

STAFFORD COUNTY ELECTORAL BOARD  
MINUTES MONDAY MARCH 2<sup>nd</sup>, 2020

The Stafford County Electoral Board met at the office of the General Registrar located at 1300 Courthouse Road, Stafford, VA 22554. Chairman, Marie Gozzi, called the meeting to order at 8:16AM.

**ROLL CALL:** Present were Chairman, Marie Gozzi, Vice Chairman, Jim Minor, Secretary, Gloria Chittum, and General Registrar, Anna Hash.

Minutes of February 19, 2020 meeting were read. Marie made a motion to accept the minutes as read. Jim seconded, and all voted in favor.

**OLD BUSINESS:** Anna stated signs from Utilities department were being used to inform voters of precinct location changes. Anne E. Moncure Elementary School moved and the Ferry Farm precinct moved from Ferry Farm Elementary School to Strong Tower Church.

**NEW BUSINESS:** Election Preparations and Registrar's Report: Anna stated there are already signs both places that are big and easy to read and can be seen in different directions. Anna also reported Shannon Eubanks, Community Engagement Manager, put information on the Stafford County website about the change of address for the for the Griffis precinct and Ferry Farm precinct. We plan to use Shannon again in June and November to get any changes out to voters.

At this time Anna brought to our attention that the meeting with the Chairman of the Board of Supervisors and the County Administrator was concerning Procurement Policies and Procedures. Anna explained she had already dealt with the situation by terminating the contract in question.

There was discussion about the cyber security survey at that was recently completed by Danielle Fair, Security Officer.

Anna said she had spoken with our attorney, Mike Matheson, about a couple of issues which the board will discuss with him later in a conference call. Anna advised us we were to have a meeting with the full Board of Supervisors on March 17<sup>th</sup>, 2020. She will keep us advised on the time and place.

Gloria made motion to appointment the new list of officers of election. Marie seconded, and all voted in favor.

At this time we were reminded the Canvas for Wednesday March 4<sup>th</sup> would be at noon in the ABC Conference Room and the Provisional Ballot Meeting would be on Friday March 6<sup>th</sup>, 2020 at noon in the ABC Conference room. Anna also reminded we had a phone conference at 3PM with Mike. There being no further business at this time, Marie made a motion to go into recess until 12:30 PM when we would meet with the County Administrator and the Chairman of the Board of Supervisors. Jim seconded, and all voted in favor.

The Stafford County Electoral Board met with Tom Foley, Stafford County Administrator, and Meg Bohmke, Chairman of the Board of Supervisors, on Monday, March 2<sup>nd</sup>, 2020 at their request, in the County Administration Conference Room on the 3<sup>rd</sup> floor of the George L. Gordon Jr. Government Center. At 12:30 PM, Marie reconvened the Electoral Board meeting and called meeting to order.

Roll Call: Present were Chairman, Marie Gozzi, Vice Chairman, Jim Minor, Secretary, Gloria Chittum, Chairman of the Board of Supervisors, Meg Bohmke, County Administrator, Tom Foley, Assistant County Administrator, Fred Presley and Chairman of Finance, Alexandre Espinosa.

Mr. Foley advised us we were there to discuss Procurement Policies and Procedures. At 12:35, Marie moved to go into Closed Session to discuss Va. Code 2.2-3711(A) (1). After much discussion regarding the matter at hand, Marie made a motion to end the closed session. Gloria seconded, and the closed session ended at 1PM. Mr. Foley, after doors were opened, advised us they were working on the new space for the Registrar and Electoral Board. We were asked if we had any further questions regarding this. At this time we had no further questions. This ended our meeting with Ms. Bohmke and Mr. Foley.

The Stafford County Electoral Board met in the ABC Conference Room on the 2<sup>nd</sup> floor of the George L Gordon Jr. Government Center, 1300 Courthouse Road , Stafford Va. 22554 to do the canvas for the March 3<sup>rd</sup>, 2020 Primary. At noon, Marie made a motion to reconvene for that purpose, Jim seconded, all voted in favor.

Roll Call: Present were Chairman, Marie Gozzi, Vice Chairman, Jim Minor, Secretary, Gloria Chittum, General Registrar, Anna Hash, Deputy Registrar, Jincy Brown, and Assistant Registrar, McKenzie Burton.

Marie made a motion that if time allowed, we would proceed with Provisional ballots. Jim seconded and all voted in favor. Anna advised us of one complaint where a voter walked in precinct, 403, at 7:01 PM and was not permitted to vote. As the polls closed at 7:00 PM, voter did not arrive on time to vote. Canvas was completed at 12:45 PM. At 12:50 PM Marie made a motion to go into closed session for the Provisional ballot meeting. Jim seconded, and all voted in favor. The Provisional ballot meeting was completed at 1:12PM. All ballots to be counted had been opened and placed into a ballot box and locked and returned to Clerk of Court until Friday March 6<sup>th</sup>, 2020 when the ballots would be counted. At 1:13PM we returned to open session. Marie made a motion to recess until 3PM. Jim seconded, and all voted in favor.

The Stafford County Electoral Board met in the ABC Conference Room located on the 2<sup>nd</sup> floor of the George L. Gordon Jr. Government Center to complete canvas for March 3<sup>rd</sup>, 2020 Primary. At 12:08 PM Marie made a motion to reconvene. Jim seconded, and all voted in favor.

Roll Call: Present were Chairman, Marie Gozzi, Vice Chairman, Jim Minor, Secretary, Gloria Chittum, General Registrar, Anna Hash, Deputy Registrar, Jincy Brown, and Assistant Registrar, McKenzie Burton.

Marie made a motion to go into closed session to adjudicate the final provisional ballot. Jim seconded, and all voted in favor. The voter did not show up with photo ID. We had a total of 17 provisional ballots. Nine were counted. At 12:30 PM, Marie made a motion to return to the open meeting where all Provisional ballots that were accepted were counted. We went over incident reports. We decided to meet at 11:00 AM before our meeting on March 17<sup>th</sup>, 2020 with the Board of Supervisors at 12:00 PM. We talked about the evaluation form we had the chiefs fill out and decided we would do this again in June. We will be interested in seeing what they had to report. There being no further business Marie made a motion to adjourn. Gloria seconded and, all voted in favor.

At 3 PM on Wednesday, March 4<sup>th</sup>, 2020, Marie made a motion to reconvene. Jim seconded, and all voted in favor.

Roll call: Present were Chairman, Marie Gozzi, Vice Chairman, Jim Minor, Secretary, Gloria Chittum, General Registrar, Anna Hash.

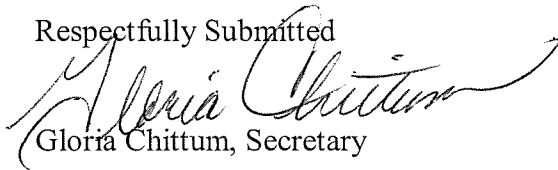
At the request of the Electoral Board, Anna set up a conference call with our attorney, Michael Matheson. At 3:05 PM Marie made a motion to go into closed session to discuss Va. Code 2.2-3711(A)(1) and other personnel issues. Gloria seconded, and all voted in favor. After these issues were discussed Marie made motion to go back into open session at 3:41 PM. Jim seconded and all voted in favor. There being no further business we recessed until 5AM Tuesday morning March 3<sup>rd</sup>, 2020.

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Respectfully Submitted

A handwritten signature in cursive script that reads "Gloria Chittum". The signature is written in black ink and is positioned above the printed name and title.

Gloria Chittum, Secretary