

BOARD OF SUPERVISORS
STAFFORD, VIRGINIA
MINUTES
Special Meeting
May 2, 2018

Call to Order A special meeting of the Stafford County Board of Supervisors was called to order by Meg Bohmke, Chairman, at 2:03 p.m., on Wednesday, May 2, 2018, in the Board Chambers, George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Meg Bohmke, Chairman; Gary F. Snellings, Vice Chairman; Jack R. Cavalier; Thomas C. Coen; L. Mark Dudenhefer; Wendy E. Maurer; and Cindy C. Shelton.

Also in attendance were: Thomas C. Foley, County Administrator; Rysheda McClendon, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; associated staff and other interested parties.

Ms. Bohmke announced that following Board discussion of the proposed FY2019 budget, there would be a recess to allow staff to revise the proposed budget resolution.

Mrs. Maurer spoke about changes to be included in the proposed budget resolution to include discussion from the previous meeting's budget work session (held on May 1st). She questioned the Sheriff's budget going from \$402,000 to \$481,000. Budget Division Director, Ms. Andrea Light, said that the changes referenced by Mrs. Maurer were included and the difference in the Sheriff's budget was to account for the salary increase and going from 2% to 2.5%, which was distributed among all the Sheriff's Office personnel. Mrs. Maurer asked what about the Schools' giving a 2% salary increase, the same as the proposed COLA in the County Administrator's Budget, saying that she liked the whole idea of parity and asked for input from the rest of the Board. Mr. Snellings said that the Board should not penalize County employees if the School Board did not come through on its side. Mr. Cavalier noted that the Board had been through the COLA discussion a number of times and the Board had no influence on the way the School Board used its budget allocation; the Board could not force the School Board to give its staff and teachers the raises intended by the Board and Mr. Cavalier was good with the 2.5%.

Mrs. Maurer said that she was big on the five-year financial forecast and doing something about the Day School appropriation, which was not included in the Schools' budget but rather in the Human Services' budget. She said she ran the numbers and was not comfortable that the Schools would get to the 2.5% raise, which was her priority and asked the rest of the Board to weigh in on her comments.

Ms. Bohmke said that she received e-mail 25 minutes earlier from School staff regarding the Day School saying that there was no expansion space for the additional classroom. Ms. Light said that there was \$285,000 in the budget but it would not be appropriated so the Board could look at suitable options for that money at a later date. Mrs. Maurer spoke about holding it for Private Day School placements since that always went up. Mr. Foley said that according to the Schools, there was space available for the last five months and questioned how now there was no space for one more classroom. He said that he would still like to pursue that and budget, but not allocate the funds and staff would follow up with the Schools' staff.

Mrs. Maurer said her concern was funding the \$5 Million for the 2.5% and said that she was paranoid about future years and the impact that today's decisions would have in the future. She spoke about three scenarios and how the actual and effective tax rates would have led the County into the negative in perpetuity, whereas the \$.99 rate put the County in the black to the tune of several million dollars. Mrs. Maurer then spoke about changing the baseline and rethinking the funding formula for the Schools and said she was going out on a limb but was still very concerned about the 2.5% COLA for the Schools. She said that yesterday's discussion talked about putting year end \$1.5 Million into capital, which she was speaking about in more general terms including transportation because they both were considered infrastructure. She noted that her constituents were just as concerned about teacher raises as they were about infrastructure.

Mrs. Maurer asked if her colleagues on the Board would entertain a change in the funding for operations and using one-time money to ensure that the County was back-filling its capital fund. She said there was a challenge with the Courthouse and a new high school, although she did not believe in the \$70 Million price tag for a new Courthouse. \$34 Million alone was going to School debt payment, which had to be brought under control, hence her belief in back-filling with the one-time money and asked if her fellow Board members would entertain such a change.

Mr. Cavalier said that the appropriate time to talk about this was yesterday and year-end money was not a part of this budget. Mr. Foley said that this discussion would be brought to the Board's Finance, Audit, and Budget (FAB) Committee at its meeting on May 15th and to the full Board on June 5th for the use of one-time money and approval of the CIP. Mr. Cavalier suggested that Mrs. Maurer's idea be put in abeyance and the Board not make a decision at that time.

Mr. Cavalier said that he spoke with his School Board member, Ms. Jamie Decatur, who was in the hospital that morning having her baby. Ms. Bohmke asked that the County send flowers to Ms. Decatur. He said that Ms. Decatur told him that the Schools needed about an additional \$3.4 Million to make the COLA and to fund teacher salary enhancements; that \$2.4 Million would not get them there. He said that he was on board with the 2.5% and if the Board did not give the Schools the additional funds, it may not happen so he suggested that the Board look again at its list of Ups and Downs and find the money needed for the Schools operating transfer.

Mr. Snellings said that his only concern was that even if the County gave them the money, there was no guarantee that they would use it for the raises and teacher enhancements. Ms. Light confirmed that there was no way to “force” the Schools to use the money as the Board intended.

Ms. Bohmke said that she spoke earlier in the day with Chief Financial Officer, Ms. Maria Perrotte, and Ms. Light and the Board’s big concern was that the School Board would again this year not use the allocated funds for the COLA and teacher enhancement. She invited Ms. Perrotte to speak to the Board about that concern. Ms. Perrotte said that she was not a fan of categorical appropriation, which implied but did not give the Board any actual control over how the Schools’ spend their funds. She said that one way to ensure that the School Board did fund the COLA and teacher enhancements was to do a lump sum appropriation with an additional 5% holdback. Once the Board adopted its budget, the School Board would then adopt its budget and begin issuing contracts in June, particularly to its 10-month employees. At that time, if the Board’s intent was followed, they would then appropriate the additional \$5.7 Million to the Schools. If not, the Board could then appropriate that amount for capital or whatever purposes it felt was needed and amend the County’s FY2019 budget. Ms. Perrotte said that she thought that a letter from the County Administrator should state the Board’s priorities and intent that Schools employees receive the 2.5% COLA and teacher enhancements for which it budgeted funds. That way all appropriations were in place before the beginning of the fiscal year; categorical funding involves a lot of additional staff work without really giving any additional control to the Board over how the School Board uses its budgeted funds. Mr. Coen reemphasized that the Board does not control raises and salaries for School employees, it is up to the School Board who controls salaries and raises for its employees. He added that Ms. Perrotte’s recommendation allows for more transparency and better oversight; it has the intent of categorical funding but with more recourse if the raises are not given.

Ms. Shelton asked about the total amount being budgeted to the Schools this year, not the increase but the total amount. She said that it appeared to be \$300 Million and that within that budget the Schools could find the money for the pay raises. Mr. Cavalier said that based on what the Board did the day prior, the total operating transfer to the Schools is \$121,517,574 in local funds. Ms. Perrotte said that the School operating fund was \$282 Million including state and federal funds and sales tax. The \$5.7 Million increase was based on the previous day’s Board discussion; the State increase without anything additional is \$4.3 Million and then they identified reductions of about \$3.3 Million. Ms. Bohmke said there was the possibility that the Schools could receive an additional \$1.5 Million. Ms. Perrotte agreed but said that those funds would not be budgeted or appropriated at this time. Once the salaries and raises were in place, the Board could appropriate that money into the Schools’ facilities fund or capital or in any way that the Board felt it would provide the most benefit.

Mr. Snellings asked Ms. Perrotte to clarify her suggestion that the County hold back the money for the raises saying that if the School Board did not grant the raises, the County would keep the money and the Board could use it in any way it saw fit. Ms. Perrotte agreed with Mr. Snellings.

Ms. Bohmke summarized Mrs. Maurer's suggestion that \$3.2 Million go back into the Capital Projects fund leaving a balance of roughly \$200,000. Ms. Bohmke said that so far as she was concerned, this was the year for Social Services, Public Safety, and the Schools. She said there were a tremendous number of needs in the County but those three things were this year's focus. She said that she would suggest taking the \$200,000 balance and give it to the Schools. Ms. Bohmke added that with the June tax collection, there will be roughly \$1 Million left over and in looking at the anticipated year-end funds, there may be another \$1.5 Million, which equals another \$2.5 Million.

Mr. Snellings said that he felt that some should be held back; that the State did not yet finalize its budget and there was a good chance that the Schools would be getting an additional \$1.4 or \$1.5 Million from the State that was not included in the proposed County budget. He said that if Medicaid expansion went through, it could cause the County some real issues because the State would have to cut back on some things and rework its budget in order to fund the expansion, especially if there is no cap. Medicaid expansion could cost between \$.5 and \$1 Billion and the County should hold back some funds in preparation for what may be coming. Mr. Snellings said that the State would not raise taxes, it would all fall back on the localities or they would take it out of education or public safety and the County would be forced to look at raising taxes just to keep up with what the State will hit it with. Ms. Bohmke said that she hoped that Mr. Snellings wasn't right but asked for the will of the Board.

Mr. Cavalier said he was not clear on the capital and asked where the \$200,000 was. Mr. Foley said it was the balance after allocating the remainder of the 2.5 cents that the Board talked about and it could be found in Attachment 2, Page 2. Ms. Bohmke asked where the money was that was being set aside for the Courts. Ms. Light said that it was accounted for in non-departmental in FY2019. Ms. Bohmke clarified that the money they spoke about on May 1st, the \$200,000, would go into the Capital Projects account. Ms. Light agreed with Ms. Bohmke's statement. Mrs. Maurer said that the money could be used for a laundry list of needs including Ferry Farm ES ("Mr. McOsker would be proud.") or a lot of other needed improvements. The CIP would be dealt with later and there were a significant number of needs which needed to be addressed and money to address those needs. Mrs. Maurer said there was \$31 Million in debt service that could pay for a whole lot of teachers and a whole lot of raises; it could bring the County and Schools up to the market and make the County a whole lot more competitive. She confirmed when she said infrastructure she included transportation, school construction, and maintenance and repairs.

Ms. Bohmke noted that as a percentage, the County's debt service numbers were not "out of whack." Ms. Light agreed saying that debt vs. expenditures were on track with the County's financial policies and the bond agencies. Mr. Foley clarified that there was a limit of 3% of assessed value, which the County was within and to reach the third AAA rating, the Board may want to look at reducing that to 2.5% of assessed value. According to Moody's, the County's debt load is high, which is why Stafford has not been granted its third AAA rating.

Mr. Cavalier asked what change Mrs. Maurer was suggesting and where was the money coming from. Mr. Foley replied that the proposal was to move up \$200,000 from the Transfer to Transportation and go into the capital project funding account. Mr. Cavalier agreed.

Mr. Snellings asked about the County's cap on its restricted reserve fund or did the Board have to keep on putting in 12%. Ms. Light responded that 12% was required by GFOA. She said that if you looked at Stafford's unrestricted fund balance compared to some other localities, Stafford County had less in its unrestricted fund balance. Moody's indicated that the County should continue to at least maintain and even look at enhancing that amount. Mr. Snellings asked if there was a limit; that there had to be a point where it was noted that there was enough in there. Ms. Light said that maintaining the 12% and the 2% revenue stabilization was a conservative practice that depended on risk and liquidity needs. It could be increased but not decreased. Mr. Snellings gave the example of needing \$10 Million for an emergency, could the County access these funds. Ms. Light said that an explanation would have to be given to the rating agencies, something like the recession, and there would have to be a reason. Mr. Snelling said that he knew that staff was busy but he would like to see how much money is actually saved by the taxpayers by the County's having two AAA and one AA bond ratings. He said that he gets that question quite a lot and the restricted reserve fund has quite a hefty balance.

Mrs. Maurer motioned, seconded by Mr. Cavalier, to adopt proposed Resolution R18-48 increasing the operating budget transfer to the Schools by \$3.2 Million and adding a \$5.7 Million holdback should the School Board not provide its employees with the 2.5% COLA.

Mrs. Maurer said that end of year money could be put towards the Transportation Fund and she looked at those funds as fluid and as needs were identified in the County, infrastructure was one item. At that juncture, the road study was incomplete and the amount of dollars needed to fund transportation improvements in the County was unknown. She added that she would fight tooth and nail for it once the study was complete. The balance would go into the capital projects fund.

Mr. Cavalier said that he seconded the motion because it did allocate the needed money to the Schools that they have to have to fund the 2.5% COLA and the teacher enhancements. Ms. Perrotte clarified that the increase to the Schools was from \$2.4 Million to \$3.2 Million; the FRED increase would be included and the balance would be put into capital projects. These changes would be made also to proposed Resolution R18-116 for the appropriation of the budget. Mrs. Maurer thanked Ms. Perrotte saying that she appreciated the clarification. Mr. Snellings said that the only reason he was supporting the motion was that it gave the Board control of the \$5.7 Million. He said that after what the Board has been through the last 12 years he has been on the Board, and especially last year when the Board did not use the money for its intended purpose, ensuring that the \$5.7 million is used or it comes back to the Board for use in other areas was the only way he would support the motion.

At 2:36 p.m., the Board took a recess so that staff could revise proposed Resolution R18-48 based on the Board's motion and discussion.

At 3:38 p.m., the Chairman reconvened the meeting. Ms. Maurer said that the revised resolution contained the changes that she motioned and Mr. Cavalier seconded. Ms. Bohmke asked Ms. McClendon if Mrs. Maurer should restate her motion. Ms. McClendon said that Mrs. Maurer could make the motion to approve the revised Resolution R18-48 as per discussion on the dais. Mr. Cavalier re-seconded Mrs. Maurer's motion.

Mrs. Maurer said that two things were very important to her including growth and taking responsibility to pay for it, not all of which she voted for, and for the Schools to provide raises for its employees. She was fully in support of it and thanked her fellow Board members for allowing the changes.

Ms. Shelton apologized to her constituents of the Aquia District saying that when she was running for election and knocked on about 6,000 doors, she noted that congestion was the #1 concern that citizens voiced, and the proposed Resolution did not support finding a means to deal with congestion in the County so she would not be supporting it although she definitely supported students receiving the best quality education they deserve. But she said she had to represent her constituents and would do better next year to ensure that the Board dedicated transportation funds to improve things like Shelton Shop and Brooke Road and all the other transportation issues in Stafford County.

Mr. Coen said that to him, one thing that was very important was to do due diligence in going over the budget. He said this was his first time going through the budget process and thanked staff and the Board for doing an excellent job and looking at numerous issues involving spending, revenue, and ways to respond to the numerous questions asked of staff and hours spent that the public may not have been aware of. He said there were many key issues including continuing the PDR program, retaining staff and public safety personnel, education, and other things that were hemorrhaging the County budget. He said that planning for the future was a massively important aspect of the budget and maintaining County and School employees were also major issues. Mr. Coen thanked Sheriff Decatur for establishing a task force and for his innovative way of beginning to work on school safety issues. Rather than going with the option that may take a year to implement, he and his team came up with a plan that could be implemented very quickly. He said that he agreed with Ms. Shelton that transportation was a real need but it was not discussed today and he would deal with the budget in front of him. Other items he discussed were the Schools, saying that it was not a conflict as he nor the Board were voting on specific raises but rather extending funds to the School Board with the strong suggestion that the 2.5% COLA be given to all School employees. He talked about salary enhancements for paraprofessionals, bus drivers, and administrative assistants and said that not everyone was getting what they want and there was no money fairy that was going to help.

Mr. Coen said he cared passionately about tax relief for the elderly and that the resolutions being put forward were sound and he appreciated the forward thinking staff thinking outside the box.

Mr. Snellings thanked staff, especially finance and budget, for its work on the arduous task of preparing a budget. Mr. Cavalier said that Mr. Coen said a lot and that he was right, there was not enough money for everything. The Schools were receiving nearly double the original transfer amount and that still was not enough but it was enough to put in place the 2.5% COLA and market adjustments and afforded a better than average compromise. Mr. Cavalier said there would still be people who said that the Board did not give enough money to the Schools but the Board did what it had to do.

Mrs. Maurer said she thought there had to be a bit of clarity on her move from the Transportation Fund. She said that it seemed like there was no money going to transportation but the County did have money going to the Brooke Road project, those improvements were not going to stop. There would still be construction on Courthouse Road and on Route 610. There would still be road construction going on all around the County. She got an update and the barrels will be taken off Garrisonville Road the end of May. It was not that money was taken out of Transportation, what the Board did was not increase transportation funding. The reason was that the County was in the process of racking and stacking transportation projects and doing a County-wide study, which was not complete. Setting the money aside for unidentified projects, when there are projects that are identified, did not make sense and was why Mrs. Maurer said she made the move. She repeated that she was critically dedicated to infrastructure, which included transportation, understood citizen's concerns about traffic issues in the County and the consternation it caused, but it would be discussed further in a couple of weeks when the Board discusses the CIP. She noted that the Board did accomplish a lot on this budget and in speaking with her constituents they talked about the proceeds of the tax increase being used for teacher salaries, public safety, and more public safety personnel and more teachers. She said that they and she feel this is where this money should go.

Mr. Dudenhefer said he would be voting no on the proposed budget amendment because it totally neglected transportation needs. He said it was real easy to point to the on-going projects and all the inconvenience we have with projects that started 10 years ago. Mr. Dudenhefer said that last year and now this year, the Board was "piddling around" with the Transportation Fund with the implication being that next year there would be transportation money. He said that the County was basically flat and there would be no more funds to put into transportation; all the projects that are currently in the pipeline like the Enon Road and Decatur Road projects, all those critical projects will go unfunded because there is no money to do them and there will be no money to do them. Mr. Dudenhefer said he was under the impression that he had the support of his fellow Board members but he voted for a tax increase that was presented under false pretenses and if he had to do it all over again, would not support the tax increase. He said that he agreed with Ms. Shelton and had no doubt that Schools were a problem. But all state money is tied to localities having money in the game, of which there was none in Stafford County.

Ms. Bohmke thanked Mr. Dudenhefer for his comments and said that there were a lot of budget work sessions including two joint work sessions with members of the School Board and Schools' staff. She said that millions more was going to the Schools and there would be three SPOs in the elementary schools. Stafford County is woefully behind the median with DSS workers' salaries and the amount of caseloads that each worker has to carry is unfair, which has resulted in the County losing good workers. This budget gives an increase in Sheriff's Office and Fire and Rescue personnel, which is necessary as volunteer fire fighter numbers continued to decrease across the nation. Money has been added to education and public safety, and unfortunately not increased in transportation. She told staff and the rest of the Board that she appreciated everyone working together.

The Voting Board tally was:

Yea:	(5)	Bohmke, Cavalier, Coen, Maurer, Snellings
Nay:	(2)	Dudenhefer, Shelton

Resolution R18-84 as amended reads as follows:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2019 COUNTY BUDGET

WHEREAS, a public hearing was held on Tuesday, April 3, 2018, at 7:00 P.M. on the proposed FY2019 County budget, in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budget; and

WHEREAS, the Board considered the recommendations of staff, input at the budget work sessions, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of May, 2018, that the FY2019 County budget be and it hereby is adopted as follows for the various General Government Funds:

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I. GENERAL GOVERNMENT FUNDS:

<u>General Fund:</u>	305,128,954
Board of Supervisors	726,133
Commissioner of the Revenue	2,821,406
County Administrator	1,337,394
County Attorney	1,050,925
Electoral Board and Registrar	531,566
Finance and Budget	1,734,531
Geographic Information System	647,052
Human Resources	640,504
Information Technology	2,313,798
Office of Community Engagement	393,263
Treasurer	2,161,774
Sheriff	26,248,229
Fire & Rescue Services	21,623,767
15th District Court Unit	374,276
Code Compliance	4,434,351
Rappahannock Juvenile Detention Center	1,215,307
Rappahannock Regional Jail	6,909,588
Circuit Court	373,310
Clerk of the Circuit Court	1,587,422
Commonwealth Attorney	3,260,572
Court Deputies	2,549,085
General District Court	117,648
Juvenile and Domestic Relations	114,700
Magistrate	8,830
Cooperative Extension Program	191,345
Economic Development	736,550
Community Development Partner Agencies	501,395
Planning and Community Development	2,564,333
Human Services	8,647,402
Health and Social Services Partner Agencies	1,373,500
Social Services	7,866,647
Parks and Recreation	7,912,555
Parks, Recreation and Cultural Partner Agencies	226,070
Regional Library	5,301,944
Engineering	601,923
Community Facilities	4,829,412
Operating Budget Transfer to Schools	122,317,574
Public Day School Transfer	518,000
Public Day School Additional Classroom	285,000
School Debt Service	31,466,416
Transfer to Capital Projects Fund	4,528,316
Transfer to Transportation Fund	523,098
Non-Departmental	3,919,983
County Debt Service	14,140,997
Vehicle Replacement Program County	434,313
Vehicle Replacement Program Sheriff	713,000
Capital Outlay	1,810,750
Capital Outlay One-Time (Courthouse Ramp-up)	543,000

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	250,000
Capital Improvements Fund	4,593,500
Fleet Services Fund	5,111,229
Garrisonville Road Service District Fund	565,813
Hidden Lake Special Revenue Fund	111,100
Lake Arrowhead Service District Fund	112,000
Lake Carroll Service District Fund	13,875
Tourism Fund	1,875,000
Transportation Fund	8,569,511
Transportation Impact Fee - County-Wide Fund	600,000
Utilities Funds	74,475,214

; and

BE IT FURTHER RESOLVED that the FY2019 Schools budget be and it hereby is approved in the following amounts:

II. SCHOOL FUNDS:

Construction Fund	417,277
Grants Fund	12,702,909
Health Services Fund	32,238,253
Nutrition Services Fund	14,046,930
School Operating Fund	289,951,163
Workers' Compensation Fund	622,565

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program in an amount not to exceed \$803,000. This is an increase over the prior year's funding by \$285,000, which provides for an additional classroom to serve six more students. Should the expansion not occur, the funds may be appropriated to address the need in other ways. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2019:

1. Insurance recoveries received for damages to County and School properties for which County or School funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below, with two positions in Social Services contingent on state approval and Medicaid expansion:

General Fund	
• Non-Public Safety	356 366
• Public Safety	415 437
Utilities Fund	140 150
Capital Projects Fund	2 2
Total	913 955

; and

BE IT FURTHER RESOLVED that a 2.5% salary increase is authorized, effective July 1, 2018, for all full-time and regular part-time County employees hired on or prior to April 1, 2018, whose job performance is satisfactory or better; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to continue with the targeted market adjustments with consideration of the Social Services Benefit Specialist and Family Service Specialist positions; the market changes necessary to support the data and recommendations from the study for the E-911 Operators; and based on data provided by Compensation Studies; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute contracts in an amount of \$100,000 or more for the purchase of replacement Sheriff's Office and Fire and Rescue public safety vehicles, consistent with the FY2019 budget, purchased with cash capital; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2019 Potomac and Rappahannock Transportation Commission (PRTC) subsidy of One Hundred Seven Thousand Five Hundred Dollars (\$107,500) and the Virginia Railway Express (VRE) subsidy of Two Million Four Hundred Seventy-five Thousand One Hundred Twenty-seven Dollars

(\$2,475,127), and authorizes the payment of the subsidies during FY2019 from the County's Motor Fuels Tax Revenue Fund.

Mrs. Maurer motioned, seconded by Mr. Cavalier to adopt proposed Resolution R18-106.

The Voting Board tally was:

Yea:	(5)	Bohmke, Cavalier, Coen, Maurer, Snellings
Nay:	(2)	Dudenhefer, Shelton

Resolution R18-106 reads as follows:

**A RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2019
COUNTY BUDGETS**

WHEREAS, the Board is committed to maintaining the undesignated fund balance, and wishes to retain adequate budgetary control given the challenging economic climate;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of May, 2018, that General Fund, General Government expenditures be and they hereby are appropriated at 95% of the adopted FY2019 budget, with the following exceptions: in addition to the 5% hold of the Local School Transfer to the School Operating Fund, the 2.5% COLA adjustment in the amount of \$5,203,210 will be withheld, debt service is appropriated at 100%, and there is no appropriation of the funds budgeted for the expansion the Public Day School, as follows:

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III. GENERAL GOVERNMENT FUNDS:
IV.

<u>General Fund:</u>	286,793,328
Board of Supervisors	689,826
Commissioner of the Revenue	2,680,336
County Administrator	1,270,524
County Attorney	998,379
Electoral Board and Registrar	504,988
Finance and Budget	1,647,804
Geographic Information System	614,699
Human Resources	608,479
Information Technology	2,198,108
Office of Community Engagement	373,600
Treasurer	2,053,685
Sheriff	24,935,818
Fire & Rescue Services	20,542,579
15th District Court Unit	355,562
Code Compliance	4,212,633
Rappahannock Juvenile Detention Center	1,154,542
Rappahannock Regional Jail	6,652,363
Circuit Court	354,645
Clerk of the Circuit Court	1,508,051
Commonwealth Attorney	3,097,543
Court Deputies	2,421,631
General District Court	111,766
Juvenile and Domestic Relations	108,965
Magistrate	8,389
Cooperative Extension Program	181,778
Economic Development	699,723
Community Development Partner Agencies	476,325
Planning and Community Development	2,436,116
Human Services	8,215,032
Health and Social Services Partner Agencies	1,304,825
Social Services	7,473,315
Parks and Recreation	7,516,927
Parks, Recreation and Cultural Partner Agencies	214,767
Regional Library	5,036,847
Engineering	571,827
Community Facilities	4,587,941
Operating Budget Transfer to Schools	110,998,485
Public Day School Transfer	492,100
Public Day School Additional Classroom	0
School Debt Service	31,466,416
Transfer to Capital Projects Fund	4,301,900
Transfer to Transportation Fund	523,098
Non-Departmental	3,723,984
County Debt Service	14,140,997
Vehicle Replacement Program County	412,597
Vehicle Replacement Program Sheriff	677,350
Capital Outlay	1,720,213
Capital Outlay One-Time (Courthouse Ramp-up)	515,850

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	250,000
Capital Improvements Fund	4,593,500
Fleet Services Fund	5,111,229
Garrisonville Road Service District Fund	565,813
Hidden Lake Special Revenue Fund	111,100
Lake Arrowhead Service District Fund	112,000
Lake Carroll Service District Fund	13,875
Tourism Fund	1,875,000
Transportation Fund	8,569,511
Transportation Impact Fee - County-Wide Fund	600,000
Utilities Funds	74,475,214

V. SCHOOL FUNDS:

Construction Fund	417,277
Grants Fund	12,702,909
Health Services Fund	32,238,253
Nutrition Services Fund	14,046,930
School Operating Fund	278,321,174
Workers' Compensation Fund	622,565

; and

BE IT FURTHER RESOLVED that debt service is appropriated at 100% of the adopted FY2019 budgets; and

BE IT FURTHER RESOLVED that the Public Day School Additional Classroom will not be appropriated; and

BE IT FURTHER RESOLVED that the Board intends to consider the appropriation of the 5% balance of the General Fund, General Government budget (less debt service) and the local school transfer (less debt service), following the mid-year review and completion of the FY2018 audit, in consideration of the then current financial conditions; and

BE IT FURTHER RESOLVED that the Board intends to consider the appropriation of the \$5,203,210 for the 2.5% COLA adjustment upon confirmation of inclusion in the School Board's final approved budget; and

BE IT FURTHER RESOLVED that at the close of the fiscal year, all appropriations shall lapse for budget items other than capital projects, encumbrances, commitments, and grants. The County Administrator is authorized to maintain the following appropriations as noted or until the Board, by resolution or ordinance, changes or eliminates the designated appropriations:

- (i) Capital projects, until the completion of the project;
- (ii) Encumbrances and commitments; and
- (iii) Grant funds for the duration of the grant.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted restricted revenue that may occur during FY2019:

9. Insurance recoveries received for damages to County and School properties for which County or School funds have been expended to make repairs;
10. Defaulted developer and builder securities to be used for uncompleted projects;
11. Donations for a specific purpose;
12. Asset forfeiture funds;
13. Grants in accordance with the grant policy;
14. Roll-back taxes and reserves for Purchase of Development Rights pursuant to the County's financial policies;
15. Incentive payments to developers in compliance with Board approved agreements; and
16. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve insurance settlements less than \$100,000, in concurrence with the County's insurance carrier; and

BE IT FURTHER RESOLVED that to comply with Governmental Accounting Standards Board's standards and generally accepted accounting practices, some projects or sets of accounts may need to be moved between funds, and the County Administrator is authorized to make such transfers; and

BE IT STILL FURTHER RESOLVED that to ensure the taxpayers of Stafford County are paying the lowest tax rates possible, all outside funding sources such as state funds, federal funds, proffers, and user fees will be designated to be spent first, with any local matches that are required. After these funds are spent, local tax dollars may be spent.

Adjournment At 3:45 p.m., the Chairman adjourned the May 2, 2018 special meeting of the Stafford County Board of Supervisors.

Thomas C. Foley
County Administrator

Meg Bohmke
Chairman