

BOARD OF SUPERVISORS  
STAFFORD, VIRGINIA  
MINUTES  
Regular Meeting  
March 5, 2019

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Gary Snellings, Chairman, at 3:00 p.m., on Tuesday, March 5, 2019 in the Board Chambers, George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Gary Snellings, Chairman; L. Mark Dudenhefer, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Thomas C. Coen; Wendy E. Maurer; and Cindy C. Shelton.

Also in attendance were Thomas C. Foley, County Administrator; Rysheda McClendon, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Cheryl D. Giles, Deputy Clerk; associated staff and other interested parties.

Ms. Shelton gave the invocation and Mr. Snellings led the Pledge of Allegiance.

Residency Administrator, Ms. Lynne Keenan, presented VDOT's quarterly report and provided an update on construction projects, the I-95 southbound Rappahannock River crossing, including a preliminary engineering report on the northbound River crossing. She spoke about the I-95 Fred Ex Hot Lanes extension; replacement of the Chatham Bridge superstructure; Ferry Road Intersection improvements; the Route 1 bridge over Potomac Creek; the Route 1 turn lane addition at Potomac Creek Drive; bicycle/pedestrian upgrades on Leeland Road; Raven Road resurfacing; and VDOT's maintenance activities as well as Vista Woods drainage. Ms. Keenan also noted that Marcie Parker would be located out of the Richmond office for the next three months and Michele Shropshire would take over for Ms. Parker in her absence. Mr. Dudenhefer asked what Ms. Keenan meant by drainage. Ms. Keenan responded that there was a ditching plan in place State-wide and VDOT was going county-by-county doing triage to determine the worst ditch issues and prioritizing its efforts at cleaning ditches. Mr. Dudenhefer asked to be notified what roads/ditches would be on the list as he had residents in his District that sometimes could not get out of their driveways. Ms. Bohmke recognized Kyle Bates in the Chambers and asked Ms. Keenan how these things were prioritized. She spoke of a number of areas in the Falmouth District where water over-flowed then froze and created problems; she asked Ms. Keenan to share how locations were prioritized and the timeframe when the ditches would be cleared out. Ms. Keenan said the goal was to formulate a logical work plan with a very aggressive goal of 20% of the ditches being cleaned per year.

Ms. Keenan introduced Mr. Brent McKenzie, the Community Outreach Manager for the I-95 Express Lanes project, with TransUrban. Mr. McKenzie gave a presentation on the Express Lanes, Fredericksburg Extension (Fred Ex) including replacement of the Truslow Road and American Legion Road bridges. The Fred Ex project extended the existing I-95 express lanes south another 10 miles along the I-95 median and would span from the current end of the express lanes, just past Route 610 in Stafford, to the vicinity of Route 17 and include new access points to the existing express lanes, construction of new ramps for access to Quantico and Old Courthouse Road, and the addition of seven new bridges. Construction is scheduled to begin in spring, 2019 and slated to open in late 2022. When completed, the extension will operate together with the future I-395 express lanes as a single, fully-integrated express lanes corridor between the Potomac and Rappahannock Rivers.

Regarding bridge replacements, the Truslow Road Bridge will be lengthened to accommodate future I-95 southbound widening to construct the I-95 express lanes. The American Legion Road Bridge will also be lengthened to accommodate the I-95 southbound realignment to construct the I-95 express lanes. Mr. McKenzie said that only one bridge would be closed at a time with bridge closures limited to nine months maximum per bridge. The alternate route/detour for the Truslow Bridge closing is Plantation Drive and Route 17 and would be effective in fall, 2019 and reopen in summer, 2020. The American Legion bridge detour would use Centreport Parkway and Route 1 as a detour with the bridge closure effective late summer/early fall 2020 and reopening in late spring 2021.

Mr. McKenzie said the next steps were for his office to notify government officials and agencies including the Board of Supervisors (being done at this meeting), the School Board, and members of the Virginia Legislature. There would be a coordinated effort with the Schools' Transportation Division, the County's Fire and Rescue Department and Sheriff's Office, and the Virginia State Police. Outreach would also include civic leagues, community groups, businesses, HOA's, PTA's, apartment complexes, and impacted schools. Mr. Coen asked for assurance that student-drivers would receive notification. Mr. McKenzie replied that the Schools' Transportation Division as well as the individual impacted schools would be notified; that they hoped to attend Back-to-School events, etc. to ensure that everyone was aware of the bridge closures and prescribed detours. Ms. Bohmke told Mr. McKenzie that Stafford Schools were going to open in mid-August (early) this year. He replied that they would implement that change into their notification plan.

Mr. Dudenhefer motioned, seconded by Mrs. Maurer, to adopt the regular agenda.

There were no additions to the regular agenda. New Business Item #13; Public Works (Utilities) referring to the Utilities Commission an amendment to County Code, Sec. 25-165, "Type, Capacity and Location, etc." regarding On-Site Sewage Systems, was removed from the regular agenda and referred to a future meeting of the Board's Infrastructure Committee.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings  
Nay: (0)

Presentations by the Public The following persons addressed the Board:

Gregory Gavan - Mr. Gavan gave a Power Point presentation entitled, "What Defines Stafford?" He spoke about north and south Stafford, the County's Comprehensive Plan, Chapter 6.9, Natural Resources; being defined by the County's rivers and ended his presentation with a quote, "To be rich in water, spirit, and healthy atop a sunny Virginia hill!" He said he misspoke when he said the river's value was assessed at \$1 Billion. Mr. Gavan said the rivers were priceless and their value cannot be measured.

Craig Harper - Mr. Harper noted a display regarding property and a building at I-95 and Route 1 near the Aquia Church; he spoke about being available to show the property and said the owners were holding out for years until the space could be used appropriately. He said that the Frank Lloyd Wright architecture would lend itself nicely to a Visitor's Center, or the Stafford Museum, or to other cultural or historic displays of Stafford County's abundant resources.

Kevin Wydell - Spoke in favor of the additional funding for the Lake Carroll Service District for repairs to Kennedy Dam.

Arnold Levine - A resident of Argyle Heights who was 100% in favor of the repairs to Kennedy Dam; he said it was not hyperbole but the truth that ever single homeowner on the lake was in favor of spending the additional funds needed to make the repairs. He said they thought the \$550,000 estimate was reasonable but understood that upon further review, it was going to cost more through no fault of the lake owners who have continued to use their own money to maintain the dam and prevent its further decline. Mr. Levine said that three new families moved in and were aware of the additional taxes and were in favor of it.

Al Watkins - A teacher at Colonial Forge HS who requested that teachers get higher pay, which was needed as the County was losing quality teachers to other localities that better compensated its teachers and staff. The loss of these teachers impacted the students, other teachers, and administration. He spoke about the well-researched data in binders provided to the Board from the Stafford Education Association (SEA). Mr. Watkins said that a 5% increase was a solid step, including the State's increase, in compensating County teachers. He thanked School Superintendent, Dr. Kizner, for his fresh approach to issues facing the Schools' Division.

Jo Knight - Spoke about an item on the Consent Agenda, an \$18 Million investment property that fell through when clusters were taken out; she said the flight pattern at the Stafford Regional Airport changed. She said the Board should look for solutions instead of having a “bring on the lawsuits” frame of mind. The Board should look outside the box and would not be so anxious if it had to spend its personal funds instead of County taxpayer’s money on lawsuits. Ms. Knight said the Board should be willing to reach out to developers vs. entertaining lawsuits.

Paul Waldoswki - Spoke about Mr. Gavan’s “river presentation,” and Niagra Falls, icebergs, mist, and water being comprised of H2O, two atoms hydrogen and oxygen. He said he enjoyed the idea of “Making Stafford Great Again.” He spoke about the 80/20 rule being a great concept and the Town of Falmouth needing a mayor and the George Washington District being a part of King George County. He talked about gerrymandering and Stafford being divided into quadrants (NW/NE/SE/SW) and the Board having an elected Member-at-Large and how it was “our County” not the Board’s County. He said that HOA’s were Houses of Aristocrats and his needed only 17 more signatures to dissolve his HOA. The Pence Fence showed no progress and there were no issues, just opportunities about which Board members (he said) should do something or get out of office. There should be five Board members and five School Board members to give a true representation of the County; and there should be the Town of Aquia, also with a mayor.

Board Member Presentations Board members spoke on related topics and asked that items as identified be removed from the Consent Agenda for discussion and separate vote:

Ms. Bohmke - Ms. Bohmke attended the recent Bay Consortium Workforce Development Board meeting; their strategic plan expires next year and will be updated; due to rebranding, this group is now named Virginia Career Works. In addition to Ms. Shelton’s comments about the R-Board, Ms. Bohmke spoke about hiring a new Landfill Director as Mr. Keith Dayton, the Acting Landfill Director, is retiring in May. The R-Board will be working on hiring a new Director and in May will vote on a new operating agreement. She attended a new pathways signing between the University of Mary Washington and Germanna Community College for the new curricular pathways partnership. The program will speed student’s transition from Germanna to Mary Washington, making the move easier and reducing student debt. It will also bring Bachelor Degrees within reach of a broader, more diverse group of students by helping them graduate sooner and more efficiently. Ms. Bohmke attended a National Association of Counties (NACo) meeting in Washington D.C. with King George County Supervisor, Ms. Ruby Brabo, who is the SE representative for NACo. The subject of the meeting was Water of the United States (WOTUS). This sort of meeting had not taken place in many years and was not a common practice; its primary purpose was to get feedback from counties throughout the nation, the Army Corps of Engineers, and other stakeholders on the newly proposed WOTUS. There is a comment period from February 15 through April 15

and Ms. Bohmke asked that GWRC add this to its March agenda. She said that a NACo representative would attend that meeting to discuss the impacts of WOTUS. She said that she felt it was impactful to respond to the comments page as an organization rather than as individual counties. Most of the conversation was about ditches and how they were defined and also about storm water, and she said it was very exciting to discuss the ramifications of WOTUS with representatives from the Environmental Protection Agency (EPA) and the Army Corps of Engineers before they approve regulations that local governments would have to implement through the Department of Environmental Quality (DEQ) at the State level. Ms. Bohmke has spoken with both Mr. Foley and with Mr. Jason Towery, Public Works Director, about WOTUS and its potential impacts on Stafford County.

Mr. Cavalier - Mr. Cavalier congratulated the Brooke Point High School Wrestling Team on winning its State Championship for the third year in a row. He requested a proclamation and presentation be arranged to celebrate this achievement. He attended Stafford Hospital's 10<sup>th</sup> Anniversary celebration, which was one of the bigger events he attended with around 100 people there to celebrate and said that Stafford Hospital was a wonderful asset to the County. Mr. Cavalier attended the Fredericksburg Regional Alliance (FRA) meeting, the Widewater Village HOA meeting, and the Rappahannock Regional Jail Authority meeting, where it was also budget approval time. He was happy to report that Stafford County's share of the Regional Jail budget went down due to the decreased number of the Jail population that were Stafford residents. He added there was no guarantee of a decrease next year. The Friends of Widewater State Park were holding a meeting on Saturday at 10:00 a.m. at the Visitor's Center in the State Park, which was a wonderful facility with exhibits, etc.

Mr. Coen - Mr. Coen again thanked Chief Cardello and staff with the Department of Fire, Rescue, and Emergency Services for their help during his recent family crisis, and also thanked the Sheriff and Deputy English. He attended last weekend's Special Olympics and thanked the Sheriff and Schools for hosting the wonderful events that took place. Last Saturday, Mr. Coen attended the STEM event hosted by the Chamber of Commerce where it was great to see student participating in different events, which all turned out well. He said he wished to add an "S" to the end of STEM to include Social Studies. He was working with the Patawomeck Indians on a tribal center at the Duff McDuff parcel. He hosted a town hall meeting regarding Rappahannock River flooding, which had a great turnout and where there was discussion about long-term solutions to flooding on River Road and short-term improvements including enhanced notification of anticipated flooding due to impending weather. Mr. Coen and Parks, Recreation, and Community Facilities Director, Mr. Michael Morris, walked along the River and talked about exploring different ways to make a difference.

Mr. Dudenhefer - Mr. Dudenhefer talked about the construction of two pieces of Mine Road and how slowly it was moving, which the developer blamed on recent rainfall. He said the new estimated completion date was June after the developer had a full year to complete less than one-quarter mile of roadway. Mr. Dudenhefer said he was not happy. He spoke about a traffic light at the 90 degree turn at Mine Road and Austin Ridge Road where VDOT says a signal was not warranted, but it was definitely needed and the developer was willing to pay, in advance, for the cost of the signal so Mr. Dudenhefer said he was working hard to clear up that matter. Regarding a citizen comment about the "Pence Fence," he said the developer was clearing up loose ends and working out little details and was close to grading; there would be significant work taking place there over the next few months.

Mrs. Maurer - Mrs. Maurer attended the recent FAMPO/GWRC meeting where its organizational structure was being worked out so that the group(s) could go back to focusing on transportation issues. In response to a citizen comment about teachers, Mrs. Maurer said that Mr. Oldenberg was very important to her family, she remembered when he resigned and thanked the citizen for coming forward. She thanked Chief Joe Cardello and his staff for working on a devastating house fire in Lake Arrowhead and for trying to save the kitty. The family was not home at the time of the fire. Afterwards, Fire/Rescue staff went door-to-door to check for smoke detectors in other homes in the area, which were little touches that were critically important and went above and beyond the call of duty. She thanked all public safety staff for their service.

Ms. Shelton - Ms. Shelton also attended the FAMPO meeting. She spoke about the R-Board and decreasing expenditures over the past 10-15 years, which delayed significant maintenance on Landfill equipment; she said that if things were not brought up-to-date with repairs and maintenance, there would not be a landfill. The R-Board was a regional effort with many issues to be resolved. She spoke about stormwater issues on Eskimo Hill Road, restructuring the entrance to the Landfill, and one piece of equipment in critical need of repairs. In providing an update on the CEDC meeting, Ms. Shelton said that the Committee was looking at changes to the A-1 District to provide a good balance in farms and large acreage parcels as the County goes through its impending growth. She said there were significant projects on file for years, which inflated the County's numbers and that might never be completed. Planning and Zoning staff was working on cleaning up those long-standing projects, which were affecting not just redistricting but School enrollment projections, etc.

Mr. Snellings - Mr. Snellings reminded everyone to move their clocks forward one hour on Saturday evening, March 9<sup>th</sup>. He spoke about errors in recent articles published in the Free Lance-Star, articles that he said were not written by the Free Lance-Star report present in the Board Chambers. The first article regarding Mosaic said that a vote was taken behind closed doors. Mr. Snellings noted that there was a discussion behind closed doors but the vote was taken in open session, motioned by Ms. Shelton for a 60-day deferral. He said the second

mistake made by the Free Lance-Star was saying that the Stafford County Board of Supervisors endorsed a particular candidate for a position on the Commonwealth Transportation Board. Mr. Snellings noted that the Board had not voted on, nor was it on any past or present Board agenda, and he wished to clarify those errors published in the local newspaper. Mr. Snellings said he went on-line and registered for the Stafford Hospital 5k run, that it did not take too long to do so and encouraged everyone on the Board to do the same, as well as members of the public. Mrs. Maurer noted that she would be out of town the day of the event; Ms. Bohmke said that residents of the Rock Hill District could still participate; that it was a great event and the proceeds flowed back into the community.

Report of the County Attorney – Ms. McClendon deferred comment.

Report of the County Administrator – Mr. Foley noted that the Strategic Priorities and Other Initiatives Report was provided for the Board's information and would continue to be included on a monthly basis. He then introduced Mr. Bryon Counsell, Deputy Director of Public Works. Mr. Counsell presented the monthly construction update.

Regarding Fire Station #14, Mr. Counsell said that work continued on the second floor walls, electric and plumbing rough-ins; the elevator shaft was under construction; and there had been significant weather delays that moved the completion date to summer, 2019.

Construction on the Poplar Road/Mountain View Road Intersection Improvements project was anticipated for completion in November 2019. The project was advertised, bids were due the following day (March 6, 2019), and VDOT applied for additional funding should new bids come in higher than previous ones.

The Brooke Road Safety Improvement project was on-going. Brooke Road closures had to be extended to the end of July 2019. Box culvert extensions were complete and vinyl sheet pile was on-site and ready for installation.

Signal pole foundation crack repair at the Garrisonville Road PPTA site was scheduled for completion in April but continuing cold weather could impact that date. VDOT accepted maintenance of the roadway.

Regarding the Route 1/Courthouse Road Intersection Improvements project, right-of-way acquisition was underway on 29 parcels; all offer letters were delivered and six offers were accepted to date; the anticipated condemnation date was April or May on the remaining parcels with utility easements, for which some condemnations were approved at a recent Board meeting and others were forthcoming at future Board meetings. County staff was working with property owners to address their concerns; utility relocation was anticipated to begin in late spring, 2019.

Mr. Counsell had no recent activity to report on the Belmont-Ferry Farm Trail, Phase 4, due to weather conditions and standing water. The contractor was scheduled to return to the site in spring 2019. Initial survey work was complete on the Belmont-Ferry Farm Trail, Phase 6. Environmental and historical investigations were proceeding. Due to VDOT moving up the Chatham Bridge replacement project there were additional challenges with this portion of the Trail. Staff was evaluating alignment along Naomi Road or other open land options before submitting plans to VDOT for review.

A notice to proceed was issued to Tavares Concrete on February 19, 2019 for the Juggins Road Improvement project. The contractor was mobilizing equipment to the site and installing erosion and siltation controls. The anticipated completion date was June 29, 2019 with \$102,000 in incentives to complete the project 30 days early.

Right-of-way parcels were expected to impact 28 parcels on the Berea Church Safety Improvements project with anticipate right-of-way submission to VDOT the first week of March and the acquisition process to begin in April 2019.

Plans on the Route1/Woodstock Lane Intersection Improvement project were submitted to VDOT and are under review. The anticipated impact is 15 parcels with no relocations. Staff is working with VDOT and a consultant engineer on scheduling a public hearing (tentatively) for April 2019.

Tunnel boring has been completed and the crew is demobilizing on the Claiborne Run Sewer Interceptor. 80% of the pipe installation is complete. Design was complete and ready for advertisements on the Lower Accokeek Pump Station. Environmental bids were obtained and 40 of 42 easement agreements were signed. Construction bidding would start in spring 2019 for pipeline work. The Route 1 Wayside Sewer Interceptor has been impacted by wet weather. The contractor is importing additional stone and timber mats to stabilize the work site.

At the conclusion of Mr. Counsell's report, Mr. Snellings said there was certainly a lot going on. Mr. Dudenhefer encouraged Mr. Counsell not to retire.

Mr. Foley began his presentation on the proposed FY2020 budget stating that the theme was "Beginning the Journey." He thanked staff including Andrea Light, Donna Olsen, Kim Herman, Renee Rosales, Maria Perrotte, and Commissioner of the Revenue, Scott Mayausky, for doing "heavy crunching" and also mentioned Donna Krauss, Mike Smith, Fred Presley, and Andrew Spence and all department heads for the part they each played in the budget being presented.



Accomplishments from the past year included among others, the County receiving its third AAA rating, becoming one of only 47 counties in the United States to be triple AAA bond rated. A bicycle and pedestrian facilities plan was initiated; a state-of-the-art Animal Shelter was opened; road improvement projects were finished on Truslow, Poplar, Garrisonville and Mountain View Roads; staff completed a comprehensive road study; Widewater State Park was opened; the County began multiple utility infrastructure projects improving its water system; and funds were provided for three school protection officers for the SPO pilot program. He said that the FY2020 budget was laying the groundwork for the future of Stafford County.

Mr. Foley noted that Stafford County's median income of \$103,000 was in the top 20 in the United States and Stafford was the third fastest growing County in Virginia behind Loudoun and Arlington Counties, surpassing Prince William County. He spoke about the significance of growth impacts including school enrollment. Mr. Foley spoke about being proactive about the future through prudent investments and moving forward the Board's strategic plan.

Budget highlights included no tax increase (and it was not a reassessment year); a significant reallocation of budget savings to strategic plan priorities; a 3.3% overall increase in the General Fund; a 2.6% increase in the County's operating budget; a 2.3% increase in property tax revenue; an increase of 5.2% consumption tax revenue; a 1% increase in new construction growth with the average assessed value of homes at \$301,300 and the average real estate tax bill of \$2,907. Mr. Foley said that budget drivers included education funding of \$3.7 Million, implementation of a market pay study at \$1.9 Million; a 2.5% salary increase for County employees; and public safety support of \$1.3 Million. He noted that this included a change in the Board's salary with funding set aside to be consistent with other localities. Mr. Foley noted that the Department of Social Services had the largest increase in staff (33%) with Finance and Budget being next (10%) and said that Social Services turnover was due in part to high caseloads. An investment in Central Purchasing was a move that would pay off in years to come. He noted that Stafford County had the highest student per-capita rate and that more than 50% of revenue growth went to the Schools Division.

Mrs. Maurer asked about the increase (on Slide #7) from 1.44% school growth enrollment in 2021 to 3.45% in 2022. Mr. Foley replied that there would be discussion about the enrollment numbers in upcoming budget work sessions and her question would be answered then. He shared that total County proposed FY2020 budget amount was \$618,782,451.

FY2020 budget initiatives included Stafford being steadfast in advancing its strategic priorities as it started its journey to ensure it achieved its vision and desired future state. With significant growth, Stafford must continue addressing growth challenges managing the pressures and expectations of a growing community; and Mr. Foley said it was also essential that Stafford County fulfill its commitments and meet mandates ensuring that community services and obligations were supported.

Mrs. Maurer asked if the Market Pay adjustment was primarily for Public Safety or was it a mix. Mr. Foley said it was across the board. Mrs. Maurer spoke about it being proportionate to the front line such as Social Services and Public Safety and said delineation was needed. Mr. Foley said that would be discussed in detail at upcoming budget work sessions.

Mr. Foley spoke about advancing the County's strategic priorities and taking the critical steps toward managing the challenges of future growth. He said that the budget as presented took the initial step in aligning the County's resources and began advancing its strategic priorities, which were Healthy Growth; a Responsive Transportation System; the Heartbeat of Recreation, History, and Culture; Quality Educational Opportunities; a Vibrant and Exciting Business Community; a Dedicated and Responsive Public Safety Team; and Organizational Excellence. He emphasized that this would be done without a tax increase and no reassessment in FY2020.

In defining the individual priorities, Mr. Foley said that to execute Healthy Growth management strategies and to address stormwater challenges, the proposed budget included two positions; a Planning and Zoning Long Range Planner and a Stormwater Technician. Mr. Dudenhefer asked if that second position would be an engineer with qualifications needed to do the work necessary. Mr. Foley said that was the intent. Ms. Bohmke questioned hiring the stormwater technician before the County knew what it wanted to do. Mr. Foley replied that there was little question that the County needed to move forward with stormwater management as it was a unmet need and there had to be a long-term plan. Ms. Bohmke said there should be more details provided by the Public Works staff on that position. Mr. Cavalier said he was confused; that a "technician" was not an "engineer" and asked which it was. Mr. Foley said Public Works would be looking for the individual with the specific qualifications and expertise needed to assume the position and he would defer additional details to Mr. Towery to be addressed at an upcoming budget work session.

By establishing transportation priorities with the recently presented comprehensive road study, the gasoline sales tax revenue provided a dependable revenue source to undertake the study's proposed Wedge projects. Ms. Bohmke asked that Mr. Foley clarify the Wedge projects. Mr. Foley said that Wedge projects improved safety on roads throughout the County that were without adequate shoulder width.

During FY2020, the Parks, Recreation, and Community Facilities Department would embark on collecting public input and committee recommendations on finalizing the Parks Utilization Study to present its findings to the Board. Mr. Foley continued noting that the FY2020 proposed budget provided capital funding to Germanna Community College's new nursing school to improve the education-to-employment opportunities in the community.

There was a continuing focus on business attraction and retention through replacement of funding lost with the elimination of the Merchant's Capital Tax on distribution facilities. Mr. Foley said that the proposed FY2020 budget also supported continued investment in the development of Downtown Stafford and cybersecurity training in partnership with the University of Mary Washington.

Fire and Rescue coverage would be enhanced by adding three Fire and Rescue technician-1 positions, which would support 24-hour staffing across the System and decrease the amount of over-time currently being accrued. The Sheriff's recruitment and retention strategy included one Deputy Sheriff II-Recruiter, one Deputy Sheriff I-Field Operations Recruiter, and one senior administrative associate.

Addressing the priority of organizational excellence, Mr. Foley spoke about central procurement, improving financial oversight and increasing shared service strategies including hiring two senior contract officers (funded by Utilities and Schools); hiring one County Attorney; and one Purchasing Card Administrator, a position that would be revenue neutral. The proposed 2.5% salary increase for all staff would aid toward mitigating the challenges of growth and continuing compensation competitiveness. Mr. Foley noted that the market study would be on the work session agenda for April 2<sup>nd</sup> and added that the County was currently 8% to 9% behind market with Fire/Rescue, the Sheriff, and the Landfill being among the furthest behind. Mrs. Maurer inquired if this would clear up the Deputies pay compression issues. Mr. Foley said that the Study looked at all pay grades. Personnel would be moved into a grade and then moved up for years of experience. He added that the County's administrative assistants were the furthest behind market. In addition, Mr. Foley talked about identifying and reallocating employee-related budget savings to achieve a two-year market pay implementation to bring those positions significantly below market up to the Study's recommended market level. Regarding employee retention challenges, included in the proposed budget was one professional development position, increased training support for staff, and to ensure County projects including the strategic plan were delivered efficiently, included in the proposed budget was the hiring of one project manager.

Mr. Cavalier asked about matching the Schools proposed 5% salary increase for all County employees and inquired about the cost to do so. Mr. Foley said there would be an analysis done and details provided at an upcoming work session. Mr. Cavalier worked out a number of one and one-half cents on the tax rate to come up with the money needed to give County (and Schools) staff an equal 5% salary increase. Mr. Foley said that it was more complicated than that due to revenues used to generate salaries. Mr. Cavalier said it was down from what he thought it would be. Mr. Foley said it was more like two or three cents on the tax rate to give both sides of the street a 5% increase.

Mrs. Maurer spoke about the importance of Central Purchasing saying that it was not a way to gain control but a way to stay out of hot water with regards to County and Federal compliance. Mr. Foley said the County was in compliance with State and County policies but that a competitive bid process routinely saved a lot of money. He said that two people could not do all that needed to be done for a County the size of Stafford. Mr. Foley said staff was on it and was proceeding in a cooperative effort with the Schools and headed in the right direction. Mrs. Maurer mentioned the significant savings that resulted from shared health insurance, a focus on salaries and making employees more whole on each side of the street. Mr. Foley said that was the reason he focused on doing more of that in the proposed budget and scrutiny that would pay off in the long run.

The total Schools transfer was \$3.7 Million, equal to almost one-half of the operating budget increase. \$1.75 Million was maintained per pupil, funding growth for the Schools. The County's share of the proposed salary increase for School staff was \$1.18 Million, continuing last year's commitment to match the State's two-year 5% match. The Shared Services increase was \$447,000 and the additional per pupil (supportive funding to address other School priorities and needs) was \$353,000. Mr. Foley noted that Stafford maintained per pupil spending similar to comparable localities, even though the measure did not consider debt service and other capital appropriations that affect growing communities. He said that the Virginia Department of Education's composite index calculated the true value of real property, adjusted gross income, and taxable retail sales when determining the locality's ability to fund education showing that Stafford had the least ability to pay for education, even though Stafford continued to exceed the required local effort in support of standards of quality. Mr. Foley pointed out that the County did not receive income taxes, that this was based on real estate taxes and was 106% above what the State required. He noted that last year the Schools were given an additional \$6.4 Million; in FY17 (the last year measured by the State), the Schools were not given any additional funding after it was determined that the Schools had \$9 Million in unspent operating funds.

Returning to growth challenges, Mr. Foley said that there was two and a half Social Services positions in the proposed FY2020 budget and that as Social Services staff administered 70% more cases than comparable localities, this budget continued to commit assistive resources. The proposed budget also included one-half a Fire and Rescue crew, which finished the FY2019 budget's one-half crew addition. Mr. Foley said the County continued to manage the impacts of growth by implementing a staffing analysis identifying the areas most impacted resulting in the recommendation of hiring an additional attorney and legal secretary for the Commonwealth Attorney's Office; two part-time Parks and Recreation positions; one Human Resource specialist; and the Sheriff's over-time funding. Mr. Foley said this budget utilizes new revenue, prior set-asides; and begins the design process for a new Courthouse in FY2020.

Mr. Foley said that the unfunded state mandate for veteran's tax relief cost the County in excess of two cents on the tax rate. He said that while exonerations, overall, increased over the past several years, the primary driver was the State's mandated veteran tax relief program, and while comparable localities have seen an average increase of 90% from FY2015 to FY2019, Stafford has seen a 155% increase during that same period. Regarding community and operation commitments, there was a budget increase of \$1.2 Million for the regional library system at Germanna, to health and human services partner agencies, fulfilling operating commitments to maintain services, and commitments to community development partner agencies.

In the Capital Program, Mr. Foley said that key capital projects in process included the renovation of Ferry Farm ES, the Fredericksburg Christian School/Northstar renovations, and Fire Station #14. Commencing the new Courthouse design and initiating the Downtown Stafford project with a temporary parking site was \$4.4 Million. Fulfilling essential Fire and Rescue apparatus and cardiac equipment replacements was another \$4.4 Million. Continuing to repair, replace, and rehabilitate Fire and Rescue, Parks and Recreation, Public Works, Information Technology, and Schools capital obligations was \$3.2 Million for the County and \$6.0 Million for Schools.

The Utilities Fund equaled \$69 Million and new personnel requests included a senior contract officer that would support Utilities in the new centralized purchasing office; two line crew workers that would further support the new pipe improvements throughout the County; and a public information officer to aid the growing customer-base and employ effective communications strategies. A proposed 1.5% increase in water/sewer fees was tied to the cost of inflation index. The FY2020 highlighted projects include the Enon Road Tank to Centreport Parkway water main extension; the Falls Run Pump Station force main replacement; and the Aquia Wastewater Treatment Facility Smith Lake Pump Station replacement. Mr. Foley added that as the County's current infrastructure continued to age, it was critical to stay committed to ongoing improvements such as replacing pipes, renovating pump stations, and removing FOG (fats, oils, and grease) from the lines.

The Transportation Fund equaled \$15 Million with revenue sources including gasoline sales tax, a one-time year-end transfer, reimbursement from impact fees, other sources, and a budget increase of \$6 Million, and also a VRE, PRTC, and FRED Bus budget savings of \$150,000. Mr. Foley said that this budget proposes directing the gas sales tax revenue to the Comprehensive Road Study's Wedge projects. Ongoing and proposed Transportation Fund projects include the Brooke Road improvements, Courthouse Road/Route 1 improvements, and the Woodstock Lane/Telegraph Road safety improvements at Route 1. FY2020 service district projects included the Garrisonville Road Service District including Flatford Road and the Onville Road sidewalk projects, and the Warrenton Road Service District including Berea Church Road improvements.

Mr. Foley told the Board that there was an estimated \$1 Million additional on-going gas tax revenue and asked for direction on how to spend those funds. He said this budget was not reactive but invested in the future and what the County is faced with. In the next four to six weeks there would be more questions and answers and additional data provided to the Board.

Mr. Foley concluded his remarks outlining the dates for upcoming budget work sessions, the budget public hearing, and the date for adoption of the proposed FY2020 budget, CY2019 tax rates, and the FY2020-2024 Capital Improvement Program (CIP). Mrs. Maurer questioned the April 9<sup>th</sup> date for a work session and an evening public hearing saying that it was not on the Board's initially approved calendar. Mr. Foley said that staff could be flexible with dates. Mr. Snellings thanked Mr. Foley and staff saying that he knew that budget preparation required a lot of long hours.

### **APPROVAL OF THE CONSENT AGENDA**

Mr. Coen motioned, seconded by Mrs. Maurer, to adopt the Consent Agenda.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings  
Nay: (0)

**Item 1. County Administration; Approve the February 19, 2019 Meeting Minutes**

**Item 2. Finance and Budget; Approve the Expenditure Listing**

**Resolution R19-65 reads as follows:**

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED FEBRUARY 19, 2019 THROUGH MARCH 4, 2019

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services, which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019 that the above-mentioned EL be and hereby is approved.

**Item 3. Planning and Zoning; Grant the Planning Commission Additional Time to Consider the Amendment of Proffered Conditions on TMP 44-W-H and 52-1, Zoned RBC Recreational Business Campus Zoning District**

Resolution R19-66 reads as follows:

A RESOLUTION GRANTING THE PLANNING COMMISSION ADDITIONAL TIME TO CONSIDER THE AMENDMENT OF PROFFERED CONDITIONS ON TAX MAP PARCEL NOS. 44W-H AND 52-1, ZONED RBC, RECREATIONAL BUSINESS CAMPUS ZONING DISTRICT, WITHIN THE HARTWOOD ELECTION DISTRICT

WHEREAS, Silver Companies ("Applicant") submitted application RC17152130, requesting to amend proffered conditions on Tax Map Parcel Nos. 44W-H and 52-1, zoned RBC, Recreational Business Campus Zoning District, within the Hartwood Election District; and

WHEREAS, the Planning Commission made changes to proposed Ordinance O19-14 relating to amendments to Chapter 28 of the County Code regarding the RBC, Recreational Business Campus Zoning District; and

WHEREAS, the Applicant is preparing revisions to the proffer amendment application to ensure that the application conforms with the changes to proposed Ordinance O19-14; and

WHEREAS, the Planning Commission requires additional time to review application changes being prepared by the Applicant;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that the Planning Commission be and it hereby is granted an additional 120 days beyond March 29, 2019 to make a recommendation regarding the request to amend proffered conditions on Tax Map Parcel Nos. 44W-H and 52-1, zoned RBC, Recreational Business Campus Zoning District.

Item 4. Planning and Zoning; Grant the Planning Commission Additional Time to Amend and Reordain County Code to Redefine the RBC, Recreational Business Campus Zoning District to the PD-3, Planned Development-3 Zoning District; and to Modify District Requirements and Amend Other Zoning Ordinance Provisions Accordingly

Resolution R19-67 reads as follows:

A RESOLUTION GRANTING THE PLANNING COMMISSION ADDITIONAL TIME TO CONSIDER AN ORDINANCE TO AMEND AND REORDAIN THE STAFFORD COUNTY CODE TO REDEFINE THE RBC, RECREATIONAL BUSINESS CAMPUS ZONING DISTRICT TO THE PD-3, PLANNED DEVELOPMENT-3 ZONING DISTRICT, AND TO MODIFY DISTRICT REQUIREMENTS AND AMEND OTHER ZONING ORDINANCE PROVISIONS ACCORDINGLY

WHEREAS, at its meeting on August 21, 2018, the Board adopted Resolution R18-168, which requested that the Planning Commission prepare amendments to the Stafford County Code to redefine the RBC, Recreational Business Campus Zoning District to the PD-3, Planned Development-3 Zoning District, and to modify district requirements and amend other zoning ordinance provisions accordingly; and

WHEREAS, per County Code Sec. 28-334, upon referral of an ordinance text amendment to the Planning Commission, the Planning Commission has 100 days from its first meeting after the referral to act on the amendment, otherwise the amendment is deemed as recommending approval; and

WHEREAS, at its meeting on October 16, 2018, the Board adopted Resolution R18-250, which granted the Planning Commission an additional 100 days beyond December 7, 2018 to make a final recommendation regarding amendments to the Stafford County Code to redefine the RBC, Recreational Business Campus Zoning District to the PD-3, Planned Development-3 Zoning District, and to modify district requirements and amend other zoning ordinance provisions accordingly; and

WHEREAS, the Planning Commission requests additional time to review and make any necessary changes to the proposed ordinance amendments and present its recommendations to the Board for consideration;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that the Planning Commission is hereby granted an additional 120 days beyond March 17, 2019 to make a recommendation regarding amendments to the Stafford County Code to redefine the RBC, Recreational Business Campus Zoning District to the PD-3, Planned Development-3 Zoning District, and to modify district requirements and amend other zoning ordinance provisions accordingly.

Item 5; Public Works (Transportation); Authorize the Installation of Watch for Children Signs on Autumn Drive (SR-1272)

Resolution R19-77 reads as follows:

A RESOLUTION AUTHORIZING THE INSTALLATION AND MAINTENANCE OF ONE "WATCH FOR CHILDREN" SIGN ON AUTUMN DRIVE (SR-1272) WITHIN COUNTRY WOODS ESTATES SUBDIVISION, LOCATED WITHIN THE ROCK HILL ELECTION DISTRICT

WHEREAS, the Board is concerned with transportation safety on residential streets; and

WHEREAS, the Board adopted the Residential Traffic Management Plan (RTMP) on February 19, 2008, to provide Stafford County citizens with various programs to address traffic-related concerns; and

WHEREAS, the installation of "Watch for Children" signs is authorized pursuant to Virginia Code § 33.2-251; and

WHEREAS, the residents of the Country Woods Estates Subdivision (Subdivision) petitioned for the purchase and installation of a "Watch for Children" sign within the Subdivision; and



WHEREAS, the Virginia Department of Transportation's (VDOT) policy permits the installation of this sign along Autumn Drive (SR-1272) within the Subdivision; and

WHEREAS, the proposed location on Autumn Drive meets the essential criteria for the installation as it is a residential local road, based on the current RTMP, "Watch for Children" Sign Program; and

WHEREAS, the Board finds that installing this sign promotes the health, safety, and welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that it be and hereby does approve the purchase and installation of a "Watch for Children" sign approximately 200 feet past the posted speed limit sign on Autumn Drive (SR-1272) near the main entrance of Country Woods Estates Subdivision; and

BE IT FURTHER RESOLVED that the County Administrator, or his designee, shall transmit a copy of this Resolution to the Virginia Department of Transportation.

Item 6. Public Works (Utilities); Authorize the County Administrator to Execute Contract Renewals for the Purchase of Water and Wastewater Treatment Chemicals

Resolution R19-75 reads as follows:

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT AMENDMENTS FOR THE PURCHASE OF ADDITIONAL WATER AND WASTEWATER TREATMENT CHEMICALS**

WHEREAS, the treatment of raw water is vital to produce drinking water that meets the requirements of the Virginia Department of Health (VDH); and

WHEREAS, wastewater treatment chemicals are necessary to treat the wastewater discharge to meet Virginia Pollution Discharge Elimination System (VPDES) permit administered by Virginia Department of Environmental Quality (DEQ); and

WHEREAS, the Department of Public Works (Utilities Division) has contracts with Kemira Water Solutions, Inc., Univar USA Inc., Chemtrade Chemicals US LLC, and Premier Magnesia, LLC to purchase these necessary chemicals on a not to exceed basis; and

WHEREAS, due to the record rainfall amounts the County has received in the collection system and raw water intakes, the Utilities Division water and wastewater treatment facilities require additional treatment chemicals; and

WHEREAS, the current contract amounts must be increased to allow for the purchase of additional water and wastewater treatment chemicals prior to the contracts' next renewal consideration in June 2019;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that the County Administrator be and he hereby is authorized to execute contract amendments for the Department of Public Works (Utilities Division) water and wastewater facility chemical contracts to allow for the purchase of additional chemicals as follows:

Increase the contract with Univar USA, Inc. to provide additional ammonium hydroxide, caustic soda and sodium hypochlorite water treatment chemicals in an amount not to exceed One Hundred Sixty-one Thousand Five Hundred Dollars (\$161,500) with the total contract price for the current renewal term not to exceed Six Hundred Twenty-three Thousand Six Hundred Forty-five Dollars (\$623,645), unless modified by a duly executed contract amendment;

Increase the contract with Kemira Water Solutions, Inc. to provide additional liquid ferric sulfate water treatment chemicals in an amount not to exceed One Hundred Forty-three Thousand Dollars (\$143,000), with the total contract price for the current term not to exceed Four Hundred Sixty-six Thousand Three Hundred Seventy-nine Dollars (\$466,379), unless modified by a duly executed contract amendment;

Increase the contract with Chemtrade Chemicals US LLC to provide liquid aluminum sulfate wastewater chemicals in an amount not to exceed Sixty Thousand Dollars (\$60,000), with the total contract price for current renewal term not to exceed Three Hundred Thirty-six Thousand Eight Hundred Forty Dollars (\$336,840), unless modified by a duly executed contract amendment; and

Increase the contract with Premier Magnesia, LLC to provide magnesium hydroxide wastewater chemicals in an amount not to exceed Sixty Thousand Dollars (\$60,000), with the total contract price for the current renewal term not to exceed Three Hundred Fourteen Thousand Six Hundred Ninety-eight Dollars (\$314,698), unless modified by a duly executed contract amendment.

Item 7. Public Works (Capital Construction); Modify Terms for Funding the Lake Carroll Service District Dam Renovations

Resolution R19-59 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE CAPITAL PROJECT RESERVE FUNDS FOR THE LAKE CARROLL/KENNEDY DAM RENOVATIONS

WHEREAS, Lake Carroll (Lake) is a private lake within the community of Argyle Heights, and is formed by Kennedy Dam (Dam), a high hazard dam that is no longer in compliance with the Virginia Department of Conservation and Recreation dam safety regulations; and

WHEREAS, the Dam must be renovated to comply with current regulations, or be removed and the Lake drained to protect the health, safety, general welfare, and property of the residents of the Affected Properties and downstream areas; and

WHEREAS, preliminary cost estimates for the necessary renovations totaled over \$583,000; and

WHEREAS, the Board established the Lake Carroll Service District (LCSD) to fund repairs to the Dam, and the Board budgeted and appropriated \$550,000 to allow the renovations to proceed immediately, with the property owners in the LCSD repaying the County over a 20 year period through an assessment on their property; and

WHEREAS, detailed survey, stormwater runoff calculations and design have been completed, and it has been determined that the affected Dam area from the design storm event exceeds the preliminary estimates, and that there are previously undetected severely eroded areas downstream of the Dam that must be repaired as part of the renovations; and

WHEREAS, this additional work has raised the estimated project cost to \$787,500; and

WHEREAS, the property owners within the LCSD have indicated a desire to fund the additional cost, but have requested the Board consider extending the repayment term for an additional 10 years, to 30 years, to reduce the financial impact to property owners within LCSD; and

WHEREAS, including an interest charge to the loan amount will add 5¢ to the tax rate for each 1% interest, representing a substantial additional financial burden to the 19 property owners attempting to fund the resolution to a matter of public safety; and

WHEREAS, the Board desires to assist the LCSD by increasing the loan amount to \$787,500 and extending the repayment term to 30 years, without interest on the loan amount;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that the Board be and it hereby does authorize the County Administrator to budget and appropriate Two Hundred Thirty-Seven Thousand Five Hundred Dollars (\$237,500) from the Capital Projects Reserve Fund to the Lake Carroll Service District Fund, as a loan to the Lake Carroll Service District for renovations to the Lake Carroll/Kennedy Dam; and

BE IT FURTHER RESOLVED that the total loan amount of \$787,500 will be without interest and be repaid in approximately equal biannual amounts by means of tax assessments against the property owners within the Lake Carroll Service District over a thirty (30) year period.

Item 8. Fire, Rescue, and Emergency Services; Authorize a Grant Application with the Virginia Office of Emergency Medical Services

Resolution R19-79 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO  
SUBMIT A GRANT APPLICATION WITH THE VIRGINIA OFFICE OF  
EMERGENCY MEDICAL SERVICES

WHEREAS, the Virginia Office of Emergency Medical Services offers a grant through its Rescue Squad Assistance Fund (RSAF) grant program, which allows emergency medical services (EMS) agencies and organizations to receive matching funds to purchase equipment, training, and provide additional services, and the application is due March 15, 2019; and

WHEREAS, the Stafford Fire and Rescue Department (Department) has budgeted to spend \$215,286.99 to replace outdated medical equipment; and

WHEREAS, the Department can use the budgeted funds as the local match for the RSAF grant application allowing for the replacement of five LUCA Chest Compression Systems and two Stryker Power Load Cot Retention Systems;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that the County Administrator be and he hereby is authorized to submit an application for the Virginia Office of Emergency Medical Services' Rescue Squad Assistance Fund grant program to receive matching funds in an amount not to exceed Two Hundred Fifteen Thousand Two Hundred Eight-Seven Dollars (\$215,287) for the purchase of new emergency medical services equipment.

Item 9. County Attorney; Authorize the Procurement Threshold to be Exceeded for Legal Services

Resolution R19-69 reads as follows:

**A RESOLUTION AUTHORIZING THE PROCUREMENT THRESHOLD TO BE EXCEEDED FOR LEGAL SERVICES**

WHEREAS, the County Attorney's Office provides legal services to the Board in defending and pursuing the Board's position in active and ongoing litigation; and

WHEREAS, the County Attorney engages the services of outside legal counsel and experts, directly and through the County's insurance carrier, to aid in providing legal representation to the Board; and

WHEREAS, the County Attorney has requested and the Board desires to exceed the procurement threshold for legal services;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that it be and hereby does authorize the procurement threshold to be exceeded to fund legal services and associated insurance payments in litigation matters concerning amendments to the County's clustering provisions.

Item 10. Community Engagement; Approve a Proclamation Recognizing LifeCare Medical Transport on its 25<sup>th</sup> Year Service in Virginia

Proclamation P19-19 reads as follows:

**A PROCLAMATION HONORING AND RECOGNIZING LIFECARE  
MEDICAL TRANSPORTS ON ITS 25<sup>TH</sup> ANNIVERSARY**

WHEREAS, in 1994, Kevin Dillard and Dan Wildman founded LifeCare Medical Transports in Stafford County; and

WHEREAS, LifeCare is celebrating its 25<sup>th</sup> anniversary this year; and

WHEREAS, LifeCare provides essential emergency, non-emergency, Basic Life Support, Advanced Life Support, Specialty Care Transports and other varied services in Stafford and throughout its nine stations spread across Virginia, deploying more than 135 ambulances and employing over 500 employees; and

WHEREAS, LifeCare is licensed at the highest level of service recognized by the Commonwealth of Virginia, Virginia Department of Health – Office of Emergency Medical Services; and

WHEREAS, LifeCare participated in a comprehensive evaluation by the Virginia Office of Emergency Medical Services and exceeded all of the requirements for the Standards of Excellence program; and

WHEREAS, among its many awards and recognitions, LifeCare was the first and only commercial ambulance company to receive the Virginia Governor's Award for Outstanding EMS Agency. LifeCare has also received the Governor's Award for Outstanding Contribution to EMS Safety and Health, the Governor's Award for Outstanding Contribution to Emergency Preparedness and Response, the 2018 Fredericksburg Regional Chamber of Commerce Business of the Year award and the 1999 Ernst and Young Entrepreneurs of the Year award; and

WHEREAS, LifeCare has been immensely involved in the community, providing standby services for numerous events as well as participating in health fairs and education fairs, while also being active outside the community with hurricane relief; and

WHEREAS, LifeCare's partnership with Stafford County in supporting Stafford's 350<sup>th</sup> Anniversary and as a major donor to the Armed Services Memorial is much appreciated;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that it be and hereby does honor and recognize LifeCare Medical Transports on its 25<sup>th</sup> anniversary of serving Stafford County and the Commonwealth of Virginia.

Item 11. Community Engagement; Approve a Proclamation Recognizing March as Colon Cancer Awareness Month in Stafford County

Proclamation P19-20 reads as follows:

**A PROCLAMATION RECOGNIZING MARCH AS COLON CANCER  
AWARENESS MONTH**

WHEREAS, the County of Stafford celebrates the month of March as Colon Cancer Awareness to bring greater awareness to colon cancer; and

WHEREAS, colon cancer is the second leading cause of cancer death in the United States; and

WHEREAS, one in 20 people will develop colon cancer and every 10 minutes a life is lost to the disease; and

WHEREAS, this year alone, 142,000 new cases of colon and rectal cancer will be diagnosed in America and nearly 50,000 deaths are expected; and

WHEREAS, a simple screening test is recommended to individuals over 50 and those with a family history to help combat the disease; and

WHEREAS, Stafford County has joined with the Colon Cancer Alliance to increase screening and save lives in Stafford County and across the country; and

WHEREAS, education and increased awareness can help inform the public of methods of prevention and the early detection of colon cancer; and

WHEREAS, through recommended screenings, this cancer can be caught early when treatment is most effective; and

WHEREAS, declaration of the Month of March as Colon Cancer Awareness Month will help bring greater awareness to the disease and the importance of being screened;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 5<sup>th</sup> day of March, 2019, that it be and hereby does recognize the month of March as Colon Cancer Awareness Month in Stafford County.

**UNFINISHED BUSINESS**

Item 12. Planning and Zoning; Discuss Healthy Growth Stakeholder Groups Mr. Jeff Harvey, Director of Planning and Zoning, presented this item to the Board for discussion. He note that at its meeting on December 11, 2018, the Board heard staff's presentation on pursuing the Healthy Growth strategic plan, which included milestones to include public engagement. Mr. Harvey said that public engagement efforts would be facilitated by a consultant who worked with staff to develop an engagement plan. The first part of the effort would be focused on land development stakeholders and those meeting would take place in the form of individual interviews with six to eight representative stakeholders who would be the types of people and organizations directly affected by potential changes to zoning regulations in rural areas and

incentives in the Urban Services Area (USA). They would include developers, homebuilders, property owner with large land holdings, and organizations devoted to conservation efforts in the County.

Mr. Harvey said the second phase of public engagement would include two public roundtable discussions with both land development stakeholders and community stakeholders. Each roundtable meeting would have between 10 and 12 participants. Community stakeholders would be comprised of citizens that are representative of groups that would be impacted by development including realtors, bankers, construction contractors, HOAs, PTAs, and the community liaison officer from Marine Corps Base Quantico. The final phase of the public engagement process would include two public meetings where anyone from the public may express their views.

Mr. Harvey added that the use of consultants was intended to ensure that fair and unbiased conversations took place during the roundtable and discussion events. Stantec Consulting Services, Inc. was the consultant working with the County on the process and representatives from their team would be conducting the roundtable discussion.

Ms. Shelton inquired about the total number of participants. Mr. Harvey replied that the number could be flexible with the initial intent being to interview about six people for the first phase and for the roundtable discussion, approximately 10 to 12 people.

Mr. Coen said there was a finite number of landowners with large parcel lots and a fair number under so it behooved the consultant to talk to those people in the gap in between or the pool of participants would not really included a fair sample of County residents. Ms. Shelton said that County staff should be included too. Mr. Harvey said this process was to gather opinion and information from the overall County resident population, not staff at this juncture. He said the consultant had not yet specified an agenda for the meetings or roundtables.

**NEW BUSINESS (Note: this item was deferred to the Infrastructure Committee)**

**Item 13. Public Works (Utilities); Refer to the Utilities Commission an Amendment to County Code, Sec. 25-165, "Type, Capacity, and Location, Etc." regarding On-Site Sewage Systems**

**CLOSED MEETING**

At 5:12 p.m., Mr. Dudenhefer motioned, seconded by Mrs. Maurer to adopt proposed Resolution CM19-05.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings  
Nay: (0)

Resolution CM19-05 reads as follows:

**A RESOLUTION TO AUTHORIZE CLOSED MEETING**

WHEREAS, the Board desires to hold a Closed Meeting for discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating its facilities in the County; and

WHEREAS, pursuant to Virginia Code § 2.2-3711 (A)(5) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors that on this the 5<sup>th</sup> day of March, 2019, that it be and hereby does authorize discussion of the above matter in Closed Meeting.

At 5:29 p.m., Mr. Dudenhefer motioned, seconded by Mrs. Maurer, to adopt proposed Resolution CM19-05(c).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings  
Nay: (0)

Resolution CM19-05(c) reads as follows:

**A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MARCH 5, 2019**

WHEREAS, the Board has, on this the 5<sup>th</sup> day of March, 2019, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act provides for certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 5<sup>th</sup> day of March, 2019, that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (2) only such public business matters as were identified in the Motion by which the Closed Meeting was convened, were heard, discussed, or considered by the Board.



Following the Closed Meeting, Mr. Snellings asked Mr. Foley to speak about the budget work session schedule. Mr. Foley said that the official schedule was included in the budget book handed out at the meeting. The initial date for adoption of the budget, taxes, and CIP (April 16, 2019) was the week of Spring Break and in past years, there was a hesitancy on the part of the Board to take action the week of Spring Break. Therefore, staff suggested holding a budget work session the afternoon of Tuesday, April 9<sup>th</sup> with budget adoption during a public hearing that same evening. He asked for input from the Board.

Mrs. Maurer said she had concern about the April 9<sup>th</sup> date as it was not on the original calendar adopted by the Board and was in addition to regularly scheduled meetings already on the calendar for April 2<sup>nd</sup> and April 16<sup>th</sup>. Mr. Foley suggested holding a two-hour budget work session on April 9<sup>th</sup> and moving final action to the evening session on April 16<sup>th</sup>, even though it was Spring Break week. Mrs. Maurer said the Board had the Spring Break discussion but decided to keep budget adoption the evening of the April 16, 2019 Board meeting. Mr. Foley said that staff was fluid to meet the needs of the Board.

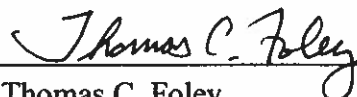
Mr. Dudenhefer said the budget and tax rates could not be adopted any later than April 16<sup>th</sup>, which was why he thought April 9<sup>th</sup> might work. Mr. Cavalier said that in his past experience, there was a lot of deliberation before adopting the budget and tax rates. Mr. Dudenhefer said he would be out of town after April 16<sup>th</sup> and recommended keeping the work session on April 9<sup>th</sup> but budget adoption on the evening of April 16<sup>th</sup> as originally planned.

Mr. Coen cautioned Mr. Foley that the media already grabbed the schedule from his earlier presentation and that notification of the change back to the evening of April 16<sup>th</sup> should be noticed immediately.

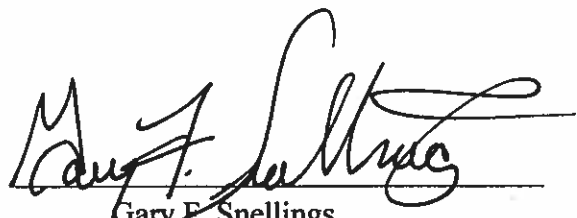
Mr. Foley said it was more consistent to maintain the original schedule, which staff would do.

He said that Ms. Perrotte did a quick calculation on the 5% pay increase for County and School staff and it would amount to more than a four or five cent on the dollar tax increase. There would be no State match; it would have to be 100% County-funded. Mr. Foley said he would have the exact numbers at an upcoming budget work session.

Adjournment At 5:34 p.m., the Chairman adjourned the March 5, 2019 meeting of the Stafford County Board of Supervisors.



Thomas C. Foley  
County Administrator



Gary F. Snellings  
Chairman



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