

Stafford County Utilities Commission
Meeting Minutes

July 11, 2017

A. CALL TO ORDER

Mr. Glazman called to order the regular meeting of the Utilities Commission (UC) at the George L. Gordon, Jr. Government Center on July 11th, 2017 at 7:00 pm in the ABC Conference Room and asked Ms. Bush to call the role.

B. ROLL CALL

Members present: Joyce Arndt, DaBora Lovitt, Mickey Kwiatkowski, Alan Glazman and Moses Boulden.

Members absent: William Tignor, Mike Makee

Staff present: Jason Towery, Bryon Counsell, Aref Etemadi, Julie Elliott and Cindy Bush

C. APPROVAL OF MINUTES

Allan Glazman made a motion to approve the June 13th meeting minutes as written. Ms. Kwiatkowski seconded the motion. The motion was passed 5-0. (Mr. Tignor and Mr. Makee were absent at the time of the motion).

D. PRESENTATIONS BY THE PUBLIC

There were no presentations.

E. PUBLIC HEARINGS

1. Cedar Lane Neighborhood Water Project

Mr. Towery explained in detail the changes that have come to the attention of staff, the 16" water main 800 feet along Mine Road to Cedar Lane if constructed as part of the VDOT Route 630 Interchange Improvements would roughly cost \$200,000 and that there is not currently a need for this project. Further that with the 16" waterline and only the residents along Cedar Lane the waterlines would have turnover/quality issues.

Ms. Kwiatkowski made a motion to overturn the Commissions previous motion, which was seconded by Ms. Arndt. The motion was passed 5-0. (Mr. Tignor and Mr. Makee were absent at the time of the motion).

F. REPORTS BY COMMISSION MEMBERS

Ms. Kwiatkowski inquired about notifying the owners at Snellings Lane the project has been deferred. Mr. Towery replied he would be sure they were notified.

G. DIRECTOR'S REPORT

1. We currently have several items on the Board Agenda, Contract Renewals for water/wastewater chemicals, water meters, repair supplies, and billing services. Execute an agreement with VDOT for Construction of water and sewer Betterments at the Ferry Road Intersection. Painting the Ferry Road Elevated Water Storage Tank has been removed. Contract for the design of the Claiborne Run Force Main. The Implementation of the

Snellings Road Sewer Project which was deferred. And the upcoming August 15th Board Agenda will include to Authorize the County Administrator to accept funds received form the Virginia Dam Safety flood prevention and protection assistance fund for Engineering and design of the Able Lake Dam upgrade project.

2. Neighborhood Projects Update

Truslow Road Neighborhood Sewer Project the bids were high staff is currently working with designers. Snellings Lane Neighborhood Sewer Project the Board has deferred the project pending potential revisions to the extension Policy

3. Pump and Haul Update

All notices have now been sent out to all Pump and Haul Customers

4. Master Plan

O'Brien and Gere is preparing a draft report Discussion is planned for August and September Utilities Commission meetings with O'Brien and Gere to finalize report

5. Operations and Customer Service Update

Active accounts are up 2.1% since last year.

Increased EDU compared to last year June also saw a large amount of EDU's above normal.

Water sales are up 1% from FY16.

Operations is preparing for an uni-directional flush of Aquia Harbour and Falmouth this fall and a larger system-wide flushing and chlorine burn in the Spring of 2018. We are looking to do 100 miles per year.

6. Construction Project Update

Route 1 North 3" gravity sewer line night work continues.

Falls Run I-95 Crossing is underway and the contractor is experiencing some problems with the bore but the contractor is overcoming the problems and should be back to boring very soon.

Courthouse Water Tank, Ebenezer Church Pump Station and Centerport Sewer Extension is underway

Claiborne Run Sewer Interceptor Replacement came back high staff is proceeding with plan adjustments to rehabilitate a portion of the main in lieu of replacement which will reduce the cost of the project.

Bids packages for the Jail Sewer Upgrades, Sweetbriar Force Main Upgrade and the Aquia at the Bridge should be out very soon. Claiborne Force Main section at VDOT Ferry Road/Route 3 will be about six miles of Force Main to build which we are proceeding with.

H. NEW BUSINESS

1. Water & Sewer Policy Discussion Open Discussion

Mr. Towery indicated he would like to revisit the current procedures in reference to the Water & Sewer Policy and would like to get any ideas the Commission would like to see change in this policy. Ms. Kwiatkowski added she would like to revisit the existing customers who want to hook up to County Water/Sewer and make 36 monthly payments interest free. Mr. Glazman inquired if Mr. Towery would be putting together a proposal. Mr. Towery responded that would be the direction he would take at this point. Ms. Kwiatkowski suggested increasing the deposit required for the Neighborhood Projects. Mr. Towery responded he would consider these recommendations.

I. ADJOURNMENT

Mr. Glazman made a motion to adjourn, which was seconded by Mr. Moses. The motion was passed 5-0. (Mr. Tignor and Mr. Makee were absent at the time of the motion).

There being no further business, Mr. Glazman adjourned the meeting at 8:30 PM.

Minutes submitted by,

A handwritten signature in blue ink that reads "Michael Makee". The signature is written in a cursive style with a red mark at the end of the word "Makee".

Michael Makee,
Recording Secretary