

BOARD OF SUPERVISORS
STAFFORD, VIRGINIA
MINUTES
Work Session
December 5, 2017

Call to Order A work session of the Stafford County Board of Supervisors was called to order by Paul V. Milde, III, Chairman, at 2:00 p.m., on Tuesday, December 5, 2017 in the A/B/C Conference Room at the George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Paul V. Milde, III, Chairman; Meg Bohmke, Vice Chairman; Jack R. Cavalier; Wendy E. Maurer; Laura A. Sellers; Gary F. Snellings, and Robert “Bob” Thomas, Jr.

Also in attendance were: Thomas C. Foley, County Administrator; Michael T. Smith and Frederick J. Presley, Deputy County Administrators; Marcia C. Hollenberger, Chief Deputy Clerk; associated staff and other interested parties.

Work Session Agenda

Mrs. Maurer motioned, seconded by Ms. Bohmke, to adopt the work session agenda as presented.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Approval of the Consent Agenda

Mrs. Maurer motioned, seconded by Ms. Bohmke, to accept the Consent Agenda as presented.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Item 1. Legislative; Approve the Minutes of the November 21, 2017 Board Meeting

Item 2. County Administration; Authorize an Additional Four Hours Holiday Pay on Friday, December 22, 2017

Five-Year Financial Outlook – Work Session Agenda

Item 3. Transportation County Administrator, Tom Foley, introduced the item then Deputy County Administrator, Mr. Mike Smith, gave a presentation and answered Board members questions. Discussion included revenue vs. expenditures; five-year transportation fund projection and five-year outlook; current transportation projects in the CIP; proposed transportation projects for the CIP; and transportation projects identified by the Board but without a funding source. Smart Scale and projects administered by the County vs. the Virginia Department of Transportation (VDOT) were also discussed. The presentation concluded with a discussion about possible funding for future transportation projects.

Item 4. Utilities This item was presented by Mr. Jason Towery, Utilities Director; Mr. Jason Pauley, Utilities Assistant Director; and Ms. Julie Elliott, Utilities Enterprise Fund Manager. Utilities staff presented an overview of system growth; system maintenance; five-year goals; the Fats, Oils, and Grease (FOG) program; Inflow and Infiltration (I & I); water system flushing; pump station rehabilitation/repair/replacement (3R's); water and sewer pipe replacement; the Utilities Department Master Plan and CIP; capital construction; personnel needs and timing; the Utilities Fiscal Policy; five-year operating outlook; five-year capital outlook; and a “glimpse” of the Utilities five-year draft CIP.

Item 5. Capital Improvement Program (CIP) Ms. Andrea Light, Budget Division Director, gave a presentation and answered Board members questions. Ms. Light spoke about the FY2019-2028 CIP including its process and purpose; funding sources; affordability; five-year rolling average; assessed value; General Fund expenditures; debt capacity; and a summary of bond-funded projects. Ms. Light also talked about general government, and requested but unfunded needs/desires from the Department of Parks, Recreation, and Community Facilities; Public Safety; Public Works; the Courts; and Stafford County Public Schools.

Staff noted Board members requests on the three five-year financial outlook updates referenced above and will respond promptly to each question or request for additional information.

At 3:30 p.m. Mr. Milde left the meeting and relinquished the role of Chairman over to Ms. Bohmke, Vice Chairman

Closed Meeting

At 3:32 p.m., Mr. Thomas motioned, seconded by Mrs. Maurer, to adopt proposed Resolution CM 17-19.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Sellers, Snellings, Thomas
Nay: (0)
Absent: (1) Milde

Resolution CM17-19 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for discussion of the performance and discipline of specific employees of the County and recruitment for the Economic Development Director position; and

WHEREAS, pursuant to Virginia Code Section 2.2-3711(A)(1) such discussion may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 5th day of December, 2017, does hereby authorize discussion of the above matters in Closed Meeting.

Closed Meeting Certification

At 4:07 p.m., Mr. Thomas motioned, seconded by Mr. Snellings, to adopt proposed Resolution CM 17-19(a).

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Sellers, Snellings, Thomas
Nay: (0)
Absent: (1) Milde

Resolution CM-19(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON DECEMBER 5, 2017

WHEREAS, the Board has, on this the 5th day of December, 2017, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 5th day of December, 2017, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened, were heard, discussed, or considered by the Board.

Adjournment

At 4:10 p.m., Ms. Bohmke adjourned the December 5, 2017 work session. Board members then attended a legislative meeting/dinner with the County's legislative delegation. The event was held at the Riverside Conference Center; it began at 5:00 p.m. and concluded at 6:30 p.m.

Thomas C. Foley
County Administrator

Paul V. Milde, III
Chairman