

Stafford County Utilities Commission
Meeting Minutes

November 14, 2017

A. CALL TO ORDER

Mr. Glazman called to order the regular meeting of the Utilities Commission (UC) at the George L. Gordon, Jr. Government Center on November 14th, 2017 at 7:05 pm in the ABC Conference Room and asked Ms. Bush to call the role.

B. ROLL CALL

Members present: Joyce Arndt, DaBora Lovitt, Mike Makee, Alan Glazman and William Tignor.

Members absent: Moses Boulden, Mickey Kwiatkowski

Staff present: Jason Towery, Jason Pauley, Julie Elliott, Cindy Bush, Jeanine Denno and Lynn Clements

C. APPROVAL OF MINUTES

Allan Glazman made a motion to approve the September 13th meeting minutes as written. Ms. Arndt seconded the motion. The motion passed 5-0. (Mr. Boulden and Ms. Kwiatkowski were absent at the time of the motion).

D. PRESENTATIONS BY THE PUBLIC

There were no presentations.

E. PUBLIC HEARINGS

None

F. REPORTS BY COMMISSION MEMBERS

There were no Reports by Commission Members

G. DIRECTOR'S REPORT

1. Items on the Board Agenda, CEDC Consider amendments to County Code Sections 25-1 "Definitions" 25-104 When due and payable delinquencies generally and 25-105 "Discontinuance of service for failure to pay Proposed Resolution R17-224

2. Neighborhood Projects Update

Truslow Road Neighborhood Sewer Project is on hold pending Extension Policy Revisions.

Snellings Lane Neighborhood Sewer Project on hold pending Extension Policy Revisions.

Rockdale Short Water Extension our staff has reduced project scope and is seeking an alternate alignment to avoid potential rock we believe with new alignment the project can be accomplished for less than \$15k assuming no rock is encountered. Mr. Tignor inquired if they were the only homeowners asking for the connections. Mr. Towery replied yes they are the only one however they are asking for two connections.

3. Pump and Haul Update

All notices have been sent out. Final day is November 30th 2017. No applications have been received for the loan program.

4. Master Plan

O'Brian and Gere are preparing Draft Master Plan Revisions after completion Staff will consult with the Utilities and Planning Commission for final Public Hearings and recommendations to the Board.

5. Operations and Customer Service Update

Active accounts are 36,472.

Total water EDU's for FY-17 are 439.5 which is up 97% from last FY.

Total sewer EDU's for FY-17 are 432.5 which is up 119% from last FY.

Operations successfully flushed Aquia Harbour and Falmouth. A larger system wide flushing and chlorine "burn" will be conducted in the spring of 2018. Mr. Makee inquired about the meaning of EDU. Mr. Towery explained it stands for Equivalent Dwelling Units.

6. Construction Project Update

Jason Towery stated Route 1 North 3" gravity sewer line work continues.

Falls Run I-95 Crossing is underway and the contractor has submitted blasting plan to VDOT.

Courthouse Water Tank, Ebenezer Church Pump Station and Centerport Sewer Extension is underway

Claiborne Run Sewer Interceptor Replacement came back high staff is proceeding with plan adjustments to rehabilitate a portion of the main in lieu of replacement which will reduce the cost of the project.

Claiborne Force Main will be about six miles of Force Main to build which we are proceeding with. Mr.

Makee inquired who determines the color scheme of our water tanks. Mr. Towery replied the color is what we have always used.

H. NEW BUSINESS

1. Amendment to Stafford County Code Section 25-105 Discontinuance of Service for failure to pay State code has changed the amount of time we have to disconnect service currently our code is 15 days delinquency the new state code allows 60 days. Mr. Tignor inquired about our current policy in means of collecting debit. Ms. Elliott responded we have the option to place liens on property owners however at this time we are not placing liens on rental accounts. Mr. Tignor inquired about the procedures that Fredericksburg, Prince William and Spotsylvania are currently using. We are in the process of investigating but so far because this is a new code change the tenant situation was taken out and created a whole new section. We will need you to make a recommendation to the Board.

I. ADJOURNMENT

Mr. Glazman made a motion to adjourn, which was seconded by Ms. Makee. The motion was passed 5-0. (Ms. Kwiatkowski and Mr. Boulden) absent.

There being no further business, Mr. Glazman adjourned the meeting at 8:24 PM.

Minutes submitted by,

A handwritten signature in blue ink that reads "Michael Makee". The signature is written in a cursive style with a blue ink pen.

Michael Makee,
Recording Secretary