

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

April 19, 2016

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Robert “Bob” Thomas, Jr., Chairman, at 3:00 p.m., on Tuesday, April 19, 2016, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Robert “Bob” Thomas, Jr., Chairman; Laura A. Sellers, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde, III; and Gary F. Snellings.

Also in attendance were: Anthony J. Romanello, County Administrator; Charles L. Shumate, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Pamela L. Timmons, Deputy Clerk; associated staff and other interested parties.

Mr. Thomas spoke about Stafford County citizen, Mr. Al Conner. Mr. Conner is a noted Stafford County historian. He has written a book, Seizing Destiny, which is available on Amazon. All proceeds will go to the Stafford County Civil War Park. In the past, Mr. Conner donated the proceeds of his book, A History of Our Own: Stafford County, Virginia, to the Stafford Museum fund. Mr. Conner is battling cancer. The Board’s thoughts and prayers are with Al and his wife, Jane.

Mr. Thomas offered condolences to the family of 22 year old, Mr. Corey Randall. Mr. Randall was a volunteer for Stafford County Fire and Rescue, a graduate of Stafford High School, and was a senior at Virginia Commonwealth University.

Mr. Thomas offered the Board’s sympathy to Mr. John Palmer, with the County’s Information Technology Department, on the loss of both of his parents in the past 40 days. John’s character, and the way he conducts himself, and the fact that he is much-loved by his co-workers, speaks volumes about his parents and the way they raised him.

Presentations by the Public No persons desired to speak.

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke - Attended a State skills competition at the Expo Center, which included career and technology students; Stafford County had many winners that are now heading to Nationals; Attended the Potomac Watershed meeting in Fairview Beach; 40th Annual Frisbee tournament at Pratt Park, which was very good for hotels and restaurants in the area; participated in first Tech Park meeting and she now understands the business plan; Attended the National Tele-communicator's Week award ceremony, she represented the Board due to conflicts with an Autumn Ridge meeting and the Lake Mooney Reservoir meeting scheduled at the same time; Tonya Barb was the Communications Trainer of the Year; Arlene Lucas was the Assistant Shift Supervisors of the Year; Debra Lareza was the Communications Supervisor of the Year; and Amanda Tate was the Tele-communicator of the Year; Mission BBQ was delicious as usual! Rappahannock Council Against Sexual Assault (RCASA) is hosting a masquerade ball at the Bowman Center on April 30th, 7:00 to 10:00 p.m. to continue raising awareness and money for RCASA to offer more programs and assistance to victims. Tickets are available on-line at RCASA.org; Two STEM (Science, Technology, Engineering, and Mathematics) events scheduled for Saturday, April 23rd – The first is from 10:00 a.m. to 2:00 p.m. at James Monroe High School, sponsored by SimVentions, UMW, and the Chamber of Commerce. The second event is at the Stafford Regional Airport, Science and Engineering for Kids, from 11:00 a.m. to 4:00 p.m. Attended FAMPO, and discussed VRE data with the installation of the Spotsylvania County VRE platform; FAMPO is applying for a federal TIGER grant (Transportation Investment Generating Economic Recovery) for VRE improvements at the Leeland VRE station, including a 650' platform, bicycle and pedestrian improvements.

Mr. Cavalier - Met with the Boy Scouts at the Church of Latter Day Saints where they gave suggestions on changes to the County Government; Attended a meeting of the Executive Oversight Committee on the new elementary school design; Gave a Finance, Audit, and Budget Committee meeting update where the FY2017 budget was discussed and recommended for approval, with the exception of one position still in question.

Mrs. Maurer - Attended baseball opening day ceremonies at Chichester Park; reviewed the Schools' Forensic Audit report/ has deep and troubling concerns regarding 1,470 transactions at the tune of \$104 million; thanked Dr. Benson for bringing the issue to light; combining as part of shared services, the Finance and IT positions. There does not need to be two CFO's.

Mr. Milde - Attended VRE and FAMPO meetings; and echoed Mr. Thomas' sentiments regarding Al Conner.

Ms. Sellers - Attended the Autumn Ridge Community meeting regarding Winding Creek, should be able to bring some compromise to the Board; met with the Tech Park Board, the Board will hear a presentation at its May 3rd meeting. At the Public Safety Committee meeting, a presentation was given on the application for a Body-Worn Cameras grant, which was approved and is on the agenda for a vote by the full Board; Attended the Women's Lacrosse at Embrey Mill Park; teams from all over the Commonwealth participated and complimented the amenities at Embrey Mill Park.

Mr. Snellings - Walked the 5K at Stafford Hospital; came in 6th place out of six people in his age group.

Mr. Thomas - Attended VACo budget meeting; attended PRTC meeting where the TIGER grant was approved; Complimented Stafford Hospital on the care that his wife recently received; Participated in the 5K race at Stafford Hospital.

Report of the County Attorney Mr. Shumate deferred his report.

Report of the County Administrator Mr. Romanello introduced Mr. Chris Rapp, Director of Public Works. Mr. Rapp gave an update on road projects in the County. Staff is working with VDOT on the following issues: Garrisonville Road/Route 1 intersection, work should be done in off-peak hours; Flooding issues on Garrisonville Road by the Aquia Episcopal Church; Information should be given to Brooke Road residents about progress on the Brooke Road/James Hill project; Concerns about the bridge surface on Truslow Road; Inactivity on the Route 17 construction projects, when will work resume on a regular schedule and be completed.

Mr. Chris Hoppe, Capital Projects Manager, gave an update on parks projects in the County. Mr. Cavalier expressed the following concerns about the Jeff Rouse Swim and Sport Center: No benches and crowding in the locker room; ceiling fans in the Aerobic Room are too low; Lights in the Exercise Room are too low, creates glare on the screens on the exercise machines; Need glass inserts in the doors, solid panels do not permit others to see inside the rooms. Ms. Bohmke said the water fountain in the Aerobic Room would drip water on the hardwood floor and may be inaccessible to others during classes in that room. Mr. Hoppe assured the Board that staff would look into these concerns.

Third Quarter Review Ms. Nancy Collins, Budget Division Director, gave a PowerPoint presentation and answered Board members questions. Mrs. Maurer inquired if the new positions in Fire and Rescue were a part of the SAFER Grant. Mr. Romanello said that they were not. Chief Lockhart said there were 11 vacancies; 18 new positions in the proposed budget; and one over-hire. Mrs. Maurer spoke about \$238,000 going into Cash Capital. Mr. Thomas spoke about the effects of paying cash, not using a Master Lease.

Additions/Deletions to the Regular Agenda There were no additions or deletions to the agenda.

Mr. Romanello called the Board’s attention to enclosures in the Add-on folder. He spoke about Deputy County Administrator, Tim Baroody’s hiring as the new Fredericksburg City Manager, and how proud he was of Mr. Baroody.

Legislative; Consent Agenda Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt the Consent Agenda, which consisted of Items 4 through 15, omitting Item 15 at the request of Mr. Milde.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Item 4. Legislative; Approve Minutes of the April 5, 2016 Board Meeting

Item 5. Finance and Budget; Approve Expenditure Listing

Resolution R16-128 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED APRIL 5, 2016 THROUGH APRIL 18, 2016

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016 that the above-mentioned EL be and hereby is approved.

Item 6. Finance and Budget; Consider a Process for Volunteer Fire and Rescue Companies to Utilize a Portion of County Funds to Offset Capital Costs

Resolution R16-123 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR
TO RECEIVE REQUESTS FROM AND ESTABLISH A PROCESS FOR
STAFFORD COUNTY VOLUNTEER FIRE AND RESCUE
COMPANIES TO UTILIZE A PORTION OF THEIR COUNTY
FUNDING TO OFFSET CAPITAL COSTS

WHEREAS, Stafford County volunteer Fire and Rescue Companies (Companies) have expressed an interest in using a portion of their County funding allocation to offset capital costs, such as investing in buildings and building expansions, and making mortgage payments; and

WHEREAS, the County may find it advantageous to permit such use of funds when proper collateral is offered by the Companies to protect the County's investment of public funds; and

WHEREAS, the Board desires to authorize the County Administrator to accept requests from the Companies, and present the same by way of a draft agreement to the Board for consideration;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors, on this the 19th day of April, 2016, that it be and hereby does authorize the County Administrator to receive Stafford County volunteer Fire and Rescue Companies (Companies) requests that they be allowed to use a portion of their County funding for capital costs; and

BE IT FURTHER RESOLVED that the Board shall consider approving the request, only if the County obtains a means of security so that if the building/asset is no longer used by the Companies for County fire and rescue purposes, the County's interest is protected and/or repaid, by either an equity/partial ownership, a lien payable upon any transfer or change in use, or a loan agreement stating that County funds would be repaid under certain circumstances; and

BE IT FURTHER RESOLVED that this resolution is not pledging to make the funds available, and does not obligate or allow for the backing of any kind of loans to the Companies, or other methods of borrowed financing; and

BE IT FURTHER RESOLVED that to be considered during the annual budget allocation process, Companies must submit a formally written request with all necessary supporting documentation to demonstrate need, which shall include but not be limited to bank statements, budgets, and financial projections; and a complete description of the proposed capital uses of the requested funds; and

BE IT STILL FURTHER RESOLVED that the County Administrator or his designee is authorized to negotiate agreements in accordance with this resolution for future consideration by the Board should such requests be received.

Item 7. Public Works; Authorize the County Administrator to Advertise a Public Hearing to Consider Vacating a Drainage Easement in Association with the Poplar Road Phase II Improvement Project

Resolution R16-107 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER THE VACATION OF A DRAINAGE EASEMENT ON TAX MAP PARCEL

NO. 35-92-1, ON POPLAR ROAD, IN THE HARTWOOD ELECTION DISTRICT

WHEREAS, in March, 2015, the County acquired a 7,145 square foot permanent slope, grading, and storm drainage easement on property identified as Tax Map Parcel No. 35-92-1, as part of the Poplar Road, Phase II Project; and

WHEREAS, the recently acquired permanent storm drainage easement overlaps an existing 16-foot wide drainage easement; and

WHEREAS, the County no longer has use for the 16-foot wide drainage easement referenced in Plat Book 8, Page 104, located on Tax Map Parcel No. 35-92-1; and

WHEREAS, disposition of County-owned property requires a public hearing and Board approval;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that it be and hereby does authorize the County Administrator to advertise a public hearing to consider the vacation of a drainage easement on the property identified as Tax Map Parcel No. 35-92-1, on Poplar Road.

Item 8. Public Works; Authorize the County Administrator to Execute an Agreement and Budget and Appropriate Funds for the Garrisonville Widening Project (Mike's Diner)

Resolution R16-124 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE AN AGREEMENT AND BUDGET AND APPROPRIATE FUNDS FOR THE GARRISONVILLE ROAD WIDENING PROJECT, IN THE GARRISONVILLE ELECTION DISTRICT

WHEREAS, the Board identified the completion of road improvements on Garrisonville Road (SR-610) between Shenandoah Lane (SR-1236) and Onville Road (SR-641) (Project), as a critical part of the County's road improvement plan; and

WHEREAS, the Board approved the acquisition of the land and easements necessary for the completion of the Project, and staff is in the process of acquiring the necessary portions of land for right-of-way, and temporary and permanent easements; and

WHEREAS, Tax Map Parcel No. 20-109H (Property) consists of approximately 0.3038 acres of land owned by Urrutia, Inc. (Property Owner); and

WHEREAS, the Board must acquire fee simple right-of-way, permanent easements, and temporary easements for the Project on the Property; and

WHEREAS, the Project will require the demolition of the building on the Property, the vacation of Mike's Diner (Business), and the relocation of the Business to another location within the Garrisonville Road Service District (District); and

WHEREAS, the Property Owner was offered a total compensation package of \$775,000, which consists of \$650,000, the fair market value of the Property; \$48,265, as an “in lieu of” payment as compensation for lost profits; and \$76,735 to assist the Business with the cost of relocating; and

WHEREAS, the Project has budgeted \$505,000 to acquire the Property; and

WHEREAS, an additional amount of \$270,000 is needed from the District’s account to fund the additional land purchase, relocation expenses, and loss profits; and

WHEREAS, the Board finds that public necessity exists for an agreement regarding the purchase of the Property for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that it be and hereby does authorize the County Administrator to execute an agreement with Urrutia, Inc. for the purchase of Tax Map Parcel 20-109H, the relocation of Mike’s Diner, and payment of loss profits, all as detailed above, in an amount not to exceed Seven Hundred Seventy-five Thousand Dollars (\$775,000), unless amended by a duly-executed agreement; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any other documents as he deems necessary to effectuate this acquisition, which is not inconsistent with the provisions, herein; and

BE IT STILL FURTHER RESOLVED that Two Hundred Seventy Thousand Dollars (\$270,000) is budgeted and appropriated from the Garrisonville Road Service District to the Garrisonville Road Widening Project for the purchase of Tax Map Parcel No. 20-109H, and the relocation and loss profit expenses for Mike’s Diner.

Item 9. Public Works; Authorize the County Administrator to Advertise a Joint Public Hearing with the Virginia Department of Transportation to Consider the FY2017-2021 Secondary Six-Year Plan

Resolution R16-131 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO CONSIDER VDOT’S FY2017-FY2022 SECONDARY SYSTEM SIX-YEAR IMPROVEMENT PROGRAM

WHEREAS, the Virginia Department of Transportation (VDOT) is responsible for the construction and maintenance of the County’s Secondary System of State Highways; and

WHEREAS, the Board sets priorities for road improvements in the County for the Secondary System Six-Year Improvement Program (SSYP); and

WHEREAS, the Board desires to receive the funding provided by the proposed FY2017-FY2022 SSYP to complete road improvement priorities in the County; and

WHEREAS, pursuant to Virginia Code § 33.2-331, the Board is required and desires to conduct a joint public hearing with VDOT on the proposed FY2017-FY2022 SSYP, to receive and consider the views of the County's citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to advertise a joint public hearing with the Virginia Department of Transportation to consider the proposed FY2017-FY2022 Secondary System Six-Year Improvement Program.

Item 10. Public Works; Authorize Letter of Support for the Virginia Railway Express Transportation Investment Generating Economic Recovery (TIGER) Competitive Grant Program

Resolution R16-132 reads as follows:

A RESOLUTION ENDORSING AND SUPPORTING A TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY GRANT APPLICATION TO BE SUBMITTED BY THE VIRGINIA RAILWAY EXPRESS

WHEREAS, the Virginia Railway Express (VRE) is submitting a grant application to the U.S. Department of Transportation (DOT) under the Transportation Investment Generating Economic Recovery (TIGER) program; and

WHEREAS, this TIGER grant application will expand, enhance, and create additional personal mobility choices in one of the nation's most congested corridors, and combine efforts by private, local, state, regional, and national stakeholders to improve the overall multimodal transportation system; and

WHEREAS, the TIGER grant application is requesting approximately \$15.3 in funding for VRE projects, including the Leeland Road station second platform improvements, as well as the Alexandria Station pedestrian tunnel; and

WHEREAS, the TIGER grant application will supplement existing funds for a total of approximately \$56.2 million in rail and transit improvements along the CSX railroad corridor between Washington, D.C. and Fredericksburg, Virginia; and

WHEREAS, the above-referenced projects will provide a benefit to the entirety of VRE's Fredericksburg Line by allowing trains to move efficiently between service stations and support operational flexibility for commuter rail, intercity rail, and freight; and

WHEREAS, these VRE improvements to the CSX rail corridor will accelerate key passenger rail movements and create the foundation to link northeast and southeast high speed rail corridors;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the Board be and it hereby does endorse and support the Virginia Railway Express (VRE) Transportation Investment Generating Economic Recovery grant application; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the VRE administrator.

Item 11. Public Works; Authorize the County Administrator to Execute an Engineering Contract for the Juggins Road Improvement Project

Resolution R16-133 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A LOCALLY ADMINISTERED PROJECT AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND TO TRANSFER FUNDS FROM STAFFORD COUNTY PUBLIC SCHOOLS FOR ENGINEERING SERVICES FOR THE JUGGINS ROAD IMPROVEMENT PROJECT, IN THE GRIFFIS-WIDEWATER ELECTION DISTRICT

WHEREAS, Board desires to replace to existing Anne E. Moncure Elementary School on Garrisonville Road with a new School of the same name and located on Juggins Road (SR-711); and

WHEREAS, Juggins Road is included in the Virginia Department of Transportation (VDOT) State System of Secondary Roads, but is presently a narrow gravel road incapable of supporting the volume and type of traffic generated by the new School; and

WHEREAS, it is necessary to provide road improvements to Juggins Road (Project) for school buses and passenger vehicles to access the new Moncure ES currently under design and scheduled to start construction in FY2017; and

WHEREAS, if the Project were administered as a Locally Administered Project under the direction of the County, fifty percent (50%) of the costs would be eligible for reimbursement under the Virginia revenue sharing program; and

WHEREAS, Timmons Group is the engineering firm providing the site engineering design for the new School; and

WHEREAS, Timmons Group submitted a cost proposal to the County in an amount less than \$75,000 to perform road engineering services for the Project; and

WHEREAS, staff determined that Timmons Group is best qualified to provide these services and this proposal is reasonable for the scope of work proposed; and

WHEREAS, funds for the design and construction of the Project are budgeted and appropriated within the Stafford County Public Schools' (SCPS) budget and shall be transferred to the County's Transportation Fund for the purpose of funding the Project;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to execute a Locally Administered Project Agreement with VDOT for improvements to Juggins Road; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to transfer between Stafford County Public Schools and the County Transportation Fund for the purpose of funding the Juggins Road Improvement Project.

Item 12. Public Works; Authorize the County Administrator to Budget and Appropriate Funds for a Road Engineering Contract at Lake Arrowhead

Resolution R16-135 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO BUDGET AND APPROPRIATE \$50,000 FROM THE LAKE ARROWHEAD SANITARY DISTRICT TO FUND THE ENGINEERING CONTRACT FOR STREET IMPROVEMENTS WITHIN THE DISTRICT

WHEREAS, on December 7, 1987, the Stafford County Circuit Court established the Lake Arrowhead Sanitary District (LASD) as a means to fund the improvements of the streets within the community for acceptance into the Secondary System of State Highways; and

WHEREAS, the District is administrated by the Board; and

WHEREAS, four streets within the District meet the service requirements for acceptance into the State Secondary System of Highways but require construction improvements to meet the current Virginia Department of Transportation (VDOT) standards; and

WHEREAS, the LASD has funds for these four streets to be improved to VDOT standards;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to budget and appropriate Fifty Thousand Dollars (\$50,000) from the Lake Arrowhead Sanitary District to fund the engineering contract to engineer the improvements to Seymour Court, Sparky Court, Blizzard Court, and Abrahms Court within Lake Arrowhead for acceptance into the Secondary System of State Highways by the Virginia Department of Transportation.

Item 13. Fire and Rescue; Authorize the County Administrator to Execute a Contract Renewal with Physio-Control for Annual Warranty and Repair Services to Cardiac Monitoring Equipment

Resolution R16-122 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PHYSIO-CONTROL, INC., FOR ANNUAL WARRANTY AND REPAIR SERVICES TO AUTOMATIC EXTERNAL DEFIBRILLATORS, LIFEPAK MONITORS, AND LUCAS AUTOMATED CHEST COMPRESSION SYSTEMS

WHEREAS, the Board identified public safety as one of the County's top priorities; and

WHEREAS, the Stafford County Fire and Rescue Department; Parks, Recreation and Community Facilities Department; the Stafford County Sheriff's Office; and the Stafford County Public Schools, are currently standardized to all Physio-Control, Inc., Lifepak monitors, automatic external defibrillators (AED's), and the LUCAS automated chest compression system; and

WHEREAS, to maintain all warranties and provide onsite preventative maintenance, an annual contract for services has been in place since 2008; and

WHEREAS, the maintenance on all devices is provided as a sole source from Physio-Control, Inc.; and

WHEREAS, the maintenance agreement can be automatically renewed annually through April 2018;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that it be and hereby does authorize the County Administrator to execute a contract for services with Physio-Control, Inc., in an amount not to exceed One Hundred Thousand Six Hundred Ninety-eight Dollars (\$100,698) for renewal year 2016, and a subsequent year expiring March 2017, for which the price shall not increase more than 5% over the current contract amount, unless amended by a duly-executed contract amendment.

Item 14. Sheriff; Authorize the County Administrator to Apply for a Grant for Body-Worn Cameras

Resolution R16-125 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO APPLY TO THE UNITED STATES DEPARTMENT OF JUSTICE FOR A GRANT TO PARTIALLY FUND BODY-WORN CAMERAS

WHEREAS, the United States Department of Justice (DOJ), Office of Justice Program (OJP), Bureau of Justice Assistance (BJA), provides funding directly to law enforcement agencies through a Grant program to establish or enhance its Body-Worn Cameras (BWC) Policy and Implementation Program (Program); and

WHEREAS, the Sheriff's Office desires to increase both trust and communication between its deputies and citizens of Stafford County; and

WHEREAS, the Sheriff's Office desires to seek grant funding for BWC's through the Program; and

WHEREAS, the BWC Grant (Grant) will cover \$121,298 of the first year cost of \$210,884 for any part of the Program; and

WHEREAS, the balance of first year costs, \$89,586, would be covered by asset forfeiture funds; and

WHEREAS, the Grant, in year two, would fund \$20,934; the balance of \$89,586 also being paid out of local funds; and

WHEREAS, the County would be required to provide future funding for the line-item data storage costs, and maintenance payments for years three through five (\$110,520 annually) totaling \$331,560; and

WHEREAS, the County would be also required to provide funding in years one through five for a deputy assigned to the BWC program, at an annual cost of \$86,000 including salary and benefits; and

WHEREAS, the County would be also required to provide funding in years one through five for a two additional positions in the Commonwealth's Attorney Office assigned to the BWC program and operating fund support the system required for the BWC program, at an annual cost of \$226,000;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to apply to the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for a grant under the Body-Worn Camera Policy and Implementation Program Grant, No. BJA-2016-9199.

Item 15. Planning and Zoning; Authorize the County Administrator to Advertise a Public Hearing to Consider the Execution of a Lease Agreement with Milestone Communications Management III Inc., on a Portion of Tax Map Parcel 18-64A (Portion)

Mr. Milde asked that this item be pulled so that he could express his frustration with the lack of AT&T cell service in the Courthouse area. He hoped that Milestone could install antennas that would blend in with the Courthouse buildings to ensure better service.

Mrs. Maurer said that there was less than adequate service in the Rock Hill District; she worked with the County's Citizen Action Officer, Anthony Toigo, to look for available properties for Milestone to install towers. She assured Mr. Milde that Milestone would take his call. Mr. Milde asked Mr. Romanello to please look into it. He inquired about the Courthouse area water tower and when it would be on-line. Mr. Michael Smith, Utilities Director, said that it would be in 2017 or 2018. Ms. Sellers asked about the carrier on the Embrey Mill Tower. Mr. Keith Dayton, Deputy County Administrator, replied that it was a Verizon tower.

Mr. Milde motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-136.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R16-136 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER A LEASE AGREEMENT WITH MILESTONE COMMUNICATIONS MANAGEMENT III, INC., ON A PORTION OF TAX MAP PARCEL NO. 18-64A, LOCATED WITHIN THE ROCK HILL ELECTION DISTRICT

WHEREAS, Milestone Communications Management III, Inc., proposes leasing a portion of County-owned Tax Map Parcel No. 18-64A, for the construction of a cellular telecommunications facility, located within the Rock Hill Election District; and

WHEREAS, the Board is required and desires to hold a public hearing to consider the proposed lease of the County-owned property;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that it be and hereby does authorize the County Administrator to advertise a public hearing regarding the execution of a lease agreement for a portion of Tax Map Parcel No. 18-64A with Milestone Communications Management III, Inc., including the execution of any memorandum of lease to be filed with the Stafford County Land Records, for the construction of a cellular telecommunications facility.

Finance and Budget; Consider the Proposed Fiscal Year 2017 County Budgets; Proposed Calendar Year 2016 Tax Rates; and the Proposed Fiscal Year 2017 Capital Improvement Program (CIP); and Appropriate the FY2017 Budgets Mr. Cavalier, Chair of the Board's Finance, Audit and Budget Committee (FAB) spoke about the budget process and the proposed resolutions being brought forth for a vote. He noted that the personal property tax was reduced from \$6.61 to \$6.50, which was suggested by Ms. Sellers and agreed to by the FAB Committee. Included in the proposed budget resolution was a position for the Treasurer's Office, which was dependent upon an analysis being done by the County's Commonwealth's Attorney, Mr. Eric Olsen, and whether (or not) Mr. Olsen would renew his contract with the Treasurer's Office for collections of delinquent court fines.

Mr. Milde asked about the cost implications with the \$0.99 effective real estate tax. Mr. Romanello said it amounted to approximately \$17.00 per homeowner. Mr. Milde asked why the equalized rate was not considered. Mr. Romanello replied that at the Board's retreat, it was decided to use the effective rate. He added that the equalized rate would amount to a \$1.5 million reduction in the budget.

Mr. Milde said that it was one of the nicest budgets that he's seen in a decade on the Board but wanted the Board to reconsider and vote on the equalized rather than the effective tax rate.

Mrs. Maurer reminded Mr. Milde that the Board voted on a reduced personal property tax rate. Mr. Milde asked the Commissioner of the Revenue, Mr. Scott Mayausky, what that meant to people, if it was something like two percent. Mr. Mayausky said that he could not give a specific number due to the number of vehicles owned and the value of those vehicles. Mrs. Maurer said that part of the reason for the focus on personal property tax was to fulfill a promise made when, in years past, that tax was raised with the promise that it would be lowered again once the economy picked up. Mr. Milde said that it did not fulfill that promise. Mr. Cavalier noted that more people owned vehicles than houses.

Ms. Bohmke said she received a number of e-mails expressing a desire that the County reduce the RV tax, and asked if the Board would consider doing a one-half reduction on the RV tax. She said it was not approved by the FAB but she still wanted consideration. Mr. Milde was in favor of the equalized tax rate as a positive and needed step to compensate residents for increased landfill fees, increasing water/sewer fees and other costs. He said that many people with recreational vehicles were parking them in Prince William County where there was no tax on RVs. He added that it should have been removed at the same time that boat and airplane taxes were taken away.

Mr. Cavalier motioned, seconded by Mrs. Maurer, to adopt proposed Resolution R16-95.

Ms. Bohmke said that she wished to make a friendly amendment to increase the personal property tax rate to \$6.51 and reduce the RV tax to \$2.75. Mr. Cavalier declined to consider those changes.

Mr. Milde made a substitute motion, seconded by Ms. Bohmke, to make an amendment with the real estate tax at the equalized tax rate of \$0.98.

Ms. Snellings asked where the County would get the \$1.5 million, adding that it would have to come from either the Schools or Public Safety. Mr. Milde said the amended budget would be held harmless. Mr. Snellings said that was where the County got into trouble in the past.

Mr. Cavalier said that he was perplexed why Mr. Milde brought up an amended tax rate at the eleventh hour when there were budget discussions going on for months and months, and it was never proposed before today's meeting. He said that Mr. Milde did not offer any suggestions to compensate for the lost \$1.5 million, and offered no rationale for his substitute motion.

Mr. Cavalier noted that at the April 5th budget public hearing, there were nine speakers; eight were partner agencies thanking the Board, and one speaker that asked for a reduction in the RV tax. He said that the substitute motion was an insult.

Mrs. Maurer said that she believed that Mr. Milde’s substitute motion was irresponsible and took great offense as Mr. Milde did not attend the Board’s retreat or any FAB meetings where the budget was discussed. She mentioned the great relationship with the School Board, saying that the process was easier using a team approach; that expecting staff to find another \$1.5 Million at the eleventh hour was irresponsible and risked the good working relationship with the School Board. Mrs. Maurer said that when she was campaigning door-to-door, a constant criticism was game playing and theatrics. She repeated that it was completely and totally irresponsible, adding that they spent hours and hours discussion the budget and going round and round...

Mr. Milde said that his substitute motion was not irresponsible; that he felt that too many firefighter positions were added to the budget and he thanked Mrs. Maurer for her input after only four months on the Board compared to his decade serving the County.

The Voting Board tally on the substitute motion was:

- Yea: (3) Bohmke, Milde, Thomas
- Nay: (4) Cavalier, Maurer, Sellers, Snellings

The Voting Board tally on the original motion was:

- Yea: (5) Cavalier, Maurer, Sellers, Snellings, Thomas
- Nay: (2) Bohmke, Milde

Resolution R16-95 reads as follows:

**A RESOLUTION TO ESTABLISH THE CALENDAR YEAR 2016
TAX RATES**

WHEREAS, the Virginia Code requires that the Board establish an annual levy of certain taxes for each calendar year; and

WHEREAS, a public hearing on the proposed calendar year 2016 tax rates was held on Tuesday, April 5, 2016, at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, Virginia; and

WHEREAS, the Commissioner of the Revenue and the Treasurer require the timely establishment of tax levies to allow time for tax bills to be processed and received by the citizens; and

WHEREAS, the Board carefully considered the recommendation of staff, and the public testimony, if any, received at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the following tax rates be and they hereby are established for the calendar year beginning January 1, 2016:

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>
Real Estate (Section 58.1-3200, Code of Virginia (1950), as amended.)	.99
Tangible Personal Property (Section 58.1-3500, Code of Virginia (1950), as amended. Includes all other classifications of personal property not specifically enumerated.)	6.61*
Boats or watercraft (Section 58.1-3506(A) (1.a), (1.b), (12), (28), (29), Code of Virginia (1950), as amended.)	.0001
Motor Vehicles Specially Equipped for the Disabled (Section 58.1-3506(A)(14), Code of Virginia (1950), as amended.)	.10
Personal Property Volunteer Fire & Rescue (Section 58.1-3506(A) (15), (16), Code of Virginia (1950), as amended.)	.0001
Camping trailers and recreational vehicles (Section 58.1-3506(A) (18), (30), Code of Virginia (1950), as amended.)	5.49
One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of, one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as certified by the Department of Veterans Services. In order to qualify, the veteran shall provide a written statement to the commissioner of the revenue or other assessing officer from the Department of Veterans Services that the veteran has been so designated or classified by the Department of Veterans Services as to meet the requirements of this section, and that his disability is service-connected. For purposes of this section, a person is blind if he meets the provisions of § 46.2-739 (Section 58.1-3506(A)(19), Code of Virginia (1950), as amended.)	.0001
Motor Carrier Transportation (Section 58.1-3506(A)(25), Code of Virginia (1950), as amended.)	.0001
All tangible personal property employed in a trade or business other than that described in Virginia Code § 58.1-3503(A)(1) through (A)(18), except for subdivision (A)(17) (Section 58.1-3506(A)(26), Code of Virginia (1950), as amended.)	5.49

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>
Programmable computer equipment and peripherals employed in a trade or business (Section 58.1-3506(A)(27), Code of Virginia (1950), as amended.)	5.49
Personal Property Volunteer Sheriff's Deputy (Section 58.1-3506(A)(32), Code of Virginia (1950), as amended.)	.0001
Machinery and Tools (Section 58.1-3507, Code of Virginia (1950), as amended.)	.0001
Merchants' Capital (Section 58.1-3509, Code of Virginia (1950), as amended. Includes all other classifications of Merchants' Capital not specifically enumerated.)	.50
Merchants' Capital of Pharmaceutical Wholesalers (Section 58.1-3510.01, Code of Virginia (1950) as amended)	0.00
Mobile Homes (Section 58.1-3506, Code of Virginia (1950), as amended.)	.99
Aircraft (Section 58.1-3506, Code of Virginia (1950), as amended.)	.0001
Garrisonville Road Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.082
Warrenton Road Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.000
Hidden Lake Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.40
Hartlake Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.00
Countywide Fire and Emergency Medical Services Tax District (Section 27-23.1, Code of Virginia (1950), as amended.)	.00

* The tax rate for personal property is based on the assessed value, which is established at forty percent (40%) of the estimated fair market value. The effective tax rate would be stated as \$2.64 per \$100 of the estimated fair market value.

In 2004, the General Assembly capped the amount of relief the State will provide for Personal Property Tax Relief (PPTRA) at \$950 million per year. The PPTRA cap took effect on January 1, 2006. Stafford County's share of the state allotment is \$12.5 million.

This allotment is to be distributed among all the qualifying vehicles. For calendar year 2016, qualifying vehicles will be granted 40% relief.

Prior to the vote on proposed Resolution R16-94 (County budgets), the Board discussed the Treasurer’s Office and Contract Administrator positions. The proposed budget resolution was adjusted to include the following additional “resolved” clauses:

BE IT FURTHER RESOLVED that the position in the Treasurer’s Office will not be filled pending analysis by the Commonwealth Attorney’s Office and unless the Commonwealth Attorney’s Office continues to contract with the Treasurer’s Office for collection of delinquent court fines; and

BE FURTHER RESOLVED that the recruitment for the Contracts Officer position will not proceed until the Board approves the job description.

Mr. Thomas said that the proposed resolutions reduced real estate taxes from \$1.019 to \$0.99. It reduced personal property taxes by \$0.11, and there were no other changes to taxes or fees. The proposed resolutions were fully compliant with all Board-adopted fiscal policies and fully funded new revenue stabilization enhancement two years early.

On the County side, the proposed resolution provided a 2% salary increase for all County employees; provided funding to continue implementation of the Compensation Study recommendations; added 10 positions (or 9 if the Treasurer’s position was not included) to County agencies to enhance Social Services, the Circuit Court, Planning, Human Services, and Human Resources, and provided for a contract administrator position that would be shared with the Schools.

In Public Safety, the proposed resolution provided for 18 new firefighters/EMTs, which would establish career firefighters/EMTs at all fire stations in the County. It would also give the Sheriff a new Major, eight new deputies, and one part-time to full-time conversion.

On the Schools side, it fully funded the Superintendent’s requested budget including: 69.5 new positions; a 2% salary increase; market-based salary scale adjustments; the final year of the Virginia Retirement Systems 5 for 5; and increased funding of teachers’ retirement.

Mr. Cavalier motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-94.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution R16-94 reads as follows:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2017 COUNTY BUDGETS

WHEREAS, a public hearing on the proposed FY2017 County budgets was held on Tuesday, April 5, 2016, at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, VA; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budgets; and

WHEREAS, the Board considered the recommendations of staff, citizen input at the budget work sessions, and the public testimony, if any, at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the FY2017 budgets for the various General Government Funds be and they hereby are adopted as follows:

The rest of the page intentionally left blank:

I. <u>GENERAL GOVERNMENT FUNDS:</u>	
<u>General Fund:</u>	275,311,159
Operating Budget Transfer to Schools	112,567,497
Public Day School	518,000
Shared Services / Audit	115,307
School Debt Service	31,362,759
Board of Supervisors	636,967
Capital Projects	3,992,185
Central Rappahannock Regional Library	5,179,040
Commissioner of the Revenue	2,717,285
Commonwealth's Attorney	3,148,774
Cooperative Extension	181,855
Corrections	8,587,340
County Administration	1,147,829
County Attorney	1,097,885
Clerk of the Circuit Court	1,518,935
Circuit Court	282,806
General District Court	117,250
Juvenile and Domestic Relations Court	114,700
Magistrate	8,830
15th District Court Services Unit	366,126
Debt Service County	13,649,195
Economic Development	848,402
Finance and Budget	1,709,316
Fire and Rescue	17,854,495
Human Resources	430,706
Human Services, Office of	5,047,364
Information Technology	2,317,613
Non-Departmental	2,864,908
Parks, Recreation and Community Facilities	11,903,342
Partner Agencies	2,048,791
Planning and Zoning	2,507,245
Public Works	3,961,367
Public Works - Stormwater	547,264
Registrar & Electoral Board	496,678
Sheriff	26,371,449
Social Services	7,063,008
Treasurer	2,028,646

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	84,819
Capital Improvements Fund	674,492
Fleet Services Fund	4,459,997
Garrisonville Road Service District Fund	480,975
Hidden Lake Special Revenue Fund	106,080
Tourism Fund	927,000
Transportation Fund	4,086,334
Transportation Impact Fee - County-Wide Fund	100,000
Utilities Funds	52,385,314

; and

BE IT FURTHER RESOLVED that the FY2017 School budget be and it hereby is approved in the following amounts:

II. SCHOOL FUNDS:

Construction Fund	128,480
Grants Fund	12,448,238
Health Services Fund	35,013,000
Nutrition Services Fund	13,496,000
School Operating Fund	269,152,658
Workers' Compensation Fund	657,911

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and authorizes the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the Public Day School program not to exceed \$518,000. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, and within the community, through shared responsibility between the County and Schools for Public Day School students; and

BE IT FURTHER RESOLVED the County Administrator shall disburse funds to Stafford County Volunteer Fire and Rescue companies only after ensuring compliance with the Fire and Rescue Department, County, and State policies, regulations, rules, and procedures; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2017:

1. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
 2. Defaulted developer and builder securities to be used for uncompleted projects;
 3. Donations for a specific purpose;
 4. Asset forfeiture funds;
 5. Grants in accordance with the grant policy;
 6. Excess roll-back taxes for Purchase of Development Rights pursuant to the County’s financial policies;
 7. Incentive payments to developers in compliance with Board approved agreements; and
 8. Advance refunding of debt.
- ; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below:

General Fund	
Non-Public Safety	346
Public Safety	393
Utilities Fund	139
Capital Projects Fund	<u>3</u>
Total	881

; and

BE IT FURTHER RESOLVED that new public safety positions are authorized as of April 19, 2016, with the adoption of the FY2017 budgets; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to apply to the Department of Criminal Justice for a grant in the amount of \$190,934, with no local match, for the Victim/Witness Program; and

BE IT FURTHER RESOLVED that the additional position approved for the Commonwealth’s Attorney’s office is contingent on grant funding, and the continuation of that position is contingent upon future grant funding; and

BE IT FURTHER RESOLVED that a 2% salary increase is authorized, effective July 1, 2016, for all County employees whose job performance is satisfactory or better; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to proceed with the next phase of the 2015 Compensation Study, effective July 1, 2016; and

BE IT FURTHER RESOLVED that in June of 2016, a one-time payment of \$300 is authorized to be made to County non-seasonal employees to offset increased medical costs associated with the implementation of the new health insurance plan, using savings from the FY2016 budgeted health insurance funds; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to implement a salary supplement for employees of the General District Court and Juvenile and Domestic Relations Court to address high turnover in those offices; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve contracts for the purchase of replacement public safety vehicles, consistent with the FY2017 budgets; and

BE IT FURTHER RESOLVED that the position in the Treasurer’s Office will not be filled pending analysis by the Commonwealth Attorney’s Office, and unless the Commonwealth Attorney’s Office continues to contract with the Treasurer’s Office for collection of delinquent court fines; and

BE FURTHER RESOLVED that the recruitment for the Contracts Officer position will not proceed until the Board approves the job description; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2017 Potomac and Rappahannock Transportation Commission subsidy of Eighty Thousand Seven Hundred Dollars (\$80,700) and the Virginia Railway Express subsidy of Two Million Six Hundred Forty-seven Thousand Two Hundred Twenty-two Dollars (\$2,647,222), and authorizes the payment of the subsidies during FY2017 from the County’s Motor Fuels Tax Revenue account.

Mr. Milde motioned, seconded by Mr. Cavalier, to adopt proposed Resolution R16-96.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution R16-96 reads as follows:

A RESOLUTION TO ADOPT THE FISCAL YEARS 2017-2026
CAPITAL IMPROVEMENT PROGRAM WITH THE INTENT TO
REIMBURSE CERTAIN CAPITAL IMPROVEMENT EXPENDITURES

WHEREAS, a public hearing on the proposed Fiscal Years (FY) 2017-2026 Capital Improvement Program (CIP) was held on Tuesday, April 5, 2016, at 7:00 P.M. in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, VA; and

WHEREAS, the Board considered the recommendations of the County Administrator and staff, and the testimony, if any, at the public hearing; and

WHEREAS, the ten-year CIP is a significant part of the Comprehensive Plan; and

WHEREAS, the Board finds that it is necessary to identify needed capital improvements;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the FY2017-2026 Capital Improvement Program (CIP), be and it hereby is adopted as part of the Comprehensive Plan; and

BE IT FURTHER RESOLVED that the Intent to Reimburse Certain Capital Improvement Expenditures for projects indicated in the FY2017-2026 CIP be and it hereby is adopted as follows:

General Government

Replacement Fire & Rescue Apparatus	Route 1, Jefferson Davis Highway
Fire and Rescue Training Center	Route 711 Juggins Road
Fire and Rescue Station 14	Safety Improvements on Route 1 at Woodstock lane and Telegraph Road
Fire and Rescue Station - New	Route 606, Ferry Road
Cardiac Equipment Replacement	Route 630, Courthouse Road: Cedar Lane to Winding Creek Road
Computer-Aided Dispatch System	Route 630, Courthouse Road: Winding Creek Road to Shelton Shop road
Command Bus Replacement	Route 652, Truslow Road, West of I-95 (PPTA)
Fire and Rescue Station Renovations	Route 627, Mountain View Road Ext. to High School Courthouse Road and Route 1 Intersection Improvements
Information Technology Infrastructure	Enon Road & Route 1 Improvements
Park at Embrey Mill - Phase 3	Butler Road
Duff McDuff Green Park	Garrisonville Road Eustace Road to Shelton Shop Road
Patawomeck Park Phase 2	Eskimo Hill Road
New and Renovated Park Amenities	Shelton Shop Road
Musselman Park	Berea Church Road
Parks Recreation and Community Facilities Infrastructure	Tech Center Drive
Animal Shelter	Route 608, Brooke Road, South of Eskimo Hill Road
Courthouse Addition	Route 616, Poplar Road, North of Truslow Road
Library	
Belmont Ferry Farm Trail - Phase 6	
Stormwater Permit Compliance	

Schools

Moncure Elementary Rebuild	Hartwood Elementary Renovation
Ferry Farm Elementary Rebuild	Drew Middle School Renovation
Elementary School #18	Fleet Services Addition
High School #6	Infrastructure
Mt. View High School Addition	

Utilities

320 Zone Water Improvements	Olde Concord to Wayside 18" Gravity Construct
342 Zone Water System - Phase 1	Construct Lower Accokeek PS
342 Zone Water System - Phase 2	18" Gravity Accokeek Creek
370N Water Booster Pump Station	Lower Accokeek FM
Lake Mooney WTF Upgrade/Expansion	8" Gravity Trunk SE
Able Lake Dam Improvements	8" Extension of Ex Gravity
Centerport Water Tank	Rowser 10" Gravity Line
Moncure Water Booster Pump Station	Wyche Road 12" Gravity Line
Brea Water Tank Removal	Venture to Wyche Road
Regional Water Interconnection	8" Ex Gravity Upstream
Small Water Projects	Potomac Creek Pump Station & Force Main Replacement

- | | |
|---|--|
| Smith Lake Distribution PS Upgrade | Sewer Extension Projects |
| Smith Lake WTF Filter Replacements | Small Sewer Projects |
| Water Distribution System Rehab Program | Wastewater Collection System Rehabilitation Projects |
| Water Extension Projects | Wastewater Pump Station Rehabilitation Program |
| 320 Zone Extension | Wastewater Pump Station Replacements |
| 320 Zone Elevated Storage Tank | Wayside Sewer Interceptor Replacement |
| 342 Zone Piping | Hilldrup Pump Station |
| Truslow Road Piping | Hilldrup PS Force Main |
| Claiborne Run PS Parallel Force Main | Route 1 Sewer (Hidden Valley to Potomac Hills-5600LF of 30") |
| Claiborne Run Pump Station Replacement | Aquia Creek Force Main Replacement |
| County Ridge Pump Station Replacement | Aquia Creek PS Expansion |
| Equipment Replacement - Aquia WWTF | Austin Run Interceptor Section Replacement |
| Falls Run Pump Station Replacement | Camp Barrett SPS FM |
| Falls Run Sewer Interceptor Replacement - Phase 2 | Stafford County Complex |
| Austin Run Gravity Sewer Replacement | Vehicles & Equipment Replacements |
| Austin Run Gravity Sewer Replacement through Stafford Village | Contingency |
| Little Falls Run WWTF - 3rd Treatment Train | |

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-103.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

Resolution R16-103 reads as follows:

A RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2017 COUNTY BUDGETS

WHEREAS, the Board is committed to maintaining the undesignated fund balance, and wishes to retain adequate budgetary control given the challenging economic climate;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that General Fund General Government expenditures (other than debt service) and Local School Transfer (other than debt service) be and they hereby are appropriated at 95% of the adopted FY2017 budgets; and

BE IT FURTHER RESOLVED that debt service is appropriated at 100% of the adopted FY2017 budgets; and

BE IT FURTHER RESOLVED that the FY2017 budgets for the various General Government Funds be and they hereby are appropriated as follows:

III. GENERAL GOVERNMENT FUNDS:

<u>General Fund:</u>	263,899,228
Operating Budget Transfer to Schools	106,939,122
Public Day School	492,100
Shared Services / Audit	109,542
School Debt Service	31,362,759
Board of Supervisors	605,119
Capital Projects	3,792,576
Central Rappahannock Regional Library	4,920,088
Commissioner of the Revenue	2,581,421
Commonwealth's Attorney	2,991,335
Cooperative Extension	172,762
Corrections	8,260,998
County Administration	1,090,438
County Attorney	1,042,991
Clerk of the Circuit Court	1,442,988
Circuit Court	268,666
General District Court	111,388
Juvenile and Domestic Relations Court	108,965
Magistrate	8,389
15th District Court Services Unit	347,820
Debt Service County	13,649,195
Economic Development	805,982
Finance and Budget	1,623,850
Fire and Rescue	16,961,770
Human Resources	409,171
Human Services, Office of	4,794,996
Information Technology	2,201,732
Non-Departmental	2,721,663
Parks, Recreation and Community Facilities	11,308,175
Partner Agencies	1,946,351
Planning and Zoning	2,381,883
Public Works	3,763,299
Public Works - Stormwater	519,901
Registrar & Electoral Board	471,844
Sheriff	25,052,877
Social Services	6,709,858
Treasurer	1,927,214

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	84,819
Capital Improvements Fund	674,492
Fleet Services Fund	4,459,997
Garrisonville Road Service District Fund	480,975
Hidden Lake Special Revenue Fund	106,080
Tourism Fund	927,000
Transportation Fund	4,086,334
Transportation Impact Fee - County-Wide Fund	100,000
Utilities Funds	52,385,314

; and

BE IT FURTHER RESOLVED that the FY2017 School budget be and it hereby is appropriated in the following amounts:

IV. SCHOOL FUNDS

Construction Fund	128,480
Grants Fund	12,448,238
Health Services Fund	35,013,000
Nutrition Services Fund	13,496,000
School Operating Fund	263,492,618
Workers' Compensation Fund	657,911

; and

BE IT FURTHER RESOLVED that the Board intends to consider the appropriation of the 5% balance of the general fund, general government budget (less debt service), and the local school transfer (less debt service), following the mid-year review and completion of the FY2016 audit, in consideration of the then current financial conditions; and

BE IT FURTHER RESOLVED that at the close of the fiscal year, all appropriations shall lapse for budget items other than capital projects, encumbrances, commitments, and grants. The County Administrator is authorized to maintain the following appropriations as noted or until the Board, by resolution or ordinance, changes or eliminates the designated appropriations:

- (i) Capital projects, until the completion of the project;
- (ii) Encumbrances and commitments; and
- (iii) Grant funds for the duration of the grant.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to increase budgets and appropriations for the following items of non-budgeted, restricted revenue that may occur during FY2017:

- 9. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
- 10. Defaulted developer and builder securities to be used for uncompleted projects;
- 11. Donations for a specific purpose;
- 12. Asset forfeiture funds;
- 13. Grants in accordance with the grant policy;
- 14. Excess roll-back taxes for Purchase of Development Rights pursuant to the County’s financial policies;
- 15. Incentive payments to developers in compliance with Board approved agreements; and
- 16. Advance refunding of debt.

; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve insurance settlements less than \$100,000, in concurrence with the County’s insurance carrier; and

BE IT FURTHER RESOLVED that to comply with Governmental Accounting Standards Board’s standards and Generally Accepted Accounting Practices, some projects or sets of accounts may need to be moved between funds, and the County Administrator is authorized to make such transfers; and

BE IT STILL FURTHER RESOLVED that to ensure the taxpayers of Stafford County are paying the lowest tax rates possible, all outside funding sources such as state funds, federal funds, proffers, and user fees will be designated to be spent first, with any local matches that are required. After these funds are spent, local tax dollars will be spent.

Finance and Budget; Consider Fiscal Year 2017, 2018, and 2019 Virginia Public School Authority (VPSA) Debt

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-92.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

Resolution R16-92 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE FUTURE BOND PROCEEDS FROM GENERAL OBLIGATION SCHOOL BONDS IN THE AMOUNT OF \$30,412,000 TO THE SCHOOLS’ CONSTRUCTION FUND

WHEREAS, the County’s budget must be amended to permit the County to receive future bond proceeds from the Virginia Public School Authority (VPSA) bond sales, and transfer them to the Schools’ Construction Fund; and

WHEREAS, on April 5, 2016, pursuant to Virginia Code § 15.2-2507, a public hearing on the proposed budget was held at the George L. Gordon, Jr., Government Center; and

WHEREAS, the Board carefully considered the recommendations of staff and the public testimony, if any, at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to budget and appropriate the FY2017 budget as follows:

GENERAL CAPITAL PROJECTS FUND:

Revenue:

Proceeds from future VPSA Bond Sales \$30,412,000

Expenditure:

Transfer to Schools’ Construction Fund \$30,412,000

SCHOOLS’ CONSTRUCTION FUND

Revenue:

Transfer from Capital Projects Fund \$30,412,000

Expense:

Schools’ Construction Fund \$30,412,000

Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-97.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R16-97 reads as follows:

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$32,000,000 IN GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF STAFFORD, VIRGINIA TO BE SOLD TO THE VIRGINIA PUBLIC SCHOOL AUTHORITY

WHEREAS, the Board of Supervisors (Board) of the County of Stafford, Virginia (County) has received a request from the Stafford County School Board (School Board) to contract a debt and issue general obligation school bonds (Bonds) of the County in an amount not to exceed \$32,000,000 to finance (a) capital school improvement projects for public school purposes (collectively, Projects), including, but not limited to, the rebuilding of Anne E. Moncure Elementary School and other general school infrastructure projects that are approved for bond funding in the Capital Improvements

Program (such as school site improvements, paving improvements and environmental upgrades) as the Board may amend it from time to time; and (b) costs of issuing the Bonds; and

WHEREAS, the Board has determined that it is necessary and expedient to issue the Bonds in an amount not to exceed \$32,000,000 to finance the Projects; and

WHEREAS, the Board held a public hearing on April 5, 2016, on the issuance of the Bonds in accordance with the requirements of Virginia Code § 15.2-2606; and

WHEREAS, the Board has determined that it may be necessary or desirable to advance money to pay the costs for the Projects and to reimburse such advances with proceeds from one or more series of Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF STAFFORD, VIRGINIA:

Authorization of Bonds and Use of Proceeds. The Board hereby determines that it is advisable to contract a debt and to issue and sell the Bonds of the County in the aggregate principal amount not to exceed \$32,000,000 for the purpose of financing the Projects. The issuance and sale of Bonds to Virginia Public School Authority (VPSA) in one or more series is hereby authorized and approved, provided, no more than \$12,981,000 in aggregate principal amount of Bonds may be issued in fiscal year 2017 and the remainder may be issued in fiscal year 2018 or any subsequent fiscal year.

Declaration of Intent. The Board hereby adopts this declaration of official intent under Treasury Regulation § 1.150.2. The Board reasonably expects to reimburse advances made or to be made by the County or School Board to pay the cost of the Projects.

Submission of Application to VPSA. The Board hereby authorizes and directs the County Administrator of the County (the "County Administrator") to submit an application to VPSA in order to sell the Bonds to VPSA at such sale or sales of VPSA as the County Administrator may determine in his sole discretion, subject to the limitations set forth in paragraph 1 above.

Form of the Bonds. Each series of Bonds shall be in such form as may be attached to any subsequent resolution that approves the details of such series of Bonds.

Payment. All payment terms of a series of Bonds shall be set forth in a subsequent resolution that approves the details of such series of Bonds.

Execution of the Bonds. No Bonds shall be executed until the Board adopts a subsequent resolution approving of and setting forth the details of the Bonds.

Pledge of Full Faith and Credit. For the prompt payment of the principal of, and the premium, if any, and the interest on the Bonds as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any of the Bonds shall be outstanding there shall be levied and collected in

accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of, and the premium, if any, and the interest on the Bonds as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

Filing of Resolution. The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County.

Further Actions. Subject to the limitation on the execution of Bonds set forth in Section 6, the County Administrator, the Chairman of the Board, and all such other officers, employees and agents of the County as either of them may designate are hereby authorized to take such action as the County Administrator or the Chairman of the Board may consider necessary or desirable in connection with the issuance and sale of the Bonds and the filing of any application with VPSA and any such action previously taken is hereby ratified and confirmed.

Effective Date. This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of the County of Stafford, Virginia, hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the Board of Supervisors held on April 19, 2016, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. The front page of this Resolution accurately records (i) the members of the Board of Supervisors present at the meeting, (ii) the members who were absent from the meeting, and (iii) the vote of each member, including any abstentions.

WITNESS MY HAND, and the seal of the Board of Supervisors of the County of Stafford, Virginia, this 19th day of April, 2016.

Utilities; Amend and Reordain Fees for Providing Water and Sewer Service Mr. Mike Smith, Director of Utilities, gave a presentation and answered Board members questions. Mr. Milde asked for confirmation that there was no outside funding. Mr. Smith said that the Utilities Fund paid for all expansion and operating expenses. He also confirmed that debt service was also paid with user fees. Mr. Milde asked for a comparison of other localities. Mr. Smith did not have that information with him at the meeting.

Mr. Snellings said that if there were no increases, and if updates and upgrades were held off year-to-year, it could be catastrophic.

Mr. Snellings motioned, seconded by Ms. Sellers, to adopt proposed Ordinance O16-19.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
 Nay: (0)

Ordinance O16-19 reads as follows:

**AN ORDINANCE TO AMEND AND REORDAIN THE FEES
 FOR PROVIDING WATER AND SEWER SERVICE**

WHEREAS, the Board is authorized to set reasonable fees and charges for public water and sewer service; and

WHEREAS, such authority may be found in Virginia Code §§ 15.2-2111, 15.2-2119, 15.2-2122, and 15.2-2143; and

WHEREAS, the Board desires to set the fees for these services commensurate with the services provided by the County; and

WHEREAS, Stafford County Code Chapter 25 authorizes the establishment of public water and sewer fees; and

WHEREAS, the Board carefully considered the recommendations of the Utilities Commission and staff, and the public testimony, if any, at the public hearing;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the fees for providing public water and sewer service be and they hereby are amended and reordained as follows:

USER FEES							
<i>Effective for water usage on or after June 1, 2016 and reflected on bills on or after July 1, 2016</i>							
User Category	CONSUMPTION CHARGES, per 1,000 gallons						Code Section
	WATER			SEWER			
RESIDENTIAL (including Apartments)	Current	Proposed	Change	Current	Proposed	Change	25-96(b)
0 - 2,000 gallons	\$2.29	\$2.40	\$0.11	\$5.42	\$5.69	\$0.27	25-98(b,c)
3,000 - 4,000 gallons	\$3.18	\$3.34	\$0.16	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	
5,000 - 8,000 gallons	\$4.36	\$4.58	\$0.22				
9,000 - 12,000 gallons	\$8.76	\$9.20	\$0.44				
13,000 - 25,000 gallons	\$11.11	\$11.67	\$0.56				
Above 25,000 gallons	\$15.45	\$16.22	\$0.77				

NON-RESIDENTIAL (Commercial, Industrial, Multi-Family, Public, Semi-Public and Mobile Homes) All Consumption	\$4.27	\$4.44	\$0.17	\$5.42	\$5.69	\$0.27	25-96(b) and 25-98(b,c)
Water-Dependent, Home-Based Business	\$10.67	\$11.10	\$0.43	\$5.42	\$5.69	\$0.27	25-96(b) and 25-98(b,c)
Irrigation, Bulk, Construction and Hydrant Meters	\$15.45	\$16.07	\$0.62	n/a	n/a	n/a	25-96(e)
Monthly Customer Service Charge (per account)	\$2.07	\$2.25	\$0.18	\$2.10	\$2.29	\$0.19	25-96(c) and 25-98(d)
Monthly Demand Charge (per Meter Equivalent, per account)	\$5.19	\$6.63	\$1.44	\$7.08	\$8.88	\$1.80	25-96(d) and 25-98(e)
USER FEES <i>Effective for water usage on or after June 1, 2017 and reflected on bills on or after July 1, 2017</i>							
User Category	CONSUMPTION CHARGES, per 1,000 gallons						Code Section
	WATER			SEWER			
RESIDENTIAL (including Apartments)	Current	Proposed	Change	Current	Proposed	Change	25-96(b)
0 - 2,000 gallons	\$2.40	\$2.52	\$0.12	\$5.69	\$5.98	\$0.29	25-98(b,c)
3,000 - 4,000 gallons	\$3.34	\$3.51	\$0.17	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	
5,000 - 8,000 gallons	\$4.58	\$4.81	\$0.23				
9,000 - 12,000 gallons	\$9.20	\$9.66	\$0.46				
13,000 - 25,000 gallons	\$11.67	\$12.25	\$0.58				
Above 25,000 gallons	\$16.22	\$17.03	\$0.81				
NON-RESIDENTIAL (Commercial, Industrial, Multi-Family, Public, Semi-Public and Mobile Homes) All Consumption	\$4.44	\$4.62	\$0.18				\$5.69

Water-Dependent, Home-Based Business	\$11.10	\$11.54	\$0.44	\$5.69	\$5.98	\$0.29	25-96(b) and 25-98(b,c)
Irrigation, Bulk, Construction and Hydrant Meters	\$16.07	\$16.71	\$1.96	n/a	n/a	n/a	25-96(e)
Monthly Customer Service Charge (per account)	\$2.25	\$2.45	\$0.20	\$2.29	\$2.50	\$0.21	25-96(c) and 25-98(d)
Monthly Demand Charge (per Meter Equivalent, per account)	\$6.63	\$8.24	\$1.61	\$8.88	\$10.89	\$2.01	25-96(d) and 25-98(e)
USER FEES <i>Effective for water usage on or after June 1, 2018 and reflected on bills on or after July 1, 2018</i>							
User Category	CONSUMPTION CHARGES, per 1,000 gallons						Code Section
	WATER			SEWER			
RESIDENTIAL (including Apartments)	Current	Proposed	Change	Current	Proposed	Change	25-96(b)
0 - 2,000 gallons	\$2.52	\$2.65	\$0.13	\$5.98	\$6.27	\$0.29	25-98(b,c)
3,000 - 4,000 gallons	\$3.51	\$3.68	\$0.17	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	per 1,000 gallons for all usage up to non-seasonal average + 20%	
5,000 - 8,000 gallons	\$4.81	\$5.05	\$0.24				
9,000 - 12,000 gallons	\$9.66	\$10.14	\$0.48				
13,000 - 25,000 gallons	\$12.25	\$12.86	\$0.61				
Above 25,000 gallons	\$17.03	\$17.89	\$0.81				
NON-RESIDENTIAL (Commercial, Industrial, Multi-Family, Public, Semi-Public and Mobile Homes) All Consumption	\$4.62	\$4.80	\$0.18				\$5.98
Water-Dependent, Home-Based Business	\$11.54	\$12.00	\$0.46	\$5.98	\$6.27	\$0.29	25-96(b) and 25-98(b,c)

Irrigation, Bulk, Construction and Hydrant Meters	\$16.71	\$17.38	\$0.67	n/a	n/a	n/a	25-96(e)
Monthly Customer Service Charge (per account)	\$2.45	\$2.67	\$0.22	\$2.50	\$2.72	\$0.22	25-96(c) and 25-98(d)
Monthly Demand Charge (per Meter Equivalent, per account)	\$8.24	\$10.05	\$1.81	\$10.89	\$13.16	\$2.27	25-96(d) and 25-98(e)

Parks, Recreation and Community Facilities; Authorize the County Administrator to Execute a Deed of Easement Related to the Civil War Park; and Execute a Grant Agreement with the Civil War Trust Ms. Cathy Vollbrecht, Interim Director of Parks, Recreation and Community Facilities, briefed the Board.

Mr. Milde motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-29.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

Resolution R16-29 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A DEED OF GIFT OF EASEMENT WITH THE LAND TRUST OF VIRGINIA, ON TAX MAP PARCEL NO. 39-23A, WITHIN THE AQUIA ELECTION DISTRICT

WHEREAS, the County, in partnership with the Friends of Stafford Civil War Sites, two units of the National Guard, and the City of Fredericksburg, created the Stafford Civil War Park (Park) on Tax Map Parcel No. 39-23A, to preserve and display rare examples of Civil War fortifications and winter encampments; and

WHEREAS, the Commonwealth Transportation Board allocated \$150,000 in funds to offset County expenses in the construction of the Park; and

WHEREAS, these funds were distributed to the Civil War Trust for disbursement to the County upon an easement being dedicated to a third party agency to assure the Park would be protected from any future development inconsistent with the preservation and public display of these historical resources in perpetuity; and

WHEREAS, the Land Trust of Virginia (LTV) agreed to be the third party agency in receipt of the easement to protect the Park; and

WHEREAS, a Deed of Gift of Easement, acceptable to LTV, has been prepared to preserve the Park for future generations; and

WHEREAS, pursuant to Virginia Code § 15.2-1800(B), the Board held a public hearing on this Deed of Gift of Easement; and

WHEREAS, the Board considered the recommendations of staff and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board desires to grant this easement to LTV;

NOW, THEREFORE BE IT RESOLVED, by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to execute a Deed of Gift of Easement with the Land Trust of Virginia, on Tax Map Parcel No. 39-23A, for the preservation of the Stafford Civil War Park.

Mr. Milde motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-30.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R16-30 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT WITH THE CIVIL WAR TRUST FOR \$150,000 TO OFFSET COSTS ASSOCIATED WITH THE COMPLETION OF THE CIVIL WAR PARK, LOCATED IN THE AQUIA ELECTION DISTRICT

WHEREAS, in April, 2013, the Stafford Civil War Park (Park) opened on 41.2 acres of land at the Rappahannock Regional Landfill; and

WHEREAS, completion of the Park was a collaborative effort between the County, Friends of Stafford Civil War Sites, two National Guard units, and the City of Fredericksburg; and

WHEREAS, the Commonwealth Transportation Board allocated \$150,000 in funds to offset County expenses in the construction of the Park; and

WHEREAS, these funds were distributed to the Civil War Trust (CWT) for disbursement to the County upon an easement be dedicated to a third-party agency to assure the Park would be protected from any future development inconsistent with the preservation and public display of these historical resources in perpetuity; and

WHEREAS, the Land Trust of Virginia agreed to be the third-party agency in receipt of the easement to protect the Park; and

WHEREAS, execution of a Grant Agreement is required to disburse the funds from CWT to the County; and

WHEREAS, the Board desires to execute a Grant Agreement with CWT;

NOW, THEREFORE BE IT RESOLVED, by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that the County Administrator be and he hereby is authorized to execute a Grant Agreement with the Civil War Trust for the disbursement of One Hundred Fifty Thousand Dollars (\$150,000), previously allocated by the Commonwealth Transportation Board to the Civil War Trust, to offset County expenses incurred in the construction of the Stafford Civil War Park.

Discuss Moving the July 5, 2016 Board of Supervisors Meeting to Wednesday, July 6, 2016 Mr. Snellings explained that the meeting in July came one day after a Monday holiday. The same thing would happen in September with the Labor Day holiday. He asked that the Board consider moving its July meeting to Wednesday, July 6th, and moving the first September meeting to Wednesday, September 7th. That would give staff sufficient time to respond to Board inquiries, etc. With the Board's agreement, the item would be placed on the next Board meeting agenda for a vote.

Legislative; Closed Meeting. At 4:39 p.m., Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-09.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM16-09 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for discussion and consideration of a prospective candidate for employment as Chief Technology Officer, and discussion concerning the resignation of specific public employees of the County, including the Deputy County Administrator and Director of Economic Development positions; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(1) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 19th day of April, 2016, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 5:03 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-09(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM15-09(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE
STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED
MEETING ON APRIL 19, 2016

WHEREAS, the Board has, on this the 19th day of April, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 19th day of April, 2016, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Recess At 5:03 p.m., Mr. Thomas adjourned the afternoon session of the Board meeting.

Call to Order At 7:00 p.m., the Chairman called the evening session to order.

Invocation Mrs. Maurer gave the invocation.

Pledge of Allegiance Ms. Bohmke led the Pledge of Allegiance.

Presentations by the Public – II No persons desired to speak.

Planning and Zoning; Consider a Change to the County's Zoning Ordinance Measurement Provisions Regarding Building Height Mr. Jeff Harvey, Director of Planning and Zoning, gave a presentation and answered Board members questions.

Mrs. Maurer noted that the item went before the Board's Community and Economic Development Committee and also had input from the building community. Mr. Harvey confirmed that there was full support for the proposed changes.

The Chairman opened the public hearing.
No persons desired to speak.
The Chairman closed the public hearing.

Mrs. Maurer motioned, seconded by Mr. Milde, to adopt proposed Ordinance O16-18.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Ordinance O16-18 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN STAFFORD
COUNTY CODE SEC. 28-24 “MEASUREMENTS”

WHEREAS, the height of a structure is a regulating tool in the County’s Zoning Ordinance to promote good planning design and in the Virginia Uniform Statewide Building Code (VUSBC) to determine construction methods; and

WHEREAS, the method of measuring the height of a structure is not the same in the Zoning Ordinance and VUSBC, causing discord between the two Codes; and

WHEREAS, the Board desires to remove such discord by amending the Zoning Ordinance to be consistent with the VUSBC for measuring the height of a structure; and

WHEREAS, the Board considered the recommendations of the Planning Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board desires to amend Stafford County Code Sec. 28-24 to modify the method of measuring the height of a structure from the highest point of a roof to the mid-line of a roof; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning practice require adoption of this ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 19th day of April, 2016, that Stafford County Code Sec. 28-24 “Measurements,” be and it hereby is amended and reordained as follows, all other portions remaining unchanged:

Sec. 28-24. Measurements

Measurements required under this chapter shall be made following these principles:

- (2) *Height of structure.* The vertical dimension of a structure as measured from the average elevation of the finished grade ~~within twenty (20) feet of the structure to the highest point of the structure.~~ at the front line of the building to the highest

point of the roof of a flat roof, the deck line of a mansard roof, or the mean height level between eaves and ridge (mid-line of the roof) for a gable, hip or gambrel roof. The height limitations contained in Table 3.1 shall not apply to spires, belfries, cupolas, antennas, communication towers, silos, barns, water towers, ventilators, chimneys, monuments, flag poles or other appurtenances usually required to be placed above the roof level and not intended for human occupancy.

County Attorney; Amend Stafford County Code Regarding Disclosure of Personal Interests Ms. Jeannise Galloway, Assistant County Attorney addressed the Board and answered Board members questions.

Ms. Sellers asked why no Constitutional Officers were included in the Ordinance. Ms. Galloway said that Constitutional Officers reported directly to the Conflict of Interest Act (COIA) Council.

The Chairman opened the public hearing.
No persons desired to speak.
The Chairman closed the public hearing.

Mr. Milde motioned, seconded by Ms. Sellers, to adopt proposed Ordinance O16-20.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Ordinance O16-20 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 2-97, “WHEN AND BY WHOM REQUIRED;” SEC. 2-98, “DISCLOSURE FORM;” SEC. 2-99, “FORM TO BE FILED WITH CLERK;” SEC. 2-100, “ADDITIONAL DISCLOSURE;” SEC. 2-101, “MAINTENANCE, AVAILABILITY FOR PUBLIC INSPECTION;” AND SEC. 2-102, “VIOLATION OF DIVISION;”

WHEREAS, the State and Local Government Conflict of Interests Act (COIA) requires certain local government officers and employees to annually or semiannually disclose their personal interests; and

WHEREAS, COIA authorizes the Board to designate certain persons occupying positions of trust appointed or employed by the Board, and members of boards, authorities, commissions, and committees (BACCs) to disclose their personal interests annually or semiannually; and

WHEREAS, the Board carefully considered the recommendations of staff, and public testimony, if any, received at the public hearing; and

WHEREAS, the Board finds that Stafford County Code Chapter 2, Article III, Division 2, “Disclosure of Personal Interests,” should be updated to reflect changes in County employment positions and BACC members to be consistent with the Virginia Code;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors, on this the 19th day of April, 2016 that Stafford County Code Chapter 2, Article III, Division 2, “Disclosure of Personal Interests,” be and it hereby is amended and reordained as follows, all other portions remaining unchanged:

DIVISION 2. - DISCLOSURE OF PERSONAL INTERESTS

Sec. 2-97. - When and by whom required.

~~Annually, on or before January 15 of each year or otherwise, prior to assuming office or employment the following individuals shall make complete disclosure of their personal interest, as required by law:~~

- ~~(1) Members of the board of supervisors.~~
- ~~(2) Members of the school board.~~
- ~~(3) Members of the planning commission.~~
- ~~(4) Members of the architectural review board.~~
- ~~(5) Members of the board of zoning appeals.~~
- ~~(6) Members of the community policy and management team for at-risk youth and families.~~
- ~~(7) Members of the industrial development authority.~~
- ~~(8) Members of the regional airport commission.~~
- ~~(9) Members of the road viewers.~~
- ~~(10) Members of the utilities commission.~~
- ~~(11) Members of the wetlands board.~~
- ~~(12) Fire and EMS commission.~~
- ~~(13) County attorney.~~
- ~~(14) Deputy county attorney.~~
- ~~(15) Assistant county attorney.~~
- ~~(16) County administrator.~~
- ~~(17) Deputy county administrator.~~
- ~~(18) Assistant county administrator.~~
- ~~(19) Budget director.~~
- ~~(20) Policy and research manager.~~
- ~~(21) Director of economic development.~~
- ~~(22) Assistant director of economic development.~~
- ~~(23) Director of emergency management.~~
- ~~(24) Director of finance.~~
- ~~(25) Assistant director of finance.~~
- ~~(26) Purchasing officer.~~

- (27) Director of parks and recreation.
- (28) Assistant director of parks and recreation.
- (29) Director of personnel.
- (30) Assistant director of personnel.
- (31) Director of planning and community development.
- (32) Assistant director of planning and community development.
- (33) Director of social services.
- (34) Assistant director of social services.
- (35) Director of solid waste management.
- (36) Director of computer services.
- (37) Director of utilities.
- (38) Assistant director of utilities.
- (39) Director of code administration.
- (40) Assistant director of code administration.
- (41) Zoning administrator.
- (42) Chief building official.
- (43) Building inspectors.
- (44) Treasurer.
- (45) Chief deputy treasurer.
- (46) Deputy treasurer.
- (47) Commissioner of the revenue.
- (48) Chief deputy commissioner of the revenue.
- (49) Deputy commissioner of the revenue.
- (50) Real estate assessors.
- (51) Clerk of the circuit court.
- (52) Deputy clerk of the circuit court.
- (53) Sheriff.
- (54) Chief deputy sheriff.
- (55) Commonwealth's attorney.
- (56) Deputy commonwealth's attorney.
- (57) Assistant commonwealth's attorney.
- (58) Division superintendent of public schools.
- (59) Deputy superintendent of public schools.
- (60) Assistant superintendent of public schools.
- (61) Assistant superintendent for administration/personnel.
- (62) Assistant superintendent for finance.
- (63) Assistant superintendent for instruction.
- (64) Assistant superintendent for support services.
- (65) Director of accounting.
- (66) Director of alternative education.
- (67) Director of central garage.
- (68) Director of curriculum and staff development.

- ~~(69) Director of human resources.~~
- ~~(70) Director of maintenance.~~
- ~~(71) Director of planning and construction.~~
- ~~(72) Director of pupil transportation.~~
- ~~(73) Director of school nutrition.~~
- ~~(74) Director of special programs.~~
- ~~(75) Director of technology.~~
- ~~(76) Director of vocational education.~~

(a) As a condition of assuming office or employment, and as prescribed by Virginia Code § 2.2-3115(A), the following officers, employees, and appointed persons shall make disclosure of their personal interests and other information as required by this division, the State and Local Government Conflict of Interests Act, or other state law:

- (1) Members of the Board of Supervisors
- (2) County Administrator and Deputy County Administrators
- (3) County Attorney, Deputy County Attorney, and Assistant County Attorneys
- (4) Budget Director
- (5) Chief Financial Officer and Assistant Finance Director
- (6) Director of Communications
- (7) County Fire Chief and Assistant Fire Chiefs
- (8) Chief Deputy Fire Marshal and Deputy Fire Marshals
- (9) Chief Building Official and Building Inspectors
- (10) Director and Assistant Director of Economic Development
- (11) Director of Information Technology
- (12) Director and Assistant Director of Planning and Zoning
- (13) Director and Assistant Director of Parks, Recreation and Community Facilities
- (14) Director and Assistant Director of Public Works
- (15) Director and Assistant Director of Social Services
- (16) Director of Solid Waste
- (17) Director and Assistant Director of Utilities
- (18) Human Resources Manager
- (19) Assistant to County Administrator for Human Services
- (20) Purchasing Officers
- (21) Real Estate Assessors
- (22) Registrar
- (23) Zoning Administrator
- (24) Chief Deputy Commissioner of the Revenue
- (25) Deputy and Assistant Commonwealth's Attorneys
- (26) Chief Deputy Sheriff
- (27) Chief Deputy Treasurer
- (28) Members of the Planning Commission

(b) As a condition of assuming office and as prescribed by Virginia Code § 2.2-3115(B), nonsalaried citizen members of the following boards, authorities, commissions, and committees appointed by the board of supervisors shall make disclosure of their personal interests and other information as required by this division, the State and Local Government Conflict of Interests Act, or other state law:

- (1) Architectural Review Board
- (2) Board of Zoning Appeals
- (3) Community Policy and Management Team for At-risk Youth and Families
- (4) Parks and Recreation Commission
- (5) Stafford Regional Airport Authority
- (6) Utilities Commission
- (7) Wetlands Board
- (8) Celebrate Virginia Community Development Authority
- (9) Industrial Development Authority of Stafford County and Staunton, Virginia
- (10) Economic Development Authority
- (11) Embrey Mill Community Development Authority

(c) In addition to the disclosures required by subsections (a) and (b) above, members of the planning commission, members of the board of zoning appeals, the real estate assessors, and the county administrator shall disclose all interest in real estate located in Stafford County, Virginia as a condition of assuming office or employment, and as prescribed by Virginia Code § 2.2-3115(G).

(d) No person shall be mandated to file any disclosure not otherwise required by this division, the State and Local Government Conflict of Interests Act, or other state law.

State Law reference— Virginia Code § 2.2-3115.

Sec. 2-98. - Disclosure form.

(a) The ~~statement of economic interests disclosures,~~ as required by county code section 2-97 or the State and Local Government Conflict of Interests Act shall be on the applicable form(s) ~~provided~~ made available by the ~~secretary of the commonwealth~~ Virginia Conflict of Interest and Ethics Advisory Council.

(b) The clerk of the board of supervisors shall distribute the ~~financial~~ disclosure forms ~~no later than December 10 of each year~~ to each officer or ~~person~~ employee required to file such forms under county code section 2-97 or the State and Local Government Conflict of Interests Act at least 20 days prior to the filing deadline.

(c) The members of the board of supervisors, officers, employees, and appointed persons as designated in county code section 2-97(a) shall file the disclosure form pursuant to Virginia Code § 2.2-3117.

(d) The members of boards, authorities, commissions, and committees as designated in county code section 2-97(b) shall file the disclosure form pursuant to Virginia Code § 2.2-3118.

(e) The members of the planning commission and board of zoning appeals, the real estate assessors, and the county administrator as designated in county code section 2-97(c) shall file the real estate disclosure form set forth in Virginia Code § 2.2-3115(G).

State Law reference— Virginia Code §§ 2.2-3115, 2.2-3117, and 2.2-3118.

Sec. 2-99. - Form to be filed with clerk.

All persons required by ~~this article~~ to file ~~annual disclosure statement of their personal interests as provided in section 2-97~~ forms under this division, shall complete the form provided by the clerk of the board of supervisors and shall file ~~a copy thereof~~ the form with said clerk. Any member of the board of supervisors, officer, employee, or appointed person required to file the form prescribed in county code section 2-98(c), who fails to file his/her form with the clerk by the deadlines for filing shall be assessed a civil penalty in an amount equal to \$250. The clerk to the board of supervisors shall notify the Commonwealth's Attorney of any person's failure to file the required form within 30 days of the deadline for filing.

State Law reference— Virginia Code §§ 2.2-3115 and 2.2-3124.

Sec. 2-100. - Additional disclosure.

(a) Nothing contained in this division shall be deemed to relieve any person subject to the ~~state and local government~~ State and Local Government Conflicts of Interests Act from any requirement of disclosure of his or her personal interest in a transaction or a contract of specific application, not otherwise identified in the forms required ~~hereby~~ under this division.

(b) Nothing contained in this division shall be deemed to relieve any person or from the additional any disclosures required by Virginia Code § 2.2-3115, section 2.1-639.14 of the Code of Virginia (1950) as amended or any other requirement of the State and Local Government Conflict of Interests Act or other state law.

State Law reference— Virginia Code § 2.2-3115.

Sec. 2-101. - Maintenance, availability for public inspection.

The clerk of the board of supervisors shall be responsible for the maintenance of the forms referred to in ~~section 2-99~~ this division. Such forms shall be retained by the clerk for five (~~5~~) years and shall be available for public inspection, upon request, under ~~the provisions of~~ the Virginia Freedom of Information Act. Such forms shall be made public no later than six weeks after filing.

State Law reference— Virginia Code § 2.2-3115.

Sec. 2-102. - Violation of division.

In addition to any other fine or penalty provided by law, Any person who violates any of the provisions of this division, shall be subject to the penalties provided in Article VII, Chapter 40.1, of Title 2.1 of the Code of Virginia (1950), as amended Virginia Code Title 2.2, Chapter 31, Article 7.

Secs. 2-103—2-135. - Reserved.

Adjournment At 7:07 p.m. the Chairman declared the meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Robert “Bob” Thomas, Jr.
Chairman