

BOARD OF SUPERVISORS  
COUNTY OF STAFFORD  
STAFFORD, VIRGINIA

MINUTES

Annual Meeting  
January 10, 2016

Call to Order The annual meeting of the Stafford County Board of Supervisors was called to order by C. Douglas Barnes, Interim County Administrator, at 3:00 p.m., on Tuesday, January 10, 2017, in the Board Chambers, George L. Gordon, Jr. Government Center.

Roll Call The following Board members were present: Meg Bohmke, Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde III; Laura A. Sellers; Gary F. Snellings; and Robert “Bob” Thomas, Jr.

Also in attendance were: C. Douglas Barnes, Interim County Administrator; Charles Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Cheryl Giles, Deputy Clerk; associated staff and other interested parties.

Mr. Barnes welcomed those present and called the meeting to order.

Invocation Mr. Barnes gave the invocation. Ms. Bohmke gave a special invocation commemorating the recent passing of Senator Charles Colgan.

Pledge of Allegiance Mr. Barnes led the recitation of the Pledge of Allegiance.

Legislative; Election of Chairman Mr. Barnes opened the nominations, noting that votes would be taken in the order in which the nominations were received.

Mr. Thomas nominated Mr. Paul Milde as Chairman. Ms. Bohmke seconded the nomination.

Mr. Snellings nominated Mr. Jack Cavalier as Chairman. There was no second to Mr. Snellings’ nomination.

Hearing no further nominations from the Board, the nominations were closed.

The Voting Board tally on the nomination of Mr. Milde as Chairman was:

Yea: (4) Bohmke, Milde, Sellers, Thomas  
Nay: (3) Cavalier, Maurer, Snellings

Legislative: Election of Vice Chairman The Chairman opened the nominations.

Ms. Sellers nominated Ms. Bohmke as Vice Chairman. There was no second to Ms. Sellers' nomination.

Hearing no further nominations from the Board, the nominations were closed.

The Voting Board tally on the nomination for Ms. Bohmke as Vice Chairman was:

Yea: (5) Bohmke, Maurer, Milde, Sellers, Thomas  
Nay: (2) Cavalier, Snellings

Recess At 3:05 p.m., the Chairman declared a recess so that seating could be reordered.

Call to Order At 3:13 p. m. the Chairman called the meeting back to order.

Legislative: 2017 Board of Supervisors Meeting Calendar

Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Resolution R17-01.

The Voting Board tally was:

Yea: ( ) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: ( )

Resolution R17-01 reads as follows:

**A RESOLUTION ESTABLISHING THE STAFFORD COUNTY  
BOARD OF SUPERVISORS' 2017 MEETING SCHEDULE**

WHEREAS, pursuant to Virginia Code § 15.2-1416, and the Board's By-Laws and Rules of Procedure, the time and place of regular meetings of the Board shall be established at the Board's organizational/annual meeting; and

WHEREAS, the Board desires that regular meetings be held in the Board Chambers at the George L. Gordon, Jr., Government Center, 1300 Courthouse Road, Stafford, Virginia, on the first and third Tuesday of each month, beginning at 3:00 P.M.; and

WHEREAS, regular meetings, without further public notice, may be adjourned from day-to-day, from time-to-time, or from place-to-place, not beyond the time fixed for the next regular meeting, until the business of the Board is completed; and

WHEREAS, should the Board subsequently prescribe any meeting time or place other than that initially established, it will be in compliance with Virginia Code;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 10<sup>th</sup> day of January, 2017, that the Board be and it hereby does establish the following dates for its 2017 regular meetings:

Board Meeting Dates for 2017

January 24

February 7

February 21

March 7

March 21

April 4 (Budget Public Hearing)

April 18 (Budget/Tax Rate adoption)

Note: This week is Spring Break for Stafford County Public Schools

May 2

May 16

June 6

June 20

July 5 (Wednesday due to the July 4<sup>th</sup> Holiday)

Summer Recess

August 15

September 5

September 19

October 3

October 17

November 21

December 19

Note dates: Schools Spring Break – April 17 through April 21

Election Day – November 7

VACo 83<sup>rd</sup> Annual Conference - November 12 thru 14

BACC Holiday Event – December 5, 2017

Legislative; Appoint Members to Boards, Authorities, Commissions and Committees

Ms. Sellers motioned, seconded by Mrs. Maurer, to adopt proposed Resolution R17-02 requesting that the Circuit Court reappoint Dr. Ernest Ackerman to the Board of Zoning Appeals (BZA) representing the Falmouth District.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R17-02 reads as follows:

A RESOLUTION TO RECOMMEND THE REAPPOINTMENT OF A MEMBER TO THE STAFFORD COUNTY BOARD OF ZONING APPEALS

WHEREAS, pursuant to Virginia Code § 15.2-2308, and County Code Sec. 28-341, members of the Board of Zoning Appeals (BZA) shall be appointed by the Circuit Court; and

WHEREAS, County Code Sec. 28-341 authorizes the BZA to consist of seven members; and

WHEREAS, Dr. Ernest Ackerman, representing the Falmouth District, whose term expired on December 31, 2016, indicated his desire to be reappointed to the BZA; and

WHEREAS, the Board desires to recommend the reappointment of Dr. Ernest Ackerman representing the Falmouth District;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 10<sup>th</sup> day of January, 2017 that

<u>NAME</u>	<u>DISTRICT</u>	<u>EXPIRATION DATE</u>
Ernest Ackerman	Falmouth District	December 31, 2021

be and he hereby is recommended for reappointment for the term stated above, to the Stafford County Board of Zoning Appeals; and

BE IT FURTHER RESOLVED that the Interim County Administrator, or his designee, shall provide a copy of this Resolution to the Circuit Court.

The following appointments/reappointments to Boards, Authorities, Committees, and Commissions (BACC) were approved unanimously by voice vote of the Board:

The Voting tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

ADA Grievance Committee Mr. Cavalier noted that Mr. Aston Haughton moved out of state. His position was considered vacant; a new appointee will be brought forth for Board approval at a later date.

Ms. Thomas motioned, seconded by Mrs. Maurer, to approve all reappointments except for Mr. Haughton.

Advisory Board on Law Enforcement Towing Mrs. Maurer motioned, seconded by Ms. Bohmke, to approve all reappointments.

Advisory Board Private Trespass Ms. Sellers motioned, seconded by Mrs. Maurer, to approve all reappointments.

Agricultural/PDR Committe Mr. Thomas noted that his district's current appointee, Mr. Craig deBernard, would be replaced on the Committee. An appointment would be brought before the Board at a later date.

Civilian-Military Community Relations Council Mr. Thomas motioned, seconded by Ms. Bohmke, to approve the reappointments of Mrs. Maurer and Ms. Sellers.

Community Policy and Management Team Mr. Thomas motioned, seconded by Mrs. Maurer, to approve the reappointment of Ms. Sellers.

Embrey Mill Community Development Authority Ms. Sellers motioned, seconded by Ms. Bohmke, to approve all reappointments.

Fire Presentation Code Board of Appeals Ms. Sellers motioned, seconded by Mrs. Maurer, to reappoint Mr. Gerald Snellings.

Fredericksburg Area Metropolitan Planning Organization (FAMPO) It was decided that Deputy County Administrator, Mr. Michael Smith, would sit on FAMPO until such time that the newly appointed County Administrator assumed his duties.

Mr. Thomas motioned, seconded by Mrs. Maurer, to reappoint Ms. Bohmke, Mr. Milde, and Ms. Sellers to FAMPO. Mr. Cavalier and Mr. Thomas were reappointed as alternates.

Fredericksburg Regional Alliance (FRA) Ms. Bohmke motioned, seconded by Mrs. Maurer, to reappoint Mr. Cavalier; Ms. Bohmke was reappointed as alternate.

George Washington Regional Commission (GWRC) Ms. Bohmke motioned, seconded by Ms. Sellers, to reappoint Ms. Bohmke and Ms. Sellers; Mr. Milde and Mr. Thomas were reappointed as alternates.

Industrial Development Authority (IDA) of Stafford County and Staunton, Virginia

Mrs. Maurer motioned, seconded by Ms. Sellers, to reappoint Mr. Michael Lovitt.

Local Finance Board (OPEB) Mrs. Maurer motioned, seconded by Mr. Thomas, to reappointment Ms. Bohmke.

Military Affairs Council (MAC) Mr. Thomas motioned, seconded by Mrs. Maurer, to appoint Ms. Bohmke to replace Mrs. Maurer; Mrs. Maurer was appointed as alternate.

Parks and Recreation Commission The School Board will provide the name of its appointee at a future meeting.

Potomac Watershed Roundtable Mr. Thomas motioned, seconded by Ms. Sellers, to reappoint Ms. Bohmke; Mr. Milde was reappointed to serve as alternate.

Rappahannock Area Agency on Aging (Board of Directors) Ms. Sellers motioned, seconded by Mrs. Maurer, to approve the reappointments of Ms. Linda Musselman and Mr. Gary Snellings.

Rappahannock Community Criminal Justice Board Mrs. Maurer motioned, seconded by Mr. Thomas, that Mr. Barnes would fill this position until such time as the newly appointed County Administrator assumed his duties.

Rappahannock Juvenile Detention Commission Mr. Thomas motioned, seconded by Mrs. Maurer, to appoint Ms. Andrea Light as alternate to the County Administrator. Mr. Barnes would fill the County Administrator's position until such time as the newly appointed County Administrator assumed his duties.

Rappahannock Regional Criminal Justice Academy (Board of Directors) Mr. Thomas motioned, seconded by Ms. Bohmke, to reappointment Sheriff David Decatur

Rappahannock Regional Jail Authority Board Mrs. Maurer motioned, seconded by Ms. Bohmke, to appoint Ms. Andrea Light as the alternate to the County Administrator. Mr. Barnes would fill the County Administrator's position until such time as the newly appointed County Administrator assumed his duties.

Rappahannock Regional Solid Waste Management Board (R-Board) Ms. Bohmke motioned, seconded by Mrs. Maurer, to appoint Ms. Sellers replacing Mr. Cavalier; reappoint Mr. Milde; and reappoint Mr. Thomas as an alternate. The positions formerly held by Mr. Keith Dayton and Mr. Romanello would remain open for the time being.

Rappahannock River Basin Commission Mrs. Maurer motioned, seconded by Mr. Thomas, to reappoint Ms. Bohmke; Mr. Thomas was reappointed as alternate.

Stafford Technology and Research Park (renamed the Quantico Innovation Center) Board of Directors Mrs. Maurer motioned, seconded by Ms. Sellers, to appoint Mr. Cavalier, replacing Mrs. Maurer.

Telecommunications Commission (TCC) Mrs. Maurer motioned, seconded by Mr. Thomas, to reappoint all members except for Ms. Katie Hulse-Lawlor. Ms. Valerie Cottingim is not longer employed by the Schools Division. Her replacement on the TCC will be noted at a later date.

Thurman Brisben Center Mrs. Maurer motioned, seconded by Mr. Thomas, to reappoint Ms. Donna Krauss.

Wetlands Board Mrs. Maurer motioned, seconded by Ms. Bohmke, to reappoint Ms. Mary B. Rust and Mr. Benjamin Rudasill. Vacancies remain for two alternate members at large.

Workforce Investment Board (WIB) Mrs. Maurer motioned, seconded by Mr. Thomas, to appoint Mrs. Maurer to replace Mr. Joel Griffin.

Legislative; Appointments to the Board of Supervisors Standing Committees

Bylaws Committee Mrs. Maurer motioned, seconded by Ms. Bohmke, to appoint Mr. Cavalier and Mr. Snellings.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Community and Economic Development Committee (CEDC) Ms. Bohmke motioned, seconded by Mr. Thomas, to appoint Mrs. Maurer, Mr. Snellings, and Mr. Thomas.

The Voting tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Finance, Audit, and Budget Committee (FAB) Ms. Bohmke expressed her interest in serving on the FAB Committee. Mrs. Maurer, Mr. Cavalier, and Mr. Thomas stated that they wished to remain on the FAB Committee.

Mrs. Maurer motioned, seconded by Mr. Snellings, to reappoint Mr. Cavalier.

The Voting tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Mr. Cavalier motioned, seconded by Mr. Snellings, to reappoint Mrs. Maurer.

The Voting tally was:

Yea: (4) Cavalier, Maurer, Sellers, Snellings  
Nay: (3) Bohmke, Milde, Thomas

Ms. Bohmke motioned, seconded by Mr. Thomas, to reappoint Mr. Thomas.

The amended Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Milde, Sellers, Snellings, Thomas  
Nay: (1)

Infrastructure Committee Mr. Thomas motioned, seconded by Mrs. Maurer, to reappoint Mr. Milde and Mr. Cavalier. Ms. Bohmke will assume the seat vacated by Ms. Sellers.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Legislative Committee Mr. Thomas motioned, seconded by Ms. Bohmke, to reappoint Mrs. Maurer and Ms. Sellers.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Joint Schools Working Committee (JSWC) Ms. Bohmke motioned, seconded by Mr. Thomas, to reappoint Mr. Cavalier, Ms. Sellers, and Mr. Snellings; Ms. Bohmke was appointed as alternate. Mrs. Maurer was also appointed as alternate.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Public Safety Committee Mrs. Maurer motioned, seconded by Mr. Snellings, to reappoint Mr. Cavalier, Ms. Bohmke, and Ms. Sellers.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Standing Committee Meeting Dates and Times Mrs. Maurer motioned, seconded by Ms. Sellers, that the Community and Economic Development Committee and the Infrastructure Committee would continue to meet on the first Tuesday of each month at 12:00 Noon and 1:30 p.m. respectively. The Public Safety Committee and the Finance, Audit and Budget Committee would continue to meet on the third Tuesday of each month at 12:00 Noon and 1:30 p.m. respectively. Other committees would continue meeting on an as-needed basis.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Presentations by the Public No persons desired to speak.

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke - Working with the United Way reviewing partner agencies and making great progress

Mr. Cavalier - Deferred

Mrs. Maurer - Congratulated Mr. Milde and Ms. Bohmke on being voted Chairman and Vice Chairman for 2017; attended the dedication of Braden Clayberg's Eagle Scout project, a memorial to two deceased fire fighters, located in the Public Safety Building. Mrs. Maurer suggested that the Board plan a visit to view the memorial as a group. She noted that Braden put his heart and soul into the memorial and if \$50,000 were to be spent, it would not be as well done.

Mr. Milde - Appointed Executive Chairman, Virginia Railway Express (VRE)

Ms. Sellers - Wished everyone a Happy New Year.

Mr. Snellings - Deferred

Mr. Thomas - Interviews underway for a new executive director for PRTC, two good candidates were interviewed; three more interviews were planned.

Report of the County Attorney Mr. Shumate deferred.

Report of the County Administrator The Legislative Committee would meet on Friday, 1/13/17, at 3:30 p.m., in the County Administration Conference Room. The Joint Schools Working Committee would meet on Monday, 1/23/17, at 6:00 p.m., in the Library at North Stafford High School. Conflict of Interest (COIA) forms must be turned into Wendy Mallow (in County Administration) no later than Tuesday, 1/16/17; the State will impose a \$250.00 penalty on anyone not submitting COIA forms by the deadline.

Schedule the Board's Annual Planning Meeting The Board discussed dates for its annual planning meeting and agreed on February 11, 2017.

Mr. Thomas motioned, seconded by Mrs. Maurer, to hold the Board's annual planning meeting on February 11, 2017.

The Voting tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Additions and Deletions to the Regular Agenda An additional expenditure list item was added to Agenda Item No. 7

Legislative; Consent Agenda Mr. Thomas motioned, seconded by Mrs. Maurer, to adopt the Consent Agenda, which consisted of Items 6, 7, and 8, with the addition to the Expenditure List.

The Voting tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Item 6. Approve Minutes of December 13, 2016 Board Meeting Minutes

Item 7. Finance and Budget; Approve Expenditure Listing (EL)

Resolution R17-17 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED DECEMBER 13, 2016 THROUGH JANUARY 9, 2017

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 10<sup>th</sup> day of January, 2017 that the above-mentioned EL be and hereby is approved.

Item 8. County Attorney; Authorize Ratifying The Settlement Agreements In *Ledbetter V. Stafford County, Et Al.*, CL16-1087, And *Simpson V. Stafford County, Et Al.*, CL16-1088, And Authorize The County Attorney To Take All Additional Actions Necessary To Finalize Settlement Of The Cases

Resolution R17-32 reads as follows:

A RESOLUTION RATIFYING THE SETTLEMENT AGREEMENTS  
IN *LEDBETTER V. STAFFORD COUNTY, ET AL.*, CL16-1087, AND  
*SIMPSON V. STAFFORD COUNTY, ET AL.*, CL16-1088, AND  
AUTHORIZING THE COUNTY ATTORNEY TO TAKE ALL  
ADDITIONAL ACTIONS NECESSARY TO FINALIZE SETTLEMENT  
OF THE CASES

WHEREAS, the Board and Stafford County are defendants in *Ledbetter v. Stafford County, et al.*, CL16-1087 and *Simpson v. Stafford County, et al.*, CL16-1088; and

WHEREAS, the parties in the above-referenced cases have entered into settlement agreements to resolve the respective plaintiffs' claims under the terms and conditions discussed in closed session with the County Attorney;

NOW, THEREFORE, BE IT RESOLVED on this the 10<sup>th</sup> day of January, 2017, that the settlement agreements entered into by the parties in the above-referenced cases be and they hereby are ratified and approved; and

BE IT FURTHER RESOLVED that the County Attorney, or his designee(s), is authorized to take all additional actions necessary to finalize the settlement of the above-referenced cases.

Adjournment At 3:48 p. m. the Chairman declared the meeting adjourned.

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C. Douglas Barnes  
Interim County Administrator

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Paul V. Milde, III  
Chairman