

BOARD OF SUPERVISORS
STAFFORD, VIRGINIA
MINUTES
Regular Meeting
June 19, 2018

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Meg Bohmke, Chairman, at 3:00 p.m., on Tuesday, June 19, 2018, in the Board Chambers, George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Meg Bohmke, Chairman; Gary F. Snellings, Vice Chairman; Jack R. Cavalier; Thomas C. Coen; L. Mark Dudenhefer; Wendy E. Maurer; and Cindy C. Shelton.

Also in attendance were: Thomas C. Foley, County Administrator; Rysheda McClendon, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Cheryl D. Giles, Deputy Clerk; associated staff and other interested parties.

Mrs. Maurer motioned, seconded by Ms. Shelton, to adopt the agenda as presented with the addition of one item to the Consent Agenda; Approve the Initiation of an Application for a Conditional Use Permit and Authorize a Joint Public Hearing with the Planning Commission on July 7, 2018 (Proposed Resolution R18-169).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Judge Victoria Willis addressed the Board on the need for a new courthouse saying that all judges, past and present have waited for a new courthouse to fill the needs of Stafford County's citizens. She said that saying that a small group was pressuring the County was untoward and not the case. The judges have been waiting for 16 years; the cost then was \$30 Million. The recession hit and the new courthouse was pushed back. She said that there is staff working in closets with the doors removed. The current facility does not meet its needs now and will not meet any future needs. Three and one-half years ago, Mosely Architects did an evaluation of the courts and reported that it was inadequate and not ADA compliant. Judge Willis said that the courts were the lifeline of every locality from birth to death, marriage, divorce, business licenses, etc. It was not "built for criminals" but for every Stafford resident. She spoke again about offices in closets and desks chained to pipes saying that the new courthouse should be built for the busiest day and for the growing community, with a look to the future as is being done with the schools. She said it was not being built for the judges; it was for the people and to ensure timely administration of justice.

Judge Bruce Strickland also addressed the Board saying that he was a resident of Stafford County and the presiding judge over the General District Court. He thanked the Board and said

that it dealt with a unique set of challenges for a growing county; that he was sure it must be difficult to sort through the priorities. Judge Strickland spoke about the existing courthouse not being ADA compliant and inaccessible for some citizens; he said that clerks were sharing space with no privacy, which was inadequate given the confidential nature of some of the goings-on at the Courthouse; he added that the storage space was not fireproof as was required by Virginia Code. He noted that Circuit Court #3 sat directly above General District Court #1, where there was much traffic and a vacuum tube like in a bank that ran back and forth all day long, and how incredibly distracting it was to judges, attorney, and their clients. Judge Strickland said he read each study about actual needs and identified costs, which kept going up as time went on. He said he was not talking about nor expecting marble stairways, just a functional building with the necessary amenities; he said that the proposals fell short of needs and were short-sighted; that all three courts should be in one building and room growth should be included in the final design of the new courthouse.

Mr. Sean Nelson, with the Virginia Department of Transportation (VDOT), provided the Board with a quarterly update. Mr. Kyle Bates, also with VDOT, was present. In response to Mrs. Maurer's comment, Mr. Nelson affirmed that he was moving to the Richmond District and that Mr. Bates would be taking over his responsibilities in the Fredericksburg Residency. Mrs. Maurer said that it broke her heart that he was leaving and that Mr. Nelson did yeoman's work while in Fredericksburg. Ms. Shelton thanked Mr. Nelson for his patience and for the immense amount of knowledge he shared with her since she came on the Board. Mr. Dudenhefer jokingly said that Mr. Nelson owed him (Mr. Dudenhefer) for the promotion after he told the Secretary of Transportation that you had a great future in the Commonwealth.

Mr. Bates said that he had big shoes to fill. His title is Assistant Residency Engineer and he's been with VDOT for five years. Mr. Bates provided an update on the I-95/630 interchange and roadway widening. The fixed completion date for the project is July 2020. Regarding the I-95 southbound Rappahannock River Crossing, construction is slated to begin in August with a scheduled completion date in 2022. A Pardon Our Dust meeting is scheduled on July 12th from 5 to 7:00 p.m. at James Monroe High School. A public hearing on the Route 3/Chatham Bridge superstructure replacement was held on January 25th. Right-of-way acquisition is scheduled for May 2019 with advertising for construction in late 2020 and scheduled completion in 2022. Flashing yellow arrow upgrades are scheduled for several intersections. A public information meeting on the I-95-Fred Ex Hot Lanes Extension was held at Stafford High School on March 22, 2017 and September 25, 2017. Award of the design build contract will be in the fall of 2018, construction should begin in spring 2019, and completion is estimated for 2022. Utility relocations are complete for the Ferry Road intersection improvement and project advertisement is slated for November 2018. A signal was redesigned for Route 1 and Telegraph Road to avoid a right-of-way conflict and a temporary signal will be installed prior to the start of the new school year.

Mr. Cavalier asked to be notified of the date that the temporary signal would be installed. Mr. Bates said that he would notify Mr. Cavalier. Mr. Snellings asked about the possibility of installing a signal (vs. the existing 4-way stop) at the intersection of Kellogg Mill Road and

Mountain View Road. He said the 4-way stop was more of a hindrance and created mile long back-ups. Mr. Bates said that VDOT would have to determine if it met signal warrants and he would look into it.

Mr. Lindy Kirkland, with the Stafford Regional Airport Authority (SRAA), provided the Board with a quarterly update. Joining Mr. Kirkland were SRAA members Dave Ellis, John Eaves, Hank Scharpenberg, and Airport Manager, Ed Wallis. Mr. Kirkland gave a Power Point presentation that provided the Airport's mission and vision statements and the Airport's history. He spoke about the difference between a general aviation airport and a reliever airport saying that Stafford is considered a general aviation and a reliever airport, which is designated by the Secretary of Transportation to relieve congestion at a commercial service airport and to provide more general aviation access to the overall community by providing comparable landside and airside facilities to GA operators. Mr. Kirkland said that the designation of reliever airport comes with benefits and mandates.

Mr. Kirkland said there are currently 70 aircraft based at Stafford Regional Airport with approximately 27,000 takeoff and landings annually. The Airport's master plan identified the need for a 1000' runway extension, which was approved by the FAA in 2013. An environmental assessment was approved on May 16, 2018; permitting and mitigation is scheduled for summer/fall 2018 to spring/summer 2019; design is scheduled for late summer/fall 2018 to spring 2020; and construction (phase 1 and 2) is scheduled for fall 2020 to fall 2022 with state and federal grants programmed for fall 2020 and 2021. The proposed runway extension would permit airport customers to safely operate up to their full range and/or weight capacity.

The goal of the proposed expansion is to increase traffic counts, fuel sales, and home-based tenants as well as implementing and building maintenance services, hangars, and ancillary services. Outreach will help to develop and promote events, recreational activities and educational opportunities for the regions.

Mr. Cavalier asked if with the longer runway the Airport could accommodate transatlantic flights. Mr. Kirkland said that it could with some aircraft. Mr. Snellings asked about a change in the runway pattern and if it was the SRAA's intent to notify surrounding property owners and to hold a public meeting (or meetings). Mr. Kirkland said that there was planned public information meeting scheduled for August 2nd, which would be publicized in the local newspaper and mailings sent out to surrounding property owners. Mr. Snellings asked if the property swapped with the County's Economic Development Authority would require rezoning. Mr. Kirkland said that it would not. Ms. Bohmke thanked Mr. Kirkland for his presentation.

Presentations by the Public The following persons indicated a desire to address the Board:

Gregory Gavan - Had a brief Power Point presentation and thanked Marcia Hollenberger, Chief Deputy Clerk to the Board, for her assistance with presentations that he gives to the Board. He thanked the Board saying that they welcomed all viewpoints and that one didn't have to be a politician, a government bureaucrat, or hold a high position within the

community to be heard. Mr. Gavan said that people have asked him if he would like to be a politician; he said that he did not have to be a politician or win an election to present his viewpoints to the Board.

Tanya Hunter - Thanked the Board for an opportunity to speak, saying that she was a coach, an attorney, and a resident of Stafford. She spoke about an incident with the Stafford Lacrosse Association for which she never received an apology for hostile, disrespectful treatment and an e-mail dated March 10th to the 7AA coaches. She wanted an apology from the commissioner but none was received and indifference continue even after she raised concerns; she said there was a culture of disrespect for women; bad behavior was covered up and people were devalued. Ms. Hunter said there should be training in diversity and cultural differences and that a lack of oversight has created problems; the County should have the an ability to rectify problems such as Ms. Hunter described. She said there should be bylaws that apply to officers of the Stafford Lacrosse Association.

Board Member Presentations Board members spoke on related topics and asked that items as identified be removed from the Consent Agenda for discussion and separate vote:

Ms. Bohmke - Attended DARE Day at Pratt Park, which was a phenomenal event as always; she thanked Sheriff Decatur. She congratulated Eagle Scout Mitch Spinnager, whose project was to build shelves at the Leeland Station Pool. Ms. Bohmke attended the North Stafford Rotary's Flag Day celebration with Mr. Dudenhefer and Ms. Shelton. She also attended a public meeting on improvements to Berea Church Road; GWRC; and FAMPO. Ms. Bohmke pulled Item 12 from the Consent Agenda.

Mr. Cavalier - Attended the Friends of Widewater State Park meeting, the State passed a budget to fund operating expenses for the Park, which is targeted to open on September 1st and will have a canoe and kayak launch, a Park Ranger residence, and an educational center. He said that water access was the key. Mr. Cavalier attended the North Stafford High School graduation with Mr. Dudenhefer. He provided an update on the Public Safety Committee (PSC) meeting including an update on the Sheriff's School Safety Task Force and School Protection Officer (SPO) pilot program, which will put a SPO in three elementary schools and, if successful, will be expanded; the PSC also reviewed the volunteer fire and rescue funding formula; and Holly Hazard with the School Board discussed the penalties for passing stopped school buses, which put students in danger and how putting cameras on the buses would help provide video evidence and curtail those illegal activities.

Mr. Coen - Attended an Empower House event at Fredericksburg Country Club; Dr. Chase and Ms. Bohmke were also in attendance at the event that was in part about an anti-bullying campaign, which could be incorporated into Stafford County Public Schools (SCPS) and was already in Spotsylvania County Public Schools. Mr. Coen spoke about how bullying now was very different than in past years with the internet and cyber bullying. He attended a public information meeting about Rappahannock Landing, a proposed apartment

complex off Route 17, where there was a good turn-out and citizens can check the web to further details. He also attended the “Make A Difference” Award ceremony at the Rowser Building, 119 employees were nominated for making a difference to citizens and staff. He and Ms. Shelton attended the Ramadan inter-faith dinner, which was a very moving experience; he also attended the Fire and Rescue training event that included Marine Corps Base Quantico, Fauquier County, Fredericksburg, and other organizations. He mentioned the excellent work done by Lisa Davis and Jason Tolson in connection with the training exercise. At the Strong Tower Church event, Mr. Coen heard Doug Williams speak, which was very moving. He attended the new Animal Shelter ribbon cutting. His car has a bumper sticker that says, “Rescued is our favorite breed” and encouraged others to adopt from the Shelter. He attended the Colonial Forge HS graduation, which was a great honor sitting on the stage with members of the School Board and Board of Supervisors.

Mr. Dudenhefer - Deferred

Mrs. Maurer - Attended the PRTC meeting where there was a discrimination case, which was unfounded. She spoke about the new gas tax and a \$1 Million variance. Mrs. Maurer attended the Mountain View HS graduation where each graduating senior was given a token (cubes with Y or 2 or K) as most of the graduates were born in the year 2000, which was purported to be the end of the world yet everyone survived. She said that it was fascinating that it was the end of the world for some but a brand new beginning for the graduates. Attended a wedding and an Eagle Scout Court of Honor for Jackson Call, a Mountain View HS graduate who built shelves at SERVE’s basement to store food and supplies. Attended CPMT, where cases are gone through one at a time regarding day school placement, which has a large impact on the County’s budget. Attended a meeting of the Board’s Bylaws Committee, which is being update with the help of the County Attorney, as well as the FOIA policy; the Committee will meet again on July 10th and get proposed revisions to the Board prior to its summer recess.

Ms. Shelton - Spoke about a General Grainger, in Galveston, Texas freeing slaves on June 19, 1865. She attended meetings in her district (Aquia); spoke about Brooke Road being under water and said that at her meeting on the fourth Thursday, at Stafford Hospital, the topic for discussion would be broadband. The meeting begins at 7:00 p.m.

Mr. Snellings - Was honored at having been asked to present the first annual awards for excellence in high school musicals at Riverside Dinner Theater. He said that the students were thrilled and that the Riverside Foundation and Theater sponsored the event. He encouraged attending an event at the dinner theater as they were excellent productions.

Report of the County Attorney – Deferred

Report of the County Administrator – Mr. Foley introduced Mr. Bryon Counsell. Mr. Counsell provided a construct and transportation update to the Board. Mrs. Maurer asked that the traffic signal at Garrisonville and Onville Road be synchronized as it took up to an hour to get through that intersection, which was timing only 30 seconds each way. She also spoke about the left turn lane at Barrett Heights Office Park stacking up in the morning. Mr. Counsell said he would address both issues with VDOT. Mr. Cavalier and Mr. Dudenhefer asked that they be kept apprised of the situations on Garrisonville Road; Mr. Cavalier said that they were in his district.

APPROVAL OF THE CONSENT AGENDA

Mrs. Maurer motioned, seconded by Mr. Coen, to adopt the Consent Agenda, omitting Item #12.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Item 4. County Administration; Approve Minutes of the June 5, 2018 Meeting

Item 5. Finance and Budget; Approve the Expenditure Listing

Resolution R18-153 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED JUNE 05, 2018 THROUGH JUNE 18, 2018

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services, which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the above-mentioned EL be and hereby is approved.

Item 6. Finance and Budget; Budget and Appropriate Schools' Insurance Proceeds

Resolution R18-165 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE INSURANCE PROCEEDS TO
THE SCHOOLS' OPERATING FUND

WHEREAS, the School Board maintains a contingency to account for insurance and grants revenues; and

WHEREAS, in FY2018, the actual revenue received is expected to exceed the amount budgeted and appropriated; and

WHEREAS, funds from this account are spent only if and when they are received;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that Seven Hundred Fifty Thousand Dollars (\$750,000) be and it hereby is budgeted and appropriated to the Schools' Operating Fund to increase the contingency account.

Item 7. Finance and Budget; Authorize Appropriation for Schools' Technical Adjustment and Additional State Funds

Resolution R18-144 reads as follows:

A RESOLUTION AUTHORIZING TECHNICAL ADJUSTMENTS
TO THE FY2019 SCHOOLS' BUDGET

WHEREAS, on May 2, 2018, the Board adopted the FY2019 Schools' Budget, which was based on the School Board's approved budget request, with the appropriation of the Schools' Operating Fund reduced by the 5% appropriation hold; and

WHEREAS, the School Board adopted its budget based on updated projections, including the local school funding adopted by the Board and now requests technical adjustments to its FY2019 budget; and

WHEREAS, the Board appropriated 95% of the adopted FY2019 budget for the Schools' Operating Fund;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that it be and hereby does authorize technical adjustments to the FY2019 Schools' budget as follows:

	Budget	Appropriation
Schools' Operating Fund	\$289,691,163	\$278,061,174
Construction Fund	\$490,399	\$490,399
Grants Fund	\$12,923,242	\$12,923,242
Health Services Fund	\$30,753,877	\$30,753,877

Item 8. Public Works/Utilities Division; Authorize the County Administrator to Execute a Contract and Contract Renewals to Purchase Water and Wastewater Chemicals; and Parts for Repair and Maintenance of the County's Water/Sewer Lines

Resolution R18-128 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO
EXECUTE CONTRACTS AND CONTRACT RENEWALS TO PURCHASE
WATER AND WASTEWATER CHEMICALS

WHEREAS, the Department of Public Works (Utilities Division) solicited bids (BID #65183) for the purchase and delivery of Liquid Ferric Sulfate, a coagulant for water clarification, and calcium hydroxide, for prevention of hydrogen sulfide formation and in eliminating odor; and

WHEREAS, staff reviewed the bid results and the lowest responsive and responsible bidders were PVS Minibulk, Inc. for calcium hydroxide, and Kemira Water Solutions, Inc., for liquid ferric sulfate; and

WHEREAS, the County has an annual contract with George S. Coyne Chemical Co., Inc., as the distributor of Sterling Water Technologies' CP78D and CP711 corrosion inhibitors and to provide the polymer Zetag 8846 FS; and

WHEREAS, the County has an annual contract with Source Technologies, LLC for the proprietary odor control reagents; and

WHEREAS, Univar USA Inc. has a contract to provide the County with ammonium hydroxide, caustic soda and sodium hypochlorite; and

WHEREAS, Chemtrade Chemicals US LLC has a contract to provide the County with liquid aluminum sulfate in dry tons; and

WHEREAS, Premier Magnesia, LLC has a contract to provide the County with magnesium hydroxide;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute the following contracts and contract renewals:

PVS Minibulk, Inc., to provide an odor control treatment chemical calcium hydroxide, in an amount not to exceed Two Hundred Ninety-Three Thousand Six Hundred and Seven Dollars (\$293,607) unless modified by a duly executed contract amendment;

Kemira Water Solutions, Inc., to provide water treatment chemical liquid ferric sulfate, in an amount not to exceed Three Hundred Twenty-Three Thousand Three Hundred Seventy-Nine Dollars (\$323,379), unless modified by a duly executed contract amendment;

Univar USA, Inc. to provide water treatment chemicals, ammonium hydroxide, caustic soda, and sodium hypochlorite, in an amount not to exceed Four Hundred Sixty- Two Thousand One Hundred Forty-Five Dollars (\$462,145), unless modified by a duly executed contract amendment;

George S. Coyne Chemical Co. Inc., to provide corrosion inhibitors CP78D and CP711, in an amount not to exceed One Hundred Thirty Thousand One Hundred Eighty-Eight Dollars (\$130,188), and waste water chemical Zetag 8846 FS Polymer, in an amount not to exceed an amount not to exceed One Hundred Thirty-Two Thousand Seven Hundred Fifty Dollars (\$132,750), unless modified by a duly executed contract amendment;

Chemtrade Chemicals US LLC, to provide liquid aluminum sulfate, in an amount not to exceed Two Hundred Seventy-Six Thousand Eight Hundred Forty Dollars (\$276,840), unless modified by a duly executed contract amendment;

Source Technologies LLC, to provide odor control chemicals ETX, ESP, STX, VSP and hydrogen peroxide, in an amount not to exceed Two Hundred Twenty-Four Thousand Seven Hundred Thirty-Five Dollars (\$224,735), unless modified by a duly executed contract amendment; and

Premier Magnesia, LLC, to provide magnesium hydroxide, in an amount not to exceed Two Hundred Fifty-Four Thousand Six Hundred Ninety-Eight Dollars (\$254,698), unless modified by a duly executed contract amendment.

Resolution R18-129 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT RENEWALS FOR WATER METERS AND WATER SYSTEM COMPONENTS, REPAIR AND MAINTENANCE SUPPLIES FOR INFRASTRUCTURE

WHEREAS, the Department of Public Works (Utilities Division) has an annual contract with Sensus USA, Inc. for water meters and accessories, and its automated meter reading system, which is compatible with the County's system; and

WHEREAS, Ferguson Enterprises, Inc. and L/B Water Service, Inc. have contracts with the County to provide maintenance parts and supplies for the repair of water and wastewater infrastructure; and

WHEREAS, the renewal amount and conditions of these contracts were evaluated and determined by staff to be reasonable for the scope of services provided;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute the following contract renewals:

Sensus USA, Inc. to provide meters and meter accessories, in an amount not to exceed Five Hundred Fifty-Five Thousand Nine Hundred Thirty Dollars (\$555,930), unless modified by a duly executed contract amendment;

Ferguson Enterprises, Inc., to provide maintenance supplies including, brass pipe, saddles, and fire hydrants, in an amount not to exceed One Hundred Thirty Thousand Dollars (\$130,000), unless modified by a duly executed contract amendment; and

L/B Water Services Inc., to provide maintenance supplies, such as brass fittings, repair clamps and expansion wheels, in an amount not to exceed One Hundred Thousand Dollars (\$100,000), unless modified by a duly executed contract amendment.

Item 9. Public Works/Utilities Division; Authorize the County Administrator to Execute a Contract for On-Call Maintenance and Construction Services

Resolution R18-155 reads as follows:

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE
CONTRACTS FOR ON-CALL CONSTRUCTION SERVICES**

WHEREAS, the Department of Public Works (Utilities Division) periodically requires the services of outside contractors to perform water and sewer maintenance and construction projects that are beyond the capabilities of the County staff; and

WHEREAS, bids were solicited (BID 58182) for water and sewer maintenance and construction services to provide labor and equipment for various emergency repair, maintenance and construction projects; and

WHEREAS, staff has closely evaluated the results and determined the responsive and responsible bidders to be W.C. Spratt Incorporated, Kruckenberg Services Company, and Rising Sun Inc; and

WHEREAS, further Board action is required for all contracts in excess of \$100,000;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute contracts to provide water and sewer maintenance construction services for an initial term of one year with an option to renew for additional one year terms with the following contractors: W.C. Spratt Incorporated, Kruckenberg Service Company, and Rising Sun, Inc.

Item 10. Public Works/Utilities Division; Authorize the County Administrator to Execute a Contract for Sludge Hauling from Little Falls Run and Lake Mooney Wastewater Treatment Plants for Use in Land Application

Resolution R18-130 reads as follows:

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR
TO EXECUTE A CONTRACT RENEWAL WITH RECYC SYSTEMS,
INC. FOR BIO-SOLID MANAGEMENT SERVICES**

WHEREAS, the County's treatment facilities produce bio-solids, which must be managed in accordance with the Virginia Department of Health and the Department of Environmental Quality regulations; and

WHEREAS, in 2012, a contract was awarded to Recyc Systems, Inc., for the transport and land application of the bio-solids from the water treatment facilities and Little Falls Run Wastewater Treatment Facility; and

WHEREAS, the Board authorized a contract for these services that provided for up to eight one-year extensions; and

WHEREAS, the renewal of this contract has been evaluated by staff and determined to be reasonable for the scope of services required;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute a contract renewal for the extension of bio-solid management services with Recyc Systems Inc., in an amount not to exceed Two Hundred Eighty Thousand Two Hundred Seventy-three Dollars (\$280,273), unless modified by a duly executed contract amendment.

Item 11. Public Works/Utilities Division; Authorize the County Administrator to Execute a Contract for the Purchase of Centrifuge Dewatering Equipment at the Aquia Wastewater Treatment Plant

Resolution R18-152 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT FOR THE PURCHASE OF CENTRIFUGE DEWATERING EQUIPMENT AT THE AQUIA WASTEWATER TREATMENT PLANT, LOCATED WITHIN THE AQUIA ELECTION DISTRICT

WHEREAS, the existing centrifuge at the Aquia Wastewater Treatment Plant has reached the end of its service life, and a replacement has been identified in the Utilities Capital Improvement Program (CIP); and

WHEREAS, the County solicited competitive proposals, and staff evaluated the proposals and determined that GEA Mechanical Equipment US, Inc. is the most qualified, and its proposal is reasonable for the scope of the services required; and

WHEREAS, funds are currently available in the Utilities CIP for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute a contract with GEA Mechanical Equipment US, Inc. for the purchase of centrifuge dewatering equipment and associated services in the amount of Three Hundred Fifteen Thousand Dollars (\$315,000), unless amended by a duly-authorized contract amendment.

Item 12. Public Works/Transportation; Authorize the County Administrator to Execute Contracts for Phase 4 Construction of the Belmont-Ferry Farm Trail Ms. Bohmke asked that this item be pulled for discussion to express how excited she was that this Trail was coming to fruition and that walkers and cyclists would be able to cross the Chatham Bridge into the City of Fredericksburg from Stafford.

Ms. Bohmke motioned, seconded by Mr. Coen to adopt proposed Resolution R18-150.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Resolution R18-150 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO AWARD CONTRACTS FOR CONSTRUCTION AND FOR PROFESSIONAL SERVICES DURING CONSTRUCTION OF PHASE 4 OF THE BELMONT-FERRY FARM TRAIL, LOCATED WITHIN THE GEORGE WASHINGTON ELECTION DISTRICT

WHEREAS, the Board desires to complete the Belmont-Ferry Farm Trail (Trail) to provide an opportunity for pedestrians and cyclists to experience a variety of recreational and historical assets in the southern portion of the County; and

WHEREAS, the Board previously authorized the application for grant funding from the Transportation Alternatives Program (TAP), and for design services for Phase 4 of the Trail; and

WHEREAS, the design has been completed and construction of the Trail was offered for public bid; and

WHEREAS, three bids were received, and staff determined that the bid received from W.C. Spratt, Incorporated (Spratt) in the amount of \$659,400 is the lowest responsible and responsive bid, and is reasonable for the scope of work proposed; and

WHEREAS, engineering, administrative, quality assurance, and archeological oversight services are required during construction of the Trail; and

WHEREAS, the County solicited and received a proposal for these professional services from Rinker Design Associates, P.C. (RDA), a firm authorized to provide on-call professional engineering services through Board Resolution R15-266; and

WHEREAS, staff determined that the proposal and submitted by RDA for \$130,122 is reasonable for the scope of services required; and

WHEREAS, 80% of the funding for these contracts is provided by the TAP grant, with the remaining 20% budgeted in the project's account in the Transportation Fund;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to execute a contract with W.C. Spratt, Incorporated for construction of Phase 4 of the Belmont-Ferry Farm Trail in an amount not to exceed Six Hundred Fifty-nine Thousand Four Hundred Dollars (\$659,400), unless amended by a duly authorized change order; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute a contract with Rinker Design Associates, P.C. for professional services during construction of Phase 4 of the Belmont-Ferry Farm Trail in an amount not to exceed One Hundred Thirty Thousand One Hundred Twenty-two Dollars (\$130,122), unless amended by a duly authorized contract amendment.

Item 13. Public Works/Transportation; Petition VDOT to Include Streets Within Colonial Forge, Section 5, and Phase 2 of Woodcutters Road into the Secondary System of State Highways

Resolution R18-147 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE STREETS WITHIN COLONIAL FORGE, SECTION 5 AND PHASE 2A, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS, LOCATED WITHIN THE HARTWOOD ELECTION DISTRICT

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Woodlot Court within Section 5 and Woodcutters Road within Phase 2A, of Colonial Forge subdivision, located off of Courthouse Road (SR-630), into the Secondary System of State Highways; and

WHEREAS, VDOT inspected Woodlot Court and Woodcutters Road and found them satisfactory for acceptance into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets within Colonial Forge, Section 5 and Phase 2A, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Woodlot Court (SR-2363)	From: Intersection with Millrace Road (SR-2351) To: 0.14 mi. S of Millrace Road (SR-2351) Intersection	0.14 mi. ROW 51'
Woodcutters Road (SR-2350)	From: Intersection with Iron Masters Road (SR-2358) To: Intersection with Kellogg Mill Road (SR-651)	0.33 mi. ROW 92'

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Colonial Forge Section Five, recorded among the land records of Stafford County, Virginia in Plat Map No. PM130000153 with Instrument No. LR130019536 recorded on August 9, 2013; and Woodcutters Road Phase 2A, recorded among the land records of Stafford County, Virginia in Plat Map No. PM140000015 with Instrument No. LR140002052 recorded on February 11, 2014; and

BE IT FURTHER RESOLVED that the County Administrator, or his designee, shall forward a copy of this Resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Item 14. Planning and Zoning; Authorize the County Administrator to Advertise a Joint Public Hearing with the Planning Commission to Amend the County's Zoning Ordinance re. Parking Credits in P-TND Zoning Districts

Resolution R18-157 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH THE PLANNING COMMISSION AND REQUESTING THE PLANNING COMMISSION'S

PARTICIPATION TO CONSIDER AN AMENDMENT TO THE COUNTY CODE, PURSUANT TO PROPOSED ORDINANCE O18-26

WHEREAS, the Stafford County Zoning Ordinance allows for parking space credits for specific uses in the P-TND Planned-Traditional Neighborhood Zoning District; and

WHEREAS, the Board desires to consider amending the Zoning Ordinance to provide more flexibility and opportunities for shared parking in P-TND Zoning District and to reduce impervious area as recommended by the Virginia Department of Environmental Quality during its review of the County's Chesapeake Bay Act Program; and

WHEREAS, pursuant to the Virginia Code, the Board and Planning Commission are permitted to hold a joint public hearing; and

WHEREAS, the Board desires the scheduling of a joint public hearing with the Planning Commission to consider the proposed amendment;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to advertise a joint public hearing with the Planning Commission to receive public comment regarding the proposed amendments to the Stafford County Zoning Ordinance, pursuant to proposed Ordinance O18-26; and

BE IT FURTHER RESOLVED that the Board requests the Planning Commission's participation in the joint public hearing to be held on July 10, 2018.

Item 15. Community Engagement: Proclamation Recognizing Project BOOTS (Bringing Occupational Opportunities to Students)

Proclamation P18-15 reads as follows:

A PROCLAMATION COMMENDING AND RECOGNIZING PROJECT BOOTS FOR ITS CONTINUING EXCELLENT PREPARATION OF STUDENTS FOR EMPLOYMENT IN THE CONSTRUCTION INDUSTRY

WHEREAS, Project BOOTS, *Bringing Occupational Opportunities to Schools*, was founded in 1990 as an initiative of the Stafford County Vocational Education Foundation; and

WHEREAS, the purpose of the program is to develop the trades skills and experience of Stafford County students through the design and construction of a single-family residence; and

WHEREAS, since its founding, the students have constructed and sold 24 homes; house #25 currently under construction, and #26 in the design phase; and

WHEREAS, the profits from the home sales have been reinvested in the program and have helped to fund more than \$100,000 in scholarships; and

WHEREAS, more than 40 contractors and suppliers from the community have donated materials and services to assist with the success of the program; and

WHEREAS, Stafford County Government, a partner in the program along with its Department of Public Works, assists students with the permit process and provides feedback on the process of submitted applications; and

WHEREAS, more than 1,900 students have participated in this program since its inception;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that it be and hereby does recognize and commend Project BOOTS for its outstanding contributions in training Stafford County students for jobs in the construction industry.

Item 16. County Administration: Authorize the Board Chairman to Send a Letter Requesting that the Stafford Regional Airport Authority Hold Additional Public Information Meetings and Provide Letters to all Adjacent Property Owners Informing Them of the Date, Time, and Location of the Meeting(s) regarding Runway Expansion

The letter reads as follows:

Mr. Charles L. Kirkland
95 Aviation Way
Fredericksburg, VA

RE: Public Information Meetings for Airport Extension

Mr. Kirkland,

The Stafford County Board of Supervisors (Board) is aware the Stafford Regional Airport Authority (Authority) plans to extend Runway 15-33 to the northwest by 1,000 feet, which will result in a total runway length of 6,000 feet. The Board continues to value its longstanding partnership with the Authority particularly with the Airport's potential economic impact. The Board is in support of continued operations at the Airport and development of additional business activities. However, it is concerned that the community has not been provided adequately informed about the extension of the runway, nor given the opportunity to voice their concerns.

The Board is aware the Authority held a public hearing in August 2015, with approximately 60 residents in attendance, and that the Virginia Department of Environmental Quality held a public informational meeting regarding its environmental assessment in July 2017. Notification of these meetings was limited and did not result in broad community input.

Therefore, the Board strongly recommends that the Authority hold additional public information meetings to ensure our community is aware of the upcoming construction and the potential for increased Airport activity.

The Board also requests the Authority advertise the meeting notifications in the local newspaper, on the Authority's and County's websites, and send letters to all property owners within the Horizontal Zones, as outlined in the Stafford County Comprehensive Plan. The County's Geographic Information System (GIS) office can assist in the development of a mailing list for all of the properties within the Horizontal zones if the Authority deems necessary.

If you, or another Authority member would like to discuss this issue or need assistance from County staff, please feel free to call Michael Smith, Deputy County Administrator at (540) 658-4894.

Item 17. Human Resources; REVISED Authorize an Increased Multiplier for VRS for Hazardous Duty Positions

Resolution R18-133(R) reads as follows:

A RESOLUTION AUTHORIZING AN INCREASED MULTIPLIER FOR VIRGINIA RETIREMENT SYSTEM (VRS) HAZARDOUS DUTY POSITIONS

WHEREAS, the Board desires to increase the multiplier for those employees covered under the hazardous duty plan from 1.7% to 1.85%; and

WHEREAS, the Virginia Retirement System (VRS) requires a resolution evidencing this approval as detailed below;

BE IT HEREBY RESOLVED that the County of Stafford, Virginia, a political subdivision currently participating in the Virginia Retirement System under Title 51.1, Chapter 1, Article 5 of the Code of Virginia, as amended, acting by and through its Board of Supervisors does hereby elect to have such employees of the County who are employed in positions as full time salaried Law Enforcement Officers/Firefighters and whose tenure is not restricted as to temporary or provisional appointment, to become eligible, effective July 1, 2018, to be provided benefits in the Virginia Retirement System equivalent to those provided for State police officers of the Department of State Police, as set out in § 51.1-138 of the Code of Virginia including the retirement multiplier of 1.85%, in lieu of the benefits that would otherwise be provided as such code has been or may be amended from time to time, and the County agrees to pay the employer cost for providing such employees such benefits; and

BE IT FURTHER RESOLVED that Thomas C. Foley, the County Administrator and Clerk, is hereby authorized and directed in the name of the County to execute any required contract in order that the above described employees of the County may become entitled to retirement benefits equivalent to those provided for State police officers of the Department of State Police. In execution of any contract which may be required the seal of the County shall be affixed and attested by the Clerk and said officers of the County are hereby authorized and directed to do any other thing, or things, incident and necessary in the lawful conclusion of this matter. The Treasurer of the County be and is hereby authorized and directed to pay over to the

Treasurer of Virginia from time to time such sums as are to be paid by the County and its employees for this purpose; and

BE IT STILL FURTHER RESOLVED by the Stafford County Board of Supervisors approves this Resolution on this the 19th day of June, 2018.

Item 18. County Administration; Authorize the Appointment of Mr. Timothy Brown to Represent the George Washington District on the Citizen's Transportation Advisory Committee

ADD-ON to the CONSENT AGENDA

Planning and Zoning; Approve the Initiation of an Application for a Conditional Use Permit and Authorize a Joint Public Hearing with the Planning Commission on July 10, 2018

Resolution R18-169 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO 1) INITIATE AN APPLICATION TO AMEND A CONDITIONAL USE PERMIT (CUP) TO PERMIT A DRIVE-THROUGH FACILITY IN THE B-2, URBAN COMMERCIAL ZONING DISTRICT ON TAX MAP PARCEL NOS. 39P-A, 39P-B, 39P-C, 39P-1, 39P-1A, 39R-A, 39R-B, 39R-C, 39R-1, 39R-2, 39R-3, 39R-4, 39R-5, 39R-6, 39R-7, 39R-8, 39R-9, AND 30R-10; 2) ADVERTISE A JOINT PUBLIC HEARING WITH THE PLANNING COMMISSION TO CONSIDER THE CUP APPLICATION; AND 3) REQUEST THE PLANNING COMMISSION'S PARTICIPATION AT SUCH HEARING ON JULY 10, 2018

WHEREAS, CR Associates, Inc. (CRA) is proposing to construct and operate an outpatient family health center for military personnel and their families on Tax Map Parcel Nos. 39P-A, 39P-B, 39P-C, 39P-1, 39P-1A, 39R-A, 39R-B, 39R-C, 39R-1, 39R-2, 39R-3, 39R-4, 39R-5, 39R-6, 39R-7, 39R-8, 39R-9, and 30R-10, zoned B-2, Urban Commercial (Property); and

WHEREAS, CRA proposes a drive-through facility to support a pharmacy use; and

WHEREAS, a conditional use permit (CUP) is required for drive-through facilities in the B-2 Zoning District; and

WHEREAS, a CUP has previously been issued on the Property, pursuant to Resolution R17-318, but does not include the allowance for a drive-through facility; and

WHEREAS, the Board desires to initiate an application to consider amending the existing CUP to permit the drive-through facility; and

WHEREAS, pursuant to the Virginia Code, the Board and Planning Commission are required to hold a public hearing and are permitted to hold a joint public hearing; and

WHEREAS, the Board desires the scheduling of a joint public hearing with the Planning Commission on July 10, 2018 to consider the proposed application;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the County Administrator be and he hereby is authorized to initiate an application for an amendment to a CUP to permit a drive-through facility to support a pharmacy use in the B-2, Urban Commercial Zoning District on Tax Map Parcel Nos. 39P-A, 39P-B, 39P-C, 39P-1, 39P-1A, 39R-A, 39R-B, 39R-C, 39R-1, 39R-2, 39R-3, 39R-4, 39R-5, 39R-6, 39R-7, 39R-8, 39R-9, and 30R-10; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to advertise a joint public hearing to be held on July 10, 2018, with the Planning Commission to receive public comment regarding the proposed application for the amended CUP; and

BE IT STILL FURTHER RESOLVED that the Board requests the Planning Commission's participation in the joint public hearing to be held on July 10, 2018.

UNFINISHED BUSINESS

Item 19. Identify Properties, Pursue and Set Aside Funding for Purchase of Development Rights, Current Round Ms. Bohmke noted that this item was discussed at the Board's June 19th meeting and asked if there were any additional questions about PDR.

Mrs. Maurer said that she had concerns with the process and the policy and asked if an updated policy had been presented to the CEDC. Ms. Kathy Baker, PDR Administrator and Assistant Director of Planning and Zoning, responded to Mrs. Maurer inquiry saying that it would be presented to the PDR Committee on Monday, June 25th and then go to the CEDC.

Mr. Snellings said that to clarify, it was just one piece of property that was purchased with money specified for a particular district. It had nothing to do with the PDR process or selection of the current group. Mrs. Maurer agreed but said that it was by a developer for property in a specific district and it was done outside the PDR process; it was earmarked for a specific property by a former Board member by a campaign donor.

Mr. Coen thanked Ms. Baker and talked about being in on the ground floor of the PDR program in Stafford County and how 450 acres were saved from development; that one of the current candidates already had potential development on the tract of land and that PDR was accomplishing its exact purpose, which was preserving rural land from development.

Mr. Cavalier asked about funding. Ms. Baker said that with Board approval of the proposed Resolution, State matching funds would be applied for and appropriated when granted.

Mr. Snellings motioned, seconded by Mr. Coen, to adopt proposed Resolution R18-163.

The Voting Board tally was:

Yea:	(4)	Bohmke, Coen, Shelton, Snellings
Nay:	(3)	Cavalier, Dudenhefer, Maurer

Resolution R18-163 reads as follows:

A RESOLUTION AUTHORIZING THE PURCHASE OF DEVELOPMENT RIGHTS ADMINISTRATOR TO NEGOTIATE AND EXECUTE DEEDS OF EASEMENT FOR THE PURCHASE OF DEVELOPMENT RIGHTS ON TAX MAP PARCEL NOS. 26-3 (HARRIS PROPERTY); 47-70, 47-71 AND 48-6A (MOORE PROPERTY); 55-157E (SECRET PROPERTY); AND 17-2 (BEACH PROPERTY), LOCATED WITHIN THE HARTWOOD AND GEORGE WASHINGTON ELECTION DISTRICTS; AND AUTHORIZE THE APPLICATION FOR MATCHING FUNDS THROUGH VARIOUS LAND CONSERVATION AGENCIES

WHEREAS, in 2007, the Board established Stafford County Code, Chapter 22A, Purchase of Development Rights (PDR), to enable the County to acquire conservation easements voluntarily offered by property owners to serve as one means of assuring that the County's open space, agricultural and forest lands, and natural and cultural resources are protected and efficiently used; and

WHEREAS, the Board established a PDR Administrator to implement the program pursuant to Stafford County Code, Chapter 22A (PDR Program); and

WHEREAS, the Board established a PDR Committee to promote the PDR Program in cooperation with and under the guidance of the PDR Administrator; and

WHEREAS, a new PDR Program round for applications was initiated in June, 2017; and

WHEREAS, the PDR Administrator and PDR Committee reviewed eleven applications submitted under the PDR Program and ranked the applications in accordance with the requirements and criteria established in Stafford County Code, Section 22A-6; and

WHEREAS, the PDR Program currently has \$992,000 available for the purchase of development rights on properties located in the County; and

WHEREAS, several agencies, including the U. S. Department of Defense, the U. S. Department of Agricultural and Consumer Services, the Virginia Department of Agriculture and Consumer Services, and the Virginia Department of Conservation and Recreation have matching fund application rounds available for land conservation purposes; and

WHEREAS, the Board desires to apply for matching funds to leverage the County's PDR allocation; and

WHEREAS, the Board reviewed the recommendations of the PDR Administrator and PDR Committee and determined that Tax Map Parcel Nos. 26-3 (Harris Property); 47-70, 47-71 & 48-6A (Moore Property); 55-157E (Secret Property); and 17-2 (Beach Property) within the Hartwood and George Washington Districts; be considered for the purchase of development rights under the PDR Program, subject to the appropriation and availability of funds through the County's PDR Program and various matching-fund programs; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good planning practices require adoption of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that it be and hereby does authorize the Purchase of Development Rights (PDR) Administrator or the County Administrator to negotiate and execute purchase agreements, deeds of easement, and any other document necessary to complete the PDR transaction for the purchase of development rights on Tax Map Parcel Nos. 26-3 (Harris Property); 47-70, 47-71 & 48-6A (Moore Property); 55-157E (Secrest Property); and 17-2 (Beach Property) for a total amount not to exceed Nine Hundred Ninety-Two Thousand Dollars (\$992,000), with a minimum of Four Hundred Ninety-Six Thousand Dollars (\$496,000) reimbursable by the Commonwealth of Virginia or the United States Government; and

BE IT FURTHER RESOLVED that consideration of the properties are subject to appropriation and availability of funds through the County's PDR Program and the availability of 50% matching funds through various matching grant programs; and

BE IT STILL FURTHER RESOLVED that the remaining applications under the 2017 PDR Program round may be considered for future easement acquisitions as additional funds may become available, as authorized by the Board.

Item 20. Finance and Budget; Adopt the FY2019-2028 Capital Improvement Program (CIP) Chief Financial Officer, Ms. Maria Perrotte, presented this item to the Board. She noted that the CIP was a planning document and projects would be further evaluated and developed prior to formal Board consideration. She said that the proposed CIP met the primary needs of the Courts and Schools for the next 10 years; major adjustments were made to the new court building for a total of approximately \$40 Million. The first phase addition of Fredericksburg Christian School (FCS) was moved out to FY2025 and the second phase addition was now outside the 10-year CIP. The tax impact was reduced to an equivalent of 2.3 cents of current assessed value by year five, and the revised CIP was well within the County's projected debt capacity limits.

Mrs. Maurer spoke about the original CIP and its impact on the County's future budgets and asked about a change to Line 106. Ms. Perrotte said there were incremental changes including the removal of the addition to Fredericksburg Christian School and a \$20 Million reduction in High School #6.

Mr. Dudenhefer said there were "zero" dollars for road projects in the next 10 years; that there was a \$1 Million line whose funds were not guaranteed as year-end monies could not be counted on. He said that the single biggest problem in the County did not have one bit of funding in the proposed CIP and he would not support it.

Ms. Shelton spoke about how children's minds were formed by the time they got to school. She attended a breakfast meeting with the Governor and it was said that it was proven that pre-school was necessary for all children, not just those with special needs. She talked about having a vision for community schools and having pre-kindergarten classrooms in the community, and not with hour long bus rides. She said there was an increased need for special services, which the CIP did not address so she would not support it.

Mrs. Maurer pointed out that it was an entirely new process with some good and some bad. She said that staff worked hard and the CIP was rejected at the last Board meeting for some needed revisions; that even though it was a planning document, there was an affordability issue with the CIP presented at that time. Mrs. Maurer said that the cost of a new Courthouse was reduced and expectations were managed for the HS #6 in the current iteration of the CIP. She spoke about the bad saying that emotions were high and it was not good for public discourse; that there were threats made in the process. She said that she had cancer and may not be around to see the next election but she addressed the threat she received by speaking with the County Attorney after receiving a call from a judge. She said there were a lot of cases before them and those cases were being heard by the same judge that made the threat and it gave her pause.

Mr. Cavalier said this was his 15th CIP and it was the most expensive and took the most work; that the joint CIP Committee considered all sides of the projects that were considered and it would be better next year. He said that this year's CIP was almost all school related; that the new courthouse was reduced from \$60 Million to \$40 Million after working with Moseley Architects and the judges. He said that Mr. Presley did a magnificent job identifying the needs and fine tuning the courthouse project needs, security issues, etc. Mr. Cavalier said that without compromise, nothing would get done.

Mr. Coen said that he would support the CIP even though there were still a lot of unanswered questions. He spoke about supporting the remodel of Ferry Farm ES and thanked the Board, especially Mr. Cavalier, Mr. Snellings, Ms. Bohmke, and Mrs. Maurer, for working with him on that project, which had been put off decade after decade. He said that Ferry Farm ES is a sub-standard building and will remain so until its issues are addressed and while they cannot afford everything at one time, there are credible and realistic plans for remodeling that are included in the CIP. He spoke about the lighting issues, the antiquated library, and other issues with the facility. Mr. Coen said there may be additional capacity at Ferry Farm ES once renovated. He spoke about transportation funding and paring down the courthouse design and said he was proud of staff for its work on the CIP. He said that the purchase of FCS without an addition was, to him, not rational and an \$8 Million addition vs. a \$40 Million new build was a more fiscally sound decision. In speaking about redistricting, Mr. Coen said that he hoped that the School Board would honor its commitment. Mr. Coen and Ms. Shelton met with Scott Horan, Assistant Superintendent/Facilities and discussed a new floor plan for HS #6 that could be built within the \$121 Million projected amount. Mr. Coen said he would support the proposed CIP.

Mr. Cavalier motioned, seconded by Mrs. Maurer, to adopt the amended version of proposed Resolution R18-49.

The Voting Board tally was:

Yea:	(5)	Bohmke, Cavalier, Coen, Maurer, Snellings
Nay:	(2)	Dudenhefer, Shelton

Resolution R18-49 (amended) reads as followed:

A RESOLUTION TO ADOPT THE FISCAL YEARS 2019-2028 CAPITAL IMPROVEMENT PROGRAM WITH THE INTEN TO REIMBURSE CERTAIN CAPITAL IMPROVEMENT EXPENDITURES

WHEREAS, a public hearing on the proposed fiscal years (FY) 2019-2028 Capital Improvement Program (CIP) was held on Tuesday, April 3, 2018, at 7:00 P.M. in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board considered the recommendations of the School Board and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the ten-year CIP is a significant part of the County's comprehensive planning; and

WHEREAS, the Board finds that it is necessary to identify needed capital improvements;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the FY2019-2028 Capital Improvement Program (CIP) be and it hereby is adopted as follows:

General Government

ERP System	Belmont - Ferry Farm Trail - Phase 6
Fiber Network	Berea Church Road (SR 654) Improvements
General Government Repairs, Replacements and Rehabs	Brooke Road (SR 608) Reconstruction South of Eskimo Hill Road (SR 628)
Courthouse	Courthouse Road (SR 630) at Jefferson Davis Hwy (RT 1) Intersection Improvement
Parks Repairs, Replacements and Rehabs	Enon Road (SR 753) Widening: RT1 to I-95
Library	Jefferson Davis Hwy (RT 1) at Potomac Creek Drive (SR 761)
Replacement Apparatus	Juggins Road (SR 711) Reconstruction
LifePak Replacement	Tech Center Drive
Public Safety Repairs, Replacements and Rehabs	Telegraph Road (SR 637) and Woodstock Lane (SR 639) at RT 1 Safety Improvements
Command Bus	Flatford Road Sidewalk
Radio Core	Onville Road Sidewalk
Stormwater	
Public Works Repairs, Replacements and Rehabs	

Education

Rebuild Moncure Elementary	Renovate Ferry Farm Elementary
Purchase and Renovate Fredericksburg Christian School	Rebuild Hartwood Elementary
Elementary School #18	Schools Repairs, Replacement and Rehabs
High School #6	

Utilities

433-06 - Moncure Pump Station Distribution Upgrade	LFR-15 - Replace 18", 15" and 12" with 24" Line along Claiborne Run from Morton Road to Kings Hill Road
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472-01 - Shelton Shop Road 8" Main 472/433 Boundary Adjustment	LFR-30 - Construct 12" Gravity Line from England Run Pump Station to Days Inn Pump Station
342-06 - 24" Main along Truslow Road from I-95 to Enon Road to Hulls Chapel Road	LFR-51 - Construct 10" Line to serve future Central PDA Growth
342-15 & 16 - 24" Main from Enon Road Tank to Centreport Pkwy, via Abel Lake and existing 16" Replacement	LFR-58 - Replace 8" with 15" Line along Cambridge Street from Force Main to Michael Street
433-04 - Construct 10-inch main from Embrey Mill Road to the existing 10-inch main on White Chapel Lane	LFR-59 - Replace 8" with 10" from Nelms Circle to Auction Drive
433-05 - Construct 16-inch main along Courthouse Road from pumping station at 433/370 Zone boundary to Rollinswood Lane	LFR-129 - Replace 8" with 16" Force Main from Potomac Creek Pump Station
472-100 - Construct 0.5 Million Gallon Storage Tank along Garrisonville Road near Ripley Road	LFR-204 - Expand future Celebrate Virginia Pump Station
472-200 - Construct 0.9 mgd pumping station along Lightfoot Road near Mountain View Road	LFR-209 - Replace Falls Run Pump Station
480-04 - Construct 12" Main along University Blvd from 12" Main on Reservoir Road	LFR-214 - Expand Claiborne Run PS
Tank Removal	LFR-217 - Expand Stafford Place Pump Station
Hydrant/Valves Replacement Program	LFR-228 - Expand Ingleside Pump Station
Water Distribution Rehab - Neighborhood Systems	Gravity Lines & Interceptor Maintenance
Water Distribution Rehab - Transmission Lines Replacements	Pump Stations
Regional Water Interconnection	Little Falls Run Wastewater Treatment Facility - Influent Structure
Water Distribution Rehab - Small Water Projects	Little Falls Run Wastewater Treatment Facility - Influent Grit Blowers
Water Extension Projects	Little Falls Run Wastewater Treatment Facility - Filter Replacement
Redundant Gate Replacement for Abel Lake and Smith Lake	Aquia Wastewater Treatment Facility - Generator Tiebreaker (MCC Replacment)
Lake Mooney - Thickener Tank and Equipment	Infiltration and Inflow Maintenance
Lake Mooney - Permanganate	Sewer Extension Projects
Lake Mooney - Additional Modules for Interconnection	AWWTF-001 - Aquia WWTF Upgrade - Facilities Planning
Smith Lake - Electrical Switchgear	AWWTF-002 - Aquia WWTF General Upgrades - Concrete Repair, Headworks, Power Distribution
Smith Lake - Filter Replacements	AWWTF-003 - Aquia WWTF Solids Handling - Sludge Storage Expansion
342 Phase 1	AWWTF-005 - Aquia WWTF General Upgrades - Filtration, UV, Controls, Miscellaneous
342-101 - Enon Road Water Tank (formerly Centreport)	LWWTF-001 - Little Falls Run WWTF Upgrade - Facilities Planning
A-40 - Aquia Drive 8" Gravity Line, Delaware Drive to Vessel Drive	LWWTF-002 - Little Falls Run WWTF General Upgrades - Concrete Repair, Headworks, UV
A-47 - Aquia Harbour 15" Gravity Line at Voyage Drive	LWWTF-003 - Little Falls Run WWTF Denitrification Upgrade
A-51 - Coal Landing 15" Main, Greenridge Drive to US1	LWWTF-004 - Little Falls Run WWTF Upgrades (Rappahannock Policy, FWNC / NH3 Allowance)
A-115 - Aquia @ Bridge Force Main	LWWTF-005 - Little Falls Run WWTF General Upgrades - Filtration, Miscellaneous
A-205 - Expand Upper Accokeek Pump	Claiborne Run Gravity Sewer Project Construction

Station

LFR-3 - Falls Run Interceptor, Phase 2	Lower Accokeek
A-18 - Replace 24" with 36" Gravity Line, Whitsons Run to Austin Run Pump Station	Wayside Sewer Interceptor
A-37 - Construct 8" Gravity Line from Marshall to Heritage Oaks II Pump Station	Falls Run Sewage Force Main 24-inch
A-234 - Expand Azalea Woods at Galway Lane Pump Station	Claiborne Run Parallel Force Main
Stafford Complex	Vehicles and Equipment Replacement
Contingency Allowance	

BE IT FURTHER RESOLVED that the intent to reimburse certain capital improvement expenditures for projects indicated in the FY2019-2028 CIP be and it hereby is adopted as follows:

**NOTICE OF INTENT TO REIMBURSE
CERTAIN CAPITAL IMPROVEMENT EXPENDITURES**

Section 1: Statement of Intent. The County presently intends, at one time or from time- to-time, to finance projects in the FY2019-28 Capital Improvement Program (Projects) with tax-exempt or taxable bonds, or other obligations (Bonds), and to reimburse capital expenditures paid by Stafford County (including expenditures previously paid by the County to the extent permitted by law) in connection with the Projects before the issuance of the Bonds.

Section 2: Source of Interim Financing and Payment of Bonds. The County expects to pay the capital expenditures related to the Projects, and incurred before the issuance of the Bonds, with an inter-fund loan or loans from the General Fund or funds from temporary appropriations or loans from the General Capital Projects Fund. Stafford

County expects to pay debt service on the Bonds from the General Fund consisting of general tax revenues for the Projects to be financed in the FY2019-28 Capital Improvement Program. The maximum amount of the Bonds expected to be issued for the Projects is \$347,913,000.

Section 3: Effective Date; Public Inspection. This Resolution is adopted for the purpose of complying with Treasury Regulation Section 1.150-2 (26 CFR 1.150-2) or any successor regulation, and shall be in full force and effect upon its adoption. The Clerk of the Board shall file a copy of this Resolution in the records of Stafford County, available for inspection by the general public during Stafford County's normal business hours.

NEW BUSINESS

Item 21. County Administration; Discuss Establishing a Committee to Assist with Redistricting
Registrar, Greg Riddlemoser, sent a letter to the Chairman requesting that the Board form a committee of citizens and County staff to begin working on redistricting. Key staff would include Planning and Zoning, the Commissioner of the Revenue, GIS, County Administration, and the Registrar. The Board discussed Mr. Riddlemoser's recommendation and by unanimous voice vote decided that it wanted staff to begin working on the redistricting effort and to report back to the CEDC and then to the full Board.

Item 22. Fire, Rescue, and Emergency Services; Discuss a Policy for a Volunteer Fire and Rescue Funding Formula Chief Joe Cardello gave a presentation and answered Board members questions. Chief Cardello said that since 2012, VF&R was funded on a performance-based system. Following a comprehensive review, it was determined that that funding strategy did not promote recruitment and retention, nor did it provide equitable opportunities across the VF&R stations. The FY2019 proposed budget was prepared as a zero-based budget with a savings of \$63,322 over the prior year. Those savings will be used to fund a volunteer coordinator position. Staff worked with VF&R leadership and developed a funding policy and method providing for annual operating costs (including utilities, which were previously in the general Fire and Rescue budget); a volunteer training system and incentives funding to ensure quality operations across the Organization; and one-time funding to provide for procurement of capital items and ensure facilities maintenance and repair. Chief Cardello provided a volunteer station assessment and talked about additional commitments to the VF&R system including one-time funding for station repairs (\$150,000); the proposed CIP includes cash funding for repairs (\$330,000); and end of year unspent funding (\$173,009) was held in the fund balance to meet capital needs of the VF&R system.

Mr. Cavalier noted that this was a change from previous budgets and a significant departure from how volunteer budgeting was done in the past. This item will be brought back to the Board as a Consent Agenda item at its July 10th meeting.

Item 23. Planning and Zoning; Discuss Proposed Zoning Ordinance and Comprehensive Plan Amendments Pertaining to Cluster Developments Mr. Jeff Harvey, Director of Planning and Zoning, presented this item saying that on March 20, 2018, the Board referred to the Planning Commission (PC) limited amendments to the Comprehensive Plan (Plan) and the Zoning Ordinance pertaining to cluster development standards. It requested that the Planning Commission hold a public hearing, review amendments, provide its recommendations on modifications to the Plan's text and Zoning Ordinance. Plan amendments would incorporate a Cluster Subdivision Area Map and relocate cluster subdivision criteria to a new section of the Lane Use Chapter of the Plan. Zoning Ordinance amendments would add design criteria that excluded stormwater management and utility easement areas from satisfying minimum open space requirements as well as relocating cluster subdivision requirements into a new table. At its meeting on March 28th, the PC discussed the Board's referral and on April 25th, it held a public hearing on the Plan amendment for the map (the vote was 6 to 1 for approval). On May 9th, the PC held another public hearing to consider text amendments to the Zoning Ordinance to modify regulations concerning cluster subdivisions and cluster developments including new definitions, a dedicated table of standards, adjustments to open space and set back requirements, and new special regulations regarding the use of stormwater management facilities and utility easements in common open space area. On May 23rd, the PC voted 7 – 0 to recommend approval of both the Plan text and Zoning Ordinance amendments. Pursuant to State Code, the Board has 90 days from the original referral date to make a decision or to return the issue back to the PC for additional review and to hold another public hearing.

Ms. Shelton thanked Mr. Harvey and said she really liked what the PC had done and that the new definitions cleared up confusion concerning the R-1 definition of open space ratio. Ms. Shelton felt that the restrictions should be County-wide and not limited to specific areas.

Mr. Foley clarified that staff recommended that the Board authorize a public hearing at its meeting on July 10th to consider lot size, open space ratios, and notification of property owners. He said that this item could be deemed time sensitive due to the Board's upcoming summer recess and the State's 90-day requirement from the time of referral to the PC.

Mrs. Maurer motioned, seconded by Mr. Snellings, to deem the item time sensitive.

The Voting Board tally was:

Yea:	(6)	Bohmke, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay:	(1)	Cavalier

Ms. McClendon clarified that the public hearing would not be a joint public hearing, rather a public hearing with the Board to consider proposed amendments to the Comprehensive Plan and Zoning Ordinance regarding cluster developments.

Mrs. Maurer motioned, seconded by Mr. Snellings to authorize a public hearing on July 10, 2018 to consider proposed amendments to the Comprehensive Plan and Zoning Ordinance regarding cluster developments.

The Voting Board tally was:

Yea:	(6)	Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Snellings
Nay:	(1)	Shelton

CLOSED MEETING

At 5:03 p.m., Mr. Snellings motioned, seconded by Mrs. Maurer, to adopt proposed Resolution CM 18-14.

The Voting Board tally was:

Yea:	(7)	Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay:	(0)	

Resolution CM18-14 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) consultation with legal counsel and briefings by staff members pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and (2) discussion concerning a prospective business or industry where no

previous announcement has been made of the business' or industry's interest in locating its facilities in the community; and

WHEREAS, pursuant to Virginia Code § 2.2-3711 (A)(5) and (A)(7) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 19th day of June, 2018, does hereby authorize discussion of the above matter in Closed Meeting.

CLOSED MEETING CERTIFICATION

At 5:35 p.m., Mrs. Maurer motioned, seconded by Mr. Snellings, to adopt proposed Resolution CM 18-14(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Resolution CM-18-14(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON JUNE 19, 2018

WHEREAS, the Board has, on this the 19th day of June, 2018, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 19th day of June, 2018, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened, were heard, discussed, or considered by the Board.

At 5:36 p.m., the Chairman recessed the afternoon session of the June 19, 2018 Board meeting.

At 7:00 p.m. the Chairman called the evening session to order. Mr. Coen gave the invocation and Mrs. Maurer led the Pledge of Allegiance to the Flag.

Delegate Robert "Bob" Thomas, Jr. presented a resolution from the General Assembly to the family of Ferris Belman, Sr. The House of Delegates approved a joint resolution on January 12,

2018; the Senate passed the joint resolution on January 22, 2018. In the audience to honor Mr. Belman, was Mr. Bill Tignor, Mr. Bob Gibbons, and Ms. Linda Musselman as well as Mr. Bill Howell. Delegate Thomas said that Mr. Belman was a permanent part of Virginia history. Mr. Belman's son, Robert, thanked everyone for the kind words about his father and said that his mother sent her best wishes and sincere gratitude for the presentation.

Ms. Bohmke presented a proclamation to participants of the BOOTS program. Ms. Bohmke noted that the BOOTS program was unique and respected throughout the Commonwealth. Mr. Latham said that the paperwork started back in 1988 to get the program going. In addition to Mr. Latham, Mr. Bill Howell, and Mr. Bobby Jett were present and spoke about the evolution of the BOOTS program from working off a 1991 Lowe's floor plan and no computers to today having 3d drafting software and models. He said he was honored to have the program recognized by the Board.

Judge Victoria Willis addressed the Board saying that she would not repeat what she spoke about at the 3:00 p.m. session. She expressed her sincere appreciation to the Board for passing the CIP, and called it a first step among so many competing interests. Judge Willis said she was grateful to Mr. Foley and Mr. Presley for efforts on behalf of the judges and new courthouse.

Presentations by the Public – II The following persons indicated a desire to address the Board:

Andy Hayes - President of the Stafford Education Association (SEA); thanked the Board for its support of the School Board budget and for ensuring that teachers and staff received the raises funded in the FY19 budget. He spoke about Bill Howell who spoke at Drew MS 30 years ago and knowing Robert Belman and Bobby Jett since 1998 and the inception of the first BOOTS house. His son graduated from Brooke Pointe HS, which was a beautiful ceremony and what stood out was the diversity (now) in Stafford County. He thanked the Board again on behalf of the SEA for keeping some of the teachers from leaving and reinvesting in the County's school system.

Paul Waldowski - Spoke about gerrymandering and said "beware 2021." He said there were too many Board members and no member at large; February 22nd was George Washington's birthday and the Senate passed the Belman proclamation on January 22nd. He met with the Board of Equalization on June 18th; there were no Board members present to hear about his 241% increase "for air." His tax assessment went up from 13,600 to 33,000 for 0.281 acres, which was not fair. Talked about the sink hole across a street from Station 14 and next month's joint public hearings and questioned why the judges got five minutes to address the Board.

PUBLIC HEARINGS

Item 24. County Attorney; Update the Name of the England Run Polling Place County Attorney, Rysheda McClendon, presented this item to the Board saying that the name of the polling place would have to be changed with name change from England Run Library to the William J. Howell Library, which would take place following the 2021 redistricting.

The Chairman opened the public hearing. The following person(s) indicated a desire to speak:
Paul Waldowski

The Chairman closed the public hearing.

Mr. Coen motioned, seconded by Mrs. Maurer, to adopt proposed Ordinance O18-25.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Ordinance O18-25 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY
CODE SEC. 9-34, "DESIGNATED"

WHEREAS, County Code Sec. 9-34 specifies England Run Library as the designated polling place for the England Run precinct; and

WHEREAS, in December, 2017, pursuant to Resolution R17-307, the Board renamed the England Run Library the William J. Howell Library; and

WHEREAS, the Board desires to update the County Code to reflect this name change;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that Stafford County Code Sec. 9-34, "Designated," be and it hereby is amended and reordained as follows with all other portions remaining unchanged:

Item 25. Planning and Zoning; Consider Rezoning 0.2 Acres from R-1 to B-2 for a Fast Food Restaurant with a Drive Through – and –

Item 26. Planning and Zoning; Consider a Conditional Use Permit for a Drive Through in the HCOD Overlay, on 0.082 Acres Zoned B-2 Mr. Jeff Harvey presented these two items presented concurrently as they both referred to property intended for the development of a Dunkin' Donuts on Route 17; each item was voted on separately.

Item 24 requested a rezoning of 0.2 acres from R-1 to B-2 on Tax Map Parcel No. 53B1-7. The applicant/agent is Mr. Samer Shalaby and the property is located in the George Washington District. Proposed proffers for the rezoning included dedication of right-of-way along Route 17, construction of a right-turn lane and raised median on Warrenton Road, consolidation of parcels, a demolition plan for the existing home on the property, and conformance with architectural rendering. The restaurant may operate between 4:00 a.m. and 11:00 p.m., seven days a week; the rezoned parcel would not have direct access to Route 17.

Proposed conditions for Item 25 included general conformance with the GDP, deliveries by tractor-trailer prohibited, access on Warrenton Road limited to what is shown on the GDP, but could be shifted to avoid reconfiguration of the existing entrance if needed, inter-parcel access is required, the drive-through loud speaker will utilize automatic volume control, there may be

no illuminated signage facing residential areas to the rear of the property, and there must be a masonry dumpster enclosure.

Ms. Bohmke asked how the no tractor-trailer delivery stipulation would be enforced. Mr. Harvey said that there was no space available for a tractor-trailer on the site. Ms. Bohmke said it looked like there was space on Melchers Drive. Mr. Harvey said there were limitations to parking tractor-trailers on State roads and if one were to enter the property, it would have to take up several of the very limited number of parking spaces. He added that if tractor-trailers were seen on the property, or reported to the County by neighboring places of business, a notice of violation would be issued.

Ms. Bohmke asked about trucks pulling boats and recreational vehicles heading down Route 17 towards the beaches and where would they park. Mr. Harvey said there would be no space for vehicles w/ trailers to park in the Dunkin' Donuts lot.

Mr. Shalaby, applicant, addressed the Board saying that this was a very difficult site, which had been worked on since 2016 and they had tried to accommodate every concern. The business would be 1400 s.f. with three tables and 10 chairs; the drive-through was designed to accommodate up to a 35' boat or trailer without blocking any parking spaces. There was no space for a 50' or 60' truck and the supplier would use a box truck for deliveries.

The Chairman opened the public hearing. The following person(s) indicated a desire to speak:
Dan Wallace (owner of the adjacent Arby's Restaurant)
Paul Waldowski

The Chairman closed the public hearing.

Mr. Shalaby, in addressing the public hearing speaker's concerns, said that there was never any contemplation of using the Arby's parking lot. A median was proffered on Warrenton Road, which would prevent U-turns from eastbound Route 17 traffic; there was a traffic light at Melchers and Solomon Drive and the entrance to the site was a right in only and no direct access to the Arby's parking lot. He offered to erect a sign saying "towing enforced" for vehicles that may try to use the Arby's lot. Shrubs and bushes would be planted in between the two lots. Mrs. Maurer said there were 21 parking spaces for only three tables and that it seemed it was designed for numerous patrons. She asked if there was a requirement that there be parking for trailers and boats. Mr. Shalaby said there was not.

Mr. Coen said that he first began dealing with this when he was on the Planning Commission. Staff worked with the applicant on a variety of different entrances to the site to accommodate VDOT's requirements. He said that he felt as though the applicant had gone the extra mile in making the best possible design for the Dunkin' Donuts. He said there was no inter-parcel connection with Arby's. He asked that Mr. Shalaby be conscious of being a good neighbor.

Ms. Bohmke said she was concerned about the inability to pull in and out and concerned about traffic parking at the Arby's; she believed that Mr. Wallace expressed valid concerns and she hoped they could have a good working relationship.

Mr. Coen motioned, seconded by Mrs. Maurer, to adopt proposed Ordinance O18-12.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Ordinance O18-12 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN THE STAFFORD COUNTY ZONING ORDINANCE BY AMENDING THE ZONING DISTRICT MAP TO RECLASSIFY FROM THE R-1, SUBURBAN RESIDENTIAL ZONING DISTRICT TO THE B-2, URBAN COMMERCIAL ZONING DISTRICT, TAX MAP PARCEL NO. 53B-1-7, LOCATED WITHIN THE GEORGE WASHINGTON ELECTION DISTRICT

WHEREAS, Development Consulting Services, applicant, submitted Application RC17151868, requesting a reclassification from the R-1, Suburban Residential Zoning District to the B-2, Urban Commercial Zoning District, on Tax Map Parcel No. 53B-1-7, located within the George Washington Election District; and

WHEREAS, the Board carefully considered the recommendations of the Planning Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board finds that the requested zoning amendment is compatible with the surrounding land uses and meets the criteria for a rezoning in Stafford County Code Sec. 28-206; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning practice require adoption of this Ordinance to reclassify the subject property;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the Stafford County Zoning Ordinance be and it hereby is amended and reordained by amending the Zoning District Map to reclassify from the R-1, Suburban Residential Zoning District to the B-2, Urban Commercial Zoning District, Tax Map Parcel No. 53B-1-7, consisting of 0.19 acres, in the location shown on the plat entitled "Boundary Survey of Lot 7 Sunnyside Document # 20030001763 George Washington Election District Stafford County, Virginia" prepared by LS2PC, dated June 12, 2017, with proffers entitled "PROFFER STATEMENT DUNKIN' DONUTS ROUTE #17 & MELCHERS DRIVE RC17151868," dated June 7, 2018.

Mr. Coen motioned, seconded by Ms. Shelton to adopt proposed Resolution R18-35.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Resolution R18-34 reads as follows:

A RESOLUTION TO APPROVE A CONDITIONAL USE PERMIT (CUP) TO ALLOW A DRIVE-THROUGH FACILITY IN THE HIGHWAY CORRIDOR OVERLAY ZONING DISTRICT (HCOD), ON TAX MAP PARCEL NOS. 53B-1-7 AND 53B-1-11, WITHIN THE GEORGE WASHINGTON ELECTION DISTRICT

WHEREAS, Development Consulting Services, applicant, submitted Application CUP17151869, requesting a conditional use permit to allow a drive-through facility in support of a restaurant use in the Highway Corridor Overlay Zoning District (HCOD), on Tax Map Parcel Nos. 53B-1-7 and 53B-1-11, located within the George Washington Election District; and

WHEREAS, the application was submitted pursuant to Stafford County Code, Sec. 28-59(e), which permits this use in the HCOD after a CUP is issued by the Board; and

WHEREAS, the Board carefully considered the recommendations of the Planning Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board has considered the criteria in Stafford County Code Sec. 28-185 and finds that the request meets the standards of the Zoning Ordinance for issuance of a CUP;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that a conditional use permit (CUP) pursuant to application CUP17151869 be and it hereby is approved with the following conditions:

1. This CUP is for one single-lane drive-through facility to support a restaurant use in the Highway Corridor Overlay Zoning District (HCOD), on Tax Map Parcel Nos. 53B-1-7 and 53B-1-11 (Property). Development of the Property shall occur in accordance with the Generalized Development Plan (GDP) prepared by LS2PC, entitled "Dunkin' Donuts Rte #17 & Melchers Drive," dated June 2017, as last revised, and as sealed June 5, 2018. Changes to the location and treatment of improvements depicted on the GDP shall be allowed at site plan review for purposes of engineering or to comply with changes in federal, state, or local laws. The location of the entrance into the development from the shared travelway may also be adjusted as necessary to accommodate any improvements required by Dominion Virginia Power within its easement, provided said adjustments comply with federal, state, or local laws.
2. The restaurant and drive-through use may operate from 4:00 a.m. to 11:00 p.m., seven days a week.
3. Deliveries to the Property via tractor trailer are prohibited.
4. Direct access to the Property from Warrenton Road shall be limited to a single entrance, in the general location depicted on the GDP. The location of the entrance may be shifted

- if necessary to avoid reconfiguration of the existing entrance serving Tax Map Parcel No. 53-6A.
5. An inter-parcel access shall be provided between the Property and Tax Map Parcel No. 53-6A, in the general location depicted on the GDP.
 6. The drive-through loud speaker shall utilize an automatic volume control system to reduce the speaker volume when there is a low level of ambient noise.
 7. Illuminated signage shall not be permitted on any building façade facing an adjacent residential use.
 8. The dumpster enclosure shall consist of masonry materials, with type and color similar to the primary building.
 9. This CUP may be revoked for violation of these conditions or any applicable federal, state, or County code, law, ordinance, or regulation.

Item 27. Planning and Zoning; Consider Amending Stafford County Code to Permit the Submission of Electronic Development Plans Mr. Jeff Harvey presented this item and answered Board members questions. Mr. Snellings asked if the electronic plans would be available to the public. Mr. Harvey said that all plans were considered public documents and therefore available under the Planning and Zoning tab on the County's website. Mr. Snellings asked if this would do away with the technical review committee (TRC), which gave the public an opportunity sit-in on discussions and review proposed developments. Mr. Harvey said that citizens could come into the office to view plans as has always been done or they would be available on the County's website; and/or citizens could attend TRC meetings.

Ms. Bohmke asked about the number of citizens that attended the TRC meetings. Mr. Harvey replied that occasionally a citizen would attend with an interest in a particular project or development. Mr. Snellings said he was not concerned with rezonings but with by-right and asked that the Board be apprised of any new proposals. Mr. Harvey agreed to do so.

Mrs. Maurer asked that the Board be provided with a list of apps developed on the Planning and Zoning website. Mr. Harvey said it would be approximately two months still in process then he would provide that via e-mail to the Board and to the PC.

The Chairman opened the public hearing. No person(s) indicated a desire to speak. The Chairman closed the public hearing.

Mrs. Maurer motioned, seconded by Mr. Coen, to adopt proposed Ordinance O18-19.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Ordinance O18-19 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN COUNTY CODE SEC. 22-4, "DEFINITIONS," SEC. 22-57, "FILING," SEC. 22-58, "CONTENT," 22-59, "PUBLIC ACCESS," SEC. 22-61, "TECHNICAL REVIEW COMMITTEE," SEC. 22-62, "COMMISSION REVIEW, ACTION," SEC. 22-76, "SUBMISSION OF PLANS," SEC. 22-77, "CONTENT," SEC. 22-86, "FILING," SEC. 22-87, "CONTENT," SEC. 28-25, "DEFINITIONS OF SPECIFIC TERMS," SEC. 28-247, "SUBMISSION REQUIREMENTS FOR MINOR SITE DEVELOPMENT PLANS," AND SEC. 28-248, "SUBMISSION REQUIREMENTS FOR MAJOR SITE DEVELOPMENT PLANS," TO ALLOW FOR ELECTRONIC PLAN SUBMISSIONS AND TO AMEND THE TECHNICAL REVIEW COMMITTEE MEETING REQUIREMENTS

WHEREAS, the Board continues to identify means of improving efficiency of government operations; and

WHEREAS, electronic plan submissions (E-plans) would improve the effectiveness and efficiency of reviewing and approving subdivision and site plan applications; and

WHEREAS, the Stafford County Code (Code) currently requires the submission of paper copies of plans to be reviewed; and

WHEREAS, the Board desires to amend the Code to allow for E-plans; and

WHEREAS, the Code currently requires technical review committee meetings as part of the preliminary plan review process; and

WHEREAS, the Board desires to amend the Code to allow technical review committee meetings upon request; and

WHEREAS, the Board considered the recommendation of the Planning Commission and staff, and the testimony, if any, received at the public hearings; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning and subdivision practices require adoption of this ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the day of , 2018, that Stafford County Code Sec. 22-4, "Definitions," Sec. 22-57, "Filing," Sec. 22-58, "Content", 22-59, "Public access," Sec. 22-61, "Technical review committee," Sec. 22-62, "Commission review, action," Sec. 22-76, "Submission of plans," Sec. 22-77, "Content," Sec. 22-86, "Filing," Sec. 22-87, "Content," Sec. 28-25, "Definitions of specific terms," Sec. 28-247, "Submission requirements for minor site development plans," and Sec. 28-248, "Submission requirements for major site development plans," be and they hereby are amended and reordained as follows, all other portions remaining unchanged:

Sec. 22-4. - Definitions.

Technical review committee (TRC): The committee consisting of governmental agency representatives as designated by the agent and a member of the planning commission. The TRC

is empowered with the responsibility for the technical review of preliminary subdivision plans, construction plans and site plans under the standards in the County Code.

Sec. 22-57. - Filing.

- (a) A subdivider shall file with the agent an application for preliminary subdivision plan review for subdivisions creating fifty-one (51) or more lots or may file an application for subdivisions creating fifty (50) or fewer lots. All preliminary subdivision plans shall be filed on standard forms and/or in electronic format as provided by the department of planning and zoning accompanied with applicable fees.
- (b) The preliminary subdivision plan shall be prepared by an architect, landscape architect, engineer, surveyor, or other persons authorized by the Code of Virginia (1950, as amended). The plan shall be drawn on numbered sheets at a scale of one hundred (100) feet to the inch unless otherwise agreed to by the agent or in accordance with size and scale requirements as provided by the department of planning and zoning for electronic plan submission. If preliminary subdivision plans require more than one sheets, match lines shall clearly indicate where the several sheets join and shall be accompanied by a key plan showing the entire development at a reasonable scale.
- (c) The agent shall notify the subdivider if the application for a preliminary subdivision plan is incomplete or does not comply with the submission requirements of this chapter. The application for preliminary subdivision plan review shall be considered "officially submitted" after it has been determined by the agent that all of the submission requirements have been met.
- (e) Traffic impact analysis as outlined in 24 VAC 30-155 shall be submitted when any preliminary subdivision plan generates vehicle trips per day that meet the VDOT requirements for TIAs under 24 VAC 30-155, as certified by a civil engineer. An addendum or supplementary TIA shall be submitted when required by VDOT regulations.

Sec. 22-58. - Content.

The preliminary subdivision plan shall include the following:

- (1) *Generally.* The plan sheets for both paper and electronic plans shall contain the following information pursuant to the standard format for electronic plan submission: subdivision name; names and addresses of owners and subdivider and names of holder of any easements affecting the property; name and address of the individual who prepared the plan; date of drawing (including the revision dates); and number of sheets; match-line key plan, if multiple sheets; overall plan, if multiple sheets, showing the preliminary subdivision plan in its entirety on one sheet, with an information legend and without the match-line key plan information; north arrow shown, and where practical, oriented to the top of the page; graphic scale; and a signature line for the chairman of the planning commission.
- (12) *Private well and on-site sewage disposal systems:*
 - b. A signed statement from an ~~certified~~ ~~authorized~~ on-site soil evaluator (~~AOSE~~ OSE) stating the soils in the proposed locations of the on-site sewage disposal system for each lot are adequate to accommodate the

proposed on-site sewage disposal systems. The signed statement shall include ~~that~~ all proposed lots have been evaluated.

- c. A letter from the Virginia Department of Health approving the AOSE OSE statement.

Sec. 22-59. - Public access.

All preliminary subdivision plans shall be kept on file in the ~~office of the agent department of planning and zoning~~ and will be available for review by all interested persons during normal business hours for no less than five (5) business days prior to receiving ~~preliminary~~ planning commission approval. This five-day period shall begin at the time the applicant has submitted a complete application.

Sec. 22-61. - Technical review committee.

Upon request of the agent, applicant, board of supervisors or planning commission district representative, the technical review committee shall conduct a meeting with the applicant at a time and place as established by the agent. If such meeting is requested, then Prior to presenting a preliminary subdivision plan application to the planning commission for review, and final decision of approval or denial, the technical review committee shall review the preliminary subdivision plan application for compliance with applicable federal, state and county laws, regulations and policies. The comments of the technical review committee shall be made available to the planning commission for its review.

Sec. 22-62. - Commission review, action.

The planning commission shall review and approve preliminary subdivision plans. Approval shall be indicated on the face of the plan by signature of the agent upon authorization by the planning commission, ~~chairman.~~

Sec. 22-76. - Submission of plans.

Purpose. Construction plans show the proposed improvements and construction of the public roads, infrastructure and facilities of an approved preliminary subdivision plan, developments creating less than fifty-one (51) lots, or a single section if the subdivision development is phased. The improvements and construction measures shown on the construction plans shall include, but not be limited to water supply and sewage disposal, streets, drainage, soil erosion and sediment control and stormwater management plans, and specifications as required by the Stafford County Code. The construction plan shall be in compliance with the approved preliminary subdivision plan except for allowable technical changes as described in section 22-67.

- (1) Following notification of the planning commission's approval on the preliminary subdivision plan, if applicable, and prior to, or simultaneously with, the application for final plat approval, the subdivider shall submit to the agent an application for approval of construction plans on standard forms or in standard format for electronic plan submission as provided by the department of planning and zoning with applicable fees.
- (~~3~~) ~~All plans shall be prepared by an engineer, or surveyor (to the limits of his license).~~
- (~~4~~-3) Topographic contour intervals shall meet the requirements of the reviewing agencies.
- (~~5~~ 4) When a subdivider is proposing a development with infrastructure, the subdivider shall submit to the agent an application for approval of

construction plans on standard forms or in standard format for electronic plan submission as provided by the department of planning and zoning with applicable fees.

- (6-5) a. The construction plan shall be prepared by an architect, landscape architect, engineer, surveyor, or other persons authorized by the Virginia Code. The plan shall be drawn on numbered sheets at a scale of one hundred (100) feet to the inch unless otherwise agreed to by the agent or in accordance with size and scale requirements as provided by the department of planning and zoning for electronic plan submission. If construction plans require more than one sheet, match lines shall clearly indicate where the several sheets join and shall be accompanied by a key plan showing the entire development at a reasonable scale and comply with all applicable sections of this chapter.

Sec. 22-77. - Content.

- (a) *Generally:* The sheets for both paper and electronic plans shall contain the following information pursuant to the standard format for electronic plan submission: subdivision name; names and addresses of owners and subdivider and names of holder of any easements affecting the property; name and address of the individual who prepared the plan; date of drawing (including the revision dates); number of sheets; match-line key plan; overall plan of the proposed subdivision on the construction plan in its entirety on one sheet, with an information legend and without the match-line key plan information; north arrow shown, and where practical, oriented to the top of the page; graphic scale; magisterial district; project number; tax map ID and parcel number; total acres of site; zoning tabulation from Table 3.1 "District Uses and Standards" on the cover sheet; and signature line for each of the following: Agent of the Stafford County Board of Supervisors, VDOT Official, Department of Public Works (Utilities Division), Fire Marshal, and E&S/Stormwater Administrator.

Sec. 22-86. - Filing.

- (a) After approval of the preliminary subdivision plan for a major subdivision, except where the requirement for preliminary subdivision plans are not required has been waived, or for approval of a minor subdivision, a subdivider shall file with the agent an application for final plat approval on standards forms or standard format for electronic plan submission provided by the department of planning and zoning with the applicable fee.

Sec. 22-87. - Content.

- (a) The final plat shall be drawn ~~in ink~~ to a scale of one hundred (100) feet to the inch, unless otherwise agreed to by the agent. The plat shall be drawn on a sheet which is seventeen (17) inches by twenty-one (21) inches in size with a minimum one-quarter-inch border on all sides or in accordance with the size and scale requirements as provided by the department of planning and zoning for electronic plan submission. The north arrow shall be shown with annotation in accordance with the meridian to which the plat bearings are referenced in accordance with subsection 22-87(c), and, where practical, oriented to the top of the page.

(b) If final plats require more than one sheet, match lines shall clearly indicate where the several sheets join and shall be accompanied by a key plan showing the entire development at a reasonable scale in accordance with the size and scale requirements as provided by the department of planning and zoning for electronic plat submission.

(e) In addition, the final plat shall include the following:

(9) *Required forms and signatures:*

b. *Surveyor's or engineer's certificate:* The surveyor or engineer shall affix upon the cover sheet of each plat and sign or provide an electronic signature as may be permitted the following certificate: "I hereby certify, to the best of my knowledge and belief, that all of the requirements of the Board of Supervisors and ordinances of the County of Stafford, Virginia, regarding the platting of subdivisions within the County have been met."

Given under my hand this _____ day of _____ 20_____/_____
 _____ / _____ day of _____, 19_____
 _____.

_____ State Licensed Land Surveyor or Engineer

c. *Owner's consent and dedication statement:* The following statement shall be affixed by the surveyor or engineer on the cover sheet of each plat: "The platting or dedication of the following described land" (insert a correct description of the land subdivided) "is with the free consent and in accordance with the desire of the undersigned owners, proprietors, and trustees, if any. The roads shown hereon are hereby dedicated to public street purpose and conveyed in fee simple to the County." When the road is a primary road, as defined by VDOT, the statement shall be: "The right of way is dedicated to public street purposes and conveyed in fee simple to the Commissioner of the Commonwealth of Virginia Department of Transportation." Both statements shall be required when both primary and other roads are being dedicated to public street purposes. The statement shall be signed by such persons and duly acknowledged before an officer authorized to take acknowledgement of deeds.

(12)

a. *Licensed On-site soil evaluator (LOSE) statement:*

Typed name of LOSE	LOSE#
--------------------	-------

Signature of LOSE	Date
-------------------	------

b. *Health department statement:*

"This subdivision was submitted to the Health Department pursuant to Section 32.1-163.5 of the Code of Virginia, 1950 as amended, which requires the Health Department to accept private soil evaluation and

designs from an ~~Licensed~~ On-Site Soil Evaluator (LOSE) or a Professional Engineer working in consultation with an ~~LOSE~~ for residential development. The Department is not required to review these evaluations. This subdivision has been certified as being in compliance with the Board of Health's regulations by an ~~LOSE~~ (see ~~LOSE Certification Statement~~ on this plat). This subdivision approval is issued in reliance upon that certification.

A permit will not be issued for any lot later identified as being incorrectly certified. This subdivision may contain lots that do not have approved sites for onsite sewage disposal systems. "The Health Department's dated signature on this plat represents verification that on this date the site and soil evaluator (see ~~LOSE Certification Statement~~) is licensed by the Virginia Department of Professional and Occupational Regulation (DPOR) as an ~~Licensed~~ Onsite Soil Evaluator (~~LOSE~~)."

- (14) *GIS digital data:* The plat preparer shall submit an electronically formatted computer file containing all information shown on the final plat. The computer file shall conform to standards as determined by the ~~geographic information system office for program compatibility~~ department of planning and zoning. Formatting requirements are available through the Stafford County web page.

Sec. 28-25. - Definitions of specific terms.

Site plan or site development plan. Detailed drawings or electronic images indicating all building construction, land improvements, and related information, prepared in accordance with articles XIII or XIV of this chapter.

Technical review committee (TRC). The committee consisting of governmental agency representatives as designated by the agent and a member of the planning commission. The TRC is empowered with the responsibility for the technical review of preliminary subdivision plans, construction plans and site plans under the standards in the county code.

Sec. 28-247. - Submission requirements for minor site development plans.

When a minor site plan is required, ~~it shall be drawn to the scale of one inch equals fifty (50) feet or larger, on a clean, eight and one half (8 1/2) inches x eleven (11) inches (or larger, but not to exceed forty two (42) inches in any dimension) sheet of paper capable of being photocopied~~ it shall be to the size and specifications required by the department of planning and zoning. The scale of the plan, the name of the individual who prepared the plan, and north direction indicator shall be shown. Additionally, at a minimum, the plan shall provide the following information, when applicable:

Sec. 28-248. - Submission requirements for major site development plans.

(b) Major site development plans shall be prepared to the scale of no less than one inch equals fifty (50) feet or larger. ~~No sheet shall exceed forty two (42) inches in size. Plan sheets shall be drawn in a size and scale or in standard format for electronic plan submission~~ as required by the department of planning and zoning.

(e) At least ten (10) clearly legible blue or black line copies of a site development plan, plus one vellum or sepia transparency, shall be submitted to the agent for the county. The number of plan copies submitted via paper or electronic media format shall comply with the standards established by the department of planning and zoning.

(f) Profiles shall be submitted on standard plan profile sheets. Special studies, as required, may be submitted on standard cross section paper and shall be an approximate scale. No sheet size shall exceed forty-two (42) inches. Floodplain limit studies required by this chapter shall be shown on all profile sheets, with reference to properties affected and the centerline of the stream.

Item 28. Public Works/Utilities Division; Consider an Amendment to County Code Sec. 25-1 “Definitions,” Sec. 25-104 “When Due and Payable, Delinquencies Generally,” and Sec. 25-105 “Discontinuance of Service for Failure to Pay” Ms. Julie Elliott, Enterprise Fund Manager, gave a presentation and answered Board members questions. She noted that these changes would bring County Code into compliance with recent changes to the Code of Virginia, which allowed accounts to remain in the delinquent status for 60 days prior to service interruption. In addition, the County must notify customers at least 10 business days prior to disconnecting service. Ms. Bohmke said that this item was discussed by the Utilities Commission and the CEDC with unanimous votes for approval.

The Chairman opened the public hearing. The following person(s) indicated a desire to speak:
Paul Waldowski

The Chairman closed the public hearing.

Ms. Shelton motioned, seconded by Mr. Dudenhefer, to adopt proposed Ordinance O18-21.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Ordinance O18-21 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 25-1, “DEFINITIONS;” SEC. 25-104, “WHEN DUE AND PAYABLE; DELINQUENCIES GENERALLY;” AND SEC. 25-105, “DISCONTINUANCE OF SERVICE FOR FAILURE TO PAY”

WHEREAS, an update is required to County Code Sections 25-1, 25-104 and 25-105, to be in compliance with the Virginia Code; and

WHEREAS, the Utilities Commission held a public hearing to consider the proposed amendments and to hear public testimony, and voted 6-0 (one member was absent) to recommend approval of the proposed changes; and

WHEREAS, the Board has carefully considered the recommendation of the Utilities Commission and staff, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that Stafford County Code Sec. 25-1, “Definitions;” Sec. 25-104, “When due and payable; delinquencies generally;” and Sec. 25-105, “Discontinuance of

service for failure to pay,” be and they hereby are amended and reordained as follows, with all other portions remaining unchanged:

Sec. 25-1. - Definitions.

Customer: Any individual, partnership, corporation, association or group who ~~or which~~ (i) receives utility service from the county under either an express or implied contract ~~requiring payment to the county for such service;~~ (ii) is the owner occupant of the property serviced or where a single meter serves multiple units; or (iii) is a lessee or tenant with (a) written or electronic authorization to obtain water and sewer services in the name of such lessee or tenant from the property owner, or (b) a copy of the lease or rental agreement from the property owner, lessee or tenant in lieu of the written authorization.

Sec. 25-104. - When due and payable; delinquencies generally.

Bills for water and sewer service charges shall be due ~~and payable when rendered~~ upon a date so established by the Department. ~~The grace period for the payment of such bills shall be twenty five (25) days.~~ The bill shall become delinquent in twenty five (25) days if the water and sewer service charges remain unpaid when due, at which time a ten (10) percent penalty on the unpaid balance shall be imposed. If such customer does not pay the full amount of charges, penalties, and interest for water and sewer service provided or cease disposal of sewage or industrial waste within thirty (30) days thereafter, the county shall notify such customer of the delinquency.

Sec. 25-105. - Discontinuance of service for failure to pay.

Water and sewer service shall be discontinued sixty (60) fifteen (15)-days after a bill rendered under this article becomes delinquent and all charges, penalties and interest remain unpaid, unless the health officers certify that shutting off the water will endanger the health of the occupants of the premises or the health of others. The county shall provide the customer with written notice of such cessation at least ten (10) business days prior to ceasing the supply of water and sewer services. If the customer is a tenant or lessee, the county shall provide the customer with written notice of the cessation of water and sewer services with a copy to the property owner. When such services are so discontinued, they shall not be reinstated until the reconnection charge has been paid, together with all delinquent bills, including penalties and interest. Such reconnection charge shall not be refundable.

; and

BE IT FURTHER ORDAINED that this Ordinance shall be effective July 1, 2018.

Item 29. Public Works/Utilities Division; Consider Changes to the Utilities Advanced Payment Fee Enterprise Fund Manager, Ms. Julie Elliott gave a presentation and answered Board members questions. An advanced payment fee for each water/sewer service is currently assessed at the time a new account is established. The fee is applied towards the final bill with any remaining funds being returned to the customer at the closure of service. As a result of recent changes to the Code of Virginia, an account must remain in a delinquent status for 60 days prior to service interruption. The extended delinquency period prior to disconnection allows delinquent account to accrue additional service charges for a longer amount of time, resulting in higher final bills, which cannot be recovered by the advanced payment fee at the time of closure.

Ms. Elliott said that currently, Public Works (Utilities Division) was carrying approximately \$520,000 in delinquent account balances. The proposed increase in advanced payment fees would be split into five monthly installments for the time the new account was established.

The Chairman opened the public hearing. The following person(s) indicated a desire to speak:
Paul Waldowski
The Chairman closed the public hearing.

Ms. Shelton motioned, seconded by Mrs. Maurer, to adopt proposed Ordinance O18-20.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Coen, Dudenhefer, Maurer, Shelton, Snellings
Nay: (0)

Ordinance O18-20 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN THE WATER AND SEWER FEE SCHEDULE REGARDING CHANGES TO THE UTILITIES ADVANCED PAYMENT FEE

WHEREAS, pursuant to Virginia Code §§ 15.2-2111, 15.2-2122, 15.2-2119 and 15.2-2119-4, the Board is authorized to set reasonable fees and charges for public water and sewer services; and

WHEREAS, the Board desires to set fees for these services commensurate with the services provided by the County; and

WHEREAS, Stafford County Code Sec. 25-101 requires an advanced payment for each established account; and

WHEREAS, the Board carefully considered the recommendation of the Utilities Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board desires to amend the fee schedule as provided below;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of June, 2018, that the fee schedule for providing public water and sewer services imposed pursuant to Stafford County Code Sec. 25-101 for advanced payment be and it hereby is amended and reordained as follows, all other portions remaining unchanged:

Service	Water Fees			Sewer Fees			County Code Section 25-101(a)
	Current	Proposed	Change	Current	Proposed	Change	
Advance Payment							
5/8" Meter (1 EDU)	\$37	\$75	\$38	\$37	\$75	\$38	
3/4" Meter (1.5 EDUs)	\$56	\$75	\$19	\$56	\$75	\$19	
1" Meter (2.5 EDUs)	\$93	\$93	\$0	\$93	\$93	\$0	
1 1/2" Meter (5 EDUs)	\$185	\$185	\$0	\$185	\$185	\$0	
2" Meter (8 EDUs)	\$296	\$296	\$0	\$296	\$296	\$0	
3" Meter (16 EDUs)	\$592	\$592	\$0	\$592	\$592	\$0	
4" Meter (25 EDUs)	\$925	\$925	\$0	\$925	\$925	\$0	
6" Meter (50 EDUs)	\$1,850	\$1,850	\$0	\$1,850	\$1,850	\$0	
8" Meter (80 EDUs)	\$2,960	\$2,960	\$0	\$2,960	\$2,960	\$0	

; and

BE IT FURTHER ORDAINED that this Ordinance shall be effective July 1, 2018.

Adjournment At 8:24 p.m., the Chairman adjourned the June 19, 2018 meeting of the Stafford County Board of Supervisors.

Thomas C. Foley
County Administrator

Meg Bohmke
Chairman