

Stafford County Utilities Commission  
**Meeting Minutes**

August 8, 2017

A. CALL TO ORDER

Mr. Tignor called to order the regular meeting of the Utilities Commission (UC) at the George L. Gordon, Jr. Government Center on August 8, 2017 at 7:00 pm in the ABC Conference Room and asked Ms. Bush to call the role.

B. ROLL CALL

Members present: Joyce Arndt, DaBora Lovitt, Mickey Kwiatkowski, William Tignor and Moses Boulden.

Members absent: Alan Glazman, Mike Makee

Staff present: Jason Towery, Bryon Counsell, Aref Etemadi, Julie Elliott, Jason Pauley and Cindy Bush

C. APPROVAL OF MINUTES

William Tignor made a motion to approve the July 11th meeting minutes as written. Ms. Kwiatkowski seconded the motion. The motion was passed 5-0. (Mr. Glazman and Mr. Makee were absent at the time of the motion).

D. PRESENTATIONS BY THE PUBLIC

1. Mr. & Mrs. Flynn the home owners of 112 Rockhill Road explained the hardship they have experienced due to the water quality of their existing well. Currently they have a water filtration system which is not enough to treat the water the iron level is currently 14 part per million we feel this is due to the blasting that has taken place during construction for the new subdivisions surrounding our property. We would like to connect to the water line on Mine Road.

E. PUBLIC HEARINGS

There were no Public Hearings.

F. REPORTS BY COMMISSION MEMBERS

There were no reports from the Commission Members.

G. DIRECTOR'S REPORT

1. We currently have several items on the Board Agenda, August 15th Board Agenda will include to Authorize the County Administrator to accept funds received from the Virginia Dam Safety flood prevention and protection assistance fund for Engineering and design of the Able Lake Dam upgrade project.  
Authorize the County Administrator to execute contracts for purchase of a replacement traffic control vehicle and for replacement of an asphalt vehicle.  
Authorize the County Administrator to execute a contract renewal with recyc systems for Bio-Solid Management Service.  
For September 5<sup>th</sup> items on the Board Agenda, County Administrator to advertise a public hearing to consider an ordinance amendment to County Code Section. 25-101, Advance payment when account is established.

Authorize the County Administrator to execute a consent order with DEQ for the Claiborne Run and Austin Run Sewer Sheds.

2. Neighborhood Projects Update

Truslow Road Neighborhood Sewer Project the bids were high and beyond the scope of the Neighborhood program. Staff is considering alternative solutions.

Snellings Lane Neighborhood Sewer Project the Board has deferred the project pending potential revisions to the extension Policy.

Cedar Lane Neighborhood Water project has been denied by the Utility Commission.

3. Pump and Haul Update

All notices have now been sent out to all Pump and Haul Customers. No applications have been received for the Loan Program

4. Master Plan

O'Brien and Gere will be presenting this evening on the proposed Master Plan Water Improvements. Further discussion regarding the Master Plan Sewer Improvements is planned for the September Utilities Commission meetings to finalize.

Operations and Customer Service Update

Active accounts in FY17 increased by 2.4%

Total water EDU's for FY17 1,147 which is 31% ahead of last year.

Total Sewer EDU's for FY17 1,077 which

Water sales are up 1% from FY16.

Operations is preparing for an uni-directional flush of Aquia Harbour and Falmouth this fall and a larger system-wide flushing and chlorine burn in the Spring of 2018. We are looking to do 100 miles per year.

5. Construction Project Update

Route 1 North 3" gravity sewer line night work continues.

Falls Run I-95 Crossing is underway and the contractor is experiencing some problems with the bore but the contractor is overcoming the problems and should be back to boring very soon.

Courthouse Water Tank, Ebenezer Church Pump Station and Centerport Sewer Extension is underway

Claiborne Run Sewer Interceptor Replacement came back high staff is proceeding with plan adjustments to rehabilitate a portion of the main in lieu of replacement which will reduce the cost of the project.

Bids packages for the Jail Sewer Upgrades, Sweetbriar Force Main Upgrade and the Aquia at the Bridge

should be out very soon. Claiborne Force Main section at VDOT Ferry Road/Route 3 Intersection expecting a final signed agreement within a few weeks.

We have had complaints from Liberty Knolls area about high water bills, I have conducted an interview with ABC 7 concerning this matter.

H. NEW BUSINESS

1. Rockdale Short Extension Project

Mr. Towery stated we will exceed the \$250,000 for this project at this point we will need the Commission's Approval of 625 feet of pipe for 14 homes total.

Mr. Tignor inquired as to what you are asking the Commission to do.

Mr. Towery stated he is asking for \$253,000 to fund this project.

Ms. Kwiatkowski asked how many homes are committed to connect once the project is complete and asked Mr. & Mrs. Flynn if there is any other option for them to upgrade their current water treatment system. Mr. Flynn responded two homes are willing to connect once the project is complete, and the current home they live in is holding steady right now and yes, they could possibly upgrade the system at 112 Rockhill Road.

Ms. Kwiatkowski made a motion to continue the study, which was seconded by Ms. Arndt. The motion was passed 5-0 (Mr. Glazman and Mr. Makee were absent at the time of the motion).

2. Draft Master Plan "Water"

Presentation by George Rest, PE and Thomas Dumm, PE

I. OLD BUSINESS

1. Consider changes to the Utilities Commission Bylaws which imposes a 2-year term limit following the Boards direction per R16-35.

Ms. Kwiatkowski made a motion to approve the Utilities Commission Bylaws, which was seconded by Ms. Lovitt. The motion was passed 5-0 (Mr. Glazman and Mr. Makee were absent at the time of the motion)

J. ADJOURNMENT

Mr. Tignor made a motion to adjourn, which was seconded by Mr. Moses. The motion was passed 5-0. (Mr. Glazman and Mr. Makee were absent at the time of the motion).

There being no further business, Mr. Tignor adjourned the meeting at 8:46 PM.

Minutes submitted by,



Michael Makee,  
Recording Secretary