

## MINUTES OF STAFFORD COUNTY

### ELECTORAL BOARD

MAY 10, 2019

The Stafford County Electoral Board met at 10:00am, Friday, May 10th, 2019 in the Registrar's office at the County Building, 1300 Courthouse Road, Stafford Virginia 22554. The meeting was called to order by our Chair, Marie Gozzi. Roll Call: Chair, Marie Gozzi; Vice Chair, Jim Minor; Secretary, Gloria Chittum; and General Registrar, Greg Riddlemoser were present. Also present was Michael Matheson, our attorney from Richmond, Virginia. Minutes from February 7th, 2019 were read and unanimously approved.

Old Business: There was none

New Business: Appoint new Officers of Election. Gloria made a motion to accept all 20 of them, Marie seconded, and all voted in favor. Election Preparations thus far: In June's primary there are four (4) different ballot styles. Widewater Precinct (302) at Widewater Elementary has no one to vote for but we will have three (3) officers of election there anyway. One (1) precinct has only the Republican ballot available, eight (8) precincts have only the Democratic ballot(s) available and seventeen (17) precincts are truly dual-party-primaries. We are prepared for 35% turnout but historically we have only ever voted 17%. Mandatory Training will be on May 28th and 30th from 7PM until 9PM at the public Safety Building and on June 1st from 9AM until 11AM. Most preparations are already complete and the Election is ready to go. Greg next went over the budget that had been approved by the Board of Supervisors (BOS). They did not approve money for our Hardware/Software and preventative maintenance agreements, but not to worry, when the bill comes in it will be paid. Greg will present the bill directly to the Budget Office while pointing out that the BOS approved a budget that specifically excluded payment. But it would be illegal and foolish for us to conduct elections on equipment not properly licensed and serviced. Greg also mentioned in his General Assembly Update there are still several bills that have not been finalized as of yet. Greg advised us he has hired McKenzie Burton to replace Nichole, she is to be starting soon. Greg went over his soon-to-commence retirement and noted that he has also recently resigned his federal appointments. At this time Marie moved that the Stafford County Electoral Board convene in closed session to conduct Quadrennial General Reappointment internal discussions, as allowed pursuant to the provisions of 2.2-3711(A)(1, 7 & 8) of the code of Virginia, which provides for the protection of the privacy of individuals in personnel matters not related to public business, and to discuss legal matters and/ or to seek legal advice; and further, that the Registrar and our legal counsel be allowed to attend. Jim seconded and all voted in favor. We went into closed session and then later reconvened. Marie moved to certify that the business conducted in the closed session was allowed by 2.2-3711(A)(1, 7 & 8) of the code of Virginia and that no decisions were made or votes taken; Jim seconded and all voted in favor. Marie then moved, Jim seconded and all voted in favor to advertise through HR and broadly elsewhere, the General Registrar position, and to require candidates to both apply online and email a cover letter and resume; and, further to allow Greg to assist us in our search efforts and initial applicant screening. We then discussed our next meeting will begin Monday, June 10th at 8:30am. We'll stay in session with recesses as necessary to conduct the election and all of the State's post-election requirements including closed meetings to conclude our 2.2-3711(A)(1, 7 & 8) and Provisional Ballots meeting(s), as advised by our attorney. Greg reiterated his desire to help train and transition our new Registrar after their arrival and his desire to help the BOS with redistricting. There being no further business, Marie made the motion to adjourn, Jim seconded and all voted in favor.

Respectfully Submitted

Gloria Chittum, Secretary