

Employee Advisory Committee

Meeting Minutes

June 6, 2018

Present: Megan Hesse, Deborah Pedigo, Cheryl Giles, Crystal Nicol, Jamie Robinson, Lisa Haaf, Anita Perrow, Randy Pinneta, Craig Tetrault, Elizabeth Tavenner, Tina Suarez, Gordon Torrence, Donald Cox, Jennifer Frias, Alexander Owsiak, Pamela Timmons, Susan Price, Jake Kidd, Tracy Kenworthy, Tom Daley, Marilyn Dufurat

Not Present: Martha Hailey, Susan Shannon, Kisha Williams, Judy Sokolowski, Mike Zuraf, Brenda Schulte, Cathy Henderson,

Next meeting: July 11, 2018
Location TBD at 8:45 a.m.

Call to Order – 8:46 a.m.

Roll Call of Members

- Attendance taken

Approval of Minutes

- May Meeting Minutes Approved

Committee Reports

- **Employee Survey** – Task groups continue to work on resolving issues highlighted by the employee survey and will have a follow up meeting this month.
- **Sick Leave Bank** – No update

Unfinished Business

- **Employee Discounts** – Committee members are currently in the process of securing additional discounts for county employees.
- **Employee Birthday Recognition** – It was determined that departments would have to pay for software upgrades in order to have emoji pop-ups on their computers, and not every employee has computer access. The EAC has concluded birthday recognition should be decided by each department independently.
- **EAC Guidelines** – In an effort to make sure the Leadership Team is receiving information from the EAC meetings, a motion was made that would allow the EAC officers to prepare an “Executive Summary” of each month’s meeting. The committee held a round table discussion regarding the new EAC charter. Suggestions presented by members were discussed and debated. The ideas that a majority of the committee agreed on will be included in the next charter draft which will be examined at the next meeting.

New Business

- No new business was presented at this meeting.

Adjournment

- Meeting was adjourned at 10:03 a.m.

EAC Active Department listing:

The following departments are actively involved and have members appointed. If you don't see your department listed, and you are interested in participating, speak with your department director and then email jrobinson@staffordcountyva.gov of your desire to represent your department. We strongly encourage all departments to participate.

- 1) Circuit Court
- 2) Commissioner of Revenue
- 3) Commonwealth Attorney
- 4) County Administration
- 5) County Attorney
- 6) Finance
- 7) Fire and Rescue
- 8) Human Resource
- 9) Human Services
- 10) Information technology
- 11) Parks, Recreation and Community Facilities
- 12) Planning and Zoning
- 13) Public Works
- 14) R-Board
- 15) Sheriff's Office
- 16) Treasurer
- 17) Utilities
- 18) Victim Witness