

Board of Supervisors

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C. Douglas Barnes
Interim County Administrator

Finance, Audit & Budget Committee Meeting Agenda

November 22, 2016 - 1:30 PM
Conference Room A/B/C - Second Floor

Committee Members: Chairman Jack Cavalier, Wendy Maurer and Bob Thomas

Agenda Item	
1.	Monthly Report Director Human Resources Shannon Wagner
2.	Monthly Report Chief Financial Officer Maria Perrotte <ul style="list-style-type: none">▪ Shared Services/Finance - update▪ Human Services position
3.	Northern Virginia Emergency Response System (NVERS) discussion
4.	Consultant contracts
5.	Debt capacity

FAB11222016



Consultant Studies FY17

Department	Vendor	Description
Utilities	Dovetail Archaeology Group	Archaeology Survey
Public Works - Environmental	A. Morton Thomas	Stormwater Management Design Services
Public Works - Environmental	AMEC Foster Wheeler Environment	Stormwater Management Design Services
Planning and Zoning	Atlantic Technology Consultant	Consulting for Radio Frequency towers and engineering
Planning and Zoning	Avolve/SHI	Electronic Plan Review Training
Planning and Zoning	Blankenship and Keith	Legal Consultant for the Board of Zoning Appeals
Finance	Bolton Partners	Actuarial report for OPEB needed for Audit and CAFR
Utilities	CH2M Hill	Masterplan
Economic Development	Eckert Seamans Cherin & Mellott, 38863	Legislative Affairs
Public Works - Environmental	Froehling & Robertson	Lake Arrowhead Geotechnical Services
Information Technology	Geodecisions	GIS Website
Public Works - Environmental	GKY & Assoc	Stormwater Management
Non-Departmental	Jorgenson	Recruitment of Senior Management Position
Utilities	Kraftson Caudle	Legal Services
Public Works - Environmental	Legacy Engineering	Stormwater Management Design Services Brooks Park Biofilter
Finance/Utilities	Macquire Woods	Bond Counsel
Utilities	Obrien & Gere	Masterplan
Human Resources	Ogletree Deakins	FLSA Audit
Utilities	Pall	Water Membrane Training
Finance/Transportation/Utilities	PFM	Financial Advisors
Utilities	Public Resources Management Group	Financial Advisors - Rate Model
Economic Development/Tourism	Rick Whittington Consulting LLC	Website Maintenance
COR	Spaces	Design Services
Non-Departmental	Springsted/Waters and Company	Recruitment of Senior Management Positions
Public Works - Environmental	Stantec Consulting	Stormwater Management Design Services
Utilities	Tank Industry Consultants	Water Tank Inspection
PRCF	TBD	Consulting on new recreation software
Utilities	The Engineering Group	Drainfield Investigation
Public Works - Environmental	Timmon Group	Brooks Park Stream Assessment, Lake Arrowhead, Stormwater Management
COR	Virginia Interactive	Develop online web service
COR	TBD	Virginia Interactive project
Fire Rescue	TBD	Professional fees associated with Grant writing
PRCF	TBD	Architectural/Engineering Consulting
Public Works	TBD	Unsafe structures/consulting services

Note: Does not include construction projects

CIP Debt Capacity

FY2018 - FY2027

Principles of High Performance Financial Management

- ▶ The Board's financial policies define the measures for debt capacity.
 - Outstanding debt will not be more than 3% of the assessed value of real estate.
 - Debt service will not exceed 10% of the budget.
 - Debt service will not increase by more than the 5 year rolling average increase in the budget.

Debt Capacity: 5 Year Rolling Average

- ▶ For the 5 year rolling average limitation, the last of the high revenue growth years has dropped off and growth remains at a lower rate. This is the constraining factor now.

	FY12	FY13	FY14	FY15	FY16
Revenue Change (5 year rolling average)	4.4%	3.4%	2.7%	2.3%	2.3%

Debt Capacity

- ▶ The result is that debt capacity is lowered to \$297M, a reduction from the Adopted CIP (\$318M).
- ▶ The capacity calculation assumes issuance of debt in the current year in accordance with the CIP plan as follows:
 - Transportation \$10.3M
 - Parks \$ 3.0M

New Debt Capacity

- ▶ FY17–26: \$318 million
- ▶ FY18–27: \$297 Million
- ▶ Projects costs included in the adopted FY17–26 CIP fit in the new debt capacity.
- ▶ Staff is updating cost projections for all projects.
- ▶ In order to add projects or increase project scope or cost, approved projects may need to be reduced or postponed to later years.

Next Steps

- ▶ No action is requested today.
- ▶ The Proposed CIP will be presented with the Proposed Budget in March.