

# Stafford County

## Building Code Appeals Board Application



Date: \_\_\_\_\_

Pursuant to section 36-114 (see below) of the Code of Virginia (1950), as amended, I hereby request an appeal before the Stafford County Building Code Appeals Board, relative to the following:

**§ 36-114. Board to hear appeals.**

*The Review Board shall have the power and duty to hear all appeals from decisions arising under application of the Building Code, the amusement device regulations, the Fire Prevention Code adopted under the Statewide Fire Prevention Code Act (§ 27-94 et seq.), the Industrialized Building Safety Law (§ 36-70 et seq.), the Virginia Manufactured Housing Construction and Safety Standards Law (§ 36-85.2 et seq.), and the Virginia Certification Standards adopted by the Board of Housing and Community Development, and to render its decision on any such appeal, which decision shall be final if no appeal is made therefrom. Proceedings of the Review Board shall be governed by the provisions of the Administrative Process Act (§ 2.2-4000 et seq.), except that an informal conference pursuant to § 2.2-4019 shall not be required.*

Appellant (Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

If building owned by other than Appellant show owners complete:

Name: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Representing: \_\_\_\_\_

Vs.

Appellee: \_\_\_\_\_

Address: \_\_\_\_\_

<b>BACKGROUND INFORMATION</b>
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1. Map and Parcel Number: \_\_\_\_\_

2. Construction type or use group of building or structure: \_\_\_\_\_

3. Location of Structure: \_\_\_\_\_

<b>VIOLATIONS APPEALED</b>
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**Violation #** \_\_\_\_\_ **Code Official's decision was based on the following code section(s):**

**Code volume:** \_\_\_\_\_ **Edition:** \_\_\_\_\_ **Section:** \_\_\_\_\_

This Appeal is being filed for the following reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
**Violation #**\_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume:\_\_\_\_\_ Edition:\_\_\_\_\_ Section:\_\_\_\_\_

This Appeal is being filed for the following reasons:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
**Violation #**\_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume:\_\_\_\_\_ Edition:\_\_\_\_\_ Section:\_\_\_\_\_

This Appeal is being filed for the following reasons:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
**Violation #**\_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume:\_\_\_\_\_ Edition:\_\_\_\_\_ Section:\_\_\_\_\_

This Appeal is being filed for the following reasons:\_\_\_\_\_

<b>ATTACHMENTS</b>
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Copy of the Building Officials decision.

Initials of (BCAB) members: \_\_\_\_\_  
as required by USBC 119.5

Copy of prior decision of local Board of appeals.

Supplemental data.

Additional violation sheets

Applicant's signature:\_\_\_\_\_ Date:\_\_\_\_\_

Print Name:\_\_\_\_\_

# Stafford County

Building Code Appeals Board Resolution



Date: \_\_\_\_\_

Appellant (Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

If building owned by other than Appellant show owners complete:

Name: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Representing: \_\_\_\_\_

Vs.

Appellee: \_\_\_\_\_

Address: \_\_\_\_\_

## BACKGROUND INFORMATION

1. Map and Parcel Number: \_\_\_\_\_

2. Construction type or use group of building or structure: \_\_\_\_\_

3. Location of Structure: \_\_\_\_\_

## APPEAL RESOLUTION

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:     Appellant     Appellee

Please provide brief explanation of ruling: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:     Appellant     Appellee

Please provide brief explanation of ruling: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:      Appellant      Appellee

Please provide brief explanation of ruling: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:      Appellant      Appellee

Please provide brief explanation of ruling: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(Add additional violation sheets if necessary)**

*119.7 Hearings and decision. All hearings before the LBBCA shall be open meetings and the appellant, the appellant's representative, the locality's representative and any person whose interests are affected by the building official's decision in question shall be given an opportunity to be heard. The chairman shall have the power and duty to direct the hearing, rule upon the acceptance of evidence and oversee the record of all proceedings. The LBBCA shall have the power to uphold, reverse or modify the decision of the official by a concurring vote of a majority of those present. Decisions of the LBBCA shall be final if no further appeal is made. The decision of the LBBCA shall be by resolution signed by the chairman and retained as part of the record of the appeal. Copies of the resolution shall be sent to all parties by certified mail. In addition, the resolution shall contain the following wording:*

***“Any person who was a party to the appeal may appeal to the State Review Board by submitting an application to such Board within 21 calendar days upon receipt by certified mail of this resolution. Application forms are available from the Office of the State Review Board, 501 North Second Street, Richmond, Virginia 23219, (804) 371-7150.”***

Building Code Appeals Board Chairperson signature: \_\_\_\_\_

(Print) \_\_\_\_\_

(Date) \_\_\_\_\_

# Additional Violations

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:       Appellant       Appellee

Please provide brief explanation of ruling: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

Code volume: \_\_\_\_\_ Edition: \_\_\_\_\_ Section: \_\_\_\_\_

The Building Code Appeals Board rules in favor of the:       Appellant       Appellee

Please provide brief explanation of ruling: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Violation #** \_\_\_\_\_ Code Official's decision was based on the following code section(s):

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Please provide brief explanation of ruling: \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

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Please provide brief explanation of ruling: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_