

TELECOMMUNICATIONS COMMISSION MEETING

Monday, February 1, 2016

MINUTES

- 1. Call to order – 7:00 P.M.**

ELECTIONS

Mr. Moulton nominated Tom Gregory for chairman and Brian Roinestad for vice chairman. Ms. Hulse-Lawlor seconded. The vote was 5-0 in favor, including an unofficial vote from Brian Roinestad by phone.

- 2. Roll call (Introductions as necessary) Present - Russ Moulton, Tom Gregory, Katie Hulse-Lawlor, Pamela Yeung, David Dillie, Jr., Greg Kolandjian. Absent – Brian Roinestad called in on a phone conference. Also Present – Marie Schuler, Comcast; Louise Anderson, Verizon; Aaron Button, Cox; Shannon Howell, Stafford County; and Rick Cobert, Stafford County.**
- 3. Presentations by the public - None**
- 4. Approval of minutes from previous Commission meeting – Ms. Hulse-Lawlor moved to accept the January minutes. Mr. Moulton seconded. The vote was 5-0 to accept. (Ms. Yeung had not arrived yet.)**
- 5. Agenda additions/adjustments - Elections**
- 6. Old Business (including members' general concerns)**
 - Reports by Providers**
 - Louise Anderson, Verizon, spoke about a build to Heather Hills. They are going to be getting service. She does not have a timetable but will keep us updated.**
 - Marie Schuler, Comcast, said a letter was issued to Juggins Road. She said she would check to see if we have a second letter. Comcast still is of the position that the residents on Juggins Road do not meet**

density. Brian Roinestad drove it himself and will discuss the measurements with the resident.

- **Franchise Agreement Negotiation Update**

7. New Business –

- **Mr. Gregory would like Ms. Hulse-Lawlor to look at our procedures and come up with a stand set of operating procedures for handling meetings so meetings will be dismissed by 9:00 p.m. by April 1. Shannon Howell will send samples of operating procedures and timelines to Ms. Hulse-Lawlor.**
- **Mr. Gregory moved to adopt a resolution to commend Russ Moulton for his years of service. David Dillie seconded it. The vote was 5-0 in favor with Mr. Moulton abstaining. Mr. Roinestad was in favor by phone.**

Mr. Moulton moved to go into Executive Session, Ms. Hulse-Lawlor seconded. The group went into executive session at 7:28 p.m. The group came out of executive session at 7:55 p.m.

8. Discussion items:

- **Mr. Gregory would like Shannon Howell to investigate a new room for meetings as the current room, County Administration Conference Room, is too crowded.**
- **Mr. Gregory would like information on the TCC webpage to more accurately reflect what the TCC does.**

9. Adjournment – Mr. Dillie moved to adjourn, Ms. Hulse-Lawlor seconded at 8:08.