

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

March 21, 2017

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Paul V. Milde, III, Chairman, at 3:00 p.m., on Tuesday, March 21, 2017, in the Board Chambers, at the George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, VA.

Roll Call The following members were present: Paul V. Milde, III, Chairman; Meg Bohmke, Vice Chairman; Jack R. Cavalier; Wendy E. Maurer; Laura A. Sellers; Gary F. Snellings, and Robert “Bob” Thomas, Jr.

Also in attendance were: Thomas C. Foley, County Administrator; Rysheda McClendon, Deputy County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Cheryl D. Giles, Deputy Clerk; associated staff and other interested parties.

Tri-County/City Soil and Water Conservation District, FY2016 Annual Report – presented by Ms. Marta Perry, Conservation District Manager. Ms. Sellers expressed an interest in the Virginia Conservation Assistance Program (VCAP), which is open to residential, commercial, and municipal properties and funds 12 best management practices (BMPs) for stormwater management; 75% of the costs are reimbursed for most projects.

Ms. Bohmke asked if the program in Stafford Middle School had been expanded to other schools in the District. Ms. Perry said there had been contact with the schools but as yet, the program had not been expanded but she would gladly speak with them again. Dr. Benson, School Superintendent, was in the audience, and pointed out to Ms. Perry for future contact.

VDOT Quarterly Report – Mr. Sean Nelson, Fredericksburg Resident Engineer, provided an update on the Garrisonville Road/ Onville Road intersection improvements; the I-95/Route 630 Interchange and roadway widening including key dates; the I-95/HOT Lanes southern terminus; the I-95/Rappahannock River Crossing; the I-95/Fred Ex-HOT Lanes extension including public hearing dates in September 2017; Ferry Road intersection improvements; VDOT maintenance activities including resurfacing, drainage improvements on Telegraph Road west of Route 1, Vista Woods drainage; litter pick-up along I-95 from the Prince William County Line to the Hanover County line; and drainage ditch maintenance along Brooke Road.

Mrs. Maurer confirmed that the signal light and cross-walk would be in place at Colonial Forge HS before the start of the next school year. Ms. Sellers spoke about closing the median and Mr.

Nelson said that a signal was not warranted at Settlers Landing. Mr. Snellings asked about the Truslow Road Bridge. Mr. Nelson said that it would be replaced when the HOT Lanes were extended. Ms. Sellers asked about future VDOT meetings, if they would be HOA or Town Hall meetings re the Hot Lanes extension. Mr. Nelson said that was all still being worked out. Ms. Bohmke asked about the light in Falmouth. Mr. Milde asked about placing mirrors at a blind curve but Mr. Nelson said that mirrors were not permitted in a right-of-way. Mr. Milde said there was water covering the street west of Loblolly and Raven Road; the drainage there clogged regularly and needed to be cleared. Mr. Milde also noted the faulty workmanship further east on Brooke Road, before Marlborough Point Road. Mr. Nelson said he would look at it.

School Board's Approved Budgets FY2017-2018 – School Board Chairman, Holly Hazard, offered initial remarks about the proposed budget and thanked Mr. Scott Hirons and Mrs. Wendy Maurer, and the Joint Schools Working Committee (JSWC) for the time spent working together. She spoke about future shared services and a joint Capital Improvement Program (CIP), trends she hoped would continue. Ms. Hazard said that the FY2018 budget built on past successes and focused on continued success. She noted that there was a 5.7% increase in the Schools' funding request; that the Division anticipated approximately 700 new students in the next school year; and mentioned market-based compensation and professional development as an investment in Stafford County schools and its teachers and staff.

School Superintendent, Dr. Bruce Benson, gave a Power Point presentation and addressed questions from the Board. He noted that there was an approximate \$6 million budget gap between the Schools' requested budget and the County Administrator's FY2018 budget. Mrs. Maurer asked about the Accountability Specialist position. Dr. Benson said it was initially targeted to keep on track education and then the Strategic Plan goals and initiatives. Mr. Snellings asked about the World Language Culture Facilitator. Dr. Benson said that position work with ESOL students (speakers of other languages). Mr. Cavalier asked about the ERP Enterprise Systems Analyst. Dr. Benson said that was to provide HR support; that six months into the new MUNIS system, it was apparent that additional staff support was necessary.

Mr. Snellings asked Dr. Benson to explain "Cost of Competing." Dr. Benson said that it was essentially a northern Virginia subsidy for compensation and quality standards; Stafford County only received 25% of what Prince William and Loudoun counties had access to. He said that school nurses were not included and therefore, funding for school nurses received no State support.

Ms. Sellers asked about the market-based compensation model included in the Schools' proposed budget the \$250,000 market enhancement for teachers. Dr. Benson said that each year they looked at the market to see how far out of market teachers were. To do a total market enhancement, to catch up, would require an investment of \$750,000. However the proposed budget only included \$250,000. Ms. Sellers asked that Dr. Benson provide the number of teachers impacted by the market adjustments.

In speaking about bus drivers, Dr. Benson said that the Division was understaffed by 20 drivers. He provided comparison data of other localities pay to bus drivers at the starting, mid, and high salary range. He talked about attendance incentives of \$10/day for each day that bus drivers did not call out; and a proposed pay band for drivers with increasing salaries based on years driving, completing defensive driver and behavior management training, and achieving lead bus driver/trainer status. Dr. Benson said it would cost \$370,000 to bring all bus drivers into market but the proposed budget only asked for \$250,000. In the bus replacement cycle, the number of needed buses was reduced from 15 to 10, which would be funded by a \$500,000 contingency.

As Dr. Benson concluded his remarks, Mr. Snellings reminded everyone about the 5k run/walk at Stafford Hospital scheduled for April 8, 2017. Ms. Bohmke asked if there was any money in the proposed budget for Other Post-Employment Benefits (OPEB). Dr. Benson said there was not. Ms. Sellers thanked Dr. Benson and the School Board saying that they did a lot of work on the proposed budget and there have been good discussion on this years' budget that did not occur in prior years. She said that speaks to Dr. Benson's leadership and to his staff.

Presentations by the Public – The following individuals addressed the Board:

Gary Scola - Vice President of Operations, Newland Company for Embrey Mill – Embrey Mill Road will open within 3 months; safety considerations as there are no residents in that area and heavy equipment is crossing that road and workers are present on or near the road.

Bob Pence - Managing member of The Garrison regarding road issues – encouraged Board to instruct staff to work with change order with Branch Highways, Inc. Other two options do not work; Branch would have no claims against the County nor receive any money from the County if the change order was approved.

Paul Waldowski- 2017 election; no water bill; new budget includes high school #6, which should wait until after the 2021 Census; Station 14 cost \$1 million; heartburn over 3 minutes at evening session; running for election in 2019 in the Griffis-Widewater District; working to dissolve HOA; best website in the Country, not just the state; hail damage at Stafford Meadows II; golf with President Clinton; no redistricting; the world language is Latin.

Board Member Presentations Board members spoke on topics as identified:

Ms. Bohmke - Attended the State of the Chamber event with Mr. Milde; the head of the Virginia Chamber of Commerce was the featured speaker and very eloquent. There was a nice tribute to Speaker Bill Howell on his retirement. Attended GWRC and FAMPO, opioid discussion continued; a HOT Lanes meeting would be held on Wednesday, 3/22/17 at Stafford High School, at 6:00 p.m.

Mr. Cavalier - Said that Mr. Pence stole his thunder about the opening of Duck Donuts at Stafford Marketplace; another new restaurant in Doc Stone is Hot & Fluffy which offers southern cuisine. Attended an underwater robotics event at the Jeff Rouse Center, which was very interesting. Attended the JSWC meeting the previous evening with Mr. Snellings and Ms. Sellers and School Board members; the joint CIP is finally becoming a reality and plans are

being put into place to begin the process; also shared services where both staffs would work on that initiative; the Board and School Board is encouraged to stay out of the way and let staff do their jobs and the heavy lifting.

Mrs. Maurer - Thanked Amy and Justin with Medic 6, and Chief Lockhart, too, for their help when her son had an accident with a chainsaw. Thankfully he is getting around on crutches and doing much better. Attended the Eagle Scout ceremony for Justin Fall; congratulated Justin and his parents for the accomplishment; currently there were 70 Eagle Scouts in Stafford County. Attended the 35th anniversary of Mountain View Rescue Squad with Mr. Snellings and Ms. Sellers. Noted that redistricting was going to be a hard decision for the Schools Division to have to make. Attended the Augustine HOA meeting. Thanked School Board member, Scott Hirons for a two-hour lunch meeting and an open and honest discussion as one County, not separate County and separate Schools; said she really appreciated the School Board and its staff and zero based budget; thanked County Administrator, Tom Foley, saying that even though there appeared to be a \$10 million surplus in the County's budget (without a tax increase), more than 75% of that money was already spoken for. Mrs. Maurer thanked Embrey Mill for working with the County and attending the meeting and clarifying things about the road.

Mr. Milde - Attended the State of the Chamber event with Ms. Bohmke; gave recognition to Stafford County for its job growth numbers; awarded Speaker Howell a lifetime achievement award; it was a great event. Attended FAMPO where there was a very important discussion about state mandate funding and funds to get roads built. The Stafford Hospital 5k run/walk is scheduled for Saturday, 4/8/17 at 8:30 a.m.; \$7.00 rabies clinic; Crow's Nest opening on April 1st – by invitation only event with the Governor planning to attend – will open up 3000 acres of the Preserve to the public.

Ms. Sellers - Working with VDOT regarding the Mine Road median closure. Prince William County's Board of Supervisors took no action about the Possum Point coal ash issue with Dominion Virginia Power; Dominion has offered to give a presentation to Stafford's Board if desired. The Private Day School Committee met; had a good discussion about the \$5 million increase in the Children's Services Act (CSA). There will be an upcoming meeting on traffic issues on Wallace Lane. Interested in stormwater issues discussed earlier by Marta Perry with Tri-County/City.

Mr. Snellings - American Legion building a new building on Mountain View Road; attended the Mountain View Rescue Squad 35th Anniversary; Armed Services Memorial to open on July 15th - \$93,000 short in funds; urged to contribute for to buy a commemorative brick.

Mr. Thomas - Participated in the Stafford Airport Runway Run-a-Way. Attended the VRE meeting and deliberated on VRE expansion west in Prince William County to Broad Run or to Gainesville/Haymarket area. Prince William County asked VRE to pause on the decision; they support the Broad Run expansion.

Report of the County Attorney – Mr. Shumate deferred his report.

Report of the County Administrator – Mr. Foley noted that the joint CIP process would be brought to the full Board in June and that it and shared services required a significant effort by both County and Schools’ staff.

Additions/Deletions to the Regular Agenda There were no additions or deletions to the agenda.

Approval of the Consent Agenda Mr. Thomas motioned, seconded by Ms. Bohmke to approve the Consent Agenda, minus Items #6 and #7, pulled at the request of Mrs. Maurer.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Item 4. Legislative: Approve the Minutes of the March 7, 2017 Board Meeting

Item 5. Finance and Budget: Approve the Expenditure Listing

Resolution R17-83 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED MARCH 07, 2017 THROUGH MARCH 21, 2017

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017 that the above-mentioned EL be and hereby is approved.

Item 6. Finance and Budget: Authorize the County Administrator to Advertise a Public Hearing on CY2017 Tax Rates; FY2018 Proposed Budgets; and the Proposed FY2018-2027 Capital Improvement Program Mrs. Maurer asked that this item be pulled to ensure that the proposed Resolution be adopted as amended to include the current Merchant’s Capital tax rate.

Ms. Maurer motioned, seconded by Mr. Cavalier, to adopt proposed Resolution R17-74 as amended.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution R17-74 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE PUBLIC HEARINGS ON THE PROPOSED CALENDAR YEAR 2017 TAX RATES; PROPOSED FISCAL YEAR 2018 COUNTY BUDGET; AND PROPOSED FISCAL YEAR 2018-2027 CAPITAL IMPROVEMENT PROGRAM.

WHEREAS, Virginia Code § 15.2-2506 requires the Board to publish in a newspaper having general circulation in the County, a brief synopsis of the proposed tax rates, budgets, and Capital Improvement Program (CIP), and notices of a public hearing, at which any citizen of the County shall have the right to attend and state his/her views;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the County Administrator be and he hereby is authorized to publish a brief synopsis and to advertise a public hearing on the proposed CY2017 tax rates, proposed FY2018 County budget; and proposed FY2018-2027 Capital Improvement Program.

Item 7. Finance and Budget; Authorize the County Administrator to Budget and Appropriate Capital Project Reserve Funds for Renovations to the Economic Development Office Mrs. Maurer asked that this item be pulled due to concerns about escalating costs of the renovation.

Ms. Bohmke motioned, seconded by Mr. Snellings, to adopt proposed Resolution R17-90.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Milde, Sellers, Snellings, Thomas
Nay: (1) Maurer

Resolution R17-90 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE FUNDS FROM THE CAPITAL PROJECT RESERVE FUND FOR RENOVATIONS TO THE ECONOMIC DEVELOPMENT OFFICE

WHEREAS, due to the addition of a newly-hired, full-time director of Economic Development (ED), sufficient office space is not available in the ED office; and

WHEREAS, the Department of Parks, Recreation, and Community Facilities has designed renovations for the ED office that will accommodate additional staff and allow for a more efficient use of the space; and

WHEREAS, the cost to renovate the ED office is \$80,214; and

WHEREAS, the Capital Projects Reserve Fund has a sufficient available balance to fund the renovations;

NOW, THEREFORE BE IT RESOLVED, by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the County Administrator be and he hereby is authorized to amend the FY2017 Budget to budget and appropriate Eighty Thousand Two Hundred Fourteen Dollars (\$80,214) from the Capital Projects Reserve Fund to the General Fund to be used for renovations to the Economic Development office.

Item 8. Planning and Zoning/PIO: A Proclamation Recognizing Ms. Gail Clark for her Contributions to Agriculture in Stafford County

Proclamation P17-10 reads as follows:

A PROCLAMATION RECOGNIZING MRS. GAIL CLARK FOR
HER CONTRIBUTIONS TO AGRICULTURE IN STAFFORD COUNTY

WHEREAS, Mrs. Clark served as a member of the Agricultural and Purchase of Development Rights (PDR) Committee from January 2007 – June 2015, during a time when Stafford has seen its greatest challenges to agriculture; and

WHEREAS, during Mrs. Clark’s tenure, the County established its PDR Program and acquired easements on four farms totaling 303 acres; and

WHEREAS, Mrs. Clark also assisted with the creation of an Ordinance to facilitate the establishment of Farmers Markets in the County, bringing locally grown foods to its citizens; and

WHEREAS, Mrs. Clark served as a Life Sciences educator for Stafford County Public Schools and served the community through its 4H Programs, and as a member of the local Farm Bureau Board, participating in several outreach programs including taking on the leadership of three area 4H Clubs ; and

WHEREAS, Mrs. Clark has been an ambassador for agriculture in local schools, volunteering her time to facilitate the placement of Book Barns at two local elementary schools, as well as two Stafford branches of the Central Rappahannock Regional Library, conducting the annual Spring Agriculture Literacy program in the County’s Elementary Schools, and coordinating the Farm Bureau’s scholarship program;

NOW, THEREFORE, BE IT PROCLAIMED by Stafford County Board of Supervisors on this the 21st day of March, 2017, that it be and hereby does recognize Gail Clark on her contributions to agriculture, and for her hard work and dedication to the students and citizens of Stafford County.

Item 9. Planning and Zoning; Refer to the Planning Commission a Zoning Text Amendment on Prohibited uses in the Falmouth Redevelopment Overlay District

Resolution R17-94 reads as follows:

A RESOLUTION TO REFER TO THE PLANNING COMMISSION AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 28-35, “TABLE 3.1 DISTRICT USES AND STANDARDS”

WHEREAS, at its meeting on October 18, 2016, pursuant to Ordinance O16-24, the Board created the Falmouth Redevelopment Area Overlay District (FR District) to enhance redevelopment opportunities in Falmouth; and

WHEREAS, there is a list of prohibited uses in the FR District; and

WHEREAS, the Planning Commission requested consideration of expanding the list of prohibited uses specifically to include adult businesses and nightclubs; and

WHEREAS, the Board desires to send the proposed amendments, pursuant to proposed Ordinance O17-20, to the Planning Commission for its review and recommendations;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that proposed amendments to Stafford County Code Sec. 28-35, “Table 3.1 District Uses and Standards,” pursuant to proposed Ordinance O17-20, be and it hereby is referred to the Planning Commission for a public hearing and its recommendations; and

BE IT FURTHER RESOLVED that the Planning Commission may make modifications to the proposed Ordinance as it deems appropriate and necessary.

Item 10. Planning and Zoning; Refer to the Planning Commission Proposed Changes to Transfer of Development Rights Receiving Areas

Resolution R17-92 reads as follows:

A RESOLUTION TO REFER TO THE PLANNING COMMISSION AN AMENDMENT TO THE COMPREHENSIVE PLAN EXPANDING THE TRANSFER OF DEVELOPMENT RIGHTS RECEIVING AREA, AND AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 28-358, “RECEIVING PROPERTIES”

WHEREAS, the Transfer of Development Rights (TDR) Program became effective in 2015; and

WHEREAS, since adoption of the TDR Program, no property owners have participated in the Program; and

WHEREAS, the Board desires to consider expanding the TDR Receiving Area to enhance the opportunity for property owners to participate in the Program; and

WHEREAS, the Board desires to refer to the Planning Commission proposed amendments to the Comprehensive Plan, and Stafford County Code Sec. 28-358, “Receiving Properties,” for its review and consideration;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that proposed amendments to the Comprehensive Plan (pursuant to Resolution R17-93) and Stafford County Code Sec. 28-358, “Receiving Properties” (pursuant to Ordinance O17-19) be and they hereby are referred to the Planning Commission for public hearing and its review and recommendations.

Item 11. Public Works; Authorize the Appointment of Mr. Chris Hoppe to the Hidden Lake Service District Board of Directors

Item 12. Public Works; Authorize the County Administrator to Advertise a Public Hearing to Consider Funding for the FY2018-2023 Secondary Six-Year Program

Resolution R17-91 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO CONSIDER VDOT'S FY2018-FY2023 SECONDARY SYSTEM SIX-YEAR IMPROVEMENT PROGRAM

WHEREAS, the Virginia Department of Transportation (VDOT) is responsible for the construction and maintenance of the County's Secondary System of State Highways; and

WHEREAS, the Board sets priorities for road improvements in the County for the Secondary System Six-Year Improvement Program (SSYP); and

WHEREAS, the Board desires to receive the funding provided by the proposed FY2018-FY2023 SSYP to complete road improvement priorities in the County; and

WHEREAS, pursuant to Virginia Code § 33.2-331, the Board is required and desires to conduct a joint public hearing with VDOT on the proposed FY2018-FY2023 SSYP, to receive and consider the views of the County's citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the County Administrator be and he hereby is authorized to advertise a joint public hearing with the Virginia Department of Transportation to consider the proposed FY2018-FY2023 Secondary System Six-Year Improvement Program.

Item 13. Public Works; Authorize the County Administrator to Petition VDOT to Include Blizzard Court, Seymour Court, Sparky Court, and Abrahms Court within Lake Arrowhead, Section G, into the Secondary System of State Highways.

Resolution R17-95 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE BLIZZARD COURT, SEYMOUR COURT, SPARKY COURT, AND ABRAHMS COURT WITHIN LAKE ARROWHEAD, SECTION G, LOCATED WITHIN THE ROCK HILL ELECTION DISTRICT, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Blizzard Court, Seymour Court, Sparky Court, and Abrahms Court within Lake Arrowhead, Section G, located off Boundary Drive (SR-1730) approximately 1.8 miles south of Garrisonville Road (SR-610), into the Secondary System of State Highways; and

WHEREAS, VDOT inspected Blizzard Court, Seymour Court, Sparky Court, and Abrahms Court, and found them satisfactory for acceptance into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March 2017, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets within Lake Arrowhead, Section G, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Blizzard Court (SR-2315)	From: Intersection of Boundary Drive (SR-1730) To: 0.10 mi. South of Intersection of Boundary Drive (SR-1730)	0.10 mi. ROW 40'
Seymour Court (SR-2313)	From: Intersection of Boundary Drive (SR-1730) To: 0.07 mi. South of Intersection of Boundary Drive (SR-1730)	0.07 mi. ROW 40'
Sparky Court (SR-2314)	From: Intersection of Boundary Drive (SR-1730) To: 0.08 mi. South of Intersection of Boundary Drive (SR-1730)	0.08 mi. ROW 40'
Abrahms Court (SR-2316)	From: Intersection of Boundary Drive (SR-1730) To: 0.11 mi. South of Intersection of Boundary Drive (SR-1730)	0.11 mi. ROW 40'

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Lake Arrowhead Section G, recorded among the Land Records of Stafford County, Virginia as Plat Map Book 2 Page 152 in Deed of Dedication in Deed Book 726 Pages 779 to 785 on March 22, 1990; and

BE IT FURTHER RESOLVED, that in lieu of funding the VDOT street acceptance surety this Board hereby guarantees the performance of the street requested herein to become a part of the state maintained Secondary System of State Highways for a period of one year from the VDOT effective date and will reimburse all costs incurred by VDOT to repair faults in the streets and related drainage facilities associated with construction, workmanship or materials as determined exclusively by VDOT; and

BE IT FURTHER RESOLVED, that the VDOT street acceptance Inspection Fee of \$1,200 and the Administrative Cost Recovery Fees of \$1,300 cannot be waived in accordance with Virginia Admin. Code § 30-91-140 and will be funded by the project account; and

BE IT STILL FURTHER RESOLVED, that the County Administrator, or his designee, shall forward a copy of this Resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Item 14. County Attorney; Authorize the County Attorney to Execute a Settlement Agreement in Stonehill v. County of Stafford, Virginia, CL15-1537

Resolution R17-87 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO EXECUTE A SETTLEMENT AGREEMENT IN STONEHILL V. COUNTY OF STAFFORD, VIRGINIA, CL15-1537.

WHEREAS, the Board is a defendant in Stonehill v. County of Stafford, Virginia, CL15-1537; and

WHEREAS, the parties in the above-referenced case have agreed to resolve the plaintiff's claims under the terms and conditions discussed in closed session with the County Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the County Attorney, or his designee(s), be and he hereby is authorized to execute a settlement agreement between the parties in the above-referenced case; and

BE IT FURTHER RESOLVED that the County Attorney, or his designee(s), is authorized to take all additional actions necessary to finalize the settlement of the above-referenced case.

Item 15. County Attorney; Authorize the County Attorney to Execute a Settlement Agreement in Poplar Corner Farm LLC v. County of Stafford, Virginia, CL15-1538

Resolution R17-88 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ATTORNEY TO EXECUTE A SETTLEMENT AGREEMENT IN *POPLAR CORNER FARM LLC V. COUNTY OF STAFFORD, VIRGINIA*, CL15-1538

WHEREAS, the Board is a defendant in *Poplar Corner Farm LLC v. County of Stafford, Virginia*, CL15-1538; and

WHEREAS, the parties in the above-referenced case have agreed to resolve the plaintiff's claims under the terms and conditions discussed in closed session with the County Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the County Attorney, or his designee(s), be and he hereby is authorized to execute a settlement agreement between the parties in the above-referenced case; and

BE IT FURTHER RESOLVED that the County Attorney, or his designee(s), is authorized to take all additional actions necessary to finalize the settlement of the above-referenced case.

Item 16. Utilities; Authorize the County Administrator to Submit a Virginia Dam Safety, Flood Prevention and Protection Assistance Fund Grant Application for Engineering and Design of the State-Mandated Improvements for the Abel Lake Dam

Resolution R17-99 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO SUBMIT A GRANT APPLICATION TO THE VIRGINIA DAM SAFETY, FLOOD PREVENTION AND PROTECTION ASSISTANCE FUND FOR ENGINEERING AND DESIGN OF THE ABEL LAKE DAM UPGRADE PROJECT, LOCATED WITHIN THE HARTWOOD ELECTION DISTRICT

WHEREAS, the Virginia General Assembly created the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund (Dam Safety Fund) to assist with engineering costs for a specific regulated dam, for a specific eligible project; and

WHEREAS, the State announced the solicitation of applications for the Dam Safety Fund grants for a specific regulated dam, for a specific eligible project; and

WHEREAS, the Dam Safety Fund grant would help defray the cost of the state-mandated improvements to the Abel Lake Dam, located in the Hartwood Election District; and

WHEREAS, the County proposes to use the Dam Safety Fund grant money to engineer and design improvements to the Abel Lake Dam; and

WHEREAS, the estimated cost of the engineering design is \$400,000, and the County proposes to request \$200,000 in grant funds with a County match of \$200,000, which is available in the Utilities Capital Improvement Program (CIP) fund;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, the County Administrator be and he hereby is authorized to submit an application for the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund grant for engineering and design costs related to state-mandated improvements for the Abel Lake Dam, in an amount not to exceed Two Hundred Thousand Dollars (\$200,000), with a County match of Two Hundred Thousand Dollars (\$200,000).

UNFINISHED BUSINESS

Item 17. County Administration; School Capacity Projections Director of Planning and Zoning, Mr. Jeff Harvey, and Mr. Scott Horan, Assistant School Superintendent, gave presentations and answered Board members questions. Mrs. Maurer questioned standard school sizes given the increased size of the Moncure Elementary School (ES) rebuild. Ms. Sellers asked if the calculations included age-restricted neighborhoods. Mr. Harvey said they were both taken into account in the calculations being presented. Mr. Thomas asked when the future enrollment predictions were made. Mr. Horan said that it was the prior year. Mrs. Maurer said it made her nervous that the future enrollment predictions were less than accurate. She asked that Mr. Horan analyze the numbers to determine a 5-year accuracy rate.

Mr. Thomas asked if a prediction for high school #6 was made back in 2009, how accurate or close would it have been? Mr. Horan said that volatility throws it off. He said there was discussion in 2010 but the recession and growth numbers put it on hold. Mrs. Maurer said that since 2010, there were capacity increases at three high schools. Mr. Horan said that was a calculated decision at increasing capacity to put off building a new high school.

Ms. Sellers talked about Winding Creek ES and Rodney Thompson MS bursting at the seams and asked if Schools looked at growth trends and how to accommodate growth particularly in areas where schools are over-crowded vs. some smaller enrollments in ES and MS. Mr. Horan said that redistricting was a tool used to do that. Ms. Sellers said that redistricting was a tool and planning should begin now for high school #6. She added that if the Division continued to redistrict, all school children in Stafford would end up on bus rides that were way too long and took them out of their neighborhoods.

Mrs. Maurer asked Mr. Harvey when growth models were updated. Mr. Harvey replied every five years with the Comprehensive Plan update. Mr. Foley said that growth projection would be a part of the new joint CIP and not await the 5-year Comprehensive Plan update timeframe.

Ms. Sellers said she was proud of her constituents for attending a lot of meetings and speaking out about redistricting efforts. She said it was refreshing and not like the typical rhetoric; the Schools Division should look at where the biggest impact would be.

Mr. Milde said that at the Chairman's meeting they talked about redistricting and asked if it only impacted high schools. Mr. Horan said it was elementary, middle, and high schools. Mr. Milde spoke about 1000 empty seats at Shirley Heim MS and how a school should be placed where the need was greatest, not due to some geographical notion. He asked Mr. Horan if another locality was perhaps using a more accurate way of growth projection. Mr. Horan responded that there were good models "out there" but there was no urban planner on staff to analyze the data.

Ms. Sellers asked about paperwork for the next school year as she had a rising kindergarten student. Mr. Horan said the MS orientation was postponed until high school redistricting was complete.

Ms. Bohmke asked Dr. Benson about Head Start and its location on Route 17 when over 75% of the Head Start population lived in north of Centreport and that should be taken into account. Dr. Benson said that Head Start presented transportation problems.

NEW BUSINESS

Item 18. Planning and Zoning; Proffer Administration Briefing Mr. Jeff Harvey have a presentation and answered Board members questions. He discussed the types of proffers and how proffers were tracked and administered including permit tracking software, which in the case of Embrey Mill, would flag the development and not issue the 500th permit if the proffered road was not open. It would also alert inspectors to tour the area to ensure that all proffers to date were adhered to prior to the issuance of the 500th building permit. Mrs. Maurer asked if the system would have flagged it, which was the whole genesis of her request. Mr. Harvey confirmed that it would. She said that the delay in opening Embrey Mill Road was announced at a redistricting meeting. Ms. Sellers clarified that it was "announced" by a resident of Embrey Mill, not a representative from Newland, and was hearsay. Mr. Snellings said that it did not matter because regardless of when it was announced, Newland could not build after the 499th unit due its proffer restrictions, and after today's public presentation by Mr. Scola, the road would be opened within three months.

Item 19. Planning and Zoning; Refer to the Planning Commission a Consideration of Repealing Ordinance O16-10 Regarding Single-Family Lot Sizes in the PD-2 Zoning District.

Mr. Cavalier motioned, seconded by Mrs. Maurer, to defer this item for 60 days.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Legislative: Closed Meeting At 5:10 p.m., Ms. Bohmke motioned, seconded by Mr. Thomas, to adopt proposed Resolution CM17-05.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM17-05 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for discussion concerning the terms or scope of a public contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(29) such discussion may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 21st day of March, 2017, does hereby authorize discussion of the above matter in Closed Meeting.

Legislative: Closed Meeting Certification At 5:20 p.m., Ms. Sellers motioned, seconded by Ms. Bohmke, to adopt proposed Resolution CM17-05(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM17-05(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MARCH 21, 2017

WHEREAS, the Board has, on this the 21st day of March, 2017, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 21st day of March, 2017, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened, were heard, discussed, or considered by the Board.

At 5:22 p.m., the Chairman adjourned the afternoon session.

6:00 p.m. – Board members attended a reception for recognition of Purchase of Development Rights made to the County. The reception was held in the ABC Conference Room in the George L. Gordon Government Center.

At 7:00 p.m. the Chairman reconvened the meeting. Ms. Bohmke led the Invocation and Eagle Scout Tyler Danzig led the Pledge of Allegiance.

Mr. Snellings introduced Eagle Scout Tyler Danzig, Troop 850, and his parents. Tyler is a student at North Stafford High School who, for his Eagle Scout project, conducted food drives for under-privileged students that do not have the benefit of school breakfasts and lunches during the summer break. Mr. Snellings said that of most of his duties as a member of the Board, attending Eagle Scout ceremonies was among his favorite. He presented Tyler with a County flag, commemorative coin, a certificate, and letter congratulating him on his achievement.

Purchase of Development Rights (PDR) Presentation Mr. Milde invited Jeff and Virginia Adams, Kenneth and Juanita Jones, and John and Cathy Harris to the dais. He said that these three couples were helping to preserve open space in Stafford by placing their farms in conservation easements as part of the County's PDR program. The Board has funds designated through rollback taxes under the County's land-use taxation program; additional funds have been provided by the Virginia Department of Agriculture and Consumer Services and the Virginia Land Conservation Foundation. Sandy Adams, Commissioner, and Andy Sorrell, Coordinator of the Office of Farmland Preservation were on hand for the presentations.

Walnut Hill Farm at Elm Springs is owned by Jeff and Virginia Adams and is located on Kellogg Mill Road; 38 acres where the Adams' raise heritage species such as Hog Island sheep and Milking Shorthorn oxen. They practice conservation farming through nutrient management programs to help protect water resources. Walnut Hill is part of the 1843 Blackburn Farm and contains the Blackburn family cemetery as well as a slave cemetery. Virginia Adams works in the County's Public Works department.

Jones Farm is owned by Kenneth and Juanita Jones and is located on Forest Lane Road; 43 acres where the Jones' raise livestock, including chicken and horses. They also practice conservation farming the help protect water resources. The farm has a natural heritage resource area, Civil War trenches, and is adjacent to Sherwood Farm.

Spotted Tavern Farm is owned by John and Cathy Harris and is located at the intersection of Spotted Tavern and Hartwood Roads; 100 acres that has been designated as a Century Farm. The property contains significant cultural resources included the Spotted Tavern historical site, the Spotted Tavern farm, and the Lathan/Beckhim cemetery. It is the site of a Civil War encampment as well as skirmishes for three local battles.

Presentations by the Public – II The following person indicated a desire to speak:

Irma Clifton - Thanked PDR participants; Garden Week; Shelton Cottage open the 4th Tuesday in April (April 25, 2017 10:00 a.m. to 3:00 p.m.); Also during Garden Week there will be an historic fishing display of implements used by the Payne family fishing in the Rappahannock River.

The three families thanked Assistant Planning Director, Kathy Baker, and her staff for being supportive of this initiative and for being good stewards of the County's open space.

Following the PDR presentation, Mr. Snellings gave a presentation to Ms. Gail Clark for her contribution to agriculture in Stafford County. John Howe, VT Extension Agent, was also recognized.

PUBLIC HEARINGS

Item 20. Public Works; Consider Amending the Fee Ordinance to Permanently Extend the 2.75% Technology Fee for Software Improvement and Maintenance Director of Public Works, Mr. Christopher Rapp, gave a presentation and answered Board members questions.

The Chairman opened the public hearing. No one indicated a desire to speak.
The Chairman closed the public hearing.

Mr. Thomas said that the fee would expire in July and it was evident that staff worked very hard to create a business friendly community in Stafford County and the enhancements that would be available due in part to funding from the proposed extension of the Technology Fee was a good example of that.

Mrs. Maurer said that lack of efficiency was one of her major complaints and she was very excited about the upgrades to Hansen 8.

Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Ordinance O17-14.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0) Milde, Sellers, Snellings

Ordinance O17-14 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN FEES FOR BUILDING AND LAND DEVELOPMENT INSPECTION AND REVIEW SERVICES COLLECTED BY THE DEPARTMENTS OF PLANNING AND ZONING AND PUBLIC WORKS

WHEREAS, pursuant to Virginia Code, the Board is authorized to set reasonable fees for building and land development inspection and review services provided by the Departments of Planning and Zoning, and Public Works; and

WHEREAS, the Board desires that the fees be kept current with the actual costs of providing these services; and

WHEREAS, at its meeting on May 15, 2012, the Board adopted Ordinance O12-19, which amended building and land development inspection fees; and

WHEREAS, the Board has considered the recommendations of staff and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board desires to improve and maintain the development review software system through an annual and recurring cloud-based e-Plans maintenance and operation software contract; and

WHEREAS, the use of this software to electronically submit, review, track, and approve land use and building permit applications will enhance the services that the County provides to the community; and

WHEREAS, a 2.75% technology fee is currently included within the fee schedule for building and land development inspection and review services collected by the Departments of Public Works, and Planning and Zoning; and

WHEREAS, the sunset clause on the imposition of this technology fee is due to expire on June 18, 2017; and

WHEREAS, the Board desires to continue the collection of 2.75% technology fee for building and land development inspection and review services to cover a substantial portion of the cost for the annual and recurring cloud-based e-Plans maintenance and operation software;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that the schedule of fees collected only by the Departments of Public Works and Planning and Zoning, for building and land development inspection and review services, provided by the Departments of Public Works, Planning and Zoning, Utilities, Fire and Rescue, and GIS, be and it hereby is amended and reordained to continue the collection of the 2.75% technology fee on each of the fees listed below; and

BE IT FURTHER ORDAINED that the amended fees are as follow and will become effective upon adoption of this Ordinance:

SERVICE

FEES: Payment for all plan review fees shall be made in advance. Building permit fees shall be paid prior to receiving a building permit.

Technology Fee - on all development permit fees and development review fees listed below
2.75%

State Levy - on total building permit fees (including Fire Protection permits) 2.00%

BUILDING

Residential Construction

Single-Family Dwellings - New Construction

(Use Groups R-3, R-4, and R-5)

Individual House Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$200 min.
Master House Plan Review Fee	\$0.20/sq.ft.; \$200 min.
Individual House Plan Review Fee Master Plan Approved Designs	\$0.04/sq.ft.; \$100 min.
Industrialized/Manufactured Housing Plan Review Fee	\$0.04/sq.ft.; \$100 min.
Architectural Building Review Fee (if applicable)	\$100
Building Construction Inspection - per sq. ft.	\$0.14/sq.ft.; \$50 min.
Plan Amendments - per sq. ft. of involved area	\$0.04/sq.ft.; \$50 min.
All Trades - i.e., electric, plumbing, etc. - per trade per system	\$60
Supplemental Heating Units - i.e., gas logs, fireplace inserts, space heaters, chimneys, etc. - per unit	\$60 Utility Hookups
- i.e., electric, water, sewer, etc. - per hookup	\$60
Mechanical Lifts - i.e., elevators, wheelchairs - per level	\$60
ASME Tanks, etc. - per unit	\$60
Generators - per unit	\$60
Certificate of Occupancy	\$60
Temporary Occupancy	\$250

Additions and Alterations

(Use Groups R-3, R-4 and R-5)

Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$75 min.
Architectural Building Review Fee (if applicable)	\$100
Building Construction Additions - per sq. ft.	\$0.14/sq.ft.; \$50 min.
Building Construction Alterations	\$0.10/sq.ft.; \$50 min.
Plan Amendments - per sq. ft. of involved area	\$0.04/sq.ft.; \$50 min.
All Trades - i.e., electric, plumbing, etc. - per trade per system	\$60
Supplemental Heating Units - i.e., gas logs, fireplace inserts, heaters, chimneys, etc. - per unit	\$60 space
Utility Hookups - i.e., electric, water, sewer, etc. - per hookup	\$60
Mechanical Lifts - i.e., elevators, wheelchairs - per level	\$60
ASME Tanks, etc. - per unit	\$60
Generators - per unit	\$60
Roof Replacement (Structural)	
Plan Review	\$0.04/sq.ft.; \$50 min.
Inspection	\$0.04/sq.ft.; \$50 min.

Multi-Family Dwellings

(Use Groups R-1 and R-2)

Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$200 min.
Architectural Building Review Fee (if applicable)	\$100
Building Construction - per sq. ft.	\$0.14/sq.ft.; \$50 min.
Plan Amendments - per sq. ft. of involved area	\$0.04/sq.ft.; \$50 min.
All Trades - i.e., electric, plumbing, etc. - per trade per system	\$60
Supplemental Heating Units - i.e. gas logs, fireplace inserts, space heaters, chimneys, etc. - per unit	\$60
Utility Hookups - i.e., electric, water, sewer, etc. - per hookup	\$60
Mechanical Lifts - i.e., elevators, wheelchairs - per level	\$60
ASME Tanks, etc. - per unit	\$60
Generators - per unit	\$60
Certificate of Occupancy	\$60
Temporary Occupancy	\$250

Commercial Construction

New Construction - Structural

(All Use Groups Except R)

Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$200 min.
Architectural Building Review Fee (if applicable)	\$100
Plan Amendments Review - per sq. ft. of involved area	\$0.05/sq.ft.; \$50 min.
Fire Prevention Code Plan Review (>10,000 sq.ft.)	\$0.04/sq.ft.; \$125 min.
Plan Revision or Additional Plan Review - per review	\$125
Building Construction - per sq. ft.	\$0.14/sq.ft.; \$50 min.
Towers - per ft. of height	\$1.00/ft.; \$150 min.
Certificate of Occupancy	\$60
Temporary Occupancy	\$250

Additions and Alterations - Structural

(All Use Groups Except R)

Plan Review Fees

Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$60 min.
Architectural Building Review Fee (if applicable)	\$100
Plan Amendments or Alterations - per sq. ft. of involved area	\$0.05/sq.ft.; \$50 min.
Fire Prevention Code Plan Review (>10,000 sq.ft.)	\$0.04/sq.ft.; \$125 min.
Plan Revision or Additional Plan Review - per review	\$125

Building Permit Fees

Building Construction Additions - per sq. ft.	\$0.14/sq.ft.; \$50 min.
Building Construction Alterations - per sq. ft. of involved area	\$0.14/sq.ft.; \$50 min.
Roof Repair or Replacement	\$0.02/sq.ft.; \$100 min.
Temporary Business Facility	\$60
Towers - per ft. of height	\$1.00/ft.; \$150 min.
Certificate of Occupancy	\$60
Temporary Occupancy	\$250

Pools, Spas, Hot Tubs, etc. - Residential and Commercial

(All Use Groups)

Plan Review Fee - per sq. ft.	\$0.10/sq.ft.; \$100 min.
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Pool Square Footage to include decks, walkways,
and alterations - per sq. ft. \$0.20/sq.ft.; \$60 min.

Trades - Electrical, Mechanical, Plumbing, etc.
(All Use Groups Except R)

Plan Review Fee (Each Trade)

1. If included with commercial new or alteration plan:
2. If submitted as stand-alone improvement: \$0.04/sq.ft.; \$50 min.
Plan or Permit Amendments -
per trade per sq. ft. of involved area \$0.04/sq.ft.; \$50 min.

Building Inspection (General)

Each Trade (excluding plumbing, fuel gas and fire prevention) -
per trade per sq. ft. of involved area \$0.04/sq.ft.; \$50 min.

Mechanical (In Addition to the General Fee)

Appliances or Equipment - i.e., boilers, cooling towers,
generators, product dispensers, paint booths, freezers,
heaters, fans, air compressors, pumps,
kitchen hoods etc., - per item \$60
Mechanical Lifts - i.e., elevators, escalators, dumbwaiters,
wheelchairs, etc. - per level \$60

Electrical (In Addition to the General Fee)

Electric Unit Heaters (all types, per unit) \$60
Heat Pumps, Central Air Conditioning (per unit) \$60
Generators (per unit)
Less than 100 KVA \$50
100 KVA and Larger \$100
Exterior Pole Lighting \$60
Light Base (per unit) \$20
Groundworks \$50
Electric Service Entrance - < 600 Volts (Permanent)
< 600 amps \$60
Between 600 amps and 1,200 amps \$100
> 1,200 amps \$200
Electric Service Entrance - > 600 Volts (Permanent) \$250
Transformers
< 100 KVA \$60
> 100 KVA \$100
Electric Motors (Each) \$10
Low Voltage Wiring (Data, Cable TV, Telephone, Alarm, etc.)
- involved area \$0.02/sq.ft.; \$50 min.

Temporary Electrical (In Lieu of the General Fee)

Temporary Electric Service \$50
Temporary Electrical Wiring \$50
Electric Sub Panels (Each) \$15

Plumbing (In Lieu of the General Fee)

Utility Services 5' Outside Building water and sewer) - each	\$60
Building Sanitary and Storm Drain Piping (per floor)	\$100
Water Distribution Piping Within Building (per floor)	\$100
Grease Traps, Separators, Backflows, manholes, chemical treatment devices, food grinders, sewage pumps/ejectors etc. - per unit	\$60
Minor Plumbing Fixtures, - includes sinks, showers, tubs, toilets, urinals, bidets, dishwashers, clothes washers, drinking fountains, yard/wall hydrants, backwater devices, roof, floor, and trench drains etc. - per unit (unless listed elsewhere in Fee Schedule)	\$5; \$50 min.
Major Plumbing Fixtures - includes emergency eyewash/shower stations, irrigation systems, water treatment units, clinical sinks, macerating toilets, specialized washer systems, water features/fountains, and aquariums, ice makers, water heaters and baptiseries	\$60
Directional Devices, Pressure Reducing Devices, etc. - per unit	\$15

Fuel Gas (In Lieu of the General Fee)

Base Fee	\$60
Regulators (Each)	\$10
Fuel Tanks, each (including ASME)	\$60
Fuel Pumps/Dispensers	\$60

Fire Protection Systems (Department of Fire and Rescue fees charged with Building Permit)**Plan Review Fees (All Use Groups)**

Sprinkler System Limited Occupancy - per system	\$55
Sprinkler System Light Hazard Occupancy - Minimum fee	\$136
1-100 Sprinkler Heads, per head	\$2.20
101-300 Sprinkler Heads, per head	\$2.10
301-500 Sprinkler Heads, per head	\$1.99
501+ Sprinkler Heads, per head	\$1.78
Sprinkler Ordinary Hazard and Rack Storage - Minimum fee	\$136
1-100 Sprinkler Heads, per head	\$2.20
101-300 Sprinkler Heads, per head	\$1.99
301-500 Sprinkler Heads, per head	\$1.57
501+ Sprinkler Heads, per head	\$1.26
Sprinkler Extra Hazard - Minimum fee	\$136
1-100 Sprinkler Heads, per head	\$1.68
101-300 Sprinkler Heads, per head	\$1.57
301-500 Sprinkler Heads, per head	\$1.47
501+ Sprinkler Heads, per head	\$1.26
NFPA 13R System - Minimum fee	\$136
1-100 Sprinkler Heads, per head	\$2.20
101-300 Sprinkler Heads, per head	\$2.10
301-500 Sprinkler Heads, per head	\$1.99
501+Sprinkler Heads, per head	\$1.78
NFPA 13D Systems - per system	\$50

Dry Pipe System - per dry pipe valve	\$52
Sprinkler & Standpipe - per standpipe riser	\$150
Standpipe System - per system	\$100
Fire Pump - per fire pump, includes all risers	\$275
Fire Alarm System - per device	\$5; \$100 min.
Underground Fire Service Line - per unit	\$150
Commercial Kitchen Hood Suppression System - per system	\$200
Carbon Dioxide Extinguishing System - per system	\$110
Clean Agent Extinguishing System - per system	\$100
Dry Chemical System - per system	\$100
Wet Chemical System - per system	\$100
Paint Spray Booths - per system	\$200

Inspection Fees (All Use Groups)

Inspection by Building Official	\$0.02/sq.ft.; \$50 min.
Elevator Recall Inspection	\$0
Inspection by Fire and Rescue - per inspection (800 series in Hansen)	\$200
Re-Inspection Fee - for additional inspections by Fire and Rescue	\$200

Miscellaneous Permits

Review Fees

Office Trailers	\$100
Tents	\$60
Demolition	\$60
Home Business	\$60
Alternative Energy Systems (solar, wind, geothermal, etc.)	\$100
Ramps, Docks, etc. - per sq. ft. of surface area	\$0.05/sq.ft.; \$50 min.
Retaining Walls, Bulkheads - per lineal feet of wall	\$60

Inspection Fees

Office Trailers	\$100
Tents	\$60
Demolition	\$60
Equipment Installation (generators, pumps, etc.)	\$60
Home Business	\$60
Alternative Energy Systems (solar, wind, geothermal, etc.)	\$50
Ramps, Docks, etc. - per sq. ft. of surface area	\$0.20/sq.ft.; \$50 min.
Retaining Walls, Bulkheads - per lineal feet of wall	\$0.80/lin.ft.; \$50 min.

Department of Planning and Zoning Fees Charged with Building Permit

Residential new Zoning Permit	\$100
Residential Change Zoning Permit	\$70

Commercial Zoning Permit

Minor Development	\$125
Major Development	\$250
Sign Permit - per square foot	\$120+\$2/sq.ft.

Administrative

(All Use Groups)

Building Code, Fire Code, Property Maintenance, and Amusement Device Appeals - per appeal (non-refundable if withdrawn by applicant, refundable upon applicant's successful appeal)	\$500
Permit Information Changes and Refunds - per permit	\$25
Administrative Fee - per permit	\$25
Stop Work Orders and Violation Notices - per event	\$200
Re-inspection Fees - per re-inspection per trade (except fire) - one free re-inspection	\$60
Approval for Third Party Inspectors to include access to the County IWR Computer System - setup fee (non-refundable)	\$250
After Hours and Weekend Inspections (in addition to normal fees)	\$75/hr.
Record research, reports, documents, verifications, etc.- per hour (estimated total fee payable in advance, non-refundable)	\$40/hr.
Mailed or faxed documents, letters, reports, occupancy permits (non-refundable)	\$2/page
Photocopies - per page	\$0.25/page
Fees for amusement devices shall be in accordance with State of Virginia regulations; Fees may be waived at the discretion of the Building Official when such work is being performed by a non-profit or governmental organization for other than themselves.	
State Levy - on total building permit fees (including Fire Protection Permits)	2%
Refunds for voided permits shall be prorated based upon the percentage of inspections completed. Refund requests shall be made in writing.	
Re-instatement of expired or rescinded permit	\$50
Extension of Permit	\$50

Chesapeake Bay Preservation Area**Grading Permit**

Erosion & Sediment Control Inspection Fee - per disturbed acre or portion thereof: \$600/dist.ac.; \$600 min. fee; \$1000 annual renewal fee	
Stormwater Inspection Fee (Construction Inspection of Stormwater Management BMP's, Storm Sewers and Stormwater Conveyance Channels Located Outside VDOT Right of Way): 2% of the total approved amount of the security for Stormwater Facilities and Stormwater Drainage Systems	
CBPA Building Permit Review (Residential/Commercial NEW)	\$75
CBPA Building Permit Review (Residential/Commercial CHANGE)	\$25
Residential Lot Grading - building permit	
Plan Review Fee	\$300
Inspection Fee	\$300
Landscaping Inspection - Residential (per Building Permit)	\$0
Landscaping Inspection - Commercial (per Building Permit)	\$100
Stormwater Management/ Drainage As-Built Plan Review	\$0

Stormwater BMP Maintenance Inspection by County Staff (per BMP Facility)

Stormwater Ponds (Retention, Ext. Detention, Detention Facilities)	\$300
Filtration/Infiltration facilities (Bioretention, Bioinfiltration, Infiltration Trench, Constructed Wetlands, Sand Filter, Dry Well System, Porous and Permeable Pavement systems, Tree Box Filter, Vegetated Roofs, etc.)	\$75

Level Spreaders/Filter Strips, vegetated/Grassed Swales, Above Ground Water Quality/Manufactured facilities, check Dams, etc.	\$50
Onlot LID Facilities (Rain Gardens Rain Barrels Dry Wells, etc.) and BMP Facilities Located on Individual Residential Lots	\$0
County Staff Review of Owner BMP Maintenance Inspection Report Prepared by Registered Design Professional (Per BMP Facility)	\$50
Major Water Quality Impact Review	\$500
RPA Waiver Request	\$200
RPA Mitigation/Restoration Plan	\$200
SECURITIES	
Developer	
Securities Contract Management Fee	\$550
Security Reduction	\$325
Replacement of Agreement	\$500
Substitution of Security	\$350
Security Contract Extensions	\$300
Security Default Action	\$600
Report Requests	\$75
Individual Building Lot Security Fees	
Management Fee (Building Lots)	\$175
Substitution Fee	\$125
Report Requests	\$75
Individual Lot Security (single family home)	\$2,500
Individual Lot Security (townhouse)	\$500
Fire Prevention Code Permits (Issued by Department of Fire and Rescue)	
Facilities, Occupancies and Precautions Against Fire	
Assembly/Educational Occupancies	\$200
Aviation Facility	\$200
Covered Mall Building	\$200
Commercial Open Burning	\$200
Dry Cleaning Facility	\$200
Exhibit or Trade Shows	\$200
Hazardous Production Materials Facility (HPM)	\$500
Lumber Yards and Woodworking Operations	\$200
Organic Coating Manufacturing Facility	\$200
Private Fire Hydrants (Not Serviced by Stafford County Utilities)	\$200
Special Amusement Occupancies	\$200
Tents, Canopies and Membrane Structures	\$200
Vehicle Display Inside of a Building	\$200
Vehicle Repair Garages	\$200
Waste Handling Facility	\$200
Combustible Storage and Hazardous Operations	
Aerosols	\$200
Battery Systems	\$200
Combustible Dust-Producing Operations	\$200
Combustible Fibers	\$200
Compressed Gases	\$200

Flammable Finishes	\$200
Fruit and Crop Ripening Operations	\$200
Fumigation and Insecticidal Fogging Operations	\$200
High-Piled and Combustible Storage	\$200
Industrial Oven Operations	\$200
Magnesium Operations	\$200
Tire Storage and Rebuilding Operations	\$200
Welding and other Hot Work	\$200

Fireworks and other Explosives

Blasting	\$200
Explosive or Fireworks Storage	\$200
Fireworks: Aerial Display	\$500
Fireworks: Indoor Pyrotechnics Display or Special Affects	\$200
Fireworks: Itinerant Vendor	\$1,000
Fireworks: Distributor or Wholesaler	\$500
Fireworks: Permanent Vendor	\$200

Hazardous Materials

Corrosive Materials	\$200
Cryogenic Fluids	\$200
Flammable and Combustible Liquids	\$200
Flammable Gases	\$200
Flammable Solids	\$200
Highly Toxic Materials	\$200
Liquefied Petroleum Gas (LPG)	\$200
Organic Peroxides	\$200
Oxidizers	\$200
Pyrophoric Materials	\$200
Pyroxylin Plastics	\$200
Unstable Materials	\$200
Water-Reactive Materials	\$200

Development Review Fee on Planning and Zoning Applications Erosion and Sediment Control (E&S) and Stormwater Management (SWM) Review

Preliminary Subdivision Plan	\$1,100
Preliminary Subdivision Plan (Third and subsequent reviews)	\$550
Stormwater Management Concept Plan (Major Site Plan)	\$0
Stormwater Management Concept Plan (Third and subsequent review)	\$0
Subdivision Construction Plan	\$2,200
Subdivision Construction Plan (Third and subsequent reviews)	\$1,100
Preliminary Site Plan	\$0
Major Site Plan	\$3,000
Major Site Plan (Third and subsequent reviews)	\$1,500
Grading Plan	\$1,100
Grading Plan (Third and subsequent reviews)	\$550
Infrastructure Plan	\$1,100
Infrastructure Plan (Third and subsequent reviews)	\$550
Stormwater Management Exception Request	\$450

FEMA Floodplain Study Review	\$2,000
Fire and Rescue Review	
Preliminary Subdivision Plan (1-5 lots)	\$75
Preliminary Subdivision Plan (6-30 lots)	\$100
Preliminary Subdivision Plan (31-100 lots)	\$175
Preliminary Subdivision Plan (101-300 lots)	\$275
Preliminary Subdivision Plan (≥ 301 lots)	\$275+\$1.50 per lot over 301 lots
Preliminary Subdivision Plan (Third and subsequent reviews)	\$125
Subdivision Construction Plan (1-5 lots)	\$200
Subdivision Construction Plan (6-30 lots)	\$300
Subdivision Construction Plan (31-100 lots)	\$400
Subdivision Construction Plan (101-300 lots)	\$600
Subdivision Construction Plan (≥ 301 lots)	\$600+\$2.50 per lot over 301 lots
Subdivision Construction Plan (Third and subsequent reviews)	\$125
Major Site Plan (<1 acre disturbed)	\$250
Major Site Plan (1-5 acres disturbed)	\$350
Major Site Plan (>5 acres disturbed)	\$350+\$75/ disturbed acre or portion thereof above 5 acres
Major Site Plan (Third and subsequent reviews)	\$125
Fire Lane Review and Inspections	\$200
Conditional Use Permit	\$95
Rezoning	\$125
Utilities Plan Review	
Major Site Plan	\$850
Major Site Plan (Third and subsequent reviews)	\$240
Major Site Plan Revision	\$365
Major Site Plan Revision (Third and subsequent reviews)	\$180
Preliminary Site Plan	\$0
Preliminary Site Plan (Third and subsequent reviews)	\$0
Preliminary Subdivision Plan	\$550
Preliminary Subdivision Plan (Third and subsequent reviews)	\$180
Subdivision Construction Plan	\$845
Subdivision Construction Plan (Third and subsequent reviews)	\$305
Subdivision Construction Plan Revision	\$490
Subdivision Construction Plan Revision (Third and subsequent reviews)	\$240
Infrastructure Plan	\$600
Infrastructure Plan (Third and subsequent reviews)	\$160
Grading Plan	\$430
Grading Plan (Third and subsequent reviews)	\$180
Major Subdivision Plat	\$400
Major Subdivision Plat (Third and subsequent reviews)	\$95
Minor Subdivision Plat	\$220
Minor Subdivision Plat (Third and subsequent reviews)	\$95
Family Subdivision Plat	\$180
Family Subdivision Plat (Third and subsequent reviews)	\$95
Boundary Line Adjustment Plat	\$160
Boundary Line Adjustment Plat (Third and subsequent reviews)	\$95
Dedication Plat	\$240
Dedication Plat (Third and subsequent reviews)	\$95

Rezoning	\$215
Conditional Use Permit	\$95

I.T. Review

Major Subdivision Plat	\$34/lot
Minor Subdivision Plat	\$34/lot
Family Subdivision Plat	\$20/lot
Boundary Line Adjustment Plat	\$20/lot

Planning and Zoning Review

Conditional Use Permit	9,750+(\$125/acre>5)+\$6.48/adjacent property notification
Minor Conditional Use Permit Condition Amendment	\$6,190+\$6.48/adjacent property notification
Rezoning (Regular)	\$12,500+(\$125/acre>5)+\$6.48/adjacent property notification
Rezoning (<5 acre)	\$4,375+\$6.48/adjacent property notification
Proffer Amendment	\$10,000+(\$125/acre>5)+\$6.48/adjacent property notification
Minor Proffer Amendment	\$6,190+\$6.48/adjacent property notification
Rezoning (Planned Development)	\$15,000+(\$25/acre>75)+\$6.48/adjacent property notification
Proffer Amendment (Planned Development)	\$10,000+(\$25/acre>75)+\$6.48/adjacent property notification
Comprehensive Plan Amendment (<100 acres)	\$500
Comprehensive Plan Amendment (=>100 acres)	\$1,000
Comprehensive Plan Compliance Review	\$300
Private Access Easement	\$0
Plat Vacation	\$150
Major Subdivision Plat	\$1,975+(\$125/lot)
Major Subdivision Plat (Third and subsequent reviews)	\$1,050+(\$65/lot)
Minor Subdivision Plat	\$1,500+(\$125/lot)
Minor Subdivision Plat (Third and subsequent reviews)	\$600+(\$65/lot)
Family Subdivision Plat	\$1,150
Family Subdivision Plat (Third and subsequent reviews)	\$550
Boundary Lind Adjustment Plat	\$750
Boundary Lind Adjustment Plat (revised)	\$350
Dedication Plat	\$1,150
Dedication Plat (revised)	\$500
Cluster Concept Plan	\$1,975+(\$125/lot)
Preliminary Subdivision Plan	\$8,250+(\$125/lot)
Preliminary Subdivision Plan (Third and subsequent reviews)	\$3,200
Prelim Subdivision Plan (Technical review)	\$500
Subdivision Construction Plan	\$9,500+(\$625/impervious acre)+(\$1,000/pump station)
Subdivision Construction Plan (Third and subsequent reviews)	\$3,200
Infrastructure Plan	\$3,825
Infrastructure Plan (Third and subsequent reviews)	\$1,300
Major Site Plan	\$7,400+625/impervious acre
Major Site Plan (Third and subsequent reviews)	\$3,100
Minor Site Plan	\$1,630
Minor Site Plan (Third and subsequent reviews)	\$650
Preliminary Site Plan	\$0

Preliminary Site Plan (Third and subsequent reviews)	\$0
Grading Plan	\$7,300
Grading Plan (Third and subsequent reviews)	\$3,150
Minor Grading Plan	\$2,450
Minor Grading Plan (Third and subsequent reviews)	\$1,200
Major Plan/Plat Revision	\$4,500
Major Plan/Plat Minor Revision	\$2,100
Minor Plan/Plat Revision	\$900
Street Name Change	\$2,500
Certificate of Appropriateness	\$25
Wetland Permit	\$675
Perennial Flow Review (<20 acres)	\$500
Perennial Flow Review (20 acres or more)	\$750
Perennial Flow Analysis (Family)	\$500
Major Water Quality Impact Review	\$500
RPA Waiver Request	\$200
RPA Mitigation/Restoration Plan	\$200
Appeal to BOS	\$2,250
Subdivision Waivers	\$750+(500/provision)
Waiver to BOS	\$2,250+(850/provision)
Departure from Design Standards (Landscaping and Buffering)	
\$2,250+(\$850/provision)	
Alternative Compliance (Landscaping and Buffering)	\$300
BZA Variance Individual Residential Property	\$600
BZA Variance Other	\$1,375
BZA Special Exception Individual Residential Property	\$600
BZA Special Exception Other	\$1,375
BZA Appeal Individual Residential Property	\$600
BZA Appeal Other	\$1,900
Zoning Administrator Written Determination	\$390+\$6.48/adjacent property notification
DMV Verification Letter	\$100
DMV Certification	\$50
Site Plan As-Built	\$123
Public Works Review	
Preliminary Subdivision Plan	\$450
Preliminary Subdivision Plan (Third and subsequent reviews)	\$160
Subdivision Construction Plan	\$500
Subdivision Construction Plan (Third and subsequent reviews)	\$160
Infrastructure Plan	\$400
Infrastructure Plan (Third and subsequent reviews)	\$160
Major Site Plan	\$475
Major Site Plan (Third and subsequent reviews)	\$160
Preliminary Site Plan	\$0
Preliminary Site Plan (Third and subsequent reviews)	\$0
Private Access Easement	\$0
Major Subdivision Plat	\$310
Major Subdivision Plat (Third and subsequent reviews)	\$100
Minor Subdivision Plat	\$310

Minor Subdivision Plat (Third and subsequent reviews)	\$100
Dedication Plat	\$310
Dedication Plat (Third and subsequent reviews)	\$100
Conditional Use Permit	\$120
Rezoning (Regular)	\$200
Rezoning (Planned Development)	\$200
R-O-W Abandonment	\$4,500
Traffic Safety Request	\$65
Traffic Impact Analysis Volume < 1000 VPD	\$200
Traffic Impact Analysis Volume > 1000 VPD	\$400
<u>Planning and Zoning Application Refunds</u>	

- If applications for a Conditional Use Permit, Rezoning, BZA Variance, Special Exception and Appeal are withdrawn prior to the first public hearing, fifty (50) percent of the amount of the application fee may be refunded to the applicant. If an application is withdrawn after the first public hearing, the application fee is non-refundable.
- If applications for Plan and Plat are withdrawn prior to the completion of the first review, fifty (50) percent of the total fee amount paid will be refunded. If the application is withdrawn after completion of the first review, the application fee is non-refundable.

Item 21. Planning and Zoning; Consider a Text Amendment to Extend Trash Compliance from 10 to 14 Days and Consider Amending the County’s Trash Enforcement Policy Mr. Harvey presented this item to the Board and answered Board members questions. In response to Ms. Sellers’ question, Mr. Harvey gave examples of trash violations. Mr. Milde asked if one limb was a violation. Mr. Harvey clarified that it had to be an accumulation of yard debris in order to be a violation.

Ms. Bohmke asked, if a second notice of violation was issued, how long they would have to clean up their property and what were the consequences if they failed to do so. Mr. Harvey said the County could hire a contractor to clean it up and bill the homeowner and if that bill was not paid, the amount could be attached to the real estate tax bill; a lien could be placed on the house and the County could take the property owner to court. Ms. Bohmke asked who assessed if there were health hazards. Mr. Harvey said it would be a consultant from the Health Department.

Mr. Thomas confirmed that if approved, the change for clean-up would be from 10 to 14 days and letters would be sent certified rather than registered mail.

The Chairman opened the public hearing. No persons indicated a desire to speak.
The Chairman closed the public hearing.

Mr. Thomas motioned, seconded by Mrs. Maurer, to adopt proposed Ordinance O17-11.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Ordinance O17-11 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 21-54 “REMOVAL OF TRASH, GARBAGE, ETC., FROM PROPERTY,” AND SEC. 21-56 “NOTICE TO REMOVE GENERALLY”

WHEREAS, the Board desires to amend the Stafford County Code (Code) to include language that would change the method of notifying property owners of violations and extend the limits for code compliance; and

WHEREAS, the Board carefully considered the recommendations of staff and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board finds that public necessity, health, general welfare, and safety require adoption of such an Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 21st day of March, 2017, that Stafford County Code Sec. 21-54; “Removal of trash, garbage, etc., from property” and Sec. 21-56; “Notice to remove generally,” be and they hereby are amended and reordained as follows, all other portions remaining unchanged:

Sec. 21-54. - Removal of trash, garbage, etc., from property.

(b) Reasonable notice for the removal of such trash, garbage, refuse, junk, litter, and other substances which might endanger the health or safety of other residents of the county shall be given by registered return receipt certified mail, or by delivery of a written notice to the owner of property. Upon the failure of the owner of property to remove such trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of the county, as provided in such notice, the county administrator may have such trash, garbage, refuse, litter, and other substances removed and bill the owner of the property for the work.

Sec. 21-56. - Notice to remove generally.

Upon determination by the director, from reports or inspections, that there exists upon any land or premises within the county, accumulations of trash, garbage, refuse, litter, or other like substances, notice shall be served on the owner or his agent or occupant of the land or premises to remove or cause to be removed all such substances within ten (10) fourteen (14) days from the date of proof of receipt of such notice is served.

; and

BE IT FURTHER ORDAINED that this Ordinance shall become effective 30 days after its adoption.

Item 22. Planning and Zoning; Consider the Falmouth Redevelopment Overlay District Rezoning of 81 Parcels in Historic Falmouth Ms. Kathy Baker gave a presentation and answered Board members questions and said that the Board was the applicant. Mr. Thomas asked if there were any time-lines associated with this proposal. Ms. Baker said there were not. Deputy County Attorney, Ms. Rysheda McClendon confirmed that there were no time constraints.

Mr. Thomas said that there were uses being removed by virtue of a vote taken earlier in the Consent Agenda and felt that it should wait until the Planning Commission acted on that item and all be considered at the same time. Mr. Snellings said he had by-right concerns and consideration of the flood zone in Falmouth Bottom. Ms. Baker said new construction would have to meet flood plain requirements.

The Chairman opened the public hearing. The following persons addressed the Board:

Irma Clifton	Victor Myer
Mike Deegan	Paris Waters
Alane Callander	

The Chairman closed the public hearing.

Following additional discussion, Mr. Thomas motioned, seconded by Ms. Bohmke, to defer a vote on proposed Ordinance O17-16 until such time that the Planning Commission acted on Resolution R17-94, which was voted on the Consent Agenda earlier in today's meeting, which referred to the Planning Commission proposed amendments to prohibited uses in the Falmouth Redevelopment Overlay District.

Ms. Sellers said that she would not support the deferral or the proposed Ordinance.

The Voting Board tally was:

Yea:	(6) Bohmke, Cavalier Maurer, Milde, Snellings, Thomas
Nay:	(1) Sellers

Adjournment At 8:19 p.m., the Chairman adjourned the meeting.

Thomas C. Foley
County Administrator

Paul V. Milde, III
Chairman