

## Finance, Audit & Budget Committee Meeting Agenda

February 21, 2017 - 1:30 PM  
 Conference Room A/B/C - Second Floor

**Committee Members: Chairman Wendy Maurer, Jack Cavalier and Bob Thomas**

Agenda Item	
1.	Monthly Report Director Human Resources Shannon Wagner <ul style="list-style-type: none"> <li>▪ Update regarding data on turnover</li> </ul>
2.	Monthly Report Chief Financial Officer Maria Perrotte <ul style="list-style-type: none"> <li>▪ Update on Shared Services</li> <li>▪ Update from PRCF on the pilot grass cutting process/recommendations</li> </ul>
3.	Infrastructure Projects list
4.	Board Retreat follow-up <ul style="list-style-type: none"> <li>▪ Tour of Economic Development, Human Resources and Human Services Departments for discussion of renovations</li> <li>▪ Capital Project Reserve Year-End Funding Available                             <ul style="list-style-type: none"> <li>○ Items recommended to be sent to the Board for Budget and Appropriation</li> <li>○ Additional items to be considered for budget and appropriation</li> </ul> </li> </ul>

FAB02212017



## Memorandum Human Resources

To: Finance, Audit and Budget Committee

From: Shannon Wagner  
Director Human Resources

Subject: Human Resources Update

Date: February 21, 2017

CC: Thomas Foley

### Turnover in Public Safety

Below is a summary of the turnover information which was provided to the Finance, Audit and Budget Committee on January 24, 2017. We are continually reviewing our process for gathering information to improve the quality of data that we receive during an exit interview. We updated our basic interview questionnaire in 2015 and are looking at a few additional changes now. The Sheriff's Office completes their own exit interviews and maintains the data in their office.

Below is a summary of the full-time turnover in our public safety agencies over the last five fiscal years. Calculating turnover is a cumulative process, and I have displayed FY2017 data to date in the below chart.

	FY2017 (to date)	FY2016	FY2015	FY2014	FY2013	FY2012
Fire and Rescue	11.37%	17.23%	9.09%	4.33%	8.61%	11.12%
Sheriff	6.69%	16.94%	9.18%	6.36%	5.31%	11.79%

This data includes all reasons of separation (resignation, retirement, termination, etc.). It is not uncommon for new hires in the recruit academy to end up dropping out due to the demands of these professions. Below is some additional data that takes into account the number of separations that occurred during the course of the training academy. For Fire and Rescue, I have summarized the number of employees who were hired into a training academy and the number of employees who graduated the academy (Table 1). The updated turnover statistics, not including separations that occurred during the academy, are reflected in Table 2.

<b>Fire and Rescue Academy Summary</b>	<b>FY2017 (to date)</b>	<b>FY2016*</b>	<b>FY2015</b>	<b>FY2014</b>	<b>FY2013</b>	<b>FY2012</b>
<b>Academy Class - F&amp;R</b>	29	45	0	0	16	13
<b>Academy Graduation - F&amp;R</b>	21**	37	0	0	15	13

\*FY2016 includes Recruit Academy 8 and Recruit Academy 9

\*\*Recruit Academy 10 is ongoing. There are currently 21 employees in this Academy.

<b>Turnover w/o Academy Drops</b>	<b>FY2017 (to date)</b>	<b>FY2016</b>	<b>FY2015</b>	<b>FY2014</b>	<b>FY2013</b>	<b>FY2012</b>
<b>Revised Turnover - F&amp;R</b>	4.46%	13.61%	9.09%	4.33%	7.68%	11.12%
<b>Revised Turnover - Sheriff</b>	6.27%	16.08%	8.77%	6.36%	4.87%	10.89%

Staff are also evaluating how retirements in the public safety agencies have had an impact on staffing and in FY2016 the Sheriff's office experienced an influx of retirements likely connected to the retirement of Sheriff Jett in December of 2015.

<b>Retirements</b>	<b>FY2017 (to date)</b>	<b>FY2016</b>	<b>FY2015</b>	<b>FY2014</b>	<b>FY2013</b>	<b>FY2012</b>
<b>Revised Turnover - F&amp;R</b>	1	1	1	0	0	2
<b>Revised Turnover - Sheriff</b>	1	8	2	0	1	3

Currently staff are working on analyzing the turnover calculations for all County agencies so that we can look at the data from a variety of different perspectives. This will in turn give us the most information to form opinions about any factors that could be influencing changes to current or future trends.

### **Current Professional Development Opportunities**

**Leadership Institute** – This two-year program is offered to employees at all levels at the recommendation of the department directors. Participants attend an off-site training session on leadership topics in coordination with the University of Virginia once a month for a total of 14 classes over the two-year period. We have 29 participants in the current class, 3 of which are from Stafford County Public Schools. The topic discussed in February was Collaboration and next month they will learn about situational leadership.

**Advanced Management Training** – Staff are in the process of finalizing a schedule for an advanced management training series of four half-day classes. This series is open to current supervisors who have attended classes previously on difficult conversations.



**Board of Supervisors**  
Paul V. Milde, III, Chairman  
Meg Bohmke, Vice Chairman  
Jack R. Cavalier  
Wendy E. Maurer  
Laura A. Sellers  
Gary F. Snellings  
Robert "Bob" Thomas, Jr.  
Thomas C. Foley  
County Administrator

To: Finance, Audit and Budget Committee  
From: Maria Perrotte, Chief Financial Officer  
Subject: Chief Financial Officer Monthly Update  
Date: February 21, 2017

## **Department Activity**

Work continues on the updated actuarial study for the County's OPEB liability and the annual cost allocation study. These reports are required for financial reporting purposes. Recruitment of the vacant Accounting Manager position is proceeding and should conclude by the end of the month.

## **Shared Services Update**

The appropriate compensation level for the shared contracts officer position was discussed at the last JSWC meeting. It was determined that the School FAB committee would discuss and make a recommendation. The School FAB has met and suggests the assistant director level with the understanding that if the County wants to hire at a higher level, then schools would pay up to their share of the assistant director grade and the County could pick up the remainder.

As previously discussed, progress continues on a joint CIP process. At the last JSWC, the County Administrator and School Superintendent were asked to work together to develop a joint process for debt funded projects in the next year, and all projects, including cash funded, the following year. County and School staff have met to begin planning to ensure that a joint process is in place for next year.

Last year, the County and Schools began a pilot program on grass cutting. Attached please find a report from PRCF regarding that program.

## **Requested Information**

Attached please find the following items requested by Board members.

1. The County's Infrastructure Projects list (sometimes referred to as the "Parks \$10million list)
2. The most recent cash reconciliation report

Please let me know if you have any questions.

cc: Thomas C. Foley, County Administrator



Stafford County  
Cash Reconciliation Summary Report  
As of December 31, 2016

Treasurer balance	\$	265,760,849.80
Finance balance from H.T.E. and Munis		<u>293,679,722.79</u>
Difference	\$	27,918,872.99

Reconciling items:

School and County payroll 12/1	\$	574,443	clears in January
School Nutrition		6,996,628.39	
Specific account vs fund differences, SNAP, OPEB		(2,010,055.26)	
FY16 change not in present balance forward to FY17		17,484,902.59	clears in January
School payroll includes taxes & ICMA July to December		(32,496,649.88)	
School VRS July to December		(17,889,861.27)	
Debt Service US Bank County		475,875.00	clears in January
School Anthem Medical and Dental wires		(1,709,893.26)	most cleared in December
School Pcard		(94,679.14)	
Interest earned not in Munis fund 60		25,361.00	
School deposits needing reclassification		404,970.54	clears in February
County Deposits in transit		306,818.14	clears in January
Voided checks		1,920.00	
Water - Utility bill in Munis not H.T.E.		10,871.47	clears in January
Miscellaneous items less than \$ 500		<u>475.74</u>	
Total reconciling items	\$	(27,918,872.99)	
Unreconciled difference	\$	(0.00)	

**FAB**  
**February 21, 2017**  
**Shared Services – Ground Maintenance Update**

- Prior to our shared services pilot program, the department of Parks, Recreation and Community Facilities (PRCF) would cut the grass at all of the Schools where the fields were utilized for community recreation activities and the School staff would cut the grass in the remaining areas of the School.
- On March 15, 2016, PRCF entered a joint pilot landscaping maintenance program with Stafford County Public Schools (SCPS) for the grounds maintenance at the following five facilities:

Alvin Y. Bandy Administration Complex  
Falmouth Elementary School  
Hampton Oaks Elementary School  
Margaret Brent Elementary School  
Rocky Run Elementary School

- The services performed by PRCF staff include: litter removal, mowing, trimming, edging, and weed eating. Work started April 8 and was conducted approximately once every 14 days for the School sites and every week for the Alvin Y. Bandy Complex.
- A comparison of SCPS costs before the pilot and the actual costs for PRCF to provide the maintenance services during the pilot indicate that PRCF costs were \$11,600 above the costs for the Schools. The total price for the pilot program was \$53,000.
- In addition to the increased cost, PRCF encountered other challenges as well. PRCF utilized seasonal and part time staff to perform the above services. Due to the Schools requirement to perform these duties on a weekend to prevent interference with students, staff and School sport groups, PRCF staff found it difficult to find time to mow common areas and groom all County fields during the spring and fall rains. The Affordable Care Act and its restrictions of below 30 hours a week made scheduling and meeting these responsibilities challenging.
- Due to the increased cost, and the challenges of getting the work done in accordance with the Schools schedules, staff does not recommend the continuation of this shared service.
- In order to find a shared service that will benefit the County and the Schools, PRCF recommends another pilot program utilizing SCPS staff and equipment to maintain the fields where the Schools already have equipment. Currently PRCF staff hauls equipment to the School sites to maintain the field that PRCF uses for community recreational sports. The travel time from park sites to Schools increases the cost of these services substantially. Teaming with School personnel to have them cut the fields at sites they already have equipment to cut the areas around the School will eliminate the cost for hauling the mowing equipment. PRCF will still maintain the infield areas of the diamond fields at these sites, since those activities require specialized equipment that the Schools do not own.
- Happy to answer any questions.

## Ten Year Proposed Infrastructure Summary

Agency	FY18 Project	Estimated Cost
IT	Admin and Public Safety Center/ASA firewall replacement. Replace Cisco firewalls that are at end of life	71,000
IT	Multiple sites/Switch Replacments. Replace wiring closet Cisco switches that are at end of life, admin and public safety center	206,000
IT	Multiple sites/Physical Securiry. Install lockable cabinets for IT switches at all remote sites	129,000
IT	Admin and Public Safety Center/Edge Router Replacement. Replace Cisco Edge routers that are end of life	109,000
IT	Admin Building/Data Center. Redundant Batteries for Uninterruptable Power Supply System	52,000
IT	Admin and Public Safety Center Server Replacement. Replace servers that are end of life	26,000
IT	Fiber Optic	78,000
IT	Admin and Public Safety Center iSeries Hardware Replacement. Replace iSeries. Current hardware will reach end of life and this is essential to keep H.T.E running	103,000
IT	Mobile Assessor - COR	59,000
<b>IT Total</b>		<b>833,000</b>
Parks	Gov Center Generator	464,000
Parks	Porter Library Parking lot repairs and Landscaping	36,000
Parks	Pratt Park gravel road behind concessions stands	19,000
Parks	CRRL Porter Library Electrical upgrades / Access Control / Upgrade Children area	34,000
Parks	Courthouse Community Center/Rowser Floor replacement	28,000
Parks	Gov Center repair slate roof valley metal	41,000
Parks	Pratt Shelter G Fans lights	10,000
Parks	Smith Lake Convert Irrigation to Sentinel CMS	15,000
Parks	Curtis Park Disk Golf Course paver's tees/replace shelter #5 (storm damaged)	62,000
Parks	Shelton's Cottage Climate Control	26,000
Parks	Health Dept. Air Condition	15,000
Parks	Boilers for Porter library	98,000
Parks	Belmont Ferry Farm trail Benches and mile markers	67,000
<b>Parks Total</b>		<b>915,000</b>
<b>Public Safety</b>	PSB Evidence Room Expansion - MOVE TO FY18 - SWAP WITH PSB FORENSIC LAB/COMPUTER CRIMES FACILITY EXPANSION	50,000
Public Safety	PSB Air Purification Systems - Evidence/Armory/Forensic	41,000
Public Safety	PSB Radio Tower Microwave and Battery Replacement	412,000
Public Safety	Aquia Rehab (Additional Funds in FY19 \$1.5M)	47,000
Public Safety	Rehabs	59,000
<b>Public Safety Total</b>		<b>609,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,657,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY19 Project	Estimated Cost
IT	IT Infrastructure/SAN Replacement. Replace County's Storage Area Network (SAN), which is where most County data is stored	318,000
IT	Remove Site Fiber Equipment Upgrade. Upgrade Fiber Equipment to 1 GB at CCC, Code Inspectors, Embrey Mill, Rowser, Rowser Annex and Station 2	200,000
IT	Admin and Public Safety Center Server Replacement. Replace servers that are end of life	25,000
IT	Multiple sites/Managed WiFi. Replace outdated WiFi devices with centrally managed Cisco Meraki WiFi at Courthouse, Public Safety Center and various remote sites.	52,000
IT	Fiber Optic	129,000
IT	Admin and Public Safety Center Intrusion Prevention Replacement. Replace Cisco Intrusion Prevention System (IPS) that is end of life	60,000
<b>IT Total</b>		<b>784,000</b>
Parks	Gov. Center Parking Lot Cameras	43,000
Parks	Courthouse Community Center Cameras	38,000
Parks	Various Parks Renovate existing athletic fields	40,000
Parks	Porter Replace Plumbing Valves and HVAC Systems with Ball Valves	56,000
Parks	Embrey Mill Park Play Ground Shade	61,000
Parks	Curtis Park Bathrooms, Re-Tile Floors/Walls, new Fixtures ADA Improvements	81,000
Parks	Willowmere Water Line	48,000
Parks	Numerous Parks ADA accessibility upgrades	154,000
Parks	Courthouse Community Center Roof replacement	167,000
Parks	Woodlands Upgrade Splash Pad, Locker Rooms, Lifeguard area, add Classroom, and ADA compliance	165,000
<b>Parks Total</b>		<b>853,000</b>
Public Safety	Rehabs	61,000
Public Safety	PSB Entrance/Exit Security Upgrades to single arm entrance blockade and fence - WE ORIGINALLY ESTIMATED THE COST AT \$499,000	258,000
Public Safety	PSB Radio Tower Microwave and Battery Replacement	437,000
Public Safety	FIRING RANGE FACILITIES	50,000
<b>Public Safety Total</b>		<b>806,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,743,000</b>



## Ten Year Proposed Infrastructure Summary

Agency	FY20 Project	Estimated Cost
IT	Admin and Public Safety Center/Core Network Equipment Replacement. Replace core network distribution equip at Admin and Public Safety (Nexus 5Ks and Cisco 3750x)	437,000
IT	Admin and Public Safety Center Backup System Replacement. Replace Barracuda backup system that is end of life	175,000
IT	Admin and Public Safety Center Spam/Virus Firewall Replacement. Replace Barracuda spam and virus firewalls that are end of life	20,000
IT	Fiber Optic	157,000
IT	Admin and Public Safety Center Server Replacement. Replace servers that are end of life	25,000
<b>IT Total</b>		<b>814,000</b>
Parks	Courthouse Community Center Replace roof section 2	395,000
Parks	Curtis Park Restroom at Pool	40,000
Parks	Lake Mooney Phase 3	60,000
Parks	Smith Lake Rubber Mulch Pour in Place for existing Playground	82,000
Parks	Rowser Renovate and regrade baseball field and irrigate	226,000
Parks	regrade parking lot and new fence	32,000
Parks	Rowser ADA restroom for softball field	90,000
<b>Parks Total</b>		<b>925,000</b>
Public Safety	Rehabs	63,000
Public Safety	FIRING RANGE FACILITIES	280,000
Public Safety	PSB Radio Tower Microwave and Battery Replacement	450,000
<b>Public Safety Total</b>		<b>793,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,832,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY21 Project	Estimated Cost
IT	Replace Cisco network equipment at remote sites that are end of life	450,000
IT	Fiber Optic	187,000
IT	Replace servers that are end of life	29,000
<b>IT Total</b>		<b>666,000</b>
Parks	Pave and Light Pratt parking lot	190,000
Parks	Entrance gate at Pratt	75,000
Parks	Safety upgrades stairwell lights other safety improvements	60,000
Parks	Tennis court playground upgrades	25,000
Parks	Numerous Parks Internal park wayfinding signage	60,000
Parks	Master Plan	60,000
Parks	Duff Park Play Ground Shade	63,000
Parks	England Run paint parking lot and curbs	10,000
Parks	Various Sites EDNA Wireless	170,000
Parks	Brooks Master planning incl Grizzle Center	58,000
Parks	replace pavilion	115,000
Parks	Shade Structure	82,000
Parks	Restroom/Concession Renovation	200,000
Parks	Rectangle Field Lights	260,000
<b>Parks Total</b>		<b>1,428,000</b>
Public Safety	Radio Tower Microwave and Battery Replacement	464,000
Public Safety	Rehabs	65,000
<b>Public Safety Total</b>		<b>529,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,923,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY22 Project	Estimated Cost
IT	Replace Cisco network equipment in the Courthouse that is end of life	150,000
IT	Replace Cisco wiring closet network equipment that is end of life	370,000
IT	Fiber Optic	216,000
IT	Replace servers that are end of life	25,000
<b>IT Total</b>		<b>761,000</b>
Parks	Roof Section 4	96,000
Parks	HVAC roof units #2,3&4	508,000
Parks	Landscaping rain garden	46,000
Parks	security cameras	96,000
Parks	Energy Management #2	76,000
Parks	Stadium for Turf Fields	197,000
Parks	Field #1 turf replacement	203,000
Parks	Lake Mooney Phase 4	70,000
<b>Parks Total</b>		<b>1,292,000</b>
Public Safety	Tower site generators	46,000
Public Safety	Fire Company Stations HVAC replacements; 2, 10 &12	72,000
Public Safety	Radio Tower Microwave and Battery Replacement	478,000
Public Safety	Rehabs	67,000
<b>Public Safety Total</b>		<b>663,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>3,016,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY23 Project	Estimated Cost
IT	Admin and Public Safety Center DMVPN Router Replacement - Replace Cisco DMVPN routers that are end of life	115,000
IT	Admin and Public Safety Center Firewall Replacement - Replace Cisco Firewall routers that are end of life	100,000
IT	Admin and Public Safety Center Edge Router Replacement - Replace Cisco Edge routers that are end of life	120,000
IT	Fiber Optic	248,000
IT	Admin and Public Safety Center Server Replacement - Replace servers that are end of life	25,000
<b>IT Total</b>		<b>608,000</b>
Parks	Brooks - Replace Skate Park	299,000
Parks	Chichester Shop	344,000
Parks	Create Restroom Facilities at Shelter #7	358,000
Parks	Numerous Parks Internal park wayfinding signage	70,000
Parks	Playground, Carl Lewis	91,000
Parks	Roof Section 7, Courthouse	73,000
Parks	paint all meeting rooms and add chair rail in all, England Run	64,000
Parks	Video surveillance systems	90,000
Parks	seal parking lot, PSB	37,000
Parks	Field #2 turf replacement at Smith Lake	217,000
<b>Parks Total</b>		<b>1,643,000</b>
Public Safety	Radio Tower Microwave and Battery Replacement	492,000
Public Safety	Rehabs	69,000
<b>Public Safety Total</b>		<b>561,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>3,112,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY24 Project	Estimated Cost
IT	Admin and Public Safety Center/Cisco UCS Server Replacement - Replace Cisco UCS Servers that are end of life	125,000
<b>IT Total</b>		<b>125,000</b>
Parks	Numerous Parks Internal park wayfinding signage	70,000
Parks	Additional walks and security measures, Smith lake	141,000
Parks	Add splash pad in a community park	246,000
Parks	Replace the skate park at Curtis Park	492,000
Parks	Fence-in maintenance facilities & provide covered structures for equipment at Pratt Park	308,000
Parks	Rowser parking lot, repair and seal	54,000
Parks	Permanent restroom at soccer fields at Willowmere	308,000
Parks	replace two sheds with one small building, Gov. Center	308,000
<b>Parks Total</b>		<b>1,927,000</b>
Public Safety	Radio Tower Microwave and Battery Replacement	507,000
Public Safety	Rehabs	71,000
<b>Public Safety Total</b>		<b>578,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,930,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY25 Project	Estimated Cost
IT	Admin and Public Safety Center/SAN Replacement - Replace County's Storage Area Network (SAN), which is where most County data is stored	325,000
IT	Admin and Public Safety Center/Core Network Equipment Replacement - Replace core network distribution equip at Admin and Public Safety (Nexus 5Ks and Cisco 3750x)	450,000
IT	Admin and Public Safety Center Server Replacement - Replace servers that are end of life	25,000
<b>IT Total</b>		<b>800,000</b>
Parks	Remove baby pool and install splash pad, Curtis Park	203,000
Parks	Ceiling tile - Gov. Center	114,000
Parks	ADA accessibility upgrades at various parks	235,000
Parks	Resurface parking lots, Willowmere	253,000
Parks	Install Soccer Field Lights and Landscaping - Willowmere	342,000
Parks	ADA upgrades to public facilities	158,000
<b>Parks Total</b>		<b>1,305,000</b>
Public Safety	Radio Tower Microwave and Battery Replacement	520,000
Public Safety	Rehabs	73,000
<b>Public Safety Total</b>		<b>593,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>2,998,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY26 Project	Estimated Cost
IT	Admin and Public Safety Center Server Replacement - Replace servers that are end of life	25,000
IT	Network and Switch Replacement	400,000
<b>IT Total</b>		<b>425,000</b>
Parks	Pratt entrance and parking to Butler road	475,000
Parks	Pool resurfacing, Woodlands	163,000
Parks	roof; Aquia, 2, 10 & 12 Maintenance to extend life	70,000
Parks	Replace fence at various diamond fields *	100,000
Parks	Install Lights- Soccer Fields w/Landscaping at Willowmere	369,000
Parks	system upgrades, Energy management	350,000
Parks	Pool resurfacing, Curtis	203,000
<b>Parks Total</b>		<b>1,730,000</b>
Public Safety	Radio Tower Microwave and Battery Replacement	538,000
Public Safety	Rehabs	75,000
<b>Public Safety Total</b>		<b>613,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>3,068,000</b>

## Ten Year Proposed Infrastructure Summary

Agency	FY27 Project	Estimated Cost
Fire Rescue	Rehabs	77,000
<b>Fire Rescue Total</b>		<b>77,000</b>
IT	All areas/virtual desktop - Replace virtual desktop technology to reduce PC replacement frequency	400,000
IT	Admin and Court House - Replace Uninterruptable Power Supply System	300,000
IT	Replace Barracuda backup system that is end of life. Backup System Replacement - Admin and Public Safety buildings	175,000
IT	Replace Barracuda spam and virus firewalls that are end of life. Spam/Virus Firewall Replacement - Admin and Public Safety buildings	20,000
IT	Replace servers that are end of life. Server Replacement - Admin and Public Safety buildings	28,000
IT	Replace Cisco Managed WiFi system that is end of life. Managed WiFi Replacement - Admin and Public Safety buildings	150,000
<b>IT Total</b>		<b>1,073,000</b>
Parks	Built in Gutters repair, Gov Center	77,000
Parks	Roof replacement, PBS	278,000
Parks	pressure wash & paint exterior, Admin building	31,000
Parks	pressure wash & paint exterior, Chichester building	31,000
Parks	paint interior, Admin building	151,000
Parks	paint interior, Chichester building	41,000
Parks	flooring replacement, Admin buildig=ng	41,000
<b>Parks Total</b>		<b>650,000</b>
Public Safety	Security upgrades, PSB	485,000
Public Safety	Radio Tower Microwave and Battery Replacement	554,000
<b>Public Safety Total</b>		<b>1,039,000</b>
Public Works	Stormwater	300,000
<b>Public Works Total</b>		<b>300,000</b>
<b>Grand Total</b>		<b>3,139,000</b>



Unfunded Infrastructure

Location	Projects	Amount
Aquia Landing	Regrade parking lot and new fence	30,000
Brooks	Repave parking lot	76,000
Brooks	Replace picnic shelters	139,000
Brooks	Pratt maintenance building	457,000
Carl Lewis Community Center	Renovation	97,000
Courthouse	Roof Section 1 & 2	226,000
Courthouse	Roof Section 3 & 10	25,000
Courthouse Community Center	Resurface parking lot	274,000
Curtis Park	Restroom At Pavilion #7	450,000
Curtis Park	Master Plan	60,000
Curtis Park	Restroom at shelter #7	358,000
Duff	Garage/storage building	391,000
England Run	Lighting fixtures to LED	46,000
England Run	Renovations	83,000
Fire and Rescue	Berea Energy Management	70,000
Fire Stations	Carpet replacement 2, 10 and 12	60,000
Gov. Center	LED lights offices and hallways	203,000
Gov. Center	Nursing room	6,000
Gov. Center	Parking lot lights to LED	299,000
Gov. Center	Replace sidewalks	163,000
Gov. Center	Replace slate roof	391,000
Lake Mooney	Slave cabin rehab	200,000
Lake Mooney	Small Pavilion	72,000
Lake Mooney	Nature center	191,000
Numerous Parks	ADA accessibility upgrades	170,000
Numerous Parks	Internal park wayfinding signage	170,000
Patawomeck	Maintenance facility & fence	358,000
Porter Library	Remodel	46,000
PSB	LED Interior Office Lights	252,000
Smith Lake	Stadium for turf fields	197,000
Smith Lake	Field #1 turf replacement	203,000
Smith Lake	Bleachers - turf fields	235,000
Towers	Tower site generators	46,000
Towers sites	Air conditioner replacement	118,000
Willowmere	Expand parking lot near fields	386,000
Willowmere	Repair & expand trails	197,000
		6,745,000

## Capital Projects Reserve

Available Balance \$ 3,009,889

### Items on March 7 Board Consent Agenda

Treasurer's Office - DMV services revenue (100,000)

Subtotal: Available Capital Projects Reserve \$ 2,909,889

### One Time Costs Removed from FY2017 Budget

Fire and Rescue - one time operating costs for new positions \$ (225,000)

Information Technology - update obsolete financial reporting module (70,000)

Sheriff - year-end savings for vehicle purchases and one time costs for new personnel (352,000)

Juvenile and Domestic Court - Safety improvements (300,000)

Subtotal: Remaining Capital Projects Reserve Balance \$ 1,962,889

### Additional Items for Board Consideration

Chichester Park punch list items \$ (95,000)

Lake Arrowhead Dam (548,000)

Commissioner of Revenue - office renovation (250,000)

Treasurer's Office - document imaging program (28,000)

Economic Development - office renovation (75,000)

Human Services - office renovation (50,000)

Civil War Park Pavilion (200,000)

Storm Water drainage (186,000)

Electronic score board for Jeff Rouse Swim and Sport Center (100,000)

Information Technology - VOIP hardware and services (50,300)

Closed captioning technology (one time cost - plus annual expenditure of \$40,000) (20,000)

Subtotal: Remaining Capital Projects Reserve Balance \$ 360,589

### Items to go to Public Safety

Fire and Rescue - audio visual upgrades; hand mics and mobile; IT/RM system change \$ (256,000)

Remaining Capital Projects Reserve Balance \$ 104,589