

**EMPLOYEE ADVISORY COMMITTEE
REGULAR MEETING MINUTES
April 3, 2019**

Call to Order – 8:45am

Roll Call

Present: Susan Shannon, Cheryl Giles, Crystal Nicol, Jamie Robinson, Kelly Copley, Randy Pinneta, Elizabeth Tavenner, Kisha Williams, Tina Suarez, Gordon Torrence, Judy Sokolowski, Mike Zuraf, Donald Cox, Pamela Timmons, Susan Price, Russell Aylor, Barbara Farnsworth, Marilyn Dufrot

Absent: Martha Hailey, Megan Hesse, Deborah Pedigo, Lisa Haaf, Kim Dickey, Craig Tetreault, Julie Holmes, Cathy Henderson, Angela Robinson, Jennifer Frias, Tracy Kenworthy

Next meeting: May 1, 2019 at 8:45am

Approval of Minutes

- Cheryl Giles motioned, and Susan Price seconded to approve the March meeting minutes; motion passed unanimously.

Committee Updates

- Sick Leave Bank [Judy S, Susan P, Beth T. Randy P]: no new applicants

New Business

- **Retirement Gifts**

Employees asked the EAC to consider alternative retirement gifts be offered or allow employees to choose their gifts in lieu of the County’s “traditional” retirement gifts, which consist of chairs and lamps embossed with the County seal and employee service dates. Some employees do not have space in their homes for the traditional items and would prefer other options. Retirement gifts are paid from the retiring employee’s department budget.

After discussion, Kelly Copley motioned, and Donald Cox seconded, to leave the decision up to each department as to what retirement gifts could be given to retiring employees, as long as gifts are legal and comparable in price to the “traditional” gifts. The optional gifts should be allowed to be paid from the departments’ budgets. Motion carried unanimously.

Unfinished Business

- **EAC Bylaws**
Tabled.

- **Sick Leave Bank Holiday**
Tabled.

- **Employee Recommendation – Starting a Book Club**

Jamie Robinson motioned, and Susan Price seconded, to recommend a book club be started for employees for skills development and leadership. Motion carried unanimously.

- **Cafeteria-style Employee Lunches**
Tabled.

Member Comments

- A member asked if an additional crosswalk could be created between the short sidewalk from the Chichester Building parking lot (where the BOS parks) and the DSS Office, as numerous people cross the street there. In addition, it would be helpful to remove the parking space at the short sidewalk to allow better access.

Adjournment

- The meeting adjourned at 9:05 AM.

EAC Active Department listing:

These departments are actively involved with appointed members. If you don't see your department listed and would like to participate, speak with your department director and then email mhesse@staffordcountyva.gov of your desire to represent your department. We strongly encourage all departments to participate.

- 1) Circuit Court
- 2) Commissioner of Revenue
- 3) Commonwealth Attorney
- 4) County Administration
- 5) County Attorney
- 6) Economic Development
- 7) Finance
- 8) Fire and Rescue
- 9) Human Resources
- 10) Human Services
- 11) Information Technology
- 12) Parks, Recreation and Community Facilities
- 13) Planning and Zoning
- 14) Public Works
- 15) R-Board
- 16) Sheriff's Office
- 17) Treasurer
- 18) Utilities
- 19) Victim Witness