

Employee Advisory Committee

Meeting Minutes

July 10, 2018

Present:

Deborah Pedigo, Crystal Nicol, Jamie Robinson, Lisa Haaf, Elizabeth Tavenner, Tina Suarez, Donald Cox, Alexander Owsiak, Susan Price, Tracy Kenworthy, Susan Shannon, Kisha Williams, Judy Sokolowski

Not Present:

Megan Hesse, Cheryl Giles, Anita Perrow, Randy Pinneta, Craig Tetrault, Martha Hailey, Gordon Torrence, Jennifer Frias, Mike Zuraf, Jake Kidd, Tom Daley, Brenda Schulte, Cathy Henderson, Marilyn Dufurat, Pamela Timmons

Next meeting:

August 1, 2018 at 8:45 a.m.

Call to Order – 8:46 a.m.

Roll Call of Members

- Attendance taken

Approval of Minutes

- June Meeting Minutes Approved

Committee Reports

- **Employee Survey** – Task groups continue to work on resolving issues highlighted by the employee survey and will have a follow up meeting this month. There is a meeting to be held in July 2018.
- **Sick Leave Bank** – No update

Unfinished Business

- **EAC Guidelines** – The committee has met and will continue to discuss ideas at the next meeting.
- **Departmental Communication** – The EAC is going to try and find out the root cause of what communication is not being addressed and ensure that all employees are receiving the information. We will continue the discussion at the next meeting.
- **Anonymous Submission** – It was suggested that employees have a chance to submit an anonymous submission on the website. This will need to be discussed with the website provider for those options. We will have an update at the next meeting.
- **Watercooler Corner** – Members voted and approved a list of bullet points from the EAC Meetings be included once a month in the Watercooler.

New Business

- Employee discount question was asked to see when the employees will receive the new updated information for discounts for the county. Elizabeth Tavenner will update the sheet.

Adjournment

- Meeting was adjourned at 9:21 a.m

EAC Active Department listing:

The following departments are actively involved and have members appointed. If you don't see your department listed, and you are interested in participating, speak with your department director and then [email jrobinson@staffordcountyva.gov](mailto:jrobinson@staffordcountyva.gov) of your desire to represent your department. We strongly encourage all departments to participate.

- 1) Circuit Court
- 2) Commissioner of Revenue
- 3) Commonwealth Attorney
- 4) County Administration
- 5) County Attorney
- 6) Finance
- 7) Fire and Rescue
- 8) Human Resource
- 9) Human Services
- 10) Information technology
- 11) Parks, Recreation and Community Facilities
- 12) Planning and Zoning
- 13) Public Works
- 14) R-Board
- 15) Sheriff's Office
- 16) Treasurer
- 17) Utilities
- 18) Victim Witness