

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

April 18, 2017

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Paul V. Milde, III, Chairman, at 3:01 p.m., on Tuesday, April 18, 2017, in the Board Chambers, at the George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Paul V. Milde, III, Chairman; Meg Bohmke, Vice Chairman; Jack R. Cavalier; Wendy E. Maurer; Laura A. Sellers; Gary F. Snellings, and Robert “Bob” Thomas, Jr.

Also in attendance were: Thomas C. Foley, County Administrator; Charles Shumate, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Cheryl D. Giles, Deputy Clerk; associated staff and other interested parties.

Mr. Milde asked for a moment of silence in observance of the tenth anniversary of the tragedy at Virginia Tech.

Ms. Marsha Lockett, with the Virginia Cooperative Extension Leadership Council, gave a presentation and provided copies of the Extension Office’s annual report. Ms. Laura Westermeier, a Master Gardner, provided an update on the Master Gardner’s program and its work in Stafford County schools.

Presentations by the Public –

- |                   |   |   |
|-------------------|---|---|
| Diane Powell      | - | In opposition of the Clearview special event venue  |
| Ralph Powell      | - | In opposition of the Clearview special event venue  |
| John Westermeier  | - | In opposition of the Clearview special event venue  |
| Karen Rigole      | - | Establish a “No Shoot Zone” in Lake Estates Subdivision   |
| Janet Kimbrell    | - | In opposition of the Clearview special event venue  |
| John Howe         | - | In favor of the Clearview special event venue   |
| Greg Bundrick     | - | In opposition of the Clearview special event venue  |
| Marilyn Henderson | - | In opposition of the Clearview special event venue  |
| Alane Callander   | - | Thanked staff for the on-line monthly report; in opposition of the Clearview special event venue (it was premature) |

Board Member Presentations Board members spoke on topics as identified:

Ms. Bohmke - Attended the Chamber of Commerce event where Congressman Rob Wittman was the featured speaker. The Military Affairs Council (MAC) is now named the Government and Military Affairs Council (GMAC), and is working on a mission statement different than the MAC. Attended FAMPO and GWRC with Ms. Sellers; Shenandoah County gave a presentation on its opioid program, which has been in place for five years; they offered assistance to this region to implement a program. A movie entitled, "Chasing the Dragon," will be featured at an opioid symposium on May 10<sup>th</sup> at the John Fick Conference Center. Shelton's Cottage will be open on Tuesday, April 25<sup>th</sup> from 10:00 a.m. to 3:00 p.m., a waterman's exhibit provided by the Payne family will be on display.

Mr. Cavalier - Attended the Joint Schools Working Committee (JSWC) meeting with Mr. Snellings and Ms. Sellers; the discussion was focused mostly on the process of forming a joint Capital Improvement Program (CIP) between the Schools and County and will be continued at the next meeting, scheduled for May 22<sup>nd</sup>, 6:00 p.m. at the Schools' Administration Building. The joint CIP would be a process that is fair to both Schools and County. The Board of Supervisors (BOS) and School Board (SB) will vote on the completed final process, hopefully later this summer.

Mrs. Maurer - Thanked Mr. Snellings for "guilting" her into participating in the Stafford Hospital 5k; it was the first but will not be the last race in which she will participate; it was for her a personal achievement. Congratulated Eagle Scouts John Asmus and Matthew Vickers; she and Ms. Sellers participated in their recent Eagle Scout ceremony. Scouting leads to greatness and she is especially proud of the number of Eagle Scouts in Stafford County. Mrs. Maurer provided an overview of the Finance, Audit, and Budget (FAB) Committee meeting including the budget ups and downs and additional revenue, which would be used for a law clerk position for the Courts and other uses. Originally the Merchant's Capital tax was going to be reduced but the FAB decided to take a more holistic approach, look at all the business taxes and make decisions in the next budget cycle. Personal Property taxes are being reduced by 4 cents; two new deputy positions were added (bringing the total to four new deputy positions) and \$300,000 was allocated to the Schools to help offset the deficit in the approved vs. the Schools requested budget. Regarding the joint CIP process, projects are not falling off the CIP, they will be racked and stacked and all the projects evaluated. Mrs. Maurer thanked Mr. Cavalier and members of the JSWC for its work on the joint CIP process.

Mr. Milde - Attended the Rob Wittman event with Mr. Thomas and Ms. Bohmke, the topic of discussion was military readiness. Attended the Holiday Inn grand reopening; said that he and other Board members debated there years ago. Mr. Snellings said that he was not elected that year; Mr. Milde said that he was. The owner of the Holiday Inn also owns the Hampton Inn and the Wingate Inn on Route 17, both of which will be remodeled in coming years. Attended the National Crime Victims' Rights Week event where Patricia Jackson was presented with the Molly Gill Award. Ms. Jackson overcame domestic abuse and is now a Board member at Empower House, one of the County's community partners.

Ms. Sellers - Attended the grand opening of New Smiles Dental on Garrisonville Road. They are extending their evening and weekend hours to accommodate new and existing patients. She

also attended the Holiday Inn reopening and talked about what Stafford looked like years ago when she was a student at North Stafford High School; said her classmates have noticed the changes, too. Attended GWRC with Ms. Bohmke where there was a discussion about the opioid crisis and work on the State and regional level. The May 10<sup>th</sup> summit at the John Frick Conference Center is open to the public. Attended FAMPO and let viewers know that at 7:00 p.m., there would be a joint public hearing with the Virginia Department of Transportation (VDOT) to discuss the Six Year Plan; said that SmartScale, across the board, was not working so the County would have to help itself as the State was not receptive to transportation issues in this area. It would have to go directly to the Federal Government for help with local road projects and I-95, which was at a standstill most times of the day and impacted travelers from Maine to Florida (not just local residents as was the perception of State government officials).

Mr. Thomas - Attended a good meeting about Lake Kennedy with the Commissioner of the Revenue, Treasurer, and Finance staff. A service district, similar to the one created at Lake Arrowhead, was the most likely next step, as well as taking advantage of grant funding made available with the General Assembly's approval of the recent Lake Arrowhead initiative.

Report of the County Attorney – Mr. Shumate deferred his report.

Report of the County Administrator – Mr. Foley introduced Public Works Director, Mr. Christopher Rapp. Mr. Rapp provided an update on transportation projects in the County. Mr. Cavalier asked about paving on Juggins Road. Mr. Rapp assured Mr. Cavalier that Juggins Road would be paved to the end of the road, not just to the end of the school property. Mr. Rapp said that 16 Wayfinding signs were in production; Mr. Milde said that the County's transient occupancy taxes paid for the Wayfinding signs.

Mr. Chris Hoppe, Assistant Director of Public Works, provided an update on Parks projects in the County. Ms. Sellers asked if there was a plan to put flags at Embrey Mill Park. Mr. Hoppe there was not. Ms. Sellers asked that he look into the installation of flags as she had several constituent requests. Mr. Milde said it should be added to the next Infrastructure Committee (IC) agenda. Mr. Cavalier asked if the electronic scoreboard for the Jeff Rouse Center had been ordered. Mr. Hoppe said that it had not. Mr. Cavalier asked when it would be ordered and Mr. Hoppe replied, "Imminently;" it should be in next month. Ms. Bohmke asked about the Belmont-Ferry Farm Trail, Phases 4 and 5 and if the Trail would go underneath the road. Mr. Hoppe said that Phase 4 went through National Park land along the river side and under the Chatham Bridge.

Fire Chief Mark Lockhart was asked to give an update on the Widewater Volunteer Fire Department, Station 3. He said that work was ongoing; that a basic life support unit would be stationed there and Parks, Recreation, and Community Facilities were addressing the remaining building issues. It just

passed the preliminary site inspection. Mr. Cavalier asked when an advance life support unit would be assigned there. Mr. Foley said that it would be there in the fall of this year.

Ms. Andrea Light, Budget Division Director, gave a presentation and reported on the FY2017 third-quarter financials saying that revenue was strong, most revenue lines exceeding budget. Property taxes continued its positive trend; development revenues were mixed with planning fees lower than in previous years, and ambulance recovery fees slightly lower than budget. Total expenditures would be under budget; health insurance was tracking in line with the budget and year-end projections for health insurance were favorable, the health reserve would not be necessary. In the Consent Agenda, proposed Resolution R17-124 recommends that, in accordance with the County's financial policies, the health insurance savings are remitted to the Other Post-Employment Benefits (OPEB) trust.

Regarding expenses, staff projected that the Rappahannock Juvenile Detention Center (RJDC) would exceed budget but lower than expected enrollment at the end of FY16 created a savings that would be used to off-set the additional expense in FY17. Private Day school placements for special needs students were rising and would exceed the adjusted budget by \$540,000. In the Consent Agenda, proposed Resolution R17-75 requests that the Board budget and appropriate additional state revenue for the Children's Services Act (CSA) for \$240,000.

All reserves are fully funded in accordance with the County's financial policies, and staff anticipates positive results of operation of a little less than 1% would be added to the Capital Project Reserve. Schools' state revenue had a net decrease of \$640,000 from the adopted budget and federal revenues decreased in supplemental impact aid revenue by \$425,000. Schools payroll and benefits were tracking as expected; fuel and utilities were under budget; and other expenditures were trending as expected.

Mr. Milde thanked Ms. Light for her presentation.

Additions/Deletions to the Regular Agenda. Public Hearing, Item #19, was deleted from the agenda due to additional gross tract language needing to be added to the proposed Ordinance. It will be referred back to the Planning Commission and another public hearing will be scheduled on a date to be determined.

Ms. Bohmke motioned, seconded by Mrs. Maurer, to accept the final agenda with the deletion of #19.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Approval of the Consent Agenda No items were removed from the Consent Agenda.

Mrs. Maurer motioned, seconded by Ms. Bohmke, to adopt the Consent Agenda.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Item 4. Legislative: Approve the Minutes of the April 4, 2017 Board Meeting

Item 5. Finance and Budget: Approve the Expenditure Listing

Resolution R17-122 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED APRIL 04, 2017 THROUGH APRIL 17, 2017

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the above-mentioned EL be and hereby is approved.

Item 6. Finance and Budget: Authorize the County Administrator to Execute the County's Master Lease Contract

Resolution R17-114 reads as follows:

A RESOLUTION OF THE STAFFORD COUNTY BOARD OF SUPERVISORS  
AUTHORIZING AN EQUIPMENT LEASE FINANCING IN AN AMOUNT NOT TO  
EXCEED \$19,000,000 AND PROVIDING FOR THE FORM AND DETAILS  
THEREOF

WHEREAS, the Board has determined to finance the cost of the acquisition of certain equipment (collectively, the Equipment) by entering into one or more equipment leases, purchase agreements or similar financing arrangements (each a Lease); and

WHEREAS, the County has requested the proposals of various lenders to provide financing under a Lease, including the proposal of SunTrust Equipment Finance & Leasing Corp. (the Lessor) dated March 6, 2017, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017:

1. Acceptance of Proposal; Authorization and Execution of Documents. The Board hereby accepts the proposal described above and hereby awards the lease financing for the Equipment to the Lessor. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may designate are authorized to execute and deliver on behalf of the County, the Lease with the Lessor providing financing for costs of the Equipment in the maximum principal amount of \$19,000,000. The Lease shall contain terms substantially similar to those in the Proposal. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may

designate are authorized to execute and deliver such instruments, agreements, documents or certificates, including an escrow or acquisition fund agreement governing the deposit of proceeds of the Lease, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution; and all of the foregoing, previously done or performed by such officers or agents of the County, are in all respects approved, ratified and confirmed.

2. Nature of Obligations. The obligation of the County to make payments under the Lease will be subject to appropriation each year by the Board. Nothing in this Resolution or the Lease shall constitute a debt or a pledge of the faith and credit of the County.

3. Reimbursement. The Board hereby adopts this Resolution as a declaration of official intent under Treasury Regulations Section 1.150-2. The Board reasonably expects to reimburse advances made or to be made by the County to pay the costs of the Equipment from the proceeds of the Lease.

4. Tax Compliance. The Chairman of the Board, the County Administrator and such other officer or officers of the County as either may designate are hereby authorized and directed to execute and deliver on behalf of the County a tax compliance agreement or similar document (Tax Compliance Agreement) setting forth the expected use and investment of the proceeds of the Lease and containing such covenants as may be necessary in order to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (Code), and applicable regulations relating to the exclusion from gross income of the interest component payable under the Lease (if any). The Board covenants on behalf of the County that (i) the proceeds from the Lease will be invested and expended as set forth in such Tax Compliance Agreement and that the County shall comply with the other covenants and representations contained therein and (ii) the County shall comply with the provisions of the Code so that the interest component payable under the Lease (if any) will remain excludable from gross income for federal income tax purposes.

5. Further Actions. The members of the Board and all officers, employees and agents of the County are hereby authorized to take such action as they or any one of them may consider necessary or desirable in furtherance of this Resolution and any such action previously taken is hereby ratified and confirmed.

6. Effective Date. This Resolution shall take effect immediately upon adoption by the Board.

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The undersigned Clerk of the Stafford County Board of Supervisors hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the Board of Supervisors held on April 18, 2017, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. Members present at the meeting were: Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, and Thomas. No members were absent from the meeting. Members voting in favor of the foregoing resolution were: Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, and Thomas. No members voted against the resolution and no members abstained.

WITNESS MY HAND and the seal of the Stafford County Board of Supervisors, as of April 18, 2017.

Item 7. Finance and Budget; Authorize the County Administrator to Execute a Renewal of the County Annual Audit Contract

Resolution R17-115 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE  
A CONTRACT RENEWAL WITH RSM US LLP FOR FY2017 AUDIT SERVICES

WHEREAS, Virginia Code § 15.2-2511 requires the County to have an annual audit of financial statements by an approved independent certified public accountant; and

WHEREAS, the Board approved Resolutions R13-82 and R15-169 for audit services with McGladrey, LLP, now operating as RSM US LLP, and the contract is in the fifth year of a 5-year renewal;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18th day of April 2017, that the County Administrator be and he hereby is authorized to execute a renewal contract with RSM US LLP for the audit of the financial statements for the primary government, the R-Board, the component unit School Board and the Schools Activity Funds, for FY2017 in an amount not to exceed One Hundred Ninety-Six Thousand Six Hundred Eighty-one Dollars (\$196,681), unless amended by a duly executed contract amendment.

Item 8. Finance and Budget; Authorize the County Administrator to Budget and Appropriate Children's Services Act (CSA) State Funds

Resolution R17-117 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO BUDGET  
AND APPROPRIATE CHILDREN'S SERVICES ACT STATE FUNDS

WHEREAS, Human Services staff projects that state and federally-mandated Children's Services Act (CSA) expenditures will exceed the adopted FY2017 budget by \$540,000, due to increased private day school placements for special education students; and

WHEREAS, the Board desires to budget and appropriate additional state support for increased CSA expenditures in the amount of \$240,000; and

WHEREAS, with careful management of all budgets, additional appropriation for locally-funded CSA expenditures funds is not expected to be necessary;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the County Administrator be and he hereby is authorized to budget and appropriate Two Hundred Forty Thousand Dollars (\$240,000) in state funds for the increased Children's Services Act expenditures, to the General Fund, Human Services Department, for use in accordance with this Resolution.

Item 9. Finance and Budget; Authorize the County Administrator to Transfer Health Benefit Savings to the Other Post-Employment Benefits (OPEB) Trust

Resolution R17-124 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO  
BUDGET AND APPROPRIATE HEALTH BENEFIT SAVINGS TO THE  
OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST

WHEREAS, health insurance savings in FY2015-2016, in the amount of \$535,255, were realized and held in reserve; and

WHEREAS, the County's Principles of High Performance Financial Management designate that any health care savings, after all expenditure and reserve needs have been met, be contributed to the Other Post-Employment Benefits (OPEB) Trust;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the County Administrator be and he hereby is authorized to budget and appropriate health care benefit savings in the amount of Five Hundred Thirty-Five Thousand Two Hundred Fifty-Five Dollars (\$535,255), held in reserve in the General Fund to the Other Post-Employment Benefits (OPEB) Trust.

Item 10. County Administration; Authorize the Reappointment of Deputy Chief Lori Knowles to the Rappahannock Emergency Medical Services Council

Item 11. Fire, Rescue, and Emergency Services; Authorize the County Administrator to Execute a Contract with Physio Control, Inc. for Warranty and Repair Work on Fire and Emergency Services Equipment

Resolution R17-116 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A 15-MONTH RENEWAL CONTRACT WITH PHYSIO-CONTROL, INC. FOR WARRANTY AND REPAIR SERVICES FOR FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT EQUIPMENT

WHEREAS, the Board identified public safety as one of the County's top priorities; and

WHEREAS, the Stafford County Fire and Rescue Department, the Stafford Sheriff's Office, Stafford County Parks and Recreation, and Stafford County Public Schools are currently standardized to all Physio-Control, Inc. Lifepak monitors, defibrillators, Automatic External Defibrillators (AED) and the LUCAS automated chest compression systems; and

WHEREAS, Physio-Control, Inc. is the sole source provider for these services; and

WHEREAS, to maintain all warranties and provide onsite preventative maintenance, an annual contract has been in place since 2008 and will remain so with the Stryker Corporation; and

WHEREAS, the maintenance agreement can be renewed annually through April 2018;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that it be and hereby does authorize the County Administrator to execute a 15-month renewal contract with the Physio-Control, Inc. for warranty and repair services for fire and emergency medical services department equipment in an amount not to exceed One Hundred Twenty-Five Thousand, Eight Hundred Fifty-Nine dollars (\$125,859), expiring on June 30, 2018, unless amended by a duly-executed contract amendment.

Item 12. Sheriff; Authorize the County Administrator to Execute a Purchase Agreement for an Upgrade to the County's Public Safety Radio System Channels

Resolution R17-112 reads as follows:



A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MOTOROLA SOLUTIONS, INC., FOR THE UPGRADE OF ONE PUBLIC SAFETY RADIO COMMUNICATIONS CHANNEL TO TIME-DIVISION MULTIPLE ACCESS

WHEREAS, the Federal Communications Commission (FCC) has a Narrow Banding Mandate plan (Plan) to increase radio capacity; and

WHEREAS, the County has nine channels that have to be upgraded; and

WHEREAS, the Sheriff's Office is implementing the intent of the Plan and address changing radio utilization by upgrading one Frequency Division Multiple Access (FDMA) channel to Time-Division Multiple Access (TDMA) biennially, to allow the County's public safety radio communications system (System) to keep up with expanding demands; and

WHEREAS, this approach will enable the County to spread out the financial burden; and

WHEREAS, Motorola Solutions, Inc., (Motorola) proposes to upgrade one FDMA channel to TDMA for \$249,534; and

WHEREAS, Motorola is the sole source provider of the County's System; and

WHEREAS, the Sheriff's Office and County staff received the proposal and determined that it is reasonable for the proposed scope of services; and

WHEREAS, funds are available in the Sheriff's FY2017 adopted budget for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the County Administrator be and he hereby is authorized to execute a contract with Motorola Solutions, Inc., for the upgrade of one public safety radio communications channel, to a Time-Division Multiple Access channel, in an amount not to exceed Two Hundred Forty Nine Thousand Five Hundred Thirty-Four Dollars (\$249,534), unless amended by a duly-authorized contract amendment.

Item 13. Public Works; Authorize the County Administrator to Budget and Appropriate Funds for the Brooke Road Improvement Project

Resolution R17-118 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE FUNDS FOR THE BROOKE ROAD IMPROVEMENT PROJECT

WHEREAS, the Board identified the completion of road improvements on Brooke Road, south of Eskimo Hill Road (Project), as a critical part of Stafford County's Road Improvement Plan; and

WHEREAS, preliminary engineering and right-of-way acquisition have been completed, and the Project will be advertised for construction in April, 2017; and

WHEREAS, the construction phase of the Project is estimated to cost \$5,000,000, requiring a County-matching payment of \$2,500,000; and

WHEREAS, additional funds will be required to pay for stream mitigation credits and change orders associated with fiber optic relocation; and

WHEREAS, funds are available to pay for the Project costs;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the County Administrator be and he hereby is authorized to budget and appropriate Two Million Six Hundred Sixty-Seven Thousand Eight Hundred Nineteen Dollars (\$2,667,819) from the General Fund to the Transportation Fund, for the Brooke Road Improvement Project, and Two Million Five Hundred Thousand Dollars (\$2,500,000) budgeted and appropriated to be reimbursed by the Virginia Department of Transportation as a part of the revenue sharing program to the Brooke Road Improvement Project Fund.

Item 14. Public Works; Authorize the County Administrator to Execute an Amendment to the Bowman Consulting Group, LTD. Contract for the Route1/Courthouse Intersection Improvement

Resolution R17-119 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE AN AMENDMENT TO THE CONTRACT WITH BOWMAN CONSULTING GROUP, LTD., TO INCLUDE PHASE II RIGHT-OF-WAY ACQUISITION SERVICES FOR THE ROUTE 1 AND COURTHOUSE ROAD INTERSECTION IMPROVEMENT PROJECT, AND BUDGET AND APPROPRIATE FUNDS FROM THE TRANSPORTATION FUND

WHEREAS, the Board approved Resolution R14-271 authorizing the County Administrator to execute a contract with Bowman Consulting Group, Ltd. (Bowman) to design the improvements to the US-1 and Courthouse Road (SR-630) intersection, including additional dedicated left-turn lanes at the US-1 and Hope Road (SR-687)/Bells Hill Road (SR-631) intersection (Project) to acquire the rights-of-way necessary to complete Phase I of the Project; and

WHEREAS, the original contract with Bowman did not provide for right-of-way acquisition services for the Phase II of the Project due to limited funding; and

WHEREAS, Bowman has delivered a proposal to utilize its existing staff and sub-consultants to provide the Phase II right-of-way acquisition services for \$122,340; and

WHEREAS, staff has determined that this cost is reasonable for the scope of work proposed; and

WHEREAS, funds are now available in State Revenue Sharing Funds and the Transportation Fund for these services; and

WHEREAS, fifty-percent of the cost of the contract amendment can be reimbursed by the Virginia Department of Transportation as part of its Revenue Sharing program; and

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors, on this the 18<sup>th</sup> day of April, 2017 that the County Administrator be and he hereby is authorized to execute an amendment to the contract with Bowman Consulting Group, Ltd. for an amount not to exceed One Hundred Twenty-two Thousand Three Hundred Forty Dollars (\$122,340), unless amended by an additional duly-executed contract amendment, to provide Phase II right-of-way acquisition services for the Route 1 and Courthouse Road Intersection Improvement Project; and

BE IT FURTHER RESOLVED that Sixty-one Thousand One Hundred Seventy Dollars (\$61,170) is budgeted and appropriated from the Transportation Fund for the purposes stated herein this Resolution, and Sixty-one Thousand One Hundred Seventy Dollars (\$61,170) to be received from the Virginia Department of Transportation as part of its Revenue Sharing program is budgeted and appropriated for the purposes stated herein this Resolution.

Item 15. Planning and Zoning; Authorize the County Administrator to Advertise a Public Hearing to Consider Amending County Code, Chapter 22A, Purchase of Development Rights

Resolution R17-120 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER AMENDING AND REORDAINING STAFFORD COUNTY CODE, SEC. 22A-6 "ELIGIBILITY CRITERIA" AND SEC. 22A-7, "PROPERTY RANKING SYSTEM"

WHEREAS, in 2007, the Board established Stafford County Code, Chapter 22A, entitled "Purchase of Development Rights;" and

WHEREAS, the Agricultural/Purchase of Development Rights Committee recommends amendments to Chapter 22A to revise the eligibility criteria for properties; and

WHEREAS, the Board desires to hold a public hearing to consider the recommended amendments;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that it be and hereby does authorize the County Administrator to advertise a public hearing to consider proposed amendments to portions of Stafford County Code, Sec. 22A-6 "Eligibility criteria" and Sec. 22A-7 "Property ranking system."

UNFINISHED BUSINESS

Item 16. Planning and Zoning; Consider a Conditional Use Permit to Allow a Special Event Venue in the R-1, Suburban Residential Zoning District, TMP 53-121A, Clearview

Principle Planner, Mr. Mike Zuraf gave a presentation and answered Board members questions. At Ms. Bohmke's request, copies of the proposed Resolution were distributed to Board members.

Mrs. Maurer asked Mr. Zuraf if there would be 'parking prohibited' signs on roads leading in to Clearview. Mr. Zuraf said there would not be. Mrs. Maurer asked, if there were no signs, how parking issues would be addressed. Mr. Zuraf said that towing would be enforced and it would be up to the event operator to identify problems and notify the Sheriff's Office and VDOT for enforcement.

Regarding directional signage leading to Butler Road from Clearview, Mrs. Maurer asked what would happen if VDOT did not approve the signage. Ms. Bohmke said that VDOT designed the signs; approval was not an issue.

Mr. Milde asked about the number of parking spaces. Mr. Zuraf said that would be finalized at site plan review. He said he was concerned if 300 people attended an event, it would exceed the number of allocated parking spaces (125). Mr. Zuraf said that would be a zoning violation and the venue could be shut down for failing to meet the conditions outlined in the Conditional Use Permit (CUP).

Mr. Zuraf said that screening methods would be determined at site plan review and the applicant would consult with adjacent property owners. He said that no meeting between the applicant and adjacent property owners had been scheduled to discuss specific screening methods. Mrs. Maurer asked what if there was not an agreement as to the type of screening. Mr. Zuraf said that it was up to the applicant to make the final decision about screening materials, fences, walls, vegetation, etc. Ms. Sellers said that with Patriot's Crossing and the Garrison, meetings were set-up so that adjacent neighbors knew what to expect and that those two projects, both in the Garrisonville District, took two or three years to complete.

Mrs. Maurer asked if the Sheriff's Office had equipment to measure noise/decibel levels. Mr. Zuraf said that the Sheriff's Office had the necessary equipment to measure noise levels. Mr. Snellings said that it referred to "weddings and other events," and asked what other events were. Mr. Zuraf said they anticipated corporate gatherings, outdoor festival type events, not concerts.

Ms. Bohmke called on the applicant, Betsy Sales, who said that the property was owned by her husband's 96 year old grandfather; he would like to do something to preserve it in his lifetime. The original idea of a boutique nursery did not work because the property was not zoned A-1, it was zoned R-1. So far as other events, she mentioned the Ferry Farm fund-raiser, the oyster roast, and events like that and that no concerts were planned. Ms. Sales said if the CUP was approved, there would be an in-depth music/sound study completed. If the noise limits were too high, the project would not go forward. She said there would be plenty of parking and emphasized the length of road from the property entrance to the proposed venue site saying that it was eight acres of lawn on which people could park. The property would be gated and paid, on-site event operators would handle ingress and egress onto Forbes Street and address other safety issues. She said that it was very important to her husband's grandfather that it be preserved without the by-right development option available to him. There was still a lot of work to do; it would have to go back before the Architectural Review Board (ARB), VDOT, etc.

Mr. Thomas said that historic preservation was very important to him and to the Board. He admired the intent as preservation costs were high, but it was very hard to support the CUP request with so much public opposition. He asked Ms. Sales if she was genuinely ready for a vote right then or was she willing to give the Board time to take another look at the proposal. Ms. Sales said that she was overwhelmed by the number of people in support of the venue vs. the small number of people opposed to it. She said that the proposed noise level was no higher than the neighbors could make at their own homes, she would do a noise study to ensure it would not exceed the recommended decibels. Ms. Sales

added that the discussion about traffic was not yet at the level of VDOT approval, which would come at site plan review, well in advance of where they were currently in the process. She repeated that the property owner was 96 years old and wanted a vote; that due to his age, time was of the essence.

Mr. Milde asked about a conservation easement. Ms. Sales said that Bill Sales would be interested if that were the only option aside from a residential development on the property; he did not want to go that route if there was a chance that the special event venue would be approved. Once it was in a conservation easement, there would be no other use for the land. Mr. Milde asked if Mr. Sales would consider developing the property, R-1, 8 acres, 12 lots by-right. Ms. Sales said, "Not while Mr. Sales was in control of the property."

Ms. Bohmke thanked Ms. Sales and the citizens for expressing their views and concerns, as well as those people that attended the property walk-thru and the town hall meeting. She said it was a challenging decision. The columns on Forbes Street would go away, enhancing visibility. The entrance design had to be approved by the County and by Fire and Rescue regarding ingress and egress to the property. There would absolutely be no parking on Forbes Street, Clearview, Winterberry, or Falmouth Street. Ms. Bohmke said that noise was the biggest issue, which would have to be contained of the Sales' could lose their CUP.

Ms. Bohmke motioned approval of proposed Resolution R17-14. Ms. Bohmke's motion died for lack of a second.

Ms. Sellers offered a substitute motion to defer a vote saying it was not "No" at this point but not yet ready for approval. Mr. Thomas seconded Ms. Sellers' motion for deferral.

Mr. Cavalier offered a second substitute motion to deny proposed Resolution R17-14. Mrs. Maurer seconded Mr. Cavaliers substitute motion for denial.

Mr. Snellings said that he had several hesitations about the application including that the property was zoned R-1, not commercial; there was a similar venue in Hartwood and he could not say that no one in the vicinity was disturbed by the music, traffic, etc. Third, Forbes Street was a bad design, too narrow and Mr. Snellings was concerned about 300 people entering and leaving the property on Forbes Street.

Mr. Thomas said that he hoped that Ms. Sellers' motion for deferral would pass. Mr. Milde said that he would not vote for denial. He did not think the neighbors wanted 12 houses built on the site. Ms. Sellers said that she appreciated that the applicant wanted a vote but that it was a hard process and she thought there needed to be an opportunity to meet with the neighbors and to work through issues.

Mr. Snellings asked if there was a time limit on Ms. Sellers' deferral motion. Mr. Zuraf said that the deadline for a decision was November 16, 2017, so the second Board meeting in October (October 17, 2017) would be the Board's last opportunity to entertain the application and vote on it.

The Voting Board tally on Mr. Cavalier's substitute motion for denial was:

- Yea: (3) Cavalier, Maurer, Snellings
- Nay: (4) Bohmke, Milde, Sellers, Thomas

The Voting Board tally on Ms. Sellers substitute motion for deferral was:

- Yea: (4) Bohmke, Milde, Sellers, Thomas
- Nay: (3) Cavalier, Maurer, Snellings

Item 17. Finance and Budget; Consider CY2017 Tax Rates; FY2018 Proposed Budgets; Proposed FY2018-27 Capital Improvement Program; FY2018-20 VPSA Bond Issuance; Budget and Appropriate FY2018 Budgets; Authorize an Amendment to the County's Financial Policies; and Authorize General Obligation Bonds Ms. Perrotte presented the item then Mrs. Maurer, Chairman of the FAB Committee, presented the individual resolutions for vote. Mr. Thomas thanked the FAB Committee for its work and said that business taxes would not be cut just for sake of cutting taxes but rather, a more holistic look would be given to all business taxes during the next budget cycle.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-75.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

Resolution R17-75 (CY2017 Tax Rates) reads as follows:

**A RESOLUTION TO ESTABLISH THE CALENDAR YEAR 2017 TAX RATES**

WHEREAS, the Virginia Code requires that the Board establish an annual levy of certain taxes for each calendar year; and

WHEREAS, a public hearing on the proposed calendar year 2017 tax rates was held on Tuesday, April 4, 2017, at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, Virginia; and

WHEREAS, the Commissioner of the Revenue and the Treasurer require the timely establishment of tax levies to allow time for tax bills to be processed and received by citizens; and

WHEREAS, the Board carefully considered the recommendation of staff, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the following tax rates be and they hereby are established for the calendar year beginning January 1, 2017:

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>

Real estate (Section 58.1-3200, Code of Virginia (1950), as amended.)	.99
Tangible personal property (Section 58.1-3500, Code of Virginia (1950), as amended.) Includes all other classifications of personal property not specifically enumerated.	6.46
Boats or watercraft (Section 58.1-3506(A)(1.a), (1.b), (12), (28), (29), Code of Virginia (1950), as amended.)	.0001
Motor vehicles specially equipped for the disabled (Section 58.1-3506(A)(14), Code of Virginia (1950), as amended.)	.10
Personal property—Fire & Rescue volunteers (Section 58.1-3506(A)(15), (16), Code of Virginia (1950), as amended.)	.0001
Camping trailers and recreational vehicles (Section 58.1-3506(A) (18), (30), Code of Virginia (1950), as amended.)	5.49
One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of, one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as certified by the Department of Veterans Services. In order to qualify, the veteran shall provide a written statement to the commissioner of the revenue from the Department of Veterans Services that the veteran has been so designated or classified by the Department of Veterans Services as to meet the requirements of this section, and that his disability is service-connected. For purposes of this section, a disabled veteran is blind if he meets the provisions of § 46.2-100 (Section 58.1-3506(A)(19), Code of Virginia (1950), as amended.)	.0001
Motor carrier transportation involved in interstate commerce (Section 58.1-3506(A)(25), Code of Virginia (1950), as amended.)	.0001
All tangible personal property employed in a trade or business other than that described in Virginia Code §§ 58.1-3503(A)(1) through (A)(18), except for subdivision (A)(17) (Section 58.1-3506(A)(26), Code of Virginia (1950), as amended.)	5.49

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>
Programmable computer equipment and peripherals employed in a trade or business (Section 58.1-3506(A)(27), Code of Virginia (1950), as amended.)	5.49
Personal property—Sheriff's Deputy volunteers (Section 58.1-3506(A)(32), Code of Virginia (1950), as amended.)	.0001

Machinery and tools (Section 58.1-3507, Code of Virginia (1950), as amended.)	.0001
Merchants' capital (Section 58.1-3509, Code of Virginia (1950), as amended.) Includes all other classifications of Merchants' capital not specifically enumerated.	.50
Merchants' capital of pharmaceutical wholesalers (Section 58.1-3510.01, Code of Virginia (1950), as amended.)	0.00
Mobile homes (Section 58.1-3506(A)(10), Code of Virginia (1950), as amended.)	.99
Aircrafts (Section 58.1-3506(A)(2), (3), (4), (5), Code of Virginia (1950), as amended.)	.0001
Garrisonville Road Service District (Section 15.2-2403(6), Code of Virginia (1950), as amended.)	.082
Warrenton Road Service District (Section 15.2-2403(6), Code of Virginia (1950), as amended.)	.000
Hidden Lake Service District (Section 15.2-2403(6), Code of Virginia (1950), as amended.)	.40
Hartlake Special Service District (Section 15.2-2403(6), Code of Virginia (1950), as amended.)	.00
Countywide Fire and Emergency Medical Services Tax District (Section 27-23.1, Code of Virginia (1950), as amended.)	.00

\* The tax rate for personal property is based on the assessed value, which is established at forty percent (40%) of the estimated fair market value. The effective tax rate would be stated as \$2.60 per \$100 of the estimated fair market value. In 2004, the General Assembly capped the amount of relief the State will provide for Personal Property Tax Relief (PPTRA) at \$950 million per year. The PPTRA cap took effect on January 1, 2006. Stafford County's share of the state allotment is \$12.5 million. This allotment is to be distributed among all the qualifying vehicles. For calendar year 2017, qualifying vehicles will be granted 40% relief.

Mrs. Maurer motioned, seconded by Ms. Bohmke, to adopt proposed Resolution R17-76 with noted changes. The budget would include two additional deputy positions (bringing the total to four), and an additional \$300,000 would be given to the Schools. Ms. Sellers suggested that \$300,000 be used to offset public day school funding or be placed in a separate account for future public day school funding. Ms. Bohmke asked if the \$4.8 million included a fire boat. Ms. Perrotte said that a fire boat would be purchased through a capital lease and, because it would exceed \$100,000, would be brought back to the Board for a vote. Mr. Thomas said the advantage of supporting public day school was that it would save money for the County to not have to transport students but rather, keep them in the County. Mrs. Maurer said it costs \$86,000 per public day school student; she commended Ms. Sellers and Mr. Thomas for their work on the Day School Committee and said that with due diligence, it could be better



addressed in the next budget cycle. Mr. Thomas said he preferred to send money to the Schools without specific direction and he felt that the Schools could be trusted to put that money to its best use.

Mr. Cavalier said that he objected to \$700,000 allocated to the Purchase of Development Rights (PDR) program, saying that it seemed to be an inordinate amount of money for one fiscal year, particularly in light of public safety needs. Therefore, he could not support the budget resolution. Mr. Foley said that in past years, more than \$700,000 had been spent on the PDR program and this was a one-time investment being used to preserve open space in the County and enhance the PDR program.

Mrs. Maurer said that as Chairman of the FAB Committee, she had a concern about funding future years of the SAFER Grant, and building into the baseline operating budget debt service for a new courthouse and high school #6. She said that she appreciated Mr. Foley and staff's creativity in its thought process for future needs and presenting a budget without a tax increase.

Mr. Milde said 12 years ago, the County placed virtually no emphasis on conserving open space. There needed to be a plan and PDR helped with that objective. He added that a majority of the Board agreed that it was a good investment in the County's future.

The Voting Board tally was:

Yea: (6) Bohmke, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (1) Cavalier

Resolution R17-76 (FY2018 Budgets) reads as follows:

WHEREAS, a public hearing on the proposed FY2018 County budgets was held on Tuesday, April 4, 2017, at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, Virginia; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budget; and

WHEREAS, the Board considered the recommendations of staff, input at the budget work sessions, and the public testimony, at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the FY2018 County budgets be and it is adopted as follows for the various General Government Funds:

(The rest of this page intentionally left blank.)

**I. GENERAL GOVERNMENT FUNDS:**

<b><u>General Fund:</u></b>	<b>286,415,159</b>
Operating Budget Transfer to Schools	115,726,560
Public Day School	518,000
Shared Services / Audit	115,307
One-Time School Cash Capital	46,879
School Debt Service	31,315,880
Board of Supervisors	690,417
Capital Projects	4,877,885
Central Rappahannock Regional Library	5,238,040
Commissioner of the Revenue	2,756,875
Commonwealth's Attorney	3,197,741
Cooperative Extension	186,057
Corrections	8,682,291
County Administration	1,403,383
County Attorney	1,080,975
Clerk of the Circuit Court	1,562,602
Circuit Court	373,092
General District Court	117,250
Juvenile and Domestic Relations Court	114,700
Magistrate	8,830
15th District Court Services Unit	371,136
Debt Service County	15,213,129
Economic Development	939,762
Finance and Budget	1,661,994
Fire and Rescue	19,399,644
Human Resources	577,504
Human Services, Office of	5,997,227
Information Technology	2,563,846
Non-Departmental	3,023,971
Parks, Recreation and Community Facilities	12,119,286
Partner Agencies	2,081,332
Planning and Zoning	2,500,023
Public Works	4,265,468
Public Works - Stormwater	581,705
Registrar & Electoral Board	513,996
Sheriff	27,307,531
Social Services	7,161,002
Treasurer	2,123,839

**GENERAL GOVERNMENT FUNDS, continued:**

Asset Forfeiture Fund	670,000
Capital Improvements Fund	7,480,430
Fleet Services Fund	4,219,517
Garrisonville Road Service District Fund	467,725
Hidden Lake Special Revenue Fund	111,100
Tourism Fund	1,102,500
Transportation Fund	9,886,266
Transportation Impact Fee - County-Wide Fund	325,000
Utilities Funds	65,853,228

; and

BE IT FURTHER RESOLVED that the FY2018 School budget be and it hereby is approved in the following amounts:

**II. SCHOOL FUNDS:**

Construction Fund	556,276
Grants Fund	12,947,266
Health Services Fund	31,573,243
Nutrition Services Fund	13,610,760
School Operating Fund	279,049,735
Workers' Compensation Fund	763,053

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program not to exceed \$518,000. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED the County Administrator shall disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2018:

1. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;

6. Roll-back taxes and reserves for Purchase of Development Rights (PDR) Program pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below:

General Fund	
• Non-Public Safety	347 353
• Public Safety	409 415
Utilities Fund	139 140
Capital Projects Fund	3 2
Total	898 910

; and

BE IT FURTHER RESOLVED that a 2% salary increase is authorized, effective July 1, 2017, for all County employees hired on or prior to April 1, 2017, whose job performance is satisfactory or better; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to continue with the targeted marketed adjustments based on the 2015 Compensation Study, effective July 1, 2017; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute contracts \$100,000 or more for the purchase of replacement Sheriff's Office and Fire and Rescue public safety vehicles, consistent with the FY2018 budget, purchased with cash capital; and

BE IT FURTHER RESOLVED that the Board approves the FY2018 Potomac and Rappahannock Transportation Commission subsidy of Ninety-Eight Thousand One Hundred Dollars (\$98,100) and the Virginia Railway Express subsidy of Two Million Three Hundred Forty-Four Thousand Five Hundred Fourteen Dollars (\$2,344,514), and authorizes the payment of the subsidies during FY2018 from the County's Motor Fuels Tax Revenue Fund; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to establish and implement a ramp-up program to fund one-time design costs for the Courthouse construction project that reduces future reliance on debt and begins to build future debt service cost into the budget; and

BE IT STILL FURTHER RESOLVED that the County Administrator is authorized to establish and implement a ramp up program to be used to enhance the PDR program and then in FY2019 to fund the Staffing for Adequate Fire and Emergency Response (SAFER) grant positions in the Fire and Rescue Department.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-77.

Mrs. Maurer said that with the upcoming joint CIP, there would be significant differences and all items would be racked and stacked, which took time, and one lump sum would be used to fund projects in the order in which they were prioritized. Ms. Bohmke said that she could not support the CIP as there were bond projects approved in 2009 that were not on the list, nor was the renovations to Ferry Farm and Hartwood Elementary Schools. She mentioned Musselman Park and Duff McDuff Green Parks, and the two schools being pushed aside they were as important as a new courthouse or high school #6.

Ms. Sellers said she would support the CIP and added that a new high school and new courthouse were not just “wants,” they were “needs,” especially a new courthouse. She added that the existing courthouse facility was antiquated and put safety in jeopardy for the judges, employees, and citizens.

Mr. Snellings said that he would not support the CIP either and he shared Ms. Bohmke’s concerns about the bond items and pushing back the two schools renovations. He said he was especially concerned about Hartwood Elementary School.

Mrs. Maurer said that what was included in the CIP was what the Schools sent over for FY18; all other projects would be racked and stacked in the joint CIP process. The projects mentioned by Mr. Snellings and Ms. Bohmke were not off the table and the bottom line dollars did not change.

Mr. Thomas said that last year, renovations to Ferry Farm ES were included in the CIP and now were gone, adding that several years ago all the schools renovations and remodeling was a package deal, it just so happened that those two schools were at the end of the list. Mr. Thomas added that if he voted for the CIP, he would be abandoning those last two schools. Mr. Thomas said he was concerned with the rack and stack method and the new courthouse possibly being bumped down on the CIP which, he said, could later create tension between the Board and Court officials. He said that believed that they were setting themselves up for a massive collision with some very important people in the County and he could not support the CIP resolution for those reasons.

Mr. Milde said that it may be his last chance to bring it up but reminded the Board that he was opposed to rebuilding Stafford High School for \$70 million when a renovation would have cost only \$10 to \$20 million. He said that additional \$50 or \$60 million was “sucked out of the CIP” and caused the issues now being confronted. He said he would support the CIP.

The Voting Board tally was:

Yea: (4) Cavalier, Maurer, Milde, Sellers

Nay: (3) Bohmke, Snellings, Thomas

Resolution R17-77 (FY2018-2027 CIP) reads as follows:

**A RESOLUTION TO ADOPT THE FISCAL YEARS 2018-2027 CAPITAL IMPROVEMENT PROGRAM WITH THE INTENT TO REIMBURSE CERTAIN CAPITAL IMPROVEMENT EXPENDITURES**

WHEREAS, a public hearing on the proposed Fiscal Years (FY) 2018-2027 Capital Improvement Program (CIP) was held on Tuesday, April 4, 2017, at 7:00 P.M. in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, Virginia; and

WHEREAS, the Board considered the recommendations of the School Board and staff, and the public testimony, if any, at the public hearing; and

WHEREAS, the ten-year CIP is a significant part of the County’s Comprehensive Plan; and

WHEREAS, the Board finds that it is necessary to identify needed capital improvements;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the FY2018-2027 Capital Improvement Program (CIP) be and it hereby is adopted as part of the “Stafford County, Virginia Comprehensive Plan 2016-2036;” and

BE IT FURTHER RESOLVED that the intent to reimburse certain capital improvement expenditures for projects indicated in the FY2018-2027 CIP be and it hereby is adopted as follows:

**General Government**

Replacement Fire & Rescue Apparatus	Library #4
Training Center	Stormwater Compliance
Fire and Rescue Station 14	Belmont-Ferry Farm Trail - Phase 6
Fire and Rescue Station - New	Berea Church Road Improvements
Cardiac Equipment Replacement	Brooke Road Reconstruction South of Eskimo Hill Road
Computer Aided Dispatch System	Courthouse Rd at Jefferson Davis Hwy Intersection
Command Bus Replacement	Improvements
Body Cameras	Courthouse Road Widening; Cedar Lane to Winding
Simulator	Creek Road
Public Safety Infrastructure	Enon Road Widening: Rt. 1 to I-95
Information Technology Infrastructure	Ferry Road at Kings Hwy. Improvements
Duff McDuff Green Park	Garrisonville Rd., Eustace Rd. to Shelton Shop Rd.
Patawomeck Park Phase 2	Jefferson Davis Hwy at Potomac Creek Drive
Musselman Park	Juggins road Reconstruction
New and Renovated Park Amenities	Tech Center Drive
Parks and Community Facilities	Telegraph Road and Woodstock Lane at Rt. 1 Safety Improvements
Infrastructure	
Courthouse	

**Schools**

- Moncure Elementary Rebuild FY2018
- Infrastructure FY2018
- All Other Projects to be Determined After Restructure of CIP

**Utilities**

- 320 Zone Water Improvements
- Austin Run Gravity Sewer Replacement

342 Zone Water System - Phase 1	Little Falls Run WWTF - 3rd Treatment Train
370N Water Booster Pump Station	18" Gravity Accokeek Creek
Lake Mooney WTF Upgrade/Expansion	Lower Accokeek FM
Centerport Water Tank	8" Gravity Trunk SE Quadrant
Moncure Water Booster Pump Station	8" Extension of Existing Gravity from Stafford Hospital to PS
Regional Water Interconnection	Rowser 10" Gravity Line
Small Water Projects	Wyche Rd 12" Gravity Line
Smith Lake Distribution PS Upgrade	Venture to Wyche Rd 12" Gravity Replacement
Water Distribution System Rehab Program	8" Extension of Existing Gravity North of Stafford Hospital
Water Extension Projects	Potomac Creek Pump Station & Force Main Replacement
320 Zone Extension	Sewer Extension Projects
320 Zone Elevated Storage Tank	Wastewater Collection System Rehabilitation Projects
342 Zone Piping	Wastewater Pump Station Rehabilitation Program
Truslow Road Piping	Wastewater Pump Station Replacements
Forbes Street Phase 1	Wayside Sewer Interceptor Replacement
RV Parkway Phase II	Route 1 Sewer; Hidden Valley to Potomac Hills
Truslow Road Transmission	Aquia Creek Force Main Replacement
342 North Phase II	Aquia Creek PS Expansion
342 North Phase II	Austin Run Interceptor Section Replacement
Forbes Street	Camp Barrett SPS FM
Claiborne Run PS Parallel Force Main	US 17 VDOT Commuter Lot 10" Gravity Interceptor
Claiborne Run Pump Station Replacement	Stafford County Complex
County Ridge Pump Station	Vehicles & Equipment Replacements
Falls Run Pump Station Replacement	Contingency Allowance
Falls Run Sewer Interceptor Replacement - 2	

**NOTICE OF INTENT TO REIMBURSE  
CERTAIN CAPITAL IMPROVEMENT EXPENDITURES**

**Section 1: Statement of Intent.** The County presently intends, at one time or from time- to-time, to finance projects in the FY2018-2027 Capital Improvement Program (Projects) with tax-exempt or taxable bonds, or other obligations (Bonds), and to reimburse capital expenditures paid by Stafford County (including expenditures previously paid by the County to the extent permitted by law) in connection with the Projects before the issuance of the Bonds.

**Section 2: Source of Interim Financing and Payment of Bonds.** Stafford County expects to pay the capital expenditures related to the Projects, and incurred before the issuance of the Bonds, with an inter-fund loan or loans from the General Fund or funds from temporary appropriations or loans from the General Capital Projects Fund. Stafford County expects to pay debt service on the Bonds from the General Fund consisting of general tax revenues for the projects to be financed in the FY2018-2027 Capital Improvement Program. The maximum amount of the Bonds expected to be issued for the Projects is \$386,430,076.

**Section 3: Effective Date; Public Inspection.** This Resolution is adopted for the purpose of complying with Treasury Regulation Section 1.150-2 (26 CFR 1.150-2) or any successor regulation, and shall be in full force and effect upon its adoption. The Clerk of the Board shall file a copy of this Resolution in the records of Stafford County, available for inspection by the general public during Stafford County's normal business hours.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-78.

The Voting Board tally was:



Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution R17-78 (Authorizes VPSA debt) reads as follows:

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,220,000 GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF STAFFORD, VIRGINIA TO BE SOLD TO THE VIRGINIA PUBLIC SCHOOL AUTHORITY; AND AUTHORIZE THE COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE THE SCHOOLS CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Board of Supervisors (Board) of the County of Stafford, Virginia (County) has received a request from the Stafford County School Board (School Board) to contract a debt and issue general obligation school bonds (Bonds) of the County in an amount not to exceed \$1,220,000 to finance (a) capital school improvement projects for public school purposes (collectively, Projects), including, but not limited to, the rebuilding of Moncure Elementary School and other general school infrastructure projects that are approved for bond funding in the Capital Improvement Program (CIP) (such as school site improvements, paving improvements and environmental upgrades) as the Board may amend it from time to time, and (b) costs of issuing the Bonds; and

WHEREAS, the Board has determined that it is necessary and expedient to issue the Bonds in an amount not to exceed \$1,220,000 to finance the Projects; and

WHEREAS, the Board held a public hearing on April 4, 2017, on the issuance of the Bonds in accordance with the requirements of Section 15.2-2606, Code of Virginia of 1950, as amended (Virginia Code); and

WHEREAS, the Board has determined that it may be necessary or desirable to advance money to pay the costs for the Projects and to reimburse such advances with proceeds from one or more series of Bonds;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF STAFFORD, VIRGINIA:**

Authorization of Bonds and Use of Proceeds. The Board hereby determines that it is advisable to contract a debt and to issue and sell the Bonds of the County in the aggregate principal amount not to exceed \$1,220,000 for the purpose of financing the Projects. The issuance and sale of Bonds to Virginia Public School Authority (VPSA) in one or more series is hereby authorized and approved.

Declaration of Intent. The Board hereby adopts this declaration of official intent under Treasury Regulation § 1.150.2. The Board reasonably expects to reimburse advances made or to be made by the County or School Board to pay the cost of the Projects.

Submission of Application to VPSA. The Board hereby authorizes and directs the County Administrator of the County (County Administrator) to submit an application to VPSA in order to sell the Bonds to VPSA at such sale or sales of VPSA as the County Administrator may determine in his sole discretion, subject to the limitations set forth in paragraph 1 above.

Form of the Bonds. Each series of Bonds shall be in such form as may be attached to any subsequent resolution that approves the details of such series of Bonds.

Payment. All payment terms of a series of Bonds shall be set forth in a subsequent resolution that approves the details of such series of Bonds.

Execution of the Bonds. No Bonds shall be executed until the Board adopts a subsequent resolution approving of and setting forth the details of the Bonds.

Pledge of Full Faith and Credit. For the prompt payment of the principal of, and the premium, if any, and the interest on the Bonds as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any of the Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of, and the premium, if any, and the interest on the Bonds as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose..

Filing of Resolution. The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County.

Further Actions. Subject to the limitation on the execution of Bonds set forth in Section 6, the County Administrator, the Chairman of the Board, and all such other officers, employees and agents of the County as either of them may designate are hereby authorized to take such action as the County Administrator or the Chairman of the Board may consider necessary or desirable in connection with the issuance and sale of the Bonds and the filing of any application with VPSA and any such action previously taken is hereby ratified and confirmed.

Effective Date. This Resolution shall take effect immediately.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to budget and appropriate the FY2017 budget as follows:

**GENERAL CAPITAL PROJECTS FUND:**

Revenue:

Proceeds from future VPSA Bond Sales \$1,217,587

Expenditure:

Transfer to Schools' Construction Fund \$1,217,587

**SCHOOLS' CONSTRUCTION FUND:**

Revenue:

Transfer from Capital Projects Fund \$1,217,587

Expenditure:

Transfer to Schools' Construction Fund \$1,217,587

The undersigned Clerk of the Board of Supervisors of the County of Stafford, Virginia, hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the Board of Supervisors held on April 18, 2017, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. The front page of this Resolution accurately records (i) the members of the Board of Supervisors present at the meeting, (ii) the members who were absent from the meeting, and (iii) the vote of each member, including any abstentions.

WITNESS MY HAND and the seal of the Board of Supervisors of the County of Stafford, Virginia, this 18<sup>th</sup> day of April, 2017.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-110.

The Voting Board tally was:

Yea: (6) Bohmke, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (1) Cavalier

Resolution R17-110 (Budget & Appropriate FY2018 budgets) reads as follows:

WHEREAS, the Board is committed to maintaining the undesignated fund balance, and wishes to retain adequate budgetary control given the challenging economic climate;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that General Fund, General Government expenditures (other than debt service) and Local School Transfer (other than debt service) be and they hereby are appropriated at 95% of the adopted FY2018 budgets which is as follows:

(The rest of this page intentionally left blank.)

### **III. GENERAL GOVERNMENT FUNDS:**

<b><u>General Fund:</u></b>	<b>274,515,551</b>
Operating Budget Transfer to Schools	109,940,232
Public Day School	492,100
Shared Services / Audit	109,542
One-Time School Cash Capital	44,535
School Debt Service	31,315,880
Board of Supervisors	655,896
Capital Projects	4,633,991
Central Rappahannock Regional Library	4,976,138
Commissioner of the Revenue	2,619,031
Commonwealth's Attorney	3,037,854
Cooperative Extension	176,754
Corrections	8,342,875
County Administration	1,333,214
County Attorney	1,026,926
Clerk of the Circuit Court	1,484,472
Circuit Court	354,437
General District Court	111,388
Juvenile and Domestic Relations Court	108,965
Magistrate	8,389
15th District Court Services Unit	352,579
Debt Service County	15,213,129
Economic Development	892,774
Finance and Budget	1,578,894
Fire and Rescue	18,429,662
Human Resources	548,629
Human Services, Office of	5,697,366
Information Technology	2,435,654
Non-Departmental	2,872,772
Parks, Recreation and Community Facilities	11,513,322
Partner Agencies	1,977,265
Planning and Zoning	2,375,022
Public Works	4,052,195
Public Works - Stormwater	552,620
Registrar & Electoral Board	488,296
Sheriff	25,942,154
Social Services	6,802,952
Treasurer	2,017,647

**GENERAL GOVERNMENT FUNDS, continued:**

Asset Forfeiture Fund	670,000
Capital Improvements Fund	7,480,430
Fleet Services Fund	4,219,517
Garrisonville Road Service District Fund	467,725
Hidden Lake Special Revenue Fund	111,100
Tourism Fund	1,102,500
Transportation Fund	9,886,266
Transportation Impact Fee - County-Wide Fund	325,000
Utilities Funds	65,853,228

**IV. SCHOOL FUNDS**

Construction Fund	556,276
Grants Fund	12,947,266
Health Services Fund	31,573,243
Nutrition Services Fund	13,610,760
School Operating Fund	273,229,398
Workers' Compensation Fund	763,053

; and

BE IT FURTHER RESOLVED that debt service is appropriated at 100% of the adopted FY2018 budgets; and

BE IT FURTHER RESOLVED that the Board intends to consider the appropriation of the 5% balance of the General Fund, General Government budget (less debt service) and the local school transfer (less debt service), following the mid-year review and completion of the FY2017 audit, in consideration of the then current financial conditions; and

BE IT FURTHER RESOLVED that at the close of the fiscal year, all appropriations shall lapse for budget items other than capital projects, encumbrances, commitments, and grants. The County Administrator is authorized to maintain the following appropriations as noted or until the Board, by resolution or ordinance, changes or eliminates the designated appropriations:

- (i) Capital projects, until the completion of the project;
- (ii) Encumbrances and commitments; and
- (iii) Grant funds for the duration of the grant.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted restricted revenue that may occur during FY2018:

1. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;

3. Donations for a specific purpose;
4. Asset forfeiture funds;
5. Grants in accordance with the grant policy;
6. Roll-back taxes and reserves for Purchase of Development Rights pursuant to the County's financial policies;
7. Incentive payments to developers in compliance with Board approved agreements; and
8. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve insurance settlements less than \$100,000, in concurrence with the County's insurance carrier; and

BE IT FURTHER RESOLVED that to comply with Governmental Accounting Standards Board's standards and Generally Accepted Accounting Practices, some projects or sets of accounts may need to be moved between funds, and the County Administrator is authorized to make such transfers; and

BE IT STILL FURTHER RESOLVED that to ensure the taxpayers of Stafford County are paying the lowest tax rates possible, all outside funding sources such as state funds, federal funds, proffers, and user fees will be designated to be spent first, with any local matches that are required. After these funds are spent, local tax dollars may be spent.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-113.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution R17-113 (Amends County Financial Policies) reads as follows:

**A RESOLUTION TO AMEND THE PRINCIPLES OF HIGH PERFORMANCE  
FINANCIAL MANAGEMENT**

WHEREAS, it is the desire of the Board to prudently manage the County's resources; and

WHEREAS, the Board has reviewed and desires to update the "Principles of High Performance Financial Management" to reflect current County needs;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18th day of April, 2017, that the amendments to "Principles of High Performance Financial Management," as contained herein as Exhibit A, be and they hereby are adopted, all other portions remaining unchanged.

**DRAFT Principles of High Performance Financial Management**

(Exhibit A)

Last Revision: Resolution R17-113, 04/18/2017

The Stafford County Board of Supervisors hereby establishes its Principles of High Performance Financial Management to prudently manage the people's resources through:

- Accountable and transparent allocation of resources
- Planned strategic use of financial resources to ensure sustainability
- Maintaining and upgrading the County's bond ratings
- Balanced tax burden from residential and commercial sources

#### **DEBT LIMITATIONS**

- General obligation debt shall not exceed 3.0% of the assessed valuation of taxable real property.
- General fund debt service expenditures (County and Schools) shall not exceed 10% of the general government and schools operating budgets.
- Debt ratios do not include debt to be repaid from identified revenue sources outside the General Fund. In the case of special service districts, the Board of Supervisors intends to set tax rates to cover any debt to be funded with the revenue.
- Capital lease debt service shall not exceed 1% of the general government budget. Capital lease debt may only be used if all the following four criteria are met:
  1. Capital lease purchase is eligible under state law for such financing;
  2. Useful life of the purchase equals or exceeds the term of the debt;
  3. Total purchase exceeds \$100,000; and
  4. Sufficient funds are available to service the capital lease debt.

#### **Capital Improvement Program (CIP) And Bonded Debt Service Affordability Guidelines**

- A five-year CIP allocating capital improvement funds between the Schools and General Government will be adopted annually.
- Debt-funded CIP projects for County and Schools will be no less than \$500,000 each and will have a useful life that meets or exceeds the life of any debt issuance.
- Capital Improvement projects for County and Schools are items for which the purchase, construction, renovation, non-recurring replacement, expansion, or the acquisition represents a public betterment and adds to the total physical worth of Stafford. Projects include, but are not limited to, expenditures for land, new structures, major repairs and renovations; maintenance of existing structures; and expenditures for machinery, equipment and vehicles. Each project should have a total cost of \$500,000 or more. Scope of project includes all professional services (land acquisition, legal, planning, design) and construction costs.

Each year's maximum available debt service will be established by increasing the prior year's actual debt service by the percentage of general fund revenue changes averaged over the last 5 years.

#### **UNASSIGNED FUND BALANCE**

- The County shall maintain an unassigned fund balance that is not less than 12% of annual general fund revenues, not including transfers, reserves and grants. Use of the unassigned fund balance below this amount will be restricted to only significant unexpected declines in revenues or unanticipated emergency expenditures. Following any use of unassigned fund balance, the County will replenish the unassigned fund balance within three fiscal years.

- A reserve for healthcare costs equal to the estimated IBNR (incurred but not reported) plus 10% of annual claims will be maintained by school and county funds.
- Any amount in excess of the minimum unassigned fund balance will be assigned to these reserves, according to the following hierarchy and formulas:
  1. Revenue Stabilization Reserve (RSR): minimum of ½ of 1% of General Fund revenues, with a goal of 2% by 2018.
    - The trigger for drawing on the reserve is a 2% revenue shortfall within a single fiscal year. The reserve can be used as a first stop for major unanticipated emergencies and catastrophes.
    - The reserve will not be used to offset a tax rate change.
    - The reserve will be used in combination with spending cuts.
    - The reserve will be restored to the minimum level within 5 years.
    - Withdrawal amounts may not exceed one-half of the RSR balance in any one fiscal year.
    - RSR funds should only be directed to one-time expenditures to the extent possible.
  2. Capital Projects Reserve of \$1,500,000 will be used to reduce reliance on debt, to provide cash flow for capital projects, and to pay down high interest debt when advantageous.
  3. Stafford Opportunity Fund Reserve: \$500,000.
  4. Any health care savings, after all expenditure and reserve needs have been met, will be set aside for a contribution to OPEB.
  5. **If funds are available from Positive Results of Operation after all reserves are at policy levels, the first \$250,000 will be transferred to the Purchase of Development Rights reserve before moving remaining funds to the Capital Projects Reserve.**
  6. Any remaining monies available after the reserve minimums are fully funded will go to the Capital Projects Reserve.
  7. Schools capital project reserve of \$1,500,000 will be used to reduce reliance on debt, to provide cash flow for capital projects, and to pay down high interest debt when advantageous. Funds above the minimum level may be added to the reserve from unspent school funds.
- Rollback Tax Revenue ~~in excess of \$80,000~~ will be dedicated to the County's Purchase of Development Rights and land conservation programs.
- Stafford County does not intend to establish a trend of using Fund Balance to finance current operations. As a nonrecurring source of revenue, any balance not needed for liquidity or financial cushion as noted above will be spent solely for nonrecurring uses. After the yearly audit and confirmation of fund balances by the County's external auditor, and in consideration of current financial conditions, the Board of Supervisors will consider reappropriation of Schools' unspent prior year funds.

**General Fund Budget Guidelines**



- Stafford will prepare and approve an annual budget with multi-year projections. The County will annually adopt and execute a budget for such funds as may be required by law or by sound financial practices and generally accepted accounting principles. The budget shall control the levy of taxes and the expenditure of money for all County purposes during the ensuing fiscal year. The County budget shall be balanced within all available operating revenues, including fund balance, and adopted by the Board of Supervisors.
- Each year as part of the budget process, five year projections of revenues and expenditures will be prepared.
- Stafford County does not intend to issue tax or revenue anticipation notes to fund operations. The County intends to manage cash to prevent borrowing to meet cash flow needs.
- The school's share of the general government revenues will be 100% of meals tax revenues and an appropriate amount to ensure a globally competitive school system. The school operating transfer will be the difference between the school's share of general government revenues and school-related bonded and lease debt service.
- When the Schools desire an amendment to the adopted budget or appropriation, the School Board shall pass a resolution for consideration by the Board of Supervisors.
- An amount equivalent to ~~4~~3% of general government expenditures will be set aside for pay-as-you-go capital projects, ~~with a goal of 3% by July 1, 2017~~. An amount equal to 1% of the schools' operating budget will also be set aside for pay-as-you-go capital projects by July 1, 2015, with a goal of 2% by July 1, 2017. Cash capital will be used for only small capital projects and infrastructure needs.
- An amount equivalent to ½% of general government expenses will be set aside for the operating budget contingency reserve.

### **Finance, Audit & Budget Committee**

- The Board of Supervisors will appoint a Finance, Audit & Budget Committee each year.

### **Budget Reviews**

- On a monthly basis, staff will provide written budget reports to the Board of Supervisors. Additionally, staff will provide quarterly budget and finance presentations at public meetings.

### **Tax Trigger Provision**

- General revenue increases that exceed revenue forecasts, and are not accompanied by additional costs in the annual budget process, provide a trigger to reduce the real estate tax rate.

### **Periodic Policy Review**

The Board of Supervisors will review this policy no less than once every two years.

### **Fund Balance Reporting**

The new standard for fund balance reporting establishes criteria for classifying fund balances into specifically defined categories. There are now five (5) classifications versus the three (3) previously used in our financial statements.

Old Classification	New GASB 54 Classification
Reserved	Non-spendable
	Restricted
Designated	Committed
	Assigned
Undesignated	Unassigned

- Non-spendable – for items that would not be converted to cash, like inventories and prepaid items (cash has already been used).
- Restricted – amounts that can be spent for specific purposes, dictated by external entities or legislation, like debt service covenants, and grants.
- Committed – for specific purposes determined by formal action of governing body, such as transportation projects or our Capital, Stafford Opportunity, and Revenue Stabilization reserves. The commitments for the specific purpose must be made prior to the end of the fiscal year. The actual amount may be determined subsequently (prior to financial statement issuance). Action by governing body is needed to “undo” the commitment.
- Assigned – management’s intentions/specific purposes, such as set asides we have for CSA, permit center, or future expenditures.
- Unassigned – residual, spendable amounts in the General Fund – there should not be any unassigned funds in Special Revenue and Capital Projects Funds, as all funds should relate to the purpose of the fund.

Encumbrances have been a designation of fund balance. Under the new standard encumbrances will be included in the total amounts reported as restricted, committed or assigned fund balance. The Notes to the Financial Statements will disclose the allocation by major fund and in aggregate for non-major funds.

**Fund Balance Classification Policies and Procedures**

The new standard requires disclosure of the government’s decision making authority and order of spending with regard to unrestricted fund balance. The following table describes the disclosures by fund balance classification.

Committed Fund Balance	Highest level of decision making authority.
	Formal action required to establish (and modify or rescind) a fund balance commitment.
Assigned Fund Balance	Official authorized to assign amounts to a specific purpose.
	Policy establishing that authorization.
Spending Policy	When an expenditure can be funded by either restricted or unrestricted fund balance, restricted funds are used first, followed by unrestricted funds. This parallels our policy of spending other funding sources first.
	Order of use of unrestricted fund balance is committed – assigned – unassigned.

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-121.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution R17-121 (Authorize GO Bonds) reads as follows:

A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, AND AUTHORIZE THE COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE THE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS

WHEREAS, at an election held on November 4, 2008 (Transportation Bond Referendum) the voters of Stafford County, Virginia (County) approved the issuance of general obligation bonds of the County in the maximum amount of \$70,000,000 to finance transportation improvement projects (Transportation Projects); and

WHEREAS, at an election held on November 3, 2009 (Recreation Bond Referendum) the voters of the County approved the issuance of general obligation bonds of the County in the maximum amount of \$29,000,000 to finance parks and recreation projects (Recreation Projects); and

WHEREAS, the County has issued general obligation bonds approved at the Transportation Bond Referendum in the principal amount of \$12,170,033 and \$57,829,967 in general obligation bonds are approved and unissued pursuant to the Transportation Bond Referendum; and

WHEREAS, the County has issued general obligation bonds approved at the Recreation Bond Referendum in the principal amount of \$22,219,967 and \$6,780,033 in general obligation bonds are approved and unissued pursuant to the Recreation Bond Referendum; and

WHEREAS the Board has determined that it is advisable to issue general obligation bonds pursuant to the Transportation Bond Referendum in the maximum principal amount of \$10,959,000 which amount includes bonds in the amount of \$57,829,967 previously authorized by resolutions adopted December 4, 2012, July 2, 2013, and June 2, 2015, which remain unissued (Transportation Bonds) and pursuant to the Recreation Bond Referendum in the maximum principal amount of \$3,236,000 which amount includes bonds in the amount of \$6,780,033 previously authorized by a resolution adopted December 4, 2012, and June 2, 2015, which remain unissued (Recreation Bonds and together with the Transportation Bonds, New Money Bonds); and

WHEREAS, the Board has also determined to authorize the issuance of general obligation refunding bonds (Refunding Bonds and together with the New Money Bonds, Bonds) to refund any previously-issued general obligation bonds of the County, if (1) the refunding generates an aggregate net present value debt service savings of not less than 3% of the refunded principal amount and (2) the final maturity of any Refunding Bonds does not exceed the last fiscal year in which any Refunded Bond (as defined below) matures (Refunding Terms);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF STAFFORD, VIRGINIA:

1. **Authorization of Bonds and Use of Proceeds.** The Board hereby determines that it is advisable to contract a debt and to issue and sell the New Money Bonds in the maximum aggregate principal amount of \$14,195,000 consisting of Transportation Bonds in the maximum principal amount of \$10,959,000 and Recreation Bonds in the maximum principal amount of \$3,236,000. The issuance and sale of the New Money Bonds are hereby authorized. The proceeds from the issuance and sale of the Transportation Bonds shall be used to pay costs of the Transportation Projects and the proceeds from the issuance and sale of the Recreation Bonds shall be used to pay costs of the Recreation Projects. Proceeds of the New Money Bonds may also be used to pay the costs of issuing the New Money Bonds.

The Board hereby determines that it is advisable to contract a debt and to issue and sell the Refunding Bonds provided that the refunding satisfies the Refunding Terms. The issuance and sale of the Bonds are hereby authorized. The proceeds from the issuance and sale of the Refunding Bonds shall be used to refund the Refunded Bonds and to pay the costs of issuing the Refunded Bonds.

The Board hereby determines that the issuance of the Bonds will benefit the inhabitants of the City through the promotion of their safety, health, welfare and prosperity.

2. **Pledge of Full Faith and Credit.** The full faith and credit of the County are hereby irrevocably pledged for the payment of the principal of, premium, if any, and interest on the Bonds as the same become due and payable. The Board shall levy an annual ad valorem tax upon all property in the County, subject to local taxation, sufficient to pay the principal of, premium, if any, and interest on the Bonds as the same shall become due for payment unless other funds are lawfully available and appropriated for the timely payment thereof.

3. **Details and Sale of Bonds.** The Bonds shall be issued upon the terms established pursuant to this Resolution and upon such other terms as may be determined in the manner set forth in this Resolution. The Bonds shall be issued in fully registered form, in one or more series, on more than one occasion, shall be dated such date or dates as the County Administrator and the Chief Financial Officer, or either of them, may approve, shall be in the denominations of \$5,000 each or whole multiples thereof and shall be numbered from R-1 upwards consecutively. The Bonds shall mature on such dates and in such amounts and shall be issued in such principal amount as the County Administrator and the Chief Financial Officer, or either of them, may approve, provided that (1) the final maturity of any New Money Bond is not more than approximately 25 years from its date, (2) the aggregate principal amount of the New Money Bonds is not more than the amount set forth in paragraph 1 and (3) the issuance of the Refunding Bonds complies with the Refunding Terms. The County Administrator and the Chief Financial Officer, or either of them, is authorized and directed to determine the method of sale of the Bonds which may be a competitive or negotiated sale, a bank placement or a placement through the Virginia Resources Authority (VRA). The County Administrator and the Chief Financial Officer, or either of them, is authorized and directed to accept a bid for the purchase of the Bonds which results in the lowest true interest cost to the County, or in the case of a placement or a negotiated sale, to accept a proposal from the VRA or a bank, underwriter or group of underwriters and execute and deliver on behalf of the County a bond purchase agreement or other appropriate agreement with the VRA or such bank or underwriter or underwriters as such officers determine to be in the best interests of the County. The Bonds shall bear interest, payable on such dates, at such rate or rates and shall be sold to the successful bidder or bidders at such price as may be set forth in the bid or proposal so accepted, provided that the true interest cost of the New Money Bonds shall not exceed 6.5% per annum and the sale price of the Bonds, not taking into account any original issue discount, shall not be less than 98% of par. The County Administrator and the Chief Financial Officer, or either of them, is authorized and directed to approve such optional redemption provisions and other terms for the Bonds as such officer or officers determine to be in the best interest of the County.

4. **Form of Bonds.** The Bonds shall be in substantially the form attached to this Resolution as Exhibit A, with such appropriate variations, omissions and insertions as are permitted or required by this Resolution. There may be endorsed on the Bonds such legend or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

5. **Book-Entry-Only-Form.** The Bonds may be issued in book-entry-only form. The Bonds shall be issued in fully-registered form and may be registered in the name of Cede & Co., as nominee of The Depository Trust Company (DTC) as registered owner of the Bonds, and immobilized in the custody of DTC. One fully-registered Bond in typewritten or printed form for the principal amount of each maturity of the Bonds may be registered to Cede & Co. In such event, beneficial owners of the Bonds shall not receive physical delivery of the Bonds and principal, premium, if any, and interest payments on the Bonds shall be made to DTC or its nominee as registered owner of the Bonds on the applicable payment date.

Transfer of ownership interest in the Bonds may be made by DTC and its participants (Participants), acting as nominees of the beneficial owners of the Bonds in accordance with rules specified by DTC and its Participants. The County shall comply with the agreements set forth in the County's Letter of Representations to DTC.

In the event the Bonds are issued in book-entry-only form and registered in the name of DTC's nominee as permitted above, replacement Bonds (Replacement Bonds) may be issued directly to beneficial owners of the Bonds rather than to DTC or its nominee but only in the event that:

- (i) DTC determines not to continue to act as securities depository for the Bonds; or
- (ii) The County has advised DTC of its determination not to use DTC as a securities depository; or
- (iii) The County has determined that it is in the best interest of the beneficial owners of the Bonds or the County not to continue the book-entry system of transfer.

Upon occurrence of the event described in (i) or (ii) above, the County shall attempt to locate another qualified securities depository. If the County fails to locate another qualified securities depository to replace DTC, the appropriate officers and agents of the County shall execute and deliver Replacement Bonds substantially in the form set forth in Exhibit A to the Resolution to the Participants. In the event the Board of Supervisors, in its discretion, makes the determination noted in (iii) above and has made provisions to notify the beneficial owners of the Bonds by mailing an appropriate notice to DTC, the appropriate officers and agents of the County shall execute and deliver Replacement Bonds substantially in the form set forth in Exhibit A to this Resolution to any Participants requesting such Replacement Bonds. Principal of and interest on the Replacement Bonds shall be payable as provided in this Resolution and in the Bonds and Replacement Bonds will be transferable in accordance with the provisions of paragraphs 9 and 10 of this Resolution and the Bonds.

6. **Appointment of Bond Registrar and Paying Agent.** The County Administrator and the Chief Financial Officer, or either of them, are authorized and directed to appoint a Bond Registrar and Paying Agent for the Bonds and as long as the Bonds are in book-entry form, either of such officers may serve as Paying Agent.

The County Administrator and the Chief Financial Officer, or either of them, may appoint a subsequent registrar and/or one or more paying agents for the Bonds upon giving written notice to the owners of the Bonds specifying the name and location of the principal office of any such registrar or paying agent.

7. **Execution of Bonds.** The Chairman of the Board and the Clerk of the Board of Supervisors are authorized and directed to execute appropriate negotiable Bonds and to affix the seal of the County thereto and to deliver the Bonds to the purchaser thereof upon payment of the purchase price. The manner of execution and affixation of the seal may be by facsimile, provided, however, that if the

signatures of the Chairman and the Clerk are both by facsimile, the Bonds shall not be valid until signed at the foot thereof by the manual signature of the Bond Registrar.

8. **CUSIP Numbers.** The Bonds may have CUSIP identification numbers printed thereon. No such number shall constitute a part of the contract evidenced by the Bond on which it is imprinted and no liability shall attach to the County, or any of its officers or agents by reason of such numbers or any use made of such numbers, including any use by the County and any officer or agent of the County, by reason of any inaccuracy, error or omission with respect to such numbers.

9. **Registration, Transfer and Exchange.** Upon surrender for transfer or exchange of any Bond at the principal office of the Bond Registrar, the County shall execute and deliver and the Bond Registrar shall authenticate in the name of the transferee or transferees a new Bond or Bonds of any authorized denomination in an aggregate principal amount equal to the Bond surrendered and of the same form and maturity and bearing interest at the same rate as the Bond surrendered, subject in each case to such reasonable regulations as the County and the Bond Registrar may prescribe. All Bonds presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and substance reasonably satisfactory to the County and the Bond Registrar, duly executed by the registered owner or by his or her duly authorized attorney-in-fact or legal representative. No Bond may be registered to bearer.

New Bonds delivered upon any transfer or exchange shall be valid obligations of the County, evidencing the same debt as the Bonds surrendered, shall be secured by this Resolution and entitled to all of the security and benefits hereof to the same extent as the Bonds surrendered.

10. **Charges for Exchange or Transfer.** No charge shall be made for any exchange or transfer of Bonds, but the County may require payment by the registered owner of any Bond of a sum sufficient to cover any tax or other governmental charge which may be imposed with respect to the transfer or exchange of such Bond.

11. **Non-Arbitrage Certificate and Tax Covenants.** The County Administrator and the Chief Financial Officer, or either of them, and such officers and agents of the County as either of them may designate are authorized and directed to execute with respect to the Bonds a Non-Arbitrage Certificate and Tax Covenants setting forth the expected use and investment of the proceeds of the Bonds and containing such covenants as may be necessary in order to comply with the provisions of the Tax Code, including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The Board covenants on behalf of the County that the proceeds from the issuance and sale of the Bonds will be invested and expended as set forth in the County's Non-Arbitrage Certificate and Tax Covenants relating to such Bonds, to be delivered simultaneously with the issuance and delivery of the Bonds and that the County shall comply with the other covenants and representations contained therein.

12. **Disclosure Documents.** The County Administrator and the Chief Financial Officer, or either of them, and such officers and agents of the County as either of them may designate are hereby authorized and directed to prepare, execute, if required, and deliver an appropriate notice of sale, preliminary official statement, official statement, continuing disclosure agreement or such other offering or disclosure documents as may be necessary to expedite the sale of the Bonds. The notice of sale, preliminary official statement, official statement, continuing disclosure agreement or other documents shall be published in such publications and distributed in such manner, including electronically, and at such times as the Chief Financial Officer shall determine. The County

Administrator and the Chief Financial Officer, or either of them, is authorized and directed to deem the preliminary official statement final for purposes of Securities and Exchange Commission Rule 15c2-12.

13. **Refunding and Escrow Agreement.** The County Administrator and the Chief Financial Officer, or either of them are hereby authorized and directed to select the prior general obligation bonds to be refunded (Refunded Bonds) and to cause the refunding of the Refunded Bonds pursuant to the terms of the Refunded Bonds. The County Administrator and the Chief Financial Officer, or either of them are hereby authorized to cause to be prepared and directed to execute and deliver one or more escrow agreements, between the County and an escrow agent to be selected by either of them, providing for the deposit and investment of a portion of the proceeds of the Refunding Bonds to be applied to the redemption or payment of the Refunded Bonds on the earliest practicable date.

14. **SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (Information Statement) describing the State Non-Arbitrage Program of the Commonwealth of Virginia (SNAP) and the Contract Creating the State Non-Arbitrage Program Pool I (Contract, and the County has determined to authorize the Chief Financial Officer to utilize SNAP in connection with the investment of the proceeds of the Bonds if the Chief Financial Officer determines that the utilization of SNAP is in the best interest of the County. The Board of Supervisors acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

15. **Further Actions.** The County Administrator and the Chief Financial Officer and such officers and agents of the County as either of them may designate are authorized and directed to take such further action as they deem necessary regarding the issuance and sale of the Bonds and the execution and delivery of any such other documents, agreements and certificates as they may deem necessary or desirable and all actions taken by such officers and agents in connection with the issuance and sale of the Bonds are ratified and confirmed. All actions taken by officers and agents of the County in connection with the issuance and sale of the Bonds are hereby ratified and confirmed. The officers and agents of the County are hereby authorized and directed to take such further actions as each deems necessary regarding the issuance and sale of any series of Bonds and all actions taken by such officers and agents in connection with the issuance and sale of any series of Bonds are hereby ratified and confirmed. Any authorization of an officer of the County under this Resolution entitles such officer to exercise his or her discretion in taking action on behalf of the County, unless expressly provided otherwise. When this Resolution authorizes more than one officer of the County to perform an action, it shall be sufficient for one of the officers to act and bind the County. The authorizations granted in this Resolution to the County Administrator, the Chief Financial Officer or the Clerk of the Board of Supervisors, or any combination of the foregoing, may be carried out by any Acting, Assistant, Deputy or Interim County Administrator (with respect to authorizations granted to the County Administrator), any Acting, or Interim Chief Financial Officer (with respect to the authorizations granted to the Chief Financial Officer) and any Deputy or Assistant Clerk (with respect to authorizations granted to the Clerk of the Board of Supervisors), in the unavailability of the primary officer.

16. **Effective Date.** This Resolution shall take effect at the time of its adoption.

BE IT FURTHER RESOLVED that the County Administrator is authorized to budget and appropriate the FY2017 budget as follows:

GENERAL FUND:  
Revenue:

Proceeds from future GO Bond Sales	\$14,195,000
Expenditure:	
Transfer to Transportation Fund	\$10,959,000
Transfer to Capital Projects Fund	\$ 3,236,000

**Exhibit A COUNTY OF STAFFORD, VIRGINIA** (County), for value received, acknowledges itself indebted and promises to pay to the registered owner of this Bond or legal representative, the principal amount stated above on the maturity date set forth above and to pay interest on the principal amount of this Bond at the rate specified above per annum, payable semiannually on \_\_\_\_\_ 1 and \_\_\_\_\_ 1, beginning on \_\_\_\_\_ 1, 2017. This Bond shall bear interest (a) from \_\_\_\_\_, 2017, if this Bond is authenticated before \_\_\_\_\_ 1, 2017 or (b) otherwise from the \_\_\_\_\_ 1 or \_\_\_\_\_ 1 that is, or immediately precedes, the date on which this Bond is authenticated; provided that, if at the time of authentication of this Bond, interest on this Bond is in default, this Bond shall bear interest from the date to which interest has been paid. Both principal of and interest on this Bond are payable in lawful money of the United States of America. The principal of this Bond is payable upon presentation and surrender hereof at the office of \_\_\_\_\_, as Bond Registrar and Paying Agent (Bond Registrar or Paying Agent). Interest on this Bond is payable by check or draft mailed to the registered owner hereof at its address as it appears on the registration books maintained by the Bond Registrar without presentation of this Bond (or by wire if requested by any owner of at least \$1,000,000 in principal amount of the Bonds). All interest payments shall be made to the registered owner as it appears on the registration books kept by the Bond Registrar on the 15<sup>th</sup> day of the month preceding each interest payment date.

This Bond has been duly authorized by the Board of Supervisors of the County (Board of Supervisors) and is issued for the purpose of providing funds to pay the costs of certain transportation improvements and parks and recreation improvements. The full faith and credit of the County are irrevocably pledged for the payment of the principal of and premium, if any, and interest on this Bond in accordance with its terms.

This Bond is one of a series of \$\_\_\_\_\_ General Obligation Public Improvement Bonds, Series 2017 of the County, (Bonds) of like date and tenor, except as to number, denomination, rate of interest, privilege of redemption and maturity, issued under the authority of and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, and, more particularly, issued pursuant to the Public Finance Act of 1991, Chapter 26 of Title 15.2 of the Code of Virginia of 1950, as amended, referenda held in the County on November 4, 2008 and November 3, 2009 and a Resolution adopted by the Board of Supervisors on April 18, 2017 (Resolution).

[Bonds maturing on or before \_\_\_\_\_, \_\_\_\_\_ are not subject to redemption before maturity. Bonds at the time outstanding which are stated to mature on or after \_\_\_\_\_, \_\_\_\_\_ may be redeemed before their maturities on or after \_\_\_\_\_, \_\_\_\_\_, at the option of the County in whole or in part (in installments of \$5,000) at any time or from time to time upon payment of the principal amount to be redeemed together with the interest accrued thereon to the date fixed for redemption.]



If less than all of the Bonds are called for redemption, the Bonds to be redeemed shall be redeemed in such order as may be determined by the Chief Financial Officer of the County in such officer's discretion. If at any time less than all of the Bonds of any maturity are called for redemption, the particular Bonds of such maturity or portions thereof to be redeemed shall be selected by The Depository Trust Company or any successor securities depository, or, if the book-entry-only system is discontinued, by the Bond Registrar and Paying Agent by lot in such manner as the Bond Registrar in its discretion may determine.

If any of the Bonds or portions thereof are called for redemption, the Bond Registrar shall send notice of the call for redemption identifying the Bonds by serial or CUSIP numbers, and in the case of partial redemption, identifying the principal amount to be redeemed, and identifying the redemption date and price and the place where Bonds are to be surrendered for payment, by electronic mail, facsimile transmission, first class mail or overnight express delivery not less than 30 nor more than 60 days before the redemption date to the registered owner of each Bond to be redeemed at such owner's address as it appears on the registration books maintained by the Bond Registrar, but failure to mail such notice shall not affect the validity of the proceedings for redemption. Provided funds for their redemption are on deposit at the place of payment on the redemption date, all Bonds or portions thereof so called for redemption shall cease to bear interest on such date, shall no longer be secured by the Resolution and shall not be deemed to be outstanding. Any such notice of redemption may be conditioned on the happening of such event or events as may be specified in the notice. If a portion of this Bond shall be called for redemption, a new Bond in principal amount equal to the unredeemed portion hereof will be issued to the registered owner upon the surrender of this Bond.

The Bonds are issuable as fully registered bonds in denominations of \$5,000 and integral multiples thereof. Any Bond may be exchanged for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations at the principal office of the Bond Registrar.

This Bond may be transferred only by an assignment duly executed by the registered owner hereof or such owner's attorney or legal representative in a form satisfactory to the Bond Registrar. Such transfer shall be made in the registration books kept by the Bond Registrar upon presentation and surrender hereof and the County shall execute, and the Bond Registrar shall authenticate and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, in authorized denominations, of the same form and maturity, bearing interest at the same rate, and registered in names as requested by the then registered owner hereof or such owner's attorney or legal representative. Any such exchange shall be at the expense of the County, except that the Bond Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The County may designate a successor Bond Registrar and/or Paying Agent, provided that written notice specifying the name and location of the principal office of any such successor shall be given to the registered owner of the Bonds. Upon registration of transfer of this Bond, the Bond Registrar shall furnish written notice to the transferee of the name and location of the principal office of the Bond Registrar and/or the Paying Agent.

The Bond Registrar shall treat the registered owner as the person exclusively entitled to payment of principal and interest and the exercise of all other rights and powers of the owner, except that interest payments shall be made to the person shown as the owner on the registration books on the 15<sup>th</sup> day of the month preceding each interest payment date.

This Bond shall not be valid or obligatory for any purpose unless and until authenticated at the foot hereof by the Bond Registrar.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to the issuance of this Bond have happened, exist or been performed in due time, form and manner as so required and that the indebtedness evidenced by this Bond is within every debt and other limit prescribed by the Constitution and statutes of the Commonwealth of Virginia.

**IN WITNESS WHEREOF**, the Board of Supervisors of the County of Stafford, Virginia, has caused this Bond to be signed by the facsimile signature of its Chairman, a facsimile of its seal to be affixed and attested by the facsimile signature of its Clerk and this Bond to be dated April 18, 2017.

Note: At the April 18, 2017 meeting of the Board of Supervisors, proposed Resolution R17-123 was motioned and seconded. However, the budget and appropriation language for the Schools CIP was incorporated into Resolution R17-78 and a vote on R17-123 was not needed.

Closed Meeting

At 5:03 p.m., Ms. Bohmke motioned, seconded by Mr. Thomas, to adopt proposed Resolution CM17-07.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution CM17-07 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) discussion and consideration of the Deputy County Administrator vacancy, (2) discussion and consideration of a special award for a specific person, and (3) discussion concerning the terms or scope of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(1), (10), and (29) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 18th day of April, 2017, does hereby authorize discussion of the above matters in Closed Meeting.

Legislative; Closed Meeting Certification At 5:33 p.m. Ms. Sellers motioned, seconded by Ms. Bohmke, to adopt proposed Resolution CM17-07(a).

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Absent: (1) Maurer

Resolution CM17-07 (a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON APRIL 18, 2017

WHEREAS, the Board has, on this the 18th day of April, 2017, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 18th day of April, 2017, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened, were heard, discussed, or considered by the Board.

At 5:34 p.m., the Chairman adjourned the afternoon session.

At 7:00 p.m. the Chairman reconvened the meeting. Mrs. Maurer gave the Invocation and Boy Scout, Smith Martin with Troop 516, led the Pledge of Allegiance.

Congressman Rob Wittman provided the Board with a legislative update. He noted that if Congress was willing to stay in Washington D.C. during its planned August recess, he believed that a budget and other outstanding items could be resolved. Congressman Wittman expressed his disapproval of adopting another continuing resolution aimed at just keeping the government open. It was problematic to all branches of the military in addition to all government workers.

He also expressed his concerns with additional BRAC (Base Realignment and Closure) issues saying that localities in which military bases were located were dependent on those bases for their economy and the livelihood of workers on the Base and with all Base-related businesses. He said that if a Base closed, it never reopened; military bases were strategically located for a reason and populations have grown up around them.

In speaking about the "Skinny Budget" Congressman Wittman said there were problems with reductions in Chesapeake Bay program, which was an issue of interstate commerce not just for Virginia but for states up and downstream of the Bay. The Congressman said that he has a letter into President Trump about the Bay economic engine and it being a job creator, which is an asset to Virginia.

Potential cuts in Medicaid and Medicare would impact seniors and programs that provide assistance to seniors such as Meals on Wheels and locally, the Rappahannock Area Agency on Aging. He said that the President and Congress had to know the impact of these cuts at the local level.

Ms. Maurer said that the effects of the continuing resolutions and possible government shut-down would be devastating to Stafford County where there were so many defense contractors and contracting officers that would be unable to work on long-term leases and such with so much uncertainty at the Federal level. Congressman Wittman said that was why he wanted to place an emphasis on the effects on the local level and the importance of Congress remaining in D.C. during its August recess (5 weeks). When Congress reconvenes from its planned August recess, there would only be 13 days left before the end of the Federal fiscal year. He said that the Pentagon could not make plans, and there would be resulting uncertainty and inefficiency that would cost additional dollars to catch up. He repeated that Congress should stay in D.C. until its job is done.

Ms. Sellers agreed that Congress should stay in D.C. until its job is done. She said that the “Skinny Budget” would have detrimental effects on small business owners and in particular, minority, native tribal, and veteran owned businesses. She said that when programs are cut, it hurts the entire community. Congressman Wittman spoke about new small businesses needing help getting off the ground; that it was tough to break into the small business sphere; they should be cultivated and aided to help them get going and eventually become larger businesses. He said that the Small Business Administration should aid in finding opportunities for minority and veteran-owned businesses. Ms. Sellers noted that this area had more military than most of the United States yet Stafford lacked a VA hospital. Congressman Wittman pointed out that there were VA satellite clinics in Spotsylvania and Prince William counties and agreed that there was a demand for a full VA hospital facility in this area. Ms. Sellers said that with the military’s TriCare insurance, veterans and military could no longer use private physicians; they were required to travel to Ft. Belvoir; which is a beautiful facility but traveling to and from with traffic issues on I-95 and Route 1 makes it a nightmare. The Congressman agreed about traffic getting from Stafford to Ft. Belvoir and how the two satellite clinics didn’t provide a full range of services so some were forced to make the trip north or drive south to the VA hospital in Richmond.

Ms. Bohmke spoke about transportation and that this region did not fare well with SmartScale. She said that I-95 serves citizens from Maine to Florida and asked if there was any help on the Federal level on which Congressman Wittman could advise. She added that with the reduced gasoline prices, the County’s gas tax was negligible. Congressman Wittman said that the HOT Lanes extension did not go far enough; he was hoping that it would extend all the way down to Massaponax. He was also not happy with the time it took from design to completion, saying that it should only take 12 months or less from road design to opening bids. House Bill 2 would provide some leverage in some regions. He knew that transient traffic created issues

and he would continue to look for ways to advocate for Federal dollars because the demand and the needs were clearly in this region.

Mr. Thomas said that he was on active duty on September 11<sup>th</sup> and he knew from personal experience that military budgets were very important and asked for the Congressman's thoughts on military funding. Congressman Wittman said that the "Skinny Budget" proposed increases to the military's base budget. It was contingency funding for 16 years, which in his opinion, made it no longer a contingency, and added that it could not be done without long-term vision for training of personnel and the operation, and modernization of military bases. This year's budget was \$603 billion and should have been more. It was determined that 355 ships were needed and there were only 274 currently in the fleet. In addition to the cost to build new ships, and refurbish old ones, it takes time to train ship builders and support staff. He spoke about it being a strategic risk given issues with Russia, Iran, and North Korea and that it was a challenging time in which the United States' enemies in some cases caught up and surpassed the United States' military capabilities. Mr. Thomas spoke about carrier strike groups and ship building to get up to the needed 355 ships. Congressman Wittman said that he thought the key was ramping up the industry because it took five years for ship builders to gain proficiency, so in addition to the efficient use of money and the cost of building and refurbishing the fleet, there was the issue of skilled labor and the time and facilities needed to build those additional ships.

Mr. Cavalier thanked Congressman Wittman for attending the meeting, for his accessibility and visibility to his constituents. The Congressman replied that being a former Board member in Westmoreland County, he knew how difficult the job was of being an elected official in a county (not just Stafford). He said that he felt like it was his job to help or get out of the way.

Mr. Milde asked about Congressman Wittman's feelings on President Trump's tax reforms. Congressman Wittman thought that there should be tax reform for individuals and corporations as well as a change to repatriation taxes overseas. He said there were loopholes and exemptions in the corporate tax scale that required oversight.

The United States had the highest corporate tax rate in the world and he felt it should be brought into an average range with other countries with the right balance of deductions and a simplified tax code, which was 70,000 pages and more than anyone could comprehend.

Ms. Sellers spoke about being a clinically trained social worker who worked with the homeless and with the mentally ill. She also talked about the opioid epidemic. Congressman Wittman talked about the opioid abuse bill being passed and getting money back to the localities so as to begin addressing the problem on the home front. He said that he would get additional information to Ms. Sellers regarding competitive grants and access requirements for funding on the local level.

Ms. Sellers said that housing had not been on Congress’ radar in decades and that the “Feds” keep going from one extreme to another on the issue of housing. She spoke about the inequities in the voucher system and the overall need for reform of housing programs. Regarding the voucher system, Congressman Wittman said there was a backlog and that people could leave the area, take their voucher with them and/or leave it to relatives in a will when they die, all of that making it very difficult to assess needs so that when money was available, it could be put to its best use. Ms. Sellers said that human services should not be about feeling good but doing good and people were being failed by the system if they relied on it life-long; it should be a temporary help and a step in a direction towards self-sufficiency.

Mr. Milde thanked Congressman Wittman for visiting with the Board and taking time out of his busy schedule to stay and answer questions and share his thoughts. Congressman Wittman asked Board members to continue to keep him apprised of events and concerns on the local level and he would do his best to be present to residents of Stafford County and the region.

Presentations by the Public – II The following person indicated a desire to speak:  
Steven Cohen - Elimination of left turn onto Mine Road.

#### JOINT PUBLIC HEARING WITH VDOT

Item 18. Public Works; Consider FY2018-2023 Secondary Six-Year Program Funding Mr. Chris Rapp gave a presentation and answered Board members questions. Ms. Bohmke asked about Raven Road and it being paved not just to the bridge with the turn to Crow’s Nest. Mr. Rapp said it would be paved almost all the way to Brooke Road with a remaining 4/10<sup>th</sup> of a mile not yet in the State system. Mr. Cavalier inquired about Juggins Road paving and Mr. Rapp assured him that Juggins Road would be paved to the end, not to just past the school. Mr. Rapp also said that New Hope Church road would be fully funded. Mr. Thomas said that when he was first elected, Mr. Ferris Belman told him that he was trying to get New Hope Church Road improved. Mr. Thomas said he was glad that it was finally happening; there would be happy residents.

The Chairman opened the public hearing. No one indicated a desire to speak.  
The Chairman closed the public hearing.

Ms. Bohmke motioned, seconded by Mr. Thomas, to adopt proposed Resolution R17-97.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution R17-97 reads as follows:

A RESOLUTION TO ADOPT THE VIRGINIA DEPARTMENT OF  
TRANSPORTATION FY2018-FY2023 SECONDARY SYSTEM SIX-YEAR  
IMPROVEMENT PROGRAM

WHEREAS, the Board sets priorities for the road improvement projects in the County for the Secondary System Six-Year Improvement Program (SSYP); and

WHEREAS, the Board desires to receive the funding provided by the FY2018-FY2023 SSYP, to complete road improvement priorities in the County; and

WHEREAS, pursuant to Virginia Code § 33.2-331, the Board and representatives of the Virginia Department of Transportation (VDOT) conducted a joint public hearing on the FY2018-FY2023 SSYP; and

WHEREAS, the Board considered the recommendations of VDOT and staff, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 18<sup>th</sup> day of April, 2017, that the Virginia Department of Transportation FY2018-FY2023 Secondary System Six-Year Improvement Program be and it hereby is adopted; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

PUBLIC HEARING – Item #19 was cancelled and referred back to the Planning Commission.

Adjournment At 7:57 p.m., the Chairman adjourned the meeting.

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Thomas C. Foley  
County Administrator

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Paul V. Milde, III  
Chairman