists in the development of new technologies to improve local government in Stafford and across the Commonwealth and attract new technology-based business to Stafford.

Since taking all of our marketing plans and implementation “in-house,” we have made significant advancements in how we market Stafford. This year's metrics reflect those changes. We have shifted our metrics (Service Level) to account for expanded online presence. What was "Assist Walkins" is now "New Business Inquiries" to reflect our increased marketing and online presence (this still includes "walk-ins").

## Budget Summary

### Economic Development

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$418,497	\$497,625	\$483,717	\$561,731
<b>Operating</b>	\$3,075,825	\$287,612	\$238,498	\$201,098
<b>TOTAL</b>	<b>\$3,494,322</b>	<b>\$785,237</b>	<b>\$722,215</b>	<b>\$762,829</b>

Note: FY2021 Actuals include funding to support local businesses and Economic Development activity in response to COVID

\$753,059 for Restaurant Gift Card program

\$2,196,802 CARES Act supported projects

Broken down by

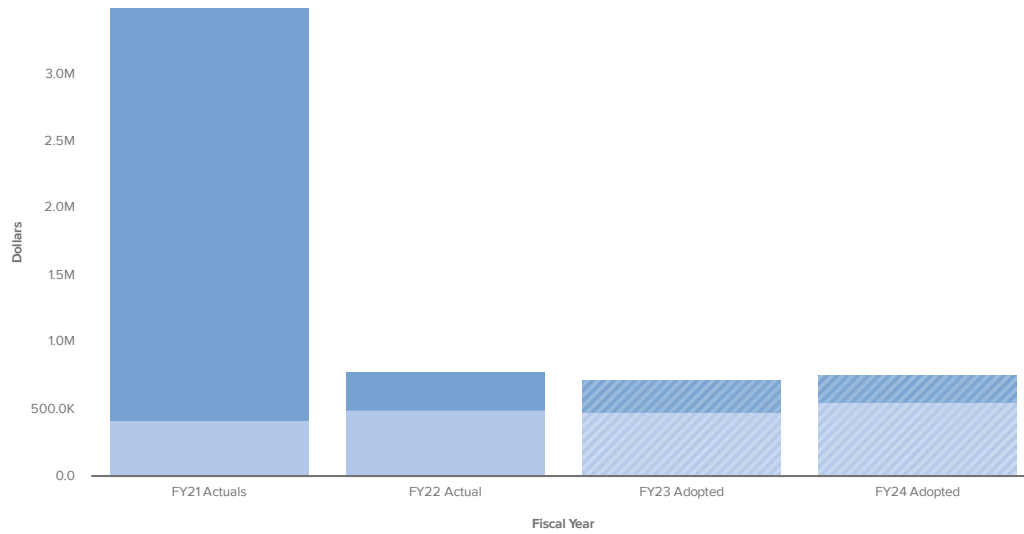
Expenses Funds ... Economic Development



Sort Large to Small

- Operating
- Personnel

Visualization



## Funded Positions

	FY2021	FY2022	FY2023	FY2024	Changes	
Funded Positions	Actual	Actual	Revised	Adopted	23 to '24	
Full-Time Positions	7	7	8	8	0	0.0%

<sup>(1)</sup> A portion of Economic Development positions are funded by the Tourism Fund.

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Reduction for Bay Consortium costs moved to Partner Agencies

## Goals/Objectives

The Department continues to use its "Implementation Plan" adopted in 2018-19 to fulfill the goals of the 2015 Economic Growth Strategy. The following Goals or Objectives were identified as "Measurable Actions" in our Implementation Plan and updated quarterly in our quarterly summary reports. These metrics have been updated per FY2023 and again for FY2024.

- The Department regularly meets with 95 existing Stafford businesses to assess their needs and opportunities. This is standard BRE practice ("customer service") and helps identify opportunities to assist

- and expand businesses. (Service level 1)
- Based on BRE visits, we anticipate taking additional time and resources to facilitate business expansion projects per fiscal year (targeted at 10 per year). (Service level 2)
- The Department (with EDA support) designs and implements programs to encourage business start-ups and entrepreneurship. We target more direct assistance and to facilitate 15 business startups per fiscal year. (Service level 3)
- With online and in-person outreach the Department seeks to encourage and attract 400 new business startup inquiries per fiscal year. (Service level 4)
- The Department's business marketing efforts will generate 15 new business "leads" per year. (Service level 5)
- Working with our economic development partners (VEDP and FRA), the Department will submit 15 new business proposals to encourage new business ("leads") to Stafford County. (Service level 6)
- Based on our partner and our new business outreach efforts, the Department aims to facilitate or complete ten (10) new business projects per fiscal year. (Service level 7). Note, a "lead" becomes a business project when the inquiry focuses on site opportunities in Stafford.
- Develop and hold business six (6) networking events (programs) to encourage new business investments (Service level 8)
- Attend six (6) business and economic development networking events to encourage new business investment in Stafford (Service level 9)
- Continue to expand and promote use of the economic development website with focus on encouraging user "conversions" and having users contact the department for business development opportunities. Having increase our User rate significantly (35%) as a result of our revised marketing and website in 2023, we intend to maintain 40,000 users per year. (Service level 10)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
<b>1. Business Retention Visits</b>	136	95	95
<b>2. Expansion Projects</b>	16	10	10
<b>3. Business Startups</b>	27	15	15
<b>4. New Business Inquiries (Revised FY24 to reflect post-Covid reduction in "walk-in" inquires with focus on more quality inquiries)</b>	272	400	300
<b>5. Stafford Business Leads</b>	123	40	40
<b>6. Partner Business Leads</b>	24	20	20
<b>7. New (&amp; active) Business Projects</b>	128	11	10
<b>8. Stafford Business Events Programmed</b>	27	10	10
<b>9. Economic Development Events</b>	30	8	6
<b>10. Economic Development Website Users</b>	48,042	35,000	35,000



# Partner Agencies: Community Development

## Mission

Our mission is to be responsible stewards of County resources in supporting programs provided by agencies which address the individual and community needs.

## Who Are We?

Agencies Include:

### **Fredericksburg Regional Alliance**

- A public/private economic development marketing partnership created to provide a single source for comprehensive demographic, economic, and commercial real estate information in the region while also providing a wide range of services designed to facilitate the creation of jobs and capital investment while diversifying the economy and increasing the tax base.

### **George Washington Regional Commission**

- The Commission provides a broad array of services including, regional environmental, energy-conservation, hazard mitigation, and rural transportation planning programs; operation of ride connect, the region's nationally-recognized rideshare brokerage that facilitates and promotes vanpooling and transit use.

### **Tri-County/City Soil and Water Conservation District**

- The agency provides technical assistance, information, educational programs, volunteer opportunities, and newsletters to citizens on many aspects of water quality, nonpoint source pollution, and stream health.

### **Watershed Property Manager**

- The program is a joint effort with Fredericksburg and Spotsylvania. It provides for a Watershed Property Manager responsible for overseeing and protecting the watershed property by conducting routine monitoring and inspections.

### **Rappahannock River Basin**

- The program guides the stewardship and enhancement of the Rappahannock River's water quality and natural resources.

# Budget Summary

## Partner Agencies - Community Development

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Partner Agency Community Development	\$311,281	\$322,892	\$324,189	\$344,299
<b>TOTAL</b>	<b>\$311,281</b>	<b>\$322,892</b>	<b>\$324,189</b>	<b>\$344,299</b>

[← Back](#)
[History ▾](#)
[Reset](#)

Broken down by

Expenses\*

Funds ...

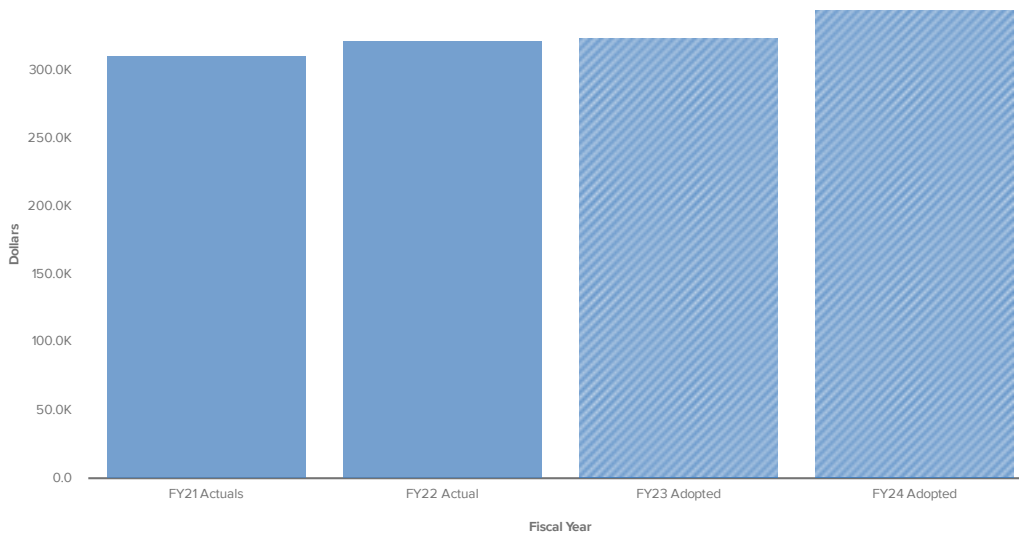
Partner Agencies - Community ...



Sort Large to Small ▾

● Partner Agency Community...

Visualization



## Notable Changes

### Operating

- Tri-County decreased based on request

## Agency Funding Summary

Partner Agencies: Community Development



# Planning and Zoning

## Mission

Provide guidance to the Board of Supervisors and appointed Boards and Commissions in realizing the vision of Stafford County by ensuring future orderly development and economic growth that is reflective of the community's desires and needs, while being sensitive to natural and cultural resources, and providing exemplary customer service.

## Who Are We?

### Boards and Commissions

- Provide direct administrative and technical support to seven Boards, Commissions and Committees for the governance of the County, including the Board of Supervisors, the Planning Commission, Board of Zoning Appeals, Architectural Review Board, Historical Commission, Cemetery Committee, and Agricultural/Purchase of Development Rights Committee.

### Comprehensive Plan

- Administer the Comprehensive Plan (future infrastructure and development) and its detailed elements.
- Implement policies that support balanced growth and development, including recommendations for conserving natural and cultural resources, and agricultural/forestry and open space lands.

### Ordinances

- Lead agency for drafting laws and policies about land development, community appearance, and land conservation within the County.

### Regulatory Review

- Investigate complaints from citizens regarding compliance with zoning laws and other laws and policies that affect the appearance of the County, including tall grass, illegal signs, abandoned vehicles, and accumulation of trash and debris.
- Administer, maintain, and enforce the Zoning Ordinance, Subdivision Ordinance, Floodplain Ordinance and related regulations to ensure that property is developed and used by the requirements that the Board of Supervisors adopted to protect the health, safety and welfare of the citizens.
- Review Zoning permits for use compliance and bulk requirements such as lot area, setbacks, building height, etc.
- Review Zoning and Building permits for compliance with historic district regulations.
- Conduct site inspections before issuing certificates of occupancy for new commercial development to ensure compliance with approved site plans, proffers, conditional use permits and overlay district

regulations.

- Review development proposals in compliance with the County Code, State Code and the Comprehensive Plan.

### Customer Service

- Assist citizens, internal departments and the development community with questions and concerns regarding the Comprehensive Plan, processing of land development applications and related permits.
- Assist citizens with complaints about community appearance that affect property values and public health such as tall grass, overgrown vegetation, accumulation of trash, abandoned vehicles, unlawful businesses and illegal structures.
- Educate landowners and developers regarding the Transfer of Development Rights program and the Purchase of Development Rights program, and assist with the application process.
- Assist citizens and land developers/engineers regarding information and preservation of cultural resources.

## Budget Summary

### Planning and Zoning

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$1,112,628	\$990,613	\$930,275	\$910,593
<b>Expenses</b>				
Personnel	\$2,212,834	\$2,230,688	\$2,559,334	\$2,797,719
Operating	\$203,973	\$139,585	\$265,762	\$341,037
<b>EXPENSES TOTAL</b>	<b>\$2,416,807</b>	<b>\$2,370,273</b>	<b>\$2,825,096</b>	<b>\$3,138,756</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$1,304,179</b>	<b>-\$1,379,660</b>	<b>-\$1,894,821</b>	<b>-\$2,228,163</b>

← Back History Reset

Broken down by

Types

Funds

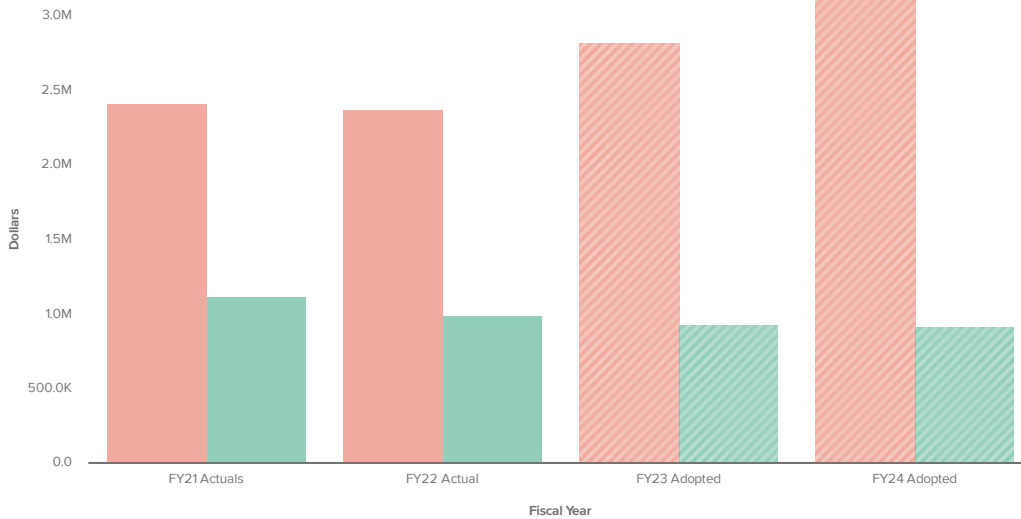
Departments



Sort Large to Small

- Expenses
- Revenues

### Visualization



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	20	21	22	22	0	0.0%

## Notable Changes

### Personnel

- 4% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase public notification
- Fixed contract increases
- Postage increase
- Copier cost increase (previously funded in Community Facilities Budget)
- NOVA Land Conservation Partnership MOU, partially funded in FY2023

## Future Outlook

### Zoning Violations

More residents of the County are teleworking from home. This has led to increased community appearance complaints regarding tall grass and trash accumulation. The county had previously hired contractors to remedy the violations. The costs to remedy the violations have exceeded the budget allocation. This resulted in a strategy change to the notices of violation and approach towards compliance where enforcement will be made through the court system. This increasing number of complaints will likely continue as telework from home becomes more normative.

### Board of Supervisors' 2040 Strategic Plan

The Planning and Zoning Department is responsible for implementing and assisting with several new initiatives in the Board of Supervisors' 2040 Strategic Plan, adopted in November 2018, including:

- Identify and implement incentives for the development of the Targeted Growth Areas of the County
- Develop a sustained education program and communication plan with conservation partners to encourage voluntary land conservation.
- Identify funding source options and stewardship opportunities to assist with the Purchase of Development Rights.
- Evaluate additional opportunities for the protection of open space.
- Identify a location and funding stream for the Stafford County Museum and Cultural Center.
- Promote the County's recreational, historical and cultural programs and facilities and obtain feedback on future improvements.
- Begin construction of the first phase of Downtown Stafford through a public-private partnership to enhance Stafford's identity and promote economic development.
- Evaluate agribusiness opportunities, including the potential for a farm-to-table program with grant funding.

- Help streamline the permitting process and provide better customer support.

These Strategic Plan priorities will increase staff workloads and are anticipated to require outside consulting costs and increased costs for public notification.

### **I-95/Courthouse Road Interchange**

The new interchange opened on December 7, 2019. Staff observed increased applications submitted for rezonings and conditional use permits in this area. This resulted in numerous commercial site plan submittals for this area in FY21-FY23, and this trend is anticipated to continue in FY24. This could increase the application revenues.

### **Downtown Stafford**

Grading and development of a portion of Phase 1 of Downtown Stafford began in FY2022. This may generate additional interest for development in this area at the intersection of Route 1 and Courthouse Road. Additional plans for expansion of Germanna Community College, south of Stafford Hospital Center, may also spur new development.

New Industrial Developments (Including Warehouse and Logistics Centers, Flex/Manufacturing, and Data Centers)

During FY21-FY23 (to date), the County approved several rezonings of properties to support the construction of warehouse and logistic centers. Site plans for many of these facilities are currently under review, and it is anticipated that additional site plans will be submitted for the construction of such facilities in FY24. In addition, there has been increased interest in data centers being located in the county. This could increase application revenues. Many of these have been designated as priority projects by Economic Development and Tourism, and require additional staff time to coordinate and expedite the review process.

### **Solar and Energy Storage Facilities**

During FY23, new applications were received for solar and energy storage facilities. This is an emerging industry that the County is working on to develop standards and regulations. Staff anticipates an increase in applications for this type of facility in FY24.

### **Cultural Resources**

In FY23, the Board authorized a Cultural Resource Specialist (mid-year hire) to provide technical expertise and policy guidance to County staff and elected officials regarding historic preservation issues. This includes implementation of elements of the Comprehensive Plan, including update of the cultural resource component of the plan, that have been on hold since the loss of a preservation planner in 2008. The new position would also assist in implementation of established Board priorities, including:

- o Identify a location and funding stream for the Stafford County Museum and Cultural Center.
- o Promote the County recreational, historic and cultural programs and facilities and obtain feedback on future improvements

Preservation of cultural resources has become more significant as growth continues to increase and more resources are being lost to development projects. This position may result in an increase in artifacts and studies of salvaged resources. The position would also prepare management plans and make recommendations for maintenance and oversight of County-owned cultural resource sites.

## **Goals/Objectives**

- Enhance the physical appearance and high quality of development within the County through zoning regulations, site plans and subdivision standards, architectural standards, appropriate growth management policies, and land conservation efforts established in the County’s Comprehensive Plan. (Service levels 1, 2, 3, 4, 7, and 9) (Strategic Priorities - 1.3, 1.4, 1.5, 5.1, and 5.2)
- Enhance our customer service through such means as fully integrating electronic plan review, expanding front counter service, and increasing technological opportunities. (Service level 1) (Strategic Priority - 5.2)
- Foster inter-departmental cooperation and coordination with our Boards, Commissions and Committees to include integration and simplification of staff reports and better opportunity for citizen input while promoting and accommodating community engagement for Community Planning efforts. (Service levels 1, 2, 5, and 9) (Strategic Priority - 5.2)
- Collaborate with internal and external departments and agencies to track and analyze new development, public facility impacts and needs, and community demographics to support the evaluation and modification of Comprehensive Plan goals. (Service levels 1, 3, 4, 5, 6, 8, and 9) (Strategic Priority – 5.2)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
<b>1. Land use applications processed (Zoning Reclassifications, Comprehensive Plan Compliance, Transfer of Development Rights and Conditional Use Permits)</b>	35	40	40
<b>2. Residential development applications</b>	130	150	150
<b>3. Non-residential development applications</b>	85	80	90
<b>4. Residential lots recorded</b>	624	400	600
<b>5. Review projects that minimized impacts to historic resources</b>	159	205	200
<b>6. Zoning inspections performed</b>	1679	1,500	1700
<b>7. Zoning violations cited</b>	725	800	800
<b>8. Zoning applications/permits reviewed</b>	5245	5,600	6000
<b>9. Other ordinances &amp; resolutions processed/adopted</b>	10	20	20

# Health and Social Services

## Health and Social Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Partner Agencies - Health and Social Services</b>	\$1,637,480	\$1,817,416	\$1,899,990	\$2,018,101
<b>Social Services</b>	\$7,478,463	\$8,161,804	\$9,645,601	\$11,094,062
<b>Human Services</b>	\$6,938,634	\$6,446,355	\$6,696,624	\$6,710,011
<b>TOTAL</b>	<b>\$16,054,577</b>	<b>\$16,425,575</b>	<b>\$18,242,215</b>	<b>\$19,822,174</b>

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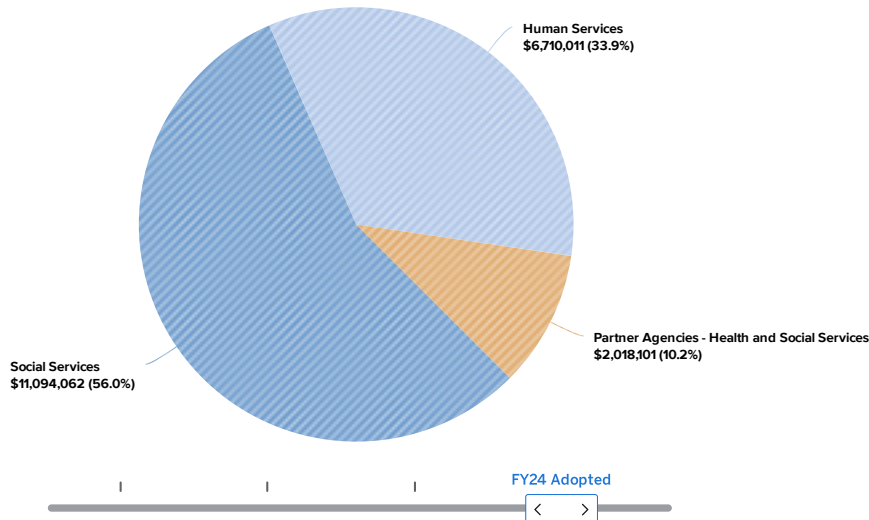
Health and Social Services | Funds... | Expenses



Sort Large to Small

- Social Services
- Human Services
- Partner Agencies - Health a...

Visualization





# Human Services

## Mission

The Human Services Office (HSO) functions to ensure that community needs are addressed through providing linkage for and between human service agencies within the community. These agencies provide services through the Children Services Act program to identified children and families within Stafford that are collaborative, child centered and family focused.

## Who Are We?

- Works with agencies and organizations within the community to strengthen the network of human services in the region, including forming relationships with leaders to improve communication and collaboration and assess what types of programs or development are needed.
- Manages and implements the Children’s Services Act (CSA) program, which provides funding for children within the custody of the Department of Social Services, children identified through the school system that have an Individual Education Plan, as well as prevention services for at-risk youth within the community who are identified through agencies such as the Department of Juvenile Justice, the Rappahannock Area Community Services Board, County Schools, and the Department of Social Services (DSS).
- Ensures quality of services is accessible to all identified at-risk youth and families.
- Coordinates with child-serving agencies within the community to create a collaborative and comprehensive approach to service delivery.
- Oversees and coordinates reviewing funding applications and making budget recommendations for nonprofit and intergovernmental human services organizations seeking funding from the County.
- Strives to create external and internal opportunities to assist citizens in need within the community; the Safety Net program is one example. This program was established to meet the needs of citizens who may be in an emergent situation and who do not meet the guidelines of receiving assistance through DSS. Funds are donated to the program.

## Budget Summary

### Human Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Revenues	\$3,245,568	\$2,945,156	\$3,444,936	\$3,256,632

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Expenses</b>				
Personnel	\$236,119	\$224,300	\$250,942	\$264,817
Operating	\$6,702,515	\$6,222,055	\$6,445,682	\$6,445,194
<b>EXPENSES TOTAL</b>	<b>\$6,938,634</b>	<b>\$6,446,355</b>	<b>\$6,696,624</b>	<b>\$6,710,011</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$3,693,066</b>	<b>-\$3,501,199</b>	<b>-\$3,251,688</b>	<b>-\$3,453,379</b>

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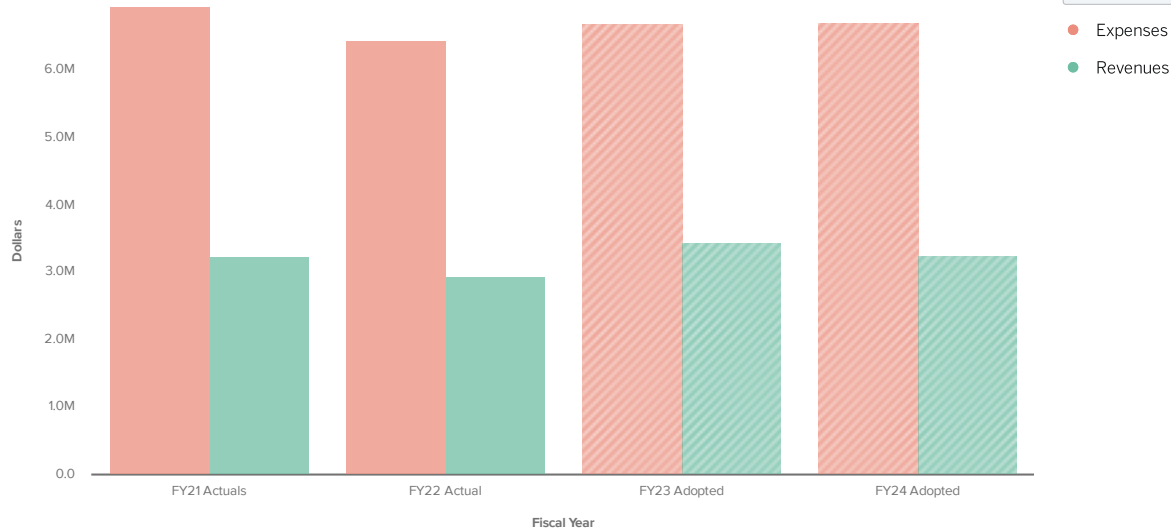
Funds ...

Departments ...



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	2	2	2	2	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Software cost moved from non-departmental
- Fixed contract cost increase

## Goals/Objectives

Staff communicated changes to all key stakeholders in line with contract requirements and continuity of operations, including processing invoices and issuing payments to vendors, for services rendered. Further, analysis had to be conducted in collaboration with the local school division regarding costs associated with private day school services, the most significant budgetary driver for the CSA budget.

- Collaborate with community-based agencies to expand available community resources to serve at-risk children and families. This approach is more cost-effective and further supports the families in our community. (Service level 7)
- Collaborate and partner with the school division to enhance public day school services while reducing the need for private day school placements to special education students. (Service level 5)
- Create a more comprehensive system of linking human service agencies to have a more global approach to meeting the needs of identified families within our community. In its efforts to support the County's value of Stronger Together, this office will facilitate and coordinate improved communication among agencies and facilitate the development of partnerships to maximize limited resources. (Service level 2)
- Maintain an effective utilization management system in reviewing services provided through the Family Assessment and Planning Team for alignment with the CANS assessment, a statewide tool, and track outcomes of services rendered for effectiveness in treatment. (Service level 1)
- Implement identified objectives within the plan for Human Services that will ensure the County is leveraging service opportunities and scarce resources in meeting the needs of families and children within the community and will continue to provide an opportunity for agency leaders to collaborate and work on improving relationships between agencies that will increase the comprehensive care provided to the families and children of Stafford County. (Service level 2)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
<b>1. Number of children served by the CSA program under utilization management practices</b>	99	150	150
<b>2. Number of children and families accessing the multi-disciplinary community team (FAPT)</b>	94	95	100
<b>3. Cost per child for Private Day School served by CSA program (5-year strategic plan)</b>	\$63,035	\$63,169	\$64,178
<b>4. Private day school services provided to children with CSA Program</b>	80	85	85
<b>5. Public day school services provide to children with CSA Program</b>	30	42	42
<b>6. Cost per child for Public Day School served in Partnership with Stafford County Public Schools</b>	\$29,164	\$38,768	\$38,768
<b>7. Prevention services provided to children within CSA Program</b>	24	45	45



# Partner Agencies: Health and Social Services

## Mission

Our mission is to be responsible stewards of County resources in supporting programs provided by agencies which address individual and community needs.

## Who Are We?

The County works with numerous organizations to deliver effective and efficient services to the community. Community partners receive funding directly from or through the County government. Community partners can help reduce services costs by leveraging scarce resources with other funding sources.

## What is the Community Partner Process?

The Board of Supervisors has required all requests for funding be incorporated into the annual budget process. The County's fiscal year begins July 1.

- Utilizing a web-based regional platform, E-CImpact. All funding requests are submitted via the portal. Each year on September 6, the portal is activated for potential applicants; all requests must be submitted by October 31 to be considered.
- Facilitating a regional collaborative process that includes discussing services, funding, and resources across the planning district.
- An evaluation committee comprised of human service and finance professionals within the Stafford community reviews the applications for each program to assure County Staff is making informed, unbiased recommendations to the Board of Supervisors.
- This review consists of scoring each program requesting funding with 5 topic areas and a total of 18 metrics that are individually scored; these scores are utilized to prioritize requests:
  1. Services meet the needs of vulnerable at-risk populations.
  2. Organization collaborates and partners with other community efforts to avoid duplication of services; has realistic and diverse sources of revenue.
  3. Significant representation of Stafford citizens are targeted and provided services.
  4. Tracks data within a systems-based approach that includes comparisons from year to year.
  5. Program has clearly defined outcomes that are realistic, attainable, and measurable.
- Allocations are based on available resources; allocations may be subject to an increase, reduction or discontinuation based on the results of the review process.

## Funding Methodology

Each program within the health and social services category was rated by outside reviewers from multiple agencies in the human services system and received a score. These scores were then ranked and averaged among the total number of programs. The median score was 79.37.

The methodology for determining funding recommendations was the following:

All Programs requesting an increase received a 2.5% cap

- Top 20% of programs recommend funding full request
- Middle 50% receive a reduction of up to 5% based on score
  - Score of 83-82 received no reduction
  - Score of 81-80 received 2% reduction
  - Score of 79-75 received 3% reduction
- Mid lower 20% of programs received up to 10% reduction
- Lowest 10% of programs received 15% reduction

## Funding Methodology

Each program within the health and social services category was rated by outside reviewers from multiple agencies in the human services system and received a score. These scores were then ranked and averaged among the total number of programs. The median score was 79.37.

The methodology for determining funding recommendations was the following:

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- Top 20% of programs recommend funding full request
- Middle 50% receive a reduction of up to 5% based on score
  1. Score of 83-82 received no reduction
  2. Score of 81-80 received 2% reduction
  3. Score of 79-75 received 3% reduction
- Mid lower 20% of programs received up to 10% reduction
- Lowest 10% of programs received 15% reduction

### Partner Agencies - Health and Social Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Partner Agency Health and Social Services</b>	\$1,637,480	\$1,817,416	\$1,899,990	\$2,018,101
<b>TOTAL</b>	<b>\$1,637,480</b>	<b>\$1,817,416</b>	<b>\$1,899,990</b>	<b>\$2,018,101</b>

## Budget Summary

Broken down by

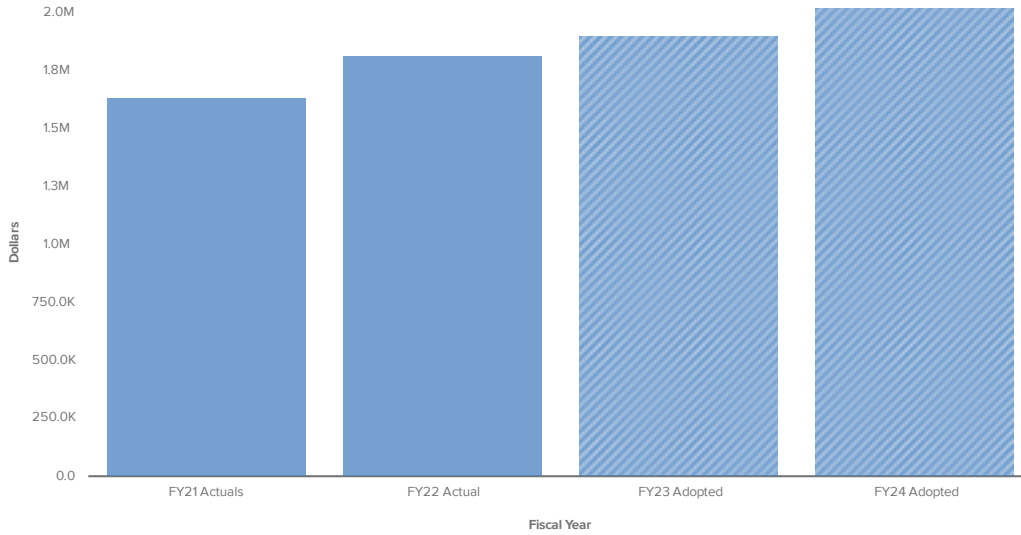
Expenses Funds Partner Agencies - Health and ...



Sort Large to Small

Partner Agency Health and ...

Visualization



## Notable Changes

### Operating

- Increase of \$64,021 for Rappahannock Area Community service Board
- Increase of \$22,434, for Mental Health America of Fredericksburg
- \$39,567 decrease to Thurman Brisben Homeless Shelter

## Agency Funding Summary

Partner Agencies: Health and Social Services



# Social Services

## Mission

Our mission is to provide quality assistance and comprehensive services to citizens in need that strengthen the family structure while promoting self-reliance, responsibility for family and protection of children and adults from abuse, neglect, and exploitation through community-based services.

## Who Are We?

### Family Services

The Family Services Division is comprised of four teams: Child Protective Services (CPS), Prevention Services, Foster Care, and Adult Services. These four teams provide the following services to the community:

- Adult and Child Protective Services
- Family Preservation/Prevention Services
- Child Custody Investigations
- Parenting Education/Family Violence Prevention/Fatherhood Initiatives
- Foster Care/Independent Living
- Adoptions/Adoption Services
- Companion Aide Services/Screening for Long Term Care Medicaid
- Transportation
- Holiday Assistance

Child Protective Services referrals have rebounded, and the agency is currently receiving as many referrals as were received before to the pandemic.

### Benefit Programs

The Benefit Programs Division is comprised of four teams that provide the following programs to income-eligible adults and families with children:

- Supplemental Nutrition Assistance Program (SNAP)
- Temporary Assistance to Needy Families (TANF)
- Medicaid
- Energy Assistance
- Auxiliary Grants
- Refugee Resettlement
- Title IV-E Foster Care
- Employment Services and Day Care for Children

The Benefit Programs Division has continued to experience significant caseload increases. The caseload has increased by 31% over the last two years, from 14,211 cases in October 2019 to 18,582 cases in October 2021.

## Budget Summary

### Social Services

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$5,754,965	\$6,454,064	\$6,804,192	\$8,217,780
<b>Expenses</b>				
Personnel	\$5,593,771	\$5,891,125	\$7,122,162	\$8,419,019
Operating	\$1,884,692	\$2,270,679	\$2,523,439	\$2,675,043
<b>EXPENSES TOTAL</b>	<b>\$7,478,463</b>	<b>\$8,161,804</b>	<b>\$9,645,601</b>	<b>\$11,094,062</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$1,723,498</b>	<b>-\$1,707,740</b>	<b>-\$2,841,409</b>	<b>-\$2,876,282</b>

← Back History Reset

Broken down by

Types

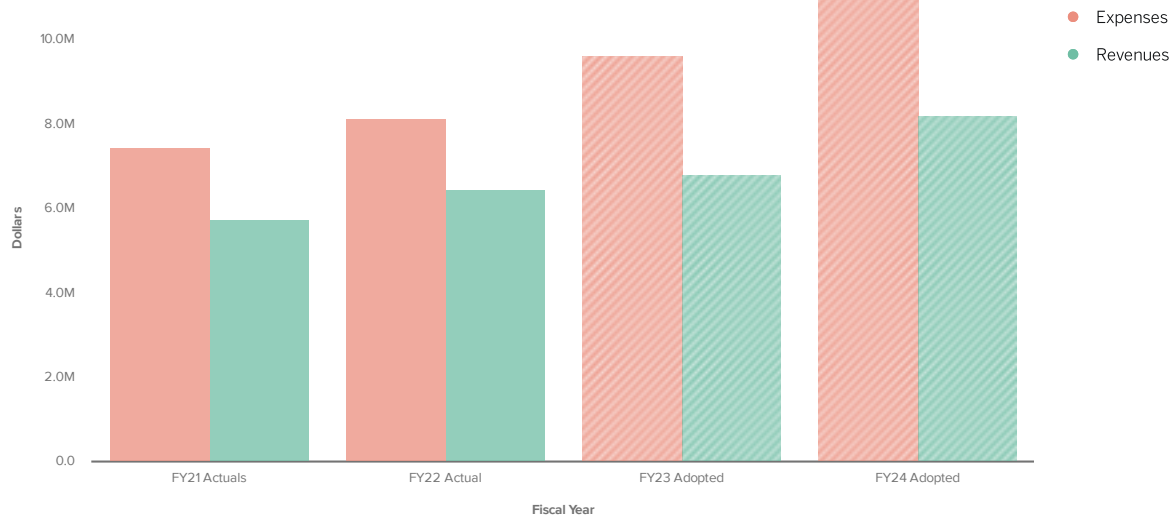
Funds

Departments



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	77	80	81	89	8	9.9%
Part-Time Positions	5	5	5	5	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Health Insurance
- Increase Vacancy Savings
- (4) Benefits Specialist II
- (1) Family Services Specialist II
- (1) Family Services Supervisor
- (1) Office Associate II
- (1) Self-Sufficiency Specialist II

### Operating

- Federally mandated programs

## Goals/Objectives

Build trust within the community by ensuring a positive customer experience for all citizens.

Key objectives:

- Complete a minimum of 97% of Benefit Programs applications within State/Federal Processing Standards. (Service levels 1 and 2)
- Maintain a training structure for new and experienced Benefit Programs Specialists to promote timeliness and accuracy in job performance. (Service levels 1 and 2)
- Establish a new Family Services unit to implement the federally mandated Family First Prevention Act. (Service levels 3, 4, 5, 6, and 7)
- Exceed the National Standard of 94.6% for children without a Recurrence of Maltreatment. (Service levels 3 and 4)
- Sustain completion of 95% of CPS investigations/family assessments within State-mandated guidelines. (Service level 3)
- Ensure a minimum of 84% of foster children are placed in Family-Based Placements. (Service levels 5, 6, and 7)
- Decrease the time children remain in Foster Care to no longer than 18 months. (Service levels 5 and 7)
- Develop new Community Work Sites for the Virginia Initiative for Education and Work and Supplemental Nutrition Assistance Education and Training programs.
- Recruit and train volunteers to assist agency staff.

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1.Benefit applications received (VaCMS)	9,648	9,000	10,250
2.SNAP households served (VaCMS)	4,099	3,750	5,500
3.CPS complaints investigated (OASIS)	586	750	775
4.Percent of children without a recurrence of maltreatment (SafeMeasures)	100%	100%	100%
5.Foster care children served (OASIS)	71	75	80
6.Foster children served in family based placements (SafeMeasures)	81%	90%	90%
7.Foster care discharges to permanency (SafeMeasures)	95%	90%	90%
8.Reports of alleged adult abuse/neglect received by APS (PeerPlace)	380	350	400
9.Per capita cost for county share of agency budget	\$10.16	\$13.00	\$13.00

# Parks, Recreation and Cultural

## Parks, Recreation and Cultural

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Parks and Recreation</b>	\$6,324,479	\$7,703,595	\$9,380,203	\$10,294,720
<b>Central Rappahannock Regional Library</b>	\$5,343,105	\$5,403,646	\$5,305,781	\$5,537,501
<b>TOTAL</b>	<b>\$11,667,584</b>	<b>\$13,107,241</b>	<b>\$14,685,984</b>	<b>\$15,832,221</b>

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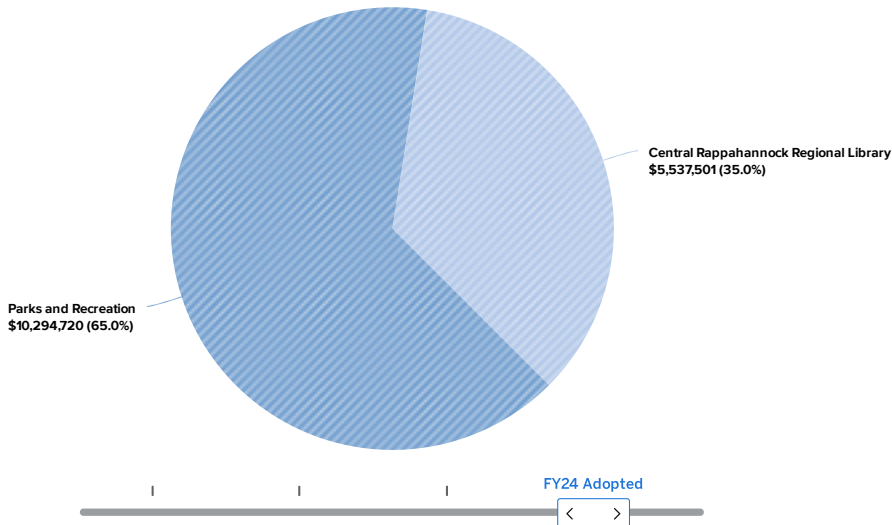
Parks, Recreation and Cultural Funds Expenses



Visualization

Sort **Large to Small**

- Parks and Recreation
- Central Rappahannock Regi...





# Central Rappahannock Regional Library

## Mission

The Central Rappahannock Regional Library inspires lifelong learning for everyone in our community.

## Who Are We?

The Central Rappahannock Regional Library (CRRL) works diligently to meet our community's 21st century needs, respond to customer interests and requests, engage them with unique opportunities and materials, and provide excellent customer service. CRRL's impact will be profound as lives are improved, and an innovative and dynamic community is created. Individuals will thrive thanks to the events, services, connections, educational opportunities, entertainment, and knowledge we provide.

### Values

Learning – We promote learning and literacy in all forms.

Communications – We are clear, concise, collaborative, and consistent.

Adaptability – We are agile and responsive while making resources and services available to all.

Accountability – We serve as a responsible steward of public resources and trust.

Community – We provide opportunities to meet, exchange ideas, and participate in the life of our customers.

### Competencies

Professionalism – We are qualified, skilled, and committed.

Collaboration – We are committed to collaborating and partnering with other regional leaders and organizations to provide holistic, integrated solutions.

Teamwork – We build and maintain vital connections to the region so that classes, events, services, and resources are relevant, impactful, and meaningful.

Innovation – We are driven by continuous improvement.

### Direction

READ – Encourage everyone in our region to read, view, and listen.

LEARN – Promote lifelong learning from birth to college and beyond.

MEET – Create thriving spaces where the community connects, access library resources, and share their ideas and stories.

INNOVATE – Provide collections and services that aid in soliciting ideas, build skills, support lifelong learning, and spark creativity.

# Budget Summary

## Central Rappahannock Regional Library

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$22,352	\$21,100	\$27,000	\$19,373
<b>Expenses</b>				
Operating	\$5,343,105	\$5,403,646	\$5,305,781	\$5,537,501
<b>EXPENSES TOTAL</b>	<b>\$5,343,105</b>	<b>\$5,403,646</b>	<b>\$5,305,781</b>	<b>\$5,537,501</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$5,320,753</b>	<b>-\$5,382,546</b>	<b>-\$5,278,781</b>	<b>-\$5,518,128</b>

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Types

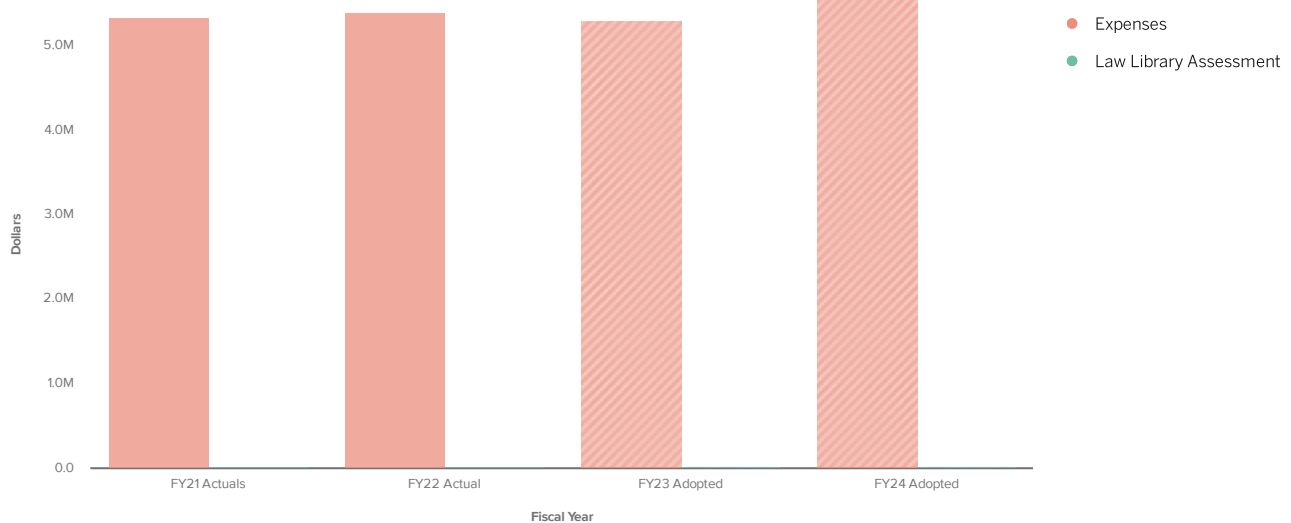
Funds

Departments



Visualization

Sort Large to Small



## Notable Changes

**Operating - The Libraries FY2024 budget request included the items below. Due to a reduction to their funding, the Library may amend items below and/or reduce services to the two libraries in Stafford County.**

- Salary increase for all employees
- Substitute and new hire training
- Post Employment Health Plan Increase rate
- Increase 457(b) match
- Increase books and materials
- Increase furniture and equipment
- Increase for computer services

# Goals/Objectives

## READ

- CRRL is everyone’s favorite place to borrow books, films, and music, with the help of knowledgeable, friendly staff.
- Enhance reading, viewing, and listening opportunities through programs and partnerships to address regional needs.

## LEARN

- Expand and strengthen support for early literacy.
- Inform and delight the communities in our region with a varied calendar of programs.
- Increase personalized services from staff to meet individual needs for research, information, and technical assistance.

## MEET

- Optimize the public’s ability to use the library 24/7 by enhancing our digital services.
- Meet community demand for convenient library services by exploring unique service outlets across the region.

## INNOVATE

- Expand the library’s role as a community resource for meetings and gallery space.
- Increase the quality and quantity of library materials in new and emerging formats.
- Offer the region a more significant number and variety of library materials by increasing the materials budget.

The Central Rappahannock Regional Library’s strategic plan is available for download at <http://www.librarypoint.org/strategic-plan>.

# Regional Demographics

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
Collection*	623,159	635,622	648,335
Library Visits	1,249,164	1,261,656	1,274,272
Number of Classes**	1,242	1,267	1,292
Attendance	16,597	16,929	17,268
Lobby Stops/Grow a Reader Outreach	80	80	80
Circulation***	2,857,880	2,886,459	2,915,323

# Stafford Demographics

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
Collection*	623,159	635,622	648,335
Library Visits	617,675	623,852	630,090
Number of Classes**	501	511	521
Attendance	7,496	7,646	7,799
Lobby Stops/Grow a Reader Outreach	31	31	31
Circulation***	1,218,411	1,230,595	1,267,513

\*CRRL's full collection is available to customers at all library locations. The collection size includes all physical materials held by the library as well as cataloged electronic resources such as e-books, e-audiobooks, and streaming video. It does not include e-magazines that are available to customers as those materials are not cataloged. The bookstock also does not include electronic resources available to library customers through the Library of Virginia as those are not held in CRRL's collection.

\*\*Residents of CRRL's participating localities attend classes and events at all library locations.

\*\*\*Circulation refers to items checked out by library borrowers. Circulation is automatically generated when an item is checked out or renewed by a customer whether it is a physical item or an electronic one.



# Parks and Recreation

## Mission

To promote an active lifestyle that will enrich lives by providing clean, safe, accessible parks and facilities and offering diverse recreational opportunities.

## Who Are We?

### Community Recreation & Senior Citizens

- Plan, organize, and conduct camps, classes, events, swim opportunities, programs, and tours for youth to senior citizens of all abilities to enhance the quality of life while promoting Stafford as a safe and family-oriented community.

### Gymnastics

- Provide high-quality recreational and competitive gymnastics, and tumbling programs to area youth in a safe and positive atmosphere.

### Sports

- Plan, organize, and conduct sports leagues, and instruction for all ages: basketball, flag football, sideline cheerleading, volleyball, softball, soccer, and sports events, camps, and classes.

### Recreation & Facility Use Management

- Manage asset scheduling at all County managed facilities: amphitheater, pavilions, schools, event and meeting rooms, athletic fields, gyms, etc.

### Park Maintenance

- Provide attractive, clean, safe, and accessible parks. Maintenance includes 24 park locations and 100 athletic fields at park and school sites.

### Administration

- Provide oversight and support for all the operations of the department. Oversee the annual operating budget, personnel management, organizational development, marketing, grant administration, and policy development. Also serves as a liaison to the Parks and Recreation Commission.

# Budget Summary

## Parks and Recreation

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$677,008	\$1,684,035	\$1,415,717	\$1,693,849
<b>Expenses</b>				
Personnel	\$4,674,097	\$5,059,190	\$6,425,428	\$7,294,395
Operating	\$1,617,741	\$2,495,141	\$2,954,775	\$3,000,325
Capital	\$32,641	\$149,264	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$6,324,479</b>	<b>\$7,703,595</b>	<b>\$9,380,203</b>	<b>\$10,294,720</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$5,647,471</b>	<b>-\$6,019,560</b>	<b>-\$7,964,486</b>	<b>-\$8,600,871</b>

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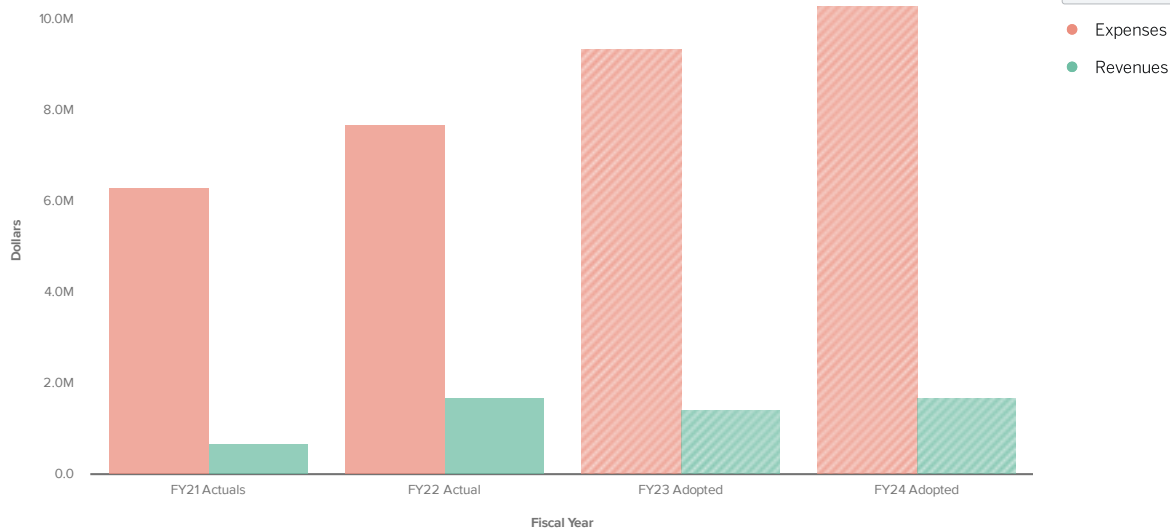
Types

Funds... Departments...



Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions *	40	41	41	42	1	2.4%
Part-Time Positions <sup>(1)</sup>	117	120	132	132	0	0.0%

<sup>(1)</sup> Does not include certain temporary part-time Parks & Recreation positions.

\* Includes a position paid out of the Tourism Fund.

Notable Changes:

Personnel:

- 4% salary increase, effective July 1, 2023
- 4% pay scale adjustment, effective July 1, 2023
- Reduction of vacancy savings
- (1) Park Maintenance Worker I
- Increase for Historic Port of Falmouth hourly staffing

Operating

- Increases for repairs and maintenance

## Goals/Objectives

- Work collaboratively with Economic Development and Tourism to host sports tournaments that will generate economic impact and tax revenue for the County. (Service levels 1 and 6)
- Design and Construct a new Gymnastics Center through a public/private partnership. (Service levels 2 and 7)
- Provide quality programs at a reasonable cost to encourage participation by all citizens. (Service levels 2, 3, 4, 5, 6, and 7)
- Continue to build relationships and partnerships with community organizations for the delivery of recreational services. (Service levels 1, 2, 3, 4, 5, 6, and 7)
- Emphasize staff development and training in technical areas of expertise, the latest industry trends, best practices, new technologies, and leadership development. (Service levels 1, 2, 3, 4, 5, 6, and 7)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Athletic field bookings	20,229	13,800	20,229
2. Youth program participants served (ages <19)	27,297	20,820	27,570
3. Adult program participants served (ages >19)	10,956	12,070	11,066
4. Swimming Pool users	40,000	32,000	40,000
5. Number of facility, pavilion, and amphitheater rentals	4,761	7,600	4,761
6. Recreation programs/special events/trips/camps offered (Class)	4,756	11,046	4,804
7. Cost Recovery (Rev/Exp)	24%	19.0%	24%

# Public Works

## Public Works

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Engineering	\$380,455	\$789,584	\$956,664	\$895,760
Community Facilities	\$5,068,154	\$4,945,611	\$5,121,165	\$5,532,943
<b>TOTAL</b>	<b>\$5,448,609</b>	<b>\$5,735,195</b>	<b>\$6,077,829</b>	<b>\$6,428,704</b>

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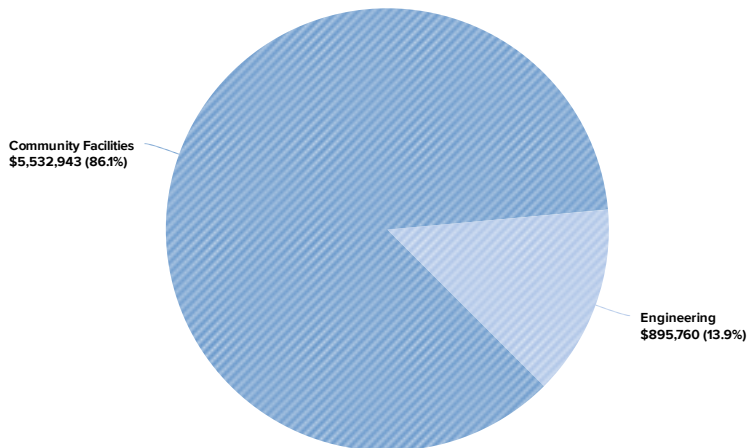
Public Works Funds Expenses

Visualization



Sort Large to Small

- Community Facilities
- Engineering



FY24 Adopted < >



# Community Facilities

## Mission

To promote an active lifestyle that will enrich lives by providing clean, safe, accessible parks and facilities and offering diverse recreational opportunities.

## Who Are We?

### Facility Use Management

- Manage facility scheduling at the County Government Center.

### Facility Maintenance

- Provide attractive, clean, safe, accessible public buildings and grounds. Maintenance includes 668,630 square feet of County building space.

### Mail Room

- Provide interoffice, UPS, Federal Express, and U.S. postal services to all County departments.

## Budget Summary

### Community Facilities

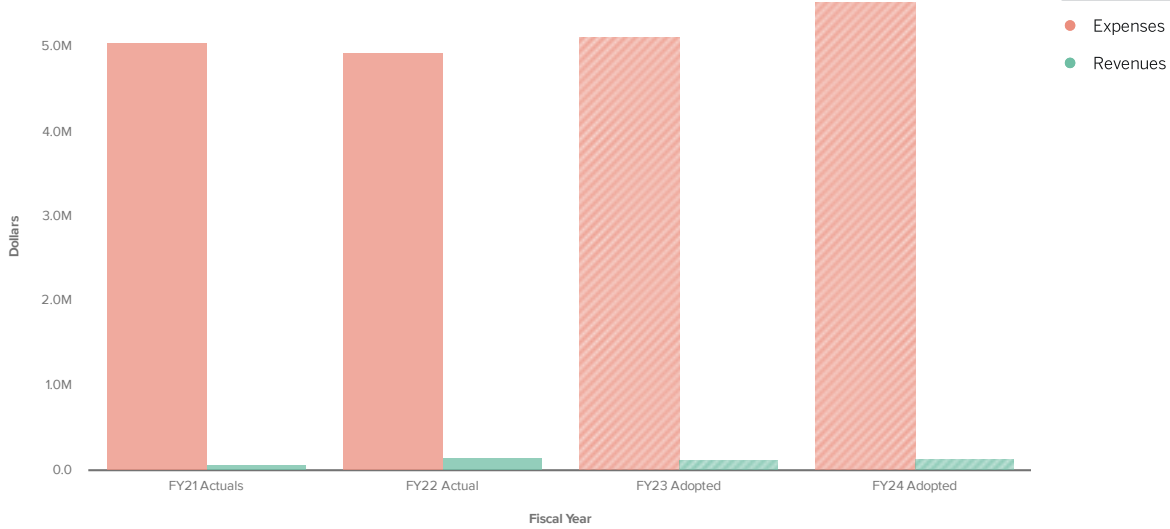
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$70,435	\$156,310	\$117,967	\$135,259
<b>Expenses</b>				
Personnel	\$1,191,536	\$1,341,393	\$1,505,606	\$1,756,342
Operating	\$3,877,118	\$3,604,218	\$3,615,559	\$3,776,601
Capital	-\$500	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$5,068,154</b>	<b>\$4,945,611</b>	<b>\$5,121,165</b>	<b>\$5,532,943</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$4,997,719</b>	<b>-\$4,789,301</b>	<b>-\$5,003,198</b>	<b>-\$5,397,684</b>

Broken down by

Types Funds Departments

Visualization

Sort Large to Small



## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	20	21	21	22	1	4.8%
Part-Time Positions	5	5	9	9	0	0.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings

### Operating

- Increase in contracted Custodial Services for County Buildings
- Increase in repairs and maintenance
- Increase in contracts
- Increase in Custodial Supplies all sites
- Increase in Water and Sewer
- Increase in Heating
- Increase in Electrical
- Decrease in copying charges moved to Planning and Zoning

## Goals/Objectives

- Continue to be proactive in implementing cost-effective maintenance and energy consumption measures. (Service levels 3 and 4)
- Emphasize staff development and training in technical areas of expertise, the latest industry trends, best practices, new technologies, and leadership development. (Service levels 1 and 5)

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. Work Orders processed</b>	29,033	3,300	3,350
<b>2. Square Ft – facilities maintained</b>	668,630	684,763	684,763
<b>3. Maintenance Cost - per square foot</b>	\$8.76	\$7.09	\$7.44
<b>4. Energy Consumption Cost – per square foot</b>	\$1.44	\$1.20	\$1.28
<b>5. Maintenance Mechanics – per square foot</b>	1/61,986	1/65,523	1/47,000



# Engineering

## Mission

To ensure the Department of Capital Construction delivers safe, practical, and efficient goods and services to the customers and citizens of Stafford County.

## Who Are We?

The Department of Capital Construction provides planning, engineering and construction services associated with the County's public construction and transportation programs.

### Transportation Engineering

- Administration of the County's Transportation Fund through studies, design, and construction of County road projects.
- Facilitating and monitoring sources of contributions to the County's Transportation Fund, including the 2019 Transportation Bond Referendum, service districts, impact fees, proffers, etc.

## Budget Summary

### Engineering

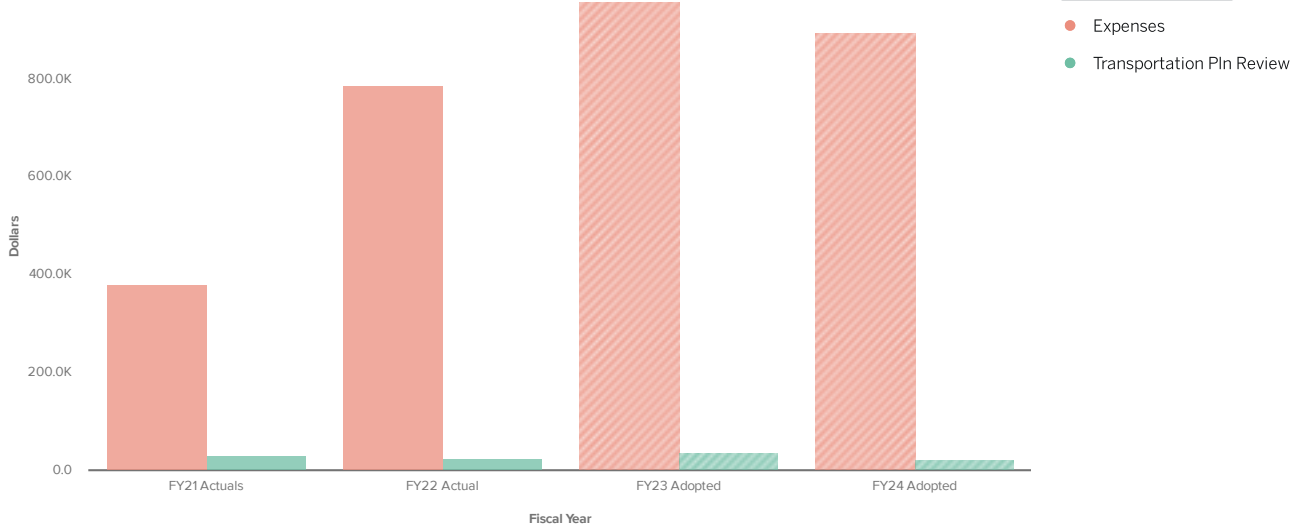
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$29,100	\$24,950	\$35,534	\$21,910
<b>Expenses</b>				
Personnel	\$361,841	\$331,834	\$791,573	\$653,620
Transportation Capital Expenditures	\$0	\$414,649	\$0	\$0
Operating	\$18,614	\$42,941	\$160,091	\$240,140
Capital	\$0	\$160	\$5,000	\$2,000
<b>EXPENSES TOTAL</b>	<b>\$380,455</b>	<b>\$789,584</b>	<b>\$956,664</b>	<b>\$895,760</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$351,355</b>	<b>-\$764,634</b>	<b>-\$921,130</b>	<b>-\$873,850</b>

Broken down by

Types Funds Departments

Visualization

Sort Large to Small



## Funded Positions

	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24
<b>Funded Positions</b>					
<b>Full-Time Positions</b>	4	4	4	3	(1) -25.0%

## Notable Changes

### Personnel

- 4.0% Pay Scale Adjustment Effective July 1, 2023
- 4.0% Salary Increase Effective on July 1, 2023
- Decrease Vacancy Savings
- Adjustment of positions with establishment of a Capital Construction Department

### Operating

- Fixed contract costs
- Increased cost of rental property and associated utilities due to inflation and increased space
- Increase for fixed contracts

## Goals/Objectives

Construct safe, reliable, and necessary infrastructure to improve the quality of life for citizens of Stafford County. (Service level 1)

Track different sources of funds related to the County's Transportation Fund. (Service level 4)

Improve overall traffic conditions and monitor flows of traffic within the County. (Service level 5)

## Education

### Education

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
School Transfer for Capital Projects	\$1,833,476	\$9,315,562	\$1,802,585	\$2,206,858
School Transfer to Designated Repairs, Replacement and Rehab	\$1,445,865	\$1,445,865	\$1,445,865	\$1,790,477
Partner Agency Germanna Community College	\$348,859	\$348,858	\$348,858	\$348,858
School Public Day School Transfer	\$763,665	\$874,915	\$880,879	\$1,154,922
School Operating Budget Transfer	\$124,049,769	\$135,555,869	\$142,021,712	\$157,994,449
Debt Service	\$29,600,215	\$29,658,849	\$30,197,271	\$34,323,041
<b>TOTAL</b>	<b>\$158,041,849</b>	<b>\$177,199,918</b>	<b>\$176,697,170</b>	<b>\$197,818,605</b>

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Expenses

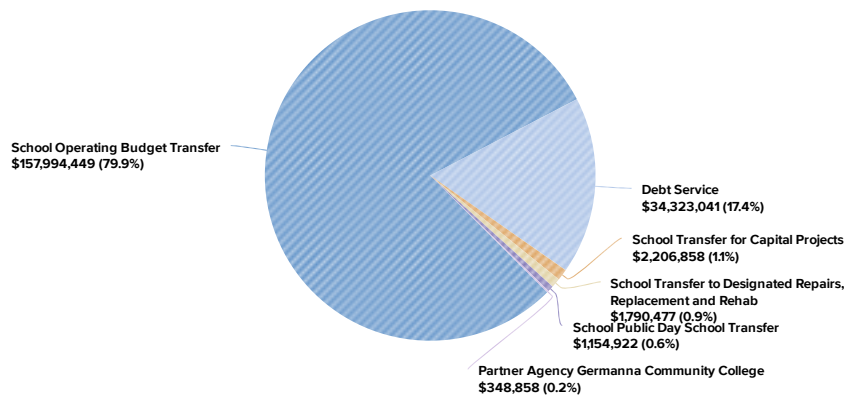
Funds ... Education

Visualization



Sort Large to Small

- School Operating Budget Transfer
- Debt Service
- School Transfer for Capital ...
- School Transfer to Designat...
- School Public Day School Tr...
- Partner Agency Germanna ...



FY24 Adopted





# Partner Agencies: Education

## Mission

Our mission is to be responsible stewards of County resources in supporting programs provided by agencies which address the individual and community needs.

## Who Are We?

### Germanna Community College

- Provides courses, programs, and services that enable students to gain access to and succeed in higher education; associate degrees and courses that prepare students to advance and to succeed in four-year colleges and universities; training and services to develop successful employees who meet employers' specific needs; training, associate degrees, and certificates for students to enter and succeed in the workplace; and services and support for community and economic development.

## Budget Summary

### Partner Agencies - Germanna Community College

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Partner Agency Germanna Community College	\$348,859	\$348,858	\$348,858	\$348,858
TOTAL	\$348,859	\$348,858	\$348,858	\$348,858

Broken down by

Expenses

Funds ...

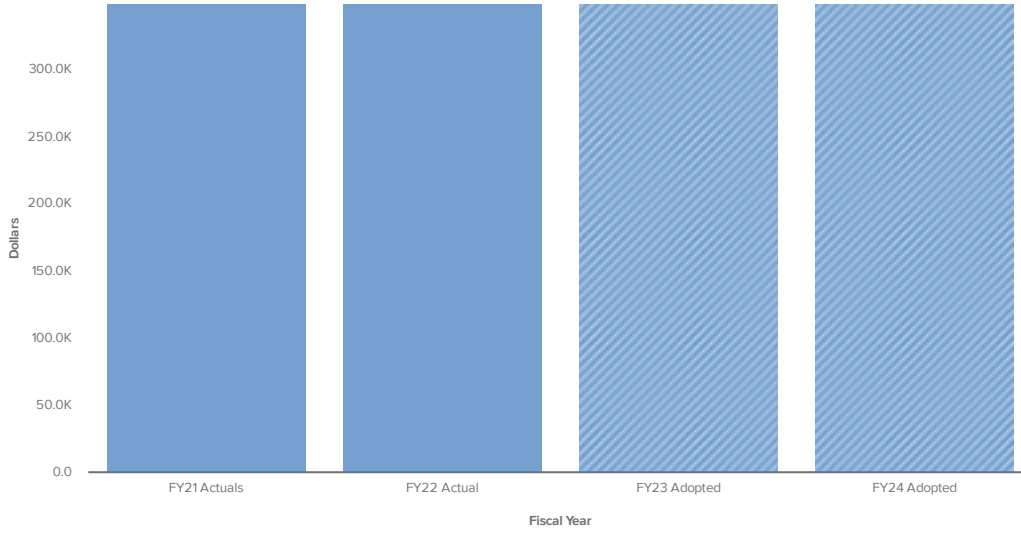
Partner Agencies - Germanna ...



Sort Large to Small

● Partner Agency Germanna ...

Visualization



### Notable Changes

- Includes year 5 of 5 to support Nursing Education program funded with prior year fund balance

### Agency Funding Summary

Partner Agencies: Education



# School Operations: Local Funding

## Mission

Inspire and empower all learners to thrive.

## Who Are We?

### The School Board:

- Provides programs and services that encourage all students to graduate from high school.
- Provides teachers with adequate materials, supplies, instructional assistance, and administrative support.
- Acknowledges the school principal as the key person in establishing a favorable school culture.
- Encourages parents to be essential partners in students' social, intellectual, and psychological development.
- Provides services to help students understand social issues and peer pressure, enabling them to plan for the future.

## Budget Summary

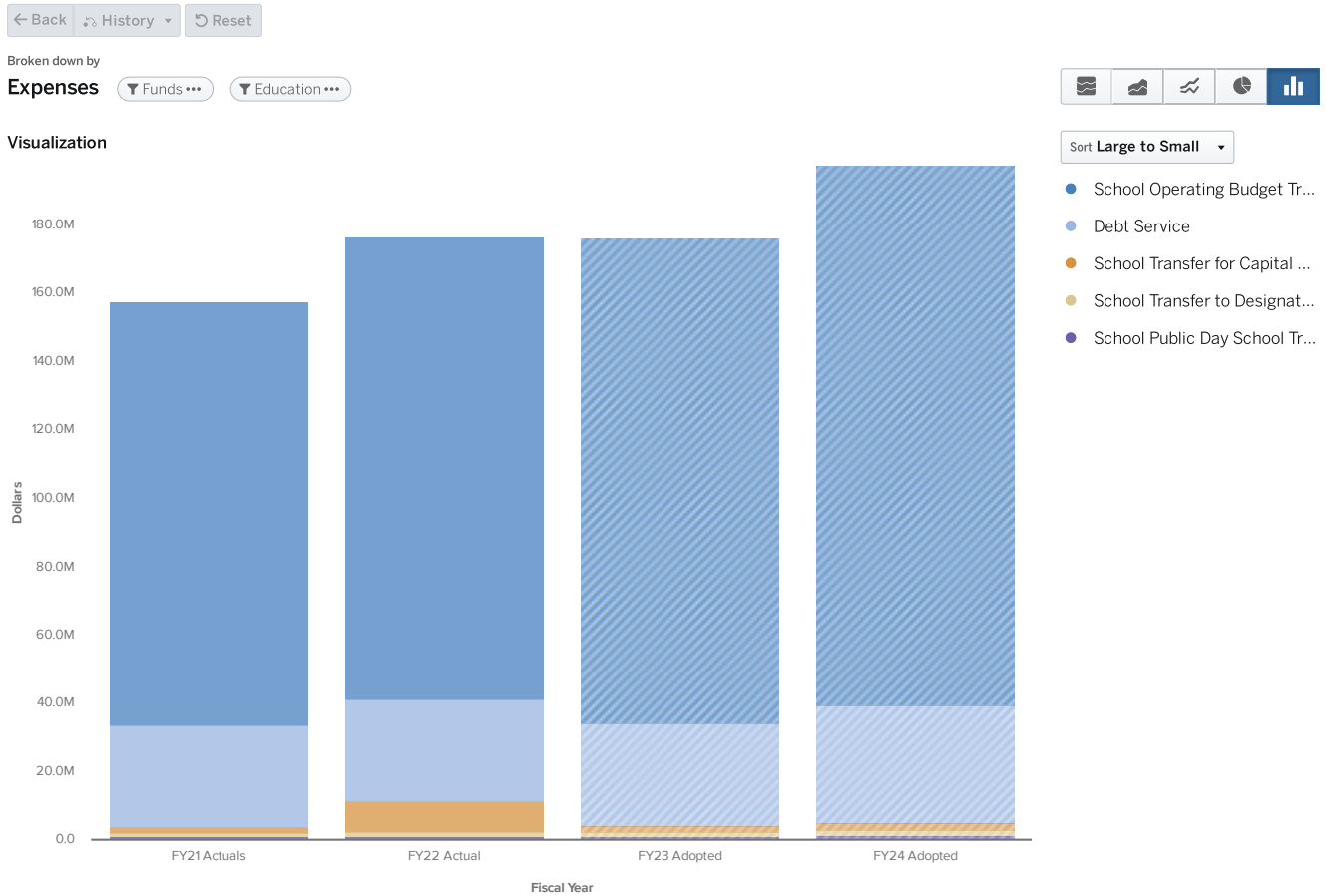
	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
School Transfer for Capital Projects	\$1,833,476	\$9,315,562	\$1,802,585	\$2,206,858
School Transfer to Designated Repairs, Replacement and Rehab	\$1,445,865	\$1,445,865	\$1,445,865	\$1,790,477
School Public Day School Transfer	\$763,665	\$874,915	\$880,879	\$1,154,922
School Operating Budget Transfer	\$124,049,769	\$135,555,869	\$142,021,712	\$157,994,449
Debt Service	\$29,600,215	\$29,658,849	\$30,197,271	\$34,323,041
<b>TOTAL</b>	<b>\$157,692,990</b>	<b>\$176,851,060</b>	<b>\$176,348,312</b>	<b>\$197,469,747</b>

## Debt Service - Change in Accounting Practice

FY2023 Adopted Budget includes a change in accounting practice related to debt service and the recording of Refunded Bonds. The process of refunding debt allows the County to re-issue debt at more favorable rates. When debt issued through the Virginia Public School Authority (VPSA) is refunded, the original debt is paid as it was initially scheduled. The refund savings are issued back as a credit (revenue) within the same fiscal year. For example, if the annual debt service had been \$100, and due to refunding it will reduce the net

payment to \$80, Stafford County would continue to pay out \$100 and receive the \$20 credit as a revenue source.

Prior to the FY2023 Adopted Budget, debt service was provided net of refunding. In the FY2023 Adopted Budget, the revenue projections include \$1,114,557 in refunding. Debt service, net of refunding, is \$29,082,714.



## Notable Changes

### Operating

- School Local transfer increase for Per Pupil Increases
- School Local transfer increase for salary increases
- School Local transfer increase for year 2 of Teacher Salary implementation 40% of the cost is the County's cost share
- Public Day School 31% increase to support increase in salary projections, materials and an additional teacher positions

### Debt

- Increase for HS#6 and 3R funding from FY2023

### Capital

- Dedication of \$1M in revenues to support School capital projects and reduce reliance on debt

•

# Non-Departmental

## Non-Departmental

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Transfer to Other Funds	\$19,241,560	\$23,135,042	\$21,582,842	\$20,373,487
Other Non-Departmental	\$5,265,819	\$2,480,943	\$1,891,054	\$1,890,208
Capital Projects	\$4,309,191	\$2,353,210	\$2,079,274	\$7,504,839
Non-Departmental Human Resources	\$348,581	\$342,898	\$365,309	\$715,149
Insurance	\$908,794	\$977,687	\$1,247,939	\$1,247,939
Debt Service	\$13,784,707	\$12,369,186	\$13,439,492	\$7,919,339
<b>TOTAL</b>	<b>\$43,858,652</b>	<b>\$41,658,966</b>	<b>\$40,605,910</b>	<b>\$39,650,961</b>

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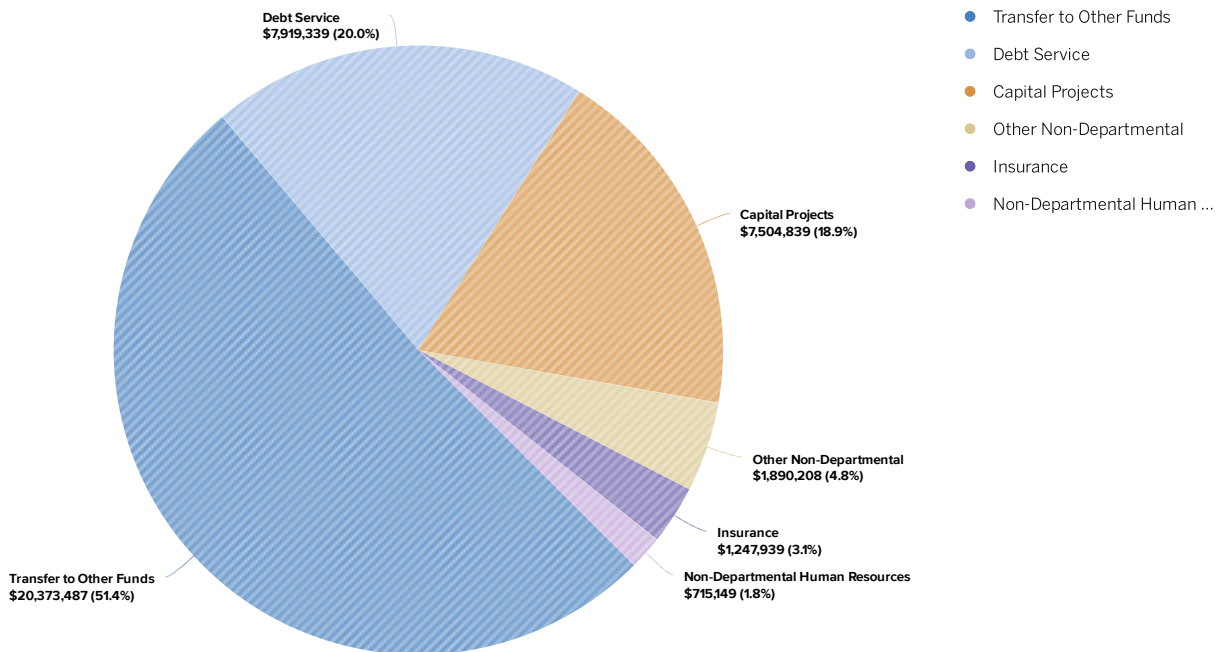
Broken down by

Non-Departmental Funds Expenses

Visualization



Sort Large to Small



FY24 Adopted < >



# Non-Departmental

## Who Are We?

The Non-Departmental accounts provide funds for:

### Compensation and Benefits:

- Includes funding for Market Pay enhancements

### Economic Development:

- Maintained level funding for Economic Development Initiatives, such as Downtown Stafford

### Insurance:

- General Liability Insurance

### One-time projects:

- Funding for one-time projects

### Operating Budget Contingency Reserve:

- Based on the Principles of High-Performance Financial Management, ½% of General Fund expenditures

### Other Non-Departmental:

- Accounts for Countywide expenditures that are not related specifically to a department

### Vehicle Replacement Program- County:

- Vehicle Replacement Program in place for County vehicles

## Budget Summary

### Non-departmental

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$28,013,997	\$2,298,039	\$2,708,796	\$2,732,334
<b>Expenses</b>				
Personnel	\$46,711	\$23,892	-\$4,155	\$384,163

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Operating	\$7,402,352	\$5,042,221	\$3,934,493	\$10,331,472
Capital	\$2,119,254	\$1,087,806	\$1,503,236	\$392,500
Purchase of Development Rights	\$1,264,068	\$819	\$150,002	\$250,000
<b>EXPENSES TOTAL</b>	<b>\$10,832,385</b>	<b>\$6,154,738</b>	<b>\$5,583,576</b>	<b>\$11,358,135</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$17,181,612</b>	<b>-\$3,856,699</b>	<b>-\$2,874,780</b>	<b>-\$8,625,801</b>

← Back History Reset

Broken down by

Types

Funds

Departments



Visualization

Sort Large to Small



## Notable Changes

### Operating

- Decrease for County-wide training programs
- Increase in County Insurance policy funding
- Eliminates Economic Development Initiatives
- Establish a wellness program funded 100% from Anthem

<b>Details of Non-Departmental Expenditures</b>				
	FY2023	FY2024	Changes	
	Adopted	Adopted	'23 to '24	
	Budget	Budget		
<b>Human Resources</b>				
Training	\$178,309	\$137,649	-\$40,660	-22.80%
Set Aside for Promotions/Career Ladders	0	200,000	200,000	100.00%
Executive Recruitment reserve	0	25,000	25,000	100.00%
Compensation Time year end payout (One time Funding)	0	150,000	150,000	100.00%
Special Programs - Human Resources	55,500	71,000	15,500	27.93%
Physical Exams	44,000	44,000	0	0.00%
Consulting for Class & Comp	40,000	40,000	0	0.00%
Unemployment	25,000	25,000	0	0.00%
Tuition Asst.	15,000	15,000	0	0.00%
Backgrounds	7,500	7,500	0	0.00%
<b>Personnel</b>	<b>\$365,309</b>	<b>\$715,149</b>	<b>\$349,840</b>	<b>95.77%</b>
<b>Insurance</b>				
Insurance (Boiler Fire, Flood Property, Public Official Fire, Rescue Cyber )	1,247,939	1,247,939	0	0.00%
<b>Total Insurance</b>	<b>\$1,247,939</b>	<b>\$1,247,939</b>	<b>\$0</b>	<b>0.00%</b>
<b>Capital</b>				
Capital and One-Time Projects	1,929,272	7,254,839	5,325,567	276.04%
<b>Total Insurance</b>	<b>\$1,929,272</b>	<b>\$7,254,839</b>	<b>\$5,325,567</b>	<b>276.04%</b>
<b>Other Non-Departmental</b>				
Market Study Increase 1% Base	0	0	0	0.00%
Management Services	19,000	19,000	0	0.00%
Wayfinding Signs	0	0	0	0.00%
Radio Maintenance	468,114	567,191	99,077	21.17%
Internal Billing	(29,155)	(20,837)	8,318	0.00%
Site Tower Leases	103,240	94,697	(8,543)	-8.27%
Operating Budget Contingency Reserve	500,000	500,000	0	0.00%
Opportunity Fund	0	0	0	0.00%
Economic Dev Initiatives	82,405	0	(82,405)	-100.00%
Alternative Obligations	50,000	50,000	0	0.00%
Clearpoint	32,960	32,960	0	0.00%
Courthouse fee	32,689	32,689	0	0.00%
1/2 of the budget to be held for NOVA Land Conservation Staff*	27,500	0	(27,500)	-100.00%
Career Path Funds	26,671	26,671	0	0.00%
C Impact**	7,000	0	(7,000)	-100.00%
County Flower Fund	5,000	2,500	(2,500)	-50.00%
Teamwork	3,048	3,048	0	0.00%
MADD Awards	3,000	3,000	0	0.00%
County Picnic	15,000	15,000	0	0.00%
Activities Committee	8,000	8,000	0	0.00%
Meeting Expenses	7,500	7,500	0	0.00%
Leadership Expenses	3,750	3,750	0	0.00%
United Way Supplies	1,940	1,940	0	0.00%
Landfill Fees	40,000	40,000	0	0.00%
New Personnel Costs	48,392	68,099	19,707	40.72%
Auto Auctions	35,000	35,000	0	0.00%
Grants Contingency	400,000	400,000	0	0.00%
<b>Total Other Non-Departmental</b>	<b>\$1,891,054</b>	<b>\$1,890,208</b>	<b>(\$846)</b>	<b>-0.04%</b>
<b>Total</b>	<b>\$5,433,574</b>	<b>\$11,108,135</b>	<b>\$5,674,561</b>	<b>104.44%</b>

\*NOVA Land Conservation Staff is budgeted in Planning and Zoning budget

\*\* C Impact for FY2024 is budgeted in Human Services budget

## Capital and One-Time Projects

Department	Item	Funding
Non-Departmental	County Vehicle Replacement Program	100,000
Budget and Management	Budget and Management Analyst II furniture and fixtures	3,500
Parks & Recreation	Fencing Pratt Park	30,000
Parks & Recreation	Insulate one maintenance building	20,000
Parks & Recreation	Replace and update snow removal equipment, Spreaders, blowers, and equipment accessories.	65,000
Parks & Recreation	Sand/rock cleaner used on ballfields, volleyball courts, and beaches	25,000
Parks & Recreation	Repair and replace the pavilion roof at Patawomeck Park	15,000
Parks & Recreation	Laser grade infields as a regular maintenance practice	60,000
Parks & Recreation	Outfit new maintenance shop with tools, welder, compressor, equipment lift, and supplies	50,000
Parks & Recreation	Tiny Liner Robot for lining fields	25,000
Parks & Recreation	Avant attachments to possibly include a man lift, snow removal, and backhoe	40,000
Parks & Recreation	Artificial Christmas Tree for Tree Lighting Event	45,000
Circuit Court	Replace three Judicial Assistants Chairs	1,800
Magistrate	Replace desks and office chairs	5,700
Fire & Rescue Services	Cradle Points in vehicles and mobile routers	118,100
Fire & Rescue Services	Communications Equipment & Installation fee for light & air, rehab and hazmat units	90,000
Sheriff	Ballistic helmet, shields and rifle suppressors	86,311
Commissioner of the Revenue	Legal Fees	18,000
Commissioner of the Revenue	Storage	7,500
Registrar and Electoral Board	Presidential Primary	66,000
Sheriff	ARPA Funding for Portable Radio Replacement (Capital Project)	6,382,928
<b>Total One-time</b>		<b>7,254,839</b>



# Purchase of Development Rights

## Mission

The Purchase of Development Rights (PDR) program enables the Stafford County Government to acquire conservation easements voluntarily offered by property owners as a way to ensure that Stafford's resources are protected and efficiently used, and limits further residential development on a property. The program is proposed to preserve open space and rural lands; farm and forest land; water resources and environmentally sensitive lands; and wildlife and aquatic habitat. It will also help to shape the character, direction, and timing of development in the county; improve the quality of life for residents; and promote recreation and tourism through the preservation of scenic and historic resources.

## Who Are We?

The Stafford County Purchase of Development Rights (PDR) program, established in 2007, compensates property owners for restricting development on their land through the recordation of a conservation easement. The property owner retains ownership of the land and may continue to reside on the property and retain such uses as farming or timbering. Compensation to the property owner is determined by how many development rights, or buildable lots, exist on the property.

As of November 2022, the County has preserved 1,035 acres of farm and forest lands on 12 properties county-wide through the acquisition of conservation easements. An additional 124 acres were acquired fee simple using donated funds and grant funds through the PDR program. A total of 301 development rights have been extinguished.

Two additional properties totaling 152 acres are in the process of being included in the PDR program, with anticipated closing on the projects by the end of 2022. This would extinguish an additional 29 development rights. These are the last two applications from the 2017 application round. A new application round was opened in July of 2022, with 8 new applications totaling 355 acres and 60 development rights.

The County's portion of the costs comes primarily from rollback taxes. The remaining costs come from State and Federal matching grant funds and donation of funds.

## Budget Summary

## Purchase of Development Rights

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Purchase of Development Rights	\$1,264,068	\$819	\$150,002	\$250,000
<b>TOTAL</b>	<b>\$1,264,068</b>	<b>\$819</b>	<b>\$150,002</b>	<b>\$250,000</b>

← Back History Reset

Broken down by

### Purchase of Development Rights

Funds ...

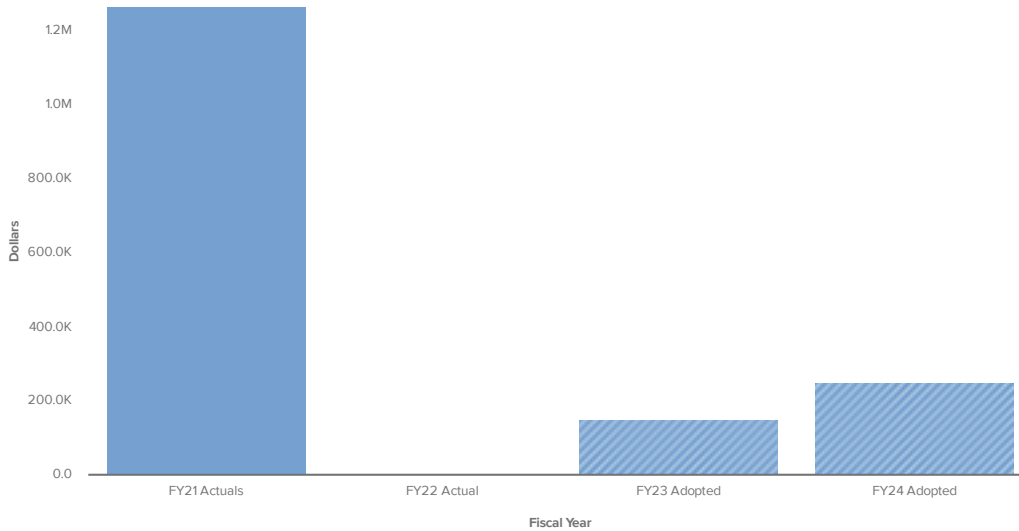
Capital Projects



Sort Large to Small

● Purchase of Development R...

#### Visualization



## Notable Changes

### Operating

- Projected increase to Roll Back Tax Revenue all dedicated to the PDR program in accordance with the Financial Policy

## Goals/Objectives

- To increase the number of properties within the PDR Program. (Service level 1)
- To preserve a sizeable acreage of open space within the county to retain rurally and forest lands, water resources, and wildlife and aquatic habit. (Service levels 1 and 2)
- To allow growth within the County and promote recreation and tourism by preserving scenic and historic resources. (Service levels 1, 2, and 3)
- Promote and encourage participation within the PDR Program while not burdening the costs on the residents and maximizing grants and other funding sources. (Service levels 4 and 5)

<b>Service Levels</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>1. Number of properties in the PDR Program</b>	13	15	17
<b>2. Number of acres preserved through the PDR Program</b>	1159	1311	1411
<b>3. Number of development rights extinguished</b>	301	330	355
<b>4. Costs paid with County Funds</b>	\$3,264,765	\$3,627,265	\$3,827,265
<b>5. Costs paid with Grants, Donations, and Other Funds</b>	\$4,066,207	\$4,430,807	\$4,631,207



# County Debt Service

## Mission

The County's General Government debt budget includes principal and interest payments on outstanding debt repaid from the general fund. Debt service payments of the School system and self-supporting revenue bonds are included in the respective budgets of the school system and the various enterprises.

## Who Are We?

- Manages the current year liability of long-term obligations of the general government.
- Long-term obligations consist mostly of bonds sold to finance the construction of public facilities.
- Other long-term obligations consist of lease agreements that finance the acquisition of public safety equipment.
- Principal, interest, and administrative costs for the current accounting year are paid from debt service accounts.

## Budget Summary

### County Debt Service

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$492,383	\$523,876	\$178,821	\$178,821
<b>Expenses</b>	\$13,784,707	\$12,369,186	\$13,439,492	\$7,919,339
<b>REVENUES LESS EXPENSES</b>	<b>-\$13,292,324</b>	<b>-\$11,845,310</b>	<b>-\$13,260,671</b>	<b>-\$7,740,518</b>

Broken down by

Types

Funds

Departments



Sort Large to Small

- Debt Service
- From R-Board

Visualization



### Notable Changes

- Decreased for VRA Loan for Station 14 moving to Fire and Emergency Services Levy \$562,784
- Decreased for Master Lease for Fire and Rescue already issued \$1,675,690 moved to Fire and Emergency Services Levy

### Goals/Objectives

- Comply with the debt limitations outlined in Principles of High-Performance Financial Management, as adopted by the Board.
- In order to reduce our reliance on debt, a reserve was set aside for the proposed courthouse capital project to be utilized for the design and furniture.

The above goals support the Principles of High-Performance Financial Management.



# Transfers Between Funds

## Mission

To provide funding to other funds for proffers, taxes, capital project reserve, or fees to be collected by the General Fund and transferred to the appropriate fund. This category is used to transfer funds needed to support another fund.

## Budget Summary

### Transfer Between Funds

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Transfer to R-Board (Landfill) Fund	\$150,739	\$0	\$0	\$0
Transfer to Utilities Fund	\$657,680	\$0	\$0	\$0
Transfer to Transportation Fund	\$6,202,230	\$7,352,500	\$5,787,484	\$8,038,342
Transfer to Other Funds	\$70,000	\$0	\$342,000	\$2,737,698
Transfer to Capital Projects Fund	\$6,029,207	\$15,545,042	\$15,453,358	\$9,597,447
Transfer to Lake Carroll Service District	\$0	\$237,500	\$0	\$0
<b>TOTAL</b>	<b>\$13,109,856</b>	<b>\$23,135,042</b>	<b>\$21,582,842</b>	<b>\$20,373,487</b>

Broken down by

Expenses\*

Funds

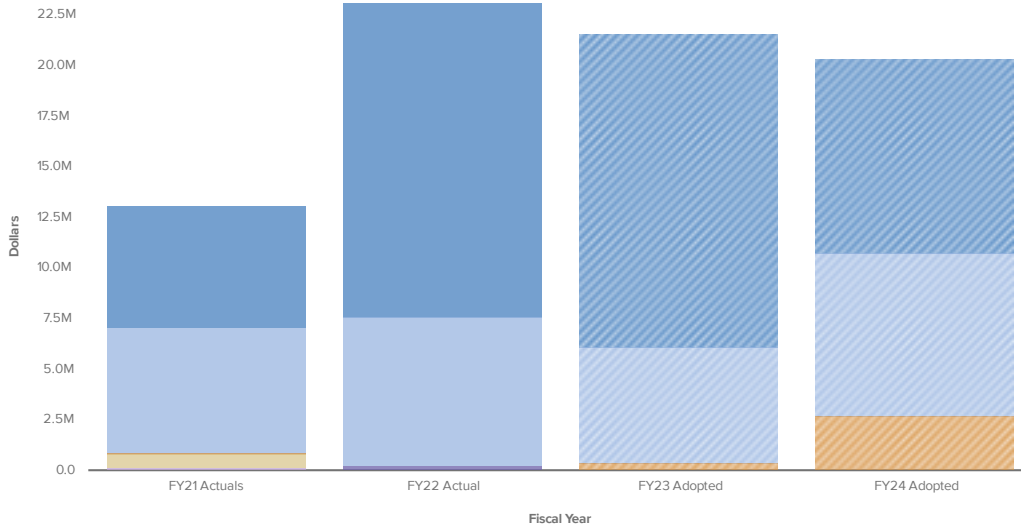
Departments



Sort Large to Small

- Transfer to Capital Projects ...
- Transfer to Transportation F...
- Transfer to Other Funds
- Transfer to Utilities Fund
- Transfer to Lake Carroll Ser...
- Transfer to R-Board (Landfil...

Visualization



## Notable Changes

### Transfer to Capital Projects Fund includes:

- Proffers for Mountian View Dog Park \$576,366
- Proffers for Aquia Rebuild \$1,167,262
- Proffers for Carl Lewis Park \$62,000
- Prior Year Fund Balance for Land Acquisition
- Prior Year Fund Balance Courthouse Renovations
- Prior Year Fund Balance Aquia Rebuild
- County 3R projects
- Funding for Rockhill Fire Station

### Transfer to Transportation Fund:

- Proffers for Layhill Road, \$102,709
- Proffers for Celebrate Virginia and Banks Ford \$800,000
- Personal Property to support Road Bond Projects

### Transfer to Other Funds:

- Fire and Rescue Apparatus



# Stafford County Public School's Funds

## Mission

Inspire and empower every student.

## Who Are We?

The School Funds consist of six major funds:

- The School Operating Fund, a governmental component unit fund, accounts for the operations of Stafford's public school system.
- The School Nutrition Service Fund accounts for the revenues and expenditures associated with the providing of food services within the public school system.
- The School Construction Fund accounts for the acquisition, construction and equipping of new schools and renovations and additions to older schools.
- The Grants Fund accounts for the revenues and expenditures associated with state and federal grant funding.
- The Workers' Compensation Fund accounts for revenues and expenditures associated with the administration of the workers' compensation insurance program for employees under a self-insurance program.
- The Health Services Fund accounts for revenue and expenses associated the providing of health-related benefits to employees under a comprehensive health benefits self-insurance program.

## School Board Members



**Ms. Susan Randall**

Chair, George Washington District



**Ms. Patricia Healy**

Vice-Chair, Rock Hill District



**Ms. Maya Guy**

Aquia District



**Dr. Sarah Chase**

Falmouth District



**Ms. Maureen Siegmund**

Garrisonville District



**Dr. Elizabeth Warner**

Griffs-Widewater District



**Ms. Alyssa Halstead**

Hartwood District



**Ms. Katherine  
Buckman**

Student Representative



**Ms. Maraki Solomon**

Alternate Student Representative



# Vision and Mission Statement

## **Vision**

Prepared to excel.

## **Mission**

Inspire and empower every student.



## School Budget Highlights

An increase in State and local funding coupled with reinvested expenditure savings resulted in the School Board achieving many of the adopted budget goals and priorities through the Provisional Budget. The projected ADM for FY2024 is 30,969, an increase of 441.13 students. Total new spending in the budget is \$35 million.

It includes funding for:

- New starting teacher salary of \$50,000.
- 5% across the board salary adjustment
- 227.72 net new positions, including:

70.30	Teachers
17.90	Paraprofessionals
34.00	School Safety Monitors
106.00	Daily Building Substitutes
0.52	Social Workers
3.00	Assistant Principals
1.00	Computer Tech
7.00	Administrative Support
(0.50)	Counselor
(1.00)	Director
(10.50)	Psychologists

The budget continues to support students in the public day school program, which provides educational services in the least restrictive, most cost-effective environment, and within the community, through shared responsibility between the County and Schools for day school students.

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
School Operating Fund	\$344,514,985	\$373,930,763	\$408,963,272	\$35,032,509	9.37%
Nutrition Services Fund	18,065,050	19,433,783	21,066,738	1,632,955	8.40%
Construction Fund	10,862,265	66,702,127	53,191,213	(13,510,914)	-20.26%
Grant Fund	21,814,136	14,553,293	16,383,681	1,830,388	12.58%
<b>Total School Funds</b>	<b>\$395,256,436</b>	<b>\$474,619,966</b>	<b>\$499,604,904</b>	<b>\$24,984,938</b>	<b>5.26%</b>

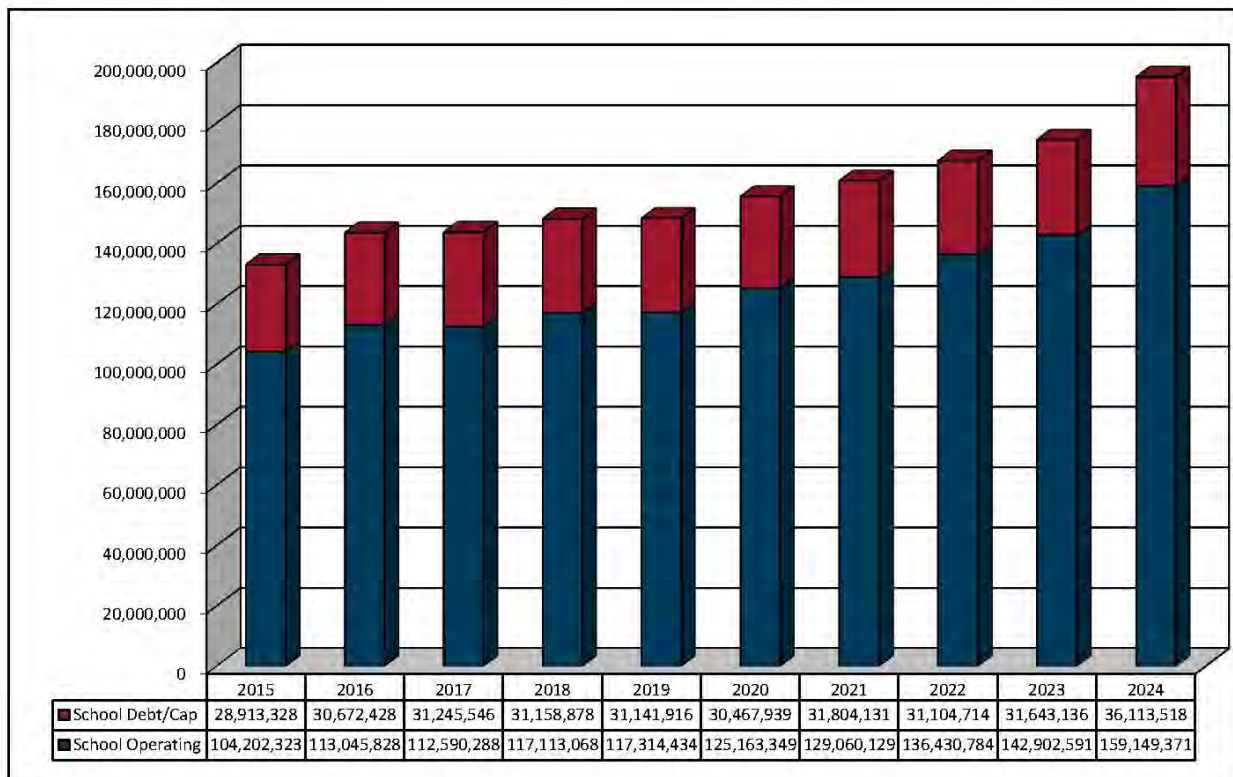
<b>Internal Service Funds</b>	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
Health Benefits Fund	42,657,784	34,300,170	37,057,005	2,756,835	8.04%
Workers' Compensation Fund	1,253,696	1,201,391	1,551,503	350,112	29.14%
<b>Total</b>	<b>\$43,911,480</b>	<b>\$35,501,561</b>	<b>\$38,608,508</b>	<b>\$3,106,947</b>	<b>8.75%</b>



## School Transfer and Debt Service

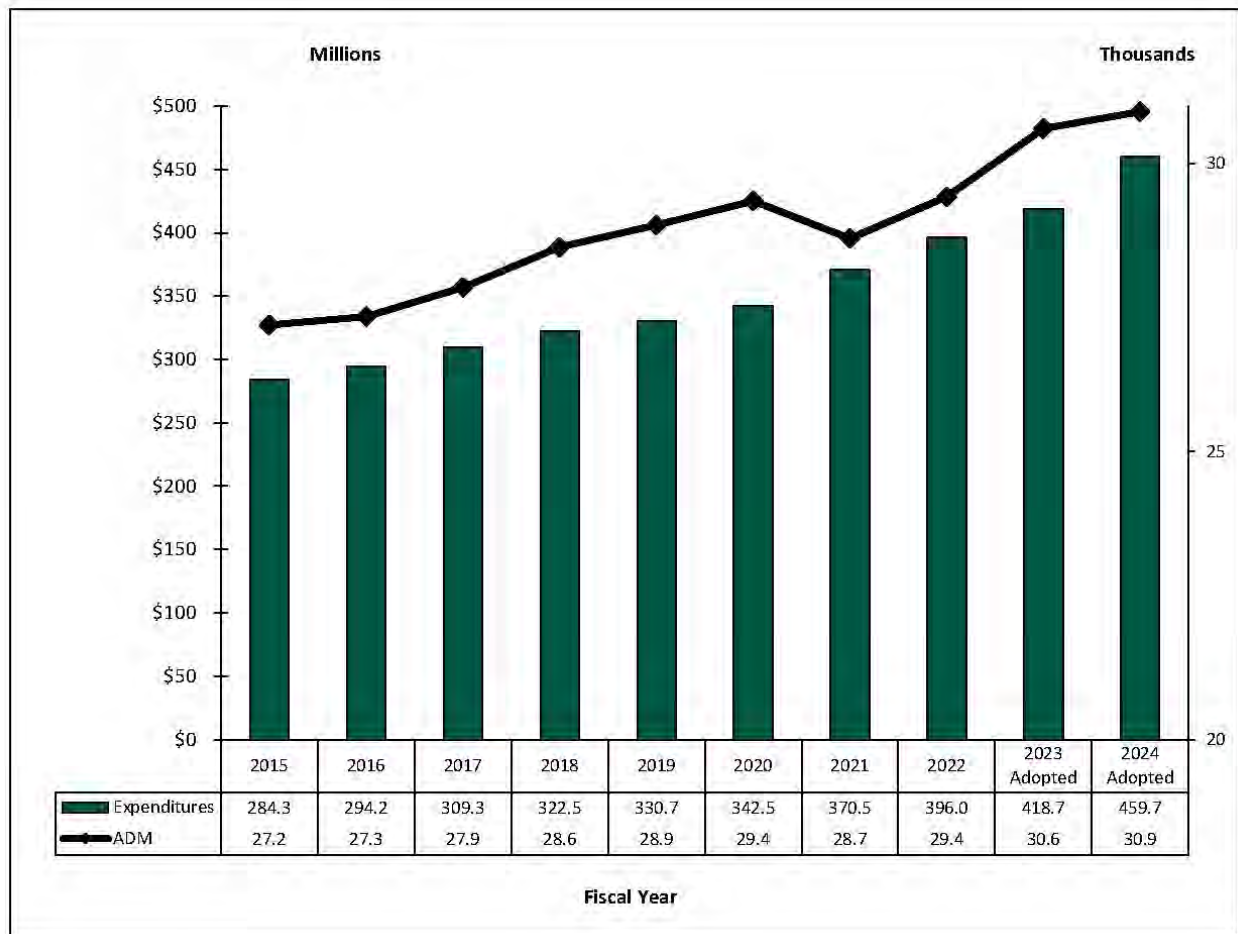
The schedule and graph below show an historical analysis of the School transfer separated by operating costs and debt service. Years FY2015 through FY2022 are actual expenditures; years FY2023 is Adopted and FY2024 reflect the Adopted Budget.

Year	School Transfer	School Transfer Operating	Prior Year % Change Oper	Debt Service/ Capital Projects	Prior Year % Change Debt
2015	133,115,651	104,202,323	-4.18%	28,913,328	7.69%
2016	143,718,256	113,045,828	8.49%	30,672,428	6.08%
2017	143,835,834	112,590,288	-0.40%	31,245,546	1.87%
2018	148,271,946	117,113,068	4.02%	31,158,878	-0.28%
2019	148,456,350	117,314,434	0.17%	31,141,916	-0.05%
2020	155,631,288	125,163,349	6.69%	30,467,939	-2.16%
2021	160,864,260	129,060,129	3.11%	31,804,131	4.39%
2022	167,535,498	136,430,784	5.71%	31,104,714	-2.20%
2023	174,545,727	142,902,591	4.74%	31,643,136	1.73%
2024	195,262,889	159,149,371	11.37%	36,113,518	14.13%
Average 2015 to 2024			3.97%		3.12%



## School Operating vs. Enrollment

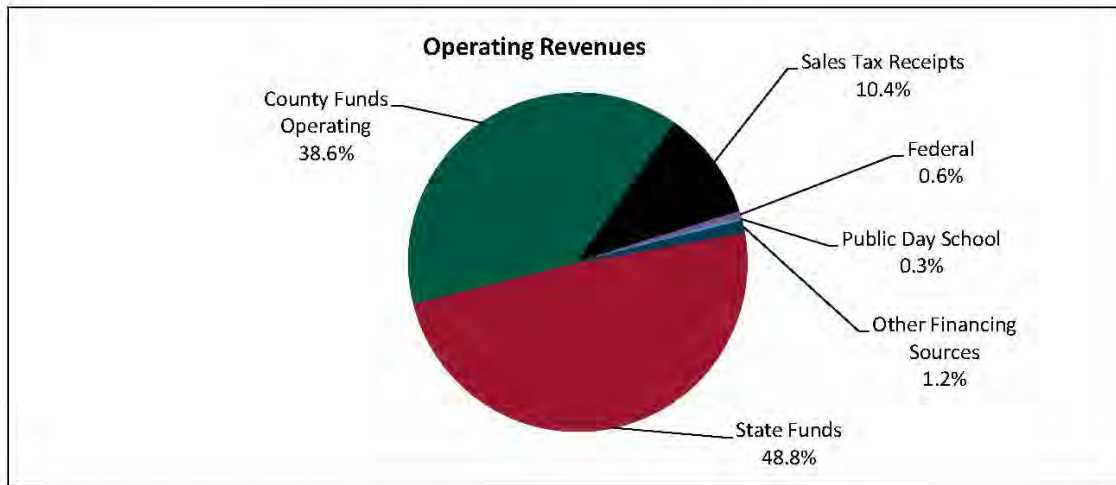
Estimated school average daily membership (ADM) for Fiscal Year 2024 is 30,969 and a school operating budget of \$459,699,994 million (includes total operating budget, debt service, and grants fund).





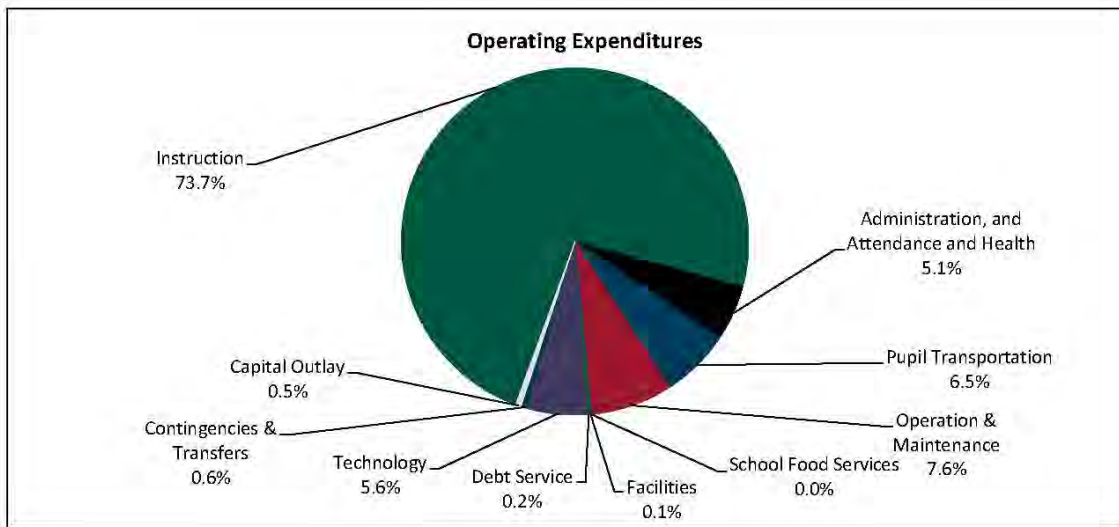
## School Operating Fund

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
State Funds	\$158,923,905	\$185,792,682	\$199,776,934	\$13,984,252	7.5%
County Funds Operating	135,555,869	142,021,712	157,994,449	15,972,737	11.2%
Sales Tax Receipts	43,157,962	38,585,305	42,696,782	4,111,477	10.7%
Federal	2,848,054	2,550,000	2,550,000	0	0.0%
Public Day School	874,924	880,879	1,154,922	274,043	31.1%
Other Financing Sources	3,154,271	4,100,185	4,790,185	690,000	16.8%
<b>Total</b>	<b>\$344,514,985</b>	<b>\$373,930,763</b>	<b>\$408,963,272</b>	<b>\$35,032,509</b>	<b>9.4%</b>



<b>Fund Balance, Beginning of Year</b>	\$16,774,397	\$10,937,987	\$10,937,987	\$0	0.00%
<b>Fund Balance, End of Year</b>	\$10,937,987	\$10,937,987	\$10,937,987	\$0	0.00%

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Expenditures</b>					
Instruction	\$255,620,786	\$280,303,703	\$301,255,031	\$20,951,328	7.5%
Administration, and Attendance and Health	16,956,639	18,728,982	20,950,319	2,221,337	11.9%
Pupil Transportation	20,694,214	22,663,761	26,711,998	4,048,237	17.9%
Operation & Maintenance	27,298,459	27,363,594	31,228,950	3,865,356	14.1%
School Food Services	285,427	270,940	19,254	(251,686)	-92.9%
Facilities	509,041	475,520	475,520	0	0.0%
Debt Service	1,385,912	910,006	915,007	5,001	0.5%
Technology	18,841,617	19,742,557	23,071,471	3,328,914	16.9%
Contingencies & Transfers	0	1,500,000	2,250,000	750,000	50.0%
Capital Outlay	8,759,302	1,971,700	2,085,722	114,022	5.8%
<b>Total</b>	<b>\$350,351,395</b>	<b>\$373,930,763</b>	<b>\$408,963,272</b>	<b>\$35,032,509</b>	<b>9.4%</b>





## School Nutrition Services Fund

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
Federal	\$22,748,230	\$7,898,485	\$7,990,000	\$91,515	1.16%
State	316,355	251,525	626,215	374,690	148.97%
Lunch Sales	43,789	4,359,523	4,400,000	40,477	0.93%
A-la-carte	516	2,850,000	2,850,000	0	0.00%
Breakfast Sales	4,552	576,000	576,000	0	0.00%
Expenditure Refunds	204,969	98,250	100,000	1,750	1.78%
Transfer From Health Benefits Fund	0	0	0	0	0.00%
Transfer From Grants Fund	0	0	0	0	0.00%
Miscellaneous	9,519	3,400,000	4,524,523	1,124,523	33.07%
Donations	0	0	0	0	0.00%
<b>Total</b>	<b>\$23,327,930</b>	<b>\$19,433,783</b>	<b>\$21,066,738</b>	<b>\$1,632,955</b>	<b>8.40%</b>
<b>Expenditures</b>					
Personnel	\$6,745,103	\$7,648,707	\$9,177,376	\$1,528,669	19.99%
Operating	11,045,290	9,883,976	9,988,262	104,286	1.06%
Capital	273,762	1,900,000	1,900,000	0	0.00%
Transfer to Fleet Services Fund	895	1,100	1,100	0	0.00%
<b>Total</b>	<b>\$18,065,050</b>	<b>\$19,433,783</b>	<b>\$21,066,738</b>	<b>\$1,632,955</b>	<b>8.40%</b>
<b>Fund Balance, Beginning of Year</b>	<b>\$7,222,044</b>	<b>\$12,484,924</b>	<b>\$12,484,924</b>	<b>\$0</b>	<b>0.00%</b>
<b>Fund Balance, End of Year</b>	<b>\$12,484,924</b>	<b>\$12,484,924</b>	<b>\$12,484,924</b>	<b>\$0</b>	<b>0.00%</b>



## School Construction Fund

Funds are budgeted and appropriated when projects and the funding sources are approved. These funds may be carried over to the next fiscal year until the project is complete.

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
Transfer from Capital Projects Fund	\$25,995,144	\$61,370,865	\$52,851,476	(\$8,519,389)	-13.88%
Transfer from General Fund	0	1,802,585	0	(1,802,585)	-100.00%
Other	87,204	3,528,677	339,737	(3,188,940)	-90.37%
<b>Total</b>	<b>\$26,082,348</b>	<b>\$66,702,127</b>	<b>\$53,191,213</b>	<b>(\$13,510,914)</b>	<b>-20.26%</b>
<b>Expenditures</b>					
Personnel	\$0	\$100,466	\$229,737	\$129,271	128.67%
Operating	909,850	110,000	110,000	0	0.00%
Capital	9,952,415	66,491,661	52,851,476	(13,640,185)	-20.51%
<b>Total</b>	<b>\$10,862,265</b>	<b>\$66,702,127</b>	<b>\$53,191,213</b>	<b>(\$13,510,914)</b>	<b>-20.26%</b>

<b>Fund Balance, Beginning of Year</b>	\$6,227,611	\$21,447,694	\$21,447,694	\$0	0.00%
<b>Fund Balance, End of Year</b>	\$21,447,694	\$21,447,694	\$21,447,694	\$0	0.00%

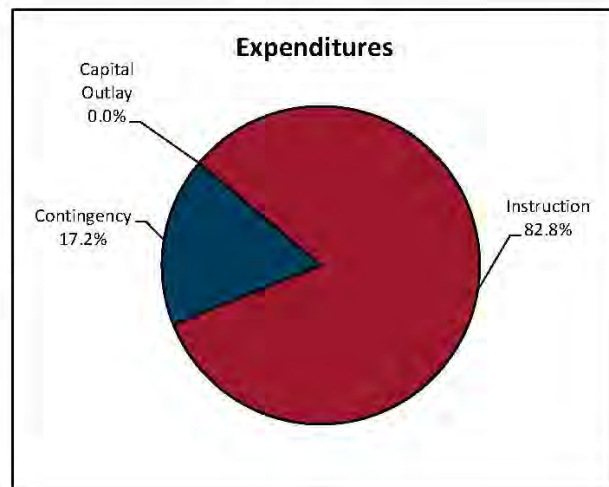
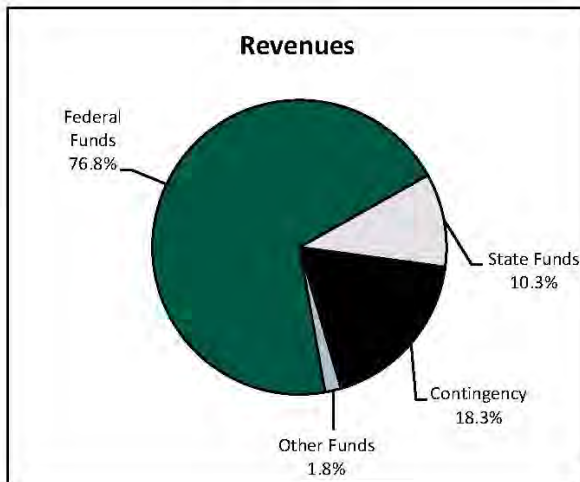
## Schools Grants Fund

Grant funds are budgeted and appropriated when a grant is authorized. These funds may be carried over to the next fiscal year until the grant is complete.

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
Federal Funds	\$20,456,119	\$11,268,518	\$11,408,800	\$140,282	1.24%
State Funds	769,169	498,723	1,683,081	1,184,358	237.48%
Contingency	0	2,500,000	3,000,000	500,000	20.00%
Other Funds	548,566	286,052	291,800	5,748	2.01%
<b>Total</b>	<b>\$21,773,854</b>	<b>\$14,553,293</b>	<b>\$16,383,681</b>	<b>\$1,830,388</b>	<b>12.58%</b>
<b>Expenditures</b>					
Instruction	21,595,892	12,053,293	13,383,681	\$1,330,388	11.04%
Contingency	0	2,500,000	3,000,000	500,000	20.00%
Capital Outlay	218,244	0	0	0	0.00%
Transfer to Other Fund	0	0	0	0	0.00%
<b>Total</b>	<b>\$21,814,136</b>	<b>\$14,553,293</b>	<b>\$16,383,681</b>	<b>\$1,830,388</b>	<b>12.58%</b>

**Fund Balance, Beginning of Year**      \$208,571      \$168,289      \$168,289      \$0      0.00%

**Fund Balance, End of Year**      \$168,289      \$168,289      \$168,289      \$0      0.00%





## Schools Workers' Compensation Fund

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
Transfer from Other Funds	\$1,410,550	\$1,201,391	\$1,051,503	(\$149,888)	-12.48%
Miscellaneous	39,169	0	500,000	\$500,000	100.00%
<b>Total</b>	<b>\$1,449,719</b>	<b>\$1,201,391</b>	<b>\$1,551,503</b>	<b>\$4,202,613</b>	<b>349.81%</b>
<b>Expenditures</b>					
Workers Compensation	\$1,153,835	\$1,096,954	\$942,207	(\$154,747)	-14.11%
Personnel	99,861	104,437	109,296	4,859	4.65%
Other	0	0	500,000	500,000	100.00%
<b>Total</b>	<b>\$1,253,696</b>	<b>\$1,201,391</b>	<b>\$1,551,503</b>	<b>\$350,112</b>	<b>29.14%</b>

**Net Assets, Beginning of Year** (\$189,556) \$6,467 \$6,467 \$0 0%

**Net Assets, End of Year** \$6,467 \$6,467 \$6,467 \$0 0%



## Schools Health Benefits Fund

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
Charges for Services	\$33,902,176	\$34,297,170	\$35,461,753	\$1,164,583	3.4%
Interest	13,144	3,000	13,144	10,144	338.1%
Other	0	0	1,582,108	1,582,108	100.0%
<b>Total</b>	<b>\$33,915,320</b>	<b>\$34,300,170</b>	<b>\$37,057,005</b>	<b>\$2,756,835</b>	<b>8.0%</b>
<b>Expenditures</b>					
Personnel	\$243,602	\$285,384	\$338,384	\$53,000	18.6%
Operating	33,414,182	34,014,786	35,718,621	1,703,835	5.0%
Nonoperating	9,000,000	0	0	0	0.0%
Contingency	0	0	1,000,000	1,000,000	100.0%
<b>Total</b>	<b>\$42,657,784</b>	<b>\$34,300,170</b>	<b>\$37,057,005</b>	<b>\$2,756,835</b>	<b>8.0%</b>
<b>Net Assets, Beginning of Year</b>	\$17,579,528	\$8,837,064	\$8,837,064	\$0	0.0%
<b>Net Assets, End of Year</b>	\$8,837,064	\$8,837,064	\$8,837,064	\$0	0.0%

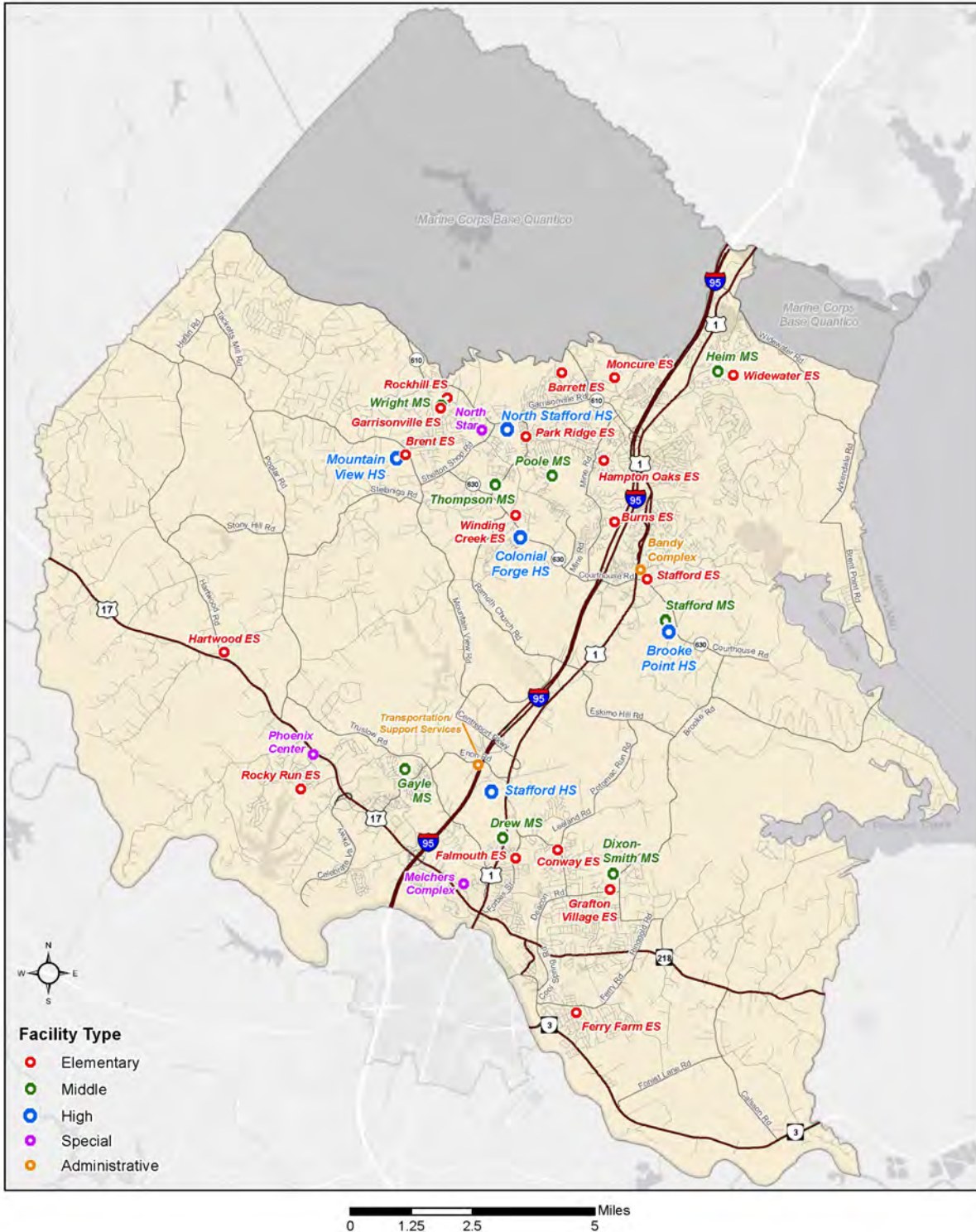


## Public School Facts

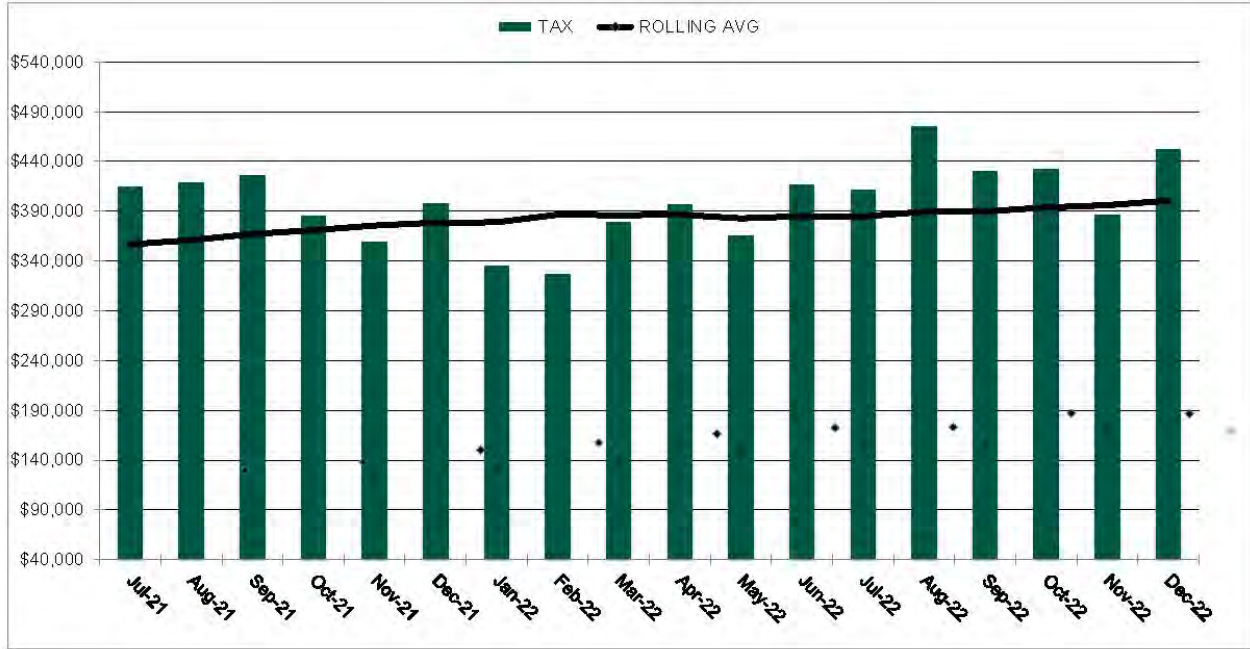
School	Year Opened	Design	Program	Projected ADM
<b>Elementary Schools</b>				
Ferry Farm	1957	732	743	583
Hartwood	1963	649	571	608
Moncure	2019	964	932	858
Falmouth	1967	794	702	725
Grafton Village	1967	754	811	766
Stafford	1968	794	731	764
Garrisonville	1981	768	776	726
Widewater	1988	843	740	688
Rockhill	1989	843	840	696
Park Ridge	1990	843	841	900
Hampton Oaks	1992	950	839	902
Winding Creek	1997	925	876	821
Rocky Run	2000	950	825	858
Kate Waller Barrett	2002	950	829	785
Margaret Brent	2004	950	908	813
Conway	2005	950	846	894
Anthony Burns	2006	950	823	741
<b>Middle Schools</b>				
Edward E. Drew	1951	650 <sup>1</sup>	650	616
A. G. Wright	1981	920	920	845
Stafford	1991	1,100	1,100	898
H. H. Poole	1995	1,100	1,100	1,040
Rodney E. Thompson	2000	1,100	1,100	1,033
T. Benton Gayle	2002	1,100	1,100	915
Dixon-Smith	2006	1,100	1,100	893
Shirley Heim	2008	1,100	1,100	977
<b>High Schools</b>				
Stafford	2015	2,150	2,150	2,185
North Stafford	1981	2,050	2,050	2,010
Brooke Point	1993	2,125	2,125	2,193
Colonial Forge	1999	2,175	2,175	1,992
Mountain View	2005	2,150	2,150	2,244

<sup>1</sup> Reduced due to the addition of the Empfield Day School

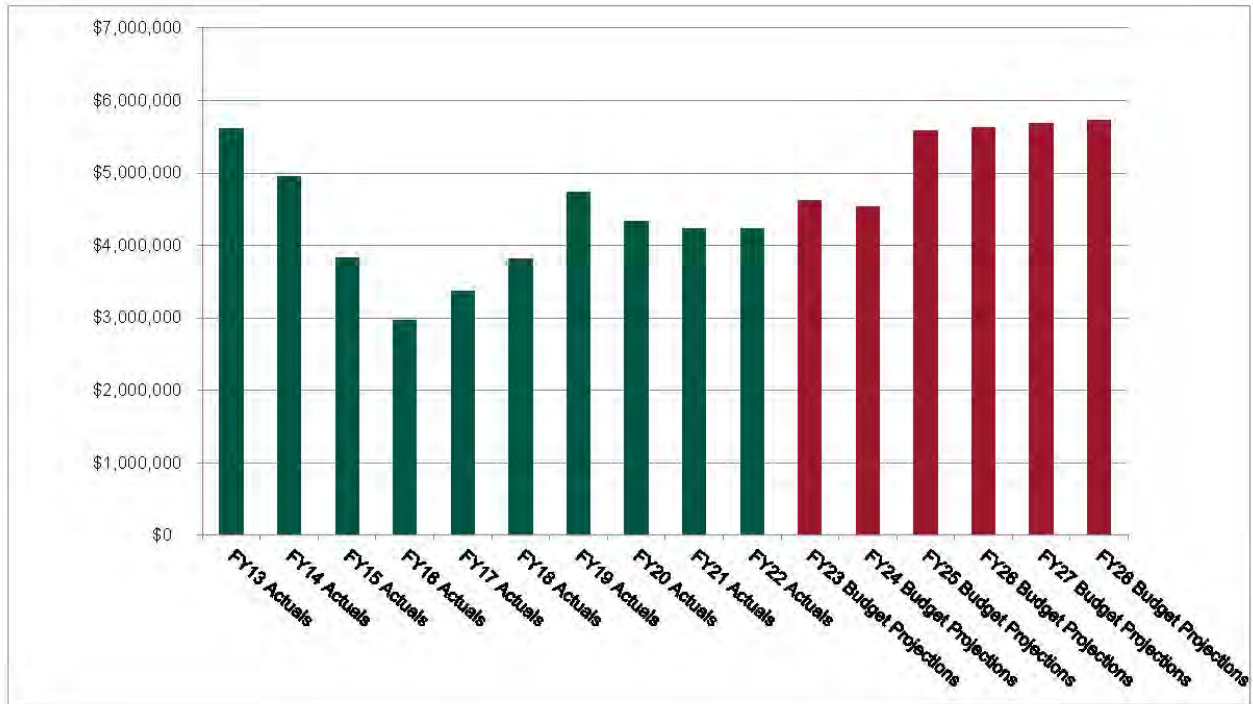
## Stafford County Public School Facilities



# PRTC Net Fuel Tax Collection



The above graph shows the monthly fuel tax collection, for FY2022 and FY2023 (through December) and the twelve month rolling average. Fuel tax revenue fluctuation is dependent on the price and consumption level of fuel, as well the timeliness of dealer payments.



The above graph illustrates historical and projected future tax collections. FY2023 - FY2028 projections account for the gas tax floor, provided by PRTC.



# Transportation

## Mission

Enhance the efficiency and quality of Stafford County’s transportation network by increasing the mobility of citizens, improving the safety of existing roadways, reducing congestion and delay, and fostering economic development.

## Who Are We?

The Transportation Section comprises of engineers, planners, and project managers who interact with the Board of Supervisors (BOS), citizens, Virginia Department of Transportation (VDOT) staff, consultant engineers and others to develop and implement improvements to the County’s transportation network. These improvements are funded through the County’s Transportation Fund. Established in June 1986; the Transportation Fund is a governmental special revenue fund used to account for the receipt and disbursement of the motor fuels tax and transportation bond proceeds. It is also the repository for monies received from the VDOT and Federal Highway Administration (FHWA) for specific roadway improvement projects. Transportation Fund revenue pays the County subsidy for Fredericksburg Regional Transit (FRED), Virginia Railway Express (VRE), Potomac Rappahannock Regional Transit (PRTC), and the Stafford Regional Airport Authority. The FY2024 budget proposes using personal property tax revenues for transportation needs and future debt service on the 2019 Transportation Bond Referendum approved by voters in November 2019 with an over 75% voter approval.

## Operating Revenues

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Local Non-Property Taxes	\$4,233,299	\$4,712,490	\$4,537,598	\$5,583,100
Use of Money and Property	\$3,642	\$9,331	\$1,500	\$45,000
Miscellaneous Revenue	\$15,641	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,252,582</b>	<b>\$4,721,821</b>	<b>\$4,539,098</b>	<b>\$5,628,100</b>

## Operating Expenditures

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
--	--------------	-------------	--------------	--------------

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Operating	\$2,990,829	\$1,404,932	\$2,169,267	\$2,718,636
Debt Service	\$1,363,047	\$1,322,264	\$1,281,479	\$1,240,695
Personnel	\$118,182	\$397,944	\$595,238	\$567,847
Transfer to Other Funds	\$0	\$0	\$461,114	\$1,068,922
Transfer to General Fund	\$0	\$0	\$32,000	\$32,000
<b>TOTAL</b>	<b>\$4,472,058</b>	<b>\$3,125,140</b>	<b>\$4,539,098</b>	<b>\$5,628,100</b>

## Capital Revenues

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Transfers In/Other	\$7,679,655	\$8,822,060	\$10,897,668	\$16,288,907
One Time Revenue	\$0	\$0	\$4,325,000	\$750,000
Federal Revenue	\$80,535	\$0	\$1,499,248	\$2,664,174
State Revenue	\$415,623	\$1,089,170	\$0	\$155,413
<b>TOTAL</b>	<b>\$8,175,813</b>	<b>\$9,911,230</b>	<b>\$16,721,916</b>	<b>\$19,858,494</b>

## Capital Expenditures

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Local Road Projects	\$2,329,816	\$3,248,534	\$11,876,027	\$13,190,947
Current Project Support	\$0	\$0	\$4,845,889	\$1,055,276
<b>TOTAL</b>	<b>\$2,329,816</b>	<b>\$3,248,534</b>	<b>\$16,721,916</b>	<b>\$14,246,223</b>

## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	0	2	3	4	1	33.3%

## Notable Changes

### Personnel

- Transportation Manager moved from General Fund
- 4% pay raise, July 1, 2023
- 4% scale adjustment, July 1, 2023

### Operating

- VRE and PRTC are returning to pre-pandemic level
- FRED bus continues to leverage federal funds to reduce jurisdictional subsidies

### Capital

- The \$8.0 million transfer from General Fund is personal property tax revenue that will be dedicated to transportation purposes

- Includes 8% contingency to cover inflationary variances
- Continues to leverage all available state and federal revenue
- Bond Funded Projects:
  - Garrisonville Road Widening
  - Route 1 & Layhill Road Intersection Improvements
  - Leeland Road Widening
  - Roadway Safety/Widening Improvements
- Additional funding:
  - Brooke Road Reconstruction
  - Stefaniga and Mountain View Road Intersection Improvements
  - Enon Road and Route 1 Improvements

## Goals/Objectives

- Continued implementation of the 2019 Transportation Bond Referendum, which will allow the County to borrow up to \$50M to fund specified road improvements within Stafford County. (Service Level 1)
- Coordinate mass transit projects and services with Virginia Railway Express (VRE) and Fredericksburg Regional Transit (FRED). (Service Levels 2 and 3)
- Utilize VDOT Revenue Sharing Funds to begin the construction of Berea Church Road and continue acquiring the necessary right-of-way and relocating impacted utilities associated with the Courthouse Road / Route 1 intersection improvements. (Service Level 4)
- Utilize Transportation Alternatives (TA) federal grant funding to continue designing and/or constructing of the Flatford Road and Staffordboro Boulevard sidewalk projects. (Service Level 5)
- Utilize VDOT Secondary Six-Year Plan (SSYP) Funds to complete the construction of safety improvements along Mountain View Road, Poplar Road, and/or Truslow Road.
- Utilize VDOT Smart Scale Funds to continue with the Courthouse Road / Route 1 intersection improvements, as well as the Route 1 / Telegraph Road / Woodstock Lane intersection project.

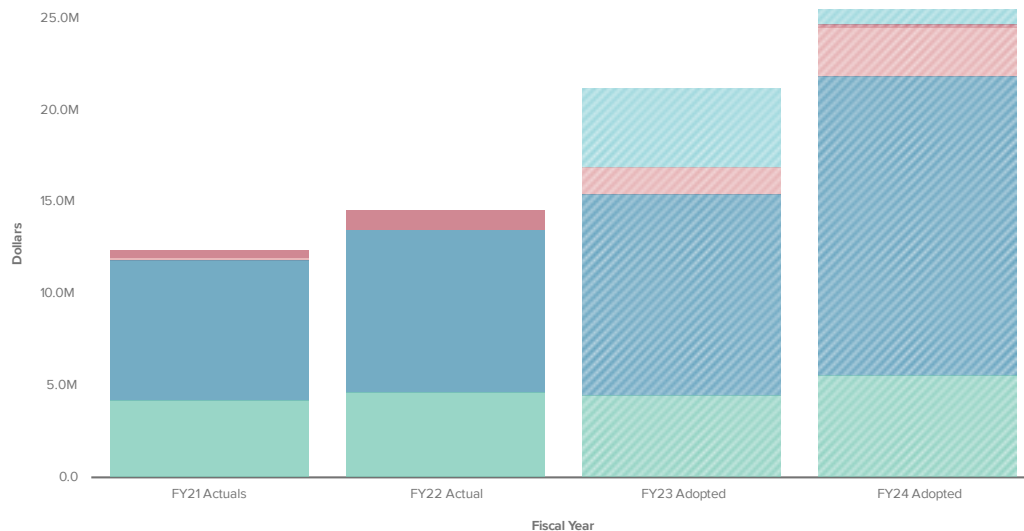
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Broken down by

Revenues Transportation Fund



### Visualization



Sort By Chart of Accounts

- One Time Revenue
- Miscellaneous Revenue
- State Revenue
- Federal Revenue
- Transfers In/Other
- Use of Money and Property
- Local Non-Property Taxes

# Budget Summary Revenue

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>One Time Revenue</b>	\$0	\$0	\$4,325,000	\$750,000
<b>Miscellaneous Revenue</b>	\$15,641	\$0	\$0	\$0
<b>State Revenue</b>	\$415,623	\$1,089,170	\$0	\$155,413
<b>Federal Revenue</b>	\$80,535	\$0	\$1,499,248	\$2,664,174
<b>Transfers In/Other</b>	\$7,679,655	\$8,822,060	\$10,897,668	\$16,288,907
<b>Use of Money and Property</b>	\$3,642	\$9,331	\$1,500	\$45,000
<b>Local Non-Property Taxes</b>	\$4,233,299	\$4,712,490	\$4,537,598	\$5,583,100
<b>TOTAL</b>	<b>\$12,428,395</b>	<b>\$14,633,051</b>	<b>\$21,261,014</b>	<b>\$25,486,594</b>

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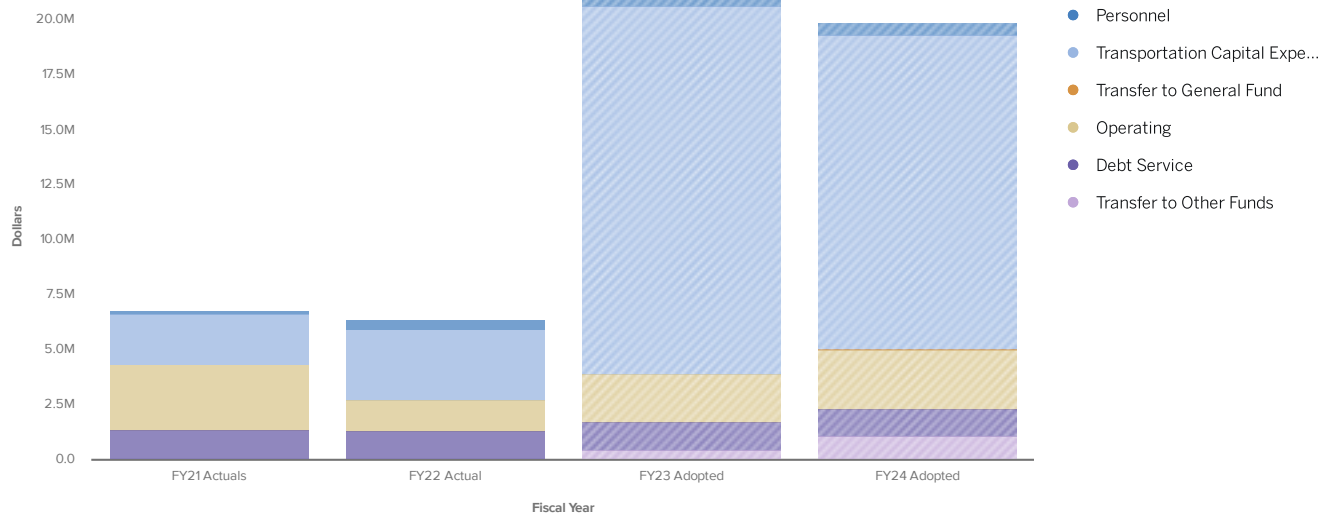
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**Expenses** Transportation Fund



Visualization

Sort By Chart of Accounts



# Budget Summary Expenditures

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Personnel</b>	\$118,182	\$397,944	\$595,238	\$567,847
<b>Transportation Capital Expenditures</b>				
Local Road Projects	\$2,329,816	\$3,248,534	\$11,876,027	\$13,190,947
Current Project Support	\$0	\$0	\$4,845,889	\$1,055,276
<b>TRANSPORTATION CAPITAL EXPENDITURES TOTAL</b>	<b>\$2,329,816</b>	<b>\$3,248,534</b>	<b>\$16,721,916</b>	<b>\$14,246,223</b>
<b>Transfer to General Fund</b>	\$0	\$0	\$32,000	\$32,000
<b>Operating</b>	\$2,990,829	\$1,404,932	\$2,169,267	\$2,718,636
<b>Debt Service</b>	\$1,363,047	\$1,322,264	\$1,281,479	\$1,240,695
<b>Transfer to Other Funds</b>	\$0	\$0	\$461,114	\$1,068,922
<b>TOTAL</b>	<b>\$6,801,874</b>	<b>\$6,373,674</b>	<b>\$21,261,014</b>	<b>\$19,874,323</b>

# Fund Balance Summary

	FY2022	FY2023	FY2024	Changes	
Fund Balance	Actual	Adopted Budget	Adopted Budget	23 to '24	
<b>Fund Balance, Beginning of Year</b>	\$15,483,898	\$23,743,280	\$19,418,280	(\$4,325,000)	-18.2%
Revenues	14,633,049	16,936,014	24,736,594	7,800,580	46.1%
Expenditures	(6,373,667)	(21,261,014)	(19,874,323)	1,386,691	6.5%
<b>Fund Balance, End of Year</b>	\$23,743,280	\$19,418,280	\$24,280,551	\$4,862,271	25.0%



# Transportation Partner Agencies

## Mission

### Fredericksburg Regional Transit

- Provides accessible, affordable, dependable, efficient, environmentally sound, and safe and secure transportation for people who reside or work or visit within the Fredericksburg, Virginia region.

### Stafford Regional Airport

- We create Transportation opportunities by providing and promoting aviation services for current and aspiring aviators, travelers and the community.

### Virginia Railway Express

- The Virginia Railway Express (VRE), a joint project of the Northern Virginia Transportation Commission and the Potomac and Rappahannock Transportation Commission will provide safe, cost effective, accessible, reliable, convenient, and comfortable commuter-oriented rail passenger service. VRE will contribute to the economic development of its member jurisdictions as an integral part of a balanced, intermodal regional transportation system.

## Who Are We?

### Fredericksburg Regional Transit

- Fredericksburg Regional Transit (FRED) operates year-round Monday through Friday and offers special, limited late night service Thursday and Friday and all-day Saturday and Sunday during the University of Mary Washington school year.
- Although, service schedules and ridership were impacted by the COVID-19 pandemic, losses in revenue were offset by increases in Federal aid.

### Stafford Regional Airport

- Located on 552 acres of land.
- The airport has one 5,000 ft. paved runway with a full parallel taxi way which is fully lighted.
- Centrally located in Stafford County with easy access to I-95.
- 3.2 miles outside of the DC Special Flight Rule Area (SFRA).
- Maintains 60 aircraft tie-down positions, 36 T hangars and 4 jet pods.
- Operational year round, 24 hours daily.

### Virginia Railway Express

- Virginia Railway Express provides commuter rail service from the Northern Virginia suburbs to Alexandria, Crystal City and downtown Washington, D.C., along the I-66 and I-95 corridors.

- VRE operates 30 trains from 18 stations and carry, on average, 20,000 passengers daily (prior to the COVID-19 pandemic).
- VRE is overseen by an Operations Board, consisting of members from each of the jurisdictions that support VRE, and meets the third Friday of every month.
- Although service schedules and ridership were impacted by the COVID-19 pandemic, losses in revenue were offset by increases in Federal aid.

# Road Impact Fee Funds

The County has the following special revenue funds to be used for road improvements:

## **Road Impact Fee – West Fund (Repealed by Ordinance O13-15 on May 21, 2013)**

Accounts for impact fee receipts from new development in a designated service area in the western portion of the County. Disbursements from this fund are for road improvements attributable to the new development.

FY2022 Revenues: \$0

FY2022 Expenditures (Poplar Road): \$0

Fund Balance 6/30/22: \$0

**Transportation Impact Fee – County-wide Fund (Adopted by Ordinance O13-15 on May 21, 2013)** Accounts for impact fee receipts effective May 21, 2014 from new development of all land contained in the designated impact fee service area in Stafford County to generate revenue to fund or recover the costs of reasonable road improvements benefitting new development.

FY2022 Revenues: \$1,616,443

FY2022 Expenditures: 1,469,560

Fund Balance 6/30/22: \$1,119,052

## **Road Impact Fee – South East Fund**

Accounts for impact fee receipts from new development in a designated service area in the southeastern portion of the County. Disbursements from this fund are for road improvements attributable to the new development.

FY2022 Revenues: \$325

FY2022 Expenditures: 0

Fund Balance 6/30/22: \$125,032

## **Garrisonville Road Service District Fund (Adopted by Ordinance O07-55 in July 17, 2007)**

To fund road improvements within the District, primarily to Garrisonville Road, and any other transportation enhancements within the District. This fund accounts for ad valorem tax receipts from property owners in the district.

FY2022 Revenues: \$711,549

FY2022 Expenditures: 618,066

Fund Balance 6/30/22: \$1,353,403

CY2023 tax rate: .068

## **Warrenton Road Service District Fund (Adopted by Ordinance O07-56 in July 17, 2007)**

To fund road improvements within the District, primarily to Warrenton Road, and any other transportation enhancements within the District. This fund accounts for ad valorem tax receipts from property owners in the District.

FY2022 Revenues and transfers in: \$144,791

FY2022 Expenditures: 224,465

Fund Balance 6/30/22: \$3,797,312

The FY2024 adopted budget includes expenditures in the Transportation Impact Fee – County-wide Fund and the Garrisonville Road Service District Fund.



# Transportation Impact Fee: County-Wide Fund

Adopted ordinance O13-15 on May 21, 2013 authorizes an impact fee effective May 21, 2014 from new development of all land contained in the designated impact fee service area in Stafford County to generate revenue to fund or recover the costs of reasonable road improvements benefitting new development. The following schedule shows activity in Transportation Impact Fee.

## Road Impact Fee

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Road Impact Fee	\$1,319,561	\$1,613,462	\$775,000	\$785,000
Use of Money and Property	\$2,608	\$2,981	\$0	\$15,000
<b>REVENUES TOTAL</b>	<b>\$1,322,169</b>	<b>\$1,616,443</b>	<b>\$775,000</b>	<b>\$800,000</b>
<b>Expenses</b>				
Transfer to Transportation Fund	\$1,477,163	\$1,469,560	\$775,000	\$800,000
<b>EXPENSES TOTAL</b>	<b>\$1,477,163</b>	<b>\$1,469,560</b>	<b>\$775,000</b>	<b>\$800,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$154,994</b>	<b>\$146,883</b>	<b>\$0</b>	<b>\$0</b>

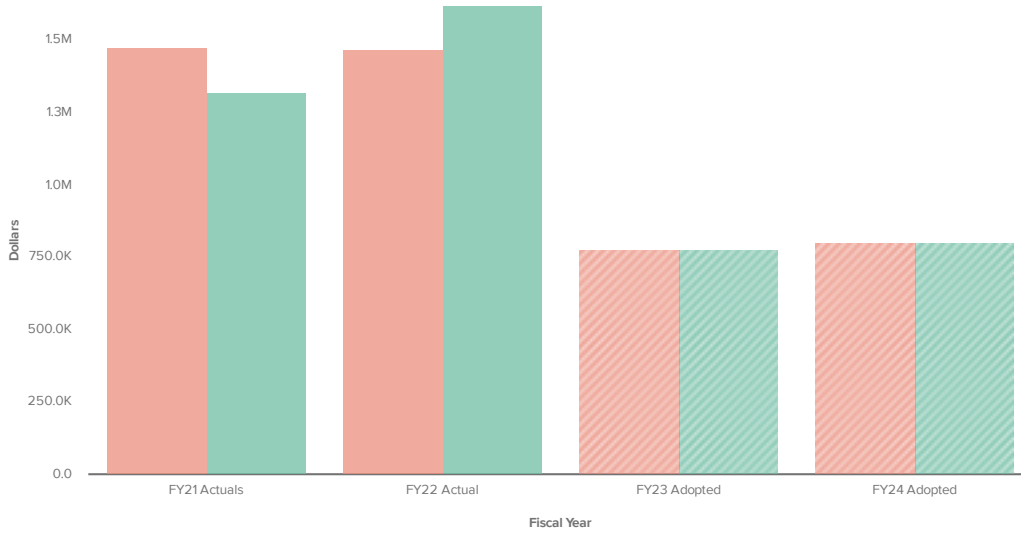
Broken down by

Types Transportation Impact Fee - Co...

Sort By Chart of Accounts

- Expenses
- Revenues

Visualization



### Fund Balance Summary

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$972,169	\$1,119,052	\$1,119,052	\$0	0.0%
Revenues	1,616,443	775,000	800,000	25,000	3.2%
Expenditures	(1,469,560)	(775,000)	(800,000)	(25,000)	-3.2%
<b>Fund Balance, End of Year</b>	<b>\$1,119,052</b>	<b>\$1,119,052</b>	<b>\$1,119,052</b>	<b>\$0</b>	<b>0.0%</b>

# Garrisonville Road Service District Fund

The following schedule shows activity in the Garrisonville Road Service District Fund. The tax rate for the service district is CY2023 \$0.068 per \$100 of Assessed Valuation.

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Property Tax	\$622,664	\$543,946	\$487,773	\$487,773
Federal Revenue	\$44,187	\$164,067	\$346,000	\$719,537
One Time Revenue	\$0	\$0	\$54,000	\$267,258
State Revenue	\$86,208	\$0	\$0	\$0
Use of Money and Property	\$1,696	\$3,517	\$0	\$0
Miscellaneous Revenue	\$0	\$20	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$754,755</b>	<b>\$711,550</b>	<b>\$887,773</b>	<b>\$1,474,568</b>
<b>Expenses</b>				
Transportation Capital Expenditures	\$433,416	\$203,343	\$400,000	\$964,832
Debt Service	\$427,975	\$414,725	\$401,475	\$388,225
Personnel	\$0	\$0	\$86,298	\$121,511
<b>EXPENSES TOTAL</b>	<b>\$861,391</b>	<b>\$618,068</b>	<b>\$887,773</b>	<b>\$1,474,568</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$106,636</b>	<b>\$93,482</b>	<b>\$0</b>	<b>\$0</b>

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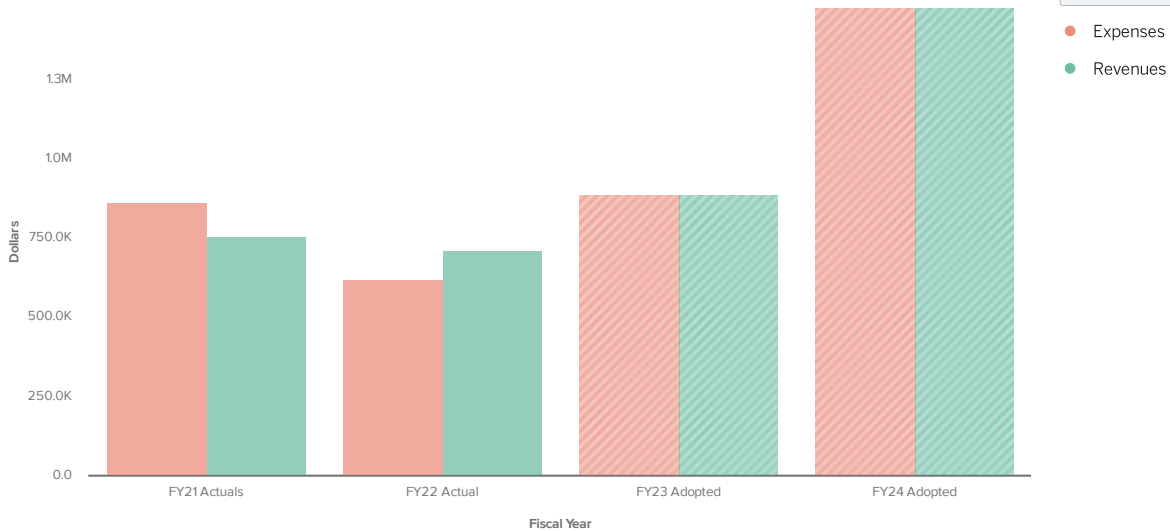
Types

Garrisonville Road Service Distr...



Visualization

Sort By Chart of Accounts



In November 2008, voters approved a referendum authorizing General Obligation (GO) debt for Garrisonville Road area road improvements. The project is funded with bonds, service district taxes, and state revenue sharing. Series 2013 bonds were issued in June, 2013.

Debt service on the GO bonds will be paid from service district revenue.

## Fund Balance Summary

	FY2022	FY2023	FY2024	Changes	
Fund Balance	Actual	Adopted Budget	Adopted Budget	23 to '24	
Fund Balance, Beginning of Year	\$1,259,920	\$1,353,403	\$1,299,403	(\$54,000)	-4.0%
Revenues	711,549	833,773	1,207,310	373,537	44.9%
Expenditures	(618,066)	(887,773)	(1,474,568)	(586,795)	-66.1%
Fund Balance, End of Year	\$1,353,403	\$1,299,403	\$1,032,145	(\$267,258)	-20.6%

# Warrenton Road Service District Fund

The following schedule shows activity in the Warrenton Road Service District Fund to fund road improvements within the District, primarily to Warrenton Road, and any other transportation enhancements within the District. The fund accounts for ad valorem tax receipts from property owners in the District.

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Miscellaneous Revenue	\$0	\$45	\$0	\$0
State Revenue	\$267,317	\$134,952	\$0	\$0
Use of Money and Property	\$6,110	\$9,795	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$273,427</b>	<b>\$144,792</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>				
Personnel	\$40,468	\$40,422	\$0	\$0
Transportation Capital Expenditures	\$531,903	\$184,043	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$572,371</b>	<b>\$224,465</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$298,944</b>	<b>-\$79,673</b>	<b>\$0</b>	<b>\$0</b>

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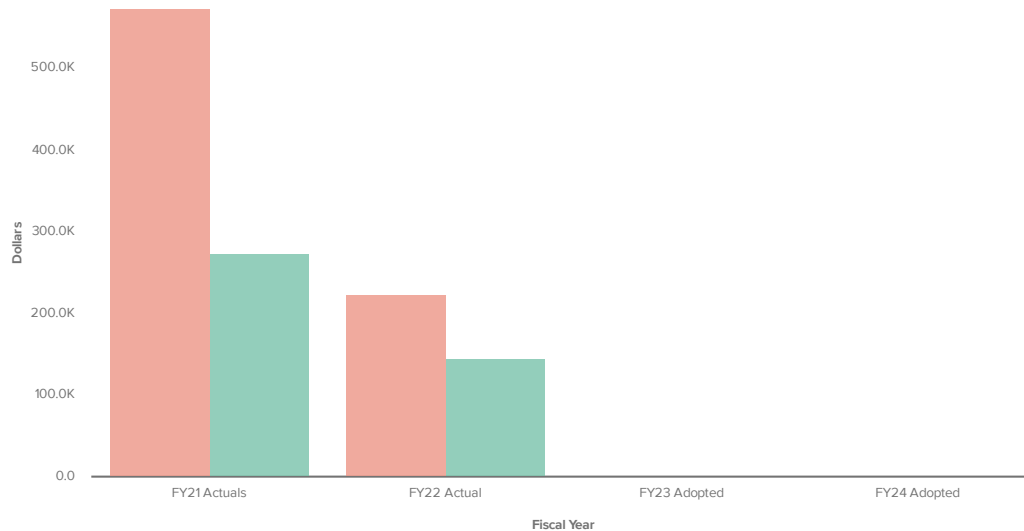
Types

Warrenton Road Service Distric...



Visualization

Sort By Chart of Accounts



## Fund Balance Summary

	FY2022	FY2023	FY2024	Changes	
Fund Balance	Actual	Adopted Budget	Adopted Budget	23 to '24	
<b>Fund Balance, Beginning of Year</b>	\$3,876,986	\$3,797,313	\$3,797,313	\$0	0.0%
Revenues	144,792	0	0	0	0.0%
Expenditures	(224,465)	0	0	0	0.0%
<b>Fund Balance, End of Year</b>	\$3,797,313	\$3,797,313	\$3,797,313	\$0	0.0%



## Utilities Fund

### Mission

To ensure the Utilities Department provides safe, efficient, and reliable water and wastewater services to satisfy the current and future needs of County water and sewer customers. The Utilities Fund is a proprietary enterprise fund used to account for funds needed to operate, maintain and expand Stafford County's Water and Wastewater system. The Utilities Fund is financed and managed in a manner similar to private business industry.

### Who Are We?

The Utilities Department operates, maintains, improves, and expands Stafford County's water and wastewater system. The Utilities Department manages the Utilities Enterprise Funds. The Capital Construction Department manages major utility infrastructure projects.

#### Provision of Water Services:

- Smith Lake Water Treatment Facility (WTF), rated at 10 million gallons per day (MGD), provides water to Stafford's northern region and to the Camp Barrett area of Marine Corps Base Quantico.
- Lake Mooney WTF, rated at a maximum of 12 MGD, provides water to the southern region.
- Two reservoirs, Smith Lake and Lake Mooney, supply water to Stafford County's treatment facilities. Combined, the two reservoirs hold over 7.1 billion gallons of water. If needed, interconnect piping in the water distribution system allows treated water transfer from one service area.
- The Abel Lake WTF was taken offline in December 2014; however, the water supply remains available for future use. The capacity is expected to be needed in the future.
- The water distribution system consists of 690 miles of water lines ranging in size from 2 inches to 30 inches, 16 water tanks, 6133 hydrants, 14 booster pump stations, and 11 elevated tanks.

#### Provision of Wastewater Services:

- Little Falls Run Wastewater Treatment Facility is currently permitted at 8 MGD.
- Aquia Wastewater Treatment Facility is currently permitted at 10 MGD.
- Treatment facilities utilize biological nutrient removal, ultraviolet light disinfection, and the low-load aeration system that allows higher flow rates without adversely affecting treatment.
- The wastewater collection and transmission system consist of 564 miles of sewer lines and 93 sewer pump stations.

#### Utilities Department Personnel:

- Personnel provide administration, customer service, planning, engineering, inspections, operations, and systems maintenance.
- All water and wastewater treatment facility operators are fully trained, and most are licensed. The treatment facilities and field crews maintain an excellent safety record.
- On-call Field Operations crew and on-call Mechanics handle after-hours emergencies.

**Projected Demand for Service:**

- 40,208 billed customer accounts in FY 2023
- Annual system growth varies between 1.5% - 2%
- Estimated customer accounts for FY 2024 is 41,616

## Budget Summary

### Revenues

**Utilities Revenues**

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>One Time Revenue</b>	\$0	\$0	\$1,000,000	\$1,796,734
<b>Miscellaneous Revenue</b>	\$242,834	\$150,024	\$65,000	\$20,000
<b>Transfers In/Other</b>				
Fund Transfers	\$657,680	\$0	\$5,026,100	\$7,609,650
Insurance Recovery	\$0	\$0	\$0	\$60,000
Proceeds from Indebtednes	\$0	\$0	\$31,900,000	\$20,812,514
Sale of Capital Assets	\$25,500	-\$21,000	\$0	\$0
<b>TRANSFERS IN/OTHER TOTAL</b>	<b>\$683,180</b>	<b>-\$21,000</b>	<b>\$36,926,100</b>	<b>\$28,482,164</b>
<b>Use of Money and Property</b>	\$264,678	-\$1,245,188	\$385,100	\$1,075,390
<b>Capital Revenue</b>	\$7,958,226	\$6,961,097	\$12,470,000	\$5,362,250
<b>Charges for Services</b>	\$1,461,696	\$1,560,982	\$1,335,265	\$1,011,302
<b>ProRata Fees</b>	\$1,338,972	\$2,218,515	\$1,800,000	\$852,240
<b>Water &amp; Sewer Fees</b>	\$44,890,341	\$46,831,536	\$47,463,156	\$50,622,498
<b>TOTAL</b>	<b>\$56,839,927</b>	<b>\$56,455,966</b>	<b>\$101,444,621</b>	<b>\$89,222,578</b>

### Revenue Analysis

**Water & Sewer Fees**

Utility customers are billed monthly for water consumption and wastewater usage. The Department of Utilities projects 41,616 billed customer accounts by June 2024, assuming 2% growth. This increase will help the Department meet ever-growing infrastructure rehabilitation and replacement needs while effectively addressing customer concerns. A 6.5% water and sewer rate increase are projected for Fiscal 2024, 2025 and 2026.

**Availability Fees**

Customers desiring to use Stafford County’s water and/or wastewater system pay a one-time fee per equivalent dwelling unit (EDU). Currently, the availability fees are \$6,900 for water and \$3,500 for wastewater (per EDU). These fees are designated for capital expansion and are used as a source to pay debt service for expansion projects.

**Pro-Rata Fees**

Developers pay a pro-rata share of the cost of constructing Stafford County’s water and/or wastewater transmission systems. Fees are based on the development project's estimated impact on the appropriate water pressure or wastewater zone.

**Use of Money & Property**

Interest is earned on the cash and investment balances of the Utility Enterprise Fund. Interest revenue is expected to decline over the next five years as cash balances are spent down relative to large capital projects underway.

**Other Charges & Fees**

This category includes all other fees not included in the categories listed above.

**Revenue Bonds**

In September 2013, the Board of Supervisors approved \$45 million of water and sewer revenue bonds. The County issued \$17 million in bonds in 2014 and \$9.5 in 2016 to fund various water and wastewater system improvements. The County plan on issuing \$20.8 million of revenue bonds in FY2024 for water and sewer improvements.

**Grants**

- The County has applied for a Virginia Department of Environmental Quality (DEQ) grant for the Little Falls Wastewater Treatment Plant
- The County received CARES and ARPA grants to assist customers with delinquent accounts.

**Expenditures**

**Utilities Expenditures**

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
Debt Service	\$7,049,604	\$3,096,629	\$7,082,029	\$9,345,035
Expansion - Capital Projects	\$10,506,537	\$2,110,027	\$42,531,100	\$0
Administration	\$7,178,286	\$7,352,517	\$14,994,292	\$19,300,946
Smith Lake Water Treatment Plant	\$2,577,316	\$2,656,922	\$3,603,318	\$3,888,069
Lake Mooney WTP	\$2,976,356	\$3,132,534	\$4,494,057	\$4,622,069
Field Operations	\$6,189,426	\$7,098,388	\$6,768,748	\$7,602,665
Aquia WW Trtmnt Plant	\$3,640,441	\$3,442,819	\$4,051,323	\$4,448,161
Little Falls Run WWTP	\$2,364,517	\$2,639,015	\$2,723,273	\$3,429,191
Facilities Maintenance	\$4,170,184	\$4,805,312	\$5,531,481	\$6,746,528
Operating - Capital Projects	\$7,029,740	\$7,331,557	\$9,665,000	\$16,527,400
bond funded projects	\$0	\$0	\$0	\$13,312,514
<b>TOTAL</b>	<b>\$53,682,407</b>	<b>\$43,665,720</b>	<b>\$101,444,621</b>	<b>\$89,222,578</b>

**Funded Positions**

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24
Full-Time Positions	153	162	164	167	3 1.8%

## Notable Changes

### Personnel

- 4% Pay Scale Adjustment Effective July 1, 2023
- 1.5% Salary Increase Effective January 1, 2023
- Three new positions requested:
  - Safety Officer
  - SCADA Supervisor
  - Customer Service Representative

### Operating

- Implementation of multi-year asset management program
- Utility Operating expenditures have Outpaced inflation due to:
  - Chemicals/Utility (variable Costs)
- 6.5% increase in water and sewer rates

### Capital

- Major improvements with 41% spending for:
  - Little Falls WWTF Upgrades
  - Aquia WWTP Upgrades
  - Sewer Pump Station Replacements
  - Water Line Replacements
- Continued focus on 3R capital projects.
- Infrastructure expansion to promote economic development.

### Transfer to General Fund

- Utilities support of General Fund positions in the County Attorney's Office
- Public Safety shared radio communications system

## Goals/Objectives

- Provide quality, uninterrupted services by effectively managing and operating water and wastewater facilities, including water production and transmission, wastewater treatment and conveyance, and residuals disposal to meet customer demands and regulatory requirements. (Service levels 1, 2, 8, and 9)
- Effective and convenient services for all water and sewer customers by providing accurate and efficient meter readings and billing invoices while continuously managing phone call and email requests associated with Utilities Customer Service activities. (Service levels 3, 4, 5, 6, and 7)
- Prioritize and implement a Capital Improvement Program (CIP) to meet expansion needs, improve the distribution and collection systems, and comply with regulatory and other performance goals while managing within the constraints of the Utilities Enterprise Fund. (Service levels 10, 11, and 13)
- Continue the quality maintenance standards and repair of the water and wastewater infrastructure for the continued sustainability of the system infrastructure. (Service levels 10 and 11)
- Continue the unidirectional water system flush, along with further inspection and cleaning of the wastewater system through the Inflow and Infiltration (I&I) and Fats/Oils/Grease (FOG) programs. (Service levels 12 and 13)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
1. Billion gallons of water treated (Manual Tracking)	3.82	3.98	3.90
2. Billion gallons of wastewater treated (Manual Tracking)	3.05	4.05	3.11
3. Number of water and sewer billed accounts (Billing System)	39,988	40,800	40,788
4. Number of Miss Utility locate requests processed (Manual Tracking)	7,510	32,000	7,660
5. Number of water meters read (Billing System)	441,339	466,168	450,166
6. Number of delinquency notices (Billing System)	26,764	22,811	27,299
7. Number of delinquent water turn-offs (Billing System)	850	3,475	867
8. Wastewater treatment effectiveness rate - % of days (Manual Tracking)	100%	100%	100%
9. Drinking water compliance rate - % of days (Manual Tracking)	100%	100%	100%
10. Operating Cost to treat water (per thousand gallons) (Manual Tracking)	\$1.35	\$1.61	\$1.38
11. Operating cost to treat wastewater (per thousand gallons) (Manual Tracking)	\$1.72	\$1.75	\$1.75
12. Inspect, Clean and Evaluate Sewer Pipe for Inflow, Infiltration and FOG (Miles)	58.7	160	59.9
13. Flush and Inspect Water System (Unidirectional Flush, Miles)	706	75	720.1

## Projected Available Cash Balance

<b>FY24 Projections:</b>	
<b>Revenues</b>	
Water & Sewer Fees	50,622,498
Availability & Pro Rata Fees	6,214,490
Other Charges & Fees	1,091,302
Transfer to Utilities Capital	
Use of Money & Property	1,075,390
Bonds	20,812,514
Grants	0
<b>Total Revenues</b>	<b>\$79,816,194</b>
<b>Expenses</b>	
Personnel	\$21,794,646
Operating Expenditures	18,067,135
Other Capital	2,383,093
Debt Service	9,345,035
Transfer to General Fund	183,105
Capital Projects	29,839,914
<b>Total Expenses</b>	<b>\$81,612,928</b>
<b>Change in fund balance</b>	<b>(\$1,796,734)</b>
<b>6/30/2023 Projected Equity in Cash and Investments</b>	<b>\$ 116,902,465</b>
<b>Less:</b>	
Debt Set Asides	(\$9,345,035)
Restricted cash / Operating Reserve	(17,851,848)
Use of Fund Balance in FY 2022	\$0
Construction and Maintenance	(67,159,589)
<b>Total Restricted Funds</b>	<b>(94,356,472)</b>
<b>Unrestricted</b>	<b>\$ 22,545,993</b>

# Armed Services Memorial

Accounts for revenue and expenditures related to the construction of the Armed Services Memorial.

## Budget Summary

### Armed Services Memorial

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Miscellaneous Revenue	\$800	\$3,200	\$2,000	\$2,000
<b>REVENUES TOTAL</b>	<b>\$800</b>	<b>\$3,200</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Expenses</b>				
Operating	\$187	\$413	\$2,000	\$2,000
<b>EXPENSES TOTAL</b>	<b>\$187</b>	<b>\$413</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$613</b>	<b>\$2,787</b>	<b>\$0</b>	<b>\$0</b>

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Types

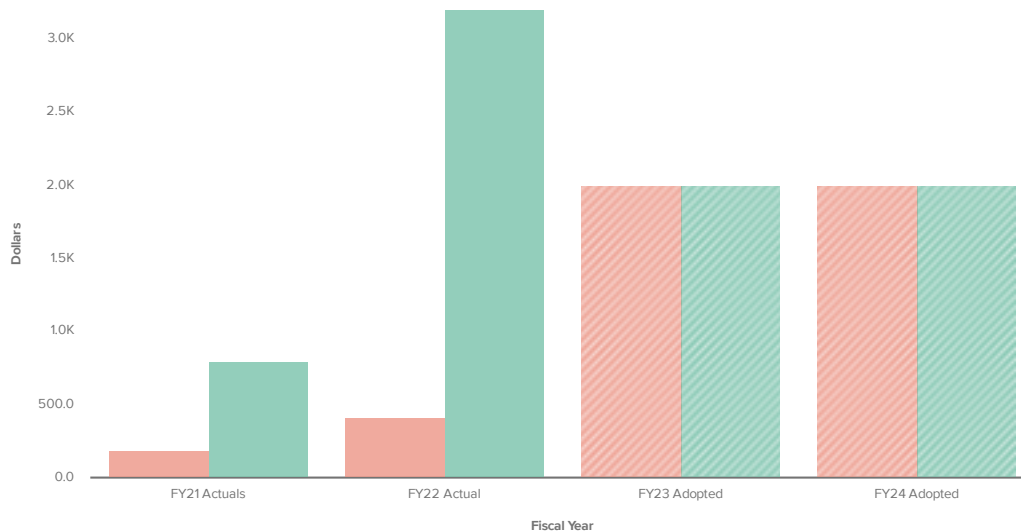
Armed Service Memorial Fund



Sort By Chart of Accounts

- Revenues
- Expenses

Visualization



# Fund Balance

Fund Balance	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance, Beginning of Year</b>	\$19,065	\$21,852	\$21,852	\$0	0.0%
Revenues	3,200	2,000	2,000	0	0.0%
Expenditures	(413)	(2,000)	(2,000)	0	0.0%
<b>Fund Balance, End of Year</b>	<b>\$21,852</b>	<b>\$21,852</b>	<b>\$21,852</b>	<b>\$0</b>	<b>0.0%</b>



# Fire and Emergency Services Levy

## Mission

Accounts for revenue and expenditures related to the capital expenditures associated with Fire and Rescue Services.

## Who Are We?

The Fire and Emergency Services Levy was established by Ordinance O9-21, with a tax rate of \$0.00. This was established to provide funds for the acquisition, maintenance, and enhancement of fire and emergency medical services furnished with the county, in order to secure the safety and welfare of county residents and their property. The CY2023 adopted tax rate is 0.015.

## Budget Summary

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
One Time Revenue	\$0	\$0	\$0	\$447,399
Transfers In/Other	\$0	\$0	\$0	\$17,671,260
Use of Money and Property	\$0	\$0	\$0	\$8,500
Property Tax	\$0	\$0	\$0	\$3,385,986
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,513,145</b>
<b>Expenses</b>	\$0	\$0	\$0	\$21,513,145
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

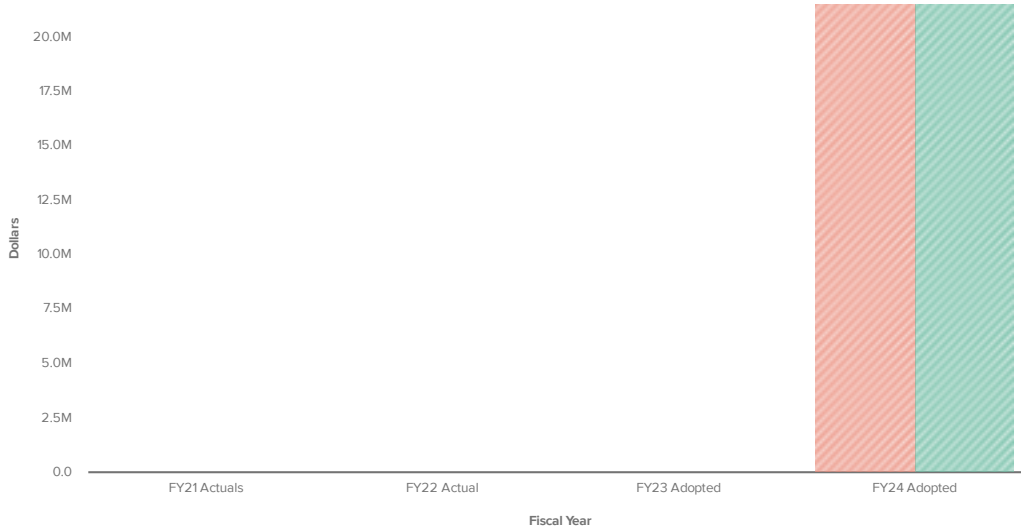
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Types ▼ Fire and Emergency Medical Ta...

Sort By Chart of Accounts ▼

- Expenses
- Revenues

Visualization



## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year		\$0	\$0	\$0	0.0%
Revenues	0	0	21,065,746	21,065,746	100.0%
Expenditures	0	0	(21,513,145)	(21,513,145)	100.0%
<b>Fund Balance, End of Year</b>	\$0	\$0	(\$447,399)	(\$447,399)	0.0%

It is anticipated that \$1,672,500 will be collected in FY2023 from the June billing that will provide sufficient revenue to support expenditures.



# Historic Port of Falmouth Parking Fee

## Mission

The Historic Port of Falmouth Parking Fee Fund was established by Ordinance O22-19 to charge non-residents a fee for parking within designated parking areas to support future improvements.

## Budget Summary

### Port Falmouth Parking Fees

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Charges for Services	\$0	\$0	\$0	\$60,000
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b>Expenses</b>				
Operating	\$0	\$0	\$0	\$60,000
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

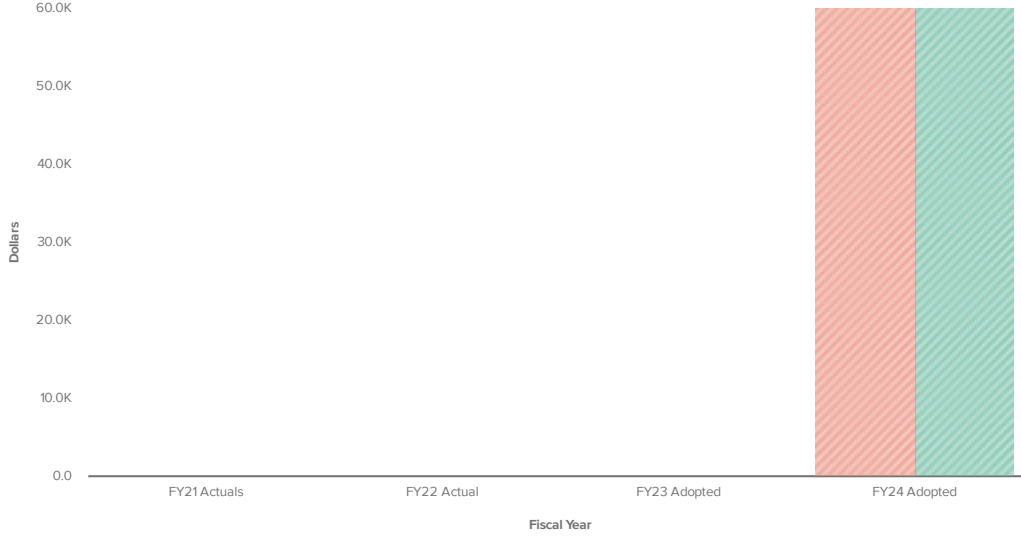
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Types Port Falmouth Pkg Fees

Sort By Chart of Accounts

- Expenses
- Revenues

Visualization



## Fund Balance Summary

Fund Balance	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
Fund Balance, Beginning of Year	\$0	\$0	\$0	\$0	0.0%
Revenues	0	0	60,000	60,000	100.0%
Expenditures	0	0	(60,000)	(60,000)	100.0%
Fund Balance, End of Year	\$0	\$0	\$0	\$0	0.0%



# Asset Forfeiture Fund

## Mission

Pursuant to state and federal laws, the Stafford Sheriff’s Office participates in forfeited asset sharing programs administered by the U.S. Department of Justice and the Virginia Department of Criminal Justice Services (DCJS). Federal and state law authorizes the civil seizure and forfeiture of assets derived from illegal activities such as narcotics trafficking and violations of alcoholic beverage laws. Forfeited assets and funds are maintained by the County Treasurer and are administered by the Sheriff’s Office for law enforcement use.

## Who Are We?

The Asset Forfeiture Fund, established in June 2000, is a Governmental special revenue fund. This fund is used to account for the receipt and disbursement of funds received from the forfeiture of assets from drug enforcement activities. After the property is seized, the Circuit Court decides whether the property is related to drug activity and will be forfeited to the locality. If the property is forfeited, The Department of Criminal Justice Services (DCJS) divides the funds between the Sheriff’s office, the Commonwealth’s Attorney’s office, and DCJS. The forfeited assets can be used for only specified law enforcement purposes as set forth in the Guide to Equitable Sharing and cannot supplant the agency’s budgetary costs. Typical approved uses include enforcement efforts, equipment, public awareness, and training.

## Budget Summary

### Asset Forfeiture

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
One Time Revenue	\$0	\$0	\$20,000	\$20,000
Miscellaneous Revenue	\$603	\$362	\$0	\$0
State Revenue	\$69,210	\$93,271	\$150,000	\$150,000
Federal Revenue	\$0	\$40,000	\$150,000	\$150,000
Use of Money and Property	\$629	\$1,228	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$70,442</b>	<b>\$134,861</b>	<b>\$320,000</b>	<b>\$320,000</b>
<b>Expenses</b>				
Operating	\$29,138	\$80,520	\$320,000	\$320,000
<b>EXPENSES TOTAL</b>	<b>\$29,138</b>	<b>\$80,520</b>	<b>\$320,000</b>	<b>\$320,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$41,304</b>	<b>\$54,341</b>	<b>\$0</b>	<b>\$0</b>

Broken down by

Types Funds...



Sort By Chart of Accounts

- Revenues
- Expenses

Visualization



### Goals/Objectives

- To aggressively pursue and enforce violations of local, state and federal drug laws.
- To actively participate in all available equitable sharing programs.

### Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$219,750	\$274,091	\$254,091	(\$20,000)	-7.3%
Revenues	134,861	300,000	300,000	0	0.0%
Expenditures	(80,520)	(320,000)	(320,000)	0	0.0%
<b>Fund Balance, End of Year</b>	<b>\$274,091</b>	<b>\$254,091</b>	<b>\$234,091</b>	<b>(\$20,000)</b>	<b>-7.9%</b>



# Capital Projects Fund

## Mission

The General Capital Projects Fund shall provide funding for the acquisition, design and construction of major County office buildings and facilities, funding of replacement, repair and rehabilitation projects, and fleet replacement for Fire and Rescue ambulances.

## Who Are We?

In November 2009, voters approved the issuance of \$29 million for improvements to parks. A referendum will be required to continue with improvements to parks.

School construction is financed through participation in the semi-annual Virginia Public School Authority (VPSA) pooled bond program. The money gained from borrowings for School construction is recorded in the Capital Improvements Fund and transferred directly to the School Construction fund as it is received.

Other cash or debt-funded expenditures for major capital construction or equipment acquisition are also accounted for here.

The County acquires funding for certain capital items using a master lease agreement. The agreement was secured using a competitive bid process, permits borrowing up to the agreed-upon amount, and defines the index upon which the rate will be determined at the time of the borrowing.

## Budget Summary Revenue

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>One Time Revenue</b>	\$0	\$0	\$76,241	\$9,667,477
<b>Transfers In/Other</b>				
Fund Transfers	\$9,308,548	\$22,447,177	\$16,899,223	\$13,594,782
Proceeds from Indebtednes	\$16,172,255	\$11,622,398	\$61,708,677	\$78,282,288
<b>TRANSFERS IN/OTHER TOTAL</b>	<b>\$25,480,803</b>	<b>\$34,069,575</b>	<b>\$78,607,900</b>	<b>\$91,877,070</b>
<b>Use of Money and Property</b>	\$15,863	\$62,497	\$0	\$58,632
<b>TOTAL</b>	<b>\$25,496,666</b>	<b>\$34,132,072</b>	<b>\$78,684,141</b>	<b>\$101,603,179</b>

Broken down by

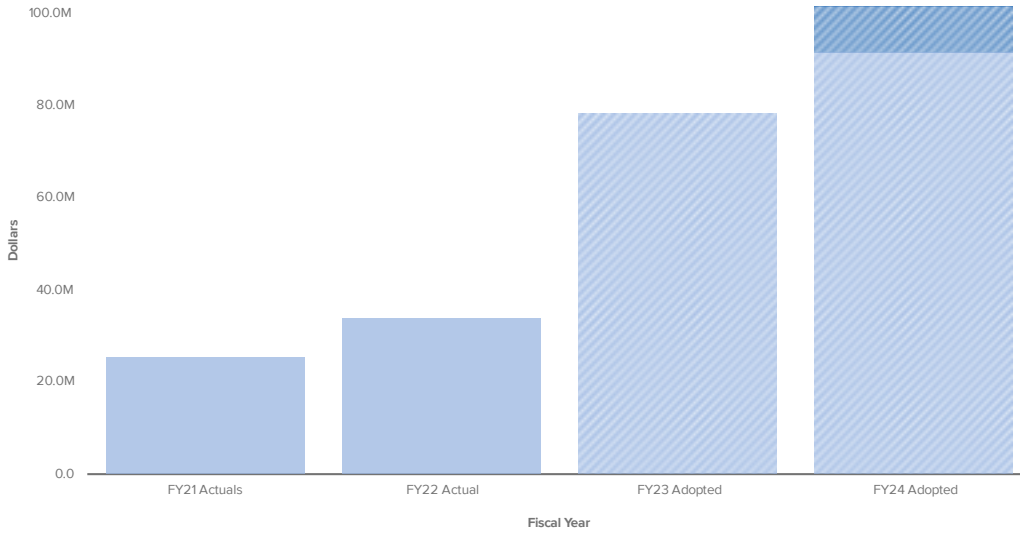
Revenues Capital Projects Fund



Sort By Chart of Accounts

- One Time Revenue
- Transfers In/Other
- Use of Money and Property

Visualization



## Budget Summary Expenditures

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Non-Departmental</b>				
Transfer to Other Funds				
Transfers	\$8,648,362	\$22,442,544	\$61,370,865	\$91,382,113
<b>TRANSFER TO OTHER FUNDS TOTAL</b>	<b>\$8,648,362</b>	<b>\$22,442,544</b>	<b>\$61,370,865</b>	<b>\$91,382,113</b>
Capital Projects				
General Capital Projects	\$170,711	\$240,447	\$4,151,927	\$1,058,632
<b>CAPITAL PROJECTS TOTAL</b>	<b>\$170,711</b>	<b>\$240,447</b>	<b>\$4,151,927</b>	<b>\$1,058,632</b>
Debt Service	\$22,520	\$6,537	\$0	\$0
<b>NON-DEPARTMENTAL TOTAL</b>	<b>\$8,841,593</b>	<b>\$22,689,528</b>	<b>\$65,522,792</b>	<b>\$92,440,745</b>
<b>Judicial Administration</b>				
	\$0	\$198,710	\$2,708,000	\$0
<b>General Government</b>				
Procurement	\$0	\$58,372	\$0	\$0
Budget and Management	\$3,256	\$0	\$0	\$0
Information Technology	\$675,230	\$0	\$2,284,019	\$64,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$678,486</b>	<b>\$58,372</b>	<b>\$2,284,019</b>	<b>\$64,000</b>
<b>Public Safety</b>				
Sheriff				
Police Operations	\$582,236	\$444,395	\$314,000	\$1,600,757
Communications Administra	\$0	\$1,049,078	\$0	\$1,010,401
Animal Shelter	\$8,049	\$192,472	\$0	\$0
<b>SHERIFF TOTAL</b>	<b>\$590,285</b>	<b>\$1,685,945</b>	<b>\$314,000</b>	<b>\$2,611,158</b>
Fire & Rescue Services				
Emerg Mgmt-Administration	\$195,621	\$4,836,912	\$5,687,330	\$409,381
Rock Hill Rescue	\$0	\$10,664	\$0	\$0
Aquia Harbor Rescue	\$205	\$0	\$0	\$0
Falmouth Fire	\$0	\$4,300	\$0	\$0
Brooke Fire	\$1,306	\$19,623	\$0	\$0
Rock Hill Fire	\$17,039	\$87,217	\$0	\$0
Fire Station 14	\$433,873	\$44,908	\$0	\$0
<b>FIRE &amp; RESCUE SERVICES TOTAL</b>	<b>\$648,044</b>	<b>\$5,003,624</b>	<b>\$5,687,330</b>	<b>\$409,381</b>
Code Compliance	\$0	\$253,117	\$0	\$0
<b>PUBLIC SAFETY TOTAL</b>	<b>\$1,238,329</b>	<b>\$6,942,686</b>	<b>\$6,001,330</b>	<b>\$3,020,539</b>

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Parks, Recreation and Cultural</b>				
Parks and Recreation	\$120,729	\$19,549	\$1,084,000	\$1,000,473
<b>PARKS, RECREATION AND CULTURAL TOTAL</b>	<b>\$120,729</b>	<b>\$19,549</b>	<b>\$1,084,000</b>	<b>\$1,000,473</b>
<b>Public Works</b>				
Engineering	\$0	\$6,465	\$0	\$0
Community Facilities	\$664,803	\$384,521	\$1,084,000	\$5,077,422
<b>PUBLIC WORKS TOTAL</b>	<b>\$664,803</b>	<b>\$390,986</b>	<b>\$1,084,000</b>	<b>\$5,077,422</b>
<b>TOTAL</b>	<b>\$11,543,940</b>	<b>\$30,299,831</b>	<b>\$78,684,141</b>	<b>\$101,603,179</b>

← Back History Reset

Broken down by

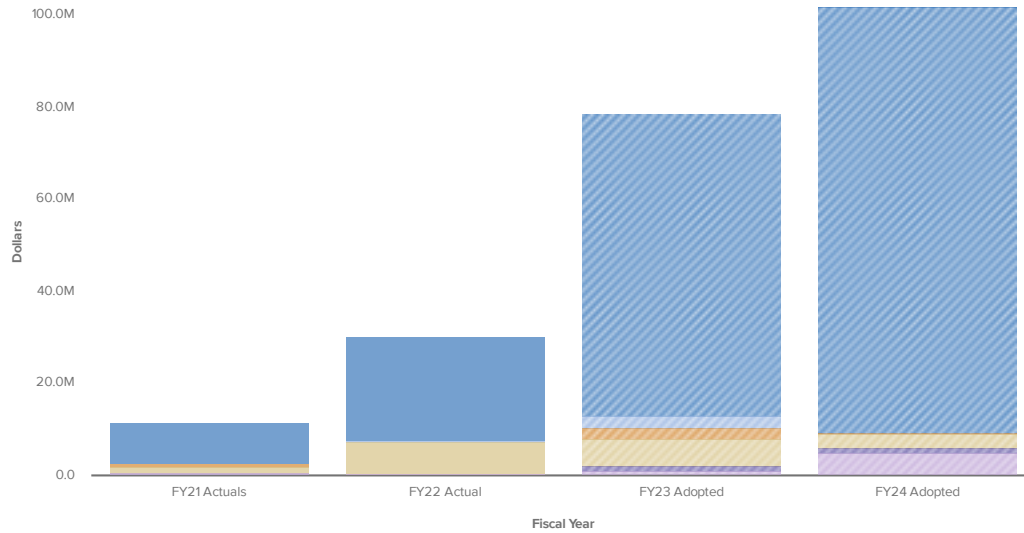
Departments

Capital Projects Fund

Expenses



Visualization



Sort By Chart of Accounts

- Non-Departmental
- Judicial Administration
- General Government
- Public Safety
- Parks, Recreation and Cultural
- Public Works

## Funded Positions

Funded Positions	FY2021 Actual	FY2022 Actual	FY2023 Revised	FY2024 Adopted	Changes 23 to '24	
Full-Time Positions	2	2	2	2	0	0.0%

## Notable Changes

### Capital

- Funding for Public Safety Portable Radio Replacement
- Funding for Front Lobby Government Center Renovation
- Additional funding for Patowomeck Park, and Carl Lewis Addition
- Additional funding for various 3R projects
- Increased funding for Highschool #6, Elementary #18, Elementary #19

## Goals/Objectives

- Comply with the debt limitations outlined in Principles of High Performance Financial Management, as adopted by the Board.

- An amount equivalent to 3.0% of general fund expenditures will be set aside for pay-as-you-go capital projects each fiscal year.

## Fund Balance Summary

Fund Balance	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
Fund Balance, Beginning of Year	\$20,981,917	\$24,814,158	\$24,737,917	(\$76,241)	-0.3%
Revenues	34,132,072	34,570,223	91,935,702	57,365,479	165.9%
Expenditures	(30,299,831)	(34,646,464)	(101,603,179)	(66,956,715)	-193.3%
Fund Balance, End of Year	\$24,814,158	\$24,737,917	\$15,070,440	(\$9,667,477)	-39.1%

The prior year fund balance decrease of more of 10% is to fund a one-time expenditure for a capital projects.



# Fleet Services Fund

## Mission

Provide quality Fleet Management Services effectively and efficiently while assuring superior customer service.

## Who Are We?

The Fleet Services Fund, a proprietary Internal Service Fund, accounting for the financing of transportation services, provided by the Fleet Services, to other departments of the County on a cost recovery basis.

- Provide repair, maintenance and inspection for all County and School vehicles.
- Order, track, and receive all new and used vehicles for all departments.
- Monitor fuel cost, usage and efficiency.
- Provide disposal of all surplus equipment and vehicles.
- Work with our customers developing reports to assist them in their decision making.

## Budget Summary

	FY2021 Actual	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Costs</b>						
Personnel	\$1,722,490	\$1,988,750	\$1,839,068	\$2,068,635	\$229,567	12.48%
Operating	1,294,787	1,746,877	2,748,773	2,811,957	63,184	2.30%
Capital	0	29,655	28,098	65,000	36,902	131.33%
<b>Total</b>	<b>3,017,277</b>	<b>3,765,282</b>	<b>4,615,939</b>	<b>4,945,592</b>	<b>329,653</b>	<b>7.14%</b>
Revenue	2,903,515	3,203,948	4,615,939	4,945,592	329,653	7.14%
<b>Inc/(Dec) to Net Assets</b>	<b>(\$113,762)</b>	<b>(\$561,334)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>

## Notable Changes

### Personnel

- Director position is split 50/50 between School operating and Fleet.

## **Goals/Objectives**

- Review outsourced work for opportunities to increase control over the quality of work.
- Identify any possible opportunities to bring outsources repairs and maintenance in house and reduce costs.
- Determine operational changes necessary to achieve a one-day improvement in the average turnaround time for monthly vehicle inspections.
- Continue to negotiate with vendors to provide additional training for all technicians.
- Upgrade Team Leaders from PB05 to PB06.
- Add additional cameras and lighting at the fuel island for added security after hours.

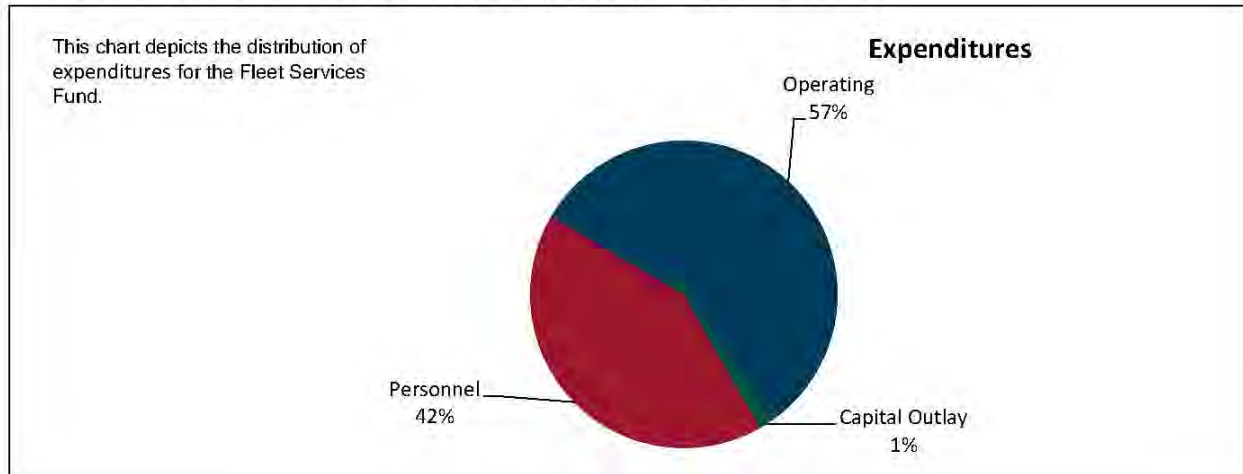
## **Revenue/Expenditure/Fund Balance Summary**

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes '23 to '24	
<b>Revenues</b>					
School Fund	\$2,554,669	\$2,846,157	\$3,644,600	\$798,443	28.05%
Stafford County	468,270	1,219,782	640,898	(578,884)	-47.46%
Utilities Fund	108,447	0	105,504	105,504	100.00%
Vehicle Sales/Other	72,562	550,000	554,590	4,590	0.83%
<b>Total</b>	<b>3,203,948</b>	<b>4,615,939</b>	<b>4,945,592</b>	<b>329,653</b>	<b>7.14%</b>
<b>Expenditures</b>					
Personnel	\$1,988,750	\$1,849,502	\$2,068,635	\$219,133	11.85%
Operating	1,746,877	2,766,437	2,811,957	45,520	1.65%
Capital Outlay	29,655	0	65,000	65,000	100.00%
<b>Total</b>	<b>\$3,765,282</b>	<b>\$4,615,939</b>	<b>\$4,945,592</b>	<b>\$329,653</b>	<b>7.14%</b>

**Fund Balance**

<b>Beginning of Year <sup>(1)</sup></b>	\$2,827,616	\$2,266,282	\$2,266,282	\$0	0.00%
Revenues	3,203,948	4,615,939	4,945,592	329,653	7.14%
Expenditures	(3,765,282)	(4,615,939)	(4,945,592)	(329,653)	7.14%
<b>End of Year <sup>(1)</sup></b>	<b>\$2,266,282</b>	<b>\$2,266,282</b>	<b>\$2,266,282</b>	<b>\$0</b>	<b>0.00%</b>

<sup>(1)</sup> Fund Balance does not include Other Post Employee Benefit (OPEB) Liability





# Hidden Lake Special Revenue Fund

## Mission

The purpose of the Hidden Lake Subdivision Service District is to provide for dam construction, reconstruction and maintenance; beach and shoreline management and restoration at Hidden Lake; construction, maintenance and general upkeep of the private streets and roads within Hidden Lake Subdivision that are not under the operation and jurisdiction of the Virginia Department of Transportation; and such other services, events or activities which will enhance the use and enjoyment of and the public safety, public convenience and public well-being within the Hidden Lake Subdivision Service District.

## Who Are We?

The Hidden Lake Subdivision Service District special revenue fund was established by Ordinance O06-06, adopted on January 3, 2006. It accounts for ad valorem tax receipts from property owners in the Hidden Lake Subdivision to pay debt service and costs for maintenance of the dam and subdivision roads. The CY2023 adopted tax rate is \$0.28.

## Budget Summary

### Hidden Lake Service District

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Property Tax	\$120,922	\$113,837	\$122,488	\$122,358
State Revenue	\$0	\$11,885	\$0	\$0
Use of Money and Property	\$61	\$118	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$120,983</b>	<b>\$125,840</b>	<b>\$122,488</b>	<b>\$122,358</b>
<b>Expenses</b>				
Operating	\$78,124	\$54,800	\$58,455	\$58,229
Debt Service	\$60,351	\$63,322	\$61,016	\$61,016
Personnel	\$1,993	\$1,720	\$3,017	\$3,113
<b>EXPENSES TOTAL</b>	<b>\$140,468</b>	<b>\$119,842</b>	<b>\$122,488</b>	<b>\$122,358</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$19,485</b>	<b>\$5,998</b>	<b>\$0</b>	<b>\$0</b>

Broken down by

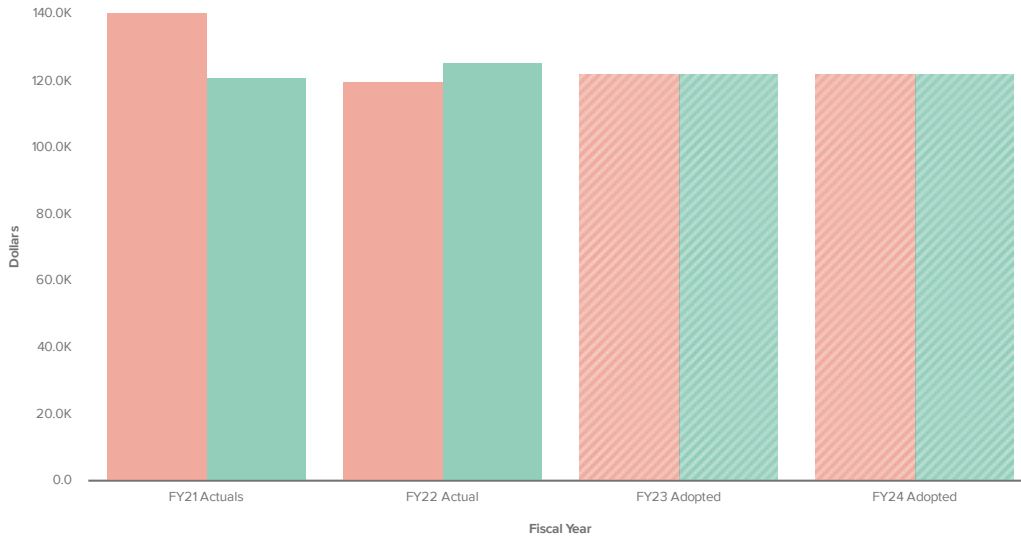
Types Hidden Lake Dam Svc Dist



Sort By Chart of Accounts

- Expenses
- Revenues

Visualization



## Goals/Objectives

- Provide operation and maintenance of Hidden Lake, Hidden Lake Dam, and private roadways within the neighborhood.
- Ensure compliance with Virginia Dam Safety Regulations to maintain regular Operation and Maintenance Certificate for the Dam from the Virginia Department of Conservation and Recreation.

## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$71,908	\$77,903	\$77,903	\$0	0.0%
Revenues	125,841	122,488	122,358	(130)	-0.1%
Expenditures	(119,846)	(122,488)	(122,358)	130	0.1%
<b>Fund Balance, End of Year</b>	<b>\$77,903</b>	<b>\$77,903</b>	<b>\$77,903</b>	<b>\$0</b>	<b>0.0%</b>



# Lake Carroll Service District

## Mission

The purpose of the LCSD is to repair, construct, reconstruct, and maintain the Kennedy Dam which impounds Lake Carroll.

## Who Are We?

The Lake Carroll Service District was established by Ordinance O17-41 in November 2017. This fund accounts for ad valorem tax receipts from property owners in the Lake Carroll Service District to repay the Stafford County General Fund for a loan of \$550,000 to make the repairs. On March 5, 2019, the Board of Supervisors approved a second loan for \$237,500 (Resolution 19-59). The loan repayment period was extended to 30 years. The following schedule shows activity in the Lake Carroll Service District Fund. The FY2024 adopted budget tax rate is \$0.24 for CY2023.

## Budget Summary

### Lake Carroll Service District

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Transfers In/Other	\$0	\$237,500	\$0	\$0
Property Tax	\$25,182	\$24,772	\$36,292	\$30,970
Use of Money and Property	\$811	\$1,509	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$25,993</b>	<b>\$263,781</b>	<b>\$36,292</b>	<b>\$30,970</b>
<b>Expenses</b>				
Transfer to General Fund	\$37,421	\$25,648	\$25,648	\$25,648
Capital	\$18,619	\$6,499	\$5,322	\$5,322
Personnel	\$4,660	\$4,691	\$5,322	\$0
<b>EXPENSES TOTAL</b>	<b>\$60,700</b>	<b>\$36,838</b>	<b>\$36,292</b>	<b>\$30,970</b>
<b>REVENUES LESS EXPENSES</b>	<b>-\$34,707</b>	<b>\$226,943</b>	<b>\$0</b>	<b>\$0</b>

Broken down by

Types

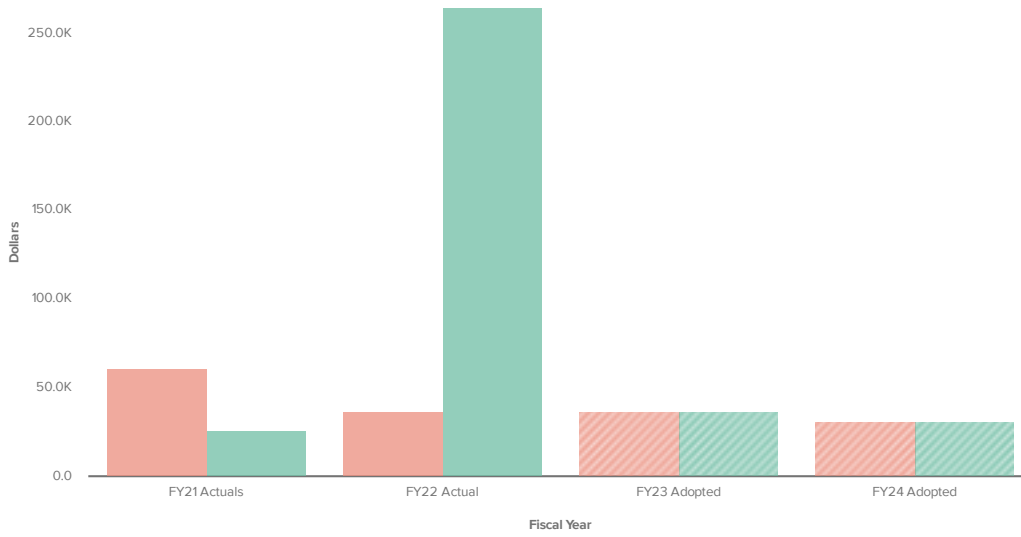
▼ Lake Carroll Service District



Sort By Chart of Accounts

- Revenues
- Expenses

Visualization



## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
<b>Fund Balance, Beginning of Year <sup>(1)</sup></b>	\$493,425	\$720,368	\$720,368	\$0	0.0%
Revenues	263,781	36,292	30,970	(5,322)	-14.7%
Expenditures	(36,838)	(36,292)	(30,970)	5,322	14.7%
<b>Fund Balance, End of Year</b>	\$720,368	\$720,368	\$720,368	\$0	0.0%



# Lake Arrowhead Service District

## Mission

The purpose of the Service District is to raise funds and use said funds to repair, construct, reconstruct, and maintain the dams within the Lake Arrowhead subdivision

## Who Are We?

The Lake Arrowhead Service District was established by Ordinance O17-01 in February 2017. This fund accounts for ad valorem tax receipts from property owners in the Lake Arrowhead Service District. The Lake Arrowhead Service District will repay a loan of \$548,000 over 20 years (through FY 2028) to the Stafford County capital projects reserve. The following schedule shows activity in the Lake Arrowhead Service District Fund. The CY2023 tax rate is proposed at \$0.07.

## Budget Summary

### Lake Arrowhead Service District

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Property Tax	\$104,111	\$103,835	\$101,993	\$100,623
One Time Revenue	\$0	\$0	\$34,232	\$0
Use of Money and Property	\$1,044	\$1,826	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$105,155</b>	<b>\$105,661</b>	<b>\$136,225</b>	<b>\$100,623</b>
<b>Expenses</b>				
Transfer to General Fund	\$64,733	\$63,363	\$61,993	\$60,623
Operating	\$25,507	\$33,242	\$40,000	\$40,000
Personnel	\$5,122	\$1,128	\$34,232	\$0
<b>EXPENSES TOTAL</b>	<b>\$95,362</b>	<b>\$97,733</b>	<b>\$136,225</b>	<b>\$100,623</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$9,793</b>	<b>\$7,928</b>	<b>\$0</b>	<b>\$0</b>

Broken down by

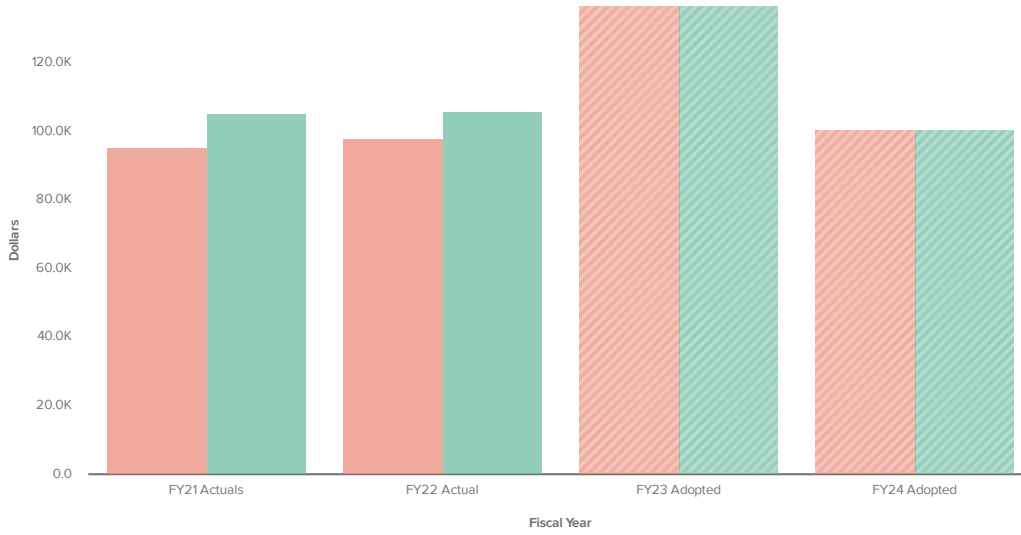
Types Lake Arrowhead Svc Dist



Visualization

Sort By Chart of Accounts

- Revenues
- Expenses



## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$746,474	\$754,402	\$720,170	(\$34,232)	-4.5%
Revenues	105,661	101,993	100,623	(1,370)	-1.3%
Expenditures	(97,733)	(136,225)	(100,623)	35,602	26.1%
<b>Fund Balance, End of Year</b>	<b>\$754,402</b>	<b>\$720,170</b>	<b>\$720,170</b>	<b>\$0</b>	<b>0.0%</b>



# Lynhaven Lane Service District

## Mission

The purpose of the Service District is to improve Lynhaven Lane to be accepted into the Virginia Department of Transportation's Secondary Stem of State Highways.

## Who Are We?

The Lynhaven Lane Service District was established by Ordinance O18-33 in August 2018. The following schedule shows activity in the Lynhaven Lane Service District Fund. The CY2023 adopted tax rate is \$0.12.

## Budget Summary

### Lynhaven Lane

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Transfers In/Other	\$70,000	\$0	\$0	\$0
Property Tax	\$4,923	\$5,878	\$5,500	\$5,500
Use of Money and Property	\$27	\$227	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$74,950</b>	<b>\$6,105</b>	<b>\$5,500</b>	<b>\$5,500</b>
<b>Expenses</b>				
Transfer to General Fund	\$0	\$0	\$5,500	\$5,500
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$5,500</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$74,950</b>	<b>\$6,105</b>	<b>\$0</b>	<b>\$0</b>

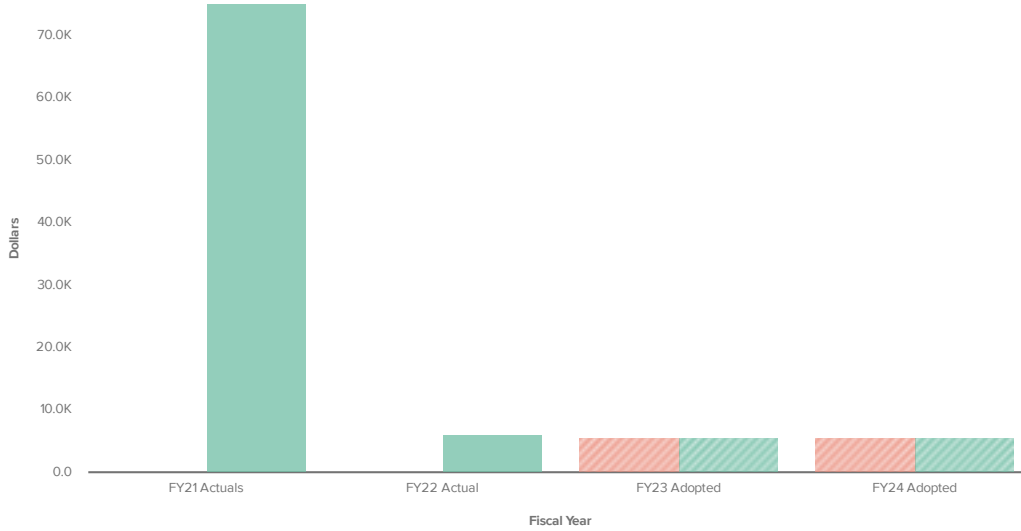
Broken down by

Types ▼ Lynhaven Ln Svc District

Sort By Chart of Accounts ▼

- Revenues
- Expenses

Visualization



## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$83,191	\$89,296	\$89,296	\$0	0.0%
Revenues	6,105	5,500	5,500	0	0.0%
Expenditures	0	(5,500)	(5,500)	0	0.0%
<b>Fund Balance, End of Year</b>	<b>\$89,296</b>	<b>\$89,296</b>	<b>\$89,296</b>	<b>\$0</b>	<b>0.0%</b>



## Tourism Fund

### Mission

Administered within the Department of Economic Development & Tourism, the Tourism Program mission is to attract visitors from outside Stafford County and develop new tourism-based initiatives to support visitor attraction. The Stafford Tourism Program focuses on sports tourism, cultural “consumer,” and small meeting markets as well. The Fund may also be used to expand tourism Initiatives that include activities such as focused marketing campaigns and investments in tourism products (places, facilities, programs) that help build community and attract visitors.

### Who Are We?

The Tourism Program was established in July 2001. The Tourism Program is funded from the Tourism Fund, a government special revenue fund. This fund is used to account for the receipt and disbursement of the transient occupancy tax. Prior to the establishment of this fund, these revenues were accounted for in the General Fund.

The Code of Virginia designates that any amount over 2% and up to 5% (e.g., 3%) of the transient occupancy tax be “designated and spent solely for tourism, marketing of tourism or initiatives that, as determined in consultation with the local tourism industry organizations, attract travelers to the locality and generate tourism revenues in the locality.” In 2001, the County increased the transient occupancy tax rate to 5% dedicating the additional revenues generated by 3% to tourism. This revenue source has allowed the County to employ a Tourism Manager and additional Department support staff to grow the tourism industry and tax revenue in the County. The Tourism Fund supports the marketing and promotion of Stafford’s many tourism assets and programs and is an integral part of economic development. These assets include the arts, historic attractions, golf, wineries, parks and natural areas which all attract visitors to Stafford. The Tourism Fund is also allocated to tourism infrastructure improvements and to regional efforts that support our mission. In 2022, the Board approved the increase of transient occupancy tax from 5% to 7% with the increase supporting sports tourism in the General Fund.

In January, 2020 the Department terminated a contract for an outside marketing agency and brought all marketing strategy and advertising “in house.” Doing so has improved our marketing, metrics, and coordination with our economic development marketing. We are beginning to see improved metrics, even in light of the ongoing pandemic as visitors and meetings begin to “return” to the marketplace. We anticipate this to continue as we launch new campaigns and efforts in Fiscal Year 2024.

# Budget Summary

## Tourism Fund

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>				
Local Non-Property Taxes	\$1,487,613	\$2,213,264	\$2,887,815	\$3,175,919
One Time Revenue	\$0	\$0	\$0	\$70,678
State Revenue	\$14,500	\$0	\$10,000	\$10,000
Miscellaneous Revenue	\$1,270	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$1,503,383</b>	<b>\$2,213,264</b>	<b>\$2,897,815</b>	<b>\$3,256,597</b>
<b>Expenses</b>				
Transfer to General Fund	\$595,223	\$944,464	\$1,660,180	\$1,814,812
Operating	\$525,600	\$665,313	\$833,662	\$942,641
Personnel	\$284,473	\$313,709	\$403,973	\$499,144
<b>EXPENSES TOTAL</b>	<b>\$1,405,296</b>	<b>\$1,923,486</b>	<b>\$2,897,815</b>	<b>\$3,256,597</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$98,087</b>	<b>\$289,778</b>	<b>\$0</b>	<b>\$0</b>

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[↻ History](#)
[↺ Reset](#)

Broken down by

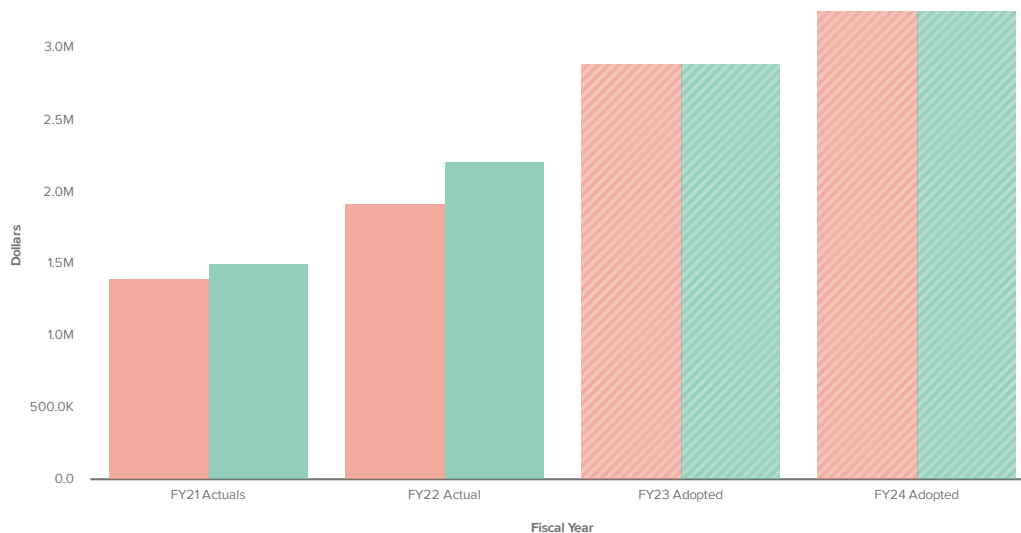
Types



Sort By **Chart of Accounts**

- Revenues
- Expenses

### Visualization



## Notable Changes

### Personnel

- 4% Scale Adjustment, July 1, 2023
- 4% Pay Raise, July 1, 2023
- Increase for the cost of a Parks Maintenance Worker to be charged to Tourism

### Operating

- Increase Transfer to General Fund
- Increase for marketing expenses
- Increase for County events that support Tourism efforts

### Revenue

- Transient Occupancy Tax revenue collections assumed to increase approximately 10% in FY2024

## Goals/Objectives

The Stafford Tourism Program goals, broadly, are to attract new visitors to Stafford and develop new programs or developments (“initiatives”) that create more opportunity for our citizens and may attract new visitors. More specifically, our goal is to encourage new visitor nights to Stafford, thereby increasing the total TOT amount to the County.

The Service Levels below (historical and goals) have been adjusted to account for more detailed and accurate online metrics:

- Our direct work will be measured by our marketing (Service levels 1)
- Estimates on tourism visitors (Service level 2)
- The number of quality promotional events we support (Service level 3)

Service Levels	FY2022 Actual	FY2023 Budget	FY2024 Plan
<b>1. Website Users</b>	88,298	95,000	96,900
<b>2. Tourism Visitation Annually *</b>	408,724.57	400,000	427,025
<b>3. Tourism Events Supported</b>	15 supported 2 new	23 supported and 6 new	25 supported and 4 new

Visitation is defined ((Annual inventory of rooms/Average Occupancy)/ (average length of stay) \* (2 total number of people per room)). These numbers are conservative industry standard for visitation calculation

## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
<b>Fund Balance, Beginning of Year</b>	\$938,982	\$1,228,760	\$1,228,760	\$0	0.0%
Revenues	2,213,264	2,897,815	3,185,919	288,104	9.9%
Expenditures	(1,923,486)	(2,897,815)	(3,256,604)	(358,789)	-12.4%
<b>Fund Balance, End of Year</b>	<b>\$1,228,760</b>	<b>\$1,228,760</b>	<b>\$1,158,075</b>	<b>(\$70,685)</b>	<b>-5.8%</b>
<b>Fund Balance Allocation</b>					
Committed	298,100	298,100	298,100	0	0.0%
Assigned	930,660	930,660	859,975	(70,685)	-7.6%
<b>Fund Balance, End of Year</b>	<b>\$1,228,760</b>	<b>\$1,228,760</b>	<b>\$1,158,075</b>	<b>(\$70,685)</b>	<b>-5.8%</b>



# Electronic Summons Fund

## Mission

Administered within the Office of the Sheriff and Circuit and District Court clerks, the Electronic Summons System fee mission is to allow efficiencies for Deputies initiating summons and citizens resolving cited violations.

## Who Are We?

The Electronic Summons System fee was established in July 2021, with the Board's approval of Ordinance O21-31. The Electronic Summons System fee is funded from citizens resolving cited violations, to defray the costs of implementing and maintaining electronic summons system. This fund will also be a source for a future upgrade to provide anticipated electronic services.

Electronic summons system fee, as follows, with all other portions remaining unchanged:

### Sec. 1-12.4. - Electronic summons system fee.

- (a) A fee of five dollars (\$5.00) is assessed and imposed in each criminal or traffic case in the Stafford County District or Circuit Courts in which the defendant is charged with a violation of any statute or ordinance.
- (b) The fee is to be assessed by the Clerk of the Court in which the conviction occurred, with the other costs of the court proceedings and deposited with the Stafford County treasurer.
- (c) The fees collected shall be used by the sheriff to fund software, hardware, and associated equipment costs for the implementation and maintenance of the electronic summons system.

State Law reference—Code of Virginia § 17.1-279.1.

## Budget Summary

### E-Summons Fund

	FY21 Actuals	FY22 Actual	FY23 Adopted	FY24 Adopted
<b>Revenues</b>	\$0	\$18,973	\$367,000	\$31,370
<b>Expenses</b>	\$0	\$0	\$367,000	\$31,370
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$18,973</b>	<b>\$0</b>	<b>\$0</b>

Broken down by

Types E-Summons Sheriff



Sort By Chart of Accounts

- Revenues
- Expenses

Visualization



## Notable Changes

### Operating

- No notable changes

## Fund Balance

	FY2022 Actual	FY2023 Adopted Budget	FY2024 Adopted Budget	Changes 23 to '24	
<b>Fund Balance</b>					
Fund Balance, Beginning of Year	\$0	\$18,973	\$18,973	\$0	0.0%
Revenues	18,973	367,000	31,370	(335,630)	-91.5%
Expenditures	0	(367,000)	(31,370)	335,630	91.5%
<b>Fund Balance, End of Year</b>	<b>\$18,973</b>	<b>\$18,973</b>	<b>\$18,973</b>	<b>\$0</b>	<b>0.0%</b>



# Five Year Financial Plan

Stafford County continues to engage in a robust five year financial planning process. This plan highlights long term implications of financial decisions and more closely links the 10 year CIP with the annual budget process. It creates a framework within which the fiscal year’s budget development takes place. The planning process connects Board priorities to resources and provides direction to staff.

The following guiding principles developed in the Board’s annual planning meeting will guide our planning processes in the future.

Guideline	Description
School’s Operational Funding from County Revenue	The Schools’ operating transfer will be developed to maintain a per pupil transfer. The needs of the Schools will be reviewed and analyzed and a basis for increase will be proposed to meet mandates and changes in service level. In this FYFP, the assumptions are that revenue will be increased based on a rolling average of the past five years of changes. It also includes approximately 38% of operating costs for High School #6 and Elementary Schools 18 and 19.
Sheriff’s Department adding Full Time Employees	The addition of Sheriff’s Deputies will maintain current deputies per 1,000 citizens to keep up with changes in population. Staff is also charged with the consideration of adding deputies above this minimum as part of the budget development process. This adds 14 deputies from FY2025 through FY2028.
Fire and Rescue Staffing	Assumes the addition of one engine crew in FY2025 and FY2027. No grant revenues are assumed as a funding source.
General Government Staffing	Assumes the addition of 36 new staff members to meet the demands of a growing community and strategic plan goals in FY2025 through FY2028.
Employee Compensation	Compensation increases are 8% in FY2024; 4% in FY2025; and 3% in FY2026-2028.
Public Safety Step Pay	The Plan maintains the Board’s commitment to meeting the tenants of the Public Safety Step plan. All uniformed public safety is assumed to receive their step pay which is an average of 2.75%.
Real Estate Tax Rate	Assumes a rate of \$0.934 in CY2023. This plan assumes increases to \$1.07 in CY2025 thru FY2027; and \$1.125 in CY2028.

## General Fund

	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Revenues	Actuals	Adopted Budget	Adopted Budget	Plan	Plan	Plan	Plan
<b>Operating Revenue</b>							
Property Tax	\$ 243,495,224	\$ 248,970,196	\$ 281,347,669	\$ 307,993,000	\$ 331,012,000	\$ 342,714,000	\$ 359,759,000
Local Non-Property Taxes	52,273,155	54,120,642	56,025,043	62,613,000	66,290,000	70,075,000	74,621,000
Permits, Fees, and Licenses	4,890,436	4,614,405	4,096,818	4,109,000	4,121,000	4,136,000	4,154,000
Fines & Forfeitures	775,404	782,078	736,012	742,000	747,000	751,000	756,000
Use of Money & Property	(35,641)	578,181	3,067,492	3,270,000	3,497,000	3,751,000	4,034,000
Charges for Services	7,173,011	6,121,138	6,223,311	6,261,000	6,347,000	6,438,000	6,534,000
State Revenue	21,959,320	20,005,093	20,492,182	20,680,000	20,852,000	21,016,000	21,154,000
Shared Expenses	7,613,444	7,228,250	7,739,817	8,049,000	8,371,000	8,706,000	9,054,000
Federal Funds	4,990,757	8,305,923	15,595,651	5,893,000	6,007,000	6,124,000	6,243,000
Miscellaneous Revenue	4,600,471	6,207,690	6,671,197	6,737,000	6,786,000	6,915,000	6,968,000
Transfers In/Other	2,394,820	2,526,318	2,585,131	2,789,000	2,885,000	2,876,000	2,948,000
<b>Total Operating Revenue</b>	<b>\$ 350,130,401</b>	<b>\$ 359,459,914</b>	<b>\$ 404,580,321</b>	<b>\$ 429,136,000</b>	<b>\$ 456,915,000</b>	<b>\$ 473,502,000</b>	<b>\$ 496,225,000</b>
<b>Operating Revenue Increase</b>		<b>2.7%</b>	<b>12.6%</b>	<b>6.1%</b>	<b>6.5%</b>	<b>3.6%</b>	<b>4.8%</b>
One Time Revenues	\$ 6,071,052	\$ 17,256,243	\$ 13,716,464	\$ 8,232,000	\$ 11,714,000	\$ 832,000	\$ 842,000
<b>Total Revenue Sources</b>	<b>\$ 356,201,453</b>	<b>\$ 376,716,157</b>	<b>\$ 418,296,785</b>	<b>\$ 437,368,000</b>	<b>\$ 468,629,000</b>	<b>\$ 474,334,000</b>	<b>\$ 497,067,000</b>
<b>Total Revenue Increase</b>		<b>5.8%</b>	<b>11.0%</b>	<b>4.6%</b>	<b>7.1%</b>	<b>1.2%</b>	<b>4.8%</b>

	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Expenditures	Actuals	Adopted Budget	Adopted Budget	Plan	Plan	Plan	Plan
General Government	\$ 18,021,323	\$ 21,216,603	\$ 23,364,889	\$ 24,794,000	\$ 25,379,000	\$ 27,905,000	\$ 28,611,000
Sheriff	34,651,227	\$ 37,774,680	45,286,661	49,989,000	52,897,000	54,184,000	55,967,000
Fire & Rescue Services	30,954,983	\$ 30,935,430	36,355,375	39,294,000	40,243,000	43,083,000	44,139,000
All other Public Safety	15,374,320	\$ 16,082,751	17,113,982	17,408,000	17,557,000	17,716,000	17,876,000
Judicial Administration	10,065,665	\$ 10,259,115	12,160,679	12,693,000	13,011,000	13,350,000	13,687,000
Community Development	3,664,205	\$ 4,138,471	4,462,533	4,656,000	4,758,000	4,869,000	4,976,000
Health and Social Services	16,425,581	\$ 18,242,215	19,822,174	20,303,000	20,538,000	20,796,000	21,044,000
Parks, Recreation and Cultural	13,107,231	\$ 14,685,984	15,832,221	16,289,000	16,607,000	16,936,000	17,263,000
Public Works	5,731,962	\$ 6,077,829	6,428,704	6,711,000	6,901,000	7,097,000	7,293,000
Partner Agencies - Germanna Community College	348,860	\$ 348,858	348,858	349,000	349,000	349,000	349,000
School Operating Budget Transfer	135,555,868	\$ 142,021,712	157,994,449	161,455,000	172,939,000	184,065,000	196,498,000
School Public Day School Transfer	874,924	\$ 880,879	1,154,922	1,155,000	1,155,000	1,155,000	1,155,000
School Transfer to Designated Repairs, Replacement and Rehab	1,445,865	\$ 1,445,865	1,790,477	1,445,000	1,445,000	1,445,000	1,445,000
School Transfer for Capital Projects	9,315,562	\$ 1,802,585	2,206,858	5,919,000	17,638,000	-	-
School Debt Service	29,658,847	\$ 30,197,271	34,323,041	40,908,000	44,784,000	48,125,000	50,898,000
County Debt Service	12,369,186	\$ 13,439,492	7,919,339	6,209,000	6,307,000	6,200,000	9,932,000
Non-Departmental	28,271,777	\$ 27,166,418	31,731,622	27,791,000	26,121,000	27,059,000	25,934,000
<b>Total Expenditures</b>	<b>\$ 365,837,386</b>	<b>\$ 376,716,157</b>	<b>\$ 418,296,785</b>	<b>\$ 437,368,000</b>	<b>\$ 468,629,000</b>	<b>\$ 474,334,000</b>	<b>\$ 497,067,000</b>

**General Fund:**

Operating Revenues:

- Increases in Real Estate tax rates from Calendar Year (CY) 23 \$0.93, CY25 through CY27 \$1.07., and CY28 \$1.125
- Personal Property assumes an increase of 3% for current collections and 8.7% on delinquent collections.
- Local Non-property taxes assume changes based on historical collections and projected changes in the economy, such as new dining establishments
- Use of Money and Property assumes increases in interest revenue collected and a return to pre-pandemic rental of County facilities
- Shared Expenditures assumes a 4% increase
- All other revenues assumes changes based on historical information

Operating Expenditures:

- Assumes base budget, including salaries increase 4% in FY25 and 3% in FY26-28
- Assumes increases in general staffing (non-public safety) of 36 new positions in FY25-28
- Assumes funding for market pay increases of \$350,000 annually
- Increases for Stafford County Public Schools use a five year history of increases to project increases also includes:
  - \$2.2M in FY2026 for High School #6 and Elementary School #18 and #19 operating costs
  - \$3.7M in FY2027 for for High School #6 and Elementary School #18 and #19 operating costs

- \$3.8M in FY2028 for the three aforementioned new schools
- Public Safety increases include:
  - Maintains funding for the Public Safety Step Plan
  - Maintains deputies to keep up with populations (14 new positions)
  - Includes 1 Fire Crew in FY25 and FY27 (12 positions each)
  - Assumes projected increases for the Rappahannock Regional Jail of 8% and 2% for debt service and the Rappahannock Juvenile Center of 5% annually
- Parks, Recreation and Cultural
  - Include increase for Minimum Wage increases

## Transportation Fund

Operating Revenues	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Gas Tax	\$ 4,712,488	\$ 4,537,600	\$ 5,583,100	\$ 5,627,000	\$ 5,685,000	\$ 5,729,000	\$ 5,758,000
Operating Revenue	9,330	1,498	45,000	45,000	45,000	45,000	45,000
From General Fund						1,210,000	1,275,000
<b>Total Operating Revenues</b>	<b>\$ 4,721,819</b>	<b>\$ 4,539,098</b>	<b>\$ 5,628,100</b>	<b>\$ 5,672,000</b>	<b>\$ 5,730,000</b>	<b>\$ 6,984,000</b>	<b>\$ 7,078,000</b>
Operating Expenditures	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
VRE Subsidy	\$ 643,856	\$ 1,833,319	\$ 2,306,625	\$ 2,638,000	\$ 2,717,000	\$ 2,717,000	\$ 2,799,000
PRTC Subsidy	111,100	45,200	139,500	144,000	151,000	157,000	162,000
Operating Costs	204,118	41,000	25,000	25,000	25,000	25,000	25,000
FRED Bus Service	373,153	150,916	161,797	495,000	510,000	526,000	540,000
Airport Subsidy	85,714	85,714	85,714	86,000	86,000	86,000	86,000
Debt Service	1,322,263	1,281,479	1,240,695	1,200,000	1,159,000	2,784,000	2,744,000
Transfer to General Fund	-	32,000	32,000	32,000	32,000	32,000	32,000
Transfer to Transportation Capital	-	461,114	1,068,922	456,000	424,000	-	-
Personnel Costs	322,552	608,256	567,847	596,000	626,000	657,000	690,000
<b>Total Operating Expenditures</b>	<b>\$ 3,062,756</b>	<b>\$ 4,539,098</b>	<b>\$ 5,628,100</b>	<b>\$ 5,672,000</b>	<b>\$ 5,730,000</b>	<b>\$ 6,984,000</b>	<b>\$ 7,078,000</b>
<b>Total Operating Revenues Less Expenditures</b>	<b>\$ 1,659,063</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Revenue	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Transfer From Transportation Operating	-	\$ 461,114	\$ 1,068,922	\$ 456,000	\$ 424,000	\$ -	\$ -
Transfer From General Fund - Capital	7,352,500	4,884,775	2,170,795	3,862,000	4,501,000	4,694,000	4,500,000
Transfer From General Fund - Future Capital	-	-	5,867,547	4,417,000	4,027,000	2,880,000	3,272,000
State/Federal	1,089,170	1,499,248	2,819,587	5,884,000	14,159,000	17,661,000	51,040,000
Bonds	-	3,874,070	7,450,565	6,004,000	4,602,000	1,855,000	6,032,000
Proffers	-	902,769	-	-	1,400,000	-	-
Impact Fee	1,469,560	775,000	800,000	800,000	800,000	800,000	800,000
Use Of Prior Year Fund Balance	-	4,325,000	750,000	1,750,000	1,000,000	-	-
<b>Total Capital Revenue</b>	<b>\$ 9,911,230</b>	<b>\$ 16,721,916</b>	<b>\$ 20,827,416</b>	<b>\$ 23,173,000</b>	<b>\$ 30,913,000</b>	<b>\$ 27,910,000</b>	<b>\$ 65,644,000</b>
Capital Expenditures	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Capital Costs	\$ 3,310,908	\$ 12,276,027	\$ 13,190,947	\$ 17,500,000	\$ 25,660,000	\$ 24,230,000	\$ 61,571,000
Construction Contingency	-	-	1,055,276	875,000	1,283,000	1,212,000	3,079,000
<b>Total Capital Costs</b>	<b>\$ 3,310,908</b>	<b>\$ 12,276,027</b>	<b>\$ 14,246,223</b>	<b>\$ 18,375,000</b>	<b>\$ 26,943,000</b>	<b>\$ 25,442,000</b>	<b>\$ 64,650,000</b>
<b>Capital Revenue Less Expenditures</b>	<b>\$ 6,600,322</b>	<b>\$ 4,445,889</b>	<b>\$ 6,681,193</b>	<b>\$ 4,798,000</b>	<b>\$ 3,970,000</b>	<b>\$ 2,468,000</b>	<b>\$ 994,000</b>

### Transportation Fund Assumptions:

#### Operating Revenues:

- Assumes continued increase of Gas Sales Tax in accordance with Potomac Rappahannock Transportation Commission (PRTC)
- Use of Money and Property increases to reflect current collections
- Assumption of Transfer from the General Fund in FY2027-28 to cover excess of operating expenditures over operating revenues

#### Operating Expenditures:

- VRE, FRED Bus and PRTC Subsidies return to pre-pandemic costs
- Debt service increase for proposed bond funding in accordance with the Proposed Capital Improvement Program (CIP) and it is assumed that debt service will begin two years after projected borrowing
- Starting in FY2027, there are not excess operating revenues over expenditures that can support capital projects

#### Capital Revenues:

- Capital revenues are derived from Proposed CIP
- Impact fees are estimated at \$800,000 annually to repay the County for prior projects
- Increase from the General Fund assumes a 3% increase annually

## Capital Expenditures

- Capital Expenditures are based on the Adopted CIP
- Includes construction contingency of 8% in FY2024 and 5% in FY2025-28 to provide for inflation increases in current projects

## Utilities Fund

Revenues	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Water & Sewer Fees	\$ 43,765,699	\$ 47,463,156	\$ 50,622,498	\$ 53,912,960	\$ 57,417,303	\$ 61,149,427	\$ 65,124,140
Charges for Services	1,574,107	1,335,265	1,011,302	1,077,037	1,147,044	1,221,602	1,301,006
Use of Money and Property	2,597,172	385,100	1,075,390	1,029,775	944,558	945,615	1,001,107
From fund 110 CARES alloc	-	-	-	-	-	-	-
Miscellaneous Revenue	69,525	65,000	20,000	80,000	80,000	80,000	80,000
Capital Revenue	6,859,709	12,470,000	5,362,250	5,045,800	4,765,100	5,407,000	5,407,000
From General Fund	275,000	-	-	-	-	-	-
Insurance Recovery	57,496	-	60,000	-	-	-	-
Sale of Capital Assets	(6,050)	-	-	-	-	-	-
Proceeds from Indebtedness	-	31,900,000	20,812,514	33,024,692	-	61,497,182	-
Prior Year Fund Balance	-	1,000,000	1,796,734	5,755,822	42,112,734	23,763,246	12,886,210
From Utility Operating Fund	-	5,026,100	7,609,650	29,792,075	16,958,668	14,512,565	9,652,322
State Revenue	-	-	-	-	-	-	-
ProRata Fees	142,262	1,800,000	852,240	1,665,114	450,302	423,776	423,776
<b>TOTAL</b>	<b>\$ 55,334,920</b>	<b>\$ 101,444,621</b>	<b>\$ 89,222,578</b>	<b>\$ 135,383,275</b>	<b>\$ 123,875,709</b>	<b>\$ 169,000,413</b>	<b>\$ 95,875,561</b>

Expenditures	FY2022 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Personnel	\$ 14,996,718	\$ 16,722,378	\$ 21,794,646	\$ 23,079,495	\$ 24,227,340	\$ 25,419,818	\$ 26,436,611
Operating	18,188,128	18,589,424	18,067,135	18,789,820	19,541,413	20,323,070	21,135,993
Capital	1,467,617	1,645,485	2,383,093	2,478,417	2,577,553	2,680,656	2,787,882
Transfer to General Fund	-	183,105	183,105	183,105	183,105	183,105	183,105
Debt Service	7,051,068	7,082,029	9,345,035	11,548,737	11,767,964	15,655,416	15,652,769
Transfer to Capital Projects Fund	-	5,026,100	7,609,650	29,792,075	16,958,668	14,512,565	9,652,322
Capital Projects	20,993,745	52,196,100	29,839,914	49,511,625	48,619,665	90,225,783	20,026,880
<b>TOTAL</b>	<b>\$ 62,697,276</b>	<b>\$ 101,444,621</b>	<b>\$ 89,222,578</b>	<b>\$ 135,383,275</b>	<b>\$ 123,875,709</b>	<b>\$ 169,000,413</b>	<b>\$ 95,875,561</b>

### Utilities Fund Assumptions:

#### Revenues

##### Operating Revenues:

- 2% growth in the system, 6.5% rate increases
- Debt of \$115 million over the five-year period

##### Capital Revenues:

- Capital revenues are derived from Adopted CIP

#### Expenditures

##### Operating Expenditures:

- 11 New Positions
- Salary same as General Fund
- Increase in Debt Service of 19%

##### Capital Expenditures:

- Capital Spending of \$220 million, 52% debt financed - although the County is pursuing all grant opportunities

## Fire and Emergency Services Levy Fund

Tax Rate	\$0.015	\$0.015	\$0.03	\$0.03	\$0.03	\$0.03
Revenues	Estimated Prior Year	FY2024 Adopted Budget	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Fire Levy	1,672,500	3,345,000	6,924,150	7,166,495	7,417,323	7,676,929
Penalties	-	34,155	35,350	36,588	37,868	39,194
Interest	-	6,831	7,070	7,318	7,574	7,839
Interest Earnings	-	8,500	8,500	8,500	8,500	8,500
Bond Proceeds	13,105,770	-	2,434,000	21,362,446	-	1,184,000
Property Acquisition Funds (from Capital Fund)	-	660,000	-	-	199,866	288,000
Master Lease	-	5,280,000	-	-	-	-
Transfer from General Fund	-	2,555,500	-	-	-	-
Transfer from Capital Projects Funds	1,295,068	8,993,562	-	-	-	-
Use of Prior Year Fund Balance	-	447,399	-	-	620,190	-
Proffers	1,167,262	182,198	-	-	-	-
<b>Total Revenue</b>	<b>17,240,600</b>	<b>21,513,145</b>	<b>9,409,071</b>	<b>28,581,346</b>	<b>8,291,320</b>	<b>9,204,461</b>
Expenditures	Prior Year	FY2024 Adopted	FY2025 Plan	FY2026 Plan	FY2027 Plan	FY2028 Plan
Debt Service Bonds	-	562,784	1,512,010	1,496,891	1,660,871	3,217,639
Debt Service Master Lease	-	2,214,861	2,267,412	1,963,298	1,628,583	1,628,583
Apparatus Replacement	-	2,555,500	1,142,000	1,367,000	3,386,000	1,332,000
Ambulance Replacement	-	-	1,323,000	1,368,000	1,416,000	1,467,000
SCBA	-	5,280,000	-	-	-	-
Aquia Harbor (New Site)	14,946,100	-	-	-	-	-
Rockhill Station 8 Rebuild (New Site)	622,000	10,240,000	-	-	-	-
Embrey Mill Station 15 New Build	-	660,000	930,000	11,684,000	-	-
White Oak Station 7 Rebuild (New Site)	-	-	-	-	-	288,000
Brooke Station 5 Rebuild (New Site)	-	-	1,504,000	9,678,446	-	-
Public Safety Joint Training Center, Logistics and Fire Apparatus Fleet	-	-	-	-	199,866	1,184,000
<b>Total Expenditures</b>	<b>15,568,100</b>	<b>21,513,145</b>	<b>8,678,422</b>	<b>27,557,635</b>	<b>8,291,320</b>	<b>9,117,222</b>

## Assumptions

### Revenue

- Assumes establishment of the Fire and Emergency Services Levy of \$0.15 and continuation of \$0.03 in calendar years 2024-28
- Assumes increase in value Fire and Emergency Levy Tax of 3% annually
- Bond proceeds are shown as necessary by cash flow, however, these will be borrowed to make best use of timing and interest rates
- In FY2022 Adopted Budget, cash funding for Rockhill and Aquia Station Rebuild were transferred from the General Fund to the Capital Projects fund in anticipation of future construction. This plan now assumes these will be transferred from the Capital Projects Fund to the Fire and Emergency Levy Fund.
- Estimated prior year Fire Levy is based on the assumption that the Fire and Emergency Levy will be enacted on January 1, 2024 at \$0.015 and this will impact the June 2023 (FY2023) billing

### Expenditures

- Debt Service that was removed from the General Fund to be paid from the Fire Levy
- Annual Apparatus Replacement in accordance with policy requirements
- Capital projects for Fire and Rescue Department



# Staffing Plan

## Mission

Attract and engage a highly skilled and motivated workforce that is responsible and accountable to the citizens. Support the Board's Strategic Plan 7.4 "Implement policies and programs aimed at enhancing employee recruitment and retention, including systems which address compensation competitiveness and talent management.

## Initiatives to Better Serve the Community

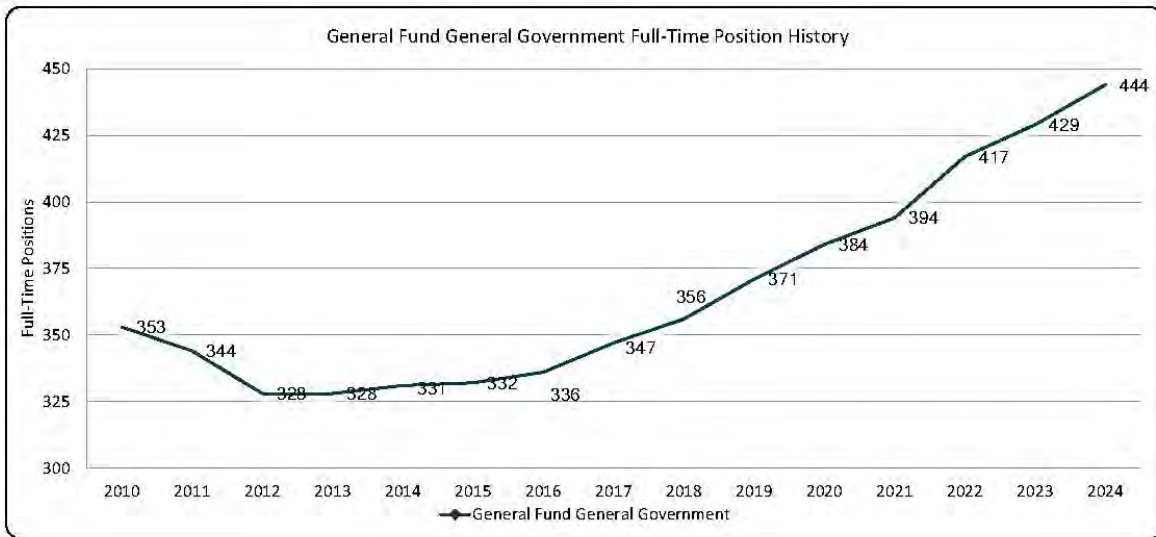
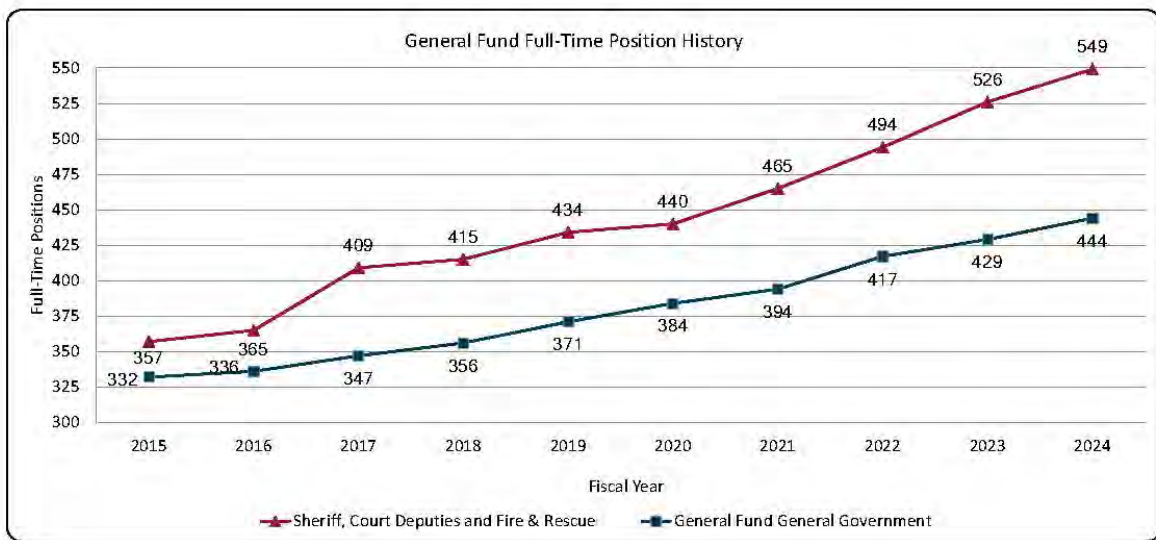
### Summary of Revised FY2023 position authorization changes after the Adopted FY2023 Budget:

- County Administration: Administrative Specialist II conversion of part-time to full-time R22-289
- Office of Community Engagement: Graphic Specialist conversion of part-time to full-time R22-332
- Fire & Rescue Services: Move positions for Uniformed to Non-Uniformed. There is no change to the total of authorized positions.
- Engineering: Transportation Director position moved from the General Fund authorized position count to the Transportation Fund position count.
- Community Facilities: Conversions of Scale C part-time seasonal staff to Scale A regular part-time. This adds 4 part-time positions to the total authorized positions. There was no additional funding cost with this change.
- Parks and Recreation: Conversions of Scale C part-time seasonal staff to Scale A regular part-time. This adds 12 part-time positions to the total authorized positions. There was no additional funding cost with this change.

## Summary of FY2024 Adopted Budget Increase in Authorized Positions:

Department	Position	FT	PT	PT to FT Conversion	Salary/Overtime and Benefits	Operating and Capital	Total Position Cost	Revenue	Net Cost
<b>General Fund</b>									
<b>Public Safety Sheriff Positions Uniforms</b>									
Sheriff	Deputy Sheriff -School Protection Officer		11		843,936	347,341	1,191,177		1,191,177
Sheriff	Deputy Sheriff - Sergeants-Field Operations-Juvenile Services Unit	1			165,411	108,715	274,126		274,126
Sheriff	Deputy Sheriff -Field Operations	4			488,577	112,860	601,437		601,437
Sheriff	Deputy Sheriff -Field Operations- Mental Health	2			244,288	56,430	300,718		300,718
Sheriff	Deputy Sheriff-Investigator II	1			133,733	34,715	168,448		168,448
Sheriff	Investigator I			1	71,366	65,715	137,081		137,081
	<b>Total Public Safety Uniforms</b>	<b>8</b>	<b>11</b>	<b>1</b>	<b>\$1,947,211</b>	<b>\$725,776</b>	<b>\$2,672,987</b>	<b>\$0</b>	<b>\$2,672,987</b>
<b>Public Safety Fire and Rescue Positions Uniforms</b>									
Fire and Rescue	Captain	1			176,634	11,742	188,376		188,376
Fire and Rescue	Lieutenant	2			315,084	16,550	331,634		331,634
Fire and Rescue	Master Technician	3			422,591	25,575	448,166		448,166
Fire and Rescue	Technician	3			310,424	24,825	335,249		335,249
Fire and Rescue	Fire Fighter/EMT	3			301,712	24,825	326,537		326,537
Fire and Rescue	Lieutenant-Volunteer Basic Training- Grant to G7			1	86,677	11,742	98,414		98,414
	<b>Total Public Safety Uniforms</b>	<b>12</b>	<b>0</b>	<b>1</b>	<b>\$1,613,117</b>	<b>\$115,259</b>	<b>\$1,728,376</b>	<b>\$0</b>	<b>\$1,728,376</b>
<b>Body Worn Cameras</b>									
Commonwealth's Attorney	Assistant Commonwealth Attorney - Body Worn Cameras	1			139,917	46,950	186,867		186,867
Commonwealth's Attorney	Legal Assistant - Body Worn Cameras	1			84,351	11,500	95,851		95,851
Sheriff	Records Specialist - Body Worn Cameras	1			71,105	1,950	73,055		73,055
	<b>Total Body Cameras</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>\$295,373</b>	<b>\$60,400</b>	<b>\$355,773</b>	<b>\$0</b>	<b>\$355,773</b>
<b>FY2024 Recommended Positions</b>									
Clerk of the Circuit Court	Deputy Clerk I	1			53,306	0	53,306		53,306
Social Services	Benefits Programs Specialist II	1			78,650	250	78,900	66,273	12,628
Social Services	Benefits Programs Specialist II	1			78,650	250	78,900	66,273	12,628
Social Services	Benefits Programs Specialist II	1			78,650	250	78,900	66,273	12,628
Social Services	Benefits Programs Specialist II	1			66,023	250	66,273	66,273	0
Social Services	Family Services Specialist II	1			74,591	250	74,641	74,641	0
Social Services	Family Services Supervisor	1			106,334	250	106,604	89,522	17,082
Social Services	Office Associate II	1			58,873	0	58,873	49,463	9,410
Social Services	Self-Sufficiency Specialist II	1			70,062	250	70,312	70,312	0
Information Technology	IT Support Technician I - Desktop Support Analyst	1			67,163	5,500	72,663		72,663
Information Technology	Cyber Security Engineer	1			142,392	5,500	147,892		147,892
Community Facilities	Building Maintenance Mechanic I	1			51,588	3,600	55,188		55,188
Budget and Management	Budget and Management Analyst II	1			106,665	2,725	109,390		109,390
Parks and Recreation	Park and Maintenance Worker I	1			0	0	0		0
	<b>Total</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>\$1,032,767</b>	<b>\$19,075</b>	<b>\$1,051,842</b>	<b>\$549,028</b>	<b>\$502,814</b>
	<b>Total General Fund Positions</b>	<b>37</b>	<b>11</b>	<b>2</b>	<b>\$4,888,468</b>	<b>\$920,510</b>	<b>\$5,808,978</b>	<b>\$549,028</b>	<b>\$5,259,950</b>
<b>Utilities Fund Positions</b>									
Utilities	Safety Coordinator	1			168,128	77,225	245,353		245,353
Utilities	Customer Service Representative	1			70,112	4,547	74,659		74,659
Utilities	SCADA Supervisor	1			179,581	130,225	249,806		249,806
	<b>Total Utilities Fund</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>\$357,821</b>	<b>\$211,997</b>	<b>\$569,818</b>	<b>\$0</b>	<b>\$569,818</b>
<b>Tourism Fund</b>									
Parks and Recreation	Park and Maintenance Worker I	0			46,312	34,100	80,412		80,412
	<b>Total Utilities Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$46,312</b>	<b>\$34,100</b>	<b>\$80,412</b>	<b>\$0</b>	<b>\$80,412</b>
	<b>Total All Funds</b>	<b>40</b>	<b>11</b>	<b>2</b>	<b>\$5,292,601</b>	<b>\$1,166,607</b>	<b>\$6,459,208</b>	<b>\$549,028</b>	<b>\$5,910,180</b>

General Fund General Government positions in the FY2024 Budget have increased 112 positions above staffing levels in FY2015. Staffing levels in general fund Public Safety have increased by 192 positions above staffing levels in FY2015.



## Compensation and Health Care

A competitive and meaningful total rewards package is critical to ensuring the organization is able to attract and retain a highly qualified workforce. The needs and preferences for total rewards are continually changing with demographic and culture shifts and therefore a recurrent analysis is necessary to ensure future progress. Currently, Human Resources are leading two market study adjustments. These studies are looking at Social Services and the General Government staff to understand the employee market and salary commensurate with the work.

The Board of Supervisors supported their Strategic Plan Goal 6.4 “Approve a staffing model that addresses existing shortfalls in staffing and keeps up with the pace of growth and a funding approach for implementation” with the approval of the Stafford County Public Safety Pay Scale. The pay scale is structured as a grade and step system, with 26 grades and up to 30 steps. Grades are 7% apart with the exception of career development grades which are 3% apart. Steps increase 3% to the midpoint and then 2.5% to maximum. On December 17, 2019, the Board approved the Stafford County Public Safety Pay Scale (effective July 1, 2020) on Resolution R19-369 in order to place the County’s public safety agencies in a more competitive position within the Northern Virginia public safety market. The majority of the implementation of this system, along with individual step increases, were funded with the FY2021 budget. Implementation of command staff and the Advanced Life Support (ALS) stipend will transition over the next years.

On November 1, 2022, the Board of Supervisors approved a 15% pay scale adjustment for Sheriff’s Deputies in positions of First Sergeant and below in addition to the step scale, beginning January 1, 2023. The FY2024

Adopted Budget continues to support this initiative while adding an average of 2.75% raise in FY2024. Fire and Rescue along with Sheriff's Lieutenants and above will have a scale adjustment of 8% scale adjustment as of July 1, 2023 along with the step increase of 2.75%. All General Government staff will receive a 4% scale adjustment and and 4% raise as of July 1, 2023.

FY2024 continues our joint health insurance program with the Stafford County Public Schools (SCPS) which continues to provide efficiencies and align benefits strategy through shared services. It is a goal of the County to offer employees a fiscally responsible benefits package that is competitive and valuable. The County and SCPS will continue to discuss opportunities to better align our benefit programs and the costs associated with those programs over the next several years.

The County continues to monitor Federal legislation surrounding the Affordable Care Act (ACA) in an effort to manage the impact on the cost of health insurance.

## Future Challenges

Strategic evaluation and planning of the County's compensation and benefit programs is critical in order to attract and retain a highly qualified workforce to support our thriving community. The ability to utilize systems and data to make strategic business decisions for the workforce is an area identified for improvement. The FY2019 Adopted Budget included funding for a Talent Management System that will greatly improve and streamline our people management processes. Two out of three primary modules of this system have been successfully launched and future years will see expanded capabilities for the benefit of our employees. During the 2020 session, the General Assembly approved a plan to increase minimum wage. The implementation will provide for a minimum wage increase as follows:

May 1, 2021: \$9.50  
January 1, 2022: \$11.00  
January 1, 2023: \$12.00  
January 1, 2025: \$13.50  
January 1, 2026: \$15.00

The FY24 Adopted Budget includes consideration for the increase in minimum wage. The impact to Stafford County is being measured each of the following years, and is provided to the Board of Supervisors in the Five-Year Financial Plan. It is anticipated that additional efforts and resources will be necessary to achieve market competitiveness and benefit costs.

## Moving Forward

Stafford County employees are committed to cultivating a great community. Employees are counted on to be more generalists than specialists in order to cover more than one area of responsibility. This has been accomplished by the hard work, efforts, and team minded sprit of County employees.

In order to provide the tools employees, need to excel in their position and also take steps to advance their career, Stafford County is committed to providing a variety of professional development opportunities, including:

- Technical and computer skills
- Customer service
- Manager/supervisor training
- Leadership training
- Tuition reimbursement
- Proper workplace conduct and diversity awareness

As an organization, Stafford County will continue to invest in our human resources as our people are a critical component to delivering exceptional services to the citizens of this growing community.



# Position Summary

## All Funds

	FY2021		FY2022		FY2023 Revised		FY2024 Adopted	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
<b>General Government</b>								
Board of Supervisors	0	7	0	7	0	7	0	7
Budget and Management	5	0	6	0	6	0	7	0
Commissioner of the Revenue	29	1	30	0	31	0	31	0
County Administration	7	0	8	1	10	0	10	0
County Attorney	8	0	9	0	9	0	9	0
Electoral Board and Registrar	4	0	4	0	4	0	4	0
Finance	9	2	12	1	13	1	13	1
Procurement	7	0	7	0	7	0	7	0
Geographic Information System	5	0	5	0	5	0	5	0
Human Resources	7	1	10	0	11	0	11	0
Information Technology	15	0	18	0	20	0	22	0
Office of Community Engagement	6	1	6	1	7	0	7	0
Treasurer	21	3	22	2	22	2	22	2
<b>Total General Government</b>	<b>123</b>	<b>15</b>	<b>137</b>	<b>12</b>	<b>145</b>	<b>10</b>	<b>148</b>	<b>10</b>
<b>Public Safety</b>								
15th District Court Unit	2	0	2	0	2	0	2	0
Code Compliance	45	0	46	0	46	0	46	0
<b>Fire and Rescue</b>								
Uniformed	175	0	186	0	200	0	213	0
Non-Uniformed	12	1	17	1	18	1	18	0
<b>Fire &amp; Rescue Services Total</b>	<b>187</b>	<b>1</b>	<b>203</b>	<b>1</b>	<b>218</b>	<b>1</b>	<b>231</b>	<b>0</b>
<b>Sheriff</b>								
Uniformed (sworn)	180	8	186	7	195	7	204	17
Emergency Communication Center	37	0	37	0	41	0	41	0
Non-Uniformed (non-sworn)	30	8	36	6	40	6	41	6
<b>Sheriff Total</b>	<b>247</b>	<b>16</b>	<b>259</b>	<b>13</b>	<b>276</b>	<b>13</b>	<b>286</b>	<b>23</b>
<b>Total Public Safety</b>	<b>481</b>	<b>17</b>	<b>510</b>	<b>14</b>	<b>542</b>	<b>14</b>	<b>565</b>	<b>23</b>

## All Funds Continued

	FY2021		FY2022		FY2023 Revised		FY2024 Adopted	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
<b>Judicial Administration</b>								
Circuit Court	5	0	6	0	6	0	6	0
Clerk of the Circuit Court	20	0	20	0	20	0	21	0
Commonwealth's Attorney	29	0	30	0	31	0	33	0
Court Deputies	31	3	32	2	32	2	32	2
<b>Total Judicial Administration</b>	<b>85</b>	<b>3</b>	<b>88</b>	<b>2</b>	<b>89</b>	<b>2</b>	<b>92</b>	<b>2</b>
<b>Community Development</b>								
Cooperative Extension	0	3	0	3	0	3	0	3
Economic Development	7	0	7	0	8	0	8	0
Planning and Zoning	20	0	21	0	22	0	22	0
<b>Total Community Development</b>	<b>27</b>	<b>3</b>	<b>28</b>	<b>3</b>	<b>30</b>	<b>3</b>	<b>30</b>	<b>3</b>
<b>Health and Social Services</b>								
Human Services	2	0	2	0	2	0	2	0
Social Services	77	5	80	5	81	5	89	5
<b>Total Health and Social Services</b>	<b>79</b>	<b>5</b>	<b>82</b>	<b>5</b>	<b>83</b>	<b>5</b>	<b>91</b>	<b>5</b>
<b>Parks, Recreation and Cultural</b>								
Parks and Recreation	40	117	41	120	41	132	42	132
<b>Total Parks, Recreation and Cultural</b>	<b>40</b>	<b>117</b>	<b>41</b>	<b>120</b>	<b>41</b>	<b>132</b>	<b>42</b>	<b>132</b>
<b>Public Works</b>								
Community Facilities	20	5	21	5	21	9	22	9
Engineering	4	0	4	0	4	0	3	0
<b>Total Public Works</b>	<b>24</b>	<b>5</b>	<b>25</b>	<b>5</b>	<b>25</b>	<b>9</b>	<b>25</b>	<b>9</b>
<b>Total General Fund Positions</b>	<b>859</b>	<b>165</b>	<b>911</b>	<b>161</b>	<b>955</b>	<b>175</b>	<b>993</b>	<b>184</b>
<b>Capital Projects Fund Total Positions</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>Transportation Fund Total Positions</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>0</b>
<b>Utilities Fund Total Positions</b>	<b>153</b>	<b>0</b>	<b>162</b>	<b>0</b>	<b>164</b>	<b>0</b>	<b>167</b>	<b>0</b>
<b>Total Authorized Strength All Funds</b>	<b>1,014</b>	<b>165</b>	<b>1,077</b>	<b>161</b>	<b>1,124</b>	<b>175</b>	<b>1,166</b>	<b>184</b>

(Details on staffing changes are also included within each Department section)

## General Fund Position Changes

### Positions Added After FY2023 Adopted Budget

Department	Position	Full Time	Part Time	Notes
<b>FY2023 Adopted Positions</b>		953	161	
<b>FY2023 Positions added after the Budget was Adopted</b>				
County Administration	Administrative Specialist II	1	-1	R22-289
Office of Community Engagement	Graphic Specialist	1	-1	R22-332
Fire & Rescue Services	Moved a full-time Fire Inspector from Uniformed to Non-Uniformed	0		No change to authorization total
Engineering	Transportation Director	-1		Moved to Transportation Fund
Community Facilities	Conversions of Scale C part-time seasonal staff to Scale A regular part-time		4	No funding change
Parks and Recreation	Conversions of Scale C part-time seasonal staff to Scale A regular part-time		12	No funding change
<b>Total added Positions</b>		1	14	
<b>Total General Fund Revised Positions</b>		954	175	

## FY2024 Adopted Budget Positions - General Fund

Department	Position	Full Time	Part Time	Notes
<b>FY2024 Adopted Budget</b>		954	175	
<b>Public Safety Sheriff Positions Uniforms</b>				
Sheriff	Deputy Sheriff I-School Protection Officer		11	
Sheriff	Deputy Sheriff II- Sergeant-Field Operations-Juvenile Services Unit	1		
Sheriff	Deputy Sheriff I-Field Operations	4		
Sheriff	Deputy Sheriff I-Field Operations - Mental Health	2		
Sheriff	Deputy Sheriff-Investigator III	1		
Sheriff	Investigator I	1	-1	
<b>Public Safety Fire and Rescue Positions Uniforms</b>				
Fire and Rescue	Captain	1		
Fire and Rescue	Lieutenant	2		
Fire and Rescue	Master Technician	3		
Fire and Rescue	Technician	3		
Fire and Rescue	Fire Fighter/EMT	3		
Fire and Rescue	Lieutenant Volunteer Basic Training	1	-1	Grant to General Fund

## FY2024 Adopted Budget Positions - General Fund Continued

Department	Position	Full Time	Part Time	Notes
<b>Body Worn Cameras</b>				
Commonwealth's Attorney	Assistant Commonwealth Attorney	1		
Commonwealth's Attorney	Legal Assistant	1		
Sheriff	Records Specialist	1		
<b>General Government</b>				
Clerk of the Circuit Court	Deputy Clerk I	1		
Social Services	Benefits Programs Specialist II	4		84.5% State Funded
Social Services	Family Services Specialist II	1		84.5% State Funded
Social Services	Family Services Supervisor	1		84.5% State Funded
Social Services	Office Associate II	1		84.5% State Funded
Social Services	Self-Sufficiency Specialist II	1		84.5% State Funded
Information Technology	IT Support Technician I - Desktop Support Analyst	1		
Information Technology	Cyber Security Engineer	1		
Community Facilities	Building Maintenance Mechanic I	1		
Budget and Management	Budget and Management Analyst II	1		
Parks and Recreation	Park Maintenance Worker I	1		Funded by Transit Occupancy Tax
<b>New Initiatives</b>				
	<b>Total Proposed</b>	<b>39</b>	<b>9</b>	
	<b>Total General Fund Positions</b>	<b>993</b>	<b>184</b>	

## FY2024 Adopted Budget Positions - Transportation Fund

Department	Position	Full Time	Part Time	Notes
	<b>FY2023 Adopted Positions</b>	3	0	
<b>FY2023 Positions added after the Budget was Adopted</b>				
Transportation	Transportation Director	1		Moved From General Fund
	<b>Total added Positions</b>	<b>1</b>	<b>0</b>	
	<b>Total Transportation Fund Positions</b>	<b>4</b>	<b>0</b>	

## FY2024 Adopted Budget Positions - Utilities Fund

Department	Position	Full Time	Part Time	Notes
<b>FY2023 Adopted Positions</b>		164	0	
<b>FY2024 Adopted Budget</b>				
Utilities	Safety Coordinator	1		
Utilities	Customer Service Representative	1		
Utilities	SCADA Supervisor	1		
	<b>Total Proposed</b>	<b>3</b>	<b>0</b>	
	<b>Total Utilities Fund Positions</b>	<b>167</b>	<b>0</b>	



## Position Summary: Schools Funds

	FY2022 Full-Time Equivalent	FY2023 Full-Time Equivalent	FY2024 Full-Time Equivalent	Changes '23 to '24 Full-Time Equivalent
School Board	7.00	7.00	7.00	0.0%
Superintendent	1.00	1.00	1.00	0.0%
Director/Supervisor	63.48	68.48	67.00	(2.2)%
Coordinators	32.00	30.00	53.48	78.3%
Teachers	2,057.90	2,104.40	2,178.50	3.5%
School Counselors	100.00	104.00	106.00	1.9%
Librarians	36.50	36.50	36.50	0.0%
Speech Pathologists	31.25	31.25	31.25	0.0%
Principals	30.00	30.00	30.00	0.0%
Assistant Principals	59.66	59.66	62.66	5.0%
Transition Specialists	0.00	0.00	0.00	0.0%
Other Professionals	13.50	6.50	11.00	69.2%
Attendance Social Workers	3.00	1.00	1.00	0.0%
School Social Workers	23.88	22.88	23.40	2.3%
Occupational Physical Therapists	19.00	19.00	18.60	(2.1)%
Hearing Interpreters	7.00	9.00	9.00	0.0%
School Nurses	38.80	36.80	37.20	1.1%
School Psychologists	20.50	20.50	10.00	(51.2)%
Computer Specialists	18.00	17.00	11.00	(35.3)%
Planning Specialist	1.00	1.00	0.00	(100.0)%
Classroom Support Specialists	12.00	12.00	12.00	0.0%
Other Technical	7.00	6.00	5.00	(16.7)%
Bus Attendant	65.15	65.15	65.15	0.0%
Engineers	28.00	28.00	25.00	(10.7)%
Computer Technicians	42.00	43.00	48.00	11.6%
Security Officers	15.50	19.00	18.00	(5.3)%
Administrative Support	216.20	212.20	205.20	(3.3)%
Coordinator of Bus Routes	9.00	9.00	9.00	0.0%
Accounting Assistant	57.75	57.75	60.75	100.0%
Paraprofessionals	569.48	593.48	615.38	3.7%
Behind the Wheel Instructors	10.00	10.00	10.00	0.0%
Skilled Maintenance Workers	9.00	9.00	9.00	0.0%
Bus Drivers	225.20	257.20	257.20	0.0%
General Maintenance Workers	20.00	20.00	20.00	0.0%
Custodians	20.50	19.50	19.50	0.0%
Parts Clerks	2.00	2.00	2.00	0.0%
Supply Clerk	1.00	1.00	0.00	(100.0)%
Courier	1.00	1.00	1.00	0.0%
Daily Subs	0.00	0.00	106.00	100.0%
School Safety Monitors	0.00	0.00	34.00	100.0%
<b>Fund Total - School Operating</b>	<b>3,874.25</b>	<b>3,971.25</b>	<b>4,216.77</b>	<b>6.2%</b>

During FY23, 17.8 positions were added, including 11.8 teachers (ESOL/ESCE), 1 Procurement Coordinator, 3 Paraprofessionals and 2 asst. directors. In the FY2024 budget 227.72 net positions were added. Additions: 34 School Safety Monitors, 106 Daily Substitutes, 17.9 Paraprofessionals, 7 Administrative Support, .52 Social Workers, 3 Assistant Principals, 1 Computer Tech and 70.3 Teachers. Reductions of 1 Director, .5 Counselors and 10.5 Psychologists.

	FY2022 Full-Time Equivalent	FY2023 Full-Time Equivalent	FY2024 Full-Time Equivalent	Changes '23 to '24 Full-Time Equivalent
<b>Fund Total - Grants</b>	158.43	170.43	246.07	44.4%
<b>Fund Total - School Capital Projects</b>	2.00	1.00	2.00	100.0%
<b>Fund Total - School Nutrition Services</b>	253.20	254.20	254.00	(0.1)%
<b>Fund Total - School Health Insurance</b>	2.50	3.50	3.50	0.0%
<b>Fund Total - School Workers Compensation</b>	1.00	1.00	1.00	0.0%
<b>Fund Total - Fleet Services</b>	27.70	27.00	27.00	0.0%
<b>Grand Total Funds</b>	<b>4,319.08</b>	<b>4,428.38</b>	<b>4,750.34</b>	<b>7.3%</b>

During FY23, 1 Project Manager was added to the Capital Projects Fund. During FY23, a 21st century grants specialist, Executive Director - Academy of Technology & Innovation - UMW, and 133.6 positions were added funded by ESSER in the grants fund. ESSER funded positions were partially reduced for FY24.



## Position Justifications

### FY2024 Adopted Budget Positions

#### Public Safety Sheriff Civilian and Uniform Positions

- [Deputy Sheriff I-School Protection Officer](#)
- [Deputy Sheriff I - Field Operations](#)
- [Deputy Sheriff I - Field Operations - Mental Health](#)
- [Deputy Sheriff II - Field Operations - Juvenile Services Unit](#)
- [Investigator I](#)
- [Deputy Sheriff - Investigator III](#)

#### Public Safety Fire and Rescue Civilian and Uniform Positions

- [1st Engine Company](#)
- [Lieutenant Volunteer Basic Training](#)

#### Body Worn Cameras Positions

- [Commonwealth's Attorney and Sheriff's Positions](#)

#### Other Positions

- [Budget and Management - Budget and Management Analyst II](#)
- [Clerk of the Circuit Court - Deputy Clerk I](#)
- [Social Services - Benefits Program Specialist II](#)
- [Social Services - Family Services Specialist II](#)
- [Social Services - Family Services Supervisor](#)
- [Social Services - Office Associate II](#)
- [Social Services - Self-Sufficiency Specialist II](#)
- [Information Technology - IT Support Technician I - Desktop Support Analyst](#)
- [Information Technology - Cyber Security Engineer](#)
- [Parks, Recreation and Community Facilities - Building Maintenance Mechanic I](#)
- [Parks, Recreation and Community Facilities - Park Maintenance Worker I](#)
- [Utilities - Safety Coordinator](#)
- [Utilities - Customer Service Representative](#)
- [Utilities - SCADA Supervisor](#)



## Internal Committees

Under the Stafford CARES umbrella are employee led groups that promote organizational values through continuous communication between the Executive Leadership Team (ELT) and staff with a platform to connect employees.

Committee Name	Function of Committee
Employee Engagement	The EEC members represent their peers and personnel within their departments and the organization. The EEC is dedicated to developing a community, sharing new ideas, and enhancing employee involvement that supports Stafford's values and priorities for the progression of the organization. The EEC will be the conduit to connect all other established committees/groups within the organization.
Activities	Responsible for coordinating engagement opportunities for employees and/or their families to connect in meaningful ways.
Executive Leadership Team (ELT)	The ELT's purpose is to foster and help develop an organization that strategically plans for and adapts to a changing community, creates a supportive work environment, and champions a culture of excellence.
Safety	Responsible for input and action concerning County employees' safety. Coordinates training for the organization to ensure employees are prepared.
Training and Development	Reviews and coordinates training opportunities organization wide to provide opportunities for employees to strength skills and advance in their professional growth.
United Way	Responsible for coordinating annual United Way Campaign for Stafford County employees.
Vehicle Replacement	The Vehicle Replacement Committee is created for the purpose of identifying non-public safety vehicles that will be targeted for replacement or reassignment.
Wellness	Responsible for planning and implementing the County's wellness program.



# Boards, Authorities, Commissions, and Committees

The following Boards, Authorities Commissions and Committees were established to enhance community involvement for Stafford.

Committee Name	Number of Members	Function
ADA Grievance Committee	7	Hears appeals on decisions regarding the Americans with Disabilities Act.
Advisory Board on Towing/Trespassing Vehicles	9	Regulate services rendered, pursuant to police towing requests by any business engaged in the towing or storage of unattended, abandoned, or immobile vehicles.
Agricultural Commission - Purchase of Development Rights Commission (Combined)	7	Establishes standards for preservation of agricultural and rural lands-promotes PDR Program/reviews/ranks applications.
Architectural Review Board	5	Reviews all applications for construction, renovations, alteration or relocation of any structure in the Historic District; issues Certificates of Appropriations for all work in the Historic District
Architectural Review Board for Centerport	2	To assure cooperation with and compliance to County goals for development.
Board of Building Code Appeals	5	Hears appeals on interpretations of the Uniform Statewide Building Code made by the Building Official.
Board of Social Services	3	Oversee the administration of policy making and advisory responsibilities of Social Services.
Board of Zoning Appeals	7	Hears and decides appeals relating to requirements, decisions made in enforcing the Zoning Ordinance; decides approval or disapproval of Special Exception or Variance applications.
Telecommunications Commission	9	Monitors compliance by cable television companies with Chapter 7 of the Stafford County Code.
Celebrate Virginia North Community Development	5	Creates a mechanism for the funding of certain public roads, utilities, infrastructure and services within the CDA District.
Central Rappahannock Regional Library Board of Trustees	2	Sets operating policy for the library.

Committee Name	Number of Members	Function
Community Policy & Management Team for At-Risk Youth and Families	9	Oversees policy and funding for the County's Comprehensive Service Act Office to meet the needs of children with emotional and behavioral problems and their families.
Economic Development Authority	7	Assists the Board of Supervisors in attracting and financing industry and commerce.
Embrey Mill Community Development Authority	5	Construction, services and facilities upon identified funding.
Fredericksburg Area Metropolitan Planning Organization (FAMPO)	6	Coordinate regional planning development activities in Planning District 16.
Fire Prevention Code Board of Appeals	7	Establishes qualifications of registered design professionals with architectural, structural engineering, mechanical/plumbing engineering, electrical engineering, and/or fire protection engineering expertise.
Fredericksburg Regional Alliance	1	Serves as the lead regional economic development organization, in conjunction with local economic development entities for the City of Fredericksburg, and the Counties of Caroline, King George, Spotsylvania and Stafford.
Germanna Community College Board	1	Serves as liaison between localities and the college; aids in the selection of college president, establishes educational programs, approves budget and approves changes in curricula.
George Washington Regional Commission	4	Coordinate regional planning development activities in Planning District 16.
Historical Commission	7	Advise and assist in efforts to preserve and protect historic sites and structures throughout the County, and to provide general guidance on historical matters.
Industrial Development Authority of the County of Stafford and the City of Staunton, Virginia	4	Assists governmental efforts throughout the Commonwealth of Virginia in financing capital and other project needs.
OPEB - Other Post Employment Benefits Local Finance Board	4	Responsible for oversight of other post employment benefits (other than pensions) as defined in § 15.2-1545, and all fund accrued from the investment of any such funds on hand at any time and not necessary for immediate payment of benefits invested by the Board.
Parks & Recreation Commission	9	Acts as the advisory body to the Board of Supervisors concerning recreational policies, programs, finances, and the purchase or sale of property for recreation.

Committee Name	Number of Members	Function
Planning Commission	7	Provide recommendations to the Board of Supervisors concerning rezoning's and updates to the Comprehensive Plan, Zoning, Site Plan and Subdivision Ordinances; approves preliminary subdivision plans.
Potomac & Rappahannock Transportation District Commission (PRTC/VRE)	4	Facilitate the planning and development of an improved transportation system.
Potomac Watershed Roundtable	2	Promotes a regional approach to the management and improvement of the Virginia portion of the Potomac watershed and to foster collaboration among watershed stakeholders. Acts as an advisory body to governmental and non-governmental decision-makers and makes recommendations on watershed management policy and program options.
Purchase of Development Rights Program Committee (Combined with Ag Commission)	7	Works directly with the Program Administrator to promote the PDR Program and assists in review of rankings of applications.
Rappahannock Area Agency on Aging Healthy Generations (Board of Directors)	2	Acts as the official policy-making unit of the Rappahannock Area Agency On Aging.
Rappahannock Area Alcohol Safety Action Program	1	Implement the independent local policy directive of VASAP Commission (Fiscal and Administrative Agent for the Policy Board).
Rappahannock Area Community Services Board	3	Provide community based mental health, mental retardation, and alcohol/drug abuse services for citizens of Planning District 16 in coordination with state, local, and private agencies.
Rappahannock Youth Services and Group Home Commission	3	Develop and implement comprehensive integrated service plans that will foster wholesome youth development and the prevention of juvenile delinquency.
Rappahannock Community Criminal Justice Board	1	Provide for the operation of community programs, services, and facilities for use by the courts in diverting offenders from local correctional facility placements.
Rappahannock EMS Council Board of Directors	2	Created to establish, operate, administer, and maintain an Emergency Medical Services System which provides for the arrangement of personnel, facilities and equipment for the effective and coordinated delivery of emergency health care.

Committee Name	Number of Members	Function
Rappahannock Juvenile Detention Commission	4	Establish rules, regulations and training program for the detention home and oversees administration of facilities, management, and budget.
Rappahannock Regional Criminal Justice Academy Board of Directors	1	Oversee operation of a multi-jurisdictional police training academy.
Rappahannock Regional Jail Authority	5	Oversee operation of the Regional Jail facility.
Rappahannock Regional Solid Waste Management Board	3	Oversee and coordinate the management of the Landfill between Stafford and the City of Fredericksburg.
Rappahannock River Basin Commission	1	Provide guidance for the stewardship and enhancement of the water quality and natural resources of the Rappahannock River Basin.
Stafford Regional Airport Authority	4	Establish a regional organization for airport purposes with the City of Fredericksburg and the County of Prince William.
Citizen's Transportation Advisory Group	8	Acts in an advisory role to the Board on all Transportation related issues, except aviation (FAMPO led advisory group).
Telecommunications Commission	9	The TCC promotes and encourages compliance with the franchise agreements among cable providers operating in Stafford. It reviews and advises the Board on cable services, telecommunication issues, broadband (wired and wireless), and local infrastructure issues. The TCC promotes community programming to keep citizens of local events, weather emergencies, etc.
Transportation Impact Fees Board of Appeals	5	Considers issues by citizens on road impact fees.
Utilities Commission	7	Assist in the growth and development of the County's utility systems by ensuring long-term self-sufficiency and the financial integrity of the utility enterprise fund.
Wetlands/Chesapeake Bay Board	5	Review permit applications for use or development of wetlands in the county.
Widewater Community Development Authority (?) I couldn't find any info about this Board	5	Provide for the construction, services and facilities upon availability of funding.
Workforce Investment Board	1	Services 16 localities - supports public/private partnerships involving local governments.



## Position Justification

Department: Body Cameras - Sheriff/Commonwealth's Attorney

### Positions:

#### Sheriff:

- Records Specialist, Full-time

#### Commonwealth's Attorney:

- Assistant Commonwealth's Attorney, Full-time

- Legal Assistant, Full-time

**Funding Source: General Fund**

### Position Justification:

#### Records Specialist:

Provides administration, maintenance, and FOIA related matters regarding body worn camera footage.

The body-worn camera record specialist will be responsible for preparing, scanning, and purging documents and files in compliance with policies, procedures, regulations, and public records law; ensures compliance with all applicable policies, procedures, general orders, rules, regulations, and standards; ensures maintenance, availability, confidentiality, and release of records to authorized individuals per established guidelines; initiates any actions necessary to correct deviations.

Reviews recordings to ensure that sensitive footage of victims and innocent bystanders is appropriately modified to protect their privacy and safety. In speaking with agencies that have already deployed body-worn cameras, the time to edit videos should use the following equation: Thirty minutes of video = 3.5 hours of editing. When editing, the specialist will be required to blur out faces and redact any personal information. The Sheriff's Office handled a total of 126,776 incidents for 2021. Out of approximately 92,000 incidents, the Sheriff's Office spent on average 50 minutes on the scene. If the Sheriff's Office received (2) FOIA requests a day that would take (1) BWC Record Specialist all day to edit the video.

Processes evidence requests for the Commonwealth's Attorney's Office in criminal cases. Assists prosecutors in ensuring that all discovery requests are honored. The BWC Record Specialist would ensure that the appropriate videos are cataloged correctly and prepared for the case. Currently, if the deputies catalog the call incorrectly in the field, the video deletes itself after approximately 60 days. Most recently, administrative

services had to testify in Stafford Circuit Court why a deputy was missing video on a DUI case. We did not comply with the Library of Virginia – Records Retention. Additional staff would ensure that all body-worn camera recording footage is appropriately cataloged, easily accessed, and cross-referenced with case files. Before the COVID-19 Pandemic, the Sheriff’s Office averaged approximately 11,000 per year. Additionally, the Sheriff’s Office averaged around 5000 arrests and 9000 traffic summons per year. Therefore, each video will require the Sheriff’s Office review and catalog.

Oversee maintenance of body-worn camera equipment, assist with inventory and asset logistics, and assist with logistics of body-worn camera training. With 150 body-worn cameras in the field, spread out over three shifts, this will be labor-intensive. Assists with quality assurance of body-worn camera audit functions.

Prepares reports and correspondence when required. Performs general clerical tasks, including answering telephone calls, entering data into a computer, making copies, sending/receiving faxes, filing documentation, preparing outgoing mail/packages, or receiving incoming mail.

**Assistant Commonwealth's Attorney:**

- Serving as a prosecutor, preparing cases for prosecution; trying cases in General District Court, Juvenile and Domestic Relations Court, and Circuit Court.
- Prepares and presents cases in the Juvenile and Domestic Relations Court, General District Court, and Circuit Court.
- Tries criminal offenses brought under County and State Statutes.
- Interviews police officers, victims, witnesses, and other individuals in preparing cases.
- Prepares legal research and writing for issues anticipated in criminal trials.
- Provides assistance to citizens and law enforcement officers.
- Performs related tasks as required.

When the issue of BWC was last addressed three (4) years ago, the estimated impact on this office was simply that - an estimate. Since then the General Assembly has adopted a budget amendment that requires a locality that funds BWC to provide funding to the Commonwealth on a prescribed formula.

That formula, as explained in the memo from the State Compensation Board, will require Stafford to fund three (2) new prosecutor positions based on the number of BWCs that the Sheriff has requested.

Because of the impact of BWC on my office, we will need both (2) of the new Attorney positions as well as (1) Paralegal position and two (2) new Legal Assistant positions funded by the county when the BWC project is funded for the Sheriff. Based on the experience of other offices across the state who have grappled with the workload changes that occur when BWC footage is now part of every criminal case, I am hopeful that the new positions will suffice.

In addition to the positions, my office will be required to purchase a computer system that can collect and store all the BWC footage we receive from the Sheriff’s office in each criminal case, and a software/hardware system that will allow us to share that footage with each defense attorney, as we are required to do under Virginia’s new Discovery Rules (adopted July 1, 2020). At this time, I am uncertain of the costs of the Hardware/Software and Digital Storage impact, but will be exploring that with my colleagues across the state who have a BWC system.

**Sheriff Personnel Metric**

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Estimated 30 Minute Video=3.5 Hours Editing Time			Min 1820 + Hours
2 FOIA Requests Per Day			520 Requests
Requests from CWA			Varies
Maintenance of BWC Program (Estimate 5 hours per week)			260 Hours

## Commonwealth's Attorney's Office Personnel Metric

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
150 Deployed Body Worn Cameras			1 position per 75 Body Worn Cameras
One (1) Paralegal			1 position (Supervises BWC LAs & operations process/procedures)
Two (2) Legal Assistants			2 positions (BWC operations)
Compensation Board Staffing Standards (Assistant Attorney positions due)	12.68	12.58	17
Digital Evidence Management (hours)	+8,000/1,500	10,000-12,000	12,000
Actual Staffing (Assistant Attorney positions)	13	13	14
<b>New Discovery Requirements:</b>			
*General Discovery	N/A	700	7,395
**Video Evidence	N/A	200	600
***Audio Evidence	N/A	220	650
*Expert Designations	N/A	0	1,326

(information subject to change based on additional research)

+8000 hours of various forms of digital and video evidence/information related to active cases were identified as available to the Commonwealth's Attorney's Office. Because of staffing constraints, only an estimated 1500 hours of that material was reviewed and evaluated by prosecutors and paralegals.

\*Attorney Hours 70%; Paralegal Hours 30%

General Discovery Attorney – 5,177; Paralegal – 2,218  
Expert Designations Attorney – 928; Paralegal – 398

\*\*Attorney Hours 20%; Paralegal Hours 80%

Attorney – 120; Paralegal – 480

\*\*\*Attorney Hours 60%; Paralegal Hours 40%

Attorney – 390; Paralegal – 260

Total Additional Annual Hours:

Attorney – 6,105; Paralegal – 2,616

Average Additional Annual Hours:

Per Attorney – 509; Per Paralegal – 436

Average Additional Weekly Hours:

Per Attorney – 11; Per Paralegal – 9.5



# Position Justification

Department: Budget and Management

**Position: Budget and Management Analyst II, Full-time**

**Funding Source: General Fund**

## **Position Description:**

Performs intermediate professional work in the preparation and analysis of budgets and short- and long-range financial planning and supports departments in their budget process. Independently provides direction and guidance to departments on budgets. Independently maintains and oversees the budget of one or more funds. Does related work as required. Work is performed under regular supervision.

## **Position Justification:**

Budget and Management Department future customer service oriented model would provide an analyst that oversaw specific General Fund Department Budgets and could coordinate with the Budget/Financial Analyst and Department Director within the department to help better support them with their needs and operations. Currently, we have one Budget and Management Analyst II and one Budget Manager that support all the General Fund Departments. Adding this positions would provide a resource to departments for projecting long range needs and analyzing departmental spending and savings.

With the advent of the upcoming Financial System, the two FTEs that are responsible for the review of the General Fund will not be able to support the implementation of a Financial System. It is paramount to have this position in place, trained and fully operation prior to the advent of the new Financial System.

This position would also provide frequent financial reports to the Department Directors to review payroll, operating and capital spending. Currently, Budget and Management can not provide this service on a consistent basis due to lack of staff availability. It is imperative that the County has the resources to monitor spending and get timely feedback on errors.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>General Fund Departments reviewed per Budget Analyst</b>	20	20	13.3
<b>Payroll Review of Positions</b>	1	1	2
<b>Payroll Costs (summary form)</b>	2	2	0
<b>Payroll Costs with detail</b>	0	0	4
<b>General Fund Revenues</b>	\$363,862,366	\$355,383,993	\$376,716,157
<b>Department Analyst Training</b>	2	2	4
<b>Number of Budget Adjustments</b>	410	480	480
<b>Number of Appropriation Resolutions</b>	64	64	64
<b>Number of Budget and Management Work Sessions</b>	9	10	6



# Position Justification

Department: Clerk of the Circuit Court

**Position: Deputy Clerk I, Full-time**

**Funding Source: General Fund**

### Position Description:

- Probate Clerk-bonding.
- Probates all wills and appoints administrators to estates.
- Schedules bonding agents for cases for Infant Settlements.

### Position Justification:

Our Probate office is one of the few Clerk's offices that has only one Probate Clerk. The amount of probates that we have in this office has increased to the point that I have to pull someone out of the Land records recording part of this office to help with voice mails and emails so our probate clerk can evaluate the probate packets to determine whether additional information or documents are needed to complete the estate or probating of the will and then set the appointment. The appointments for probate are usually 2-3 weeks or more, out due to the volume. An additional Probate Clerk would certainly be a help to be able to assist those going through some of the worst times of their lives. We will either meet or exceed the 477 probates that we had last year.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Deputy Clerk I	N/A	N/A	53,358.00



# Position Justification

Department: Fire and Rescue

## Position: 1st Engine Company (12), Full-time

- Captains (1)
- Lieutenants (2)
- Master Technician (3)
- Technician (3)
- Firefighter/EMT (3)

## Funding Source: General Fund

### Position Description:

Respond to calls for service by suppressing fires, providing basic and advanced emergency medical life support, responding to alarms, handling hazardous materials, operating on the scene of vehicle accidents, providing community outreach, and public information sessions. The position requires driving and operation of vehicles associated with the Fire and Rescue Department to discharge responsibilities of the position and utilization of equipment and supplies that are or may be required for the response to emergency calls.

Fire and Rescue Captains are assigned as either Station Commanders for staffed fire suppression apparatus or serve as 24-hour EMS Supervisors. In addition to the daily responsibilities of the company officer, including the response to emergency calls for service, the responsibilities of Station Commander include the oversight and management of a staffed fire suppression apparatus. This work-site managerial responsibility extends across three 24-hour shifts and includes routine interaction with volunteer leadership and with fire and rescue headquarters.

Fire and Rescue Lieutenants are assigned to fire suppression apparatus and function as the unit supervisor of staffed suppression apparatus. This company officer position is responsible for the daily oversight of fire suppression apparatus, along with strategic and tactical decision making during the response to emergency incidents.

Fire and Rescue Master Technicians are assigned responsibilities on both fire suppression and EMS units. When assigned to fire suppression apparatus the Master Technician will function as the apparatus driver/operator. Additional responsibilities include the mentoring of new employees.

### Position Justification:

Effective fire and rescue emergency response is dependent upon a dedicated and responsive operational force. The last five calendar years have illustrated a continued decrease in volunteer fire suppression staffing at the Widewater Fire Station and Brooke Fire Station. It is anticipated that this staffing trend will continue and placement of full-time personnel is necessary. The recent Standards of Cover report recommended dedicated 4-person suppression unit staffing to ensure timely arrival of an industry standard Effective Response Force.

A 24-hour fire suppression unit includes a 12 person suppression crew, with one assigned Captain who serves as the Station Commander, two assigned Lieutenants who serve as the Company Officer across-shifts, three assigned Master Technicians, one for each rotational shift. Master Technicians will serve as the primary fire suppression apparatus driver/operator. In addition, six assigned Firefighter EMTs and six assigned Technicians, two for each rotational shift. Technicians will serve as the firefighters and paramedics assigned to the staffed fire suppression apparatus.

In an effort to decrease response times and improve emergency response to the service area, the Widewater and Brooke Fire Stations should be staffed with a dedicated 24-hour fire suppression crew.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Widewater (Engine3) Staffing	2.9%	0.9%	100%
Brooke (Engine 5) Staffing	8.4%	7.0%	100%



# Position Justification

Department: Fire and Rescue

**Position: Lieutenant Volunteer Basic Training, PT to FT Conversion**

**Funding Source: General Fund**

## **Position Description:**

This was originally a part time position paid with Fire Programs Grant funds that we are requesting to be converted into a full time position to be paid from the General Fund.

Request upgrading the part-time Volunteer Fire Academy Instructor position to encompass not only the Volunteer Fire Academy, but all basic volunteer fire training. This would include hazardous materials operations response, apparatus driver certification and release as well as officer development requirements.

## **Position Justification:**

Generational change and cyclical availability of volunteers requires dedicated support systems.

To train and maintain an effective volunteer firefighter component to the Stafford County Fire and Rescue Department we must include additional training beyond the basic firefighter academy. The current Part-Time position does not have the capacity to manage additional training classes beyond the initial firefighter academy. Classes like Emergency Vehicle Operator, Driver - Pump Operator, Driver - Aerial Operator, Fire Officer I, etc. on a volunteer accessible schedule require a dedicated training manager to facilitate.



# Position Justification

Department: Information Technology

**Position: Cyber Security Engineer, Full-time**

**Funding Source: General Fund**

## **Position Description:**

The Cyber Security Division currently has one dedicated engineer and we're in need of additional help in the following areas:

- Firewall architecture, design, implementation, and administration
- SIEM deployment, configuration, implementation, and administration
- MDM deployment, configuration, implementation, and administration

## **Position Justification:**

The incumbent will coordinate with the other members of the team in the above tasks as well as:

- Security architecture and engineering
- Endpoint protection
- Data security
- Vulnerability management
- IDS/IPS
- Web Security
- Risk Assessment
- Application Security
- Identity management
- Digital Certificate management/administration
- VPN Management

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Number of Endpoints Supported</b>	1,067	1,200+	1,400+
<b>Number of Mobile Devices Supported</b>	581	600+	700+
<b>Windows Server Support</b>	1,165	1,200+	1,250+
<b>Endpoint protection</b>	1067	1200	1400
<b>Vulnerability management</b>	25	40	60
<b>Security Event &amp; Incident Management Administration</b>	0	0	15
<b>Mobile Device Management Administration</b>	0	0	700



# Position Justification

Department: Information Technology

**Position: IT Support Technician I - Desktop Support Analyst, Full-time**

**Funding Source: General Fund**

## **Position Description:**

In close coordination with Network/LAN, Help Desk, and Application teams, reviews and maintains CMDB (Configuration Management Database) to monitor and manage all County owned devices and assets. Creates and maintains auditing procedures for all relevant device and hardware assets and conducts audits on a frequent basis. Troubleshooting, analyzing and resolving issues and trends in liaison with the Help Desk, acting as a point of escalation for asset issues/concerns that cannot be resolved at 1st point of contact. Manage and maintain the life-cycle of devices to include provisioning, repairing and de-commissioning to ensure efficient and effective best use of assets. Responsible for the authorized issuance, audit and return of assets, managing the requests for loan hardware, including the recall of loaned items, to ensure the hardware items can be tracked and managed. Produces and analyzes registers and histories of authorized assets, including secure master copies of software, documentation, data, licenses and agreements for supply, warranty and maintenance, and verifies that all these assets are in a known state and location. Works with the Network/LAN team to ensure that there are no unapproved hardware or unlicensed copies of software on County owned assets and network.

## **Position Justification:**

Asset management responsibilities are currently distributed among multiple team members leading to significant inefficiencies in process, reductions in productivity, and diminished focus on team member's primary tasks. While team members are currently spending over 200 hours a month building, creating, maintaining, tagging, and managing assets, there is currently a significant backlog of machines requiring build/configuration. The 4 hours it currently takes to build and configure a new machine is above the industry average of 2.5 hours and this lag is driven by a lack of resource focus on the task. A dedicated team member, who only focuses on asset management, will drive greater efficiency and lead to faster asset deployment and greater customer satisfaction.

Metric Description	FY2021 Actual	FY2023 Budget	FY2024 Plan
Number of Laptop Supported	1,067	1,200+	1,400+
Number of Mobile Devices Supported	581	600	700
Laptop lease replacements	250	400	800
Asset audits	0	0	250
Remove unapproved assets from network	0	0	50
Reduce Time in Process for laptop and mobile provisioning	4.5 hours	4.5 hours	2.5 hours



# Position Justification

Department: Parks and Recreation/Community Facilities

**Position: Building Maintenance Mechanic I, Full-time**

**Funding Source: General Fund**

### Position Description:

Performs intermediate semiskilled and skilled work in a variety of building maintenance assignments; does related work as required. Performing general building maintenance and repair activities; performing carpentry, electrical, plumbing and mechanical maintenance and repair tasks; painting buildings, equipment and facilities. Support/setup meeting rooms, county events, etc.

### Position Justification:

Maximize and/or increase life expectancies of building components, amenities and facility systems. Provide safe well maintained facilities. Serve as good stewards of the community's buildings and infrastructures by increasing building mechanic staffing to industry standard of 1 staff per every 45,000 square feet of office space.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Mechanics per square feet (720,756 sqft)	72,088/1	80,084/1	65,523/1
	9 mechanics	10 Mechanics added Old Moncure	11 Mechanics



# Position Justification

Department: Parks and Recreation/Community Facilities

**Position: Parks Maintenance Worker I, Full-time**

**Funding Source: General Fund**

### Position Description:

Works in the repair, maintenance, and care of the County's grounds and related park and county structures and equipment. Sets up fields for County user groups and outside tournaments. Supports citizen's use and tournaments by cleaning restrooms, emptying trash, mowing grass, parking lot clean up, and tournament support at Embery Mill, Smith Lake and Chichester Parks and other sites. Setup and works special events, heritage festival, fall festival, tree lighting and other events.

### Position Justification:

Embery Mill and Chichester Parks have become tournament venues for County and outside leagues. These Parks have been a great success and are utilized heavily by local and traveling baseball, softball, soccer, football, lacrosse, and field hockey groups. The sites have multiple restroom buildings, concession stand, a playground, 6 turf fields, five Bermuda rectatangle grass fields, and five mixed grass diamound fields with common grounds. These parks are open 7 days a week. These positions are needed to cover the opening hours, support residents, youth leagues and tournaments. Maintaining these sites, and all Stafford Parks, in a safe and welcoming condition help support the community and their recreational needs.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Seven park Districts	2.4 FTE / District	2.4 FTE / District	3 FTE / District



# Position Justification

Department: Sheriff

**Position: Deputy Sheriff I-Field Operations-Mental Health, (2) Full-time**

**Funding Source: General Fund**

## **Position Description:**

Primary function consist of responding to mental health related calls, transporting individuals related to mental health evaluations, ECO's, and TDO's. Conduct safety and security with individuals at hospitals waiting for evaluations.

## **Position Justification:**

In the past 20 years the state mental health system that law enforcement must interact with has increasingly put the demand on local law enforcement. In 2002 a Deputy encountered a mental health subject that was a danger to himself or others and the subject was unwilling or incapable of volunteering for a mental health evaluation and the Deputy took that person into custody for a timeframe not exceeding 4 hours. This 4-hour period was legally permissible under an Emergency Custody Order to provide for the necessary evaluation by trained professionals. Fast forward to 2022 and the landscape is very different. The burden placed on law enforcement is not sustainable given the manpower available through recruitment and retention efforts. This burden is not sustainable because a mental health subject taken into custody in 2022 can be in custody for as long as 5 days. This is because the state has created a "Safety Net TDO" which is a version of the traditional Temporary Detention Order. This safety net TDO is interpreted to provide for local law enforcement to keep individuals in custody for 72 hours and longer when court is not open on the day that the 72-hour period expires. This same allowable period is 96 hours for juveniles. What this means is that in some cases, children are being held by police in handcuffs for 5 days all while receiving no services that are actually helping to address the mental health needs of the child. The state system needs reform, but local law enforcement is now forced to change the way we address this staffing challenge because the statute places the burden on the locale, not the state.

In January of 2022 (1 month) the Stafford County Sheriff's Office spent 918 hours in the hospitals with subjects handcuffed to beds. In August of 2022 the Sheriff's Office spent 758 hours with subjects handcuffed to beds. While these are the two high months, it does vary month over month with no way of predicting which month will be low or high. A six-month average (Jan to Jun) multiplied by 2 results in an annual estimate of 6,078 hours that will be needed year after year until the state reforms the mental health system. While these hours directly translate to the full-time position equivalent of 3 FT positions ( $6,078/2080 = 2.92$ ), 4 positions would provide for the coverage needed in a 24-hour cycle where nights and weekends are a need.

This is current, accurate data that has been carefully extracted to provide for necessary remedies to address this problem that only increases demand of law enforcement over time.

While pending implementation of the “Marcus Alert” system is designed to remove some of the interaction between law enforcement and subjects experiencing mental health crisis, there is no way to know if it will actually have the intended affect or reduce the manpower burden.

The staffing burden falls on Field Operations. Every time a Field Operations Deputy sits at the hospital for a mental health call for service, the staffing inside the county is reduced and the community suffers as a result. There have been occurrences of less Deputies available for natural disaster, murders, shootings in populated areas, and bank robberies.

Having additional, separate Deputies available for this mental health purpose will provide benefits to the Field Operations Deputies and a benefits to the community.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Staffing Hours</b>	6,078*	6,078*	6,078*

\*Based on 6 months actual hours



# Position Justification

Department: Sheriff

**Position: Deputy Sheriff I-School Protection Officer, (11) Part-time**

**Funding Source: General Fund**

## **Position Description:**

The Deputy Sheriff I -School Protection Officer- is responsible for ensuring the safe environment of elementary schools within Stafford County.

This position will serve as a sworn part time deputy assigned to an elementary school. This position is within Juvenile Services Unit of the Stafford County Sheriff's Office.

## **Position Justification:**

The Stafford County Sheriff's Office has the primary responsibility for maintaining a law enforcement presence in over 30 schools located in Stafford County. As part of our partnership with the school system, we place a sworn Deputy in each school to ensure the safety of the students, staff and property belonging to the Stafford County Public Schools and to maintain a safe learning environment for all those entering the property. There are currently 17 elementary schools in Stafford County of which 14 are unprotected under our current SRO program. Unfortunately, school acts of violence and threats to schools have increased exponentially in recent months. It is the desire of this office to ensure every school in Stafford County has a sworn law enforcement officer assigned to the school to provide immediate protection in the event of an act of violence.

Our current staffing only allows for a deputy to be at most elementary schools on a limited basis. Because our focus has been on securing schools with older children who have a greater propensity for violence, the elementary schools receive little attention until a problem arises. When those problems do arise, we must pull protection from other vulnerable schools to mitigate and neutralize threats. Currently, as acts of violence against our children are becoming national news on an almost daily basis, it is the position of the Stafford County Sheriff and his staff to allocate positions and people to secure the most precious commodity we have; our children. Utilizing the part time positions for these schools allows us to attract certified law enforcement officers who do not want full time jobs but want to bring their law enforcement experience to the schools. If these positions are not filled, we will be leaving 14 schools with between 700-1200 children per building unprotected. This does not include staff, visitors or parents who may be on the property when an act of violence occurs. These numbers combined with the current threats to schools are not acceptable to this office.

Threats to schools have become more prevalent this year and they require well trained deputies who are immediately available to ensure plans and mitigation techniques are properly employed and threats are

properly investigated and neutralized.

Having a deputy stationed at a school should an act of violence occur reduces response times which ultimately saves precious lives.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
17 Elementary Schools			
Current SPO Positions	3	3	6



# Position Justification

Department: Sheriff

**Position: Deputy Sheriff II - Field Operations - Juvenile Services Unit, Full-time**

**Funding Source: General Fund**

## **Position Description:**

The Deputy Sheriff II – Sergeant-Field Operations-Juvenile Services Unit — is responsible for ensuring the effective supervision of Deputies assigned to the Juvenile Services Unit.

This position will serve as a direct supervisor for the Deputy Sheriff I – Field Operations – Juvenile Services positions and oversee all aspects of the Juvenile Services unit within the Stafford County Sheriff’s Office.

## **Position Justification:**

The Stafford County Sheriff’s Office has the primary responsibility for maintaining a law enforcement presence in over 30 schools located in Stafford County. As part of our partnership with the school system, we place a sworn Deputy in each school to ensure the safety of the students, staff and property belonging to the Stafford County Public Schools and to maintain a safe learning environment for all those entering the property. We currently have (1) First Sergeant and (2) Sergeants who provide leadership and guidance to the unit. Unfortunately, the two Sergeants are primarily assigned to a school leaving most of the supervisory responsibilities to the First Sergeant. Even as workforce increases and the two existing Sergeants are moved to their desired role of supervision, they must find time to cover the 277 square miles of Stafford County to lead and direct their subordinates in over 30 buildings.

As we hire and staff an additional 14 elementary schools, the expectation that these three leaders remain able to supervise between 25 and 35 deputies is unrealistic. At our goal of fully staffing all schools in the county, along with looking at plans to build new schools in Stafford County, adding a third Sergeant is the minimum supervisory requirement for this unit. The 2013 Comprehensive Staffing Study, the Incident Command System and accepted police staffing ratios recommend a manageable span of control ratio of 1 supervisor for every 5 employees. With the addition of a third Sergeant, this section will be able to better meet our demands while working towards the proper supervisory ratio of existing and future Juvenile Services personnel.

Currently, Stafford County Public Schools serves 29,587 students in 33 schools in a county that covers 277 square miles. To include current supervision, there are 19 members of the Juvenile Services Unit. The current First Sergeant is responsible for the 19-member unit. The two Sergeants are responsible for 8 deputies and 16 buildings a piece. We are currently in the process of hiring an additional 14-16 deputies to fill elementary school vacancies which will bring the supervisor to deputy ratio to 1 supervisor to 14-16 deputies.

Because of varying work schedules, supervisors must travel to the location of our employees to resolve issues and assist our people. Current support requirement (after school activities, sporting events,) require added supervision due to current threats, increased attendance and added liability. Administrative supervisory duties are mounting as workforce increases. (Timesheets, evaluations, coaching and counselling). Threats to schools have become more prevalent this year and they require well trained supervisors who can respond to ensure plans and mitigation techniques are properly employed and threats are properly investigated and neutralized.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
# of Stafford Schools	30	30	30
Additional Schools Monitored	2	2	2
Supervisor Span of Control	1 per 5 employees	1 per 5 employees	1 per 5 employees



# Position Justification

Department: Sheriff

**Position: Deputy Sheriff I - Field Operations, (4) Full-time**

**Funding Source: General Fund**

## **Position Description:**

The Deputy Sheriff-Field Ops positions are first responders responsible for routine patrol, investigations, crime prevention, traffic safety, and special problems.

## **Position Justification:**

The need to establish additional field deputy positions remains a priority. The county continues to see significant growth in population. Time on calls has increased because of changes in law and procedures. Administrative requirements have increased because of changes in the law and reporting requirements. Training has increased because of the nature of calls such as mental health incidents and opioid overdose emergency procedures. Proactive time has decreased reducing community policing time, proactive patrol, traffic enforcement time and neighborhood and business checks. Minimum staffing criteria has become difficult to meet consistently because of training demands, injuries, illness and required obligations beyond patrol functions.



# Position Justification

Department: Sheriff

**Position: Deputy Sheriff-Investigator III, Full-Time**

**Funding Source: General Fund**

## **Position Description:**

The position of Homeland Security /Intelligence Investigator is a highly skilled position, performing detailed analysis and research techniques on confidential intelligence information for the development of strategic or tactical plans. Mainly, intelligence officers work on the analysis, acquisition, assessment, and evaluation of sensitive intelligence and support the agency's Homeland Security and community programs. The position requires the knowledge and skills to perform both Criminal Intelligence, (The investigation of actual criminal activity,) as well as Analytical Intelligence (The gathering and vetting of information into usable data for agency decision making.)

The Homeland Security/Intelligence Investigator will be the lead on all investigations involving homeland security, domestic terrorism, and/or credible threats to county government, county or private schools, businesses, or places of worship within Stafford County.

## **Position Justification:**

The Stafford County Sheriff's Office Homeland Security Unit currently consists of one First Sergeant. There is currently no Investigator assigned to the unit, which is responsible for the gathering, vetting, and dissemination of all intelligence related information within the agency as well as to outside local, state, and federal law enforcement agencies.

The Homeland Security First Sergeant is also responsible to create and execute all safety and security operations plans for incidents and events within Stafford County, and many times outside of the county in support of other law enforcement agencies. These plans rely heavily on intelligence information gathered from a variety of sources in order to formulate threat assessments and tactical plans for each specific incident or event. The Homeland Security First Sergeant is responsible for investigations regarding any domestic terrorism or threats to Stafford County, and being attached to the FBI's Joint Terrorism Task Force, supports any federal investigations regarding domestic or international terrorism with a nexus to Stafford County or adjacent jurisdictions. The Homeland Security First Sergeant is further responsible to oversee the agency's Crime Prevention and Community Engagement Unit as well as being the agency's liaison to the Stafford County Emergency Management Department and the Virginia Emergency Management Department.

In order to assist in the process of gathering, analyzing, and disseminating information in support of the Homeland Security First Sergeant, a detective from the General Assignment Unit, within the Criminal

Investigations Division currently performs many of these duties. This detective also possesses a Top-Secret clearance and is attached as a Task Force Officer to the FBI's Joint Terrorism Task Force. The aforementioned intelligence work and Counter Terrorism assignments are currently a collateral duty for this detective who maintains a full work load as a General Assignment detective.

In 2019 this detective was assigned 115 active General Assignment cases to investigate and in 2020 was assigned 63 cases for a total of 178 assigned cases in two years, which included the investigation of 80 runaway juveniles as well as 43 missing persons. For documentational support of these assigned cases, this detective authored and submitted 669 supplemental reports during this two-year period.

This detective currently is one of three detectives who acts as a training officer for newly promoted detectives within the Criminal Investigations Division and trained seven new detectives in 2019 and 2020 collectively. This detective is also a liaison for the Criminal Investigations Division and the National Domestic Communications Assistance Center/Law Enforcement Technical Forum (NDCAC,) which is the government's center for electronic surveillance knowledge management, and the sharing of technical solutions and training for law enforcement agencies.

In support of the Homeland Security Unit, the below chart is a partial summary of the body of work for this detective in 2019 and 2020.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Number of Incidents/events reviewed to include intel bulletins and threat assessments.</b>	94	112	124
<b>Number of JTTF FBI Investigations Worked</b>	12	15	18
<b>Number of JTTF Meetings/ Briefings Attended</b>	14	16	24
<b>Number of SCSO Homeland Security Meetings/ Briefings</b>	10	12	18
<b>Number of School Threats or acts of violence Investigated in the first 9 weeks of 2022 School Year.</b>	30	120	120



# Position Justification

Department: Sheriff

**Position: Investigator I, PT to FT Conversion**

**Funding Source: General Fund**

### Position Description:

The Criminal Investigations Division is responsible for the investigation of major crimes, crimes in general including property crimes, gang activity and illegal or controlled substances (drugs), fraud crimes, computer crimes, domestic violence, crime scene processing, and property/pawn regulation.

### Position Justification:

The previous part time investigator retired and was assigned to the crime prevention unit. That particular employee had a skillset that particularly served the needs of that unit. If the position is upgraded, the position would transfer to the criminal investigations division to investigate major crimes. The current staffing study that was conducted, although not approved by the board, supports the need for 6 investigators over a five year period. Hiring part-time positions, especially in this highly specialized field is extremely difficult due to the individual needing to be law enforcement certified. Changing the part-time investigator to full-time would allow another full time detective to be assigned to the Criminal Investigations Division.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Number of Incidents/events reviewed to include intel bulletins and threat assessments.	94	112	124
Number of JTTF FBI Investigations Worked	12	15	18
Number of JTTF Meetings/ Briefings Attended	14	16	24
Number of SCSO Homeland Security Meetings/ Briefings	10	12	18
Number of School Threats or acts of violence Investigated in the first 9 weeks of 2022 School Year.	30	120	120



# Position Justification

Department: Social Services

**Position: Benefits Programs Specialist II, (4) Full-time**

**Funding Source: 84.5% Federal/State and 15.5% General Fund**

## **Position Description:**

A Benefit Programs Specialist II is responsible for the determination and re-determination of eligibility, of individuals and families, for financial assistance and social services benefit programs, such as Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Medicaid (Medical Assistance), and for other social services' programs. The work is performed within established policies, procedures, and guidelines. Employees conduct interviews of applicants to determine eligibility for assistance for benefit programs and determine the reasons and need for assistance.

These positions will evaluate individuals and families on social factors like education, work experience, sources of income, and levels of social functioning to establish the eligibility for programs and assistance. When processing applications for assistance, the Benefit Programs Specialist will evaluate and substantiate the consistency, completeness, and accuracy of the data secured while explaining responsibilities, rights, and program eligibility to the client. Additionally, these positions will calculate assistance plans and determine the need for other available supports.

## **Position Justification:**

Stafford County Social Services has consistently been a top performer in meeting state and federal compliance standards for enrolling eligible children and families for benefits, such as SNAP and Medicaid. Over the last few years, we have seen community needs increase as evidenced by caseload numbers that have risen to unprecedented levels. Contributing factors to the increase in caseloads are Medicaid expansion (2019), the COVID Pandemic (2020-2022), and the expansion of Supplemental Nutrition Assistance Program (SNAP) eligibility (2021). Despite the increasing caseloads and limited number of Benefit Programs Specialists, Stafford Social Services continuously strives to complete all benefit program applications in accordance with current program requirements.

On a monthly basis, DSS receives approximately 1,000 new applications for assistance, not including secondary programs such as LIHEAP (Low Income Home Energy Assistance Program) and Refugee Cash Assistance. Stafford Social Services has over 21,000 benefit cases for Medicaid, SNAP, and TANF. All 21,000 cases require an annual redetermination of eligibility. The total caseload has increased by 30% over the last two years (from 16,638 cases in 2020 to 21,616 cases in 2022). The processing time requirement per

state/federal regulations for each application, depending upon the program requested, ranges from seven days to forty-five days. DSS will continue to strive for excellence, but as the caseload continues to grow, if additional staff are not authorized, the agency will not be able to keep up with the demand.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Benefit applications received</b>	9,648	9,000	10,250
<b>SNAP households served</b>	4,099	3,750	5,500
<b>Total Benefits Cases</b>	21,616	24,000	26,250



# Position Justification

Department: Social Services

**Position: Family Services Specialist II, Full-time**

**Funding Source: 84.5% Federal/State and 15.5% General Fund**

## **Position Description:**

This position is responsible for developing and implementing individualized service plans involving the application of casework methods in Adult Services/Adult Protective Services (AS/APS), Child Protective Services (CPS), Prevention Services (In-Home), Foster Care (FC), and Adoptions. The employee may provide services in all program areas or specialize in one or several program areas. The employee interprets laws, policies and regulations, monitors, coordinates and administers specific programs as assigned, coordinates services, interviews and assesses customer needs and other relevant factors such as education/skill levels, abilities, interests, and support systems.

The Family Services Specialist II informs clients of related service programs rules/regulations, and their right to participate, presents cases to determine appropriate services and writes/implements service plans while providing case management services to monitor compliance. This position is tasked to protect children and adults while tracking expenditures and ensuring payment for services by complying with federal, state and local planning and reporting requirements.

## **Position Justification:**

In recent years, there has been a steady increase in the number of Family Services cases in all areas. This has resulted in an increased number of cases referred to Prevention Services (In-Home) as well as an increase in the number of children requiring placement in foster care. One of the biggest challenges for the Family Services Unit is the growing number of children with severe mental health challenges who require significant supervision and skilled care. The current epidemic of opioid abuse resulting in fatal overdoses of parents/caretakers has had a significant impact on the number of valid CPS complaints in Stafford County. This has left children without parents or adequate caregivers. Risks to children of parents/caregivers who are abusing opioids and other illegal substances continues to be extremely high and without appropriate intervention and services, these children could face serious harm and require placement outside of the family unit.

Ultimately, the failure to provide appropriate and necessary services to families could result in serious harm to a child or a child returned to an unsafe home environment. Due to the increase in population of elderly adults without the financial means to pay privately for care, AS/APS continues to provide support for waiver services for in home care. There has been an increase in collaboration with the Medicaid Unit to assist elderly and

disabled adults in obtaining adequate health insurance and long-term care services. There are currently over 50 children in foster care in Stafford County. The number of children in care has almost doubled since FY 2020.

Additionally, the Code of Virginia mandates Stafford DSS with responding timely to all valid complaints of child abuse and neglect and to provide necessary prevention services for families when children are determined to be at risk of future harm. The Family Services staff are required to be available 24 hours a day/7 days a week to manage each individual concern, assess child and adult safety issues, and make appropriate referrals for needed services. An Additional Family Services Specialist position has the potential to expand the effectiveness of all services units to provide the highest standard of service delivery to families and children in Stafford County. Increasing staff will assist the agency to provide direct Federal and State mandated services to adults and families while reducing the risk of abuse or neglect and prevent the potential separation of children from their families.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Foster Care Children Served</b>	71	75	80
<b>Number of CPS Complaints Investigated</b>	586	750	775
<b>Reports of alleged adult abuse/neglect received by APS</b>	380	350	400



# Position Justification

Department: Social Services

**Position: Family Services Supervisor, Full-time**

**Funding Source: 84.5% Federal/State and 15.5% General Fund**

## **Position Description:**

The Family Services Supervisor position in the Adult Services and Adult Protective Services (AS/APS) Unit will specialize in the area of leadership in order to improve and sustain the social, health, economic, behavioral, and emotional functioning of individual adults and families. This employee will assume complex duties of supervising staff that provides direct services for AS/APS. This Family Services Supervisor will be responsible for training, leading, and developing staff while monitoring, coordinating, and administering case management services for specific assigned programs.

The supervisor will review all Adult Protective Services investigations for thoroughness and accuracy. The position will oversee all Medicaid screenings for long-term care and assist families in obtaining guardianship over incapacitated adults. This position will manage the screening process and monthly invoice processing for the companion program for eligible adult cases. Additionally, the employee in this position will prepare and submit budget estimates and ensure payment for services as necessary.

## **Position Justification:**

With the overall growth of the population in Stafford County, coupled with the need to continue providing high-level services to the citizens in this community, the addition of a Family Services Supervisor in the AS/APS unit is required. The Virginia Department of Social Services has provided guidance that in a Family Services Unit there should be one supervisor per five employees. The current supervisor is responsible for supervising 14 full-time employees in both the AS/APS and Foster Care Units. Between July 2021 and June 2022, the need for these services continued to grow with the total number of Adult Protective Services cases at 380 and Adult Services cases at 157. It has become increasingly difficult for one supervisor to manage two units and is affecting the ability to provide timely and quality services to the children and adults of Stafford County.

There are several critical concerns without this additional supervisor position. Insufficient documentation of any federal money spent, resulting in the need to use local funding to pay back funds erroneously allocated to purchase services. Appropriate approved services may not be utilized, also resulting in the need to use local funds to pay back money spent on unapproved vendors. Children and families may not be connected with appropriate services needed to prevent abuse and neglect or result in placement outside of the family setting. Both situations could result in an increased need for Foster Care placements or residential/congregate care.

Adults may not receive the attention and level of treatment needed to prevent physical, emotional, and financial abuse, resulting in the failure to provide adequate services and a safe living environment.

Ultimately, the failure to provide these appropriate and necessary prevention services could result in serious harm or even possible death of a child and/or adult who cannot adequately care for themselves.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Numbers of APS Cases</b>	380	350	400
<b>Number of Adult Services Cases Served</b>	157	200	225
<b>Foster Care Children Served</b>	71	75	80



# Position Justification

Department: Social Services

**Position: Office Associate II, Full-time**

**Funding Source: 84.5% Federal/State and 15.5% General Fund**

## **Position Description:**

The Office Associate II position is responsible for independently performing a variety of office support activities and following administrative practices, policies, and procedures. This position is responsible for managing all aspects of the front desk reception area and lobby, which includes greeting visitors/customers, answering agency multi-phone lines to provide basic information and route calls, referring customers to the appropriate staff or community resources, and assisting customers in applying for benefit programs. In addition to these tasks, an Office Associate II is responsible for typing correspondence, meeting minutes, reports, keeping statistical logs of visitors, and distributing mail.

This employee will require bilingual skills, in order to help with translation for customers while assisting them at the front desk, when answering the telephones, or in agency meetings with families. This position is responsible for administrative tasks associated with the issuance of EBT (Electronic Benefit Transfer) cards, which include in-person training for customers on how to use their EBT cards and SNAP (Supplemental Nutrition Assistance Program) benefits. Additionally, this position is responsible for scanning all documents received by mail or through the front desk window electronically, indexing the documents within the Data Management Imaging System (DMIS), and attaching the documents to the client's benefits case record in the Virginia Case Management System (VaCMS).

## **Position Justification:**

The significant growth in population within Stafford County has created a significant increase to the agency caseloads, the number of clients coming into the agency, the number of EBT cards issued, and the volume of telephone calls received through the main agency switchboard line. There are three Office Associate II positions working at the main social services front desk. The volume of telephone calls and number of clients visiting the office in person has become greater than can be efficiently managed at the current staffing level. With the addition of Federal mandates that require the issuance of EBT cards to anyone statewide who comes into the office requesting a new or replacement EBT card and with the implementation of the 2016 Data Management Imaging System (DMIS), the current staff is overwhelmed. On a monthly basis, there are approximately 1,350 customers visiting the DSS lobby, an average of 175 EBT cards issued to SNAP recipients, and approximately 5,000 documents that are required to be scanned. As population growth continues to increase the agency caseload, one additional Office Associate II position is required in order to continue providing excellent customer service and quality assistance.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Visitors to the lobby</b>	12,010	16,200	18,500
<b>EBT cards issued</b>	1,721	2,140	2,400
<b>Documents Scanned</b>	56,724	65,000	75,000



# Position Justification

Department: Social Services

**Position: Self-Sufficiency Specialist II, Full-time**

**Funding Source: 84.5% Federal/State and 15.5% General Fund**

## **Position Description:**

Childcare Assistance programs provide funding to enhance the quality, affordability, and availability of childcare for Stafford County families. These programs are child-centered, family-focused services that support the family goals of economic self-sufficiency and child development by providing substitute parental care, protection, guidance and early childhood education. The Self-Sufficiency Specialist II aids clients in their efforts to achieve independence by serving as a childcare resource for the public, as well as the staff.

This position is responsible for assessing the employability of clients in order to determine program eligibility. In this role, an individual is responsible for overseeing and managing an assigned caseload of clients receiving childcare and employment services. Eligibility assessments are performed within established policies, procedures and guidelines; however, certain aspects of eligibility determination requires independent judgment, especially as it relates to the evaluation of certain social factors, which influence eligibility and employment.

The Self-Sufficiency Specialist II determines the client's eligibility for programs by establishing and monitoring self-sufficiency goals from information and assessments of customer background, developing employment and/or childcare plans for customers facing the most complex situations, evaluating data gathered through interviews, preparing and maintaining records and reports, and submitting summaries and information as required.

## **Position Justification:**

It has become increasingly challenging for families to afford daycare independently in this area, thus creating a high demand for childcare assistance. The increased cost of living in the Northern Virginia Region, coupled with the increased cost of day care have subsequently increased the amount of income needed for households to afford quality childcare. It is anticipated that the Stafford County population growth will continue to increase rapidly over the next few years. While some of the growing population in Stafford County works within the community, 78% of the county's workforce commutes for employment. The need for households to work, the continual population increase, and commuting barriers combined, have created an influx of families applying for childcare assistance, as evidenced by an increase in families receiving childcare services from 234 families in FY2021 to 404 families FY2022.

Stafford County families that are earning below the federal poverty level or have children enrolled in the Headstart program are eligible for the childcare program. Thus, more than 728 applications for families were processed for childcare in FY2022, compared to only 483 processed in FY2021. With more than a 50% increase in applications, it has become significantly challenging to maintain the state compliance standards of not having a wait list for services and timely processing applications. Stafford County DSS makes every concerted effort to combat this challenge of processing childcare applications in an effective and timely manner but recognizes that the current structure cannot continue to support this level of growth and demand with only two full-time employees. Funding the Self-Sufficiency Specialist II position will enhance the efforts of sustaining state compliance, as well as developing employment/childcare plans that remove barriers for independence and subsequently reduce the need for community support.

<b>Metric Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budget</b>	<b>FY2024 Plan</b>
<b>Childcare Applications</b>	728	1,036	1,340
<b>Number of Children Served</b>	420	650	800



# Position Justification

Department: Utilities

**Position: Customer Service Representative, Full-time**

**Funding Source: Utilities Fund**

### Position Description:

Performs intermediate clerical and technical work providing customer and customer account services. Provides customer service support by answering a high volume of calls. This position assists customers to initiate or terminate services, receives and processes customer inquiries and complaints, and prepares and maintains customer service records. This position also prepares account adjustments. Does related work as required. Work is performed under regular supervision.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Incoming Calls	32,257	43,812	44,689
Walk-in Customers	3235	3,864	3,942



# Position Justification

Department: Utilities

**Position: Safety Coordinator, Full-time**

**Funding Source: Utilities Fund**

### Position Description:

The Utilities Safety Coordinator will be responsible for the development and implementation of a department wide safety program. They will oversee safety training, selecting 3rd party programs, tracking completion and provide safety training on select topics. Analyze each position within the department to develop a safety analysis, identifying hazards and proper Personal Protective Equipment. Perform safety inspections on Utilities' facilities, and work sites. Investigate on the job injuries, or near miss incidents. Ensure department compliance with occupational safety requirements (VOSH, OSHA). Make recommendations for program updates, standard operating procedures, and facility upgrades. Keep the department updated on any regulatory changes that could impact Stafford. Interact with front line staff on a daily basis to establish a positive and pervasive culture of safety.

### Position Justification:

Many Utilities' positions work in hazardous and high-risk situations. Having a dedicated Safety Coordinator and accompanying program will help ensure that all staff members return home alive at the end of the day while avoiding injury. With over 150 staff members in over 30 different positions, each requiring a different combination of over 50 different safety trainings, the safety training and tracking could alone require enough time to justify a full-time position. Safety training and initiatives are currently decentralized and inconsistent, this position will consolidate those programs ensuring compliance and uniformity. The position will help protect the department from potential associated fines by avoiding any future safety violations. With successful implementation of different program aspects, there is the possibility of savings in insurance premiums, most notably disability and auto.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
Reduction in Workplace injuries			25
Reduction in insurance costs			25,000
Workplace safety Policies and procedures compliance and teaching required training courses			5,000



# Position Justification

Department: Utilities

**Position: SCADA Supervisor, Full-time**

**Funding Source: Utilities Fund**

### Position Description:

Under general direction of Assistant Manager and Manger, serves as a first line supervisor, planning and supervising the work of instrumentation technicians in the installation, maintenance and repair of electronic equipment and instrumentation devices; and performs related duties as required.

### Position Justification:

Needed under 5 year plan to support continued growth and integration of new and upgraded SCADA system.

Metric Description	FY2022 Actual	FY2023 Budget	FY2024 Plan
SCADA Operability	0	0	95%

STAFFORD  
*Virginia*

# STAFFORD COUNTY CAPITAL IMPROVEMENT PROGRAM FY2024 - FY2033

In-depth information about Stafford County's ongoing efforts to improve or maintain permanent assets, such as public infrastructure, public buildings, public safety, parks and recreation, cultural, transportation, education, judicial and stormwater.

The development of the Capital Improvement Program (CIP) is a collaborative process among several departments within Stafford County and Stafford County Public Schools. The Department of Budget and Management is the facilitator and provides information regarding the County's past, present and future financial resources.

## Start Your CIP Journey Here.

To learn more about CIP (Capital Improvement Program) follow the links below.

### Introduction



### Revenues and Expenditures Summary



### Operating Budget



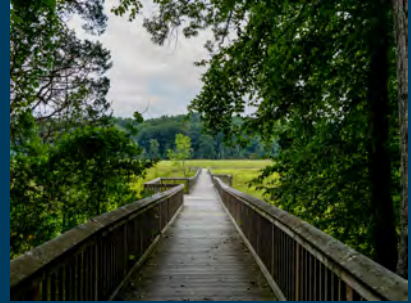
**Debt**



**School Enrollment Projections**



**Proffers by Department**



**To learn more about CIP projects follow the links below.**



**Parks, Recreation and Cultural**

**Information Technology    Judicial**



**Public Safety**



**Transportation**



**Utilities**





Plans for Schools capital construction projects over the next ten years include a rebuild of Hartwood Elementary, three additional new elementary schools, Edward E. Drew Middle School rebuild, a new high school, Rising Star Early Childhood facility replacement, a Public Day School, improvements to high school bus access, and various 3R projects. There is also planning funds in the last year to prepare for an additional middle and high school.

To visit our project areas, please click on an image below.

### Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$145,818,659	\$48,850,461	\$69,577,705	\$47,583,843	\$36,389,806	\$30,360,054	\$64,848,840
Current Revenue	\$0	\$1,790,477	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865
Proffers	\$0	\$2,206,858	\$5,450,891	\$1,918,624	\$0	\$0	\$0
Prior Year Fund Balance	\$877,341	\$0	\$6,209,135	\$0	\$0	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$2,701,000	\$0	\$0
Nutrition Funding	\$0	\$302,000	\$312,000	\$322,000	\$501,000	\$173,000	\$179,000
<b>TOTAL</b>	<b>\$146,696,000</b>	<b>\$53,149,796</b>	<b>\$82,995,596</b>	<b>\$51,270,332</b>	<b>\$41,037,671</b>	<b>\$31,978,919</b>	<b>\$66,473,705</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$65,097,538	\$76,419,108	\$73,734,996	\$66,561,683	\$35,669,302
Current Revenue	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$0
Nutrition Funding	\$185,000	\$191,000	\$198,000	\$205,000	\$0
<b>TOTAL</b>	<b>\$66,728,403</b>	<b>\$78,055,973</b>	<b>\$75,378,861</b>	<b>\$68,212,548</b>	<b>\$35,669,302</b>

### Project Summary (Large and 3R)

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
High School #6	\$143,986,000	\$10,413,000	\$28,035,000	\$625,000	\$0	\$0	\$0
Edward E. Drew	\$0	\$0	\$0	\$0	\$0	\$1,326,154	\$51,337,945
Public Day School	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Elementary #20	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gari Melchers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hartwood	\$0	\$0	\$0	\$7,951,905	\$26,910,000	\$22,293,900	\$6,350,760
Elementary #19	\$0	\$8,579,477	\$22,472,438	\$26,557,427	\$4,234,806	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Elementary #18	\$2,710,000	\$25,486,842	\$23,428,158	\$5,217,000	\$0	\$0	\$0
High School Bus Access Road	\$0	\$0	\$953,000	\$2,200,000	\$1,571,000	\$276,000	\$0
High School #7	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Middle School #9	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$146,696,000</b>	<b>\$44,479,319</b>	<b>\$74,888,596</b>	<b>\$42,551,332</b>	<b>\$32,715,806</b>	<b>\$23,896,054</b>	<b>\$57,688,705</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
High School #6	\$0	\$0	\$0	\$0	\$0
Edward E. Drew	\$41,605,747	\$5,399,456	\$0	\$0	\$0
Public Day School	\$0	\$0	\$11,405,031	\$34,419,149	\$35,669,302
Elementary #20	\$11,223,224	\$29,994,300	\$28,923,075	\$5,892,809	\$0
Gari Melchers	\$5,938,432	\$33,255,217	\$27,126,755	\$7,350,590	\$0
Hartwood	\$0	\$0	\$0	\$0	\$0
Elementary #19	\$0	\$0	\$0	\$0	\$0
Elementary #18	\$0	\$0	\$0	\$0	\$0
High School Bus Access Road	\$0	\$0	\$0	\$0	\$0
High School #7	\$0	\$0	\$0	\$5,000,000	\$0
Middle School #9	\$0	\$0	\$0	\$5,000,000	\$0
<b>TOTAL</b>	<b>\$58,767,403</b>	<b>\$68,648,973</b>	<b>\$67,454,861</b>	<b>\$57,662,548</b>	<b>\$35,669,302</b>

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Colonial Forge 3R	\$0	\$0	\$156,000	\$0	\$890,000	\$0	\$0
Shirley Heim 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dixon-Smith 3R	\$0	\$0	\$0	\$0	\$0	\$1,979,000	\$4,098,000
Stafford Middle 3R	\$0	\$0	\$0	\$0	\$5,737,000	\$0	\$0
Margaret Brent 3R	\$0	\$0	\$0	\$0	\$0	\$1,618,865	\$0
Widewater 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conway 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$1,092,000
Brooke Point 3R	\$0	\$0	\$3,908,000	\$862,000	\$0	\$0	\$0
Anthony Burns 3R	\$0	\$0	\$0	\$0	\$0	\$1,055,000	\$3,416,000
North Stafford 3R	\$0	\$3,456,000	\$316,000	\$0	\$0	\$0	\$0
Rodney E. Thompson 3R	\$0	\$0	\$3,571,000	\$0	\$0	\$0	\$0
Park Ridge 3R	\$0	\$151,000	\$0	\$358,000	\$555,865	\$2,375,000	\$0
Kate Waller Barrett 3R	\$0	\$0	\$0	\$3,080,000	\$0	\$0	\$0
Rocky Run 3R	\$0	\$0	\$0	\$3,080,000	\$0	\$0	\$0
Hampton Oaks 3R	\$0	\$1,725,000	\$0	\$0	\$0	\$1,055,000	\$0
Rockhill 3R	\$0	\$2,221,000	\$0	\$0	\$0	\$0	\$0
Falmouth 3R	\$0	\$0	\$0	\$324,000	\$167,000	\$0	\$0
Alvin York Bandy Admin Complex 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Garrisonville 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nutrition Funding Project TBD	\$0	\$0	\$156,000	\$0	\$0	\$0	\$179,000
Ferry Farm 3R	\$0	\$535,000	\$0	\$161,000	\$0	\$0	\$0
A. G. Wright 3R	\$0	\$0	\$0	\$693,000	\$0	\$0	\$0
Early Learning Center 3R	\$0	\$0	\$0	\$0	\$638,000	\$0	\$0
Replace Intercom Systems	\$0	\$237,865	\$0	\$0	\$0	\$0	\$0
Hartwood 3R	\$0	\$0	\$0	\$0	\$167,000	\$0	\$0
Edward E. Drew 3R	\$0	\$0	\$0	\$0	\$167,000	\$0	\$0
Winding Creek 3R	\$0	\$0	\$0	\$161,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,325,865</b>	<b>\$8,107,000</b>	<b>\$8,719,000</b>	<b>\$8,321,865</b>	<b>\$8,082,865</b>	<b>\$8,785,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Years
Colonial Forge 3R	\$2,120,000	\$4,827,000	\$0	\$5,171,000	\$0
Shirley Heim 3R	\$2,120,000	\$4,389,000	\$0	\$0	\$0
Dixon-Smith 3R	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Years
Stafford Middle 3R	\$0	\$0	\$0	\$0	\$0
Margaret Brent 3R	\$3,536,000	\$0	\$0	\$0	\$0
Widewater 3R	\$0	\$0	\$1,211,000	\$3,921,000	\$0
Conway 3R	\$0	\$0	\$3,788,000	\$0	\$0
Brooke Point 3R	\$0	\$0	\$0	\$0	\$0
Anthony Burns 3R	\$0	\$0	\$0	\$0	\$0
North Stafford 3R	\$0	\$0	\$0	\$0	\$0
Rodney E. Thompson 3R	\$0	\$0	\$0	\$0	\$0
Park Ridge 3R	\$0	\$0	\$0	\$0	\$0
Kate Waller Barrett 3R	\$0	\$0	\$0	\$0	\$0
Rocky Run 3R	\$0	\$0	\$0	\$0	\$0
Hampton Oaks 3R	\$0	\$0	\$0	\$0	\$0
Rockhill 3R	\$0	\$0	\$0	\$0	\$0
Falmouth 3R	\$0	\$0	\$0	\$1,253,000	\$0
Alvin York Bandy Admin Complex 3R	\$0	\$0	\$1,516,000	\$0	\$0
Garrisonville 3R	\$0	\$0	\$1,211,000	\$0	\$0
Nutrition Funding Project TBD	\$185,000	\$191,000	\$198,000	\$205,000	\$0
Ferry Farm 3R	\$0	\$0	\$0	\$0	\$0
A. G. Wright 3R	\$0	\$0	\$0	\$0	\$0
Early Learning Center 3R	\$0	\$0	\$0	\$0	\$0
Replace Intercom Systems	\$0	\$0	\$0	\$0	\$0
Hartwood 3R	\$0	\$0	\$0	\$0	\$0
Edward E. Drew 3R	\$0	\$0	\$0	\$0	\$0
Winding Creek 3R	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,961,000</b>	<b>\$9,407,000</b>	<b>\$7,924,000</b>	<b>\$10,550,000</b>	<b>\$0</b>

## Schools 3R Projects



## Drew Middle School Replacement



## Elementary School #18



**Elementary School #19**



**Elementary School #20**



**Hartwood Elementary Rebuild**



**High School #6**



**High School #7**



**High School Bus Access Roads & School Traffic Flow Improvements**



**Middle School #9**



**Public Day School**



**Rising Star Replacement (Including Associated Programs & Added Capacity)**



## Drew Middle School Replacement

### Project Description

Drew Middle School Replacement is planned for 1,100 seats and will serve students in grades sixth through eighth. This school will be designed and constructed utilizing the most current Stafford County Public Schools middle school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards.

The project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Estimates do not include cost of land or acquisition thereof.

SCPS middle school education specifications will be updated prior to the start of design, however, staff estimates the total square footage requirement to be at, or near, 147,000 square feet for the option of a new school building. Staff used VDOE school construction cost data to establish the cost estimate for a new school.

Drew MS, originally built in 1951, is long overdue for a replacement. Drew MS currently has a 650 student seating capacity, which makes it the smallest middle school in Stafford County. As the County continues to grow in population, this replacement school will alleviate projected crowding by adding 450 much needed additional seats (1,100 seat capacity) and also improve the learning environment for students and staff.



### Project Funding

# The total estimated project funding is \$99,669,302 and anticipated to start design in FY2028.

## (EMSL01) Drew Middle School Renovation

### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$1,326,154	\$51,337,945
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,326,154</b>	<b>\$51,337,945</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$41,605,747	\$5,399,456	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$41,605,747</b>	<b>\$5,399,456</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
New Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$45,837,945
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$1,326,154	\$4,000,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,326,154</b>	<b>\$51,337,945</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
New Construction	\$37,642,901	\$4,504,456	\$0	\$0	\$0
Planning/Design	\$2,462,846	\$0	\$0	\$0	\$0
Contingency	\$1,500,000	\$895,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$41,605,747</b>	<b>\$5,399,456</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

With the addition of potentially 450 new students when replaced, Drew Middle School will increase its staffing with the following positions: 4 Science teachers; 4 Social Studies teachers; 4 English teachers; 4 Math teachers; 2 Fine and Performing Arts teachers; 1 World Language teacher; 2 Special Education teachers; 1 Administrative Support employee; 2 Paraprofessionals and 1 School Counselor. Other operating costs will be comparable to other middle schools in the district.

- Personnel - \$2.7M
- Start-up Costs - \$678K
- Debt Service - \$10.1M

## Relationship to Approved County Policy or Plan

- Stafford County School Board's Strategic Plan:
- Goal 1: Engage, challenge, and prepare every student for success
  - Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## **Change or Reasons for Revisions**

FY2024 – New project in CIP, projected to open in FY2031

## Elementary School #18

### Project Description

Elementary School 18 (ES#18) is planned to house 964 students and serve grades kindergarten through fifth. ES#18 will be designed and constructed utilizing the most current Stafford County Public Schools elementary school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Estimates do not include the cost of land or acquisition because the Land Acquisition Team has not been formed yet. Elementary School #18 will allow for transition space for ECSE prior to the completion of permanent ECSE space.

SCPS elementary school education specifications will be updated prior to the start of design. However, staff estimates the total square footage requirement to be at, or near, 107,500 square feet. We have used VDOE cost data to establish the cost estimate for the new school.

As Stafford County grows in population, building this new elementary school will decrease overcrowding and improve quality of life and community development opportunities. Guidance to open a new elementary school in the CIP is when the aggregate elementary school enrollment projections exceed 100% of the aggregate elementary school program capacity. The latest ten-year projections suggest that enrollment will exceed 100% of the aggregate elementary school capacity threshold in August 2026.



# Project Funding

The total estimated project funding is \$56,842,000 and is anticipated to start in FY2023

## (ES18L) Elementary School 18

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$2,710,000	\$23,279,984	\$22,523,006	\$3,298,376	\$0	\$0	\$0
Proffers	\$0	\$2,206,858	\$905,152	\$1,918,624	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$2,710,000</b>	<b>\$25,486,842</b>	<b>\$23,428,158</b>	<b>\$5,217,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
New Construction	\$0	\$22,761,842	\$22,428,158	\$5,000,000	\$0	\$0	\$0
Planning/Design	\$2,710,000	\$1,725,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$1,000,000	\$1,000,000	\$217,000	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$2,710,000</b>	<b>\$25,486,842</b>	<b>\$23,428,158</b>	<b>\$5,217,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant III, and administrative assistant IV will be funded and hired one year prior to ES#18 opening. When the school opens, there will be 25 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to opening include purchasing textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. Estimated utilities are included in the operating costs.

Estimated Operating impacts will be \$1.77M in the first year.

Debt Service \$4.3M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success

Goal 3: Resource stewardship Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2013 – New project in CIP, included Head Start, open FY2022; \$36.9M

FY2014 – Project moved from FY2022 to FY2023; \$37.9M

FY2015 – Change in scope, finalized site location; \$39.8M

FY2016 – Change in scope, Head Start removed, project moved from FY2023 to FY2028; \$32.3M

FY2017 – Change in scope, new elementary educational specification, \$38M

FY2018 – No change

FY2019 – Project cost updated, cost per square foot and escalation rate adjusted; \$50.9M

FY2020 – Removed from CIP. In Place was elementary school capacity of \$25M

FY2021 – New Elementary School #18 added to CIP. Proposed to open when design capacity is at 100% in FY2024

FY2022 – Project moved from FY2024 to FY2027; \$46.6M

FY2023 – No change

FY2024 – Project moved up three years, Opens in FY2026

## Elementary School #19

### Project Description

Elementary School 19 (ES#19) is planned to house 964 students and serve grades kindergarten through fifth. ES#19 will be designed and constructed utilizing the most current Stafford County Public Schools elementary school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Estimates do not include the cost of land or acquisition thereof. The Land Acquisition Team will need to advise on costs.

SCPS elementary school education specifications will be updated prior to the start of design. However, staff estimates the total square footage requirement to be at, or near, 107,500 square feet. We have used VDOE cost data to establish the cost estimate for the new school.

As Stafford County grows in population, building this new elementary school will alleviate crowding and improve quality of life and community development opportunities. SCPS planning staff's guidance for opening a new elementary school in the CIP is when the aggregate enrollment projections reach 100% of the aggregate program capacity. The latest ten-year projections suggest that elementary enrollment will exceed 100% of the aggregate elementary school program capacity in Fall 2031, which accounts for the 964 elementary seats slated with the opening of ES#18.



# Project Funding

The total estimated project funding is \$61,844,148 and is anticipated to start design in FY2025.

## (ES19L) Elementary School 19

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$0	\$8,579,477	\$22,472,438	\$26,557,427	\$1,533,806	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$2,701,000	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$8,579,477</b>	<b>\$22,472,438</b>	<b>\$26,557,427</b>	<b>\$4,234,806</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
New Construction	\$0	\$2,801,477	\$19,972,438	\$24,967,427	\$3,939,806	\$0	\$0
Planning/Design	\$0	\$2,500,000	\$1,500,000	\$590,000	\$0	\$0	\$0
Land	\$0	\$3,278,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$1,000,000	\$1,000,000	\$295,000	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$8,579,477</b>	<b>\$22,472,438</b>	<b>\$26,557,427</b>	<b>\$4,234,806</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$0	\$0	\$0	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant III, and administrative assistant IV will be funded and hired one year prior to ES#19 opening. When the school opens, there will be 25 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to the opening of ES#19 include purchasing textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. Estimated utilities are included in the operating costs.

Estimated operating impacts will be \$1.77M in the first year.

Debt Service \$4.28M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## **Change or Reasons for Revisions**

FY2022 – New project in CIP, open FY2033

FY2023 – Project moved from FY2033 to FY2034

FY2024 – Project moved up to open in FY2027

## Elementary School #20

### Project Description

Elementary School 20 (ES#20) is planned to house 964 students and serve grades kindergarten through fifth. ES#20 will be designed and constructed utilizing the most current Stafford County Public Schools elementary school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Land costs have been estimated at \$3.0 million.



SCPS elementary school education specifications will be updated prior to the start of design, however, staff estimates the total square footage requirement to be at, or near, 107,500 square feet. We have used VDOE cost data to establish the cost estimate for the new school.

Projections suggest an increase of +2,919 more elementary school students entering SCPS by School Year 2031-32. As Stafford county continues to grow in population, building this new elementary school will help alleviate crowding and also improve quality of life and community development opportunities.

### Project Funding

# The total estimated project funding is \$76,033,408 and is anticipated to start in FY2030

## (ES20L) Elementary School 20

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
New Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$11,223,224	\$29,994,300	\$28,923,075	\$5,892,809	\$0
<b>REVENUES TOTAL</b>	<b>\$11,223,224</b>	<b>\$29,994,300</b>	<b>\$28,923,075</b>	<b>\$5,892,809</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$4,310,224	\$26,994,300	\$27,102,075	\$5,250,809	\$0
Planning/Design	\$2,000,000	\$2,000,000	\$1,000,000	\$642,000	\$0
Land	\$3,913,000	\$0	\$0	\$0	\$0
Contingency	\$1,000,000	\$1,000,000	\$821,000	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$11,223,224</b>	<b>\$29,994,300</b>	<b>\$28,923,075</b>	<b>\$5,892,809</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant III, and an administrative assistant IV will be funded and hired one year prior to ES#20 opening. When the school opens, there will be 25 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to the opening of ES#20 include the purchasing of textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. Estimated utilities are included in the operating costs. Estimated Debt Service: \$6.3M

## Relationship to Approved County Policy or Plan Stafford County School Board’s Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship
- Stafford County Comprehensive Plan:
  - Goal 1: Manage growth and development in a sustainable manner
  - Goal 3: Preserve and protect environmental resources
  - Goal 8: Support Stafford County as a community for superior education
- Stafford County Board of Supervisors’ Priorities (Education, Infrastructure)
- Change or Reasons for Revisions
- FY2024 – New project in CIP, open FY2033

## Project Description

High School 6 (HS#6) is planned to house 2,150 students and serve grades ninth through twelfth. HS#6 will be designed and constructed utilizing the most current Stafford County Public Schools high school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements, utilities, and athletic fields to include bleachers, stadium, and track. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management.

SCPS high school education specifications are being updated along with the design process, however, staff estimates the total square footage requirement to be at, or near, 290,000 square feet. Historical VDOE cost data and third party cost estimator consultants have been used to estimate the cost per square foot.

HS#6 is planned to be energy efficient and will be designed to achieve an Energy Star rating of 80 or better, as well as an Energy Utilization Index rating of less than 24.

As Stafford county continues to grow in population, building this new high school will mitigate crowding and also significantly improve quality of life and community development opportunities. The guidance on the opening year for a new high school in the CIP is when the aggregate high school enrollment projections are at 100% of the aggregate high school design capacity. Projections suggest that high school enrollment will exceed 100% of aggregate high school design capacity in Fall 2023. Temporary capacity solutions will be deployed to accommodate high school crowding until Fall 2026, when HS#6 is slated to open.

## High School #6



# The total estimated project funding is \$183,059,000 and is anticipated to open in FY2026.

## Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$143,108,659	\$10,413,000	\$18,033,126	\$625,000	\$0	\$0	\$0
Prior Year Fund Balance	\$877,341	\$0	\$5,456,135	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$4,545,739	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$143,986,000</b>	<b>\$10,413,000</b>	<b>\$28,035,000</b>	<b>\$625,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Revenue Note: The funding mechanisms represent cashflow. In March 2023, \$95M in bonds were borrowed.

## Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
New Construction	\$129,830,000	\$4,075,000	\$26,038,000	\$625,000	\$0	\$0	\$0
Planning/Design	\$9,456,000	\$3,338,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$1,400,000	\$3,000,000	\$1,997,000	\$0	\$0	\$0	\$0
Land	\$3,300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$143,986,000</b>	<b>\$10,413,000</b>	<b>\$28,035,000</b>	<b>\$625,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
New Construction	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant V, and administrative assistant IV will be funded and hired one year prior to the opening of HS#6. When the school opens, there will be 68 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to the opening of HS#6 include purchasing textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. HS#6 is planned to be an energy-efficient building.

Operating impacts are as follows:

Start-up costs - \$1.7M

Personnel - \$6.9M

Operating - \$1.1M  
Debt Service - \$10.1M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2016 – New project in CIP, open in FY2026; \$106.3M.

FY2017 – Project moved from FY2026 to FY2028, updated construction cost; \$120.3M.

FY2018 – No change

FY2019 – Project moved from FY2028 to FY2026, project cost lowered at request of BOS; \$121.3M.

FY2020 – No Change.

FY2021 – Include cost for land of \$3.3M. Removed projected proffers of \$2.3M and revenue from the sale of Moncure Elementary School of \$6.3M. Added use of prior year fund balance of \$877,341.

FY2022 – Updated Consultant estimate applied to estimate. Included additional funding sources to reduce reliance on debt.

FY2023 - Added consultant estimate.

FY2024 - Combined Offsite work with project scope and budget.

## High School #7

### Project Description

High School 7 (HS#7) is planned to house 2,150 students and serve grades ninth through twelfth. HS#7 will be designed and constructed utilizing the most current Stafford County Public Schools high school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements, utilities, and athletic fields to include bleachers, stadium, and track. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management.



SCPS high school education specifications are being updated along with the design process for HS#6, however, staff estimates the total square footage requirement to be at, or near, 290,000 square feet. Historical VDOE cost data and third party cost estimator consultants have been used to estimate the cost per square foot. HS#7 is planned to be energy efficient and will be designed to achieve an Energy Star rating of 80 or better, as well as an Energy Utilization Index rating of less than 24.

Long-term projections for the 2031-32 school year predict an increase of 1,868 more high school students over the next ten years. As Stafford county continues to grow in population, High School #7 is needed to alleviate this anticipated crowding.

# Project Funding

The total estimated project funding is TBD anticipated to start design in FY2033

## (HS7L) High School 7

### Revenue

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$0	\$0	\$0	\$5,000,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>	<b>\$0</b>

### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Planning/Design	\$0	\$0	\$0	\$5,000,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant V, and an administrative assistant IV will be funded and hired one year prior to the opening of HS#7. When the school opens, there will be 68 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to the opening of HS#7 include purchasing textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. HS#7 is planned to be an energy efficient building.

Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

Goal 1: Engage, challenge, and prepare every student for success

Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

Goal 1: Manage growth and development in a sustainable manner

Goal 3: Preserve and protect environmental resources

Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

Change or Reasons for Revisions

FY2024 – New project in CIP, Planning Only FY2033

## High School Bus Access Road

### Project Description

This project provides funding for the creation of a bus access road at Mountain View HS and Stafford HS. The additional access roads would help separate bus and car traffic, making more efficient and safer access to both school sites. The Mountain View HS additional lanes would likely be lower cost because the main entrance road could be widened to add a dedicated bus lane into the bus loop area. Additional turn lanes and other widening of existing roads should be considered. The Safford HS access improvements will be more costly. A separate access roadway could possibly be added from route 1 to connect to the area south of the school and to the existing bus loop. The Enon Road improvements that the County is developing now would also help traffic flow for Stafford HS, but specific bus access roads are not included in that project. Other funding has been added to this project in order to assess other school access/transportation issues and to implement other changes to help improve traffic flow for the most problematic schools.

The bus access roads will relieve traffic congestion at Mountain View and Stafford high schools. Other SCPS school sites and traffic flow concerns will be reviewed and addressed.



### Project Funding

**The total estimated project funding is \$5,000,000  
and is anticipated to start design in FY2025**

**(HSBUS1) High School Bus Access Road**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$0	\$0	\$200,000	\$2,200,000	\$1,571,000	\$276,000	\$0
Prior Year Fund Balance	\$0	\$0	\$753,000	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$953,000</b>	<b>\$2,200,000</b>	<b>\$1,571,000</b>	<b>\$276,000</b>	<b>\$0</b>
<b>Expenses</b>							
New Construction	\$0	\$0	\$0	\$2,000,000	\$1,500,000	\$276,000	\$0
Land	\$0	\$0	\$753,000	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$200,000	\$100,000	\$14,000	\$0	\$0
Contingency	\$0	\$0	\$0	\$100,000	\$57,000	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$953,000</b>	<b>\$2,200,000</b>	<b>\$1,571,000</b>	<b>\$276,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

For all roadway improvements that are done within VDOT right-of-way, the maintenance of that roadway would be VDOT's responsibility. Roadway improvements that are constructed on Stafford County Public School sites would be maintained by the Operations & Maintenance department for the school system. Maintenance would be accomplished within the maintenance budget that is planned to increase as the County and school system continue to grow.

Debt Service: \$368K

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2024 – New project in CIP, open in FY2028

## Middle School #9

### Project Description

Middle school #9 is planned to house up to 1,100 students and serve grades sixth through eighth. This school will be designed and constructed utilizing the most current Stafford County Public Schools middle school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards.

The project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management.

SCPS middle school education specifications will be updated prior to the start of design, however, staff estimates the total square footage requirement to be at, or near, 147,000 square feet for the option of a new school building. Staff used VDOE school construction cost data to establish the cost estimate for a new school. Long-term projections for the 2031-32 school year predict an increase of 1,042 more middle school students over the next ten years. As Stafford county continues to grow in population, Middle School #9 is needed to alleviate this anticipated crowding.



### Project Funding

**The total estimated project funding is TBD and anticipated to start in FY2033**

# (MS9L) Middle School #9

## Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$0	\$0	\$0	\$5,000,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>	<b>\$0</b>

## Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Planning/Design	\$0	\$0	\$0	\$5,000,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000,000</b>	<b>\$0</b>

## Operating Impact Summary

The principal, librarian, administrative assistant III, and an administrative assistant IV will be funded and hired one year prior to MS#9 opening. When the school opens, there will be 25 positions funded, excluding grade-level teachers, to support the new facility. The instructional startup costs one year prior to the opening of MS#9 include the purchasing of textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. Estimated utilities are included in the operating costs.

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2024 – New project in CIP, Planning Only FY2033

# Public Day School

## Project Description

A new public day school is being planned to house 320 students. This project will be designed and constructed in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Land costs have been estimated at \$3.0 million. This project will consolidate existing Day Schools into one new location. The spaces that are vacated will allow for expansion of academic spaces within the schools that are currently accommodating Day School operations.



Staff estimates the total square footage requirement to be at, or near 107,500 square feet. We have used VDOE cost data to establish the cost estimate for the new school.

## Project Funding

The total estimated project funding is \$81,493,482 and is anticipated to start design in FY2032

### (PDSL01) Public Day School

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
REVENUES TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>							
New Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$0	\$0	\$11,405,031	\$34,419,149	\$35,669,302
REVENUES TOTAL	\$0	\$0	\$11,405,031	\$34,419,149	\$35,669,302
<b>Expenses</b>					
New Construction	\$0	\$0	\$4,254,031	\$30,875,149	\$32,147,302
Planning/Design	\$0	\$0	\$3,000,000	\$2,544,000	\$500,000
Land	\$0	\$0	\$4,151,000	\$0	\$0
Contingency	\$0	\$0	\$0	\$1,000,000	\$3,022,000
EXPENSES TOTAL	\$0	\$0	\$11,405,031	\$34,419,149	\$35,669,302
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Existing SCPS staff at the existing Public Day Schools would be relocated into this new facility. When the school opens, there will be additional positions funded, to accommodate growth. The instructional startup costs one year prior to the opening of the public day school include the purchasing of textbooks, library books, and other instructional startup requirements. After the school has been open for one year, expect a noteworthy drop in operational funds to be observed as the result of all one-time startup items being purchased. There will be some operational savings on the County budget once this facility is able to welcome students currently attending private day schools. Personnel operating impacts will be estimated once a final project scope has been developed.

Estimated Debt Service- \$6.5M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
- Goal 8: Support Stafford County as a community for superior education

Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2024 – New project in CIP, open FY2035

# Rising Star Replacement

## Project Description

This project provides funding for the replacement of the Rising Star Early Childhood program located at the Gari Melchers Complex in Fredericksburg. The project could rebuild a new Rising Star Early Childhood facility either on the existing site, or co-locate on the Drew Middle School site or another site (i.e., Falmouth Elementary School, etc.). The replacement also provides for a ten classroom addition (+ 80 more seats) specifically designed for early childhood special education. A more detailed program of spaces is needed for this project.



The early childhood special education (ECSE) student population is expected to grow at a rate of 5% annually, which equates to approximately two additional ECSE classrooms per year. The basis of this projected growth rate is the concatenation of multiple data sources, including the Virginia Department of Education, the Department of Behavioral Health and Development Services, and the Parent Education-Infant Development (PE-ID) Region 3 staff. These projects are in line with growth experienced within SCPS since 2013.

## Project Funding

**The total estimated project funding is \$73,670,994 and is anticipated to start design in FY2030**

### (GMELL1) Rising Star Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues							

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
New Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$5,938,432	\$33,255,217	\$27,126,755	\$7,350,590	\$0
<b>REVENUES TOTAL</b>	<b>\$5,938,432</b>	<b>\$33,255,217</b>	<b>\$27,126,755</b>	<b>\$7,350,590</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$2,938,432	\$30,255,217	\$25,378,755	\$6,476,590	\$0
Planning/Design	\$3,000,000	\$2,000,000	\$748,000	\$0	\$0
Contingency	\$0	\$1,000,000	\$1,000,000	\$874,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$5,938,432</b>	<b>\$33,255,217</b>	<b>\$27,126,755</b>	<b>\$7,350,590</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

With the addition of 212 +/- more seats when replaced, Rising Star will increase its staffing with the following positions: 5 teachers, 5 FT paras and 5 hourly paras. This project will be subjected to SCPS' standard maintenance and operation costs, to include custodial support, internal and external preventative maintenance and utility costs.

Operating impacts are as follows:

Start-up costs - \$451K

Personnel - \$1.6M

Operating - \$516K

Debt Service - \$5.9M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

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- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
- Goal 3: Preserve and protect environmental resources
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Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## Change or Reasons for Revisions

FY2024 – New project in CIP, open in FY2033

## Hartwood Elementary Rebuild

### Project Description

The Hartwood Elementary School Replacement project involves building a “new” Hartwood Elementary School at a new location (to be determined) in the southwest quadrant of the county. The Hartwood replacement school is planned to house 964 students and serve grades kindergarten through fifth. The new school will have 393 more seats than the “old” Hartwood ES building. The Hartwood Replacement school will be designed and constructed utilizing the most current Stafford County Public Schools elementary school education specifications and in accordance with the Stafford County Public Schools Facility Design Standards. This project includes the construction of the school building, all outbuildings, site development, all on-site road improvements, any necessary off-site road improvements, parking lots, stormwater management requirements and utilities. Planning and design requirements are included in the project cost, as are furniture, fixtures, equipment, technology infrastructure, and project management. Land costs have been estimated at \$3.4 million.

SCPS elementary school education specifications and design standards will be updated prior to the start of design, however, staff estimates the total square footage to be up to 107,500 square feet. We have used VDOE cost data to establish the cost estimate for the replacement school.

Hartwood ES, originally built in 1963, is long overdue for a replacement. Hartwood ES currently has a 571 seating capacity, which makes it the smallest elementary school in Stafford County. As Stafford county continues to grow in population, the Hartwood ES Replacement will add +393 much needed additional seats (964 seating capacity) to help alleviate overcrowding and also improve the learning environment for students and staff



# Project Funding

The total estimated project funding is \$63,506,565 and is anticipated to start in FY2026

## (HESL01) Hartwood Elementary Rebuild

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
VPSA Bonds	\$0	\$0	\$0	\$7,951,905	\$26,910,000	\$22,293,900	\$6,350,760
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,951,905</b>	<b>\$26,910,000</b>	<b>\$22,293,900</b>	<b>\$6,350,760</b>
<b>Expenses</b>							
New Construction	\$0	\$0	\$0	\$1,542,905	\$24,410,000	\$21,043,900	\$5,975,760
Planning/Design	\$0	\$0	\$0	\$3,000,000	\$1,500,000	\$250,000	\$0
Land	\$0	\$0	\$0	\$3,409,000	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$375,000
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,951,905</b>	<b>\$26,910,000</b>	<b>\$22,293,900</b>	<b>\$6,350,760</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
VPSA Bonds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
New Construction	\$0	\$0	\$0	\$0	\$0
Planning/Design	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

With the addition of 393+/- more seats when replaced, Hartwood ES will increase its staffing with the following positions: 18 classroom teachers; 1 PE teacher; ½ Art teacher; and ½ Music teacher. Other operating costs will be comparable to other elementary schools in the district.

Personnel- \$864K

Start-up Costs- \$400K

Debt Service \$4.67M

## Relationship to Approved County Policy or Plan

Stafford County School Board's Strategic Plan:

- Goal 1: Engage, challenge, and prepare every student for success
- Goal 3: Resource stewardship

Stafford County Comprehensive Plan:

- Goal 1: Manage growth and development in a sustainable manner
  - Goal 3: Preserve and protect environmental resources
  - Goal 8: Support Stafford County as a community for superior education
- Stafford County Board of Supervisors' Priorities (Education, Infrastructure)

## **Change or Reasons for Revisions**

FY2023 – Added to CIP

FY2024 – Moved out three years, open FY2028

## Schools 3R Projects

3R projects are primarily small-scale projects that include repair, replacement and rehabilitation of existing physical assets. Maintaining these existing assets is fundamental to providing services to the community.

The 3R projects include:

- Repair, replacement and rehabilitation projects; and/or,
- Projects that will increase the useful life of an existing asset but not fundamentally change the structure or purpose (i.e., roof replacement); and/or,
- Repair, replacement, and rehabilitation of major mechanical systems such as heating and cooling systems; and/or,
- Upgrades to technology infrastructure that provide for major overhauls and improvements to the system, such as fiber projects.

**FY2024 Projects include:**

**(HOES3R) Hampton Oaks Elementary School:  
Replace Mechanical Systems**

**(NSH3R) North Stafford High School: Replace  
Switch Gear & Improve Auditorium System**

**(RES3R) Rockhill Elementary School: Repair  
Interior Finishes & Replace Walk-In  
Freezer/Refrigerators**

**(FFES3R) Ferry Farm Elementary School:  
Replace Roof**

**(INTSYS) Multiple Schools: Replace Intercom  
System**

**(PRES3R) Park Ridge Elementary School:  
Replace Walk-In  
Freezer/Refrigerators**

## Schools 3R Projects

Repair, Replacement and Rehabilitation Projects



## Project Funding

**The total estimated 3R funding for the ten-year  
period is \$86,528,207**

# Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
VPSA Bonds	\$0	\$6,578,000	\$6,349,135	\$6,951,135	\$6,375,000	\$6,464,000	\$7,160,135
Current Revenue	\$0	\$1,790,477	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865
Nutrition Funding	\$0	\$302,000	\$312,000	\$322,000	\$501,000	\$173,000	\$179,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,670,477</b>	<b>\$8,107,000</b>	<b>\$8,719,000</b>	<b>\$8,321,865</b>	<b>\$8,082,865</b>	<b>\$8,785,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$6,330,135	\$7,770,135	\$6,280,135	\$8,899,135	\$0
Current Revenue	\$1,445,865	\$1,445,865	\$1,445,865	\$1,445,865	\$0
Nutrition Funding	\$185,000	\$191,000	\$198,000	\$205,000	\$0
<b>TOTAL</b>	<b>\$7,961,000</b>	<b>\$9,407,000</b>	<b>\$7,924,000</b>	<b>\$10,550,000</b>	<b>\$0</b>

# Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Colonial Forge 3R	\$0	\$0	\$156,000	\$0	\$890,000	\$0	\$0
Shirley Heim 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dixon-Smith 3R	\$0	\$0	\$0	\$0	\$0	\$1,979,000	\$4,098,000
Stafford Middle 3R	\$0	\$0	\$0	\$0	\$5,737,000	\$0	\$0
Margaret Brent 3R	\$0	\$0	\$0	\$0	\$0	\$1,618,865	\$0
Widewater 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conway 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$1,092,000
Brooke Point 3R	\$0	\$0	\$3,908,000	\$862,000	\$0	\$0	\$0
Anthony Burns 3R	\$0	\$0	\$0	\$0	\$0	\$1,055,000	\$3,416,000
North Stafford 3R	\$0	\$3,800,612	\$316,000	\$0	\$0	\$0	\$0
Rodney E. Thompson 3R	\$0	\$0	\$3,571,000	\$0	\$0	\$0	\$0
Park Ridge 3R	\$0	\$151,000	\$0	\$358,000	\$555,865	\$2,375,000	\$0
Kate Waller Barrett 3R	\$0	\$0	\$0	\$3,080,000	\$0	\$0	\$0
Rocky Run 3R	\$0	\$0	\$0	\$3,080,000	\$0	\$0	\$0
Hampton Oaks 3R	\$0	\$1,725,000	\$0	\$0	\$0	\$1,055,000	\$0
Rockhill 3R	\$0	\$2,221,000	\$0	\$0	\$0	\$0	\$0
Falmouth 3R	\$0	\$0	\$0	\$324,000	\$167,000	\$0	\$0
Alvin York Bandy Admin Complex 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Garrisonville 3R	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nutrition Funding Project TBD	\$0	\$0	\$156,000	\$0	\$0	\$0	\$179,000
Ferry Farm 3R	\$0	\$535,000	\$0	\$161,000	\$0	\$0	\$0
A. G. Wright 3R	\$0	\$0	\$0	\$693,000	\$0	\$0	\$0
Early Learning Center 3R	\$0	\$0	\$0	\$0	\$638,000	\$0	\$0
Replace Intercom Systems	\$0	\$237,865	\$0	\$0	\$0	\$0	\$0
Hartwood 3R	\$0	\$0	\$0	\$0	\$167,000	\$0	\$0
Edward E. Drew 3R	\$0	\$0	\$0	\$0	\$167,000	\$0	\$0
Winding Creek 3R	\$0	\$0	\$0	\$161,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,670,477</b>	<b>\$8,107,000</b>	<b>\$8,719,000</b>	<b>\$8,321,865</b>	<b>\$8,082,865</b>	<b>\$8,785,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Colonial Forge 3R	\$2,120,000	\$4,827,000	\$0	\$5,171,000	\$0
Shirley Heim 3R	\$2,120,000	\$4,389,000	\$0	\$0	\$0
Dixon-Smith 3R	\$0	\$0	\$0	\$0	\$0
Stafford Middle 3R	\$0	\$0	\$0	\$0	\$0
Margaret Brent 3R	\$3,536,000	\$0	\$0	\$0	\$0
Widewater 3R	\$0	\$0	\$1,211,000	\$3,921,000	\$0
Conway 3R	\$0	\$0	\$3,788,000	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Brooke Point 3R	\$0	\$0	\$0	\$0	\$0
Anthony Burns 3R	\$0	\$0	\$0	\$0	\$0
North Stafford 3R	\$0	\$0	\$0	\$0	\$0
Rodney E. Thompson 3R	\$0	\$0	\$0	\$0	\$0
Park Ridge 3R	\$0	\$0	\$0	\$0	\$0
Kate Waller Barrett 3R	\$0	\$0	\$0	\$0	\$0
Rocky Run 3R	\$0	\$0	\$0	\$0	\$0
Hampton Oaks 3R	\$0	\$0	\$0	\$0	\$0
Rockhill 3R	\$0	\$0	\$0	\$0	\$0
Falmouth 3R	\$0	\$0	\$0	\$1,253,000	\$0
Alvin York Bandy Admin Complex 3R	\$0	\$0	\$1,516,000	\$0	\$0
Garrisonville 3R	\$0	\$0	\$1,211,000	\$0	\$0
Nutrition Funding Project TBD	\$185,000	\$191,000	\$198,000	\$205,000	\$0
Ferry Farm 3R	\$0	\$0	\$0	\$0	\$0
A. G. Wright 3R	\$0	\$0	\$0	\$0	\$0
Early Learning Center 3R	\$0	\$0	\$0	\$0	\$0
Replace Intercom Systems	\$0	\$0	\$0	\$0	\$0
Hartwood 3R	\$0	\$0	\$0	\$0	\$0
Edward E. Drew 3R	\$0	\$0	\$0	\$0	\$0
Winding Creek 3R	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,961,000</b>	<b>\$9,407,000</b>	<b>\$7,924,000</b>	<b>\$10,550,000</b>	<b>\$0</b>

### Stafford County School's 3R Infrastructure

Project	Location	Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Replace Mechanical Systems II (VAV-AHU)	HOES	Bond Proceeds	\$ 1,725,000									
Replace Switch Gear	NSHS	Bond Proceeds	2,783,000									
Repair Interior Finishes (incl. MEP)	RES	Bond Proceeds	2,070,000									
Replace Roof - 4th & 5th grade wing	FFES	3R Set-Aside	535,000									
Improvements to Auditorium Systems	NSHS	3R Set-Aside	1,017,612									
Replace Intercom System	SES, GES, AGWMS, SHMS	3R Set-Aside	237,865									
Replace Walk-In Freezer & Refrigerators	RES	Nutrition Capital Funding	151,000									
Replace Walk-In Freezer & Refrigerators	PRES	Nutrition Capital Funding	151,000									
TCU All Call	AYBAC	Unfunded	62,000									
Repair Playground & Play Area	KWBES	Unfunded	345,000									
Repair Exterior Envelope II	NSHS	Unfunded	1,438,000									
Repair Pavement - (Student Lot)	NSHS	Unfunded	787,000									
Replace ZBandMedia	PRES, ABES, MBES, SHMS	Unfunded	142,000									
Replace Low Voltage Security System	PRES, KWBES, AGWMS, SMS, NSHS, BPHS, CFHS, Rising Star	Unfunded	110,000									
Repair Interior Finishes (incl. MEP)	RES	Unfunded	1,380,000									
Renovate Almee Building	SHS	Unfunded	323,000									
Repair Pavement	SMS	Unfunded	658,000									
Construct Snow Removal Storage (Salt)	Support Services	Unfunded	262,000									
Replace Mechanical Systems II (VAV-AHU, etc.)	TBGMS	Unfunded	3,450,000									
Replace Mechanical Systems II (VAV-AHU, etc.)	BPHS	Bond Proceeds		2,778,135								
Replace Mechanical Systems II (VAV-AHU, etc.)	BPHS	3R Set-Aside		78,865								
Replace Mechanical Systems II (VAV-AHU, etc.)	RTMS	Bond Proceeds		3,571,000								
Repair Roof (Standing seam & Outbuildings; Ext painting)	BPHS	3R Set-Aside		1,051,000								
Replace Elevator	NSHS	3R Set-Aside		316,000								
Replace Walk-In Freezer & Refrigerators	CFHS	Nutrition Capital Funding		156,000								
Replace Walk-In Freezer & Refrigerators	TBD	Nutrition Capital Funding		156,000								
Repair Exterior Envelope (Windows) and Board Room Overhang	AYBAC and PDC	Unfunded		294,000								
Install Relocatable Playground	DMS - Day School	Unfunded		81,000								
Replace Mechanical Systems II (VAV-AHU, etc.)	FLEET SERVICES - 50/50 w/ County	Unfunded		1,190,000								
Repair Playground & Play Area	GMC if needed	Unfunded		357,000								
Replace Water Expansion Tank	HES if needed	Unfunded		357,000								
Replace Roof (asphalt w/SS)	MVHS	Unfunded		2,540,000								
Replace Track	MVHS	Unfunded		1,018,000								
Repair Interior Finishes (incl. MEP)	NSHS	Unfunded		2,381,000								
Replace Pavement	PRES	Unfunded		1,087,000								
Replace Hallway Lockers	SMS	Unfunded		155,000								
Replace Fire Alarms	BPHS, WCES, HOES	Bond Proceeds			791,135							
Replace Fire Alarms	BPHS, WCES, HOES	3R Set-Aside			70,865							
Replace Mechanical Systems II (VAV-AHU, etc.)	KWBES	Bond Proceeds			3,080,000							
Replace Mechanical Systems II (VAV-AHU, etc.)	RRES	Bond Proceeds			3,080,000							
Repair Exterior Envelope	AGWMS/GES	3R Set-Aside			683,000							
Replace Intercom System	FES, CES, WCES, NSHS	3R Set-Aside			324,000							
Replace Fire Alarms	PRES	3R Set-Aside			358,000							
Replace Walk-In Freezer & Refrigerators	FFES	Nutrition Capital Funding			161,000							
Replace Walk-In Freezer & Refrigerators	WCES	Nutrition Capital Funding			161,000							

Project	Location	Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Repair Bathroom Floor	ABES	Unfunded			210,000							
Upgrade Library & Science Wing	AGWMS	Unfunded			190,000							
Repair Tracks	AGWMS & RES	Unfunded			211,000							
Repair Pavement	AYBAC	Unfunded			914,000							
Bioponds	AYBAC	Unfunded			79,000							
Upgrade Restrooms & PE Lockers (boys)	BPHS	Unfunded			246,000							
Replace Intercom System	BPHS, CFHS, M/VHS	Unfunded			316,000							
Replace Tennis Court	DSMS	Unfunded			185,000							
Repair Exterior Envelope	FLEET SERVICES - 50/50 w/ County	Unfunded			693,000							
Repair Interior Finishes II (incl. MEP)	NSHS	Unfunded			2,464,000							
Replace Tennis Court	NSHS	Unfunded			739,000							
Repair Exterior Envelope	RES	Unfunded			693,000							
Repair Tracks	RRES & WCES	Unfunded			211,000							
Replace ZBandMedia	RRES, RTMS, TBGMS, DSMS	Unfunded			154,000							
Replace Generator	NSEC (ECS3R)	Bond Proceeds					638,000					
Replace Mechanical Systems I (Boilers-Chillers)	SMS	Bond Proceeds					1,912,000					
Replace Mechanical Systems II (VAV-AHU, etc.)	SMS	Bond Proceeds					3,825,000					
Improvements to Auditorium Systems	CFHS	3R Set-Aside					890,000					
Replace Mechanical at Addition	PRES	3R Set-Aside					555,865					
Replace Walk-In Freezer & Refrigerators	DMS	Nutrition Capital Funding					167,000					
Replace Walk-In Freezer & Refrigerators	FES	Nutrition Capital Funding					167,000					
Replace Walk-In Freezer & Refrigerators	HES if needed	Nutrition Capital Funding					167,000					
Replace Roof	AGWMS/GES	Unfunded					2,702,000					
Window Assessment	ALL SCHOOLS	Unfunded					109,000					
Repair Interior Finishes (incl. MEP)	BPHS	Unfunded					2,550,000					
Replace Roof	FLEET SERVICES - 50/50 w/ County	Unfunded					224,000					
Replace ZBandMedia	HHPMS, CFHS, M/VHS, BPHS	Unfunded					208,000					
Improvements to Auditorium Systems	M/VHS	Unfunded					890,000					
Repair Interior Finishes III (incl. MEP)	NSHS	Unfunded					2,550,000					
Repair Tracks	PRES	Unfunded					218,000					
Repair Playground & Play Area	RRES	Unfunded					382,000					
Replace ZBandMedia	SES, GVES, NSHS	Unfunded					135,000					
Repair Playground & Play Area	WCES	Unfunded					382,000					
Replace Mechanical Systems I (Boilers-Chillers)	ABES (ECS3R)	Bond Proceeds						1,055,000				
Replace Mechanical Systems I (Boilers-Chillers)	DSMS	Bond Proceeds						1,979,000				
Repair Interior Finishes (incl. MEP)	PRES	Bond Proceeds						2,375,000				
Replace Mechanical Systems I (Boilers-Chillers)	MBES	Bond Proceeds						1,055,000				
Replace Mechanical Systems I (Boilers-Chillers)	MBES	3R Set-Aside						390,865				
Replace Mechanical Systems I (Boilers-Chillers)	HOES	3R Set-Aside						1,055,000				
Replace Walk-In Freezer & Refrigerators	MBES	Nutrition Capital Funding						173,000				
Repair Interior Finishes II (incl. MEP)	BPHS	Unfunded						2,639,000				
Repair Athletic Facilities	BPHS	Unfunded						756,000				
Improvements to Auditorium Systems	BPHS	Unfunded						198,000				
Upgrade Library	CES	Unfunded						72,000				
Repair Pavement	CFHS	Unfunded						1,959,000				
Repair Athletic Facilities	CFHS	Unfunded						756,000				
Construct Snow Removal Storage (Salt)	Coal Landing	Unfunded						452,000				
Repair Interior Finishes (incl. MEP)	FLEET SERVICES - 50/50 w/ County	Unfunded						860,000				

Project	Location	Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Replace/Construct Storage Buildings	HES, SES, HHP, RES	Unfunded							158,000			
Replace Roof	HHPMS	Unfunded							2,382,000			
Repair Gym Floors	HHPMS	Unfunded							960,000			
Repair Playground & Play Area	HOES	Unfunded							395,000			
Repair Pavement	KWBES	Unfunded							756,000			
Replace Gym Bleachers	SHS	Unfunded							423,000			
Repair Long Jump & South D Ring	SHS	Unfunded							405,000			
Replace Flat Roof	TBGMS	Unfunded							668,000			
Repair Athletic Facilities	TBGMS, HHPMS, RTMS & SMS	Unfunded							300,000			
Repair Playground & Play Area	WES	Unfunded							395,000			
Replace Mechanical Systems II (VAV-AHU, etc.)	ABES	Bond Proceeds							3,416,000			
Replace Mechanical Systems I (Boilers-Chillers)	CES	3R Set-Aside							1,092,000			
Replace Mechanical Systems II (VAV-AHU, etc.)	DSMS	Bond Proceeds							3,744,135			
Replace Mechanical Systems II (VAV-AHU, etc.)	DSMS	3R Set-Aside							353,865			
Replace Walk-In Freezer & Refrigerators	TBD	Nutrition Capital Funding							179,000			
Replace Roof	ABES	Unfunded							3,335,000			
Repair Playground & Play Area	ABES	Unfunded							409,000			
Repair Interior Finishes III (incl. MEP)	BPHS	Unfunded							2,731,000			
Repair Playground & Play Area	CES	Unfunded							409,000			
Repair Athletic Fields - Repair Drainage	CFHS	Unfunded							1,169,000			
Repair Playground & Play Area	FFES	Unfunded							409,000			
Construct Fueling Station	FLEET SERVICES - 50/50 w/ County	Unfunded							1,038,000			
Upgrade FACS Lab	HHPMS	Unfunded							311,000			
Repair Athletic Facilities	M/VHS	Unfunded							782,000			
Repair Athletic Facilities	NSHS	Unfunded							782,000			
Repair Pavement	RTMS	Unfunded							877,000			
Repair Interior Finishes (incl. MEP)	SMS	Unfunded							2,731,000			
Replace Mechanical Systems II (VAV-AHU, etc.)	WCES	Unfunded							3,416,000			
Replace Mechanical Systems I (Boilers-Chillers)	CFHS	Bond Proceeds							2,120,000			
Replace Mechanical Systems II (VAV-AHU, etc.)	MBES	Bond Proceeds							3,536,000			
Replace Mechanical Systems I (Boilers-Chillers)	SHMS	Bond Proceeds							674,135			
Replace Mechanical Systems I (Boilers-Chillers)	SHMS	3R Set-Aside							1,445,865			
Replace Walk-In Freezer & Refrigerators	TBD	Nutrition Capital Funding							185,000			
Install Messaging Marquees (Manual)	AGWMS/GES/RES	Unfunded							104,000			
Replace Mechanical Systems I (Boilers-Chillers)	AYBAC	Unfunded							1,391,000			
Repair Exterior Envelope	BPHS	Unfunded							795,000			
Replace Mechanical Systems I (Boilers-Chillers)	FLEET SERVICES - 50/50 w/ County	Unfunded							707,000			
Replace CTE Dust Collection Systems	HHPMS	Unfunded							417,000			
Repair Exterior Envelope	HOES	Unfunded							795,000			
Repair Playground & Play Area	MBES	Unfunded							423,000			
Repair Interior Finishes III (incl. MEP)	PRES	Unfunded							1,696,000			
Repair Exterior Envelope	PRES	Unfunded							795,000			
Repair Playground & Play Area	PRES	Unfunded							423,000			
Install Messaging Marquees (Manual)	RTMS	Unfunded							104,000			
Repair Pressbox and Concessions	SHS	Unfunded							2,120,000			
Repair Athletic Facilities	SHS	Unfunded							809,000			
Repair Interior Finishes II (incl. MEP)	SMS	Unfunded							2,827,000			
Replace CTE Dust Collection Systems	SMS	Unfunded							403,000			
Replace Roof	WCES	Unfunded							3,329,000			

Project	Location	Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Replace Mechanical Systems II (VAV-AHU, etc.)	CFHS	Bond Proceeds								4,827,000		
Replace Mechanical Systems II (VAV-AHU, etc.)	SHMS	Bond Proceeds								2,943,136		
Replace Mechanical Systems II (VAV-AHU, etc.)	SHMS	3R Set-Aside								1,445,865		
Replace Walk In Freezer & Refrigerators	TRD	Nutrition Capital Funding								191,000		
Replace Mechanical Systems II (VAV-AHU, etc.)	AYBAC	Unfunded								3,660,000		
Update Turf Field	BPHS	Unfunded								862,000		
Repair Pavement	RES	Unfunded								1,004,000		
Construct Outdoor Classroom	RRES	Unfunded								72,000		
Repair Turf Field	SHS	Unfunded								862,000		
Replace Roof	Support Services	Unfunded								966,000		
Repair Interior Finishes (incl. MEP)	WCES	Unfunded								4,389,000		
Replace Mechanical Systems I (Boilers-Chillers)	WCES	Unfunded								1,170,000		
Repair Exterior Envelope	WES	Unfunded								823,000		
Replace Roof	AYBAC	Bond Proceeds									1,516,000	
Replace Mechanical Systems II (VAV-AHU, etc.)	CES	Bond Proceeds									5,553,135	
Replace Mechanical Systems II (VAV-AHU, etc.)	CES	3R Set-Aside									234,865	
Replace Mechanical Systems I (Boilers-Chillers)	WES	Bond Proceeds									1,211,000	
Replace Mechanical Systems Addition	AGWGES	3R Set-Aside									1,211,000	
Replace Walk In Freezer & Refrigerators	TBD	Nutrition Capital Funding									198,000	
Replace Roof	CFHS	Unfunded									3,232,000	
Repair Pavement	MRES	Unfunded									1,123,000	
Repair Turf Field	MVHS	Unfunded									892,000	
Upgrade CTE Labs - FACS Lab	NSHS	Unfunded									1,039,000	
Repair Interior Finishes (incl. MEP)	RRES	Unfunded									4,543,000	
Upgrade Library	RRES	Unfunded									84,000	
Replace Football-Visitor Bleachers	SHS	Unfunded									758,000	
Repair Interior Finishes (incl. MEP)	Support Services	Unfunded									3,028,000	
Construct Bus Parking - Phase I	TBD	Unfunded									777,000	
Replace Mechanical Systems III (VAV-AHU, etc.)	CFHS	Bond Proceeds										5,171,000
Replace Mechanical Systems II (VAV-AHU, etc.)	WES	Bond Proceeds										3,728,136
Replace Mechanical Systems II (VAV-AHU, etc.)	WES	3R Set-Aside										192,865
Replace Mechanical Systems I (Boilers-Chillers)	FES	3R Set-Aside										1,253,000
Replace Walk In Freezer & Refrigerators	TRD	Nutrition Capital Funding										205,000
Repair Interior Finishes (incl. MEP)	CFHS	Unfunded										3,134,000
Repair Playground & Play Area	GVES	Unfunded										469,000
Repair Exterior Envelope	HIPMS	Unfunded										1,675,000
Replace Pavement	MVHS	Unfunded										2,327,000
Repair Interior Finishes (incl. MEP)	RTMS	Unfunded										3,134,000
Replace Mechanical Systems I (Boilers-Chillers)	TBMS	Unfunded										2,350,000
Replace Mechanical Systems I (Boilers-Chillers)	Transportation	Unfunded										2,350,000
Repair Exterior Envelope	WCES	Unfunded										882,000
	<b>FUNDED</b>		8,870,477	8,107,000	8,719,000	8,321,865	8,082,865	8,785,000	7,951,000	9,407,000	7,924,000	10,550,000
	<b>UNF-FUNDED</b>		9,017,136	9,460,000	7,305,000	10,464,136	14,034,000	18,399,000	17,138,000	13,808,000	15,476,000	16,322,000
	<b>Total Yearly Project Cost</b>		\$17,887,612	\$17,567,000	\$16,024,000	\$18,786,000	\$22,116,865	\$27,184,000	\$25,089,000	\$23,215,000	\$23,400,000	\$26,872,000

# Information Technology 3R Projects

Repair, Replacement and Rehabilitation Projects

## Information Technology 3R Projects

3R projects are primarily small-scale projects that include repair, replacement and rehabilitation of existing physical assets. Maintaining these existing assets is fundamental to providing services to the community.

The 3R projects include:

- Repair, replacement and rehabilitation projects; and/or,
- Projects that will increase the useful life of an existing asset but not fundamentally change the structure or purpose (i.e., roof replacement); and/or,
- Repair, replacement, and rehabilitation of major mechanical systems such as heating and cooling systems; and/or,
- Upgrades to technology infrastructure that provide for major overhauls and improvements to the system, such as fiber projects.



**FY2024 Projects include:**

**(IT0202) Server replacements**

## Project Funding

**The total estimated 3R funding for the ten-year period is \$6,700,000**

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>3R</b>	\$0	\$64,000	\$66,000	\$455,000	\$677,000	\$1,340,000	\$587,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$64,000</b>	<b>\$66,000</b>	<b>\$455,000</b>	<b>\$677,000</b>	<b>\$1,340,000</b>	<b>\$587,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>3R</b>	\$321,000	\$1,752,000	\$1,438,000	\$0	\$0
<b>TOTAL</b>	<b>\$321,000</b>	<b>\$1,752,000</b>	<b>\$1,438,000</b>	<b>\$0</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Pure-Increase SAN Capacity	\$0	\$0	\$0	\$0	\$607,000	\$0	\$0
Cisco Switches & Firewalls	\$0	\$0	\$0	\$0	\$0	\$495,000	\$512,000
Rubrik - Increase Data Backup Capacity	\$0	\$0	\$0	\$387,000	\$0	\$0	\$0
Replace Cisco Call Managers	\$0	\$0	\$0	\$0	\$0	\$773,000	\$0
Server Replacements	\$0	\$64,000	\$66,000	\$68,000	\$70,000	\$72,000	\$75,000
Infor Hansen Portal Upgrade & Eplans Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$64,000</b>	<b>\$66,000</b>	<b>\$455,000</b>	<b>\$677,000</b>	<b>\$1,340,000</b>	<b>\$587,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Pure-Increase SAN Capacity	\$0	\$682,000	\$845,000	\$0	\$0
Cisco Switches & Firewalls	\$0	\$549,000	\$0	\$0	\$0
Rubrik - Increase Data Backup Capacity	\$0	\$440,000	\$509,000	\$0	\$0
Replace Cisco Call Managers	\$0	\$0	\$0	\$0	\$0
Server Replacements	\$78,000	\$81,000	\$84,000	\$0	\$0
Infor Hansen Portal Upgrade & Eplans Replacement	\$243,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$321,000</b>	<b>\$1,752,000</b>	<b>\$1,438,000</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

These expenditures will be replacing existing equipment already covered under maintenance contracts, which should result in no changes to maintenance costs.

## Relationship to Approved County Policy or Plan

- IT Strategic Plan
- Board of Supervisors' priorities under "organizational excellence."

## DEBT

Debt Capacity, Debt Service and Outstanding Debt

The financial policies define the County's maximum debt. As part of the efforts to improve the County's bond rating, the Board amended its financial policies in June 2019.

Debt limitations are as follows:

- General obligation debt shall not exceed 2.75% of the assessed valuation of taxable real property.
- General fund debt service expenditures (County and Schools) shall not exceed 10% of the general government and school's operating budgets.
- The County intends to maintain a 10-year pay-out ratio at or above 60%. Future debt for County facilities will be issued with level principal payments to the extent possible.
- When the County finances capital improvements or other projects through bonds or capital leases, it will repay the debt within a period not to exceed the expected useful life of the projects.
- Debt ratios do not include debt to be repaid from identified revenue sources outside the General Fund. In the case of special service districts, the Board of Supervisors intends to set tax rates to cover any debt to be funded with the revenue.
- Capital lease debt service shall not exceed 1% of the general government budget. Capital lease debt may only be used if all the following four criteria are met:
  1. Capital lease purchase is eligible under state law for such financing;
  2. Useful life of the purchase equals or exceeds the term of the debt;
  3. Total purchase exceeds \$100,000; and
  4. Sufficient funds are available to service the capital lease debt.

The Debt Capacity model below represents the amount of debt the County can incur and is expected to borrow based on our financial policies. Although the Adopted CIP will add \$705,055,941 in bond-funded debt over the ten-year period, the additional debt to be incurred for these projects would still be below the County's guidelines. In March 2023, \$95.5M bonds for Highschool #6 are included in FY2024 and reduce debt capacity.

Debt Capacity Impacts	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	All Years
Total Borrow	151,356,098	66,934,326	45,113,993	77,764,146	33,404,696	79,269,896	58,952,403	66,739,973	67,652,861	57,867,548	705,055,941
Debt Capacity	256,452,000	37,245,000	36,847,000	39,442,000	45,636,000	84,208,000	60,131,000	66,032,000	80,663,000	86,762,000	793,418,000
Cumulative (Deficit)/Surplus	105,095,902	75,406,576	67,139,583	28,817,436	41,048,741	45,986,844	47,165,442	46,457,469	59,467,608	88,362,059	88,362,059

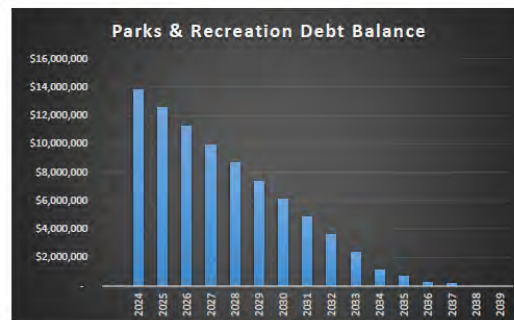
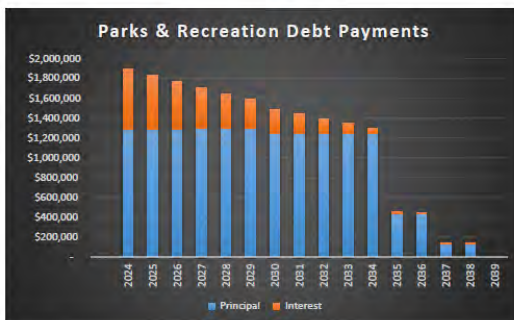
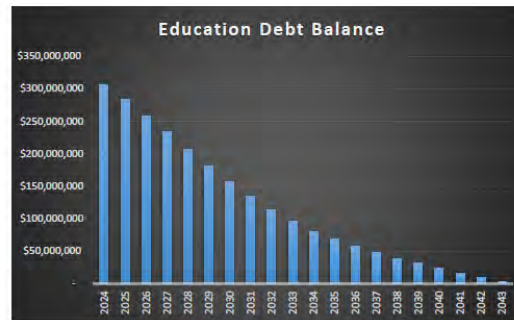
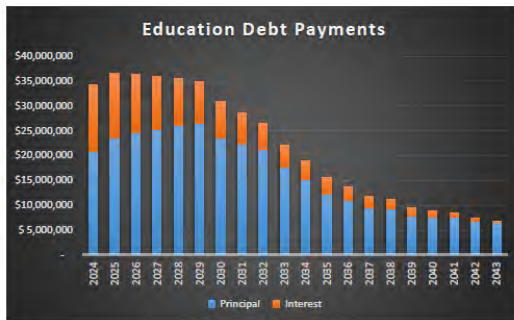
The Debt Service model below illustrates the year-to-year adjustments in the County's total debt. The \$7.2M approved but not borrowed is for Fire and Rescue Apparatus, Highschool #6, and Aquia Fire Station.

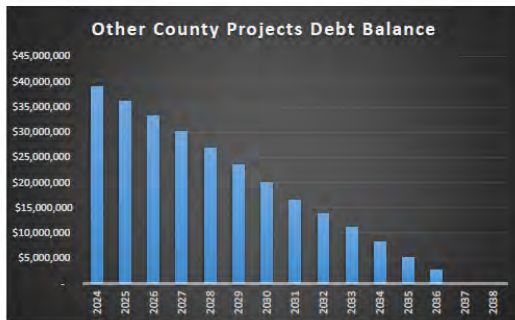
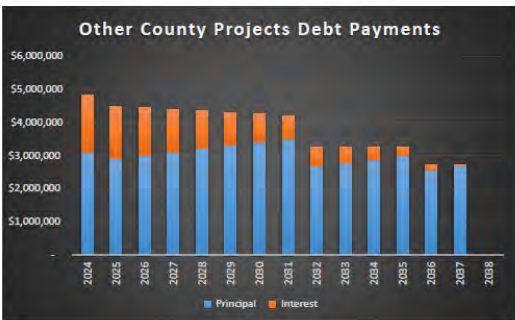
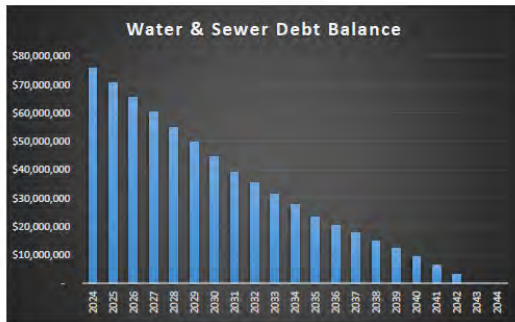
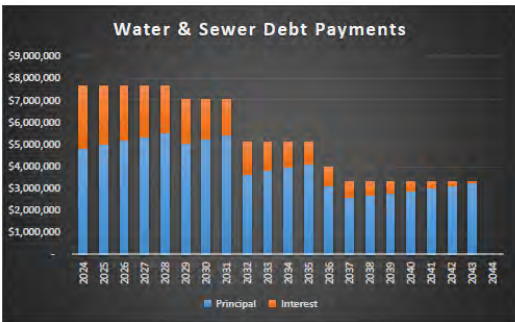
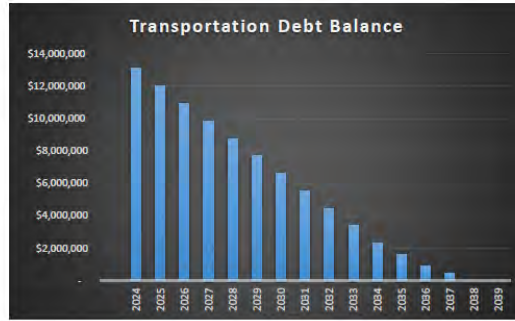
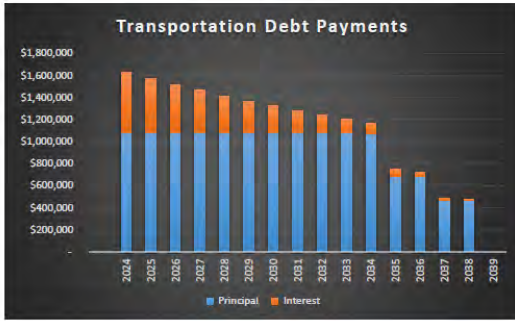
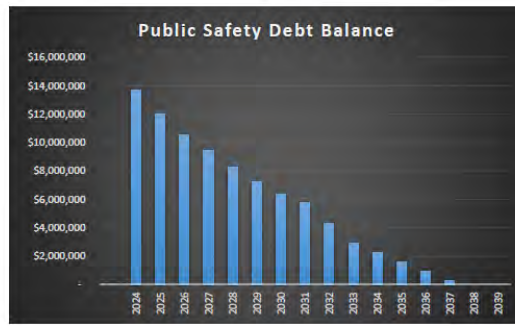
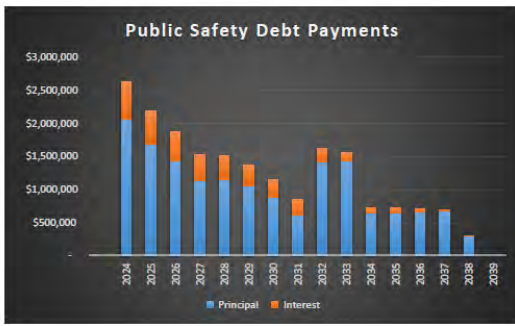
Debt Service Impacts	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Existing Debt Service for Governmental Funds	40,106,731	38,550,525	38,047,570	37,002,780	36,502,723	34,868,470	30,821,190	28,129,547	25,816,766	24,077,034
Debt Service Approved Not Borrowed	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000	7,260,000
New Debt Service - County		704,754	1,528,665	1,913,737	5,904,473	6,685,673	8,127,907	8,127,907	8,127,907	-
New Debt Service - Schools		3,562,602	8,339,711	11,729,747	14,246,263	16,260,345	21,102,676	26,035,774	31,620,530	37,281,676
<b>Total Debt Service</b>	<b>47,366,731</b>	<b>50,077,881</b>	<b>55,175,946</b>	<b>57,906,265</b>	<b>63,913,459</b>	<b>65,074,488</b>	<b>67,311,773</b>	<b>69,553,227</b>	<b>72,825,202</b>	<b>68,618,710</b>

## Analysis of Outstanding Debt

### Debt Service by Governmental Function

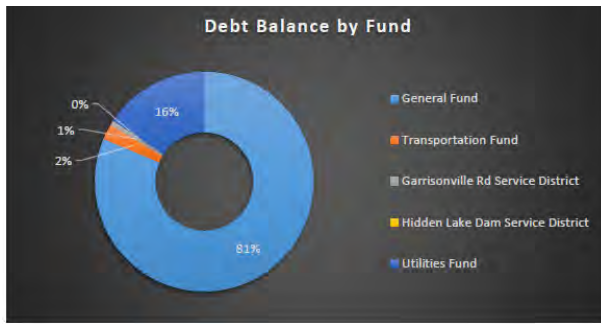
The County issues debt for a variety of purposes, including education-related projects, public safety projects, transportation projects, parks and recreation projects, utilities projects, and projects related to other purposes. The graphs below depict the annual required debt service payments for each of these governmental functions, as well as the debt balance outstanding for each function:





## Debt by Fund

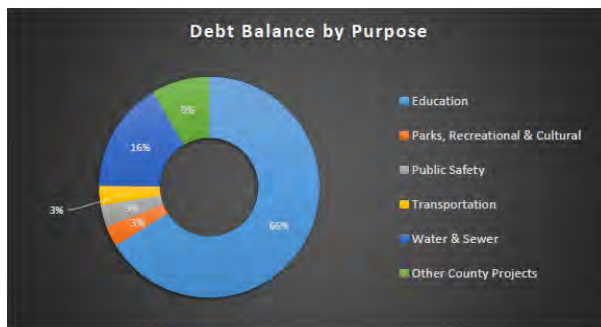
The County operates various funds which are responsible for portions of the County's overall debt portfolio. The General Fund is responsible for 81% of the debt outstanding, followed by the Utilities Fund at 16%. The remaining funds make up less than 3% of total debt.



Fund	Balance
General Fund	\$ 403,416,754
Transportation Fund	11,241,851
Garrisonville Rd Service District	2,915,000
Hidden Lake Dam Service District	290,000
Utilities Fund	77,866,782
<b>Total</b>	<b>\$ 495,730,388</b>

## Debt by Governmental Purpose

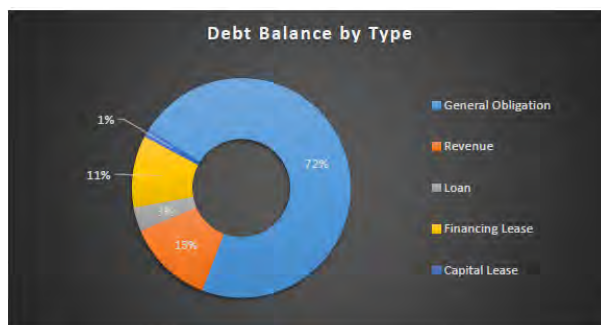
The graph below depicts the debt balance outstanding for each of the various governmental functions. Education accounts for 66% of the debt outstanding, and Water & Sewer accounts for 16%. The remaining purposes make up less than 18% of the total debt outstanding.



Governmental Function	Balance
Education	\$ 327,771,672
Parks, Recreational & Cultural	15,113,149
Public Safety	15,765,029
Transportation	14,156,851
Water & Sewer	80,708,686
Other County Projects	42,215,000
<b>Total</b>	<b>\$ 495,730,388</b>

## Debt by Type

The County issues various types of debt which provide different forms of security for the obligations. Most of the County's debt is general obligation bonds, which represent 72% of the County's total debt portfolio, followed by revenue bonds, which represent 13% of total debt, and financing leases, which represent 11% of total debt. The remaining issuance types comprise less than 5% of total debt.



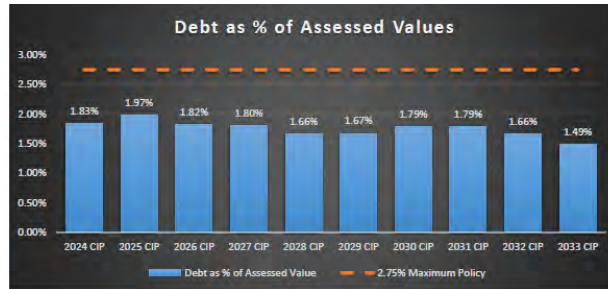
Issuance Type	Balance
General Obligation	\$ 356,751,672
Revenue	63,240,000
Loan	17,468,686
Financing Lease	52,780,000
Capital Lease	5,490,029
<b>Total</b>	<b>\$ 495,730,388</b>

## Financial Analysis:

The following graphs indicate that the FY2024-2033 Adopted CIP is in compliance with the Board's fiscal policy guidelines.

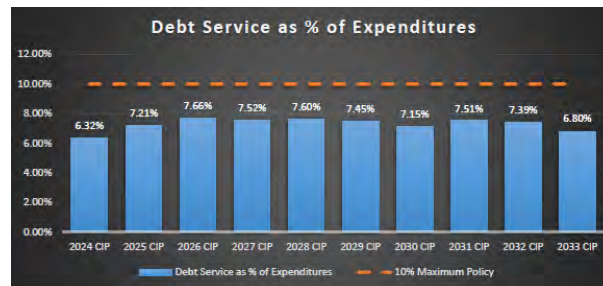
## Debt as a Percentage of Assessed Value

The County's financial policy, 'Principles of High Performance Financial Management', states that general obligation debt shall not exceed 2.75% of the assessed valuation of taxable real property. Below is a graph illustrating the County's compliance with the policy.



## Debt Service as a Percentage of General Government Budget

The County's financial policy, 'Principles of High Performance Financial Management', states that general fund debt service expenditures (including both County and Schools) shall not exceed 10% of the general fund expenditure budget. Below is a graph presenting the County's compliance with the policy.



## ENROLLMENT PROJECTIONS

Stafford County's School Planning Policy for the Development of the Capital Improvement Program states When the aggregate school enrollment projections for a school level—i.e. elementary, middle, or high—is at 90% of the aggregate design capacity, the staff is directed to begin planning for adding a school to the CIP. The timeline listed in the policy will direct the staff's planning process.

Below are the Fall 10-Year Projections with Capacity Utilization for School Years 2023-24 through 2032-33 used in the development of the Capital Improvement Program.

Elementary (K-5)	School Capacity 2023	2022-23 Actual Enrollment	Projected Enrollment by School Year									
			2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Kate Waller Barrett ES	833	774	785	807	836	853	872	898	927	951	985	1004
Margaret Brent ES	877	806	813	791	811	827	809	847	874	902	934	963
Anthony Burns ES	819	731	741	748	726	741	729	746	761	777	795	809
Conway ES	840	893	898	915	945	991	991	1,019	1,090	1,182	1,295	1,456
Falmouth ES	670	685	725	745	797	841	881	925	972	1,029	1,080	1,092
Ferry Farm ES	663	595	583	593	592	591	585	621	649	683	718	788
Garrisonville ES	694	719	726	709	715	724	715	739	745	762	778	792
Grafton Village ES	775	776	766	751	748	741	720	720	735	753	772	791
Hampton Oaks ES	869	898	902	895	888	807	807	823	862	902	988	1,001
Hartwood ES	563	601	608	634	648	659	686	746	786	851	902	950
Moncure ES	993	902	916	930	943	959	952	982	1,009	1,037	1,087	1,089
Park Ridge ES	725	866	896	975	1,008	1,008	1,021	1,042	1,062	1,083	1,105	1,125
Rockhill ES	758	688	696	674	705	719	727	728	743	759	776	792
Rocky Run ES	827	852	858	898	890	847	842	882	981	981	981	981
Stafford ES	669	741	768	770	802	822	885	875	911	946	981	1,011
Widewater ES	764	626	690	653	671	692	699	724	753	788	824	858
Winding Creek ES	787	839	821	838	826	828	827	864	892	920	942	966
<b>Subtotal - Elementary</b>	<b>13,126</b>	<b>12,992</b>	<b>13,127</b>	<b>13,280</b>	<b>13,528</b>	<b>13,740</b>	<b>13,881</b>	<b>14,270</b>	<b>14,715</b>	<b>15,194</b>	<b>15,868</b>	<b>16,968</b>
Middle (6-8)	School Capacity 2023	2022-23 Actual Enrollment	Projected Enrollment by School Year									
			2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Dixon-Smith MS	1,100	899	893	928	946	929	963	982	993	922	948	946
Drew MS	650	618	616	647	677	700	707	737	821	801	795	791
Gayle MS	1,100	906	915	924	875	1,035	1,126	1,240	1,147	1,120	1,149	1,133
Heim MS	1,100	989	977	997	1,003	1,015	1,071	1,107	1,141	1,125	1,131	1,132
Poole MS	1,100	983	1,040	1,042	1,085	1,119	1,208	1,238	1,250	1,227	1,140	1,280
Stafford MS	1,100	907	808	876	902	981	1,072	1,075	1,074	1,043	1,055	1,048
Thompson MS	1,100	1,019	1,033	1,049	1,043	1,064	1,054	1,038	1,018	1,016	1,024	1,021
Wright MS	920	870	845	871	855	860	839	891	908	902	900	904
<b>Subtotal - Middle</b>	<b>8,170</b>	<b>7,191</b>	<b>7,216</b>	<b>7,334</b>	<b>7,485</b>	<b>7,702</b>	<b>8,129</b>	<b>8,289</b>	<b>8,312</b>	<b>8,157</b>	<b>8,134</b>	<b>8,213</b>
High (9-12)	School Capacity 2023	2022-23 Actual Enrollment	Projected Enrollment by School Year									
			2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Brooke Point HS	2,125	2,164	2,193	2,160	2,224	2,197	2,249	2,323	2,367	2,312	2,346	2,389
Colonial Forge HS	2,175	2,006	1,992	2,027	1,933	1,922	1,907	1,918	2,017	2,046	2,082	2,109
Mountain View HS	2,150	2,205	2,244	2,209	2,196	2,152	2,222	2,221	2,250	2,346	2,387	2,382
North Stafford HS	2,050	1,933	2,010	2,112	2,383	2,346	2,240	2,383	2,406	2,330	2,316	2,387
Stafford HS	2,150	2,127	2,185	2,211	2,199	2,298	2,407	2,431	2,446	2,598	2,545	2,600
<b>Subtotal - High</b>	<b>10,650</b>	<b>10,435</b>	<b>10,624</b>	<b>10,774</b>	<b>10,736</b>	<b>10,804</b>	<b>10,922</b>	<b>11,153</b>	<b>11,497</b>	<b>12,022</b>	<b>12,128</b>	<b>12,427</b>
Special (9-12)	School Capacity 2023	2022-23 Actual Enrollment	Projected Enrollment by School Year									
			2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Rappahannock Jail		4	4	4	4	4	4	4	4	4	4	4
<b>Total K-12</b>	<b>31,946</b>	<b>30,622</b>	<b>30,972</b>	<b>31,343</b>	<b>31,753</b>	<b>32,249</b>	<b>32,857</b>	<b>33,875</b>	<b>34,523</b>	<b>35,377</b>	<b>36,095</b>	<b>36,638</b>
PreK & Early Childhood												
North Star												
Rising Star												
<b>Total PK-12</b>												
Capacity Utilization %												
			Less than 90%	90 to 95%	95% to 100%	100 to 105%	More than 105%					
<b>Notes:</b>												
1. Both Rocky Run ES and Conway ES each have 4 relocatable classrooms on-site.												
2. Temporary seats gained from relocatable classrooms are excluding from the seating capacity of the building.												



STAFFORD  
*Virginia*  
**Operating Budget**

Coordinating Capital Budget with Operating Budget

Operating impacts associated with CIP projects are estimated when the project is initially submitted for review. Impacts are broken down into personnel and operating expenses. These impacts are reviewed and updated annually. In the year the project is scheduled to be completed or implemented, costs are moved into the department's operating budget.

See below for a summary of all operating budget impacts:

### Operating Impacts Summary

Operating Impacts Summary	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Personnel	0	0	1,196,000	8,232,000	8,945,000	9,213,000	10,644,000	12,752,000	13,061,000	15,662,000
Operating	0	283,000	112,000	2,217,000	3,401,000	2,909,000	4,461,000	3,585,000	5,304,260	7,906,558
<b>Total Personnel and Operating</b>	<b>\$0</b>	<b>\$283,000</b>	<b>\$1,308,000</b>	<b>\$10,449,000</b>	<b>\$12,346,000</b>	<b>\$12,122,000</b>	<b>\$15,105,000</b>	<b>\$16,337,000</b>	<b>\$18,365,260</b>	<b>\$23,568,558</b>



# STAFFORD *Virginia*

## PROFFERS

Development Proffers can be a valuable asset towards funding capital projects in the County's CIP

Proffers are voluntary off-sets for new development to mitigate its capital facilities impacts. Proffers are derived from individual zoning reclassifications of properties. Proffers are negotiated on a case-by-case basis between the Board of Supervisors and a land development applicant. Proffers benefiting the CIP usually take two forms 1) cash payments and 2) land dedications. The most prevalent type of proffer received by the County is cash payments.

State Code regulates when and how proffers can be accepted by the County and what they can be used for.

- Proffers are intended to minimize capital facilities impacts and cannot offset operating costs or maintenance.
- Proffers must be used for facility improvements to increase capacity to serve the new development.
- Some proffers are designated to specific capital projects. Those designated funds would be restricted to the specified capital facility.
- Cash proffer payments can only be collected at the time of final inspection for a new home or business.

As a result, payments cannot be considered a reliable funding source. They are made to the County as development occurs and are subject to market conditions and decisions made by individual developers. For CIP planning purposes, the County must project when proffer payments are made.

The County is limited in its ability to expend proffer funds.

- Expenditure of proffer funds are not only limited to capital facilities but can only be applied to projects within the current adopted Capital Improvement Program with the exception of certain Transportation projects.
- There is a time limit for which proffer funds must be expended. The County has 12 years to expend proffer funds from the date of collecting all proffered payments associated with a specific zoning reclassification. If those funds are not expended, they must be forfeited to the Virginia Commonwealth Transportation Board to be used to construct road improvements in the County.

The charts below detail the Proffers the County has collected and project to collect from Developers. The charts also recognize the allocation of funding that can be utilized for Capital Projects in the CIP. Proffers are reviewed annually by a committee during the CIP process. The current actuals below are through FY2022. Staff continues to monitor collections.

# School Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Available for Projects	Project
George Washington	Cherryview Landing	75,073	1,013,472	1,088,545	0	0	Elementary School #18
Rock Hill	Shelton Knolls	1,192,020	0	1,192,020	0	0	Elementary School #18
Rock Hill	Augustine No. Section 5A	6,502	0	6,502	0	0	Elementary School #18
Hartwood	Courtyards at Colonial Forge	482,935	0	482,935	0	0	Elementary School #18
Aquia	Abberly at Stafford	159,998	0	159,998	0	0	Elementary School #18
Falmouth	Wythe	22,395	0	22,395	0	0	Elementary School #18
Hartwood	Rocky Run	0	2,146,250	2,146,250	0	0	Highschool #6
Garrisonville	Winding Creek	188,977	1,400,084	0	808,223	780,838	North Stafford Turf Fields
Garrisonville	Whitson Woods	53,400	410,220	0	411,290	52,330	North Stafford Turf Fields
Garrisonville	Westgate	25,558	0	0	0	25,558	
Garrisonville	Liberty Knolls West	48,167	0	0	0	99,413	
Garrisonville	Embrey Mill	2,284,990	1,769,915	0	0	4,054,905	
Hartwood	Westlake	0	7,874,834	0	0	7,874,834	
Griffis-Widewater	Reserve At Woodstock Lane	54,207	0	0	0	54,207	
Falmouth	Fox Chase Commons	0	1,807,839	0	0	1,807,839	
Rock Hill	Shelton Woods	256,968	0	0	0	256,968	
Falmouth	Cranewood	1,632	10,512	0	0	12,144	
Griffis-Widewater	Quantico Village	714,824	11,817	0	0	726,641	
Falmouth	Falmouth Heights	11,198	0	0	0	11,198	
Falmouth	Leeland Station	350,000	0	0	0	350,000	

# Transportation Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Available for Projects	Project
Falmouth	Southgate	32,001	0	32,001	0	(0)	Layhill & Rt 1 Intersection
Falmouth	Fox Chase Commons	0	1,446,291	1,190,144	0	256,147	Layhill & Rt 1 Intersection
Falmouth	Cranewood	5,384	17,820	19,213	0	3,991	Layhill & Rt 1 Intersection
Garrisonville	Westgate	657,933	0	0	0	657,933	
Garrisonville	Winding Creek	19,141	0	0	0	19,141	
Rock Hill	Shelton Knolls	925,494	0	0	0	925,494	
Hartwood	Courtyards at Colonial Forge	112,137	0	0	0	112,137	
Garrisonville	Embrey Mill	2,635	0	0	0	2,635	
Rock Hill	Augustine No. Section 5A	17,434	0	0	0	17,434	
Hartwood	Rocky Run	0	516,918	0	0	516,918	
Hartwood	Westlake	0	6,093,593	0	0	6,093,593	
Garrisonville	Whitson Woods	37,065	284,715	0	0	321,780	
Griffis-Widewater	Quantico Village	498,445	8,240	0	0	506,685	
Hartwood	Celebrate Va No Retirement	1,806,174	750,288	0	0	2,556,462	
Rock Hill	Shelton Woods	42,421	0	0	0	42,421	
Aquia	Aquia Town Center Regional Transit	50,000	0	0	0	50,000	
Garrisonville	Market at Embry Mill	223,900	0	0	0	223,900	
Hartwood	Project Ivy	0	500,000	0	0	500,000	
<b>TOTALS</b>		<b>4,430,164</b>	<b>9,617,865</b>	<b>1,241,358</b>	<b>0</b>	<b>12,806,670</b>	

# Parks Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Available for Projects	Project
Griffis-Widewater	Reserve At Woodstock Lane	554,913	0	62,000	0	492,913	Carl Lewis Addition/Commercial Kitchen
Falmouth	Fox Chase Commons	0	1,068,111	881,496	0	186,615	Duff Park Master Plan, Musselman Park
Hartwood	Rocky Run	0	125,644	16,000	0	109,644	Lake Mooney Pavillion
George Washington	Stafford Nursing Home	50,000	0	100,000	0	(50,000)	Lake Mooney Pavillion
Rock Hill	Shelton Knolls	762,489	0	778,983	0	(16,494)	Mt. View Park
Rock Hill	Shelton Woods	1,081,917	0	1,081,917	0	(0)	Mt. View Park
Garrisonville	Westgate	254,016	0	254,016	0	(0)	Mt. View Park (Dog Park FY23)
Hartwood	Courtyards at Colonial Forge	320,247	0	320,247	0	(0)	Mt. View Park (Dog Park FY23)
Rock Hill	Augustine No. Section 5A	1,009	0	1,009	0	0	Mt. View Park (Dog Park FY23)
Griffis-Widewater	West Hampton Village	1,094	0	1,094	0	0	Mt. View Park (Dog Park FY23)
Falmouth	Cranewood	129	288	359	0	58	Musselman Park
Hartwood	Celebrate Va No Retirement	118,168	50,410	80,578	88,000	0	Musselman Park
Aquia	The Town Center at Aquia	309,930	0	221,930	88,000	0	Patawomeck Park
Griffis-Widewater	Quantico Village	569,927	9,422	579,349	0	0	Patawomeck Park
Falmouth	Southgate	1	0	0	0	1	
Garrisonville	Liberty Knolls West	60,147	1,506	0	0	61,653	
Hartwood	Westlake	0	2,258,622	0	0	2,258,622	
Garrisonville	Whitson Woods	8,568	65,790	41,000	0	33,358	
<b>TOTALS</b>		<b>4,092,555</b>	<b>3,579,793</b>	<b>4,419,979</b>	<b>176,000</b>	<b>3,076,369</b>	

# Fire & Rescue Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Aquia	Abberly at Stafford	227,520	0	227,520	0	0	Aquia Station
Aquia	The Town Center at Aquia	48,880	0	48,880	0	0	Aquia Station
Griffis-Widewater	Quantico Village	59,891	990	60,881	0	0	Aquia Station
Griffis-Widewater	Reserve At Woodstock Lane	808,468	95,928	904,396	0	0	Aquia Station
Rock Hill	Shelton Knolls	97,726	0	97,726	0	0	Aquia Station
Garrisonville	Liberty Knolls West	106,975	10,048	117,023	0	0	Aquia Station
Garrisonville	Westgate	40,723	0	40,723	0	0	Training Center
Falmouth	Fox Chase Commons	0	113,751	113,751	0	0	Training Center
Hartwood	Rocky Run	0	38,627	38,627	0	0	Training Center
George Washington	Stafford Nursing Home	36,734	0	36,734	0	0	Training Center
Hartwood	Courtyards at Colonial Forge	55,403	0	55,403	0	0	Training Center
Griffis-Widewater	West Hampton Village	2,304	0	2,304	0	0	Training Center
Hartwood	Celebrate Va No Retirement	299,386	234,449	533,835	0	0	Training Center
Falmouth	Southgate	350,663	0	350,663	0	0	Training Center
Garrisonville	Winding Creek	20,479	58,714	79,193	0	0	Training Center
Garrisonville	Embrey Mill	139,177	113,400	252,577	0	0	Training Center
Hartwood	Westlake	0	360,815	360,815	0	0	Training Center
Garrisonville	Whitson Woods	5,354	41,130	46,484	0	(0)	Training Center
Rock Hill	Butler Estates - Blake Way	1,072	0	1,072	0	0	Training Center
Rock Hill	Shelton Woods	2,196	0	0	0	2,196	
George Washington	Cherryview Landing	4,525	61,074	0	0	65,599	
Falmouth	Wythe	1,604	0	0	0	1,604	
Falmouth	Falmouth Heights	802	0	0	0	802	
<b>TOTALS</b>		<b>2,309,882</b>	<b>1,128,926</b>	<b>3,368,606</b>	<b>0</b>	<b>70,201</b>	

# Other Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Hartwood	Celebrate Va No Retirement	459,580	0	0	0	459,580	
Hartwood	Setter Circle/Westie Way	1,995,702	0	0	0	1,995,702	
Falmouth	Leeland Station	65,040	0	0	0	65,040	
<b>TOTALS</b>		<b>2,520,322</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,520,322</b>	

# Library Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Falmouth	Fox Chase Commons	0	88,308	0	0	88,308	
Hartwood	Rocky Run	0	57,469	0	0	57,469	
Garrisonville	Westgate	32,578	0	0	0	32,578	
Rock Hill	Augustine No. Section 5A	164	0	0	0	164	
Griffis-Widewater	West Hampton Village	9,899	0	0	0	9,899	
Falmouth	Cranewood	296	660	0	0	956	
Hartwood	Celebrate Va No Retirement	263,756	104,007	0	0	367,762	
Aquia	The Town Center at Aquia	37,960	0	0	0	37,960	
Griffis-Widewater	Quantico Village	46,367	766	0	0	47,133	
Falmouth	Southgate	3,490	0	0	0	3,490	
Garrisonville	Liberty Knolls West	100,312	2,512	0	0	102,824	
Garrisonville	Winding Creek	15,271	45,570	0	0	60,841	
Aquia	Abberly at Stafford	176,544	0	0	0	176,544	
Garrisonville	Embrey Mill	75,603	0	0	0	75,603	
Hartwood	Westlake	0	373,333	0	0	373,333	
Garrisonville	Whitson Woods	1,669	12,715	0	0	14,384	
Rock Hill	Butler Estates - Blake Way	2,035	0	0	0	2,035	
Griffis-Widewater	Brentsmill	5,732	0	0	0	5,732	
<b>TOTALS</b>		<b>771,676</b>	<b>685,339</b>	<b>0</b>	<b>0</b>	<b>1,457,015</b>	

## General Government Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Aquia	Abberly at Stafford	153,216	0	153,216	0	0	Courthouse
Garrisonville	Westgate	28,506	0	28,506	0	0	Renovations
Rock Hill	Augustine No. Section 5A	238	0	238	0	(0)	Renovations
Falmouth	Cranewood	1,453	3,234	950	0	3,737	Renovations
Aquia	The Town Center at Aquia	33,020	0	33,020	0	0	Renovations
Griffis-Widewater	Quantico Village	42,503	702	3,448	0	39,757	Renovations
Griffis-Widewater	Brentsmill	2,017	0	2,017	0	0	Renovations
Falmouth	Fox Chase Commons	0	67,617	0	0	67,617	
Garrisonville	Winding Creek	9,123	32,426	0	0	41,549	
Garrisonville	Embrey Mill	429	0	0	0	429	
Hartwood	Westlake	0	199,485	0	0	199,485	
Garrisonville	Whitson Woods	12,617	97,035	0	0	109,652	
<b>TOTALS</b>		<b>283,123</b>	<b>400,499</b>	<b>221,395</b>	<b>0</b>	<b>462,226</b>	

## Government Center Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Rock Hill	Augustine No. Section 5A	560	0	560	0	0	Renovations
Falmouth	Cranewood	710	1,578	464	0	1,824	Renovations
Griffis-Widewater	Brentsmill	4,738	0	4,738	0	(0)	Renovations
Griffis-Widewater	Quantico Village	0	46,000	0	0	46,000	
Falmouth	Fox Chase Commons	0	55,836	0	0	55,836	
Garrisonville	Winding Creek	2,191	0	0	0	2,191	
Hartwood	Westlake	0	164,635	0	0	164,635	
Garrisonville	Whitson Woods	0	97,185	0	0	97,185	
<b>TOTALS</b>		<b>8,199</b>	<b>365,234</b>	<b>5,762</b>	<b>0</b>	<b>367,671</b>	

## Landfill Proffers

Development Election District	Development	Current	Future Years	Programed in CIP	Reserved	Availabe for Projects	Project
Rock Hill	Augustine No. Section 5A	280	0	0	0	280	
Griffis-Widewater	Brentsmill	533	0	0	0	533	
<b>TOTALS</b>		<b>813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>813</b>	

# Revenues and Expenditures

The following tables show projected FY24-33 revenues and expenditures by functional area for the County totaling \$1,140,012,236 for the ten-year period.

## Revenues by Source

	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
VPSA Bonds	\$48,850,461	\$69,577,705	\$47,583,843	\$36,389,806	\$30,360,054	\$64,848,840	\$65,097,538
Revenue Bond Proceeds	\$7,450,565	\$12,280,052	\$25,964,210	\$47,690,819	\$10,519,642	\$24,728,011	\$18,767,000
Smart Scale Program Assumed	\$0	\$0	\$543,616	\$7,707,351	\$19,765,844	\$3,972,463	\$30,259,063
3R	\$4,985,237	\$5,081,500	\$5,169,497	\$5,290,358	\$5,356,136	\$5,475,916	\$4,891,267
Prior Year Fund Balance	\$2,031,560	\$11,694,158	\$3,735,000	\$4,802,000	\$2,799,000	\$4,347,050	\$2,999,000
Current Revenue	\$4,167,595	\$5,344,268	\$6,427,480	\$6,139,433	\$5,945,865	\$2,445,865	\$3,867,372
Smart Scale Program	\$500,000	\$3,289,019	\$6,169,604	\$2,050,769	\$19,219,107	\$0	\$0
VDOT Revenue Sharing	\$155,413	\$397,784	\$5,474,208	\$7,374,391	\$9,367,045	\$0	\$0
Proffers	\$2,504,056	\$6,598,369	\$3,456,411	\$934,092	\$0	\$2,000,180	\$815,000
Leases Proceeds	\$5,831,072	\$0	\$0	\$0	\$0	\$5,000,000	\$0
From Other Funds	\$9,653,562	\$0	\$0	\$199,866	\$288,000	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$8,301,000	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$2,116,909	\$1,821,250	\$1,552,177	\$548,968	\$1,390,596	\$0	\$0
From General Fund(100)	\$5,335,500	\$250,000	\$250,000	\$0	\$0	\$0	\$707,000
ARPA Stimulis	\$6,382,928	\$0	\$0	\$0	\$0	\$0	\$0
Radio Funding	\$445,414	\$302,464	\$327,000	\$322,330	\$1,762,663	\$0	\$357,330
CMAQ Congestion Mitigation & Air Quality	\$244,115	\$700,031	\$419,063	\$0	\$1,296,956	\$0	\$0
Nutrition Funding	\$302,000	\$312,000	\$322,000	\$501,000	\$173,000	\$179,000	\$185,000
TAP Transportation Alternative Program	\$522,687	\$0	\$0	\$0	\$0	\$0	\$0
Insurance Recovery	\$65,473	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$101,544,547</b>	<b>\$117,648,600</b>	<b>\$107,394,109</b>	<b>\$128,252,183</b>	<b>\$108,243,908</b>	<b>\$112,997,325</b>	<b>\$127,945,570</b>

	FY2031	FY2032	FY2033	Future Year
VPSA Bonds	\$76,419,108	\$73,734,996	\$66,561,683	\$35,669,302
Revenue Bond Proceeds	\$0	\$0	\$0	\$24,385,000
Smart Scale Program Assumed	\$1,741,505	\$0	\$0	\$0
3R	\$5,618,438	\$5,683,170	\$2,746,902	\$0
Prior Year Fund Balance	\$3,249,000	\$3,887,000	\$3,638,000	\$0
Current Revenue	\$2,445,865	\$2,445,865	\$2,495,865	\$0
Smart Scale Program	\$0	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0
Proffers	\$1,057,900	\$0	\$0	\$0
Leases Proceeds	\$0	\$0	\$0	\$0
From Other Funds	\$0	\$0	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$0	\$0	\$0	\$0

	FY2031	FY2032	FY2033	Future Year
From General Fund(100)	\$0	\$0	\$0	\$0
ARPA Stimulis	\$0	\$0	\$0	\$0
Radio Funding	\$0	\$383,300	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$0	\$0	\$0	\$0
Nutrition Funding	\$191,000	\$198,000	\$205,000	\$0
TAP Transportation Alternative Program	\$0	\$0	\$0	\$0
Insurance Recovery	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$90,722,816</b>	<b>\$86,332,331</b>	<b>\$75,647,450</b>	<b>\$60,054,302</b>

## Expenditures by Functional Area

	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
<b>Education</b>	\$53,149,796	\$82,995,596	\$51,270,332	\$41,037,671	\$31,978,919	\$66,473,705	\$66,728,403
<b>Transportation</b>	\$14,113,889	\$17,824,622	\$25,659,834	\$24,230,274	\$61,571,190	\$21,374,654	\$32,680,570
<b>Public Safety</b>							
Fire & Rescue Services	\$19,144,881	\$5,303,000	\$24,297,446	\$5,201,866	\$4,471,000	\$19,785,050	\$21,966,000
Sheriff	\$8,994,086	\$962,964	\$2,413,333	\$1,703,663	\$1,762,663	\$0	\$357,330
<b>PUBLIC SAFETY TOTAL</b>	<b>\$28,138,967</b>	<b>\$6,265,964</b>	<b>\$26,710,779</b>	<b>\$6,905,529</b>	<b>\$6,233,663</b>	<b>\$19,785,050</b>	<b>\$22,323,330</b>
<b>Judicial Administration</b>	\$0	\$3,867,069	\$0	\$51,435,592	\$0	\$0	\$0
<b>Parks, Recreation and Cultural</b>	\$1,000,473	\$3,667,349	\$1,609,000	\$1,200,092	\$3,885,000	\$1,044,000	\$2,342,000
<b>Public Works</b>							
Community Facilities	\$5,077,422	\$2,962,000	\$1,689,164	\$2,766,025	\$3,235,136	\$3,732,916	\$3,550,267
<b>PUBLIC WORKS TOTAL</b>	<b>\$5,077,422</b>	<b>\$2,962,000</b>	<b>\$1,689,164</b>	<b>\$2,766,025</b>	<b>\$3,235,136</b>	<b>\$3,732,916</b>	<b>\$3,550,267</b>
<b>General Government</b>							
Information Technology	\$64,000	\$66,000	\$455,000	\$677,000	\$1,340,000	\$587,000	\$321,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$64,000</b>	<b>\$66,000</b>	<b>\$455,000</b>	<b>\$677,000</b>	<b>\$1,340,000</b>	<b>\$587,000</b>	<b>\$321,000</b>
<b>TOTAL</b>	<b>\$101,544,547</b>	<b>\$117,648,600</b>	<b>\$107,394,109</b>	<b>\$128,252,183</b>	<b>\$108,243,908</b>	<b>\$112,997,325</b>	<b>\$127,945,570</b>

	FY2031	FY2032	FY2033	Future Year
<b>Education</b>	\$78,055,973	\$75,378,861	\$68,212,548	\$35,669,302
<b>Transportation</b>	\$2,741,505	\$1,000,000	\$1,000,000	\$0
<b>Public Safety</b>				
Fire & Rescue Services	\$3,449,000	\$4,087,000	\$3,838,000	\$0
Sheriff	\$360,438	\$383,300	\$0	\$0
<b>PUBLIC SAFETY TOTAL</b>	<b>\$3,809,438</b>	<b>\$4,470,300</b>	<b>\$3,838,000</b>	<b>\$0</b>
<b>Judicial Administration</b>	\$0	\$0	\$0	\$0
<b>Parks, Recreation and Cultural</b>	\$4,363,900	\$3,511,000	\$1,838,000	\$24,385,000
<b>Public Works</b>				
Community Facilities	\$0	\$534,170	\$758,902	\$0
<b>PUBLIC WORKS TOTAL</b>	<b>\$0</b>	<b>\$534,170</b>	<b>\$758,902</b>	<b>\$0</b>
<b>General Government</b>				
Information Technology	\$1,752,000	\$1,438,000	\$0	\$0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$1,752,000</b>	<b>\$1,438,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$90,722,816</b>	<b>\$86,332,331</b>	<b>\$75,647,450</b>	<b>\$60,054,302</b>

## CAPITAL PROJECTS INTRODUCTION

Learn more about how Stafford County funds and develops permanent assets, such as public infrastructure, public buildings, public safety, parks and recreation, cultural, transportation, education, judicial and land acquisition.

County government provides needed and desired services to the public. To provide these services, the County must furnish and maintain capital facilities and equipment, such as roads, parks and schools. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next ten-year period.

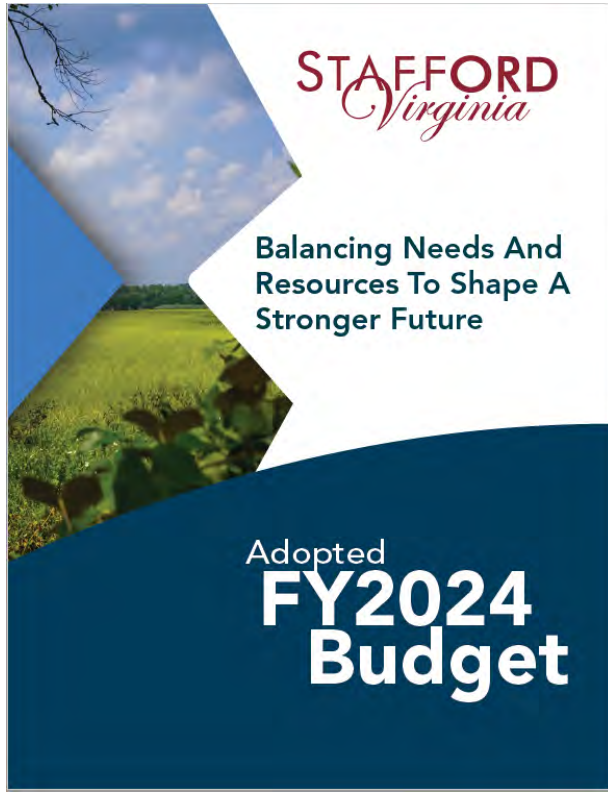
The Capital Improvement Program is an important component of the County's long-range planning process. It serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure and capital equipment. The first year of the CIP becomes the capital budget, and the remaining years provide an estimated but unfunded cost of the proposed projects and their anticipated funding sources. The CIP is reviewed annually, and the priorities are re-evaluated based on the conditions and requirements of the community. This forecasting also allows the County to anticipate and plan for future spending requirements, and provides a positive influence on private investment decisions.

In developing the Capital Improvement Program, the County adheres to financial and debt management policies established by the Board of Supervisors.

The development of the CIP is guided by the following adopted Policies (these policies can be found in the Policy and Goals section of the budget book) or click the links below:

- [Strategic Plan](#)
- [Comprehensive Plan](#)
- [Principles of Financial Management](#)
- [CIP Development Policy](#)
- [New School Planning Policy](#)

These policies help preserve the County's credit rating and establish the framework for the County's overall fiscal planning and management. Projects are carefully evaluated and prioritized to optimize the use of limited capital funds to meet operational and community needs.



## FY2024 Adopted Budget

To learn more about the FY2024 Adopted Budget follow this [link](#).

# New Circuit Court

New Courthouse and Renovation/Expansion of Existing Facility

## Project Description

The proposed project includes constructing a new 80,000 ft<sup>2</sup> Circuit Court building. 61,798 ft<sup>2</sup> will be finished and include four circuit courtrooms and spaces for judges' chambers, Circuit Court Clerk, security, and other court functions. 18,202 ft<sup>2</sup> will be shelled for the eventual finishing of two additional circuit courtrooms and associated spaces. The existing Courthouse will be renovated to meet the needs of the Juvenile and Domestic Relations and General District Courts. The project also includes renovations within the existing facility and Chichester House, which will begin in the coming year, to provide needed space due to the delayed timing of the new Courthouse.



## Project Funding

The total estimated project funding is \$55,302,665 and is anticipated to begin design in FY2025

### (CRTHSE) Courthouse New Building

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$2,443,830	\$0	\$45,835,592	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$5,600,000	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$1,270,023	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$153,216	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,867,069</b>	<b>\$0</b>	<b>\$51,435,592</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Sale of Property	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
TOTAL	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Buildings-New Constructio	\$0	\$0	\$0	\$0	\$51,435,592	\$0	\$0
Architect/Engineering	\$0	\$0	\$3,867,069	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$3,867,069	\$0	\$51,435,592	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Buildings-New Constructio	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Below are the estimated operating impacts that will be needed when the new Circuit Court building opens in FY2027.

For building security: a total of seven additional deputies would be required to operate a safe and efficient courthouse. The additional deputies would be needed one year earlier than the opening date.

- (2) For front security/magnetometer and X-Ray machine.
- (1) For Control Room: Deputy will monitor all cameras, control cell doors, and certain courtroom doors.
- (2) For the security of inmates: Escorting inmates to and from the jail vans to the court holding cells, serving various papers, escorts through the building, high-risk inmates, emergencies and the like.
- (2) Deputies for the fourth circuit court

The total number to support the building is 13, including six existing positions at the current courthouse.

For maintenance and custodial:

- (2) Building Maintenance Mechanics.
- (2) Custodians.
- Start-up Costs include equipment and supplies.
- On-going operating costs include additional utilities, contracts, and maintenance costs.

Estimated operating impacts are as follows:

Personnel \$953K

Start-up costs \$287K

Operating costs \$609K

Debt Service \$4.5M

## Relationship to Approved County Policy or Plan

Public Safety has been identified by the Board of Supervisors as a major Board priority. Providing the necessary court facilities to handle the growing caseload and ensuring all court facilities meet or exceed the safety standards is essential to our overall public safety mission. The proposed circuit court building and renovation of the existing facility will ensure these needs are met for the next 10-15 years.

## Change or Reasons for Revisions

FY2007 - New project in CIP \$20.6M

FY2008 - Updated construction costs \$33.8M

FY2009 - No change

FY2010 - No change

FY2011 - Consolidate a renovation of the current courthouse project and reduce the existing project to an addition due to current conditions in the economy. Project to begin in FY13. \$21.7M

FY2012 - Changed the scope of the project. Added a Courthouse annex project. Due to a shortage in affordability, a project to begin planning and design in FY17. \$22.9M

FY2013 - Due to conditions in the economy and changes in affordability project will begin planning and design work in FY19. No other changes have been made. \$22.2M

FY2014 - Scope of the project changed to include parking improvements and significant ADA upgrades. \$26.8M

FY2015 - No change

FY2016 - Project cost update. No change in scope of the project. \$29M

FY2017 - No change

FY2018 - Change in the scope of the project. The project is new construction for all three courts. The new proposed cost is \$71M.

FY2019 - As provided above, the proposed project replaces the previously recommended \$71 million project to utilize existing facilities to the maximum extent possible and reduce project costs while providing all necessary safety improvements and court space needs. The new estimated cost is \$42.5M which includes approximately \$1M in proposed design efficiency reductions directed by the Board and an additional \$1.8M for a parking lot.

FY2020 – Change in ramp-up philosophy. The project is now presented as two separate projects, Courthouse construction and a temporary parking lot.

FY2021 - Delayed project Seven years.

FY2022 – Project delayed one year.

FY2023 - Project moved forward one year

FY2024 - Project moved forward three years, construction will begin in FY2027.

# PARKS, RECREATION AND CULTURAL

## What is a Parks Capital Project?

Capital projects undertaken by the Department of Park and Recreation may include upkeep or renovations to public facilities, building or additions to new parks, or renovating public pools.

To visit our project areas, please click on an image below.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>3R</b>	\$0	\$3,117,422	\$3,951,000	\$2,428,164	\$3,032,025	\$3,816,136	\$4,688,916
Revenue Bond Proceeds	\$0	\$0	\$1,398,087	\$0	\$0	\$3,304,000	\$0
Proffers	\$814,366	\$115,000	\$994,262	\$139,000	\$934,092	\$0	\$88,000
From General Fund(100)	\$0	\$2,780,000	\$250,000	\$250,000	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$36,000	\$481,000	\$0	\$0	\$0
Insurance Recovery	\$0	\$65,473	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$53,634	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$868,000</b>	<b>\$6,077,895</b>	<b>\$6,629,349</b>	<b>\$3,298,164</b>	<b>\$3,966,117</b>	<b>\$7,120,136</b>	<b>\$4,776,916</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>3R</b>	\$4,370,267	\$3,306,000	\$4,045,170	\$2,546,902	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$24,385,000
Proffers	\$815,000	\$1,057,900	\$0	\$0	\$0
From General Fund(100)	\$707,000	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$50,000	\$0
Insurance Recovery	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,892,267</b>	<b>\$4,363,900</b>	<b>\$4,045,170</b>	<b>\$2,596,902</b>	<b>\$24,385,000</b>

## Project Summary (Large and 3R)

### Large Projects

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Library #4	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mountain View Property	\$630,000	\$0	\$0	\$0	\$0	\$0	\$88,000

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Blmnt/FF Bike Trl Ph6	\$0	\$0	\$0	\$0	\$0	\$2,136,000	\$0
Carl Lewis Addition	\$62,000	\$65,473	\$1,891,000	\$0	\$0	\$0	\$0
Two Stone Platform at River Road Park	\$0	\$0	\$0	\$0	\$0	\$1,168,000	\$0
Musselman Pk-Master Plan	\$88,000	\$0	\$85,000	\$0	\$934,092	\$0	\$0
Patawomeck Pk Master Plan	\$88,000	\$75,000	\$416,349	\$0	\$0	\$0	\$0
Aquia Landing Parking Expansion	\$0	\$0	\$36,000	\$481,000	\$0	\$0	\$0
Duff Green Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$868,000</b>	<b>\$140,473</b>	<b>\$2,428,349</b>	<b>\$481,000</b>	<b>\$934,092</b>	<b>\$3,304,000</b>	<b>\$88,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Library #4	\$0	\$0	\$0	\$50,000	\$24,385,000
Mountain View Property	\$715,000	\$1,057,900	\$0	\$0	\$0
Blmnt/FF Bike Trl Ph6	\$0	\$0	\$0	\$0	\$0
Carl Lewis Addition	\$0	\$0	\$0	\$0	\$0
Two Stone Platform at River Road Park	\$0	\$0	\$0	\$0	\$0
Musselman Pk-Master Plan	\$0	\$0	\$0	\$0	\$0
Patawomeck Pk Master Plan	\$0	\$0	\$0	\$0	\$0
Aquia Landing Parking Expansion	\$0	\$0	\$0	\$0	\$0
Duff Green Park	\$100,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$815,000</b>	<b>\$1,057,900</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$24,385,000</b>

#### Parks and Community Facilities 3R Projects

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Embrey Mill Replace Turf Carpet Field 1, 2, 3, 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Government Building Renovate Lobby Greeting Area	\$0	\$2,530,000	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$2,332,025	\$0	\$0
Space needs study implementation	\$0	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0
Embrey Mill Replace turf carpet field 7,8	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Embrey Mill Convert Field 5 & 6 to Turf	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PSB IT Server Room HVAC 10 ton 6 Units	\$0	\$0	\$846,000	\$0	\$0	\$0	\$0
Howell Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$837,324
Gov Bldg. System Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0	\$0	\$727,000
Pratt Park Building/Restrooms/Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$727,000
PSB Replace Carpet	\$0	\$0	\$704,000	\$0	\$0	\$0	\$0
Gov Ctr. New Video Surveillance System	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gym Rec Center Reception Area, Desk, Safety	\$0	\$680,000	\$0	\$0	\$0	\$0	\$0
Curtis Park Zero Depth Entry Lenzi Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Porter Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$625,795	\$0
Curtis Park Shelter 7 Restroom	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Lenzi Pool Restrooms	\$0	\$0	\$333,000	\$0	\$0	\$0	\$0
Woodlands Pool Pool Renovation	\$0	\$0	\$595,000	\$0	\$0	\$0	\$0
Gov Ctr. Replace 2 Sheds with 1 Small Bldg.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
School Sites WIdewater/Garrisonville ES Field Lights	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Sites Asphalt Beyond Life Deteriorated Willowmere/Duff	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Annex Mitigate Mold Issues, Preventative Maintenance.	\$0	\$535,422	\$0	\$0	\$0	\$0	\$0
Chichester Park Chichester Maintenance Shop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PSB HVAC Units #1a & #1b	\$0	\$515,000	\$0	\$0	\$0	\$0	\$0
Duff Park Playgrounds	\$0	\$0	\$0	\$506,000	\$0	\$0	\$0
Government Complex Implementation of Plans	\$0	\$493,000	\$0	\$0	\$0	\$0	\$0
Curtis Park Playgrounds	\$0	\$0	\$0	\$483,000	\$0	\$0	\$0
Woodlands Pool Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$476,913
Pratt Park Agility Course and Exercise	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
PBS Roof Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$425,000
Smart Community Roof/Electrical Updates/HVAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Replace Asphalt	\$0	\$0	\$0	\$0	\$0	\$395,000	\$0
Rowser Annex Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library CRRL Fire Panel, Carpet, Tile	\$0	\$0	\$0	\$0	\$0	\$369,000	\$0
Pickle Ball Court	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Howell Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$367,000
Community Ctr. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$360,633	\$0
Various projects identified by CRRL at Howell and Porter libraries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Porter Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$330,987	\$0
Potomac Hills Station #10 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$309,679
Varies Parks Volleyball, Professional Sand Courts 3 ea.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Ctr. Replace Gym Floor	\$0	\$290,000	\$0	\$0	\$0	\$0	\$0
Curtis Park White coat Lenzi Pool	\$0	\$288,000	\$0	\$0	\$0	\$0	\$0
Gov Facilities ADA Improvements	\$0	\$0	\$131,000	\$139,000	\$0	\$0	\$0
St. Clair Brooks Sewer Pipe & Manholes	\$0	\$0	\$268,000	\$0	\$0	\$0	\$0
Rowser Senior Ctr. Replace Cabinets/Counter Top to Commercial Grade	\$0	\$0	\$0	\$0	\$249,000	\$0	\$0
Gov Complex Pressure Wash & Paint Exterior, Admin & Chichester Bldg.	\$0	\$0	\$0	\$0	\$0	\$239,000	\$0
Smith Lake Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Lightning Shelter #6	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Skate Park	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Gov Ctr. Upgrade EDNA System, Study	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Fire Stations Replace HVAC Units at 2,10,12	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Chichester Building Replace RTU	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0
Community Ctr. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$213,342	\$0	\$0	\$0
Curtis Park Water Supply Tank Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PSB Replace Flooring	\$0	\$0	\$0	\$0	\$0	\$211,000	\$0
Government Island Bridge Handrails & Decking	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Varies Parks Basketball Courts (Outdoor)	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Rowser Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$197,532	\$0	\$0	\$0
Stafford Station #2 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$193,075	\$0
Potomac Hills Station #10 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$186,645	\$0	\$0	\$0
Courthouse Façade Repair & Paint	\$0	\$0	\$0	\$0	\$185,000	\$0	\$0
Duff Park Little Falls Boat Ramp	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0
Government Bldg. Landscaping Rain Garden	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0
Woodlands Pool White coat Woodlands Pool	\$0	\$0	\$184,000	\$0	\$0	\$0	\$0
PSB IT Server Room 3.5 Ton 2 Units	\$0	\$0	\$179,000	\$0	\$0	\$0	\$0
Public Safety Bldg. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Annex Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Stations Replace Carpet with LVT Station 2 and 12	\$0	\$0	\$164,000	\$0	\$0	\$0	\$0
Gov Bldg. IT Replace Flooring in Server Room	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Courthouse Complex Roof Units Replacement	\$0	\$0	\$159,000	\$0	\$0	\$0	\$0
Gov. Complex & PSB Protect Asphalt/Extend Life Gov Ctr.	\$0	\$0	\$0	\$151,000	\$0	\$0	\$0
Gov Ctr. Built in Gutters Repair, Admin Bldg.	\$0	\$0	\$0	\$0	\$0	\$149,000	\$0
Aquia Landing Add Playground Equipment	\$0	\$144,000	\$0	\$0	\$0	\$0	\$0
Station #2 Energy Mgmt F&R Station #2 & 12	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Mooney Park Pavilion	\$0	\$0	\$0	\$139,000	\$0	\$0	\$0
Pratt Park Convert Tennis to Pickle Ball Court	\$0	\$0	\$0	\$0	\$135,000	\$0	\$0
F&R Stations Roof; Aquia, Station 2,10,12 Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$132,000
Gym Rec Ctr. Convert to Heat Pump /Remove Gas Heat	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0
Berea Station #12 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$121,645	\$0	\$0	\$0
Aquia Landing Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Courthouse Community Center Asphalt Parking Lot	\$0	\$0	\$0	\$117,000	\$0	\$0	\$0
Pratt Park Asphalt Parking Lot	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0
Pratt Park Paving Loop	\$0	\$0	\$0	\$0	\$96,000	\$0	\$0
Library CRRL Paint, Stucco Repair, Customer Service Desk	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0
Community Facilities Large Equipment	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0
Varies Parks Restroom Floors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Various Parks Update AED-35 Units	\$0	\$0	\$73,000	\$0	\$0	\$0	\$0
Courthouse Paint, Carpet, Add LEDs to Courtrooms	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0
Gov Bldg. Study New Ssystem Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Renovate Existing Athletic Fields	\$0	\$58,000	\$0	\$0	\$0	\$0	\$0
Berea Station #12 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Historic Sites Renovate and Protect	\$0	\$0	\$54,000	\$0	\$0	\$0	\$0
Stafford Station #2 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$51,646	\$0
Mark Lenzi Pool Properly Store and Preserve Chemicals	\$0	\$46,000	\$0	\$0	\$0	\$0	\$0
Hampton Oaks Elementary Dog Park (Fence, Gate, Shade, & Bench)	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Curtis Park Curtis/Pratt Park Pavilion Maintenance	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Civil War Park Trail, Signage, and Bronze Replicas	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Brooks Park Fountain Rehab	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0
Gov Bldg. Social Services Parking lot ADA Sidewalks/Spaces	\$0	\$28,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$5,937,422</b>	<b>\$4,201,000</b>	<b>\$2,817,164</b>	<b>\$3,032,025</b>	<b>\$3,816,136</b>	<b>\$4,688,916</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Embrey Mill Replace Turf Carpet Field 1, 2, 3, 4	\$0	\$0	\$3,028,000	\$0	\$0
Government Building Renovate Lobby Greeting Area	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Space needs study implementation	\$707,000	\$0	\$0	\$0	\$0
Embrey Mill Replace turf carpet field 7,8	\$1,414,000	\$0	\$0	\$0	\$0
Embrey Mill Convert Field 5 & 6 to Turf	\$0	\$1,393,000	\$0	\$0	\$0
PSB IT Server Room HVAC 10 ton 6 Units	\$0	\$0	\$0	\$0	\$0
Howell Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Gov Bldg. System Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0
Pratt Park Building/Restrooms/Pavilion	\$0	\$0	\$0	\$0	\$0
PSB Replace Carpet	\$0	\$0	\$0	\$0	\$0
Gov Ctr. New Video Surveillance System	\$0	\$0	\$0	\$702,000	\$0
Gym Rec Center Reception Area, Desk, Safety	\$0	\$0	\$0	\$0	\$0
Curtis Park Zero Depth Entry Lenzi Pool	\$0	\$655,000	\$0	\$0	\$0
Porter Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Curtis Park Shelter 7 Restroom	\$0	\$0	\$0	\$615,000	\$0
Curtis Park Lenzi Pool Restrooms	\$0	\$0	\$271,000	\$0	\$0
Woodlands Pool Pool Renovation	\$0	\$0	\$0	\$0	\$0
Gov Ctr. Replace 2 Sheds with 1 Small Bldg.	\$594,000	\$0	\$0	\$0	\$0
School Sites Widewater/Garrisonville ES Field Lights	\$0	\$0	\$0	\$571,000	\$0
Park Sites Asphalt Beyond Life Deteriorated Willowmere/Duff	\$555,000	\$0	\$0	\$0	\$0
Rowser Annex Mitigate Mold Issues, Preventative Maintenance.	\$0	\$0	\$0	\$0	\$0
Chichester Park Chichester Maintenance Shop	\$0	\$533,000	\$0	\$0	\$0
PSB HVAC Units #1a & #1b	\$0	\$0	\$0	\$0	\$0
Duff Park Playgrounds	\$0	\$0	\$0	\$0	\$0
Government Complex Implementation of Plans	\$0	\$0	\$0	\$0	\$0
Curtis Park Playgrounds	\$0	\$0	\$0	\$0	\$0
Woodlands Pool Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Pratt Park Agility Course and Exercise	\$0	\$432,000	\$0	\$0	\$0
PBS Roof Replacement	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Community Roof/Electrical Updates/HVAC	\$417,000	\$0	\$0	\$0	\$0
Rowser Replace Asphalt	\$0	\$0	\$0	\$0	\$0
Rowser Annex Preventive Maintenance	\$0	\$0	\$392,170	\$0	\$0
Library CRRL Fire Panel, Carpet, Tile	\$0	\$0	\$0	\$0	\$0
Pickle Ball Court	\$0	\$0	\$0	\$367,000	\$0
Howell Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Community Ctr. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Various projects identified by CRRL at Howell and Porter libraries	\$347,000	\$0	\$0	\$0	\$0
Porter Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Potomac Hills Station #10 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Varies Parks Volleyball, Professional Sand Courts 3 ea.	\$0	\$293,000	\$0	\$0	\$0
Community Ctr. Replace Gym Floor	\$0	\$0	\$0	\$0	\$0
Curtis Park White coat Lenzi Pool	\$0	\$0	\$0	\$0	\$0
Gov Facilities ADA Improvements	\$0	\$0	\$0	\$0	\$0
St. Clair Brooks Sewer Pipe & Manholes	\$0	\$0	\$0	\$0	\$0
Rowser Senior Ctr. Replace Cabinets/Counter Top to Commercial Grade	\$0	\$0	\$0	\$0	\$0
Gov Complex Pressure Wash & Paint Exterior, Admin & Chichester Bldg.	\$0	\$0	\$0	\$0	\$0
Smith Lake Preventive Maintenance	\$237,000	\$0	\$0	\$0	\$0
Curtis Park Lightning Shelter #6	\$0	\$0	\$0	\$235,000	\$0
Curtis Park Skate Park	\$0	\$0	\$0	\$0	\$0
Gov Ctr. Upgrade EDNA System, Study	\$0	\$0	\$0	\$0	\$0
Fire Stations Replace HVAC Units at 2,10,12	\$0	\$0	\$0	\$0	\$0
Chichester Building Replace RTU	\$0	\$0	\$0	\$0	\$0
Community Ctr. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Curtis Park Water Supply Tank Replacement	\$0	\$0	\$212,000	\$0	\$0
PSB Replace Flooring	\$0	\$0	\$0	\$0	\$0
Government Island Bridge Handrails & Decking	\$0	\$0	\$0	\$0	\$0
Varies Parks Basketball Courts (Outdoor)	\$0	\$0	\$0	\$0	\$0
Rowser Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Stafford Station #2 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Potomac Hills Station #10 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Courthouse Façade Repair & Paint	\$0	\$0	\$0	\$0	\$0
Duff Park Little Falls Boat Ramp	\$0	\$0	\$0	\$0	\$0
Government Bldg. Landscaping Rain Garden	\$0	\$0	\$0	\$0	\$0
Woodlands Pool White coat Woodlands Pool	\$0	\$0	\$0	\$0	\$0
PSB IT Server Room 3.5 Ton 2 Units	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Preventive Maintenance	\$177,359	\$0	\$0	\$0	\$0
Rowser Annex Bldg. Systems Based on Life-Cycle Analysis	\$166,908	\$0	\$0	\$0	\$0
Fire Stations Replace Carpet with LVT Station 2 and 12	\$0	\$0	\$0	\$0	\$0
Gov Bldg. IT Replace Flooring in Server Room	\$159,000	\$0	\$0	\$0	\$0
Courthouse Complex Roof Units Replacement	\$0	\$0	\$0	\$0	\$0
Gov. Complex & PSB Protect Asphalt/Extend Life Gov Ctr.	\$0	\$0	\$0	\$0	\$0
Gov Ctr. Built in Gutters Repair, Admin Bldg.	\$0	\$0	\$0	\$0	\$0
Aquia Landing Add Playground Equipment	\$0	\$0	\$0	\$0	\$0
Station #2 Energy Mgmt F&R Station #2 & 12	\$0	\$0	\$142,000	\$0	\$0
Lake Mooney Park Pavilion	\$0	\$0	\$0	\$0	\$0
Pratt Park Convert Tennis to Pickle Ball Court	\$0	\$0	\$0	\$0	\$0
F&R Stations Roof; Aquia, Station 2,10,12 Maintenance	\$0	\$0	\$0	\$0	\$0
Gym Rec Ctr. Convert to Heat Pump /Remove Gas Heat	\$0	\$0	\$0	\$0	\$0
Berea Station #12 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Aquia Landing Preventive Maintenance	\$120,000	\$0	\$0	\$0	\$0
Courthouse Community Center Asphalt Parking Lot	\$0	\$0	\$0	\$0	\$0
Pratt Park Asphalt Parking Lot	\$0	\$0	\$0	\$0	\$0
Pratt Park Paving Loop	\$0	\$0	\$0	\$0	\$0
Library CRRL Paint, Stucco Repair, Customer Service Desk	\$0	\$0	\$0	\$0	\$0
Community Facilities Large Equipment	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Varies Parks Restroom Floors	\$75,000	\$0	\$0	\$0	\$0
Various Parks Update AED-35 Units	\$0	\$0	\$0	\$0	\$0
Courthouse Paint, Carpet, Add LEDs to Courtrooms	\$0	\$0	\$0	\$0	\$0
Gov Bldg. Study New Ssystem Upgrades, Energy Mgmt	\$70,000	\$0	\$0	\$0	\$0
Rowser Renovate Existing Athletic Fields	\$0	\$0	\$0	\$0	\$0
Berea Station #12 Preventive Maintenance	\$0	\$0	\$0	\$56,902	\$0
County Historic Sites Renovate and Protect	\$0	\$0	\$0	\$0	\$0
Stafford Station #2 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Mark Lenzi Pool Properly Store and Preserve Chemicals	\$0	\$0	\$0	\$0	\$0
Hampton Oaks Elementary Dog Park (Fence, Gate, Shade, & Bench)	\$0	\$0	\$0	\$0	\$0
Curtis Park Curtis/Pratt Park Pavilion Maintenance	\$0	\$0	\$0	\$0	\$0
Civil War Park Trail, Signage, and Bronze Replicas	\$38,000	\$0	\$0	\$0	\$0
Brooks Park Fountain Rehab	\$0	\$0	\$0	\$0	\$0
Gov Bldg. Social Services Parking lot ADA Sidewalks/Spaces	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,077,267</b>	<b>\$3,306,000</b>	<b>\$4,045,170</b>	<b>\$2,546,902</b>	<b>\$0</b>

### 3R Community Facilities Projects



### 3R Projects Parks, Recreation, and Cultural



### Aquia Landing Parking Expansion



### Belmont Ferry Farm Trail



### Carl Lewis Community Center



### Duff Green Memorial Park



### Library #4



### Mountain View Property



### Musselman Park



### Patawomeck Park



### Two Stones Overlook



# Belmont Ferry Farm Trail

## Project Description

The project consists of constructing Phase 6 of the Belmont-Ferry Farm Trail, a multipurpose trail connecting existing trail facilities at Chatham Bridge to Cool Springs Road. The design of Phase 6 of the Belmont-Ferry Farm Trail is currently at the conceptual stage; the project will complete design, permitting, and construction of Phase 6.



## Project Funding

The total estimated project funding is \$2,136,000 and is anticipated to start in FY2028

### (BTPH06) Belmont Ferry Farm Trail

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$2,136,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,136,000</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$0	\$0	\$0	\$0	\$0	\$2,136,000	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
TOTAL	\$0	\$0	\$0	\$0	\$0	\$2,136,000	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Once completed, county staff will have personnel provide upkeep of the trail. Staff will be tasked with keeping the trail free of debris and vegetation, repair of damage to the trail over time, etc.

## Relationship to Approved County Policy or Plan

Stafford County Board of Supervisors' Priorities (The Heartbeat of Recreation, History and Culture)

## Change or Reasons for Revisions

FY2022 - Project was removed from the CIP

FY2024 - Project was added back to the CIP

## Community Facilities 3R projects:

3R projects are primarily small-scale projects that include repair, replacement and rehabilitation of existing physical assets. The need to maintain these existing assets is fundamental to providing services to the community.

The 3R projects include:

- Repair, replacement and rehabilitation projects; and/or,
- Projects that will increase the useful life of an existing asset but not fundamentally change the structure or purpose (i.e., roof replacement); and/or,
- Repair, replacement, and rehabilitation of major mechanical systems such as heating and cooling systems; and/or,
- Upgrades to technology infrastructure that provide for major overhauls and system improvements, such as fiber projects.

### FY2024 Projects include:

**(CF0203) Public Safety Building HVAC Replacement Units #1a & #1b**

**(CF0210) Government Complex Security Study**

**(CF0217) Government Building Social Services Parking Lot ADA Sidewalks/Spaces**

**(CF0282) Space Needs Study Implementation**

**(CF0265) Rowser Annex Mitigate Mold Issues, Preventative Maintenance**

**CF0266) Gym Recreation Center Reception Area, Desk, Safety**

**(CF0269) Mark Lenzi Pool Properly Store and Preserve Chemicals**

**(CF0274) Government Building Lobby Renovation Greeting Area**

# 3R Community Facilities Projects

Repair, Replacement and Rehabilitation Projects



## Project Funding

# The total estimated 3R funding for the ten-year period is \$24,306,002

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
3R	\$0	\$2,297,422	\$2,712,000	\$1,439,164	\$2,766,025	\$3,235,136	\$3,732,916
From General Fund(100)	\$0	\$2,780,000	\$250,000	\$250,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$5,077,422</b>	<b>\$2,962,000</b>	<b>\$1,689,164</b>	<b>\$2,766,025</b>	<b>\$3,235,136</b>	<b>\$3,732,916</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
3R	\$2,843,267	\$0	\$534,170	\$758,902	\$0
From General Fund(100)	\$707,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,550,267</b>	<b>\$0</b>	<b>\$534,170</b>	<b>\$758,902</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Government Building Renovate Lobby Greeting Area	\$0	\$2,530,000	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$2,332,025	\$0	\$0
Space needs study implementation	\$0	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0
PSB IT Server Room HVAC 10 ton 6 Units	\$0	\$0	\$846,000	\$0	\$0	\$0	\$0
Howell Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$837,324
Gov Bldg. System Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0	\$0	\$727,000
PSB Replace Carpet	\$0	\$0	\$704,000	\$0	\$0	\$0	\$0
Gov Ctr. New Video Surveillance System	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gym Rec Center Reception Area, Desk, Safety	\$0	\$680,000	\$0	\$0	\$0	\$0	\$0
Porter Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$625,795	\$0
Gov Ctr. Replace 2 Sheds with 1 Small Bldg.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Sites Asphalt Beyond Life Deteriorated Willowmere/Duff	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Annex Mitigate Mold Issues, Preventative Maintenance.	\$0	\$535,422	\$0	\$0	\$0	\$0	\$0
PSB HVAC Units #1a & #1b	\$0	\$515,000	\$0	\$0	\$0	\$0	\$0
Government Complex Implementation of Plans	\$0	\$493,000	\$0	\$0	\$0	\$0	\$0
Woodlands Pool Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$476,913
PBS Roof Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$425,000
Smart Community Roof/Electrical Updates/HVAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Replace Asphalt	\$0	\$0	\$0	\$0	\$0	\$395,000	\$0
Rowser Annex Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library CRRL Fire Panel, Carpet, Tile	\$0	\$0	\$0	\$0	\$0	\$369,000	\$0
Howell Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$367,000
Community Ctr. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$360,633	\$0
Various projects identified by CRRL at Howell and Porter libraries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Porter Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$330,987	\$0
Potomac Hills Station #10 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$309,679
Gov Facilities ADA Improvements	\$0	\$0	\$131,000	\$139,000	\$0	\$0	\$0
St. Clair Brooks Sewer Pipe & Manholes	\$0	\$0	\$268,000	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Rowser Senior Ctr. Replace Cabinets/Counter Top to Commercial Grade	\$0	\$0	\$0	\$0	\$249,000	\$0	\$0
Gov Complex Pressure Wash & Paint Exterior, Admin & Chichester Bldg.	\$0	\$0	\$0	\$0	\$0	\$239,000	\$0
Smith Lake Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gov Ctr. Upgrade EDNA System, Study	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Fire Stations Replace HVAC Units at 2,10,12	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Chichester Building Replace RTU	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0
Community Ctr. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$213,342	\$0	\$0	\$0
PSB Replace Flooring	\$0	\$0	\$0	\$0	\$0	\$211,000	\$0
Rowser Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$197,532	\$0	\$0	\$0
Stafford Station #2 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$193,075	\$0
Potomac Hills Station #10 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$186,645	\$0	\$0	\$0
Courthouse Façade Repair & Paint	\$0	\$0	\$0	\$0	\$185,000	\$0	\$0
Government Bldg. Landscaping Rain Garden	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0
PSB IT Server Room 3.5 Ton 2 Units	\$0	\$0	\$179,000	\$0	\$0	\$0	\$0
Public Safety Bldg. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rowser Annex Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Stations Replace Carpet with LVT Station 2 and 12	\$0	\$0	\$164,000	\$0	\$0	\$0	\$0
Gov Bldg. IT Replace Flooring in Server Room	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Courthouse Complex Roof Units Replacement	\$0	\$0	\$159,000	\$0	\$0	\$0	\$0
Gov. Complex & PSB Protect Asphalt/Extend Life Gov Ctr.	\$0	\$0	\$0	\$151,000	\$0	\$0	\$0
Gov Ctr. Built in Gutters Repair, Admin Bldg.	\$0	\$0	\$0	\$0	\$0	\$149,000	\$0
Station #2 Energy Mgmt F&R Station #2 & 12	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F&R Stations Roof; Aquia, Station 2,10,12 Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$132,000
Gym Rec Ctr. Convert to Heat Pump /Remove Gas Heat	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0
Berea Station #12 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$121,645	\$0	\$0	\$0
Aquia Landing Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Courthouse Community Center Asphalt Parking Lot	\$0	\$0	\$0	\$117,000	\$0	\$0	\$0
Pratt Park Asphalt Parking Lot	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0
Library CRRL Paint, Stucco Repair, Customer Service Desk	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0
Community Facilities Large Equipment	\$0	\$0	\$95,000	\$0	\$0	\$0	\$0
Courthouse Paint, Carpet, Add LEDs to Courtrooms	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0
Gov Bldg. Study New Ssystem Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Berea Station #12 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stafford Station #2 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0	\$51,646	\$0
Mark Lenzi Pool Properly Store and Preserve Chemicals	\$0	\$46,000	\$0	\$0	\$0	\$0	\$0
Gov Bldg. Social Services Parking lot ADA Sidewalks/Spaces	\$0	\$28,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$5,077,422</b>	<b>\$2,962,000</b>	<b>\$1,689,164</b>	<b>\$2,766,025</b>	<b>\$3,235,136</b>	<b>\$3,732,916</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Government Building Renovate Lobby Greeting Area	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Space needs study implementation	\$707,000	\$0	\$0	\$0	\$0
PSB IT Server Room HVAC 10 ton 6 Units	\$0	\$0	\$0	\$0	\$0
Howell Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Gov Bldg. System Upgrades, Energy Mgmt	\$0	\$0	\$0	\$0	\$0
PSB Replace Carpet	\$0	\$0	\$0	\$0	\$0
Gov Ctr. New Video Surveillance System	\$0	\$0	\$0	\$702,000	\$0
Gym Rec Center Reception Area, Desk, Safety	\$0	\$0	\$0	\$0	\$0
Porter Library Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Gov Ctr. Replace 2 Sheds with 1 Small Bldg.	\$594,000	\$0	\$0	\$0	\$0
Park Sites Asphalt Beyond Life Deteriorated Willowmere/Duff	\$555,000	\$0	\$0	\$0	\$0
Rowser Annex Mitigate Mold Issues, Preventative Maintenance.	\$0	\$0	\$0	\$0	\$0
PSB HVAC Units #1a & #1b	\$0	\$0	\$0	\$0	\$0
Government Complex Implementation of Plans	\$0	\$0	\$0	\$0	\$0
Woodlands Pool Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
PBS Roof Replacement	\$0	\$0	\$0	\$0	\$0
Smart Community Roof/Electrical Updates/HVAC	\$417,000	\$0	\$0	\$0	\$0
Rowser Replace Asphalt	\$0	\$0	\$0	\$0	\$0
Rowser Annex Preventive Maintenance	\$0	\$0	\$392,170	\$0	\$0
Library CRRL Fire Panel, Carpet, Tile	\$0	\$0	\$0	\$0	\$0
Howell Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Community Ctr. Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Various projects identified by CRRL at Howell and Porter libraries	\$347,000	\$0	\$0	\$0	\$0
Porter Library Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Potomac Hills Station #10 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Gov Facilities ADA Improvements	\$0	\$0	\$0	\$0	\$0
St. Clair Brooks Sewer Pipe & Manholes	\$0	\$0	\$0	\$0	\$0
Rowser Senior Ctr. Replace Cabinets/Counter Top to Commercial Grade	\$0	\$0	\$0	\$0	\$0
Gov Complex Pressure Wash & Paint Exterior, Admin & Chichester Bldg.	\$0	\$0	\$0	\$0	\$0
Smith Lake Preventive Maintenance	\$237,000	\$0	\$0	\$0	\$0
Gov Ctr. Upgrade EDNA System, Study	\$0	\$0	\$0	\$0	\$0
Fire Stations Replace HVAC Units at 2,10,12	\$0	\$0	\$0	\$0	\$0
Chichester Building Replace RTU	\$0	\$0	\$0	\$0	\$0
Community Ctr. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
PSB Replace Flooring	\$0	\$0	\$0	\$0	\$0
Rowser Bldg. Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Stafford Station #2 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Potomac Hills Station #10 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Courthouse Façade Repair & Paint	\$0	\$0	\$0	\$0	\$0
Government Bldg. Landscaping Rain Garden	\$0	\$0	\$0	\$0	\$0
PSB IT Server Room 3.5 Ton 2 Units	\$0	\$0	\$0	\$0	\$0
Public Safety Bldg. Preventive Maintenance	\$177,359	\$0	\$0	\$0	\$0
Rowser Annex Bldg. Systems Based on Life-Cycle Analysis	\$166,908	\$0	\$0	\$0	\$0
Fire Stations Replace Carpet with LVT Station 2 and 12	\$0	\$0	\$0	\$0	\$0
Gov Bldg. IT Replace Flooring in Server Room	\$159,000	\$0	\$0	\$0	\$0
Courthouse Complex Roof Units Replacement	\$0	\$0	\$0	\$0	\$0
Gov. Complex & PSB Protect Asphalt/Extend Life Gov Ctr.	\$0	\$0	\$0	\$0	\$0
Gov Ctr. Built in Gutters Repair, Admin Bldg.	\$0	\$0	\$0	\$0	\$0
Station #2 Energy Mgmt F&R Station #2 & 12	\$0	\$0	\$142,000	\$0	\$0
F&R Stations Roof; Aquia, Station 2,10,12 Maintenance	\$0	\$0	\$0	\$0	\$0
Gym Rec Ctr. Convert to Heat Pump /Remove Gas Heat	\$0	\$0	\$0	\$0	\$0
Berea Station #12 Bldg. Systems Based on Life-Cycle Analysis	\$0	\$0	\$0	\$0	\$0
Aquia Landing Preventive Maintenance	\$120,000	\$0	\$0	\$0	\$0
Courthouse Community Center Asphalt Parking Lot	\$0	\$0	\$0	\$0	\$0
Pratt Park Asphalt Parking Lot	\$0	\$0	\$0	\$0	\$0
Library CRRL Paint, Stucco Repair, Customer Service Desk	\$0	\$0	\$0	\$0	\$0
Community Facilities Large Equipment	\$0	\$0	\$0	\$0	\$0
Courthouse Paint, Carpet, Add LEDs to Courtrooms	\$0	\$0	\$0	\$0	\$0
Gov Bldg. Study New Ssystem Upgrades, Energy Mgmt	\$70,000	\$0	\$0	\$0	\$0
Berea Station #12 Preventive Maintenance	\$0	\$0	\$0	\$56,902	\$0
Stafford Station #2 Preventive Maintenance	\$0	\$0	\$0	\$0	\$0
Mark Lenzi Pool Properly Store and Preserve Chemicals	\$0	\$0	\$0	\$0	\$0
Gov Bldg. Social Services Parking lot ADA Sidewalks/Spaces	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,550,267</b>	<b>\$0</b>	<b>\$534,170</b>	<b>\$758,902</b>	<b>\$0</b>

## Government Center Front Lobby Renovation

The lobby of within the George Gordan Government Center is in need of a renovation. The renovation would address safety and security aspects for citizens and staff who welcome citizens to the campus to conduct business. The renovation will maximize and enhance the use of space as well as create a dedicated safe space for our volunteers.



# Parks, Recreation, and Cultural 3R Projects

Repair, Replacement and Rehabilitation Projects

## Parks and Recreation 3R projects

3R projects are primarily small-scale projects that include repair, replacement and rehabilitation of existing physical assets. The need to maintain these existing assets is fundamental to providing services to the community.

The 3R projects include:

- Repair, replacement and rehabilitation projects; and/or,
- Projects that will increase the useful life of an existing asset but not fundamentally change the structure or purpose (i.e. roof replacement); and/or,
- Repair, replacement, and rehabilitation of major mechanical systems such as heating and cooling systems; and/or,
- Upgrades to technology infrastructure that provide major overhauls and system improvements, such as fiber projects.



### **FY2024 Parks Projects include:**

**(PR0200) Courthouse Community Center:  
Replace gym floor and Bleachers**

**(PR0203) Rowser: Renovate existing  
athletic fields**

**(PR0223) Curtis/Pratt Park pavilion  
maintenance**

**(PR0232) Curtis Park: White Coat Lenzi  
Pool**

**(PR0240) Hampton Oaks Dog Park (fence,  
gate, bench)**

**(PR0241) Aquia Landing: Add playground  
equipment**

# Project Funding

The total estimated 3R funding for the ten-year period is \$15,162,000

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>3R</b>	\$0	\$820,000	\$1,239,000	\$989,000	\$266,000	\$581,000	\$956,000
<b>Proffers</b>	\$0	\$40,000	\$0	\$139,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$860,000</b>	<b>\$1,239,000</b>	<b>\$1,128,000</b>	<b>\$266,000</b>	<b>\$581,000</b>	<b>\$956,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>3R</b>	\$1,527,000	\$3,306,000	\$3,511,000	\$1,788,000	\$0
<b>Proffers</b>	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,527,000</b>	<b>\$3,306,000</b>	<b>\$3,511,000</b>	<b>\$1,788,000</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Embrey Mill Replace Turf Carpet Field 1, 2, 3, 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Embrey Mill Replace turf carpet field 7,8	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Embrey Mill Convert Field 5 & 6 to Turf	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pratt Park Building/Restrooms/Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$727,000
Curtis Park Zero Depth Entry Lenzi Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Shelter 7 Restroom	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Lenzi Pool Restrooms	\$0	\$0	\$333,000	\$0	\$0	\$0	\$0
Woodlands Pool Pool Renovation	\$0	\$0	\$595,000	\$0	\$0	\$0	\$0
School Sites Widewater/Garrisonville ES Field Lights	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chichester Park Chichester Maintenance Shop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Duff Park Playgrounds	\$0	\$0	\$0	\$506,000	\$0	\$0	\$0
Curtis Park Playgrounds	\$0	\$0	\$0	\$483,000	\$0	\$0	\$0
Pratt Park Agility Course and Exercise	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pickle Ball Court	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Varies Parks Volleyball, Professional Sand Courts 3 ea.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Ctr. Replace Gym Floor	\$0	\$290,000	\$0	\$0	\$0	\$0	\$0
Curtis Park White coat Lenzi Pool	\$0	\$288,000	\$0	\$0	\$0	\$0	\$0
Curtis Park Lightning Shelter #6	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Curtis Park Skate Park	\$0	\$0	\$0	\$0	\$0	\$0	\$229,000
Curtis Park Water Supply Tank Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Government Island Bridge Handrails & Decking	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Varies Parks Basketball Courts (Outdoor)	\$0	\$0	\$0	\$0	\$0	\$198,000	\$0
Duff Park Little Falls Boat Ramp	\$0	\$0	\$0	\$0	\$0	\$185,000	\$0
Woodlands Pool White coat Woodlands Pool	\$0	\$0	\$184,000	\$0	\$0	\$0	\$0
Aquia Landing Add Playground Equipment	\$0	\$144,000	\$0	\$0	\$0	\$0	\$0
Lake Mooney Park Pavilion	\$0	\$0	\$0	\$139,000	\$0	\$0	\$0
Pratt Park Convert Tennis to Pickle Ball Court	\$0	\$0	\$0	\$0	\$135,000	\$0	\$0
Pratt Park Paving Loop	\$0	\$0	\$0	\$0	\$96,000	\$0	\$0
Varies Parks Restroom Floors	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Various Parks Update AED-35 Units	\$0	\$0	\$73,000	\$0	\$0	\$0	\$0
Rowser Renovate Existing Athletic Fields	\$0	\$58,000	\$0	\$0	\$0	\$0	\$0
County Historic Sites Renovate and Protect	\$0	\$0	\$54,000	\$0	\$0	\$0	\$0
Hampton Oaks Elementary Dog Park (Fence, Gate, Shade, & Bench)	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Curtis Park Curtis/Pratt Park Pavilion Maintenance	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Civil War Park Trail, Signage, and Bronze Replicas	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Brooks Park Fountain Rehab	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$860,000</b>	<b>\$1,239,000</b>	<b>\$1,128,000</b>	<b>\$266,000</b>	<b>\$581,000</b>	<b>\$956,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Embrey Mill Replace Turf Carpet Field 1, 2, 3, 4	\$0	\$0	\$3,028,000	\$0	\$0
Embrey Mill Replace turf carpet field 7,8	\$1,414,000	\$0	\$0	\$0	\$0
Embrey Mill Convert Field 5 & 6 to Turf	\$0	\$1,393,000	\$0	\$0	\$0
Pratt Park Building/Restrooms/Pavilion	\$0	\$0	\$0	\$0	\$0
Curtis Park Zero Depth Entry Lenzi Pool	\$0	\$655,000	\$0	\$0	\$0
Curtis Park Shelter 7 Restroom	\$0	\$0	\$0	\$615,000	\$0
Curtis Park Lenzi Pool Restrooms	\$0	\$0	\$271,000	\$0	\$0
Woodlands Pool Pool Renovation	\$0	\$0	\$0	\$0	\$0
School Sites Widewater/Garrisonville ES Field Lights	\$0	\$0	\$0	\$571,000	\$0
Chichester Park Chichester Maintenance Shop	\$0	\$533,000	\$0	\$0	\$0
Duff Park Playgrounds	\$0	\$0	\$0	\$0	\$0
Curtis Park Playgrounds	\$0	\$0	\$0	\$0	\$0
Pratt Park Agility Course and Exercise	\$0	\$432,000	\$0	\$0	\$0
Pickle Ball Court	\$0	\$0	\$0	\$367,000	\$0
Varies Parks Volleyball, Professional Sand Courts 3 ea.	\$0	\$293,000	\$0	\$0	\$0
Community Ctr. Replace Gym Floor	\$0	\$0	\$0	\$0	\$0
Curtis Park White coat Lenzi Pool	\$0	\$0	\$0	\$0	\$0
Curtis Park Lightning Shelter #6	\$0	\$0	\$0	\$235,000	\$0
Curtis Park Skate Park	\$0	\$0	\$0	\$0	\$0
Curtis Park Water Supply Tank Replacement	\$0	\$0	\$212,000	\$0	\$0
Government Island Bridge Handrails & Decking	\$0	\$0	\$0	\$0	\$0
Varies Parks Basketball Courts (Outdoor)	\$0	\$0	\$0	\$0	\$0
Duff Park Little Falls Boat Ramp	\$0	\$0	\$0	\$0	\$0
Woodlands Pool White coat Woodlands Pool	\$0	\$0	\$0	\$0	\$0
Aquia Landing Add Playground Equipment	\$0	\$0	\$0	\$0	\$0
Lake Mooney Park Pavilion	\$0	\$0	\$0	\$0	\$0
Pratt Park Convert Tennis to Pickle Ball Court	\$0	\$0	\$0	\$0	\$0
Pratt Park Paving Loop	\$0	\$0	\$0	\$0	\$0
Varies Parks Restroom Floors	\$75,000	\$0	\$0	\$0	\$0
Various Parks Update AED-35 Units	\$0	\$0	\$0	\$0	\$0
Rowser Renovate Existing Athletic Fields	\$0	\$0	\$0	\$0	\$0
County Historic Sites Renovate and Protect	\$0	\$0	\$0	\$0	\$0
Hampton Oaks Elementary Dog Park (Fence, Gate, Shade, & Bench)	\$0	\$0	\$0	\$0	\$0
Curtis Park Curtis/Pratt Park Pavilion Maintenance	\$0	\$0	\$0	\$0	\$0
Civil War Park Trail, Signage, and Bronze Replicas	\$38,000	\$0	\$0	\$0	\$0
Brooks Park Fountain Rehab	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,527,000</b>	<b>\$3,306,000</b>	<b>\$3,511,000</b>	<b>\$1,788,000</b>	<b>\$0</b>

# Aquia Landing Parking Expansion

## Project Description

Outdoor activities have increased since pandemic including leisure amenities that are available at Aquia Landing. Parking is limited which restricts patrons' access to these amenities. This project will explore and increase the parking lot about 25 spaces near the pavilions.



## Project Funding

The total estimated project funding is \$517,000 and is anticipated to start in FY2025

### (PRF123) Aquia Landing Parking Expansion

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Current Revenue	\$0	\$0	\$36,000	\$481,000	\$0	\$0	\$0
TOTAL	\$0	\$0	\$36,000	\$481,000	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Current Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$0	\$0	\$0	\$463,000	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$36,000	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Contingency	\$0	\$0	\$0	\$18,000	\$0	\$0	\$0
TOTAL	\$0	\$0	\$36,000	\$481,000	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Operating impacts include the following:

Start-up Costs: N/A

Operating N/A

## Relationship to Approved County Policy or Plan

The project is supported by the Park Utilization Study - Phase II Upgrade outdated amenities at existing parks. 2040 Strategic Plan – Parks and Recreation Master Plan.

- Add amenities to maintain the current level of service with future growth
- Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan
- Heartbeat of Recreation, History and Culture #3.4 Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2024 – New to the CIP

## Carl Lewis Community Center

### Project Description

The Carl Lewis Community Center is frequently rented by the citizens of Stafford. The facility is also a meeting place for Boy Scouts. Proffer funds can increase capacity by adding another hall with a commercial kitchen, additional paved ADA parking, and ADA-accessible restrooms. Proffer funds are available to cover the cost of this expansion. Carl Lewis is a well-rented facility, with a small residential kitchen, located in the North East area of the County. The structure is small and inefficient, with non-ADA-accessible restrooms and a kitchen. The parking lot is gravel and not organized. Startup cost includes items for the kitchen and additional tables with chairs. Minimal operation cost with the expansion of utilities, cleaning, trash and parking lot maintenance.



In 2022, the Carl Lewis Community Center had a fire that demolished the building. The cost of the repairs reflects similar square footage.

### Project Funding

**The total estimated project funding is \$2,018,473 and is anticipated to start in FY2023**

#### (PRF119) Carl Lewis Addition

##### Revenue

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$1,398,087	\$0	\$0	\$0	\$0
Proffers	\$62,000	\$0	\$492,913	\$0	\$0	\$0	\$0
Insurance Recovery	\$0	\$65,473	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$62,000</b>	<b>\$65,473</b>	<b>\$1,891,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
Insurance Recovery	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenditure

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$62,000	\$0	\$1,837,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$65,473	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$54,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$62,000</b>	<b>\$65,473</b>	<b>\$1,891,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Operating impacts include the following:

Start-up Costs: \$166K

Operating \$106K

## Relationship to Approved County Policy or Plan

Stafford County Board of Supervisors' Priorities (The Heartbeat of Recreation, History and Culture)

## Change or Reasons for Revisions

FY2021 - New to CIP

FY2022 - No change

FY2023 - No change

FY2024 - Insurance Recovery funds were received as a result of a 2022 fire incident. Project to complete in FY25.

## Duff Green Park

### Project Description

Create a Master Plan Duff Park to include the approximately 126 acres donated by Mr. Green. A possible multi-sport venue with rectangle and diamond fields could increase sports tourism and increase current sports events held throughout the county. Upon completion, the Master Plan could allocate proffer funds to construct amenities consistent with the Park Master Plan and the Patawomeck Indian Museum. Master Plan will provide details to build better representative cost estimates of amenities. Building out of the park would be a draw to the Patawomeck Indian Museum. No operating costs are associated with this project at this time.



### Project Funding

The total estimated project funding is \$100,000 starting in FY2030.

#### (PRF120) Duff Green Park

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Proffers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Proffers	\$100,000	\$0	\$0	\$0	\$0
TOTAL	\$100,000	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$100,000	\$0	\$0	\$0	\$0
TOTAL	\$100,000	\$0	\$0	\$0	\$0

## Operating Impact Summary

No operating costs are associated with this project at this time.

## Relationship to Approved County Policy or Plan

The project is supported by the Park Utilization Study - Phase I (Athletic Fields) and Park Utilization Study – Phase II. Utilization Studies identified the need for sport fields in the South East area of the County and provide for future population growth.

- Improve conditions and access to rectangle and diamond fields, general field improvements on facilities that will maximize usage and user experience
- Improve parking and traffic flow
- North central and Southeast parts of the County are identified areas with low levels of service for Diamond fields
- North central, Northwest, and Southwest and Southeast parts of the County are identified areas with low levels of service for rectangle fields
- Add amenities to maintain the current level of service with future growth
- Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan
- Heartbeat of Recreation, History and Culture
- Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2019 – proposed as a future bond project

FY2020 – not submitted

FY2021 – resubmit as a Master Plan project

FY2022 – Project remains in last year of CIP.

FY2023 – Project remains in last year of CIP.

FY2023 – Project to begin in FY2030

FY2024 – No Changes

## Library #4

### Project Description

The Central Rappahannock Regional Library (CRRL) Board of Trustees recommends opening a new branch library in the County to meet current unmet demands and accommodate projected new population growth. High demand for books, programming, meeting rooms, computers and other library services at the Porter and Howell libraries will be relieved by a fourth library facility in the developing residential/commercial Courthouse area. The facility will be needed to keep pace with population growth and the development of core infrastructure by Stafford County to provide comprehensive education and quality of life opportunities for all County residents. Three options for a new facility could include a traditional branch similar to Porter and England Run libraries or a storefront facility located at a retail venue in the downtown courthouse complex. The recommended location would to be included in the proposed new Downtown Stafford project.



### Project Funding

The total estimated project funding is \$24,435,000

#### (PRF118) Library #4

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Buildings-New Constructio	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$24,385,000
Current Revenue	\$0	\$0	\$0	\$50,000	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$24,385,000</b>
<b>Expenses</b>					
Buildings-New Constructio	\$0	\$0	\$0	\$50,000	\$22,648,000
Contingency	\$0	\$0	\$0	\$0	\$1,737,000
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$24,385,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

There are no operating impacts associated with this project in the ten-year period.

## Relationship to Approved County Policy or Plan

Stafford County Board of Supervisors' Priorities (The Heartbeat of Recreation, History and Culture)

## Change or Reasons for Revisions

FY2013 - New to the CIP, project to begin in FY2022

FY2014 - Project moved to the right one year, reduced funding based on affordability

FY2015 - No Change

FY2016 - Project moved to last year of the CIP (2025) - \$1M for planning and design

FY2017 - Project moving forward - based on affordability

FY2018 - Project moved to last year of CIP (2027) based on affordability

FY2019 - Change in funding amount for planning and design. Change in revenue source.

FY2020 – Project remains in last year of CIP.

FY2021 – Project remains in last year of CIP.

FY2022 – Project remains in last year of CIP.

FY2023 – Project remains in last year of CIP.

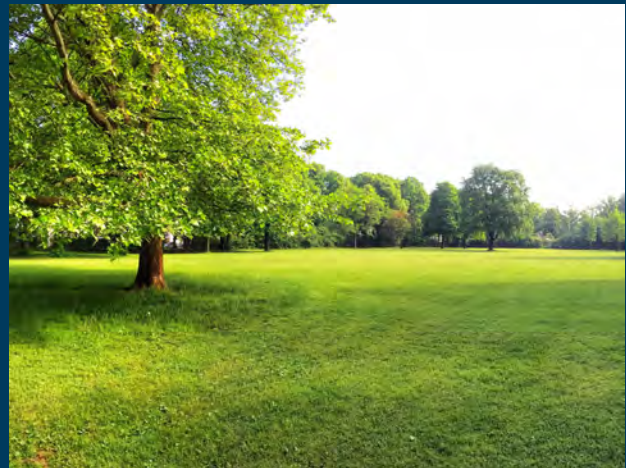
FY2024 – Project remains in last year of CIP.

## Mountain View Property

### Project Description

The Master Plan Mountain View property. The dog park, sports venue with rectangle or diamond fields that could increase sports tourism and a destination inclusive playground with splash pad. Destination playgrounds typically have a theme to stimulate pretend play and engage children. While a neighborhood playground is built for 30-50 children, the destination playground can handle several hundred. An inclusive playground goes beyond the minimal requirements of Americans with Disabilities Act to include children with cognitive issues. The Park Utilization Field Study – Phase I identified area with limited services available for rectangle and diamond fields. Upon completing the Master Plan for the park, design and construct the recommended amenities consistent with the Park Master Plan. Master Plan will better project construction cost. Phase 1 will utilize proffer funds to start the project and completion (phase 2) through additional proffers as available or future bond funding. Approximately 28 acres south of Margaret Brent Elementary and 11 acres in front of Mountain View High School. The County is anticipating savings on parking lot construction by sharing overflow parking spaces (tournament) with High School.

**The construction of the Dog Park begins in FY2023.**



### Project Funding

**The total estimated project funding is \$1,860,900  
and anticipated to begin in FY2029**

# (PRF121) Mountain View Property

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Proffers	\$576,366	\$0	\$0	\$0	\$0	\$0	\$88,000
Prior Year Fund Balance	\$53,634	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$630,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$88,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Proffers	\$715,000	\$1,057,900	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$715,000</b>	<b>\$1,057,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$630,000	\$0	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000
<b>TOTAL</b>	<b>\$630,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$88,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$1,057,900	\$0	\$0	\$0
Architect/Engineering	\$715,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$715,000</b>	<b>\$1,057,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

In FY2032 additional personnel will be needed as amenities come on line.

## Relationship to Approved County Policy or Plan

The project is supported by the Park Utilization Study - Phase I (Athletic Fields) Park Utilization Study – Phase II. Utilization Studies identified the need for sports fields in the South East area of the County and Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan. Improve conditions and access to rectangle and diamond fields, general field improvements on facilities that will maximize usage and user experience

- Improve parking and traffic flow
- Northcentral and Southeast parts of the County are identified areas with low levels of service for Diamond fields
- Northcentral, Northwest, Southwest and Southeast parts of the County are identified areas with low levels of service for rectangle fields
- Add amenities to maintain the current level of service with future growth
- Heartbeat of Recreation, History and Culture
- Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2021 – Utilizing proffer funds to Master Plan and start construction of amenities

FY2022 – Project remains in last year of CIP.

FY2023 – Dog Park construction moved up to FY2023

FY2024 – No changes

# Musselman Property

## Project Description

Master Plan Musselman property. A possible location of passive activities such as trails, picnic areas, with sports similar to Bocce ball and Pickleball. Upon completion of the Master Plan, available proffer funds will be used to design and construct recommended amenities consistent with a plan as Phase 1. The Master Plan will identify park amenities and facilities. With this information, PRCF will give an improved project construction cost. Complete build out of the park will be through additional proffers as available or future bond funding as Phase 2.



## Project Funding

The total estimated project funding is \$1,107,092 and is anticipated to start design in FY2025

### (PRF101) Musselman Park

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Proffers	\$88,000	\$0	\$85,000	\$0	\$934,092	\$0	\$0
TOTAL	\$88,000	\$0	\$85,000	\$0	\$934,092	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Proffers	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

#### Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$88,000	\$0	\$0	\$0	\$934,092	\$0	\$0
Architect/Engineering	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0
TOTAL	\$88,000	\$0	\$85,000	\$0	\$934,092	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Operating costs in this planning period is for the full build out which would include phase 1 and phase 2

Operating impacts include the following:

Personnel \$191K

Start-up Costs \$206K

Operating \$15K

## Relationship to Approved County Policy or Plan

The project is supported by the Park Utilization Study - Phase I (Athletic Fields) Park Utilization Study – Phase II. Utilization Studies identified the need for sport fields in the South East area of the County and Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan.

- North Central and South-Eastern parts of the County are identified areas with low levels of service for Diamond fields
- North Central, North East, and South West and South East parts of the County are identified areas with low levels of service for rectangle fields
- Add amenities to maintain the current level of service with future growth
- Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan
- Heartbeat of Recreation, History and Culture #3.4 Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2018 - FY2019 –submitted as Bond project only

FY2020 – postponed

FY2021 – Master Planning and phase 1 will be funded with proffers

FY2022 – No Change

FY2023 – No Change

FY2024 – Project to Complete in FY2027

# Patawomeck Park

## Project Description

The Master Plan Patawomeck Park Phase #2. The possible location of a dog park, community center, and multi-sport venue with rectangle and diamond fields could increase sports tourism and increase current sports events held throughout the county. Available proffer funds will be used to design and construct recommended amenities consistent with a plan as Phase 2A. Complete build-out of the park will be through bond funding as Phase 2B. The Master Plan will identify park amenities and facilities. With this information, PRCF will give an improved project construction cost.



## Project Funding

The total estimated project funding is \$579,349 and is anticipated to start in FY2024

### (PRF100) Patawomeck Park Phase #2

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Proffers</b>	\$88,000	\$75,000	\$416,349	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$88,000</b>	<b>\$75,000</b>	<b>\$416,349</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Proffers</b>	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Site	\$88,000	\$0	\$416,349	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$88,000</b>	<b>\$75,000</b>	<b>\$416,349</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Operating impacts include the following:

Start-up Costs: \$343K

Operating \$215K

## Relationship to Approved County Policy or Plan

The project is supported by the Park Utilization Study - Phase I (Athletic Fields) Park Utilization Study – Phase II. Utilization Studies identified the need for sport fields in the South East area of the County and Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan.

- North Central and South-Eastern parts of the County are identified areas with low levels of service for Diamond fields
- North Central, North East, and South West and South East parts of the County are identified areas with low levels of service for rectangle fields
- Add amenities to maintain the current level of service with future growth
- Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan
- Heartbeat of Recreation, History and Culture #3.4 Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2009 - FY2019 –submitted as Bond project only

FY2020 – Postponed

FY2021 – New to the CIP. Funded with Proffers

FY2022 – Project remains in CIP

FY2023 – Project remains in CIP

FY2024 – Project remains in CIP, Aquia District Proffers Removed

# Two Stone Platform at River Road Park

## Project Description

Construct a platform/overlook at Two Stone site in River Road Park. This project will include ADA parking and a trail connecting it to the Historic Port of Falmouth Park. The platform will provide a site to fish and view the river. The trail will connect to the Belmont Ferry Farm Trail located near the Historic Port of Falmouth and Shelton's Cottage. Location: Proposed improvements are from Chatham Bridge to Jett Drive/Cool Springs Drive



## Project Funding

The total estimated project funding is \$1,168,000 and is anticipated to start in FY2028

### (PRF124) Two Stone Platform at River Road Park

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$1,168,000	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,168,000</b>	<b>\$0</b>
<b>Expenses</b>							
Improvements to Site	\$0	\$0	\$0	\$0	\$0	\$1,029,000	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$93,000	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$46,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,168,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Expenses</b>					
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Operating impacts are as follows:

Debt Service - \$76K

## Relationship to Approved County Policy or Plan

- Park Utilization Study – Phase II Add amenities to maintain the current level of service with future growth
- Stafford County 2040 Strategic Plan – Parks and Recreation Master Plan Heartbeat of Recreation, History and Culture
- Evaluate/Update the Parks and Recreation Master Plan to focus on providing a wider range of recreational opportunities

## Change or Reasons for Revisions

FY2024 – Project new to the CIP



The Public Safety Program identifies the capital needs of Stafford County Departments of Fire and Rescue and the Office of the Sheriff. Projects such as new construction, renovations, and (3R) repair, replacement and rehabilitation of facilities and equipment were identified through prioritizing and ranking.

To visit our project areas, please click on an image below.

## Fire Rescue Summary

### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$2,434,000	\$21,362,446	\$0	\$1,184,000	\$8,325,820
Prior Year Fund Balance	\$622,000	\$1,064,240	\$2,465,000	\$2,735,000	\$4,802,000	\$2,799,000	\$4,347,050
Leases Proceeds	\$0	\$5,280,000	\$0	\$0	\$0	\$0	\$5,000,000
From Other Funds	\$0	\$9,653,562	\$0	\$0	\$199,866	\$288,000	\$0
From General Fund(100)	\$0	\$2,555,500	\$0	\$0	\$0	\$0	\$0
3R	\$0	\$203,058	\$404,000	\$200,000	\$200,000	\$200,000	\$200,000
Proffers	\$0	\$182,198	\$0	\$0	\$0	\$0	\$1,912,180
Current Revenue	\$0	\$206,323	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$622,000</b>	<b>\$19,144,881</b>	<b>\$5,303,000</b>	<b>\$24,297,446</b>	<b>\$5,201,866</b>	<b>\$4,471,000</b>	<b>\$19,785,050</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$18,767,000	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$2,999,000	\$3,249,000	\$3,887,000	\$3,638,000	\$0
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
From Other Funds	\$0	\$0	\$0	\$0	\$0
From General Fund(100)	\$0	\$0	\$0	\$0	\$0
3R	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$21,966,000</b>	<b>\$3,449,000</b>	<b>\$4,087,000</b>	<b>\$3,838,000</b>	<b>\$0</b>

### Project Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Public Safety Joint Training Center	\$0	\$0	\$0	\$0	\$199,866	\$1,184,000	\$9,452,000
Replacement Apparatus	\$0	\$2,267,500	\$1,023,000	\$1,059,000	\$1,096,000	\$1,134,000	\$2,613,050
Replacement Apparatus (Ambulance)	\$0	\$0	\$1,323,000	\$1,368,000	\$1,416,000	\$1,467,000	\$1,518,000
Embrey Mill Fire and Rescue Station (FS15) New Build	\$0	\$660,000	\$930,000	\$11,684,000	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Brooke Fire and Rescue Station (FS5) Rebuild	\$0	\$0	\$1,504,000	\$9,678,446	\$0	\$0	\$0
Rockhill Fire and Rescue Station (FS8) Rebuild	\$622,000	\$10,240,000	\$0	\$0	\$0	\$0	\$0
Fire & Rescue Equipment Replacement	\$0	\$288,000	\$119,000	\$308,000	\$2,290,000	\$198,000	\$5,216,000
White Oak Fire Rescue Station Rebuild	\$0	\$0	\$0	\$0	\$0	\$288,000	\$786,000
(SCBA) Self-Contained Breathing Apparatus Replacement	\$0	\$5,280,000	\$0	\$0	\$0	\$0	\$0
Fire & Rescue Station Repair 3R	\$0	\$409,381	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Replace Antenna/ Radios/ Microphones	\$0	\$0	\$204,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$622,000</b>	<b>\$19,144,881</b>	<b>\$5,303,000</b>	<b>\$24,297,446</b>	<b>\$5,201,866</b>	<b>\$4,471,000</b>	<b>\$19,785,050</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Public Safety Joint Training Center	\$9,452,000	\$0	\$0	\$0	\$0
Replacement Apparatus	\$1,215,000	\$1,258,000	\$1,302,000	\$1,348,000	\$0
Replacement Apparatus (Ambulance)	\$1,572,000	\$1,626,000	\$1,683,000	\$1,743,000	\$0
Embrey Mill Fire and Rescue Station (FS15) New Build	\$0	\$0	\$0	\$0	\$0
Brooke Fire and Rescue Station (FS5) Rebuild	\$0	\$0	\$0	\$0	\$0
Rockhill Fire and Rescue Station (FS8) Rebuild	\$0	\$0	\$0	\$0	\$0
Fire & Rescue Equipment Replacement	\$212,000	\$365,000	\$902,000	\$547,000	\$0
White Oak Fire Rescue Station Rebuild	\$9,315,000	\$0	\$0	\$0	\$0
(SCBA) Self-Contained Breathing Apparatus Replacement	\$0	\$0	\$0	\$0	\$0
Fire & Rescue Station Repair 3R	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Replace Antenna/ Radios/ Microphones	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$21,966,000</b>	<b>\$3,449,000</b>	<b>\$4,087,000</b>	<b>\$3,838,000</b>	<b>\$0</b>

## Sheriff Summary

### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
ARPA Stimulis	\$0	\$6,382,928	\$0	\$0	\$0	\$0	\$0
3R	\$0	\$1,600,757	\$660,500	\$2,086,333	\$1,381,333	\$0	\$0
Radio Funding	\$0	\$445,414	\$302,464	\$327,000	\$322,330	\$1,762,663	\$0
Leases Proceeds	\$0	\$551,072	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$13,915	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,994,086</b>	<b>\$962,964</b>	<b>\$2,413,333</b>	<b>\$1,703,663</b>	<b>\$1,762,663</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
ARPA Stimulis	\$0	\$0	\$0	\$0	\$0
3R	\$0	\$360,438	\$0	\$0	\$0
Radio Funding	\$357,330	\$0	\$383,300	\$0	\$0
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$357,330</b>	<b>\$360,438</b>	<b>\$383,300</b>	<b>\$0</b>	<b>\$0</b>

### Project Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Portable Radio Replacement	\$0	\$6,934,000	\$0	\$0	\$0	\$0	\$0
Radio Antenna Replacement	\$0	\$0	\$0	\$1,334,333	\$1,381,333	\$1,429,333	\$0
PSB Security Implementation	\$0	\$941,000	\$356,000	\$752,000	\$0	\$0	\$0
Radio Channel Upgrade to TDMA	\$0	\$290,330	\$0	\$0	\$322,330	\$333,330	\$0
Firearm Replacement	\$0	\$284,379	\$0	\$0	\$0	\$0	\$0
NipsPk Radio Upgrade	\$0	\$0	\$0	\$327,000	\$0	\$0	\$0
Rectifiers & Inverters	\$0	\$0	\$302,464	\$0	\$0	\$0	\$0
Emergency Police Dispatch	\$0	\$245,865	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Camera at Tower Sites	\$0	\$168,999	\$0	\$0	\$0	\$0	\$0
Firearms Range Building	\$0	\$0	\$152,500	\$0	\$0	\$0	\$0
Driving Simulator	\$0	\$0	\$152,000	\$0	\$0	\$0	\$0
FARO Scanner Replacement	\$0	\$129,513	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$8,994,086</b>	<b>\$962,964</b>	<b>\$2,413,333</b>	<b>\$1,703,663</b>	<b>\$1,762,663</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Portable Radio Replacement	\$0	\$0	\$0	\$0	\$0
Radio Antenna Replacement	\$0	\$0	\$0	\$0	\$0
PSB Security Implementation	\$0	\$0	\$0	\$0	\$0
Radio Channel Upgrade to TDMA	\$357,330	\$0	\$383,300	\$0	\$0
Firearm Replacement	\$0	\$360,438	\$0	\$0	\$0
NipsPk Radio Upgrade	\$0	\$0	\$0	\$0	\$0
Rectifiers & Inverters	\$0	\$0	\$0	\$0	\$0
Emergency Police Dispatch	\$0	\$0	\$0	\$0	\$0
Camera at Tower Sites	\$0	\$0	\$0	\$0	\$0
Firearms Range Building	\$0	\$0	\$0	\$0	\$0
Driving Simulator	\$0	\$0	\$0	\$0	\$0
FARO Scanner Replacement	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$357,330</b>	<b>\$360,438</b>	<b>\$383,300</b>	<b>\$0</b>	<b>\$0</b>

## Embrey Mill Fire and Rescue Station New Build



## Fire and Rescue Equipment Replacement



## Public Safety Joint Training Center



### Replacement Apparatus



### Rockhill Station (FS8) Rebuild



### Station Repairs and Maintenance



### Brooke Fire and Rescue Station Rebuild



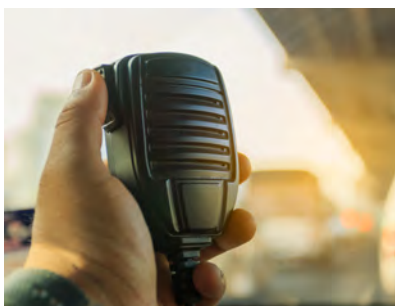
### White Oak Fire and Rescue Station Rebuild



### Sheriff 3R Projects



### Public Safety Radio Replacement



# Brooke Fire and Rescue Station Rebuild

## Project Description

Within the County of Stafford's eastern area (Brooke), fire suppression and emergency medical services operations are currently delivered from the Brooke Volunteer Fire Department building located at 222 Andrew Chapel Road. The current station is in extremely poor condition and has been recommended to be razed by outside consultants. The proposed Brooke Fire and Rescue Station (FS5) rebuild would provide a safe and appropriately located public safety facility.



## Project Funding

The total estimated project funding is \$11,182,446 and is anticipated to begin in FY2025

### (FR0201) Brooke Fire and Rescue Station Rebuild

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$1,504,000	\$9,678,446	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,504,000</b>	<b>\$9,678,446</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Buildings	\$0	\$0	\$0	\$9,678,446	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$1,504,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$1,504,000	\$9,678,446	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Buildings	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

The existing Brooke Volunteer Fire Station is staffed 24/7/365 by a crew of two career personnel who staff a ground transport Ambulance. The Fire and Rescue Department's staffing requests are submitted within the Long-Term Financial Plan, as such no new personnel costs are associated with this construction.

Debt Service: \$935K

## Relationship to Approved County Policy or Plan

- Comprehensive Plan
- Dedicated and Responsive Public Safety Team
- Stafford County Fire and Rescue Department Facilities Needs Assessment
- Heartsafe Community Designation
- Pulsepoint Connected Community

## Change or Reasons for Revisions

- FY2023– New to CIP
- FY2024 - Resubmitted Request

# Embrey Mill Fire and Rescue Station New Build

## Project Description

The Fire and Rescue Department recently completed a Standards of Cover and Community Risk Assessment with Matrix Consulting Group; the results of this study concluded that an additional fire station is needed in the Embrey Mill neighborhood. This recommendation addresses response time standards. Currently, Embrey Mill is covered by the Garrisonville Fire Station (FS14), Aquia Fire Station (FS9), and Stafford Fire Station (FS2); these stations are unable to respond to the Embrey Mill neighborhood within the response time standards.



## Project Funding

The total estimated project funding is \$13,274,000 and is anticipated to begin in FY2024

### (FR0203) Embrey Mill Fire Station

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$930,000	\$11,684,000	\$0	\$0	\$0
From Other Funds	\$0	\$660,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$660,000</b>	<b>\$930,000</b>	<b>\$11,684,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Other Funds	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Buildings	\$0	\$0	\$0	\$11,684,000	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$930,000	\$0	\$0	\$0	\$0
Land	\$0	\$660,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$660,000</b>	<b>\$930,000</b>	<b>\$11,684,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Buildings	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Estimated operating Impacts are as follows: The new station would be staffed 24/7/365 by a crew of six career personnel who staff a Paramedic Engine Company and Advanced Life Support Transport Unit. This project would require the addition of 18 FTE positions.

Operating impacts are estimated as follows:

Personnel - \$1.7M

Startup Costs- \$382K

Debt Service - \$1M

## Relationship to Approved County Policy or Plan

- Comprehensive Plan
- Dedicated and Responsive Public Safety Team
- Stafford County Fire and Rescue Department Facilities Needs Assessment
- Heartsafe Community Designation
- Pulsepoint Connected Community

## Change or Reasons for Revisions

- FY2023 New Request
- FY2024 Project to complete in FY2026

## Equipment Replacement

### Project Description

Cardiac Equipment: Cardiac monitor/defibrillator equipment is essential to the departments' ALS and emergency medical services program. Replacement of the equipment en masse is necessary to maintain consistency technological standards, and optimal care. This acquisition project will spread out the debt service costs associated with replacing all of the Fire and Rescue Department's cardiac/monitor/defibrillator and Cardio Pulmonary Resuscitation (CPR) equipment obtained in 2009 on a lease-purchase program. The lease ended in 2014, and the department purchased the equipment. In FY2022, no additional cardiac equipment was purchased. The next equipment purchase of 90 LifePak CR+ (AEDS) is planned for fiscal year 2027.

The following is the LifePak CR+ (AED), LifePak 15 (Cardiac/Monitor/Defibrillator) and LUCAS (Chest Compression System) replacement plan:

- o FY2027 – 90 LifePak CR+(AEDS)
- o FY2029 – 48 LifePak 15 and 43 LUCAS

SCBA Equipment: Self-Contained Breathing Apparatus (SCBA) is essential equipment that provides firefighters the ability to breathe, work, and communicate in a potentially toxic environment that would otherwise be perilous to health and safety. The SCBA currently used by the department was purchased in 2014; the model used is no longer made and will require replacement in the fiscal year 2024.

Debt Service: \$651K



### (FREQRP) Fire & Rescue Equipment Replacement

Revenue

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Prior Year Fund Balance	\$0	\$0	\$119,000	\$308,000	\$2,290,000	\$198,000	\$216,000
Leases Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000
From General Fund(100)	\$0	\$288,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$288,000</b>	<b>\$119,000</b>	<b>\$308,000</b>	<b>\$2,290,000</b>	<b>\$198,000</b>	<b>\$5,216,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Prior Year Fund Balance	\$212,000	\$365,000	\$902,000	\$547,000	\$0
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
From General Fund(100)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$212,000</b>	<b>\$365,000</b>	<b>\$902,000</b>	<b>\$547,000</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Fire & Rescue Equipment Replacement	\$0	\$288,000	\$119,000	\$308,000	\$2,290,000	\$198,000	\$5,216,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$288,000</b>	<b>\$119,000</b>	<b>\$308,000</b>	<b>\$2,290,000</b>	<b>\$198,000</b>	<b>\$5,216,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Fire & Rescue Equipment Replacement	\$212,000	\$365,000	\$902,000	\$547,000	\$0
<b>TOTAL</b>	<b>\$212,000</b>	<b>\$365,000</b>	<b>\$902,000</b>	<b>\$547,000</b>	<b>\$0</b>

Project Title	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Aerial Ladder/Tower Replacement				1,717,000		
Brush Truck Replacement		119,000		127,000		136,000
Command Vehicle Replacement	173,000		185,000	191,000	198,000	205,000
Heavy Rescue Replacement						2,056,000
LifePak CR+ and AEDs				255,000		
LifePak15 Replacement						2,819,000
Light & Air/Incident Support Replacement						
Marine Support Unit (MSU) Replacement	115,000		123,000			
<b>Total</b>	<b>288,000</b>	<b>119,000</b>	<b>308,000</b>	<b>2,290,000</b>	<b>198,000</b>	<b>5,216,000</b>

## (FR0208) Self-Containing Breathing Apparatus Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Leases Proceeds	\$0	\$5,280,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$5,280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Years
<b>Revenues</b>					
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## **Change or Reasons for Revisions**

FY2021 – Addition of 90 Lifepak CR+s and Replacement of SCBA Equipment

FY2022 – There is no change for FY2022.

FY2023 – Addition of 3 Lifepak 15s and 3 LUCAS for FY2030

FY2024 - Added SCBA equipment replacement in FY2024

## **Relationship to Approved County Policy or Plan**

- Comprehensive Plan
- Heartsafe Community Designation
- Pulsepoint Connected Community
- VA Office of Emergency Medical Services Licensing Requirements

## Public Safety Joint Training Center

### Project Description

A new Joint Training Center is needed to accommodate the Fire and Rescue Department's current education and fleet functions, including proper classrooms, securable equipment storage, appropriate housing of training simulators and safe apparatus repair facilities. Currently, the department depends upon a repurposed motorboat sales facility to accomplish these tasks. The land and building within this existing space are for sale and actively marketed.

The project includes site development, 4,800 square feet of classroom space, 12,000 square feet of working space (materials storage, gear areas, locker rooms, etc.), 7,500 square feet of vehicle bays and exterior training grounds with a live-fire burn building.

Education and training space is necessary to provide the means to meet classroom and practical needs for various emergency medical services (Paramedic), fire suppression (Career Firefighter and Volunteer), hazardous materials, and technical rescue course offerings.

Fleet maintenance, repair, and logistics high-bay spaces are needed for the safe upkeep of apparatuses. Additionally, the planned shared space will incorporate a forensic bay for use by the Sheriff's Office and Fire Marshal.

The exterior training grounds include a Class-A live-fire burn building, training tower and educational simulators for all Public Safety Personnel. Operating an appropriately designed and constructed facility will allow for a convenient and centralized location to be used days, nights, and weekends, meeting the demands of our complex combination system.



# Project Funding

The total estimated project funding is \$20,287,866 and is anticipated to begin in FY2027

## (FR0200) Public Safety Joint Training Center

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$1,184,000	\$7,539,820
Proffers	\$0	\$0	\$0	\$0	\$0	\$0	\$1,912,180
From Other Funds	\$0	\$0	\$0	\$0	\$199,866	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,866</b>	<b>\$1,184,000</b>	<b>\$9,452,000</b>
<b>Expenses</b>							
Improvements to Site-ADD	\$0	\$0	\$0	\$0	\$0	\$0	\$9,452,000
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$1,184,000	\$0
Land	\$0	\$0	\$0	\$0	\$199,866	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$199,866</b>	<b>\$1,184,000</b>	<b>\$9,452,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
Revenue Bond Proceeds	\$9,452,000	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
From Other Funds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$9,452,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Improvements to Site-ADD	\$9,452,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$9,452,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The facility will have minor one-time startup costs to include instructional supplies such as smart boards, a copy machine, fax machine, projectors, and computers. Other startup costs for the facility include kitchen and janitorial supplies. These operating costs will occur outside of the ten-year planning period. Current staff will transition to the new Central Training and Logistics Complex - no new staffing costs would be incurred.

Estimated operating impacts are as follows:

Start-up costs \$42,000

Debt Service \$2.7M

## Relationship to Approved County Policy or Plan

- Relates to the County Board of Supervisors' Top Priorities (Public Safety)

- Comprehensive Plan (Response Time Standards)
- 2017 Fire and EMS Assessment (Education/Training, Safe Workplace, Volunteer Recruitment and Retention, Career Morale)

## Change or Reasons for Revisions

FY2012 - Project new to the CIP. Project cost \$5.5M. Project scheduled for completion in FY17.

FY2013 - Project moved out three years. Project scheduled for completion in FY20. Reduction in project cost. \$5.3M

FY2014 - No change

FY2015 - No change

FY2016 - Updated project costs \$6.6M

FY2017 - No Change

FY2018 – Updated project costs \$6.9M. The timing of the project will be determined during the FY2019 process.

FY2019 – Removed from the CIP based on TRC ranking. The scope and cost of the project changed to include the needs of the departments of Fire and Rescue and the Sheriff.

FY2020 – Requested as a new project. \$11.5M

FY2021 – No Change to the scope of project. Net sale from Boat Property has been applied to project cost resulting in a reduction in bond borrow.

FY2022 – Moved project out one year. Includes the use of prior year fund balance to reduce the County's reliance on debt.

FY2023 – No Change

FY2024 - Project to complete in FY2030

## Replacement Apparatus

### Project Description

Stafford County's Fire and Rescue Department effectively ensures and maintains the viability of the fleet of emergency vehicles with scheduled replacement due to age, mileage and/or engine hour indication. This program provides the regular replacement of department apparatus based on service life estimates for each vehicle. This includes the replacement of ambulances, engines, and specialty apparatus (ladders, heavy rescue apparatus, tankers, light and air incident support vehicles and/or boats). Typical service life is 15 years for boats, tankers and light and air units; 10 years for engines, ladders, heavy rescues, and pumper/tankers; six years for command vehicles; and five years for ambulances. This plan replaces only primary apparatus and supports fleet reduction by not replacing duplicate apparatus. Apparatus assignment depends on Fleet Rotation Policy and is therefore difficult to forecast the station at which replacement apparatus will be placed.



### Project Funding

The total estimated project funding is \$28,031,550 for the Ten-year Period

### (FRAPPR) Apparatus & (FRAMBL) Ambulance Replacement

Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Prior Year Fund Balance	\$0	\$0	\$2,346,000	\$2,427,000	\$2,512,000	\$2,601,000	\$4,131,050
From General Fund(100)	\$0	\$2,267,500	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$2,267,500	\$2,346,000	\$2,427,000	\$2,512,000	\$2,601,000	\$4,131,050

	FY2030	FY2031	FY2032	FY2033	Future Year
Prior Year Fund Balance	\$2,787,000	\$2,884,000	\$2,985,000	\$3,091,000	\$0
From General Fund(100)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,787,000</b>	<b>\$2,884,000</b>	<b>\$2,985,000</b>	<b>\$3,091,000</b>	<b>\$0</b>

## (FRAPPR) Apparatus & (FRAMBL) Ambulance Replacement

### Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Replacement Apparatus	\$0	\$2,267,500	\$1,023,000	\$1,059,000	\$1,096,000	\$1,134,000	\$2,613,050
Replacement Apparatus (Ambulance)	\$0	\$0	\$1,323,000	\$1,368,000	\$1,416,000	\$1,467,000	\$1,518,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,267,500</b>	<b>\$2,346,000</b>	<b>\$2,427,000</b>	<b>\$2,512,000</b>	<b>\$2,601,000</b>	<b>\$4,131,050</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Replacement Apparatus	\$1,215,000	\$1,258,000	\$1,302,000	\$1,348,000	\$0
Replacement Apparatus (Ambulance)	\$1,572,000	\$1,626,000	\$1,683,000	\$1,743,000	\$0
<b>TOTAL</b>	<b>\$2,787,000</b>	<b>\$2,884,000</b>	<b>\$2,985,000</b>	<b>\$3,091,000</b>	<b>\$0</b>

Project Title	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033
Engine Replacement	988,000	1,023,000	1,059,000	1,096,000	1,134,000	1,174,000	1,215,000	1,258,000	1,302,000	1,348,000
Light & Air, Hazmat Apparatus	1,279,500									
Lucas System Replacement						918,050				
Fire Boat Replacement						521,000				
<b>Total</b>	<b>2,267,500</b>	<b>1,023,000</b>	<b>1,059,000</b>	<b>1,096,000</b>	<b>1,134,000</b>	<b>2,613,050</b>	<b>1,215,000</b>	<b>1,258,000</b>	<b>1,302,000</b>	<b>1,348,000</b>

## Operating Impact Summary

There will be no additional costs associated with the replacement of apparatus.

## Relationship to Approved County Policy or Plan

- The Comprehensive Plan (Standards of Cover/Response Time)
- Stafford County Fire and Rescue's Department Fleet Replacement and Rotation Policy
- 2017 Fire and Rescue's Department Assessment
- NFPA Standards

## Change or Reasons for Revisions

FY2021 – Addition of a Fire Boat - The Fire and Rescue Department has an inadequate and aging fleet of existing boats. This compromises dependability and adds to an ineffective response model. The current stock includes boats that were not designed for what they are being used as (pleasure/fishing boats); volunteer agencies “made it work” over the past decades.

FY2022 – Addition of \$75,000 (\$25,000 per ambulance) for new power management savings systems. Addition of a ladder truck in FY2026 to address anticipated community growth. Addition of a Light and Air/Incident Support Vehicle in FY2031.

FY2023 – Addition of \$33,105 (\$11,035 per ambulance) for power load/cot systems lifetime warranties.

FY2024 - Fire levy revenue replaces lease proceeds, needed to fund Fire & Rescue ambulance and apparatus replacement.

## Station Repairs and Maintenance

### Project Description

Personnel assigned to the Stafford County Fire and Rescue Department respond to requests for service from facilities located throughout the jurisdiction. Most of these buildings are aging and require various repairs and replacement of building systems. Maintenance has continued to be deferred due to budget constraints and spending freezes; the effects of the lack of spending are becoming obvious as the conditions of the fire and rescue stations continue to decline. The predicted costs for the required repairs and replacements were gathered from the VFA Facility Assessment performed in June 2018.



The VFA Facility Assessment looked at all aspects of the buildings to determine the cost for a direct “apples to apples” replacement of the building system. Each rehabilitation included the time frame in which that replacement should occur, based on the average life of the building system. The fire and rescue system has many older buildings, with the average building age being 39 years old. This results in buildings becoming more expensive to maintain at an acceptable standard.

### (FR0204) Station Repairs and Maintenance

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
3R	\$0	\$203,058	\$404,000	\$200,000	\$200,000	\$200,000	\$200,000
Current Revenue	\$0	\$206,323	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$409,381	\$404,000	\$200,000	\$200,000	\$200,000	\$200,000

	FY2030	FY2031	FY2032	FY2033	Future Year
3R	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL	\$200,000	\$200,000	\$200,000	\$200,000	\$0

## Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Fire & Rescue Station Repair 3R	\$0	\$409,381	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Replace Antenna/ Radios/ Microphones	\$0	\$0	\$204,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$409,381</b>	<b>\$404,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Fire & Rescue Station Repair 3R	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Replace Antenna/ Radios/ Microphones	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>

## Operating Impact Summary

Fire and Rescue facilities are required to be operationally ready 24/7/365 to respond to the emergencies of the citizens and visitors of Stafford County. This requirement necessitates the need keep the buildings well maintained. No additional operating impacts are associated with these repairs.

## Relationship to Approved County Policy or Plan

- Board of Supervisors' Strategic Plan (Public Safety Response)
- County of Stafford's Comprehensive Plan (Emergency Response Times)
- Stafford County Fire and Rescue's Department Strategic Plan (Infrastructure)
- Stafford County Fire and Rescue's Department Facilities Needs Assessment
- Insurance Standards Organization Public Protection Classification

## Change or Reasons for Revisions

- FY2019 – VFA Facilities Assessment defined repair and replacement cost projections.
- FY2022 – Proposed 3R funding same as FY21
- FY2023 – No Change
- FY2024 – Additional funds added for Battery/Antenna Replacements

## White Oak Fire and Rescue Station Rebuild

### Project Description

Within the County of Stafford's southeastern area (White Oak), fire suppression and emergency medical services operations are currently delivered from separate buildings, with the White Oak Volunteer Fire Department being located at 12 Newton Road and the White Oak Volunteer EMS Station located at 535 White Oak Road. The existence of separate facilities highlights redundancies and is organizationally inefficient. The proposed White Oak Fire and Rescue Station (FS7) rebuild combines fire and emergency medical services operations into a single planned and appropriately located public safety facility.



Following the completion of the Accruent – VFA Facility Assessment in calendar year 2018 both the White Oak Volunteer Fire Department and White Oak Volunteer EMS Station were assessed to be in poor condition. The White Oak Volunteer Fire Department was constructed in 1970 and has a current replacement value of \$1,560,990, with ten-year building rehabilitation costs estimated at \$1,402,032. The White Oak Volunteer EMS Station was constructed in 1985 and has a current replacement value of \$1,534,940, with ten-year building rehabilitation costs estimated at \$1,551,310.

### Project Funding

**The total estimated project funding is \$10,389,000 and is anticipated to start in FY2028**

**(FR0205) White Oak Station Rebuild**

## Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$786,000
From Other Funds	\$0	\$0	\$0	\$0	\$0	\$288,000	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$288,000	\$786,000

	FY2030	FY2031	FY2032	FY2033	Future Year
Revenue Bond Proceeds	\$9,315,000	\$0	\$0	\$0	\$0
From Other Funds	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,315,000	\$0	\$0	\$0	\$0

## Expenditures

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Improvements to Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$786,000
Land	\$0	\$0	\$0	\$0	\$0	\$288,000	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$288,000	\$786,000

	FY2030	FY2031	FY2032	FY2033	Future Year
Improvements to Buildings	\$9,315,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
TOTAL	\$9,315,000	\$0	\$0	\$0	\$0

## Operating Impact Summary

Estimated operating Impacts are as follows:

The existing White Oak Volunteer EMS Station is staffed 24/7/365 by a crew of two career personnel who staff a ground transport Ambulance. The Fire and Rescue Department's staffing requests are submitted within the Long-Term Financial Plan, as such no new personnel costs are associated with this construction.

Debt Service \$845K

## Relationship to Approved County Policy or Plan

- Comprehensive Plan
- Dedicated and Responsive Public Safety Team
- Stafford County Fire and Rescue Department Facilities Needs Assessment
- Heartsafe Community Designation
- Pulsepoint Connected Community

## Change or Reasons for Revisions

- FY2023 New Request
- FY2024 Project to complete in FY2030

# Rockhill Fire and Rescue Station Rebuild

## Project Description

Within the County of Stafford's northwestern area (Rockhill), fire suppression and emergency medical services operations are delivered from separate buildings. The Rockhill Volunteer Fire Department being located at 2133 Garrisonville, Road and the Rockhill Volunteer EMS Station is located at 1565 Garrisonville Road. The existence of separate facilities highlights redundancies and is organizationally inefficient. The County of Stafford does not own the current facilities; this causes issues with the purchasing of building improvements as taxpayer funds improve the value of buildings that are operated but not owned by the County of Stafford.



The proposed Rockhill Fire and Rescue Station (FS8) rebuild combines fire and emergency medical services operations into a single planned and appropriately located public safety facility.

## Project Funding

The total estimated project funding is \$10,862,000 and construction is anticipated to begin in FY2024

### (FR0202) Rockhill Fire and Rescue Station Rebuild

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Other Funds	\$0	\$8,993,562	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$622,000	\$1,064,240	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$182,198	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$622,000</b>	<b>\$10,240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Buildings-New Constructio	\$0	\$10,240,000	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Land	\$622,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$622,000</b>	<b>\$10,240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
From Other Funds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Buildings-New Constructio	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The existing fire station is staffed 24/7/365 by a crew of five career personnel who staff a Paramedic Engine Company and Advanced Life Support Transport Unit. No new operating impacts are associated with this construction.

## Relationship to Approved County Policy or Plan

- Board of Supervisors' Strategic Plan (Public Safety Response)
- County of Stafford's Comprehensive Plan (Emergency Response Times)
- Stafford County Fire and Rescue's Department Strategic Plan (Infrastructure)
- Stafford County Fire and Rescue's Department Facilities Needs Assessment
- Insurance Standards Organization Public Protection Classification

## Change or Reasons for Revisions

- FY2021 – Requested in the FY21 CIP – not included in the FY21 Adopted CIP
- FY2022 – New to the CIP
- FY2023 – No Change
- FY2024 – No Change

## Project Description:

Portable Radio Replacements for Sheriff's Office and Fire and Rescue. The radios are at the end of life cycle and will no longer be supported for any maintenance repairs.

Stafford County operates an emergency radio system for first responders, School Transportation and Security, and other County employees. The City of Fredericksburg and the University of Mary Washington are tenants on the Stafford County radio system infrastructure for their first responders. Stafford County's current model of portable radios used for first responders will be going out of vendor support in / about 2022. The radios will continue to function, but will no longer be supported by the vendor for technology support, parts, software enhancements, or repair. The ability to obtain parts or repairs would be on a "best efforts" basis. First responders rely on their radio for critical, and at times, life dependent communications. It is imperative that these responders have reliable radio communications when in a fire or critical law enforcement event. The dynamic and dangerous situations encountered by our first responders requires the ability to receive and broadcast without exception or delay, and the ability to adapt to emerging technologies. The portable radios carried by our responders must be able to be vendor supported to ensure their reliability during an emergency event. Although the current portable radios are operational, they are no longer available for purchase or further enhancements (i.e. encryption, WIFI and LTE capabilities, in-car and body camera integration, or other emerging technologies). New purchases create a non-standard form factor and function type of equipment for employees. During emergency events, it is safer for responders to use the same form and function type equipment and not be forced to train and familiarize with communication devices of contradistinctive form, function, and capabilities. Muscle memory can allow for a quicker reaction during a critical event.

As these portables go out of support and become in need of repair, enhancements, updates, parts or repairs will be difficult or near impossible to obtain. The life expectancy for an emergency responders' portable radio is between seven and ten years. Stafford County's emergency responder portable

# Portable Radio Replacement



radios were placed into service in 2010. The new portable radios also will give more capabilities to our responders. They are more rugged, are louder for harsh environments, and will have LTE, Wi-Fi and Bluetooth capabilities. This opens up the possibilities for them to be used outside of the Stafford radio umbrella. This would be useful in a wide scale event when emergency responders may need to travel outside of Stafford for patient transports, law enforcement events of mutual aid or even for an investigation. They could also leverage Stafford County Wi-Fi for coverage in larger buildings such as a school without the need for an internal antenna system.

## (SH0203) Portable Radio Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
ARPA Stimulis	\$0	\$6,382,928	\$0	\$0	\$0	\$0	\$0
Leases Proceeds	\$0	\$551,072	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$6,934,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Contingency	\$0	\$6,934,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$6,934,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>Revenues</b>					
ARPA Stimulis	\$0	\$0	\$0	\$0	\$0
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Debt Service: \$68K

## Change or Reasons for Revisions:

FY2024: New to the CIP.

# Sheriff 3R Projects

Repair, Replacement and Rehabilitation Projects

## Sheriff's 3R Projects

3R projects are primarily small-scale projects that include repair, replacement and rehabilitation of existing physical assets. Maintaining these existing assets is fundamental to providing services to the community.

The 3R projects include:

- Repair, replacement and rehabilitation projects; and/or,
- Projects that will increase the useful life of an existing asset but not fundamentally change the structure or purpose (i.e., roof replacement); and/or,
- Repair, replacement, and rehabilitation of major mechanical systems such as heating and cooling systems; and/or,
- Upgrades to technology infrastructure that provide major overhauls and system improvements, such as fiber projects.



## Project Funding

The total estimated 3R funding for the ten-year period is \$16,937,077

### Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
ARPA Stimulis	\$0	\$6,382,928	\$0	\$0	\$0	\$0	\$0
3R	\$0	\$1,600,757	\$660,500	\$2,086,333	\$1,381,333	\$0	\$0
Radio Funding	\$0	\$445,414	\$302,464	\$327,000	\$322,330	\$1,762,663	\$0
Leases Proceeds	\$0	\$551,072	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$13,915	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
TOTAL	\$0	\$8,994,086	\$962,964	\$2,413,333	\$1,703,663	\$1,762,663	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
ARPA Stimulis	\$0	\$0	\$0	\$0	\$0
3R	\$0	\$360,438	\$0	\$0	\$0
Radio Funding	\$357,330	\$0	\$383,300	\$0	\$0
Leases Proceeds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
TOTAL	\$357,330	\$360,438	\$383,300	\$0	\$0

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Portable Radio Replacement	\$0	\$6,934,000	\$0	\$0	\$0	\$0	\$0
Radio Antenna Replacement	\$0	\$0	\$0	\$1,334,333	\$1,381,333	\$1,429,333	\$0
PSB Security Implementation	\$0	\$941,000	\$356,000	\$752,000	\$0	\$0	\$0
Radio Channel Upgrade to TDMA	\$0	\$290,330	\$0	\$0	\$322,330	\$333,330	\$0
Firearm Replacement	\$0	\$284,379	\$0	\$0	\$0	\$0	\$0
NipsPk Radio Upgrade	\$0	\$0	\$0	\$327,000	\$0	\$0	\$0
Rectifiers & Inverters	\$0	\$0	\$302,464	\$0	\$0	\$0	\$0
Emergency Police Dispatch	\$0	\$245,865	\$0	\$0	\$0	\$0	\$0
Camera at Tower Sites	\$0	\$168,999	\$0	\$0	\$0	\$0	\$0
Firearms Range Building	\$0	\$0	\$152,500	\$0	\$0	\$0	\$0
Driving Simulator	\$0	\$0	\$152,000	\$0	\$0	\$0	\$0
FARO Scanner Replacement	\$0	\$129,513	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$8,994,086	\$962,964	\$2,413,333	\$1,703,663	\$1,762,663	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Portable Radio Replacement	\$0	\$0	\$0	\$0	\$0
Radio Antenna Replacement	\$0	\$0	\$0	\$0	\$0
PSB Security Implementation	\$0	\$0	\$0	\$0	\$0
Radio Channel Upgrade to TDMA	\$357,330	\$0	\$383,300	\$0	\$0
Firearm Replacement	\$0	\$360,438	\$0	\$0	\$0
NipsPk Radio Upgrade	\$0	\$0	\$0	\$0	\$0
Rectifiers & Inverters	\$0	\$0	\$0	\$0	\$0
Emergency Police Dispatch	\$0	\$0	\$0	\$0	\$0
Camera at Tower Sites	\$0	\$0	\$0	\$0	\$0
Firearms Range Building	\$0	\$0	\$0	\$0	\$0
Driving Simulator	\$0	\$0	\$0	\$0	\$0
FARO Scanner Replacement	\$0	\$0	\$0	\$0	\$0
TOTAL	\$357,330	\$360,438	\$383,300	\$0	\$0

## Operating Impact Summary

No additional operating impacts are associated with these projects.

## Relationship to Approved County Policy or Plan

- Dedicated and Responsive Public Safety



Transportation projects identified for the coming years in Stafford County center around the eight major projects and 35 road widening and improvement projects, with a few other projects as needed. These projects were approved by residents in the 2019 Transportation Bond Referendum.

To visit our project areas, please click on the image.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Smart Scale Program Assumed	\$0	\$0	\$0	\$543,616	\$7,707,351	\$19,765,844	\$3,972,463
Revenue Bond Proceeds	\$3,874,070	\$7,450,565	\$6,004,135	\$4,601,764	\$1,855,227	\$6,031,642	\$16,402,191
Smart Scale Program	\$0	\$500,000	\$3,289,019	\$6,169,604	\$2,050,769	\$19,219,107	\$0
Current Revenue	\$2,885,031	\$2,170,795	\$3,862,403	\$4,500,615	\$4,693,568	\$4,500,000	\$1,000,000
VDOT Revenue Sharing	\$0	\$155,413	\$397,784	\$5,474,208	\$7,374,391	\$9,367,045	\$0
STBG Surface Transportation Block Grant	\$1,170,750	\$2,116,909	\$1,821,250	\$1,552,177	\$548,968	\$1,390,596	\$0
Prior Year Fund Balance	\$3,060,166	\$953,405	\$1,750,000	\$1,000,000	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$1,055,250	\$244,115	\$700,031	\$419,063	\$0	\$1,296,956	\$0
Proffers	\$102,709	\$0	\$0	\$1,398,787	\$0	\$0	\$0
Fuel Sales Tax	\$1,100,361	\$0	\$0	\$0	\$0	\$0	\$0
TAP Transportation Alternative Program	\$472,000	\$522,687	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$13,720,337</b>	<b>\$14,113,889</b>	<b>\$17,824,622</b>	<b>\$25,659,834</b>	<b>\$24,230,274</b>	<b>\$61,571,190</b>	<b>\$21,374,654</b>
<b>Expenses</b>							
Road Improvements	\$1,000,000	\$1,922,942	\$7,524,354	\$7,100,000	\$9,163,720	\$39,590,120	\$3,885,832
Land	\$1,000,000	\$4,375,000	\$9,211,249	\$18,016,218	\$14,323,724	\$21,981,070	\$17,488,822
Engineering & Planning Studies	\$11,720,337	\$7,815,947	\$1,089,019	\$543,616	\$742,830	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$13,720,337</b>	<b>\$14,113,889</b>	<b>\$17,824,622</b>	<b>\$25,659,834</b>	<b>\$24,230,274</b>	<b>\$61,571,190</b>	<b>\$21,374,654</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Years
<b>Revenues</b>					
Smart Scale Program Assumed	\$30,259,063	\$1,741,505	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Smart Scale Program	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$2,421,507	\$1,000,000	\$1,000,000	\$1,000,000	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Years
Fuel Sales Tax	\$0	\$0	\$0	\$0	\$0
TAP Transportation Alternative Program	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$32,680,570</b>	<b>\$2,741,505</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>Expenses</b>					
Road Improvements	\$32,680,570	\$2,741,505	\$1,000,000	\$1,000,000	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$32,680,570</b>	<b>\$2,741,505</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Transportation</b>							
Garrisonville Rd Widening (Eustance Rd to Shelton Shop Rd)	\$0	\$4,419,424	\$0	\$0	\$4,548,968	\$20,951,159	\$16,402,191
Shelton Shop Rd Improvements	\$2,043,558	\$0	\$4,601,764	\$4,601,764	\$4,601,764	\$13,979,860	\$0
Leeland Rd Widening	\$1,294,658	\$1,703,168	\$0	\$3,455,847	\$3,455,848	\$11,291,989	\$0
Onville Rd Widening	\$1,854,148	\$0	\$3,784,485	\$3,784,484	\$0	\$8,079,024	\$0
Route 1 & Layhill Rd Intersection Improvements	\$1,327,973	\$1,693,355	\$0	\$4,456,980	\$8,163,720	\$0	\$0
Enon Rd & Rt 1 Improvements	\$2,200,000	\$2,475,000	\$825,000	\$6,100,000	\$0	\$0	\$0
Roadway Safety/Widening Improvements	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
US-17 Business STARS Improvements	\$0	\$0	\$1,089,019	\$1,717,143	\$1,717,144	\$5,239,247	\$0
Brooke Rd Reconstruction	\$2,500,000	\$1,000,000	\$4,000,000	\$0	\$0	\$0	\$0
Route 628 Left Turn Lanes @ US-1	\$0	\$0	\$0	\$543,616	\$0	\$1,029,911	\$2,885,832
Stefaniga Rd/Mountain View Rd Intersection Improvements	\$600,000	\$900,000	\$2,200,000	\$0	\$0	\$0	\$0
US-17 Bus Pedestrian Improvement	\$0	\$0	\$0	\$0	\$742,830	\$0	\$1,086,631
Staffordboro Blvd Sidewalk	\$900,000	\$922,942	\$324,354	\$0	\$0	\$0	\$0
<b>TRANSPORTATION TOTAL</b>	<b>\$13,720,337</b>	<b>\$14,113,889</b>	<b>\$17,824,622</b>	<b>\$25,659,834</b>	<b>\$24,230,274</b>	<b>\$61,571,190</b>	<b>\$21,374,654</b>
<b>TOTAL</b>	<b>\$13,720,337</b>	<b>\$14,113,889</b>	<b>\$17,824,622</b>	<b>\$25,659,834</b>	<b>\$24,230,274</b>	<b>\$61,571,190</b>	<b>\$21,374,654</b>

	FY2030	FY2031	FY2032	FY2033	Future Years
<b>Transportation</b>					
Garrisonville Rd Widening (Eustance Rd to Shelton Shop Rd)	\$31,680,570	\$0	\$0	\$0	\$0
Shelton Shop Rd Improvements	\$0	\$0	\$0	\$0	\$0
Leeland Rd Widening	\$0	\$0	\$0	\$0	\$0
Onville Rd Widening	\$0	\$0	\$0	\$0	\$0
Route 1 & Layhill Rd Intersection Improvements	\$0	\$0	\$0	\$0	\$0
Enon Rd & Rt 1 Improvements	\$0	\$0	\$0	\$0	\$0
Roadway Safety/Widening Improvements	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0
US-17 Business STARS Improvements	\$0	\$0	\$0	\$0	\$0
Brooke Rd Reconstruction	\$0	\$0	\$0	\$0	\$0
Route 628 Left Turn Lanes @ US-1	\$0	\$0	\$0	\$0	\$0
Stefaniga Rd/Mountain View Rd Intersection Improvements	\$0	\$0	\$0	\$0	\$0
US-17 Bus Pedestrian Improvement	\$0	\$1,741,505	\$0	\$0	\$0
Staffordboro Blvd Sidewalk	\$0	\$0	\$0	\$0	\$0
<b>TRANSPORTATION TOTAL</b>	<b>\$32,680,570</b>	<b>\$2,741,505</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$32,680,570</b>	<b>\$2,741,505</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>

## CURRENT



This section goes into further detail about the projects with Prior Year funds and projects that are fully funded, grant money or other revenue sources – slated for construction, ROW etc.

## FUTURE



Projects we are applying for Funding and not yet fully funded.



Transportation projects identified for the coming years in Stafford County center around the eight major projects and 35 road widening and improvement projects, with a few other projects as needed. These projects were approved by residents in the 2019 Transportation Bond Referendum.

To visit our project areas, please click on the image.

### **Brooke Road Reconstruction**



### **Enon Road and Route 1 Improvements**



### **Onville Road Widening**



**Roadway Safety Improvements**



**Shelton Shop Road Improvements**



**Staffordboro Boulevard Sidewalk**



**Stefaniga and Mountain View Road Improvements**



**US-17 Business STARS Improvements**



# Brooke Road Reconstruction

## Project Description

The project would elevate and re-align the portion of Brooke Road (RT 608) that is currently most prone to flooding and closure. Brooke Road would be reconstructed between the intersection with Raven Road (RT 609) and Maplewood Drive (RT 2107) for a distance of approximately 0.45 miles.



## Project Funding

**Total estimated project funding is \$7,500,000 and design began in FY2022**

### (TR2203) Brooke Road Reconstruction

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Prior Year Fund Balance	\$1,251,731	\$750,000	\$1,750,000	\$0	\$0	\$0	\$0
Current Revenue	\$1,248,269	\$250,000	\$2,250,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,500,000</b>	<b>\$1,000,000</b>	<b>\$4,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$0
Land	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,500,000</b>	<b>\$1,000,000</b>	<b>\$4,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway would be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the BOS Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2022 - Project was included in the CIP at the request of the Board.

FY2023 - No changes

FY2024 - No changes

# Enon Road and Route 1 Improvements

## Project Description

Project will widen approximately 0.63 miles of Enon Road (RT 753) from 0.02 miles west of the intersection with Beauregard Drive to the intersection with Richmond (US-1). The project will provide a continuous two-way left turn lane from the intersection with Beauregard Drive to Stafford Indians Lane and dedicated left-turn and right-turn lanes at the intersection with Stafford Indians Lane. The intersection with Porter Lane will also be improved to a 90 degree connection to provide sight distance to current standards. An additional left-turn lane will be added to US-1 northbound, and an additional receiving lane will be added to Enon Road to accommodate the dual left turns from Route 1. The project will also add dedicated left, through, and right-turn lanes for traffic exiting Enon Road onto US-1. A 5' concrete sidewalk will also be provided along Enon Road.



## Project Funding

**Total estimated project funding is \$11,600,000 and anticipated to start in FY2022**

### (TR2204) Enon & Rt 1 Improvements

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program	\$0	\$0	\$0	\$4,452,461	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$1,170,750	\$2,116,909	\$433,228	\$414,984	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$1,029,250	\$47,265	\$375,677	\$344,063	\$0	\$0	\$0
Current Revenue	\$0	\$155,413	\$16,095	\$888,492	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$155,413	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,200,000</b>	<b>\$2,475,000</b>	<b>\$825,000</b>	<b>\$6,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program	\$0	\$0	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$0	\$0	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**(TR2204) Expenses Enon Rd & Rt1 Improvements**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$6,100,000	\$0	\$0	\$0
Land	\$0	\$2,475,000	\$825,000	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$2,200,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,200,000</b>	<b>\$2,475,000</b>	<b>\$825,000</b>	<b>\$6,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT’s responsibility.

## Relationship to Approved County Policy or Plan

- The County’s Comprehensive Plan calls for Enon Road to be improved to a 2-lane upgrade as well as safety improvements along it.
- On March 20, 2018, the Board of Supervisors (BOS) supported the submission of an application to compete for VDOT’s Smart Scale funding program. Project subsequently received \$4.442M in Smart Scale funds.
- Supports the BOS Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2020 - Applied for Smart Scale funding and initially did not receive any funding. Due to some internal program changes, the project was eventually awarded a combination of Smart Scale and CMAQ/RSTP funding.

FY2021 - Funding timeline has changed based on late award of Smart Scale funding.

FY2022 - Received an additional \$1M in RSTP funding across FY21 & FY22.

FY2023 - Funding source changes only.

FY2024 - Project increased by \$1,000,000 from FY2023 CIP.

# Onville Road Widening Project

## Project Description

The Onville Road (RT 641) Widening Project will widen and re-align approximately 0.45 miles of Onville Road to provide 12-foot travel lanes with curb & gutter, a two-way left-turn lane (TWLTL) down the center of the roadway, dedicated turn lanes at the intersection with Barrett Heights Road (RT 642)/Garrison Woods Drive (RT 1877) intersection, and 5-foot sidewalks along both sides of the roadway.



## Project Funding

**Total estimated project funding is \$17,502,141 and anticipated to start in FY2023**

### (TRS004) Onville Road Widening

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>VDOT Revenue Sharing</b>	\$0	\$0	\$397,784	\$2,572,291	\$0	\$5,570,692	\$0
<b>STBG Surface Transportation Block Grant</b>	\$0	\$0	\$1,388,022	\$1,137,193	\$0	\$1,211,376	\$0
<b>Revenue Bond Proceeds</b>	\$1,854,148	\$0	\$1,402,371	\$0	\$0	\$0	\$0
<b>CMAQ Congestion Mitigation &amp; Air Quality</b>	\$0	\$0	\$0	\$75,000	\$0	\$1,296,956	\$0
<b>Current Revenue</b>	\$0	\$0	\$596,308	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,854,148</b>	<b>\$0</b>	<b>\$3,784,485</b>	<b>\$3,784,484</b>	<b>\$0</b>	<b>\$8,079,024</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
<b>VDOT Revenue Sharing</b>	\$0	\$0	\$0	\$0	\$0
<b>STBG Surface Transportation Block Grant</b>	\$0	\$0	\$0	\$0	\$0
<b>Revenue Bond Proceeds</b>	\$0	\$0	\$0	\$0	\$0
<b>CMAQ Congestion Mitigation &amp; Air Quality</b>	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Current Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$8,079,024	\$0
Land	\$0	\$0	\$3,784,485	\$3,784,484	\$0	\$0	\$0
Engineering & Planning Studies	\$1,854,148	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,854,148	\$0	\$3,784,485	\$3,784,484	\$0	\$8,079,024	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the BOS Strategic Priority – Responsive Transportation System.
- Project was identified and included in the approved 2019 Transportation Bond Referendum.

## Change or Reasons for Revisions

FY2021 - Project was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority road project for safety & congestion improvements.

FY2022 – Project scope was increased to include pedestrian sidewalks that were formerly part of a separate Onville Road Sidewalk project. Further cost

estimation and inflation factors provided by VDOT as part of the SMART SCALE application process resulted in a cost increase from \$15.7M to approximately

\$17.1M. After failing to receive any FY25/26 SMART SCALE funding, project was re-scoped to a \$10.9M project with improvements terminating at Barrett

Heights/Garrison Woods intersection. Project was awarded \$3,029,173 in CMAQ/RSTP funding from FAMPO in July 2020. The project funding assumes

\$3.3M of future SMART SCALE funding and \$2.0M of future Revenue Sharing as a source of revenue. If the funds are not approved by VDOT, other funding

sources will need to be identified in order for the project to move forward as presented in the CIP.

FY2023 - Project increased \$6,215,805 as previous SMART SCALE project scope was selected for funding.

FY2024 - Project increased \$386K from FY23 CIP

# Roadway Safety/Widening Improvements

## Project Description

Roadway Safety/Widening Improvement Projects will focus on improving the safety of secondary roads of Stafford County. Improvements will vary based on location and needs to be identified and may consist of: trimming of roadside brush and trees to provide increased sight distance, the widening/hardening of roadway shoulders with asphalt pavement, additional signage/markers, asphalt pavement resurfacing, etc.



## Project Funding

These projects are ongoing and funded with  
**Personal Property Tax**

### (RDSAFE) Roadway Safety/Widening Improvements

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Current Revenue	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
TOTAL	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

	FY2030	FY2031	FY2032	FY2033	Future Year
Current Revenue	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0
TOTAL	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
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	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
TOTAL	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0
TOTAL	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$0

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

Supports the BOS's Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2021 – List of secondary road improvement projects was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority for roadway safety & shoulder widening improvements.

FY2023 - No changes

FY2024 - No changes

# Shelton Shop Road Improvements

## Project Description

The Shelton Shop Road (RT 648) Improvement Project will widen and re-align approximately 1.99 miles of RT 648 to bring horizontal and vertical curves into compliance with current VDOT GS-7 geometric standards and provide 11-foot travel lanes with 6-foot shoulders. The intersections with Winding Creek Road (RT 628), Courthouse Road (RT 630), and Mountain View Road (RT 627) will also be converted to roundabouts to improve safety and traffic flow. Bicycles and pedestrians will be accommodated through the construction of a shared-use path.



## Project Funding

The total estimated project funding is \$29,828,710 and is anticipated to start in FY2022

### (TRS011) Shelton Shop Road Improvements

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program	\$0	\$0	\$0	\$0	\$333,625	\$13,979,860	\$0
Revenue Bond Proceeds	\$0	\$0	\$4,601,764	\$4,601,764	\$778,363	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$3,189,341	\$0	\$0
Fuel Sales Tax	\$1,100,361	\$0	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$636,762	\$0	\$0	\$0	\$300,435	\$0	\$0
Prior Year Fund Balance	\$306,435	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,043,558</b>	<b>\$0</b>	<b>\$4,601,764</b>	<b>\$4,601,764</b>	<b>\$4,601,764</b>	<b>\$13,979,860</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Fuel Sales Tax	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$13,979,860	\$0
Land	\$0	\$0	\$4,601,764	\$4,601,764	\$4,601,764	\$0	\$0
Engineering & Planning Studies	\$2,043,558	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,043,558</b>	<b>\$0</b>	<b>\$4,601,764</b>	<b>\$4,601,764</b>	<b>\$4,601,764</b>	<b>\$13,979,860</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- The County's Bicycle and Pedestrian Plan calls for the development of a safe, comprehensive and connected regional network of on-road and off-road bicycle and pedestrian corridors and related facilities.
- Supports the BOS Strategic Priority – Responsive Transportation System.
- Project was identified and included in the approved 2019 Transportation Bond Referendum.

## Change or Reasons for Revisions

FY2021 - Project was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority road project for safety & congestion improvements.

FY2022 - Project scope was reduced to eliminate a two-way left-turn lane along the length of Shelton Shop Road to reduce project cost increases and reduce impacts to private property. Further cost estimation and inflation factors provided by VDOT resulted in a significant project cost increase from \$22.7M to approximately \$29.9M. Received \$3,489,776 of FY21/22 VDOT Revenue Sharing funding. The project has tentatively been selected to receive \$14,313,485 in FY25/25 SMART SCALE funding. The project funding assumes \$14,313,485 of SMART SCALE funding as a source of revenue. If VDOT does not approve the funds, the fund other funding sources will need to be identified for the project to move forward as presented in the CIP.

FY2023 - No changes

FY2024 - No changes

# Staffordboro Boulevard Sidewalk

Garrisonville Road Service District

## Project Description

The project proposed to construct a five-foot-wide concrete sidewalk along Staffordboro Boulevard. The sidewalk will connect with the existing sidewalk at the VDOT Park & Ride Lot and extend approximately 1,200 linear feet to the intersection with Pike Place.

All funding sources for this project come from the Garrisonville Road Service District Fund.



The total estimated project funding is \$2,147,296 and is anticipated to start in FY2022

## (TR2206) Staffordboro Boulevard Sidewalk

### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
TAP Transportation Alternative Program	\$472,000	\$522,687	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$402,000	\$203,405	\$0	\$0	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$26,000	\$196,850	\$324,354	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$900,000</b>	<b>\$922,942</b>	<b>\$324,354</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
TAP Transportation Alternative Program	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
CMAQ Congestion Mitigation & Air Quality	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$922,942	\$324,354	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$900,000</b>	<b>\$922,942</b>	<b>\$324,354</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- The County's Bicycle and Pedestrian Plan calls for developing a safe, comprehensive and connected regional network of on-road and off-road bicycle and pedestrian corridors and related facilities.
- Supports the Board of Supervisors Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2021 - Applied for Transportation Alternatives funding to begin design work on the project. The timing of the project shifted to two years.

FY2022 - Received \$862,000 in Transportation Alternatives funding, allowing design work to begin in FY22 instead of FY23, moving up the completion date to 2025.

FY2024 - Project costs increased by \$362,296 from FY2023 CIP.

# Stefaniga Road and Mountain View Road Roundabout

## Project Description

The project will realign Stefaniga Road (RT 648) at the intersection with Mountain View Road (RT 627). This will shift the existing intersection north to line up with the intersection at Lightfoot Drive (RT 2055) and convert the intersection into a roundabout. Due to Federal funds, the project will follow FHWA project development and construction procedures.



## Project Funding

The total estimated project funding is \$3,700,000 and is anticipated to start in FY2023

### (TRS001) Stefaniga & Mountain View Rd

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program	\$0	\$500,000	\$2,200,000	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$600,000</b>	<b>\$900,000</b>	<b>\$2,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$2,200,000	\$0	\$0	\$0	\$0
Land	\$0	\$900,000	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$600,000</b>	<b>\$900,000</b>	<b>\$2,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- The County's Comprehensive Plan calls for safety improvements along Mountain View Road.
- On March 20, 2018, the Board of Supervisors (BOS) supported applying for VDOT's Smart Scale funding program.
- The project was subsequently awarded \$2,700,000 in Smart Scale funding.
- Supports the BOS Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2020 – New Smart Scale Project added to CIP.

FY2021 – No changes

FY2022 – Changed title description from "Intersection Improvements" to "Roundabout" to better reflect project scope.

FY2023 - No changes

FY2024 - No changes

# US-17 Business Roadway Improvements

## Project Description

The project would also eliminate the traffic signal at Short Street (RT 1034) and extend the merge lane constructed as part of the ongoing work to reconstruct the I-95/Rt. 17 interchange. The project will have a 5' concrete sidewalk along US-17 from Short Street to 600-feet east of Olde Forge Drive and will include the installation of a new covered bus shelter at the existing FRED transit stop at Olde Forge Drive. The project consists of the minor widening of US-17 Business (Warrenton Road) to replace the existing two-way left-turn lane with a raised concrete median to separate opposing lanes of traffic.



## Project Funding

The total estimated project funding is **\$9,762,553** and is anticipated to start in **FY2025**

### (TRS002) US-17 Business STARS Improvement

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program	\$0	\$0	\$1,089,019	\$1,717,143	\$1,717,144	\$5,239,247	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,089,019</b>	<b>\$1,717,143</b>	<b>\$1,717,144</b>	<b>\$5,239,247</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$5,239,247	\$0
Land	\$0	\$0	\$0	\$1,717,143	\$1,717,144	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$1,089,019	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,089,019</b>	<b>\$1,717,143</b>	<b>\$1,717,144</b>	<b>\$5,239,247</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the Board of Supervisors Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2022 – Project was identified in a previous STARS study along Route 17 and was submitted for Round 4 SMART SCALE funding through GWRC.

FY2023 - No changes

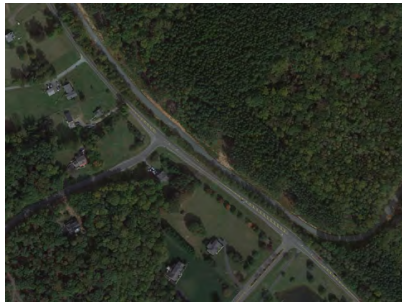
FY2024 - No changes



Transportation projects identified for the coming years in Stafford County center around the eight major projects and 35 road widening and improvement projects, with a few other projects as needed. These projects were approved by residents in the 2019 Transportation Bond Referendum.

To visit our project areas, please click on the image.

### **Garrisonville Road Widening**



### **Leeland Road Widening**



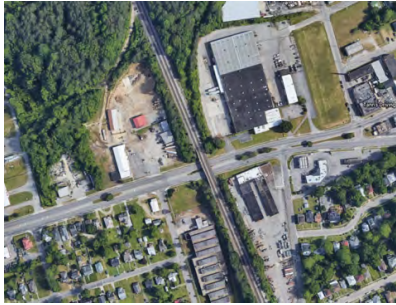
### **Route 1 and Layhill Road Intersection Improvements**



**Route 628 Left Turn  
Lanes**



**US-17 Business  
Pedestrian  
Improvements**



# Garrisonville Road Widening Project (Eustace Rd to Shelton Shop Rd)

## Project Description

The Garrisonville Road (RT 610) Widening Project will widen approximately 1.40 miles of Garrisonville Road, between the intersections with Eustace Road (RT 751) and Shelton Shop Road (RT 648), to a six-lane divided roadway with raised concrete median, curb & gutter and 5' sidewalks for pedestrians.



## Project Funding

**Total estimated project funding is \$78,002,312 and is anticipated to start design in FY2024**

### (TRS007) Garrisonville Road Widening

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$0	\$9,629,323	\$0
Revenue Bond Proceeds	\$0	\$4,419,424	\$0	\$0	\$0	\$3,846,263	\$16,402,191
Current Revenue	\$0	\$0	\$0	\$0	\$2,000,000	\$3,500,000	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$2,000,000	\$3,796,353	\$0
STBG Surface Transportation Block Grant	\$0	\$0	\$0	\$0	\$548,968	\$179,220	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$4,419,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,548,968</b>	<b>\$20,951,159</b>	<b>\$16,402,191</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program Assumed	\$30,259,063	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
Current Revenue	\$1,421,507	\$0	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0
STBG Surface Transportation Block Grant	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$31,680,570</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Land	\$0	\$0	\$0	\$0	\$4,548,968	\$20,951,159	\$16,402,191
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$4,419,424	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$4,419,424</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,548,968</b>	<b>\$20,951,159</b>	<b>\$16,402,191</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Land	\$0	\$0	\$0	\$0	\$0
Road Improvements	\$31,680,570	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$31,680,570</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- The County's Bicycle and Pedestrian Plan calls for the development of a safe, comprehensive and connected regional network of on-road and off-road bicycle and pedestrian corridors and related facilities.
- Supports the BOS Strategic Priority – Responsive Transportation System.
- Project was identified and included in the approved 2019 Transportation Bond Referendum.

## Change or Reasons for Revisions

FY2021 – Project was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority road project for safety & congestion improvements.

FY2022 –Further cost estimation and inflation factors provided by VDOT as part of the Round 4 SMART SCALE application process resulted in a significant cost increase from \$29.5M to approximately \$52.4M. The project funding assumes \$8.6M in future Revenue Sharing funding , \$17.6M in future SMART SCALE funding, and \$2.3M in future STBG funding as a source of revenue. If the funds are not approved by VDOT and/or FAMPO, other funding sources will need to be identified in order for the project to move forward as presented in the CIP.

FY2023 - Project cost increased \$2,983,669 as part of cost estimate update for Revenue Sharing funding request in October 2021.

FY2024 - Project cost increased \$22,624,521 from FY23 CIP.

## Leeland Road Widening

### Project Description

This project will widen Leeland Road (RT 626) between the intersections with Julian Drive (RT 694) and Portland Drive (RT 1950) to construct a two-way left-turn lane (TWLTL) in the center of the roadway. The TWLTL would provide a refuge area for vehicles turning left onto side streets or private entrances, removing stopped vehicles from the through lane, improving safety and efficiency. This project was originally intended to be combined with VDOT's Highway Safety Improvement Project (HSIP), UPC# 109477, which will construct a shared-use path along Leeland Road connecting the intersection with Deacon Road (RT 607) to the VRE Station. However, the County's project was delayed as Revenue Sharing funds awarded as part of the FY21/22 application were delayed until FY25/26 and the VDOT project moves forward to construction in FY23.



### Project Funding

**Total estimated project funding is \$21,201,510 and anticipated to start in FY2023**

### (TRS005) Leeland Road Widening

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$0	\$9,106,610	\$0
Revenue Bond Proceeds	\$1,294,658	\$1,703,168	\$0	\$0	\$1,076,864	\$2,185,379	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$577,500	\$2,185,050	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$1,878,347	\$193,934	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,294,658</b>	<b>\$1,703,168</b>	<b>\$0</b>	<b>\$3,455,847</b>	<b>\$3,455,848</b>	<b>\$11,291,989</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$11,291,989	\$0
Land	\$0	\$0	\$0	\$3,455,847	\$3,455,848	\$0	\$0
Engineering & Planning Studies	\$1,294,658	\$1,703,168	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,294,658</b>	<b>\$1,703,168</b>	<b>\$0</b>	<b>\$3,455,847</b>	<b>\$3,455,848</b>	<b>\$11,291,989</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

The County's Bicycle and Pedestrian Plan calls for the development of a safe, comprehensive and connected regional network of on-road and off-road bicycle and pedestrian corridors and related facilities. Supports the BOS Strategic Priority – Responsive Transportation System. Project was identified and included in the approved 2019 Transportation Bond Referendum.

## Change or Reasons for Revisions

FY2021 – Project was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority road project for safety & congestion improvements. Timing of project shifted one year.

FY2022 – Project received \$2,762,550 of the \$3,503,500 in FY21/22 Revenue Sharing funding that was applied for in FY20. However, these reimbursement funds were delayed by VDOT until FY25/26. Project start was delayed by 1 year until October 2022. Project cost increased approximately \$836K due to inflation. Will seek FY23/24 Revenue Sharing funding in FY22. The project funding assumes \$1,158,950 of future VDOT Revenue Sharing funding as source of revenue. If the funds are not approved by VDOT, other funding sources will need to be identified in order for the project to move forward as presented in the CIP.

FY2023 - No changes

FY2024 - Project cost increased \$5,394,748 from FY23 CIP.

# Route 628 Left Turn Lanes at US-1 Project

## Project Description

Project widen American Legion Road (SR-628) and Eskimo Hill Road (SR-628) approximately 12-feet to construct dedicated left turn lanes onto US-1 and upgrade existing traffic signals to allow for concurrent left turns from American Legion Road and Eskimo Hill Road.



## Project Funding

**Total estimated project funding is \$4,459,359  
anticipated to start in FY2026**

### (TRS016) Route 628 Left Turn Lanes at US-1 Project

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program Assumed	\$0	\$0	\$0	\$543,616	\$0	\$1,029,911	\$2,885,832
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$543,616</b>	<b>\$0</b>	<b>\$1,029,911</b>	<b>\$2,885,832</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$2,885,832
Land	\$0	\$0	\$0	\$0	\$0	\$1,029,911	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$543,616	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$543,616</b>	<b>\$0</b>	<b>\$1,029,911</b>	<b>\$2,885,832</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the BOS Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2023 - Project was identified as part of a VDOT Pipeline Study looking to make improvements along US-1 between Centreport Parkway and American Legion/Eskimo Hill Road. Project was submitted for 100% Round 5 SMART SCALE funding. If no SMART SCALE funding is received, project may be removed from FY24 CIP.  
 FY2024 - No changes.

# Route 1 & Layhill Road Intersection Improvements

## Project Description

The project will perform minor widening of US-1 for turn lane and access management improvements and Layhill Road (RT 624) and Heritage Commons Drive (Private). Layhill Road will be widened for an additional right turn lane at US-1 and a new left-turn lane into the gas station/bank on the corner of US-1 & Layhill. New turn lanes will be provided at the intersection with Forbes Street (RT 760). New pedestrian sidewalks along US-1 and the north side of Layhill Road to Forbes Street.



## Project Funding

The total estimated project funding is \$15,642,028 and is anticipated to start in FY2023

### (TRS003) Route 1 & Layhill Rd Intersection Improvements

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$6,964,521	\$0	\$0
VDOT Revenue Sharing	\$0	\$0	\$0	\$2,324,417	\$0	\$0	\$0
Current Revenue	\$0	\$365,382	\$0	\$733,776	\$1,199,199	\$0	\$0
Revenue Bond Proceeds	\$725,264	\$1,327,973	\$0	\$0	\$0	\$0	\$0
Proffers	\$102,709	\$0	\$0	\$1,398,787	\$0	\$0	\$0
Prior Year Fund Balance	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,327,973</b>	<b>\$1,693,355</b>	<b>\$0</b>	<b>\$4,456,980</b>	<b>\$8,163,720</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	Future Year
VDOT Revenue Sharing	\$0	\$0	\$0	\$0	\$0
Current Revenue	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Proffers	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$8,163,720	\$0	\$0
Land	\$0	\$0	\$0	\$4,456,980	\$0	\$0	\$0
Engineering & Planning Studies	\$1,327,973	\$1,693,355	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,327,973</b>	<b>\$1,693,355</b>	<b>\$0</b>	<b>\$4,456,980</b>	<b>\$8,163,720</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are made within VDOT right-of-way, and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the BOS Strategic Priority – Responsive Transportation System.
- The project was identified and included in the approved 2019 Transportation Bond Referendum.

## Change or Reasons for Revisions

FY2021 – Project was included in Stafford County's 2019 \$50 Million Road Improvement Bond Referendum as a priority road project for safety & congestion improvements.

FY2022 - Changed title description from "Road Improvements" to "Intersection Improvements" to better reflect project scope. Project cost estimate updates in connection with the Round 4 SMART SCALE application process resulted in a minor cost decrease from \$8.5M to approximately \$8.4M. The project funding assumes \$2.5M of future SMART SCALE funding and \$2.9M of future Revenue Sharing as a source of revenue. If VDOT does not approve the funds, other funding sources will need to be identified for the project to move forward as presented in the CIP.

FY2023 - No changes

FY2024 - Project increased \$5,525,440 from FY2023 CIP.

# US-17 Business Pedestrian Improvements

## Project Description

Project will construct 5-foot sidewalk along the south side of US-17 Business between Olde Forge Drive and Lendall Lane/Solomon Drive for a length of approx. 2,400 feet. Project will seek to consolidate private entrances per VDOT's Access Management Guidelines where appropriate. Project was identified as part of the previous STARS Study along US-17 Business and would connect to previously awarded US-17 Business Sidewalk project from I-95 to Olde Forge Drive (UPC# 119113) and connect with planned Park & Ride Lot at intersection of US-17 Bus. & Olde Forge Drive (UPC# 120524).



## Project Funding

**Total estimated project funding is \$3,570,966 and anticipated to start in FY2026**

### (TRS015) US-17 Business Pedestrian Improvements

#### Revenues

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Smart Scale Program Assumed	\$0	\$0	\$0	\$0	\$742,830	\$0	\$1,086,631
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$742,830</b>	<b>\$0</b>	<b>\$1,086,631</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Smart Scale Program Assumed	\$0	\$1,741,505	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,741,505</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Expenses

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
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	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Road Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$1,086,631
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$742,830	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$742,830</b>	<b>\$0</b>	<b>\$1,086,631</b>

	FY2030	FY2031	FY2032	FY2033	Future Year
Road Improvements	\$0	\$1,741,505	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
Engineering & Planning Studies	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,741,505</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

All roadway improvements are done within VDOT right-of-way and therefore the maintenance of this roadway will continue to be VDOT's responsibility.

## Relationship to Approved County Policy or Plan

- Supports the BOS Strategic Priority – Responsive Transportation System.

## Change or Reasons for Revisions

FY2023 – Project was identified as part of the previous STARS Study along US-17 Business and would connect to previously awarded US-17 Business Sidewalk project from I-95 to Olde Forge Drive (UPC# 119113) and connect with planned Park & Ride Lot at intersection of US-17 Bus. & Olde Forge Drive (UPC# 120524). Project was submitted for 100% Round 5 SMART SCALE funding. If no SMART SCALE funding is received, project may be removed from FY24 CIP

FY2024 - No changes

# GENERAL CAPITAL PROJECTS

The General Capital projects serve both the water and wastewater systems.

To visit our project areas please click on the image.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenue Bond Proceeds</b>	\$0	\$0	\$0	\$0	\$27,300,700	\$0	\$0
<b>From Utility Oper Fund</b>	\$0	\$2,320,000	\$1,483,000	\$4,356,300	\$1,250,000	\$1,250,000	\$650,000
<b>Prior Year Fund Balance</b>	\$2,235,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,235,000</b>	<b>\$2,320,000</b>	<b>\$1,483,000</b>	<b>\$4,356,300</b>	<b>\$28,550,700</b>	<b>\$1,250,000</b>	<b>\$650,000</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenue Bond Proceeds</b>	\$0	\$0	\$0	\$0	\$0
<b>From Utility Oper Fund</b>	\$650,000	\$650,000	\$650,000	\$650,000	\$0
<b>Prior Year Fund Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Utilities (General)</b>							
Utilities - Public Works Division Complex	\$200,000	\$0	\$0	\$2,798,300	\$27,300,700	\$0	\$0
Customer Service Renovation	\$0	\$270,000	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (GENERAL) TOTAL</b>	<b>\$200,000</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$2,798,300</b>	<b>\$27,300,700</b>	<b>\$0</b>	<b>\$0</b>
<b>Utilities (3R General)</b>							
Utilities Vehicles & Replacement	\$685,000	\$850,000	\$383,000	\$458,000	\$400,000	\$400,000	\$400,000
WATER SYSTEM AND WASTEWATER SYSTEM SCADA COMBINED (COMBINED BHC070 & BHC071)	\$750,000	\$600,000	\$500,000	\$500,000	\$250,000	\$250,000	\$250,000
Water & Sewer System Planning	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0
<b>UTILITIES (3R GENERAL) TOTAL</b>	<b>\$2,035,000</b>	<b>\$2,050,000</b>	<b>\$1,483,000</b>	<b>\$1,558,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$650,000</b>
<b>TOTAL</b>	<b>\$2,235,000</b>	<b>\$2,320,000</b>	<b>\$1,483,000</b>	<b>\$4,356,300</b>	<b>\$28,550,700</b>	<b>\$1,250,000</b>	<b>\$650,000</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Utilities (General)</b>					

	FY2030	FY2031	FY2032	FY2033	FY2034
Utilities - Public Works Division Complex	\$0	\$0	\$0	\$0	\$0
Customer Service Renovation	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (GENERAL) TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Utilities (3R General)</b>					
Utilities Vehicles & Replacement	\$400,000	\$400,000	\$400,000	\$400,000	\$0
WATER SYSTEM AND WASTEWATER SYSTEM SCADA COMBINED (COMBINED BHC070 & BHC071)	\$250,000	\$250,000	\$250,000	\$250,000	\$0
Water & Sewer System Planning	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (3R GENERAL) TOTAL</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$0</b>

## Public Works Division Complex



## Vehicles and Equipment Replacement



## Waste System Supervisory Control and Data Acquisition SCADA



## Water and Sewer System Planning



## Customer Service Renovations





# STAFFORD *Virginia* UTILITIES

The Utilities Program is funded by water and sewer user fees as well as expansion related revenues such as availability and pro rata fees. Approximately one third of the program is capital projects required to maintain current operations and two third is for capital projects related to expansion.

To visit our project areas, please click on an image below.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$31,900,000	\$20,062,514	\$19,827,035	\$35,718,134	\$71,600,668	\$10,374,558	\$2,969,216
From Utility Oper Fund	\$8,403,500	\$8,359,650	\$29,351,675	\$12,568,618	\$18,625,115	\$9,652,322	\$9,934,757
Prior Year Fund Balance	\$26,973,432	\$0	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$7,650,354	\$0	\$0	\$0	\$0	\$0	\$0
State Reimbursement	\$4,000,000	\$55,000	\$332,915	\$332,915	\$0	\$0	\$0
Pro-Rata Sewer	\$2,993,500	\$0	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$1,362,750	\$0	\$0	\$0	\$0	\$0
Availability Fee - Sewer	\$1,125,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$83,045,786</b>	<b>\$29,839,914</b>	<b>\$49,511,625</b>	<b>\$48,619,667</b>	<b>\$90,225,783</b>	<b>\$20,026,880</b>	<b>\$12,903,973</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$12,640,112	\$12,038,871	\$12,241,482	\$18,584,515	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
State Reimbursement	\$0	\$0	\$0	\$0	\$0
Pro-Rata Sewer	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Availability Fee - Sewer	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,640,112</b>	<b>\$12,038,871</b>	<b>\$12,241,482</b>	<b>\$18,584,515</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Utilities (Wastewater)	\$57,040,200	\$7,996,100	\$7,227,825	\$19,723,375	\$38,040,900	\$4,199,900	\$0
Utilities (Water)	\$16,140,586	\$11,143,814	\$30,241,550	\$13,815,917	\$13,739,517	\$4,505,750	\$0
Utilities (3R Water)	\$3,880,000	\$4,130,000	\$6,160,500	\$6,171,368	\$5,182,615	\$5,194,257	\$7,206,306
Utilities (3R Wastewater)	\$3,750,000	\$4,250,000	\$4,398,750	\$4,552,707	\$4,712,051	\$4,876,973	\$5,047,667

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Utilities (General)	\$200,000	\$270,000	\$0	\$2,798,300	\$27,300,700	\$0	\$0
Utilities (3R General)	\$2,035,000	\$2,050,000	\$1,483,000	\$1,558,000	\$1,250,000	\$1,250,000	\$650,000
<b>TOTAL</b>	<b>\$83,045,786</b>	<b>\$29,839,914</b>	<b>\$49,511,625</b>	<b>\$48,619,667</b>	<b>\$90,225,783</b>	<b>\$20,026,880</b>	<b>\$12,903,973</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
Utilities (Wastewater)	\$0	\$0	\$0	\$0	\$0
Utilities (Water)	\$797,000	\$0	\$0	\$6,133,333	\$0
Utilities (3R Water)	\$5,968,777	\$5,981,684	\$5,995,043	\$6,008,869	\$0
Utilities (3R Wastewater)	\$5,224,335	\$5,407,187	\$5,596,439	\$5,792,313	\$0
Utilities (General)	\$0	\$0	\$0	\$0	\$0
Utilities (3R General)	\$650,000	\$650,000	\$650,000	\$650,000	\$0
<b>TOTAL</b>	<b>\$12,640,112</b>	<b>\$12,038,871</b>	<b>\$12,241,482</b>	<b>\$18,584,515</b>	<b>\$0</b>

## General Projects



## Wastewater Projects



## Water Projects



## Revenue Bonds Debt Service Coverage Policy

The County periodically issues debt to fund improvements to the water and sewer system. Debt issued for water and sewer projects are revenue bonds and not general obligation bonds. Principal and interest on these bonds are repaid from revenues of the water and sewer system. The Utilities Fund Fiscal Policy, requires that revenue bonds of the water and sewer systems must meet the certain debt service coverage requirements.

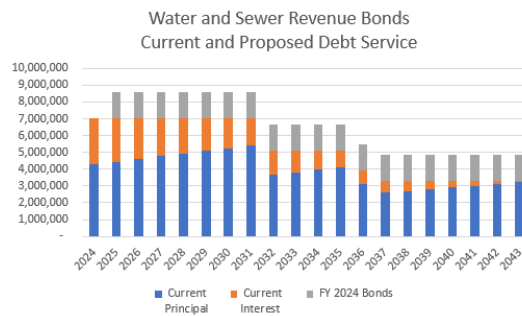
The policy requires that the Department of Utilities establish rates and fees for services provided by the system to ensure that, in each fiscal year, Net Revenues (Gross Revenues less Operating Expenses) are greater than or equal to the following:

- o 150% of Senior Debt Service
- o 100% of Total Debt Service, after excluding 100% of non-recurring revenues such as availability fees, pro rata fees, connection fees and reserves.

Debt Service Coverage Ratios	FY2023 Actuals	FY2023 Adopted Budget	FY2024 Adopted Budget
150% of Debt Service	2.15	1.97	1.94
100% of Total Debt Service, after excluding non-recurring revenues	2.09	1.96	1.37

## FY2024 - Revenue Bonds

The FY2024 budget includes plans for the County to borrow \$20.1 million in revenue bonds. The borrowing will increase debt service by approximately \$1.5 million per year. The repayment will be over 20 years, with an assumed interest rate of 5.5%. The Department of Utilities is also pursuing grants and low interest loans through the Department of Environmental Quality (DEQ).





The Wastewater Capital Program includes a major rehabilitation of the Little Falls Wastewater Treatment Plant, as well as 3R projects and infrastructure expansion to promote economic development.

To visit our project areas please click on the image.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenue Bond Proceeds	\$31,900,000	\$11,906,350	\$6,440,785	\$22,906,217	\$31,153,251	\$2,868,808	\$2,969,216
From Utility Oper Fund	\$2,360,200	\$284,750	\$4,852,875	\$1,036,950	\$11,599,700	\$6,208,065	\$2,078,451
Prior Year Fund Balance	\$18,411,500	\$0	\$0	\$0	\$0	\$0	\$0
State Reimbursement	\$4,000,000	\$55,000	\$332,915	\$332,915	\$0	\$0	\$0
Pro-Rata Sewer	\$2,993,500	\$0	\$0	\$0	\$0	\$0	\$0
Availability Fee - Sewer	\$1,125,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$60,790,200</b>	<b>\$12,246,100</b>	<b>\$11,626,575</b>	<b>\$24,276,082</b>	<b>\$42,752,951</b>	<b>\$9,076,873</b>	<b>\$5,047,667</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$5,224,335	\$5,407,187	\$5,596,439	\$5,792,313	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
State Reimbursement	\$0	\$0	\$0	\$0	\$0
Pro-Rata Sewer	\$0	\$0	\$0	\$0	\$0
Availability Fee - Sewer	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,224,335</b>	<b>\$5,407,187</b>	<b>\$5,596,439</b>	<b>\$5,792,313</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Utilities (Wastewater)</b>							
LFR WWTF Plant Upgrade	\$40,400,000	\$500,000	\$3,026,500	\$3,026,500	\$0	\$0	\$0
AWWTF Elec Hdwks Ancillary	\$3,091,000	\$0	\$409,500	\$0	\$20,073,500	\$0	\$0
A-205 Expand Upper Accokeek Pump Station	\$0	\$718,350	\$0	\$4,496,500	\$4,330,150	\$0	\$0
Falls Run Swr Intrcpt Ph2	\$8,662,000	\$0	\$0	\$724,000	\$0	\$0	\$0
GRAV.SWR REPL:NELMS CIR	\$264,000	\$0	\$440,400	\$4,390,050	\$4,112,550	\$0	\$0
A-15 Aquia @ Bridge Force Mn PHASE 2	\$0	\$0	\$0	\$1,036,950	\$6,613,050	\$0	\$0
GRAV.SWR REPL:CLAIRB. RUN	\$2,063,000	\$0	\$112,300	\$1,551,450	\$2,037,550	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
LFR-226 Expand Potomac Creek Pump Station	\$360,200	\$284,750	\$2,632,125	\$2,388,925	\$0	\$0	\$0
LFR-59 Replace 8-inch to 10-inch Nelms to Auction Dr.	\$0	\$0	\$0	\$0	\$874,100	\$4,199,900	\$0
Aquia WTP MCC1 Em Gen Pre	\$1,000,000	\$3,123,000	\$0	\$0	\$0	\$0	\$0
Huff & Claw PS Replacement	\$0	\$3,370,000	\$0	\$0	\$0	\$0	\$0
A115 Aquia@Brdg Force Mn	\$1,200,000	\$0	\$0	\$2,109,000	\$0	\$0	\$0
A-241 Decommission Autumn Ridge Pump Station	\$0	\$0	\$607,000	\$0	\$0	\$0	\$0
<b>UTILITIES (WASTEWATER) TOTAL</b>	<b>\$57,040,200</b>	<b>\$7,996,100</b>	<b>\$7,227,825</b>	<b>\$19,723,375</b>	<b>\$38,040,900</b>	<b>\$4,199,900</b>	<b>\$0</b>
<b>Utilities (3R Wastewater)</b>							
Pump Station Rehabilitation and Replacement WPS021	\$2,000,000	\$2,500,000	\$2,587,500	\$2,678,063	\$2,771,795	\$2,868,808	\$2,969,216
3R Gravity Sewers and Interceptor Maintenance (SEW022)	\$1,750,000	\$1,750,000	\$1,811,250	\$1,874,644	\$1,940,256	\$2,008,165	\$2,078,451
<b>UTILITIES (3R WASTEWATER) TOTAL</b>	<b>\$3,750,000</b>	<b>\$4,250,000</b>	<b>\$4,398,750</b>	<b>\$4,552,707</b>	<b>\$4,712,051</b>	<b>\$4,876,973</b>	<b>\$5,047,667</b>
<b>TOTAL</b>	<b>\$60,790,200</b>	<b>\$12,246,100</b>	<b>\$11,626,575</b>	<b>\$24,276,082</b>	<b>\$42,752,951</b>	<b>\$9,076,873</b>	<b>\$5,047,667</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Utilities (Wastewater)</b>					
LFR WWTF Plant Upgrade	\$0	\$0	\$0	\$0	\$0
AWWTF Elec Hdwks Ancillary	\$0	\$0	\$0	\$0	\$0
A-205 Expand Upper Accokeek Pump Station	\$0	\$0	\$0	\$0	\$0
Falls Run Swr Intrcpt Ph2	\$0	\$0	\$0	\$0	\$0
GRAV.SWR REPL:NELMS CIR	\$0	\$0	\$0	\$0	\$0
A-15 Aquia @ Bridge Force Mn PHASE 2	\$0	\$0	\$0	\$0	\$0
GRAV.SWR REPL:CLAIRB. RUN	\$0	\$0	\$0	\$0	\$0
LFR-226 Expand Potomac Creek Pump Station	\$0	\$0	\$0	\$0	\$0
LFR-59 Replace 8-inch to 10-inch Nelms to Auction Dr.	\$0	\$0	\$0	\$0	\$0
Aquia WTP MCC1 Em Gen Pre	\$0	\$0	\$0	\$0	\$0
Huff & Claw PS Replacement	\$0	\$0	\$0	\$0	\$0
A115 Aquia@Brdg Force Mn	\$0	\$0	\$0	\$0	\$0
A-241 Decommission Autumn Ridge Pump Station	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (WASTEWATER) TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Utilities (3R Wastewater)</b>					
Pump Station Rehabilitation and Replacement WPS021	\$3,073,138	\$3,180,698	\$3,292,023	\$3,407,243	\$0
3R Gravity Sewers and Interceptor Maintenance (SEW022)	\$2,151,197	\$2,226,489	\$2,304,416	\$2,385,070	\$0
<b>UTILITIES (3R WASTEWATER) TOTAL</b>	<b>\$5,224,335</b>	<b>\$5,407,187</b>	<b>\$5,596,439</b>	<b>\$5,792,313</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$5,224,335</b>	<b>\$5,407,187</b>	<b>\$5,596,439</b>	<b>\$5,792,313</b>	<b>\$0</b>

**3R Gravity Sewers and Interceptor Maintenance**



**A-115 Sewer Force Main Replacement Aquia Creek and Aquia Bridge Phase 1**



**A-115 Sewer Force Main Replacement Aquia Creek and Aquia Bridge Phase 2**



**A-241 Decommission Autumn Ridge Pump Station**



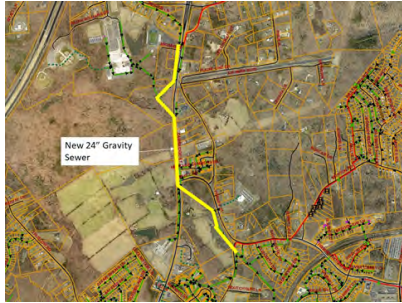
**Aquia Wastewater Treatment Facility - Plant Upgrades**



**LFR-129 Replace Sewer Force Main from Potomac Creek Pump Station**



**LFR-15 - Claiborne Run Sewer Line from Morton Road to Kings Hill Road**



**LFR-226 Expand Potomac Creek Pump Station**



**LFR-3 - Falls Run Sewer Interceptor, Phase 2**



**LFR-59 Replace 8" Sewer Line with 10" Nelms Circle to Auction Drive**



**LWWTF-002 - Little Falls Run WWTF Plant Upgrades**



**Pump Station Rehabilitation and Replacement**



**Hoof & Claw PS  
replacement**



**Aquia Wastewater  
Treatment Facility –  
Generator Tiebreaker**



**Centralized Sludge  
Management**



# WATER CAPITAL PROJECTS

Water Capital Projects of note include neighborhood 3R projects as well as infrastructure related to expansion to promote economic development.

To visit our project areas please click on the image.

## Project Funding Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>From Utility Oper Fund</b>	\$6,043,300	\$5,754,900	\$23,015,800	\$7,175,368	\$5,775,415	\$2,194,257	\$7,206,306
<b>Revenue Bond Proceeds</b>	\$0	\$8,156,164	\$13,386,250	\$12,811,917	\$13,146,717	\$7,505,750	\$0
<b>Pro-Rata Water</b>	\$7,650,354	\$0	\$0	\$0	\$0	\$0	\$0
<b>Prior Year Fund Balance</b>	\$6,326,932	\$0	\$0	\$0	\$0	\$0	\$0
<b>Prior Year Fund Balance</b>	\$0	\$1,362,750	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$20,020,586</b>	<b>\$15,273,814</b>	<b>\$36,402,050</b>	<b>\$19,987,285</b>	<b>\$18,922,132</b>	<b>\$9,700,007</b>	<b>\$7,206,306</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>From Utility Oper Fund</b>	\$6,765,777	\$5,981,684	\$5,995,043	\$12,142,202	\$0
<b>Revenue Bond Proceeds</b>	\$0	\$0	\$0	\$0	\$0
<b>Pro-Rata Water</b>	\$0	\$0	\$0	\$0	\$0
<b>Prior Year Fund Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>Prior Year Fund Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,765,777</b>	<b>\$5,981,684</b>	<b>\$5,995,043</b>	<b>\$12,142,202</b>	<b>\$0</b>

## Project Summary

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Utilities (Water)</b>							
Rt 1 N WL (Am. Legion to Hospital)	\$0	\$0	\$0	\$1,048,500	\$4,505,750	\$4,505,750	\$0
370-201 Centreport Parkway Water Booster PS	\$0	\$0	\$1,181,900	\$4,358,717	\$4,358,717	\$0	\$0
342-15 Transmission Upgrd	\$5,128,200	\$718,450	\$3,754,350	\$0	\$0	\$0	\$0
Smith LkWTP-Fac. Upgd-002	\$1,997,700	\$319,600	\$7,206,700	\$0	\$0	\$0	\$0
SLWTP-001 Smith Lake Water Treatment Plant - Filter Repairs (phase 3)	\$0	\$0	\$0	\$0	\$3,592,800	\$0	\$0
342-01 24" Main from Olde Forge Dr.	\$0	\$0	\$4,297,500	\$3,955,500	\$0	\$0	\$0
342-02 Cambridge to Cool Spring	\$879,750	\$0	\$6,098,250	\$0	\$0	\$0	\$0
Abel Lke Dam Spillway Imp	\$4,250,000	\$2,508,000	\$0	\$0	\$0	\$0	\$0
LMWTP-007 Replace Membranes	\$0	\$1,362,750	\$1,322,500	\$1,322,500	\$1,282,250	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
American Legion Road Water Main Upgrade	\$1,125,000	\$723,300	\$0	\$3,130,700	\$0	\$0	\$0
WTR MN INST:RT1&SUNYSD	\$294,650	\$0	\$4,163,350	\$0	\$0	\$0	\$0
Smth Lk BPS Elec&Fac Upgr	\$1,200,000	\$2,179,000	\$0	\$0	\$0	\$0	\$0
24-inch 342-05.5 Water Transmission Main	\$150,000	\$0	\$2,217,000	\$0	\$0	\$0	\$0
BEREA CHRCH RD WTR MN REP	\$71,932	\$1,500,068	\$0	\$0	\$0	\$0	\$0
480-02 16-inch CVA Parkway to International	\$584,000	\$444,000	\$0	\$0	\$0	\$0	\$0
Raw Water Line - Abel Lake to Lake Mooney	\$0	\$0	\$0	\$0	\$0	\$0	\$0
433-06 Moncure Pump Station Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0
480-01 16-inch Celebrate Tank to Jewett	\$434,000	\$241,000	\$0	\$0	\$0	\$0	\$0
Telegraph Rd/Wdstk In Wtr	\$25,354	\$629,646	\$0	\$0	\$0	\$0	\$0
Water Plant Regulator Upgrades	\$0	\$518,000	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (WATER) TOTAL</b>	<b>\$16,140,586</b>	<b>\$11,143,814</b>	<b>\$30,241,550</b>	<b>\$13,815,917</b>	<b>\$13,739,517</b>	<b>\$4,505,750</b>	<b>\$0</b>
<b>Utilities (3R Water)</b>							
Water Distribution System Rehabilitation Neiborhood Systems (NEI022)	\$2,000,000	\$2,500,000	\$4,000,000	\$4,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Water Distribution System Rehabilitation Transmission Lines Replacement (TRN022)	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Watermeter Upgrades - Automated Metering Infrastructure	\$1,000,000	\$750,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
WS Tank Paint & Maintenance WST022	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Hydrant & Valve Replacement	\$300,000	\$300,000	\$310,500	\$321,368	\$332,615	\$344,257	\$356,306
Water Distribution System Rehabilitation Small Water Projects (SMW022)	\$80,000	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>UTILITIES (3R WATER) TOTAL</b>	<b>\$3,880,000</b>	<b>\$4,130,000</b>	<b>\$6,160,500</b>	<b>\$6,171,368</b>	<b>\$5,182,615</b>	<b>\$5,194,257</b>	<b>\$7,206,306</b>
<b>TOTAL</b>	<b>\$20,020,586</b>	<b>\$15,273,814</b>	<b>\$36,402,050</b>	<b>\$19,987,285</b>	<b>\$18,922,132</b>	<b>\$9,700,007</b>	<b>\$7,206,306</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Utilities (Water)</b>					
Rt 1 N WL (Am. Legion to Hospital)	\$0	\$0	\$0	\$0	\$0
370-201 Centreport Parkway Water Booster PS	\$0	\$0	\$0	\$0	\$0
342-15 Transmission Upgrd	\$0	\$0	\$0	\$0	\$0
Smith LkWTP-Fac. Upgd-002	\$0	\$0	\$0	\$0	\$0
SLWTP-001 Smith Lake Water Treatment Plant - Filter Repairs (phase 3)	\$0	\$0	\$0	\$5,133,333	\$0
342-01 24" Main from Olde Forge Dr.	\$0	\$0	\$0	\$0	\$0
342-02 Cambridge to Cool Spring	\$0	\$0	\$0	\$0	\$0
Abel Lke Dam Spillway Imp	\$0	\$0	\$0	\$0	\$0
LMWTP-007 Replace Membranes	\$0	\$0	\$0	\$0	\$0
American Legion Road Water Main Upgrade	\$0	\$0	\$0	\$0	\$0
WTR MN INST:RT1&SUNYSD	\$0	\$0	\$0	\$0	\$0
Smth Lk BPS Elec&Fac Upgr	\$0	\$0	\$0	\$0	\$0
24-inch 342-05.5 Water Transmission Main	\$0	\$0	\$0	\$0	\$0
BEREA CHRCH RD WTR MN REP	\$0	\$0	\$0	\$0	\$0
480-02 16-inch CVA Parkway to International	\$0	\$0	\$0	\$0	\$0
Raw Water Line - Abel Lake to Lake Mooney	\$0	\$0	\$0	\$1,000,000	\$0
433-06 Moncure Pump Station Upgrade	\$797,000	\$0	\$0	\$0	\$0
480-01 16-inch Celebrate Tank to Jewett	\$0	\$0	\$0	\$0	\$0
Telegraph Rd/Wdstk In Wtr	\$0	\$0	\$0	\$0	\$0
Water Plant Regulator Upgrades	\$0	\$0	\$0	\$0	\$0
<b>UTILITIES (WATER) TOTAL</b>	<b>\$797,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,133,333</b>	<b>\$0</b>
<b>Utilities (3R Water)</b>					
Water Distribution System Rehabilitation Neiborhood Systems (NEI022)	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$0
Water Distribution System Rehabilitation Transmission Lines Replacement (TRN022)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0
Watermeter Upgrades - Automated Metering Infrastructure	\$0	\$0	\$0	\$0	\$0
WS Tank Paint & Maintenance WST022	\$500,000	\$500,000	\$500,000	\$500,000	\$0
Hydrant & Valve Replacement	\$368,777	\$381,684	\$395,043	\$408,869	\$0
Water Distribution System Rehabilitation Small Water Projects (SMW022)	\$100,000	\$100,000	\$100,000	\$100,000	\$0
<b>UTILITIES (3R WATER) TOTAL</b>	<b>\$5,968,777</b>	<b>\$5,981,684</b>	<b>\$5,995,043</b>	<b>\$6,008,869</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$6,765,777</b>	<b>\$5,981,684</b>	<b>\$5,995,043</b>	<b>\$12,142,202</b>	<b>\$0</b>

**342-01 24" Water Main from Olde Forge Drive to Cambridge Street**



**342-02 16" Water Main from Cambridge Street to Cool Springs Road**



**342-05.5 24" Water Transmission Main Kelley Road to Beagle Road**



**342-15 24" Water Main from Enon Road Tank to Centreport Parkway**



**370-02 American Legion Road Water Main**



**370-201 Construct 11 1MGD Water Pumping Station Centreport Parkway**



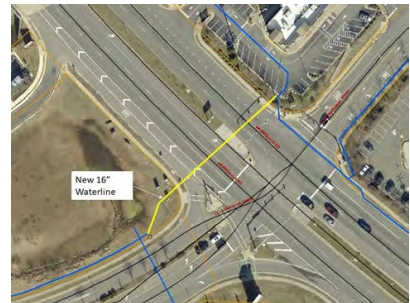
**433-06 Construct Water Main at Moncure Pumping Station**



**480-01 Celebrate Virginia Tank to Existing 12\"/>**



**480-02 Construct 16\"/>**



**Abel Lake Spillway**



**3R Fire Hydrant and Valve Replacement Program**



**LMWTP-007 Lake Mooney WTP Replace Membrane Cassettes**



**SLWTP-001 Smith Lake WTP Filter Repairs Phase 3**



**SLWTP-002 Smith Lake WTP Facility Upgrades**



**3R Water Distribution System Rehabilitation Transmission Lines**



**3R Water Distribution System Rehabilitation Neighborhood Systems**



**3R Water Distribution System Rehabilitation Small Water Projects**



**310-10 Construct 24" Water Main from I-95**



**3R Water Meter Upgrades**



**3R Water Storage Tank Rehabilitation and Repair**



**Water Plant Regulator Upgrades**



**342-15 Construct 24" Water Main from Enon Road Tank to Centreport Parkway**



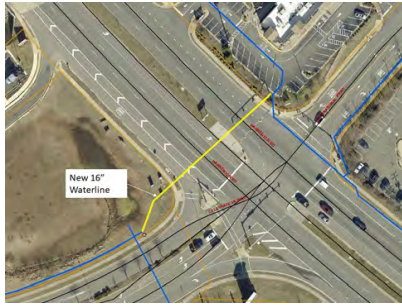
**Raw Water Line - Abel Lake to Lake Mooney**



**Smith Lake Booster Station Electrical/Electrical Switchgear**



**Berea Church Road  
Water Main  
Replacement**



**Waterline Betterment  
– Route 1/Telegraph  
Rd/Woodstock Rd**



**Route 1 N WL  
(American Legion to  
Hospital)**



# 3R Vehicles and Equipment Replacement

## Project Description

These proposed expenditures include the replacement of vehicles and major pieces of equipment due to high mileage, excess repair and maintenance cost, or condition issues. The vehicles currently operated by the Utilities Division experience significant use and often require replacement prior to vehicles used under normal circumstances. The Utilities Division has a task force to evaluate the use and operational costs of each vehicle, each year. The intent of the task force is to replace only the vehicles and equipment that need replacement and that all vehicles and equipment are used correctly and efficiently.



**Project Code - URVE23**

## Project Funding

**Total estimated project funding is \$5,346,000.**

### (URVE23) 3R Utilities Vehicles and Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$2,050,000	\$1,483,000	\$1,558,000	\$1,250,000	\$1,250,000	\$650,000
Prior Year Fund Balance	\$2,035,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$2,035,000</b>	<b>\$2,050,000</b>	<b>\$1,483,000</b>	<b>\$1,558,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$650,000</b>
<b>Expenses</b>	\$2,035,000	\$2,050,000	\$1,483,000	\$1,558,000	\$1,250,000	\$1,250,000	\$650,000
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$650,000	\$650,000	\$650,000	\$650,000	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$650,000</b>	<b>\$0</b>
<b>Expenses</b>	\$650,000	\$650,000	\$650,000	\$650,000	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

As many of the existing vehicles age and require increasing operational costs, this program is designed to minimize any additional operating costs from new vehicles through greater efficiency. The addition of vehicles will require an increase in operational costs based on individual vehicle operational costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions:

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** No changes

**FY2023:** No changes

**FY2024:** Increase due to inflations and additional staff.

# 3R Wastewater System Supervisory Control and Data Acquisition (SCADA)

## Project Description

This project consists of the replacement of the existing wastewater system SCADA system with updated version to improve data collection and operational competence for the sewer system. An upgrade of the existing SCADA system can provide additional detailed information at key sites and improve the operational efficiency for the sewer system.

**Project Code - URSC23**



## Project Funding

**Total estimated project funding is \$4,100,000.**

### (URSC23) 3R Water System and Waste Water System SCADA Combined

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$750,000	\$600,000	\$500,000	\$500,000	\$250,000	\$250,000	\$250,000
<b>Expenses</b>							
Equipment-General	\$0	\$600,000	\$500,000	\$500,000	\$250,000	\$250,000	\$250,000
Machinery & Equipment-REP	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$750,000</b>	<b>\$600,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$250,000	\$250,000	\$250,000	\$250,000	\$0
<b>Expenses</b>					
Equipment-General	\$250,000	\$250,000	\$250,000	\$250,000	\$0
Machinery & Equipment-REP	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Relationship to Approved County Policy or Plan:

Organizational Excellence

## Operating Impact Summary

This project has minimal operating costs such as electricity, periodic maintenance, and chemicals. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Change or Reasons for Revisions

**FY2023:** Increase

**FY2024:** Decrease due to budget prioritization.

## 3R Water & Sewer System Planning

### Project Description:

This project consists of water and wastewater system modeling and planning, planned asset management initiatives, as it relates to existing and future water and sewer infrastructure. It will also include routine modeling exercises, master planning efforts, programmatic initiatives, and critical infrastructure studies and analysis. The Department of Utilities has and will continue to have a need for professional engineering services related to hydraulic modeling and studies, implementation of asset management initiatives, technical studies and relevant initiatives for program delivery.



3R Project

**Project Code:** UFG003

### Project Funding

**Total estimated project funding is \$3,600,000.**

### (UFG003) 3R Water & Sewer System Planning

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0
Prior Year Fund Balance	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$0</b>
<b>Expenses</b>							
Architect/Engineering	\$0	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0
Engineering	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
EXPENSES TOTAL	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES TOTAL	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

Minimal to none.

## Relationship to Approved County Policy or Plan

Healthy Growth

Organizational Excellence

## Change or Reasons for Revisions

**FY2023:** new project

**FY2024:** No changes

## Customer Service Renovations

### Project Description:

This project consists of updating the customer service and billing work areas for staff within the George Gordon Government Center. Work spaces for staff are to be designed for individual one-on-one interaction to allow for a more intimate relationship with customers. The Customer Service Center is one of the last locations within the George Gordon Government Center to be upgraded.

Project Code - UFG005



### Project Funding

**Total estimated project funding is \$270,000 and anticipated to start in FY2025**

### (UFG005) Customer Service Renovations

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$270,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Building Improvements	\$0	\$235,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>FY2030</b>	<b>FY2031</b>	<b>FY2032</b>	<b>FY2033</b>	<b>FY2034</b>
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Building Improvements	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Relationship to Approved County Policy or Plan:

Healthy Growth  
Organizational Excellence

## Operating Impact Summary:

This project consists of updating the customer service and billing work areas for staff within the George Gordon Government Center. Work spaces for staff are to be designed for individual one-on-one interaction to allow for a more intimate relationship with customers. The Customer Service Center is one of the last locations within the George Gordon Government Center to be upgraded.

## Change or Reasons for Revisions:

**FY2024:** New project

## Utilities Division Complex

### Project Description:

This project includes a proposed feasibility study, design and construction of a Utilities Department Administration and Maintenance Facility (Complex). This will enable the Utilities Department to operate its Administration, Customer Service Center, Capital Construction, Field Operations and Maintenance functions from a centralized facility. The Utilities Customer Service staff currently operate out of the County Administration building while other operate out of several other facilities. A new complex in a singular centralized location will provide greater efficiency in communication and collaboration for all facets of the Utility Department. A feasibility study will be completed to determine the location of the complex. One of the ideal locations would be land owned by the County previously purchased by the Utilities Fund near the Regional Jail and Animal Control Shelter.

The Utilities Field Operations complex has been located at its current location on Coal Landing Road for over 40 years. During this time, the Utilities Department has continued to grow and the existing facility no longer meets the needs of the department. The Utilities Department will need to build a new complex to alleviate the following issues with the existing facility.

Project Code - URG001



## Project Funding

# Total estimated project funding is \$30,299,000 and anticipated to start in FY2026

## (URG001) Utilities Division Complex

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$27,300,700	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$2,798,300	\$0	\$0	\$0
Prior Year Fund Balance	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,798,300</b>	<b>\$27,300,700</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Improvements to Site-ADD	\$0	\$0	\$0	\$0	\$24,273,000	\$0	\$0
Contingency	\$0	\$0	\$0	\$534,300	\$3,027,700	\$0	\$0
Engineering	\$0	\$0	\$0	\$2,264,000	\$0	\$0	\$0
Architect/Engineering	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,798,300</b>	<b>\$27,300,700</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Improvements to Site-ADD	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Impact Summary:

Operational costs associated with this new facility will be evaluated once the the feasibility study is complete. The operating costs should be less than the current costs at the various existing facilities.

### Relationship to Approved County Policy or Plan:

Healthy Growth  
Organizational Excellence

### Change or Reasons for Revisions:

**FY2023:** New project. \$200K added in FY23 for Utilities Department space need study and site feasibility study. Revised costs estimates.

**FY2024:** No change.

## 3R Gravity Sewers and Interceptor Maintenance

### Project Description

This work consists of the replacement and/or lining of significant lengths of aging and deteriorated large and small diameter wastewater gravity interceptors as well as rehabilitation of deteriorating manholes throughout the County. Replacement of sewers to increase capacity are identified in other CIP line items. These projects are located on older interceptors throughout the wastewater collection system that consists of pipes made from asbestos cement, thin-walled PVC, Armco construction, or have some other existing problem. The goal and intent of this replacement work is to eventually replace all of these types of pipes where they exist in the sewer system. This work is intended to be performed by the Utilities Division Field Crews and vendors providing sewer lining and manhole rehabilitation services. The 3R gravity interceptors under this line item are considered adequate in capacity but require replacement or rehabilitation to restore reliable serve.



Project Code - URSEW1

### Project Funding

**Total estimated project funding is \$22,279,938.**

**(URSEW1) 3R Gravity Sewers and Interceptor Maintenance**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$3,750,000	\$4,250,000	\$4,398,750	\$4,552,707	\$4,712,051	\$4,876,973	\$5,047,667
<b>Expenses</b>							
Pump Stations	\$2,000,000	\$2,500,000	\$2,587,500	\$2,678,063	\$2,771,795	\$2,868,808	\$2,969,216
Water/Sewer Lines	\$1,750,000	\$1,750,000	\$1,811,250	\$1,874,644	\$1,940,256	\$2,008,165	\$2,078,451
<b>EXPENSES TOTAL</b>	<b>\$3,750,000</b>	<b>\$4,250,000</b>	<b>\$4,398,750</b>	<b>\$4,552,707</b>	<b>\$4,712,051</b>	<b>\$4,876,973</b>	<b>\$5,047,667</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$5,224,335	\$5,407,187	\$5,596,439	\$5,792,313	\$0
<b>Expenses</b>					
Pump Stations	\$3,073,138	\$3,180,698	\$3,292,023	\$3,407,243	\$0
Water/Sewer Lines	\$2,151,197	\$2,226,489	\$2,304,416	\$2,385,070	\$0
<b>EXPENSES TOTAL</b>	<b>\$5,224,335</b>	<b>\$5,407,187</b>	<b>\$5,596,439</b>	<b>\$5,792,313</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. However, these sections of preemptive replacements avoid future expensive emergency repairs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Change in project title and scope of work

**FY2022:** No changes

**FY2023:** Increase from FY2022 due to increase planned lining and manhole rehabilitation work.

**FY2024:** Increase from FY2024 due to increased inflation (15%)

## 3R Pump Station Rehabilitation and Replacement

### Project Description

This work consists of the replacement of entire small wastewater pump stations or portions of larger wastewater pump stations throughout the collection system. The Master Plan identifies which pump stations require capacity upgrades or replacement, but not rehabilitation or replacement due to age or condition. These projects are located at pump stations throughout the wastewater collection system. They exhibit a serious need for total replacement or equipment rehabilitation. This work is not part of the overall operational budget for maintenance. The goal and intent of this replacement work is to eventually keep the wastewater pump stations fully functional and efficient. This work is intended to be performed by the Utilities Division Field Crews or approved vendors/contractors.



### FY 2023 Projects

Heritage Oaks Pump Station – Construction of Sewer Interconnect to allow abandonment of this Pump Station

Autumn Ridge Pump Station – Construction of Sewer Interconnect and Relocation of this Pump Station on an adjacent parcel

Project Code - URWPS1

### Project Funding

**Total estimated project funding is \$31,328,483.**

## (URWPS1) 3R Pump Station Rehabilitation and Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$2,000,000	\$2,500,000	\$2,587,500	\$2,678,063	\$2,771,795	\$2,868,808	\$2,969,216
<b>Expenses</b>	\$2,000,000	\$2,500,000	\$2,587,500	\$2,678,063	\$2,771,795	\$2,868,808	\$2,969,216
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$3,073,138	\$3,180,698	\$3,292,023	\$3,407,243	\$0
<b>Expenses</b>	\$3,073,138	\$3,180,698	\$3,292,023	\$3,407,243	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Impact Summary

These projects have minimal operating costs such as electricity and fuel for the emergency generator in the event the station is enlarged. If the project does not increase the power or generator size, the current operating costs remain. These operating costs are considered and evaluated during each budget cycle.

### Relationship to Approved County Policy or Plan

Organizational Excellence

### Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** No changes

**FY2023:** Increase for additional project to be identified with the Facilities assessment study.

**FY2024:** No changes

# A-115 Sewer Force Main Replacement Aquia Creek (Crucifix) and Aquia Bridge Phase 1

## Project Description:

This project (A-115) includes the replacement of various sections of force main with an 18 inch force main between Aquia Creek (Crucifix) Pump Station and the Aquia Wastewater Treatment Facility. The purpose of the project is to increase the capacity of the force mains from Aquia Creek (Crucifix) Pump Station and Aquia Bridge Pump Station. The timing for construction of this project is dependent on the timing of increased flows in this area. Phase 1 includes connection of a dormant 18" force main to force mains on Aquia Drive and installation of 14" and 18" force mains and 24" gravity sewer along Coal Landing Road to the Aquia Wastewater Treatment Facility.

Project Code: FDB010



## Project Funding

**Total estimated project funding is \$3,309,000 and anticipated to start in FY2026**

### **(FDB010) Force Main Replacement: A-115 Aquia Creek (Crucifix) and Aquia Bridge – Phase 1**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues	\$1,200,000	\$0	\$0	\$2,109,000	\$0	\$0	\$0
Expenses	\$1,200,000	\$0	\$0	\$2,109,000	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenues	\$0	\$0	\$0	\$0	\$0
Expenses	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary:

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan:

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.  
Healthy Growth

## Change or Reasons for Revisions:

Revisions:

FY2020: No changes

FY2021: Change in project title and concept to incorporate increased capacity into the Aquia Bridge Force Main.

FY2022: Separated the project into two time periods and increased budgets. \$2,000,000 included in the FY26 funding for completion of the force main construction.

FY2023: Project name revision to add "Phase 1". This project is divided into two phases with the first phase currently in design. The timing of the second phase is not set, therefore will be broken out into a separate new project (UFS007) for the FY2023 CIP. Construction costs for the first phase (Phase I) have been adjusted for anticipated inflation and current market volatility. Also added a separate land acquisition phase.

FY2024: Project construction timing moved to FY2026.

# A-115 Sewer Force Main Replacement Aquia Creek (Crucifix) and Aquia Bridge Phase 2

## Project Description:

This project (A-115) includes the replacement of various sections of force main with an 18 inch force main between Aquia Creek (Crucifix) Pump Station and the Aquia Wastewater Treatment Facility. The purpose of the project is to increase the capacity of the force mains from Aquia Creek (Crucifix) Pump Station and Aquia Bridge Pump Station. The timing for construction of this project is dependent on the timing of increased flows in this area. Phase 2 includes extension of an 18" force main from Aquia Drive, near Aquia Bridge pump station, to the area of Aquia Stables pump station. This project replaces an 18" force main that conveys flow from the Aquia Creek (Crucifix) Pump Station, through Aquia Harbor, to the Aquia Wastewater Treatment Facility. The project will allow the existing 14" force main to be used by the Aquia Bridge Pump Station. The purpose of the project is to increase the capacity of the force mains from both pump stations.

Project Code: USF007



## Project Funding

**Total estimated project funding is \$7,650,000 and  
anticipated to start in FY2026**

# (UFS007) Force Main Replacement: A-115 Aquia Creek (Crucifix) and Aquia Bridge – Phase 2

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$0	\$0	\$1,036,950	\$6,613,050	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,950</b>	<b>\$6,613,050</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$5,871,000	\$0	\$0
Contingency	\$0	\$0	\$0	\$130,950	\$742,050	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$844,000	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$62,000	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,950</b>	<b>\$6,613,050</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary:

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan:

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.  
Healthy Growth

## Change or Reasons for Revisions:

FY2020: No changes.

FY2021: Change in project title and concept to incorporate increased capacity into the Aquia Bridge Force Main.

FY2022: Separated the project into two time periods and increased budgets. \$2,000,000 included in the FY26 funding for completion of the force main construction.

**FY2023:** Project name revision to add “Phase 2”. This project is divided into two phases with the first phase currently in design. The timing of the second phase is not set, therefore will be broken out into a separate new project (UFS007) for FY2023. Construction costs for the second phase (Phase II) have been adjusted for anticipated inflation and current market volatility.

**FY2024:** Project timing moved to start in FY2026.

# A-241 Decommission Autumn Ridge Pump Station

## Project Description:

This project includes the removal of the Autumn Ridge Pump Station and the construction of a gravity sewer from the pump station site to an existing sewer main.

Project Code: UFS013



## Project Funding

Total estimated project funding is \$607,000 and anticipated to start in FY2025

### (UFS013) A-241 Decommission Autumn Ridge Pump Station

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$0	\$607,000	\$0	\$0	\$0	\$0
<b>Expenses</b>							
Pump Stations	\$0	\$0	\$529,000	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$78,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$607,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Expenses</b>					
Pump Stations	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary:

This project will eliminate all operating costs of a pump station. Gravity Sewers will require periodic maintenance including visual and televised inspection.

## Relationship to Approved County Policy or Plan:

This project is part of the Adopted 2018 Water and Sewer Master Plan.

## Change or Reasons for Revisions:

FY2024: New project

# Aquia Wastewater Treatment Facility – Generator Tiebreaker (MCC Replacement)

## Project Description

This project includes the design and construction of all components for the backup generator electrical switchgear.

Project Code - FDB008



## Project Funding

Total estimated project funding is \$4,123,000.

### (FDB008) Aquia Wastewater Treatment Facility – Generator Tiebreaker (MCC Replacement)

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues	\$1,000,000	\$3,123,000	\$0	\$0	\$0	\$0	\$0
Expenses	\$1,000,000	\$3,123,000	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenues	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Subject to normal maintenance programs.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted General Water and Sewer Improvement Program - Healthy Growth

## Change or Reasons for Revisions

**FY2019:** new project

**FY2020:** no changes

**FY2021:** no changes

**FY2022:** no changes

**FY2023:** no changes

**FY2024:** Funding for this project was approved in FY19. This project was put on hold during Covid-19. It has since been re-scoped to update the current needs, including total replacement for the electrical components and switchgear for the treatment facility's generator. Funding for construction is needed for FY24 as the cost of the project will exceed the previous budgeted amount from FY19 due to inflation and market volatility.

# Aquia Wastewater Treatment Facility Plant Upgrades

## Project Description

These Aquia Wastewater Treatment Facility Plant Upgrades include improvements to the electrical facilities, headworks, solids storage capacity and ultraviolet disinfection system. In prior CIPs, process improvements were segmented and distributed across several fiscal years. With the completion of the plant facilities plan, it is considered better to combine these projects into a single larger effort.

**Project Code - BHC028**



## Project Funding

**Total estimated project funding is \$23,574,000 and is anticipated to start in FY2025**

### **(BHC028) Aquia Wastewater Treatment Facility – Plant Upgrades**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$3,091,000	\$0	\$409,500	\$0	\$20,073,500	\$0	\$0
<b>Expenses</b>							
Treatment Process Equip/ Construction	\$3,091,000	\$0	\$0	\$0	\$17,889,000	\$0	\$0
Contingency	\$0	\$0	\$385,500	\$0	\$2,184,500	\$0	\$0
Architect/Engineering	\$0	\$0	\$24,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$3,091,000</b>	<b>\$0</b>	<b>\$409,500</b>	<b>\$0</b>	<b>\$20,073,500</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Treatment Process Equip/ Construction	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project will not increase operational costs. These replacements will be in-kind and likely create a more efficient operation.

## Relationship to Approved County Policy or Plan

Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Change in project title and scope of work

**FY2022:** Projects AWWTF-002, AWWTF-003 and AWWTF-005 have been combined into a single project in the CIP. Design phase is scheduled for FY2022. Construction phase is scheduled for FY2025.

**FY2023:** Updated construction and contingency costs for anticipated inflation and current market volatility.

**FY2024:** Moved Design to FY2025 and Construction to start in FY2027.

# Centralized Sludge Management

## Project Description

Waste Water Sludge is currently disposed at the R-Board from Stafford County Utilities through landfilling the sludge. It is intended to look at how a beneficial product that meets the Environmental Protection Agency (EPA) and Department of Environmental Quality (DEQ) requirements for a different by-product that can be recycled into a usable product that is not landfilled.



Project Code - UFS002

## Project Funding

**Total estimated project funding is \$9,545,000 and anticipated to start FY2024**

### (UFS002) Centralized Sludge Management

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$718,350	\$0	\$4,496,500	\$4,330,150	\$0	\$0
<b>Expenses</b>							
Machinery & Equipment-ADD	\$0	\$0	\$0	\$3,942,000	\$3,942,000	\$0	\$0
Contingency	\$0	\$166,350	\$0	\$554,500	\$388,150	\$0	\$0
Architect/Engineering	\$0	\$552,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$718,350</b>	<b>\$0</b>	<b>\$4,496,500</b>	<b>\$4,330,150</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Machinery & Equipment-ADD	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

A Preliminary Engineering Report (PER) is currently being completed by an Engineering Consultant to determine which methodology of the Centralized Sludge meets the needs of the County. No current operating impacts.

## Relationship to Approved County Policy or Plan

Green Living

## Change or Reasons for Revisions

**FY2024:** New project

# LFR-129 - Replace 8" Sewer Force Main with 16" Force Main from Potomac Creek Pump Station

## Project Description:

This project (LFR-129) includes the design and construction for replacement of the existing 8 inch force main with a 16 inch force main from Potomac Creek Pump Station southeasterly to near the intersection of Richmond Highway and Enon Road. Pro Rata Shed: Potomac Creek 100%  
Project Code - BHC055



## Project Funding

**Total estimated project funding is \$9,207,000 and anticipated to start in FY2025**

### **(BHC055) LFR-129 - Replace 8" Sewer Force Main with 16" Force Main from Potomac Creek Pump Station**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$264,000	\$0	\$440,400	\$4,390,050	\$4,112,550	\$0	\$0
<b>Expenses</b>							
Water/Sewer Lines	\$264,000	\$0	\$0	\$3,651,000	\$3,651,000	\$0	\$0
Contingency	\$0	\$0	\$162,900	\$461,550	\$461,550	\$0	\$0
Architect/Engineering	\$0	\$0	\$218,000	\$218,000	\$0	\$0	\$0
Land	\$0	\$0	\$59,500	\$59,500	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
EXPENSES TOTAL	\$264,000	\$0	\$440,400	\$4,390,050	\$4,112,550	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Plan.

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Change in project title

**FY2022:** No changes

**FY2023:** Design moved to FY24, Construction moved out to FY25-26. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase.

**FY2024:** Projected sewer flows not being realized as predicted. Design moved to FY25; Construction moved out to FY26-27.

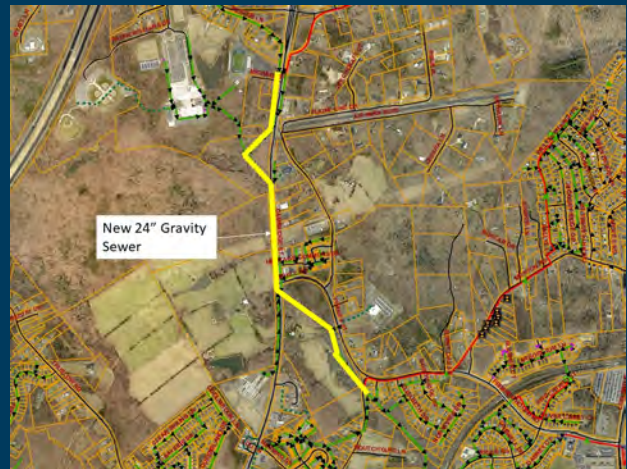
# LFR-15 - Replace 18", 15" and 12" Gravity Sewer Lines with 24" Line Along Claiborne Run From Morton Road to Kings Hill Road

## Project Description

This project (LFR-15) includes replacement of existing 12 inch, 15 inch, and 18 inch gravity sewers with a 24 inch gravity sewer along Claiborne Run, near Morton Road to Kings Hill Road.

Pro Rata Funded: Claiborne Run 64%, Potomac Creek 36%

Project Code - BHC049



## Project Funding

**Total estimated project funding is \$5,764,300 and anticipated to start in FY2025.**

**(BHC049) LFR-15 - Replace 18", 15" and 12" Gravity Sewer Lines with 24" Line Along Claiborne Run From Morton Road to Kings Hill Road**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$2,063,000	\$0	\$112,300	\$1,551,450	\$2,037,550	\$0	\$0
<b>Expenses</b>	\$2,063,000	\$0	\$112,300	\$1,551,450	\$2,037,550	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of periodic maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Master Improvement Program

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Change in project title

**FY2023:** Changed project timing. Design changed to FY24, Construction FY25-26. Updated construction costs based on recent Engineer's estimate as well as anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase.

**FY2024:** Changed project timing. Design changed to FY25, construction to FY26-27. Updated construction costs for anticipated inflation and current market volatility.

# LFR-226 Expand Potomac Creek Pump Station

## Project Description

This project (LFR-226) includes the expansion of the Potomac Creek Pump Station by 2.04 million gallons a day (MGD). The purpose of the project is to increase the capacity of the pump station and relocate it to a site that is less prone to flooding. The timing for construction of this project is dependent on the timing of flows in this area.

Pro Rata Funded: Potomac Creek 100%  
Project Code - UFS009



## Project Funding

**Total estimated project funding is \$5,666,000.**

### (UFS009) LFR-226 Expand Potomac Creek Pump Station

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$360,200	\$284,750	\$2,632,125	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$2,388,925	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$360,200</b>	<b>\$284,750</b>	<b>\$2,632,125</b>	<b>\$2,388,925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Pump Stations	\$0	\$0	\$2,175,500	\$2,175,500	\$0	\$0	\$0
Contingency	\$52,200	\$93,750	\$265,625	\$213,425	\$0	\$0	\$0
Architect/Engineering	\$224,000	\$190,000	\$190,000	\$0	\$0	\$0	\$0
Land	\$84,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$360,200</b>	<b>\$284,750</b>	<b>\$2,632,125</b>	<b>\$2,388,925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Pump Stations	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project has minimal operating costs such as electricity and fuel for the emergency generator. This project will cause an incremental increase to those costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 Water and Sewer Master Plan.

## Change or Reasons for Revisions

**FY2020:** The previous Capital Improvement Program (CIP) indicated the project would be performed over a two-year period. Also, the FY 2020 CIP includes all the costs for this project in a single year.

**FY2021:** No changes

**FY2023:** Updated design and construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase.

**FY2024:** Updated design and construction costs for anticipated inflation and current market conditions

# LFR-3 Falls Run Sewer Interceptor Phase 2

## Project Description

This project (LFR-3) includes replacement of existing 15" gravity sewer with a 24" gravity sewer along Falls Run from the England Run neighborhood, near Stanstead Road to the east side of I-95 in the area of completion of the Phase 1 project. The project includes a crossing of I-95.

Pro Rata Funded: Falls Run 52%, Rocky Pen Run 48%

Project Code - CPC001



## Project Funding

**Total estimated project funding is \$9,386,000 and anticipated to start in FY2026.**

### (CPC001) LFR-3 FALLS RUN SEWER INTERCEPTOR PHASE 2

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$8,662,000	\$0	\$0	\$724,000	\$0	\$0	\$0
<b>Expenses</b>	\$8,662,000	\$0	\$0	\$724,000	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of periodic maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Change in project title

**FY2022:** Budget has been increased by \$3,000,000 to reflect increased construction costs shown in the engineer's estimate and the segment of the pipe that crosses I-95.

**FY2023:** Updated construction costs based on recent Engineer's estimate as well as anticipated inflation and current market volatility.

**FY2024:** Changed timing of construction for second phase of project from FY25 to FY26.

# LFR-59 Replace 8" Gravity Sewer with 10" from Nelms Circle to Auction Drive

## Project Description:

This project (LFR-59) includes the replacement of an existing 8 inch gravity sewer with a 10 inch gravity sewer. The purpose of the project is to increase the conveyance capacity of gravity sewer. Prior to replacing the existing gravity sewer, flow-monitoring and/or sewer modeling will be performed to assess the available capacity remaining in the existing gravity sewer.

Pro Rata Shed: Rocky Pen Run - 100%

Project Code - USF006



## Project Funding

**Total estimated project funding is \$5,074,000 and anticipated to start in FY2027**

### (UFS006) LFR-59 - Replace 8" Gravity Sewer with 10" from Nelms Circle to Auction Drive

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$874,100	\$4,199,900	\$0
<b>Expenses</b>							
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0	\$3,729,000	\$0
Contingency	\$0	\$0	\$0	\$0	\$83,100	\$470,900	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$536,000	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$255,000	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$874,100</b>	<b>\$4,199,900</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary:

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan:

This project is part of the Adopted 2018 General Water and Sewer Improvement Plan.

## Change or Reasons for Revisions:

**FY2023:** Portions of the Project have been moved outside of the 10 year CIP planning period.

**FY2024:** No Change.

## LWWTF-002 - Little Falls Run WWTF Plant Upgrades

### Project Description

These upgrades (LWWTF-Headworks and Effluent Filter) include on-going concrete repair to process units, potential headworks upgrade, effluent filter updates, sludge storage system improvements, biological treatment and chemical systems improvements. In addition to planning for more treatment capacity and excellent water quality, the Utilities Division is also committed to meeting its customer's expectations for a high level of reliability. With aging assets, the Little Falls Run Wastewater Treatment Facility is now approaching 30 years of reliable operations. Most mechanical and electrical components have useful lifetimes of 15 to 30 years. The Utilities Division expects the need for reinvestment into critical equipment at Little Falls Run Wastewater Treatment Facility to increase in the future. This specific area of work has been defined in the Wastewater Treatment Plant Facilities Plan, completed in 2019, and the draft preliminary Engineering Report completed in October 2020. Project Code - BHC065



### Project Funding

**Total estimated project funding is \$46,353,000 and anticipated to start in FY2025.**

**(BHC065) LWWTF-002 - Little Falls Run WWTF Plant Upgrades**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$40,400,000	\$500,000	\$3,026,500	\$3,026,500	\$0	\$0	\$0
<b>Expenses</b>							
Treatment Process Equip/ Construction	\$36,795,000	\$0	\$2,500,000	\$2,500,000	\$0	\$0	\$0
Contingency	\$3,605,000	\$0	\$526,500	\$526,500	\$0	\$0	\$0
Architect/Engineering	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$40,400,000</b>	<b>\$500,000</b>	<b>\$3,026,500</b>	<b>\$3,026,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Treatment Process Equip/ Construction	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project will not increase operational costs. These replacements will be in-kind and likely create a more efficient operation.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted General Water and Sewer Improvement Program and is proposed for each Fiscal Year of the Utilities Division's Capital Improvement Program as a part of the Board of Supervisor's proposed "Healthy Growth" priority. The specific areas of work have been defined in a Wastewater Treatment Plant Facilities Plan, completed in 2019.

## Change or Reasons for Revisions

**FY2020:** This project has been reconfigured to better reflect the intent and content of the Adopted 2018 Water and Sewer Master Plan.

**FY2021:** No changes

**FY2022:** Changed project timing. Design changed from FY23 to FY24. Construction changed from FY23 to FY25.

**FY2023:** Project timing will be Design FY23, Construction FY24-25. The scope of the project has been revised to include replacement of the waterline on Butler Road from Cambridge Street to Castle Rock Drive based on a criticality study completed in late 2020. The need for the remainder of the 342-02 waterline project (approximately Castle Rock Drive to Cool Spring Road) will be evaluated at a later date. Cost estimate updated to reflect potential alignment change from River Road to Butler Road and unknowns of constructing through the Falmouth area instead of along River Road. Construction costs were also updated for anticipated inflation and current market volatility. The contingency was increased, and a separate land acquisition phase was added.

**FY2024:** Added costs for plant upgrades to change biological reactors to plug flow. Design in FY2024 and construction in FY2025, FY2026.

# Replace Hoof & Claw Pump Station

## Project Description

This project includes the replacement of the Hoof & Claw pump station

Project Code - UFS012



## Project Funding

**Total estimated project funding is \$3,370,000  
and anticipated to start in FY2024**

### (UFS012) Hoof & Claw Pump Station Replacement

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$3,370,000	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>							
Pump Stations	\$0	\$2,939,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$431,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$3,370,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Pump Stations	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project has minimal operating costs such as electricity and fuel for the emergency generator. This project will cause an incremental increase to those costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 Water and Sewer Master Plan.

## Change or Reasons for Revisions

FY2024: New project.

# 310-10 Construct 24” Water Main from I-95 to 12” Main along Richmond Highway near Sunnyside Drive

## Project Description

This project (310-10) includes design and construction of a 24” water main from I-95 to the 12” water main along Richmond Highway (Route 1) near Sunnyside Drive (2,120 feet).

Pro Rata Zone: Aquia 100%

Project Code - BHC029



## Project Funding

**Total estimated project funding is \$4,458,000 and anticipated to start in FY2025**

**(BHC029) 310-10 Construct 24” Water Main from I-95 to 12” Main along Richmond Highway near Sunnyside Drive**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$0	\$4,163,350	\$0	\$0	\$0	\$0
Pro-Rata Water	\$294,650	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$294,650</b>	<b>\$0</b>	<b>\$4,163,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Expenses</b>							
Water/Sewer Lines	\$0	\$0	\$3,657,000	\$0	\$0	\$0	\$0
Contingency	\$37,650	\$0	\$506,350	\$0	\$0	\$0	\$0
Architect/Engineering	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$22,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$294,650</b>	<b>\$0</b>	<b>\$4,163,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Plan  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** Changed project timing. Design changed from FY22 to FY26. Construction changed from FY23 to FY27. Design cost changed from \$235,000 to \$251,000. Construction cost changed from \$917,000 to \$1,199,000.

**FY2023:** Changed project timing. Design changed to FY23, Construction FY25. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Total cost changed from \$1,450,000 to \$2,222,000.

**FY2024:** Updated construction costs for anticipated inflation and current market volatility.



	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Plan  
Healthy Growth

## Change or Reasons for Revisions

**FY 2020:** This project has been reconfigured to better reflect the intent and content of the Adopted 2018 Water and Sewer Master Plan.

**FY 2021:** No changes

**FY 2022:** Changed project timing. Design changed from FY22 to FY23. Construction changed from FY22 to FY24

**FY 2023:** Changed project timing. Design changed to FY24, construction to FY25-26. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase.

**FY 2024:** Changed Project timing. Design moved to FY25. Updated construction costs for anticipated inflation and current market volatility.

# 342-02 Construct 16” Water Main from Cambridge Street to Cool Springs Road

## Project Description:

This project (342-02) involves design and construction of a 16” water main from Cambridge Street through the Falmouth area, along Butler Road to a point near Castle Rock Drive. The project may ultimately extend to Cool Spring Road in the future. This transmission main is necessary to convey water to the southeastern portion of the 342 Pressure Zone as water demands increase through the planning period. It also will replace the 8” water main along Butler Road which has been identified on the Criticality study, completed in 2020, as the waterline in most need of replacement in the County.

Pro Rata Zone: Falmouth 100%

Project Code: BHC031



## Project Funding

**Total estimated project funding is \$6,978,000 and anticipated to start in FY2025.**

### **(BHC031) 342-02 16" Main from Cambridge Street to Cool Springs Road**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$392,400	\$0	\$6,098,250	\$0	\$0	\$0	\$0
Pro-Rata Water	\$487,350	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$879,750</b>	<b>\$0</b>	<b>\$6,098,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Expenses</b>							
Water/Sewer Lines	\$0	\$0	\$5,409,000	\$0	\$0	\$0	\$0
Contingency	\$114,750	\$0	\$689,250	\$0	\$0	\$0	\$0
Architect/Engineering	\$541,000	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$224,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$879,750</b>	<b>\$0</b>	<b>\$6,098,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** This project has been reconfigured to better reflect the intent and content of the Adopted 2018 Water and Sewer Master Plan.

**FY2021:** No changes

**FY2022:** Changed project timing. Design changed from FY23 to FY24. Construction changed from FY23 to FY25.

**FY2023:** Project timing will be: Design FY23, Construction FY24-25. The scope of the project has been revised to include replacement of the waterline on Butler Road from Cambridge Street to Castle Rock Drive based on a criticality study completed in late 2020. The need for the remainder of the 342-02 waterline project (approximately Castle Rock Drive to Cool Spring Road) will be evaluated at a later date. Cost estimate updated to reflect potential alignment change from River Road to Butler Road and unknowns of constructing through the Falmouth area instead of along River Road. Construction costs were also updated for anticipated inflation and current market volatility. The contingency was increased and a separate land acquisition phase was added.

**FY2024:** Construction cost estimate updated

# 342-05.5 Construct 24” Water Main from Kelley Road to Beagle Road

## Project Description

This project consists of the installation of 2,500 feet of 24-inch water main to connect two segments of the 342-05 project to make a contiguous water main from Route 17, north to Truslow Road. The main in this project would run from Kelley Road to Beagle Road. The pipe will be part of the network assuring that water can be conveyed between the north and south service areas as conditions may require.

Pro Rata Zone: Falmouth 100%

Project Code - UFW003



## Project Funding

**Total estimated project cost is \$2,367,000 and anticipated to start in FY2025.**

### **(UFW003) 342-05.5 Construct 24” Water Main from Kelley Road to Beagle Road**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$2,217,000	\$0	\$0	\$0	\$0
Pro-Rata Water	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$2,217,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water/Sewer Lines	\$0	\$0	\$1,873,000	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$279,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$150,000	\$0	\$35,000	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$2,217,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Program  
Healthy Growth

## Change or Reasons for Revisions

**FY2022:** New project needed to connect a prior project and to increase transmission capacity. Added \$1,250,000 in the FY22 to FY24 time frame

**FY2023:** Changed project timing. Design moved to FY24, Construction moved to FY2025. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Project costs increased from \$1,250,000 to \$1,819,000.

**FY2024:** Changed Project timing. Design moved to FY25. Updated construction costs for anticipated inflation and current market volatility.

# 342-15 Construct 24” Water Main from Enon Road Tank to Centreport Parkway

## Project Description

This project (342-15) involves design and construction of a 24" water main from the Enon Road water storage tank to Centreport Parkway. The project will be constructed along a yet undetermined alignment between the future Enon Road elevated water storage tank (Hulls Chapel and Enon Roads) to the intersection of Mountain View Road and Centreport Parkway. The transmission main is critical for the expected and desired growth in the Centreport/Airport Area. The main will serve the pressue zone as well as convey emergency water needed in the northern part of the County in the event of water system failures.

Pro Rata Zone: Falmouth 100%

Project Code - BHC027



## Project Funding

**Total estimated project funding is \$9,601,000 and anticipated to start in FY2025**

### **(BHC027) 342-15 Construct 24” Water Main from Enon Road Tank to Centreport Parkway**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Pro-Rata Water	\$4,475,000	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$718,450	\$3,754,350	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$653,200	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>REVENUES TOTAL</b>	<b>\$5,128,200</b>	<b>\$718,450</b>	<b>\$3,754,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water Lines	\$4,100,000	\$0	\$0	\$0	\$0	\$0	\$0
Water/Sewer Lines	\$0	\$0	\$2,987,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$775,000	\$400,000	\$0	\$0	\$0	\$0	\$0
Contingency	\$85,200	\$150,450	\$767,350	\$0	\$0	\$0	\$0
Land	\$168,000	\$168,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$5,128,200</b>	<b>\$718,450</b>	<b>\$3,754,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Lines	\$0	\$0	\$0	\$0	\$0
Water/Sewer Lines	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Plan.  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** This project was changed from 342-15, 16 to 342-15 as the Adopted Water and Sewer Master Plan combined them into one project to be called 342-15.

**FY2021:** Fund timing changed. \$100,000 used in FY2020, \$100,000 moved from FY2020 to FY2021 (design), \$3,900,000 moved from FY2020 to FY2022 (construction).

**FY2022:** Added \$275,000 in FY22 for design. Added \$630,000 in FY23 for construction.

**FY2023:** Changed project timing. Design remains in FY22 and will extend into FY23. Construction moved to FY2024. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Project costs increased from \$4,930,000 to \$7,030,000.

**FY2024:** Updated construction costs for anticipated inflation and current market volatility.

## 370-02: Construct 12" Water Main along Ramoth Church Road and American Legion Road from 24" at Ramoth Church Road to 12" on Richmond Highway

### Project Description

This project consists of the installation of 3200 feet of 16-inch water main from Centreport Parkway to Route 1 just south of the American Legion Road bridge, 500 feet of which will be encased across I-95. The project will enable better flow of water between the south water system (Lake Mooney) and the north water system (Smith Lake).

Pro Rate Funded: Central 100%

Project Code - UFW015



### Project Funding

**Total estimated project funding is \$4,979,000 and anticipated to start in FY2024**

**(BHC080) 370-02: Construct 12" Water Main along Ramoth Church Road and American Legion Road from 24" at Ramoth Church Road to 12" on Richmond Highway**

(BHC080) American Legion Road Water Main Upgrade

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Prior Year Fund Balance	\$1,125,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$1,125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water Lines	\$950,000	\$0	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$1,125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Lines	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.  
Healthy Growth

## Change or Reasons for Revisions

**FY2022:** New project needed to increase the ability of water transfer between north and south water zones. Some of the project cost will be as betterment to the road construction project.

**FY2023:** Revised scope of project to reflect the 370-02 Master Plan project. County will construct the entire master plan project and not use a betterment with FredEx road project contractor.

**FY2024:** Moved design forward a year to FY24. Construction costs were also updated for anticipated inflation and current market volatility.

## 370-03 (Phase 1): Construct 16" main from along Richmond Highway from American Legion Rd. to Hospital Center Blvd.

### Project Description

The 2018 Master Plan calls for the 370-03 project to be a 24" waterline from Ramoth Church Road to Courthouse Rd, which is west of I-95. Based on the 2020 Criticality analysis and need to move finished water south to north in the County, the 370-03 project is going to be split into two or more phases.

This project (370-03 Phase I) includes design and construction of a 16" water main along Richmond Hwy from American Legion Rd to Hospital Center Blvd. This 16" line will be a portion of the capacity of the 24" line planned for the 370-03 project. This project will also serve as a replacement for the existing 12" water line in this corridor which is shown to be in need of replacement on the criticality analysis.

The subsequent 370-03 phases will be constructed as development occurs west of I-95 between Ramoth Church and Courthouse Roads. The line size will be determined on the projected need at that time.

Project Code - UFW006



### Project Funding

**Total estimated project funding is \$10,060,000 and anticipated to start in FY2026**

# (UFW006) Rt 1 N WL (American Legion road to Hospital Center Blvd.)

(UFW006) Rt 1 N WL (Am. Legion to Hospital)

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$4,505,750	\$4,505,750	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$1,048,500	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,048,500</b>	<b>\$4,505,750</b>	<b>\$4,505,750</b>	<b>\$0</b>
<b>Expenses</b>							
Water Lines	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	\$0
Contingency	\$0	\$0	\$0	\$178,500	\$505,750	\$505,750	\$0
Architect/Engineering	\$0	\$0	\$0	\$766,000	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$104,000	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,048,500</b>	<b>\$4,505,750</b>	<b>\$4,505,750</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 Water and Sewer Master Plan.

## Change or Reasons for Revisions

**FY2024:** New project

# 370-201 Construct 11.1MGD Water Pumping Station along Centreport Parkway near Aviation Way

## Project Description

This project (370-201) consists of constructing an 11MGD water booster station along the northern portion of Centreport Parkway in the vicinity of Aviation Way. This pumping station is necessary to convey water to the 370 Pressure Zone as water demands increase through the planning period. This pumping station will serve the pressure zone as well as convey emergency water needed in the northern part of the County in the event of water system failures.



Pro Rata Funded: Garrisonville 72%, Central 28%  
Project Code - UFW013

## Project Funding

**Total estimated project funding is \$9,899,333 and anticipated to start in FY2025**

### **(UFW013) 370-201 Construct 11.1MGD Water Pumping Station along Centreport Parkway near Aviation Way**

(UFW013) 370-201 Centreport Parkway Water Booster PS

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$0	\$1,181,900	\$4,358,717	\$4,358,717	\$0	\$0
<b>Expenses</b>							
Pump Stations	\$0	\$0	\$0	\$3,859,667	\$3,859,667	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Contingency	\$0	\$0	\$110,900	\$499,050	\$499,050	\$0	\$0
Architect/Engineering	\$0	\$0	\$1,071,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,181,900</b>	<b>\$4,358,717</b>	<b>\$4,358,717</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>					
Pump Stations	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Program.

## Change or Reasons for Revisions

**FY2023:** This is a new project.

**FY2024:** Construction costs were also updated for anticipated inflation and current market volatility. Construction timing was compressed a year from three years to two.

## 3R Fire Hydrant and Valve Replacement Program

### Project Description

This project includes the programmatic replacement of defective, obsolete, and failing fire hydrants and in-line valves in the general distribution system. Annually, staff identifies approximately 50 locations where deficient hydrants and valves exist.

3R Project

Project Code - URH&V1



### Project Funding

Total estimated project funding is \$3,819,418.

### (URH&V1) 3R Fire Hydrant and Valve Replacement Program

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues	\$300,000	\$300,000	\$310,500	\$321,368	\$332,615	\$344,257	\$356,306
Expenses	\$300,000	\$300,000	\$310,500	\$321,368	\$332,615	\$344,257	\$356,306
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenues	\$368,777	\$381,684	\$395,043	\$408,869	\$0
Expenses	\$368,777	\$381,684	\$395,043	\$408,869	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** No changes

**FY2022:** No Changes

**FY2023:** Changes from FY22 reflect annual increases based on anticipated inflation factors.

**FY2024:** No Changes

# 3R Water Distribution System Rehabilitation Neighborhood Systems

## Project Description:

This project includes rehabilitation of various water distribution mains throughout neighborhoods in the County. The primary focus for FY2023 will be the remaining rehabilitation efforts in the Ferry Farm Sub-division as well as planned new effort in Chatham Heights.

3R Project

Project Code - URWNE1



## Project Funding

Total estimated project funding is \$33,500,000.

### (URWNE1) 3R Water Distribution System Rehabilitation Neighborhood Systems

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$2,000,000	\$2,500,000	\$4,000,000	\$4,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>Expenses</b>							
Water Lines	\$2,000,000	\$2,500,000	\$4,000,000	\$4,000,000	\$3,000,000	\$3,000,000	\$3,000,000
<b>EXPENSES TOTAL</b>	<b>\$2,000,000</b>	<b>\$2,500,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	<b>FY2030</b>	<b>FY2031</b>	<b>FY2032</b>	<b>FY2033</b>	<b>FY2034</b>
<b>Revenues</b>	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$0
<b>Expenses</b>					
Water Lines	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The rehabilitation of existing aged infrastructure is expected to have a positive impact on system operations by lowering the incidence of water line breaks and service disruptions for customers. Operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** Yearly cost increased to \$2,500,000 per year from \$500,000 to \$850,000 per year as the County increases the 3R focus and addresses a backlog of needs. The water system criticality analysis conducted by the Department of Utilities identified multiple neighborhood projects that need to be completed over a 10-year period. Many of these pipes are 50-70 years old.

**FY2023:** Decrease – The department modified the FY2023 budget to establish a slightly larger emphasis on Gravity Interceptor and Sewer Maintenance.

**FY2024:** Increase due to inflation and anticipated project delivery timelines

## 3R Water Distribution System Rehabilitation Small Water Projects

### Project Description

This includes small rehabilitation projects for various distribution lines throughout the County to solve operational issues such as looping, pipe size increases, conflict resolution, and elimination of deteriorated pipe. These projects are of short distance and isolated. These projects are typically located on older pipelines that consist of cast iron, galvanized steel, clay, asbestos concrete, or thin-walled PVC. Additionally, these projects exist in areas of infill development and are a result of the creation of dead-end lines or conflicts resulting from the cumulative expansion of the system. The goal and intent of this replacement work is to eventually address all of these types of situations to enable the system to operate more efficiently. This work is intended to be performed by the Utilities Division Field Crews or approved vendors/contractors.

3R Project

Project Code - URSMW1



### Project Funding

**Total estimated project funding is \$1,060,000.**

**(URSMW1) 3R Water Distribution System Rehabilitation: Small Water Projects**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$80,000	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>Expenses</b>							
Water Lines	\$80,000	\$80,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>EXPENSES TOTAL</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$100,000	\$100,000	\$100,000	\$100,000	\$0
<b>Expenses</b>					
Water Lines	\$100,000	\$100,000	\$100,000	\$100,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** Changed annual funding from \$300,000 to \$250,000

**FY2023:** Decrease

**FY2024:** Decrease

# 3R Water Distribution System Rehabilitation Transmission Lines Replacement

## Project Description

This includes rehabilitation and replacement projects for various transmission lines throughout the County to solve operational issues such as looping, pipe size increases, conflict resolution, and elimination of deteriorated pipe. These projects are of short distance and isolated. These projects are typically located on sections of transmission lines that have problem areas due to break repairs, head loss due to directional changes, deterioration, exposure to, or other impacts from nature. The goal and intent of this replacement work is to eventually address all of these types of situations which will enable the system to operate more efficiently.

3R Project

Project Code - URWTL1



## Project Funding

**Total estimated project funding is \$10,000,000  
and anticipated to start in FY2029**

**(URWTL1) 3R Water Distribution System Rehabilitation  
Transmission Lines Replacement**

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
<b>Expenses</b>							
Water Lines	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0
<b>Expenses</b>					
Water Lines	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** Yearly cost increased to \$1,000,000 per year as the County increases the 3R focus and addresses a backlog of needs. The water system criticality analysis conducted by the Stafford County Public Works Department identified transmission line projects that need to be completed over a 10-year period. Many of these pipes are 40-60 years old.

**FY2023:** Eliminated funding in FY2023 - FY2025 to focus resources on other 3R projects. Program will resume in FY2026.

**FY2024:** No Changes

## 3R Water Meter Upgrades - Automated Metering Infrastructure

### Project Description

This project consists of the replacement of the existing water metering infrastructure with new automated metering infrastructure (AMI). The new equipment will improve and streamline data collection as well as provide real time information regard meter issue.

Project Code - URAMI1



### Project Funding

Total estimated project funding is \$8,000,000.

### (URAMI1) 3R Water Meter Upgrades – Automated Metering Infrastructure

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$1,000,000	\$750,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
<b>REVENUES TOTAL</b>	<b>\$1,000,000</b>	<b>\$750,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>
<b>Expenses</b>							
Water Meters	\$0	\$750,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
Architect/Engineering	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$1,000,000</b>	<b>\$750,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>	<b>\$1,250,000</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Meters	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will reduce operating cost long term by automating data collection.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2023:** New Project

**FY2024:** Reduced due to budget prioritization



# 3R Water Storage Tank Rehabilitation and Repair

## Project Description

This work consists of the ongoing repair and rehabilitation of the Department of Utility’s 16 water storage tanks. The Department is working to develop a system wide inspection plan that will help establish multi-year maintenance and rehabilitation program. A complete interior and exterior evaluation will be completed prioritizing necessary projects and work. The intent of the rehabilitation work is to keep the water storage tanks functional and in good working order.

3R-100%

Project Code URWTK1



## Project Funding

**Total estimated project funding is \$5,500,000.**

### (URWTK1) 3R Water Storage Tank Rehabilitation and Repair

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
<b>Expenses</b>	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$500,000	\$500,000	\$500,000	\$500,000	\$0
<b>Expenses</b>	\$500,000	\$500,000	\$500,000	\$500,000	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

This project is not expected to increase operating costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2022:** In prior years, this program was included in the operating budgets. Beginning in FY 2022, the costs will be included in the capital budget as a 3R expense.

**FY2023:** No Change

**FY2024:** No Change

# 433-06 Construct 12" Water Main From Moncure Pumping Station to 8" Main South of the Pumping Station

## Project Description

This project consists of the installation of 330 feet of 12" water main to strengthen the connection to the water system south of Garrisonville Road in the immediate vicinity of the Moncure water pumping station. The project will be constructed from the Moncure Pump Station, across Garrisonville Road to a connection point on the existing 8" waterline in the shopping center.

Pro Rata Funded: Garrisonville 100%

Project Code - UFW012



## Project Funding

**Total estimated project funding is \$797,000 and anticipated to start in FY2030**

**(UFW012) 433-06: Construct 12-inch main from Moncure Pumping Station to 8-inch main south of the pumping station**

(UFW012) 433-06 Moncure Pump Station Upgrade

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water Lines	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$797,000	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$797,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Lines	\$553,000	\$0	\$0	\$0	\$0
Land	\$105,000	\$0	\$0	\$0	\$0
Contingency	\$82,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$57,000	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$797,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

This project is part of the Adopted 2018 General Water and Sewer Improvement Program

## Change or Reasons for Revisions

**FY2023:** New project added to improve existing infrastructure and to increase transmission capacity.

**FY2024:** Changed project timing to reflect decreased priority. Updated construction costs for anticipated inflation and current market volatility.

# 480-01 Construct 16” Water Main from the Existing 16” Main at Celebrate Virginia Tank to the Existing 12” Main at Jewett Lane and Celebrate Virginia Parkway

## Project Description

This project (480-01) includes the design and construction of 600 feet of a 16 inch water main from an existing 16 inch water main at Celebrate Virginia Water Storage Tank along Jewett Lane to an existing 12 inch water main at Celebrate Virginia Parkway. This water line will provide additional flow and pressure as demand along Warrenton Road increases.

Pro Rata Zone: Berea 100%  
Project Code - UFW001



## Project Funding

**Total estimated project funding is \$675,000.**

### **(UFW001) 480-01 Construct 16” Water Main from the Existing 16” Main at Celebrate Virginia Tank to the Existing 12” Main at Jewett Lane and Celebrate Virginia Parkway**

(UFW001) 480-01 16-inch Celebrate Tank to Jewett

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Pro-Rata Water	\$434,000	\$0	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$241,000	\$0	\$0	\$0	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
REVENUES TOTAL	\$434,000	\$241,000	\$0	\$0	\$0	\$0	\$0
Expenses	\$434,000	\$241,000	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
REVENUES TOTAL	\$0	\$0	\$0	\$0	\$0
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Program  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** Changed project timing from FY23 to the FY24 calendar.

**FY2023:** Changed project timing: Design FY22, Construction FY23. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Project costs increased from \$418,000 to \$434,000.

**FY2024:** Updated construction costs for anticipated inflation and current market volatility.

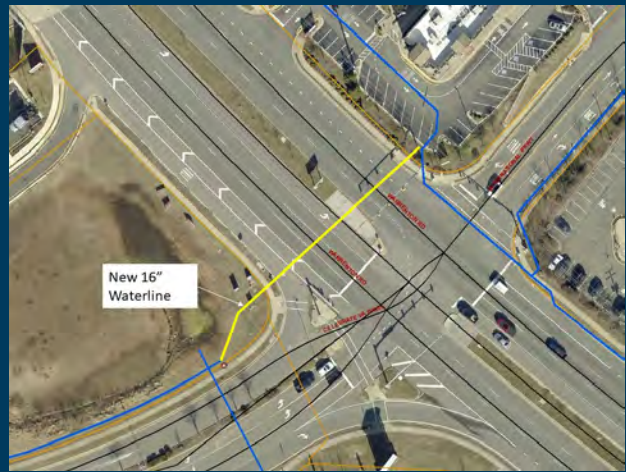
# 480-02 Construct 16” Water Main to Connect Existing 12” Main at Celebrate Virginia Parkway Under US 17 to Existing 12” Main at Warrenton Road and International Parkway

## Project Description

This project (480-02) includes the design and construction of 500 feet of a 16 inch water main from an existing 12 inch main at Celebrate Virginia Parkway and Warrenton Road, under Warrenton Road, and connect to an existing 12 inch main at International Parkway.

Pro Rata Funded: Berea 100%

Project Code UFW002



## Project Funding

Total estimated project funding is \$1,028,000.

**(UFW002) 480-02 Construct 16” Water Main to Connect Existing 12” Main at Celebrate Virginia Parkway under US 17 to existing 12” Main at Warrenton Road and International Parkway**

(UFW002) 480-02 16-inch CVA Parkway to International

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Revenues							

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Pro-Rata Water	\$584,000	\$0	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$444,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$584,000</b>	<b>\$444,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$584,000	\$444,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Program  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** No changes

**FY2023:** Changed project timing: Design FY22, Construction FY23. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Project costs increased from \$535,000 to \$584,000.

**FY2024:** Updated construction costs for anticipated inflation and current market volatility.

# Abel Lake Spillway

## Project Description

The Abel Lake Dam has been determined to have a Hazard Status of “high”. With the new status, it is required to re-evaluate the emergency spillway for performance. This evaluation determined that the emergency spillway requires modifications to prevent erosion and increase hydraulic performance.

Project Code - BHC005



## Project Funding

**Total estimated project funding is \$6,758,000 and anticipated to start in FY2024**

### (BHC005) Abel Lake Spillway

(BHC005) Abel Lke Dam Spillway Imp

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Prior Year Fund Balance	\$4,250,000	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$2,508,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$4,250,000</b>	<b>\$2,508,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
Revenues					

	FY2030	FY2031	FY2032	FY2033	FY2034
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

These improvements are for regulatory compliance and will have no direct operating costs.

## Relationship to Approved County Policy or Plan

Healthy Growth

## Change or Reasons for Revisions

**FY2017:** Started design of spillway modifications and working on determining whether or not to release Federal interest in the Dam.

**FY2018:** No change

**FY2019:** No change

**FY2020:** No change

**FY2021:** No change

**FY2022:** No change

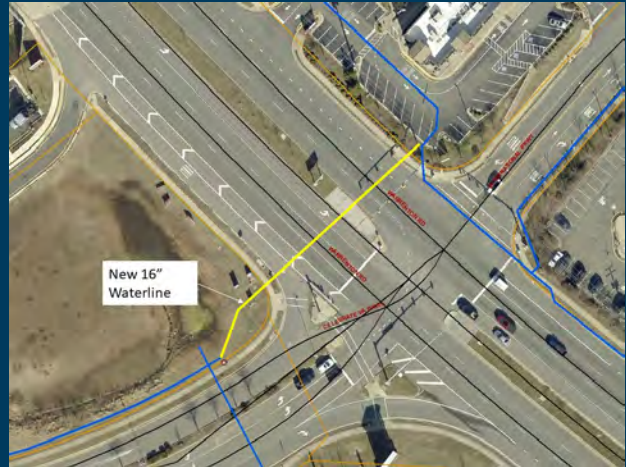
**FY2023:** No change **FY2024:** Updated construction costs for anticipated inflation and current market volatility. Anticipating construction in FY24

# Waterline Betterment – Berea Church Road

## Project Description

This project includes design and construction of xxx feet of 12" water main along Berea Church Rd. It is a betterment associated with the County's Berea Church Road Locally Administered Program project. This project will replace waterline along Berea Church Road that was not to be impacted and replaced as part of the road construction project's scope of work.

Project Code BHC073



## Project Funding

Total estimated project funding is \$1,572,000.

### (BHC073) Berea Church Road Betterment

(BHC073) BEREA CHRCH RD WTR MN REP

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$1,500,068	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$71,932	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$71,932</b>	<b>\$1,500,068</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Water Lines	\$71,932	\$1,320,068	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$180,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$71,932</b>	<b>\$1,500,068</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Water Lines	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Adopted 2018 General Water and Sewer Improvement Program  
Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** No changes

**FY2022:** No changes

**FY2023:** Changed project timing: Design FY22, Construction FY23. Updated construction costs for anticipated inflation and current market volatility. Increased contingency and added a separate land acquisition phase. Project costs increased from \$535,000 to \$584,000.

**FY2024:** Updated construction costs for anticipated inflation and current market volatility.

# LMWTP-007 Lake Mooney WTP Replacement and Addition of Membrane Cassettes

## Project Description

This project (LMWTP-007) includes the purchase and installation of six million gallons per day (MGD) of water treatment membranes at the Lake Mooney Water Treatment Plant. A portion of the membranes will be used for replacement while the remainder will be used to increase capacity of the Lake Mooney WTP. It is expected that this will be an even ratio but the final installation amount will be determined by existing membrane performance. Lake Mooney Water Treatment Plant went into operation in December, 2014. The membrane cartridges which are a key part of the filtration process have an expected useful life of 10 years. The Utilities Division has programmed the replacement of the existing membranes. The capacity increase will also be used to supplement water supply to the northern areas of the County (Smith Lake).  
Project Code - UFW011



## Project Funding

**Total estimated project funding is \$5,475,000 and  
anticipated to start in FY2025**

**(UFW011) LMWTP-007 - Lake Mooney WTP Replacement and  
Addition of Membrane Cassettes**

(UFW011) LMWTP-007 Replace Membranes

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
Revenue Bond Proceeds	\$0	\$0	\$1,322,500	\$1,322,500	\$1,282,250	\$0	\$0
Prior Year Fund Balance	\$0	\$1,362,750	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$1,362,750</b>	<b>\$1,322,500</b>	<b>\$1,322,500</b>	<b>\$1,282,250</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Machinery & Equipment-REP	\$0	\$1,190,250	\$1,150,000	\$1,150,000	\$1,109,750	\$0	\$0
Contingency	\$0	\$172,500	\$172,500	\$172,500	\$172,500	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$1,362,750</b>	<b>\$1,322,500</b>	<b>\$1,322,500</b>	<b>\$1,282,250</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
Revenue Bond Proceeds	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Machinery & Equipment-REP	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project has periodic (approximately 10 years) replacement costs.

## Relationship to Approved County Policy or Plan

Healthy Growth

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Project title change

**FY2022:** No change

**FY2023:** The replacement and addition of membranes were combined into one project. The project was broken up into multiple years to more realistically show the replacement schedule.

**FY2024:** Updated costs for current market volatility and availability of the required membrane products.

# Raw Water Line - Abel Lake to Lake Mooney

## Project Description

This project will be a pipeline conveyance system and pump station to move raw water from the Abel Lake reservoir to the Lake Mooney Reservoir.

Project Code - UFW014



## Project Funding

**Total estimated project funding is \$1,000,000 and anticipated to start in FY2033**

### (UFW014) Raw Water Line - Abel Lake to Lake Mooney

(UFW014) Raw Water Line - Abel Lake to Lake Mooney

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$1,000,000	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>Expenses</b>					
Architect/Engineering	\$0	\$0	\$0	\$1,000,000	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance and hard costs. These operating costs are considered and evaluated during each budget cycle.

## Relationship to Approved County Policy or Plan

Healthy Growth

## Change or Reasons for Revisions

FY2024: New project

# SLWTP-001 Smith Lake Water Treatment Plant Filter Repairs Phase 3

## Project Description

This project (SLWTP-001) consists of replacing the existing eight filters in order to maintain the rated plant capacity at the plant and to achieve water quality objectives.

Project Code - UFW007



## Project Funding

**Total estimated project funding is \$8,726,133 and anticipated to start in FY2027**

### (UFW007) SLWTP-001 Smith Lake Water Treatment Plant - Filter Repairs

(UFW007) SLWTP-001 Smith Lake Water Treatment Plant - (ph...

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$3,592,800	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,592,800</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Architect/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Treatment Process Equip/ Construction	\$0	\$0	\$0	\$0	\$3,000,000	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$592,800	\$0	\$0

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
EXPENSES TOTAL	\$0	\$0	\$0	\$0	\$3,592,800	\$0	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$5,133,333	\$0
REVENUES TOTAL	\$0	\$0	\$0	\$5,133,333	\$0
<b>Expenses</b>					
Architect/Engineering	\$0	\$0	\$0	\$3,816,000	\$0
Treatment Process Equip/ Construction	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$1,317,333	\$0
EXPENSES TOTAL	\$0	\$0	\$0	\$5,133,333	\$0
REVENUES LESS EXPENSES	\$0	\$0	\$0	\$0	\$0

## Operating Impact Summary

This project will replace existing filters and will not add any operational costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** This project was previously projected to occur in FY 18 or FY19. Filter media materials have been replaced, allowing this capital project to be completed in a later time frame.

**FY2021:** Project title change

**FY2022:** No change

**FY2023:** Condition Assessment of the facility was received in May 2021 with conceptual schedule and costs estimates. Phase I (Hypochlorite tank replacement) was completed in Oct 2021 under a separate project. This project is considered Phase III which involves major filter system upgrades. An undetermined portion of this project is shown to be completed in FY27. The remainder of the project will be outside of the 10 year CIP planning period.

**FY2024:** No change to timing. Added \$1M, for a total of \$3M to FY27 for potential project costs needed related to the Phase III filter upgrade project.

# SLWTP-002 Smith Lake Water Treatment Plant Facility Upgrades Phase 2

## Project Description

This project (SLWTP-002) will consist of upgrading or replacing electrical motor controls, chemical storage and systems, instrumentation, clarification, structural facilities, and the finished water pumps.

Project Code - BHC044



## Project Funding

Total estimated project funding is \$9,524,000.

## (BHC044) SLWTP-002 Smith Lake Water Treatment Plant - Facility Upgrades

(BHC044) Smith LkWTP-Fac. Upgd-002

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>	\$1,997,700	\$319,600	\$7,206,700	\$0	\$0	\$0	\$0
<b>Expenses</b>							
Improvements to Site	\$0	\$250,000	\$6,671,000	\$0	\$0	\$0	\$0
Architect/Engineering	\$1,307,000	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$90,700	\$69,600	\$535,700	\$0	\$0	\$0	\$0
Treatment Facility Const	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$1,997,700</b>	<b>\$319,600</b>	<b>\$7,206,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>	\$0	\$0	\$0	\$0	\$0

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Expenses</b>					
Improvements to Site	\$0	\$0	\$0	\$0	\$0
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0
Treatment Facility Const	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

This project will not increase operational costs. These replacements will be in-kind and likely create a more efficient operation, with lower operational costs.

## Relationship to Approved County Policy or Plan

Organizational Excellence

## Change or Reasons for Revisions

**FY2020:** No changes

**FY2021:** Project title change

**FY2022:** No changes

**FY2023:** Condition Assessment of the facility was received in May 2021 with conceptual schedule and costs estimates. Phase I (Hypochlorite tank replacement) was completed in Oct 2021 under a separate project.

This project is considered Phase II which involves major electrical and chemical system upgrades.

**FY2024:** No change

# Smith Lake Booster Station Electrical/Electrical Switchgear

## Project Description

This project includes the design and construction of a new building and components for all electrical needs of the Smith Lake Water Booster Station.

Project Code - FDB015



## Project Funding

Total estimated project funding is \$3,379,000.

### (FDB015) Smith Lake Booster Station Electrical/Electrical Switchgear

(FDB015) Smth Lk BPS Elec&Fac Upgr

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$2,179,000	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$1,200,000</b>	<b>\$2,179,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$1,200,000	\$2,179,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
Pro-Rata Water	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Subject to normal maintenance programs

## Relationship to Approved County Policy or Plan

This project is part of the Adopted General Water and Sewer Improvement Plan.

## Change or Reasons for Revisions

**FY2018:** new project **FY2024:** Funding for this project was approved in FY18 and FY19. This project was put on hold during Covid-19. It has since been re-scoped to update the current needs for the electrical components of the Booster Station. Funding for construction is needed for FY24 as most of the project's existing funding was re-allocated to other higher priority maintenance projects as they arose during and after Covid-19.

# Water Plant Regulatory Planning

## Project Description

The Environmental Protection Agency (EPA) and the Virginia Department of Health (VDH) continues to review impacts of various environmental regulatory requirements, requirements on manmade chemicals and requirements on process and treatment. Verifying the County’s drinking water remains in compliance with the ongoing changes of the regulatory process is paramount to ensure that the water that is provided to the customers meets Federal and State requirements. The project allows for the completion of studies, analysis, engineering reports and other subsequent documentation to either or verify that the County follows Federal and State laws and/or make recommendations on process changes at any of the water treatment or storage facilities.

Project Code - UFW004



## Project Funding

**Total estimated project funding is \$518,000 and anticipated to start in FY2024**

### (UFW004) Water Plant Regulator Upgrades

(UFW004) Water Plant Regulator Upgrades

Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029

	Prior Year	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
<b>Revenues</b>							
From Utility Oper Fund	\$0	\$518,000	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$518,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>							
Architect/Engineering	\$0	\$518,000	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$518,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

	FY2030	FY2031	FY2032	FY2033	FY2034
<b>Revenues</b>					
From Utility Oper Fund	\$0	\$0	\$0	\$0	\$0
<b>REVENUES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenses</b>					
Architect/Engineering	\$0	\$0	\$0	\$0	\$0
<b>EXPENSES TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES LESS EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Impact Summary

Currently at this time there are no recommendations for new projects which would be set up as a separate project.

## Relationship to Approved County Policy or Plan

Regulatory

## Change or Reasons for Revisions

**FY2024:** New project

## Waterline Betterment – Route 1/Telegraph Rd/Woodstock Rd

### Project Description

This project includes design and construction of 1730' feet of 8" and 16" water main along Route 1. It is a betterment associated with the County's Route 1/telegraph Rd/Woodstock Rd. Locally Administered Program project. This project will replace waterline along Route 1 and Telegraph Road that was not to be impacted and replaced as part of the road construction project's scope of work.



Project Code - BHC074

### Project Funding

**Total estimated project funding is \$655,000 and anticipated to start in FY2024**

**(BHC074) Waterline Betterment – Route 1/Telegraph Rd/Woodstock Rd**

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## **Operating Impact Summary**

This project does not have any stand-alone operating costs. The cumulative addition of water and sewer infrastructure will require additional operating costs consisting of maintenance. These operating costs are considered and evaluated during each budget cycle

## **Relationship to Approved County Policy or Plan**

On September 15, 2015, the Board of Supervisors (BOS) supported the submission of an application to compete for VDOT's Smart Scale funding program. The project subsequently received \$7.5M in Smart Scale funding. Supports the BOS Strategic Priority – Responsive Transportation System.

## **Change or Reasons for Revisions**

**FY2024:** New project for waterline betterment



## Acronyms

ABC – Alcoholic Beverage Control

ABYAC - Alvin Bandy York Administrative Complex

ABES - Anthony Burns Elementary School

ACH - Automated Clearing House

ADA – Americans with Disabilities Act

ADAPT - Application Benefit Delivery Automation Project

AED - Automated external defibrillator

AFDC – Aid to Families with Dependent Children

AGWMS - A. G. Wright Middle School

ALS – Advanced Life Support

ANR – Agriculture and Natural Resources

APA – Auditor of Public Accounts which is a comparative cost report

APC – Annual Population Change (%)

ARRA – American Recovery and Reinvestment Act of 2009

AVR – Assessed Value of Real Estate

B.E.S.T. (Values) Balance, Empowerment, Service, Teamwork

BLS – Basic Life Support

BPHS – Brooke Point High School

BOS – Board of Supervisors

BPOL – Business, Professional and Occupational License

BRAC – Defense Base Closure and Realignment Commission

BUR- Built up Roof

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report, which shows the status of Stafford’s finances on the basis of GAAP.

CC – Circuit Court

CES – Conway Elementary School

CFHS – Colonial Forge High School

CHINS – Child in Need of Service

CIP – Capital Improvement Program

COBRA – Consolidated Omnibus Budget Reconciliation Act

COG - Council of Governments

COL – Cost of Living

COR – Commissioner of the Revenue

CPI-U – Consumer Price Index – All urban Consumers

CPR – Cardiopulmonary Resuscitation

CPS – Child Protective Services

CPSE – Center for Public Safety Excellence

CR - Community Recreation

CRR – Collection Rate Real Estate

CRS – Community Rating Services

C3E - Community Cardiac Care Effort (C3E)

CSA – Community Services Act

CY – Calendar Year

DARE - Drug Awareness Resistance Education

DSMS – Dixon-Smith Middle School

DMV – Division of Motor Vehicles

DSS – Department of Social Services

DUI – Driving while Intoxicated

EAP - Employee Assistant Program

EBT – Electronic Benefits Transfer

ECC – Emergency Communications Center

EDMS – Edward E. Drew Middle School

EMD - Emergency Management Division

EDU – Equivalent Dwelling Unit

EMS – Emergency Management Systems

EMT – Emergency Medical Technician.

EOC – Emergency Operation Center

EPA- Environmental Protection Agency

EVOC – Emergency Vehicle Operator

FCS – Family and Consumer Sciences

FAMPO – Fredericksburg Area Metropolitan Planning Organization

FAPT – Family Assessment and Planning Team

FEMA – Federal Emergency Management Agency

FES – Falmouth Elementary School

FFES – Ferry Farms Elementary School

FLSA – Fair Labor Standards Act

FMLA – Family Medical Leave Act

FOIA – Freedom of Information Act

FRA – Fredericksburg Regional Alliance

FRED – Fredericksburg Regional Transit

FT – Full-time

FTE – Full-time equivalent position, 2080 hours, including holidays

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles (uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles).

GASB – Governmental Accounting Standards Board.

GDC – General District Court

GES – Garrisonville Elementary School

GFOA – Government Finance Officers Association.

GIS (Geographic Information System) – It is an electronic library containing information about the land, its inhabitants, its physical condition, resources and legal status. It is a library that consists of information that can be used to conduct research through the collection, sorting and reordering of descriptive and pictorial information. GIS can provide information, such as maps and data reports, to help make land-use decisions.

GMC – Gari Melchers Center

GMS - T. Benton Gayle Middle School

GO – General Obligation

GVES – Grafton Village Elementary School

GWRC – George Washington Regional Commission

HES – Hartwood Elementary School

HHPMS – H.H. Poole Middle School

HOES – Hampton Oaks Elementary School

HPOF – Historic Port of Falmouth

HTE – County's Financial System

HVAC- Heating, Ventilating and Air Conditioning

IBNR - Incurred but not reported

IDA – Industrial Development Authority

ISO – Insurance Services Office

IT – Information Technology

J&DR – Juvenile & Domestic Relations Court

KWBES – Kate Waller Barrett Elementary School

LEAD – Leading, Educating, and Developing (professional development for local government leaders and managers)

LGIP – Local Government Investment Pool

LODD - Line of Duty Death Benefit

LIP – Land Information and Permitting System

LOC – Letter of Credit

LOSAP - Length of Service Award Program

LUP – Land Use Plan

MBES – Margaret Brent Elementary School

MES – Anne Moncure Elementary School

MG – Master Gardener

MGD – millions gallons per day

MS4 - Municipal Separate Storm Sewer System

MVHS – Mountain View High School

NACO – National Association of Counties

NIMS - National Incident Management System

NSF - Non-Sufficient Funds

NSHS – North Stafford High School

NPDES - National Pollution Discharge Elimination System Permit

NVRC - Northern Virginia Regional Commission

OCS – Officer Candidate School

O & M- Operating and Maintenance

OAIS - On-line Applicant Status and Information System

OSC – Oversight Committee

OSHA – Occupational Safety and Hazardous Act

OPEB - Other Post-Employment Benefits

PC – Population Change

PDR – Purchase of Development Rights

PE - Preliminary Engineering

PP – Personal Property

PPE - Personal Protection Equipment.

PPTA - Public-Private Transportation Act

PPTRA (Personal Property Tax Relief Act) – Established in 1998 to eliminate the tax on personal property that localities levy through state funding. The program is to be phased in over a five-year time frame.

PRCF – Parks, Recreation and Community Facilities

PRES – Park Ridge Elementary School

PRO – Positive Results of Operations

PRTC – Potomac Rappahannock Transportation Commission

PSCI- Public Safety Interoperable Communications (PSIC) Grant Program

PT – Part Time

PTA – Parent Teacher Association

PTAB – Public Transportation Advisory Board

PRTC - Potomac Rappahannock Transportation Commission (PRTC),

RRBC - Rappahannock River Basin Commission

RE – Real Estate

REMS – Rappahannock Emergency Medical Service Council

RES – Rockhill Elementary School

RRES – Rocky Run Elementary School

RFP – Request for Proposal

RRJA – Rappahannock Regional Jail Authority

RRJF – Rappahannock Regional Jail Facility

RSR – Revenue Stabilization Reserve

RTMS – Rodney E. Thompson Middle School

SAN – Storage Area Network

SASA – Stafford Area Soccer Association

SCHMS - Shirley C. Heim Middle School

SCTS- Stafford Career and Technology Center

SEI – Senior Executive Institute

SES – Stafford Elementary School

SFSF – State Fiscal Stabilization Fund

SHS - Stafford High School

SMS - Stafford Middle School

SNAP - Supplemental Nutrition Assistance Program (Food stamp program)

Sq. Ft. – Square Foot/Square Feet

SRO – School Resource Officer

SWM - Storm Water Management

TANF – Temporary Aid to Needy Families

TAPP – Treasurer’s Automated Prepayment Plan

TMDL - Total Maximum Daily Load

TDR – Transfer of Development Rights

TRC – Technical Review Committee

TRE – Tax Relief for the Elderly

UMW – University of Mary Washington

USDA-ARS – U. S. Department of Agriculture-Agriculture Research Service

UVA – University of Virginia

VACO – Virginia Association of Counties

VDOT – Virginia Department of Transportation

VEC – Virginia Employment Commission

VGFOA – Virginia Government Finance Officers Association.

VHDA – Virginia Housing Development Authority

VIEW – Virginia Initiative for Employment not Welfare program, that requires many recipients to find a job and work towards self-sufficiency.

VIP – Virginia Independence Program

VOIP – Voice over Internet Protocol

VML – Virginia Municipal League

VPSA – Virginia Public School Authority was created by the General Assembly of Virginia in 1962 for the purpose of supplementing the existing method of capital programs for public schools in the counties, cities and towns of the Commonwealth.

VRA – Virginia Resources Authority

VRE – Virginia Railway Express

VRS – Virginia Retirement System

VPSA – Virginia Public School Authority

WCES – Winding Creek Elementary School

WIP – Watershed Implementation Plans

WTP – Water Treatment Plant

YMCA – Young Men's Christian Association

WWTF – Wastewater Treatment Facility

WQIF – Water Quality Improvement Fund



## Glossary

### A

ADA - American with Disabilities Act

ADAPT- A benefit program that is a new state information system for food stamps.

Ad Valorem Tax - is a tax based on the assessed value of real estate or personal property.

Accomplishments - Any special projects a department has achieved and pertains to a department's goals/objectives.

Accrual - Method of accounting that recognizes the financial effect of transactions when they occur, regardless of the timing of related cash flows.

Adopted Budget – The budget for financial operations approved by the Board of Supervisors and enacted via a budget appropriation ordinance. The Adopted Budget shows approved tax rates and estimates of revenues and expenditures. It also presents departmental goals and objectives.

Allocation - an amount or portion of a resource assigned to a department or fund.

Audit - an inspection, correction, and verification of accounts, conducted by an independent qualified accountant

Appropriation – A legal authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. The County Administrator is authorized to transfer budgeted amounts among departments within any Fund.

Appropriation Resolution - A legally binding document prepared by the Budget Office which delineates by fund and department all expenditures and revenues adopted by the Board of Supervisors.

Assessed Valuation – A valuation set upon real estate or other property by Stafford as a basis for levying taxes.

Asset – Resources owned or held by a government, which have monetary value.

Assigned Fund Balance – The portion of the net position of a governmental fund that represents resources set aside (“earmarked”) by the government for a particular purpose.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during that fiscal year.

## B

Balance Sheet – The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with generally accepted accounting principles.

Balanced Budget - A budget that has its funding sources (revenues plus other resources) equal to its funding uses (expenditures plus other allocations). All local governments in Virginia must adopt a balanced budget as a requirement of State law.

Basis of Accounting – Timing of recognition for financial reporting purposes when the effects of transactions or events should be recognized in financial statements

Basis of Budgeting – Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Board of Supervisors – The Governing and Legislative Body of the County.

Bond Rating - A grade given to bonds that indicates their credit quality. Private independent rating services such as Standard & Poor's, Moody's and Fitch provide these evaluations of a bond issuer's financial strength, or its ability to pay a bond's principal and interest in a timely fashion. (Also see Credit Rating)

Bonds – Interest-bearing certificates of public indebtedness used to finance Stafford's new government buildings, schools and the utility system.

Budget – A specific plan which identifies the program of operations for the fiscal year, states the expenditures required to meet the program and identifies the revenues necessary to finance it. The annual County budget is established by the Board of Supervisors.

Budget Amendment – A revision on the adopted budget that, when approved by the Board of Supervisors, replaces the original provision.

Budget Calendar - The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budget Message – The opening section of the Budget that provides the Board of Supervisors and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the County Administrator.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes on the three forms: GAAP, cash, or modified accrual. The County utilizes the modified accrual basis for all fund types except enterprise and fiduciary. Those funds use accrual accounting.

Budgetary Comparisons – Statements or schedules presenting comparisons between appropriated budgetary amounts (as amended) and actual results of operations on the budgetary basis.

## C

CPSE - The Center for Public Safety Excellence, Inc. (CPSE) is a 501(c) (3) nonprofit organization that, for more than a decade, has helped local public safety agencies around the world streamline and improve the services they provide their communities.

Capital Asset – Property that has a useful life longer than one year, having a cost of \$5,000 or more. Capital assets include land, infrastructure, buildings, building improvements, equipment, vehicles, and other tangible or intangible assets with useful lives longer than one year. Capital assets are also referred to as fixed assets.

Capital Expenditures – An outlay that results in or contributes to the acquisition of a capital asset.

Capital Improvement Fund – An Account for financial resources to be used for the acquisition or construction of major capital facilities.

Capital Improvements Program (CIP) – The annual updated plan or schedule of project expenditures for public facilities and infrastructure (buildings, roads, etc.), with estimated project costs, sources of funding and timing of work over a planning period. For financial planning and general management, the capital program is presented as a plan of work and proposed expenditures and is the basis for annual appropriation requests and bond issues.

Capital Lease – An agreement that conveys the right to use property, plant or equipment, usually for a stated period of time that meets one or more of the accounting criteria for lease capitalization.

Capital Project Reserve – Revenues which have been received and set aside to meet the County's financial policy requirements, to provide cash flow for capital projects and to pay down high interest debt when advantageous.

Carry-Over Funds – Carry-over funds are the result of unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become the “beginning balance.”

Committed Fund Balance – The portion of the net position of a governmental fund that represents resources whose use is subject to legally binding constraint that is imposed by the government itself at its highest level of decision making authority and that remains legally binding unless removed in the same manner.

Component Unit – Legally separate organization that must be included in the financial reporting of the primary government

Constitutional Officers – Refers to the offices or agencies directed by elected officials, whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes. Elected officials include Clerk of Circuit Court, Commissioner of Revenue, Commonwealth's Attorney, Sheriff and Treasurer. The Registrar is an appointed official of the County.

Contingency Reserve – Percentage of a surplus that serves as a reserve to cover unexpected or unforeseen expenditures.

Credit Ratings - A credit rating is the opinion of the rating agencies regarding the general creditworthiness of the government in question. The rating is a function of risk factors to which the government is subject. A rating in of itself does not imply any form of a recommendation by the rating agency. It is simply an objective evaluation of the government and its ability to meet the obligations of the security as well as its ability to repay the debt. The credit rating process involves a legal, quantitative, and qualitative analysis.

Current Assets – Cash or other assets that can reasonably be expected to be converted into cash, sold or consumed in operation within one year.

Current Liabilities – Obligations due and payable within one year.

## D

Debt – An obligation to pay something to another.

Debt Set-off Program Accounts - In 1983, the General Assembly enacted legislation authorizing State Agencies to set-off the Virginia income tax refunds due individual taxpayers with past due accounts

Debt Service – The annual payment of principal and interest on indebtedness. Debt service is presented both in terms of specific debt allocations by category and fund and by sources of revenue used.

Department – The basis organizational unit of government which is functionally unique in its delivery of services.

Designated Fund Balance – Net financial resources of a governmental fund that are spendable or available for appropriation, but which have been earmarked by the chief executive officer or the legislative body for some specific purpose.

Distinguished Budget Award – A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

## E

Economic Resources Measurement Focus – Measurement where the aim of a set financial statements is to report all inflows, outflows, and balances affecting or reflecting an entity's net position. The economic resources measurement focus is used for proprietary and trust funds, as well as for government-wide financial reporting. It also is used by business enterprises and non-profit organizations in the private sector.

Efficiency Measures – Reflect the relationship between work performed and the resources required performing it; often presented in unit costs.

Employee Benefits - Services and opportunities afforded employees because they work for Stafford County.

Encumbrance – A firm commitment to pay for future goods or services, formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within the budgeted appropriations.

Enterprise Funds – Enterprise funds are used to account for operations that are financed and operated in a self-funding manner similar to private business enterprises. The intent of the Board of Supervisors is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis, be financed or recovered primarily through user charges. The Utilities Fund is an Enterprise Fund.

Expenditure – Most governmental entities incur a variety of non-capital expenditures, including personnel, fringe benefits, utilities and minor repairs and maintenance. These and other expenditures are recorded when they have used expendable financial resources during the accounting period of when they are subject to accrual. Expenditures should be accrued at the end of the year when they are expected to use expendable financial resources. Generally, this means that expenditures that will be paid within a short period after the year-end are subject to year-end accrual.

Expense – FASB Concept number six defines expenses as “outflows or other using up of assets or incurrences of liabilities during a period from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.”

Expenditure-driven grants – Government-mandated or voluntary non exchange transactions in which expenditure is the prime factor for determining eligibility. Also referred to as reimbursement grants

## F

Federal Title IV-E Funding - This is a federal program designed to provide funding to states to ensure proper care for eligible children in foster care and to provide ongoing assistance to eligible children with special needs receiving adoption subsidies. The program is authorized under Title IV-E of the Social Security Act and it is funded by federal and state/local matching funds. Administration is handled by state and local public child welfare agencies.

Fiduciary Fund – See Trust and Agency Fund

Fiscal Year – Period of time used by the State and local government for budgeting and accounting purposes (fiscal year runs from July 1 through June 30, designated by the calendar year in which it ends). The Federal government’s fiscal year begins October 1 and ends September 30.

Fixed Assets – Assets of a long-term character that are intended to continue to be held or used. Examples of fixed assets include items such as buildings, vehicles, machinery, furniture and other equipment.

Fractile Compliance - A fractile measure refers to how often a particular objective or benchmark is achieved. This is very appropriate in situations where there is a definitive “pass-fail” point, or in the case of emergency response, a time that is considered “fast enough” versus “not fast enough”. A fractile measure can be used to compare the number of responses that pass (fast enough) with the number of responses that fail (not fast enough).

Fund – A separate accounting unit, which has its own specific revenues and expenditures, assets and liabilities. Each fund in Stafford’s accounting structure has been established to segregate a particular set of fiscal activities. Separate funds, which have been established by Stafford, include the General Fund, which is the general operating fund of Stafford and is used to account for the general government revenues and expenditures; the School Operating Fund, which details all revenues and expenditures of Stafford’s public school system; and the Utilities Enterprise Fund, which details the fiscal activities of Stafford’s water and wastewater system.

Fund Balance – The difference between fund assets and fund liabilities in a governmental or trust fund. A negative fund balance is sometimes called a deficit.

Fund Types – Seven categories into which all individual funds must be classified are as follows: General Operating Fund, Capital Project Fund, Enterprise Fund, Component Unit, Internal Service Fund, Special Revenue Fund, and Fiduciary Fund.

## G

General Fund – This fund is the primary location of all financial activity associated with the ordinary operations of Stafford County. Most taxes are accrued into this fund and transfers are made out of it to the School, Debt Service and Capital Projects. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds – Bonds, which are backed by the full faith and credit of the issuing government.

Goal – A long-range desirable development attained by completing staged objectives within an overall strategy.

Governmental Fund Types - Most of the County's governmental functions are accounted for in Governmental Funds. These funds measure changes in financial position, rather than net income.

Grant – A payment from one level of government to another or from a government to a private organization. Practically all Federal aid to state and local governments is in this form. Grants are usually made for specific purposes.

## I

Incurred but not reported IBNR claims - In the context of risk financing, claims for insured events that have occurred but have not yet been reported to the governmental public entity risk pool, insurer or reinsurer as of the date of the financial statements. IBNR claims include: 1) known loss events that are expected to be presented later as claims, 2) Unknown loss events that are expected to be claims, and 3) expected future development of claims already reported.

Impact Fee – A fee charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

Infrastructure – The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Interest – A charge for borrowed money, generally a percentage of the amount borrowed; excess above what is due.

Intergovernmental Revenue – Revenues from other governments, such as State and Federal government are in the form of grants, entitlements, shared revenue or payments in lieu of taxes.

Internal Services Fund – A proprietary fund type that may be used to report any activity that provides goods or services to other funds or departments, agencies of a primary government and its component units, or to other governments, on a cost-reimbursement basis

## L

Lease-Purchase Agreements – Contractual agreements that are termed leases, but that in substance are purchase contracts.

Liability – A legal financial obligation.

Licenses/Permits – Documents issued in order to regulate various kinds of businesses and other activity within the community. A degree of inspection may accompany the issuing of a license or permit, as in the case of building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit, generally to cover all or part of the cost of administration.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

LOSAP - Length of Service Award Program - LOSAP programs are pension-like programs intended to help recruit and retain volunteer firefighters and volunteer ambulance

## M

Master Lease Debt - Master lease financing is a source of capital financing to acquire equipment, vehicles, and technology that have useful lives ranging from three to ten years. Master lease debt is very flexible, allowing the County to finance projects with minimal transaction costs and on an "as needed" basis.)

Mission Statement – A written description declaring the purpose of an organizational unit (department or agency) and its function (what the department or agency does).

Modified Accrual – Under the modified accrual basis of accounting, revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. All County governmental and fiduciary funds use the modified accrual basis of accounting.

## N

Net Tax Support – The amount of local taxes required to finance a particular program or set of programs. The net tax support is determined by subtracting all State and Federal aid, fees and charges from the total cost of the program or set of programs.

Non spendable Fund Balance – The portion of the net position of a governmental fund that cannot be spent either because of the underlying resources are not in spendable form or because the government is legally or contractually required to maintain that resource intact.

## O

OPEB - Post-employment benefits that an employee will begin to receive at the start of retirement such as life insurance premiums, healthcare premiums and deferred-compensation arrangements. This does not include pension benefits paid to the retired employee. The county provides only healthcare insurance benefits to retirees.

OASIS – A service program for foster care and adoptions.

Objective – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Operating Expenses – Includes the cost of contractual services, supplies, materials and equipment.

Operating Revenues – County revenues which have been received and set aside to finance current operating expenses.

Outcome Indicator – A unit of measure describing the quantifying events, results or impacts of government agencies/departments.

Output Indicator – A unit of work accomplished, without reference to the resources required to do work

## P

Pay-As-We-Go – Refers to this particular method of financing capital projects. Pay-as-we-go capital projects are financed 100% by revenues received during the fiscal year.

Performance Measures – Represents the statistical inputs, outputs or outcomes of County operating programs. Generally, performance measures are included on each program description page in the County budget.

Personal Property (PP) – A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishings and manufacturing equipment. Goods held by manufacturers, wholesalers or retailers (inventory) are not included.

Principle – A comprehensive and fundamental law, doctrine or assumption; a rule or code of conduct.

Privatization – Using the private sector to meet community needs in the most cost-effective manner.

Private Purpose Trust Fund – Fiduciary fund type used to report all trust arrangements, other than those properly reported in pension trust funds or investment trust funds, under which principal and income benefit individuals, private organizations, other governments.

Proprietary Fund - This fund may be used to account for any activity for which a fee is charged to external users for goods or services. This includes funds that focus on determination of operating income, changes in net position (or cost recovery), financial position and cash flows. There are two types of proprietary funds; enterprise funds and internal service funds.

Proffer – Funds negotiated at the time of rezoning to help defray the capital costs associated with resultant development.

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Pro Rata Fees – Fees paid by developers and subdividers representing their proportional shares of the cost of public improvements necessitated by their development activities.

## R

R-Board – Rappahannock Regional Solid Waste Management Board, which was formed in 1987 for the purpose of operating and maintaining the regional landfill for the use and benefit of the citizens of Stafford and the City of Fredericksburg.

Real Property – Real estate, including land and improvements, classified for purposes of tax assessment.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Reserved Fund Balance – For governmental funds and expendable trust funds, the portion of fund balance that is not available for appropriation because it is either legally restricted (e.g., encumbrances) or not spendable (e.g., long-term receivables).

Restricted Fund Balance – The portion of net assets of a governmental fund that represents resources subject to externally enforceable constraints.

Revenue – Revenue is an increase in assets or financial resources, which does not increase a liability, does not represent a repayment of an expenditure already made, does not represent a cancellation of certain liabilities and does not represent an increase in contributed capital.

Revenue Bonds – Bonds that are issued with the repayment based on pledged revenues from a revenue-generating facility.

Revenue Stabilization Reserve (RSR) - The purpose of this fund is to provide a mechanism for maintaining a balanced budget without resorting to tax increases and expenditure reductions that aggravate the stresses imposed by the cyclical nature of the economy. The Revenue Stabilization Fund will not be used as a method of addressing the demand for new or expanded services; it is solely to be used as a financial tool in the event of a significant economic downturn.

Risk Management – An organized, economical attempt to protect a government's assets against accidental loss.

## S

Self-Insurance Pool - A cash reserve used to provide stable and cost-effective loss funding on a self-insured basis rather than using a private insurance company.

Service Quality Levels – A descriptive section in the budget narratives, detailing past performance and changes in the quality and quantity of services provided by each department.

Smart Scale - Requires projects to be scored based on how they ease congestion, improve economic development, provide accessibility to jobs, improve safety and environmental quality, and support transportation-efficient land use.

Special Revenue Funds – Special revenue funds are used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds consist of the Transportation Fund and the School Funds. An example of a special revenue fund is the Transportation Fund.

Strategic Plans – A practical, action-oriented guide based on an examination of internal and external factors that directs goal-setting and resource allocation to achieve meaningful results over time. The agency strategic plan establishes the future direction of and reflects the strategic or critical issues facing the whole organization.

## T

Tax Base – The total market value of real property (land, buildings and related improvements), public service, corporation property and personal property (cars, boats, business tangible equipment) in Stafford.

Tax Trigger - A tax trigger is an event that causes a tax to "occur". (additional source of revenue)

Transfer – The movement of money from the General Fund to other funds or money within the General Fund.

Trust and Agency Fund - Trust and Agency Funds are used to account for assets held by a governmental unit acting as a trustee or agent for individuals, organizations, other governmental units, or other funds of the same government."

## U

Unassigned Fund Balance – The difference between total fund balance in a governmental and its non-spendable, restricted, committed and assigned components.

Unreserved Fund Balance – In a governmental or expendable trust fund, the balance of net financial resources that are spendable or available for appropriation. In a non-expendable or pension trust fund, the portion of fund balance that is not legally restricted.

User Fees – These are charges for certain county services used by the public. Examples include: fees for the use of swimming pools and fees charged for classes (i.e., gymnastics instruction and school cafeteria charges).

# V

Vision – A statement of an organizations strategic plan for the future.