

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

February 2, 2016

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Robert “Bob” Thomas, Jr., Chairman, at 3:00 p.m., on Tuesday, February 2, 2016, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Robert “Bob” Thomas, Jr., Chairman; Laura A. Sellers, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde, III; and Gary F. Snellings.

Also in attendance were: Anthony J. Romanello, County Administrator; Charles L. Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk; associated staff and other interested parties.

Presentation by Dr. Bruce Benson, School Superintendent Dr. Benson addressed the Board and referred to a hand-out and the gap analysis done regarding class sizes. He noted that in the County’s elementary schools, 23 teachers were needed to implement staffing standards. The analysis also included administrative staffing, saying that it would take more than one year to achieve the goals of the study. Dr. Benson spoke about the workplace climate survey; the first year’s survey was a baseline with 2,352 responses in 2014 and 2,428 responses in 2015. In the Superintendent’s past year funding requests (not the School Board), the County was 10% out of the market median regarding teacher’s salaries. That number was down to 2 to 3% with a teacher’s starting entry-level salary at \$42,238, and topping out at \$83,331 with 35 years of service.

Mr. Cavalier asked about the meaning of “market median.” Dr. Benson said the School Division was gaining ground, even though there was more work to be done, and the market median included the identified nine comparative school groups. Mr. Cavalier asked about comparing the School Division to state and national divisions. Dr. Benson replied that there was more work to be done; that the turnover rate was not improving but the goal was to meet the market median, then to take on the state and national median.

A ribbon cutting was planned at Stafford High School on April 21<sup>st</sup>. The exact time was to be determined. The Stafford Education Association would be holding a reception on March 12<sup>th</sup> from 3:00 to 6:00 p.m., at Brooke Point High School. The reception would

coincide with the Fine Arts Festival; hard copy of the invitations would be mailed soon. Dr. Benson encouraged all Board members to participate in the April 16<sup>th</sup> 5k race at Stafford Hospital. Mr. Snellings noted that he and Mr. Romanello participated in previous races and challenged all Board members to participate this year.

Ms. Sellers challenged the School Board to cook and serve dinner at the Thurman Brisben Homeless Shelter, as had six members of the Board of Supervisors on January 30<sup>th</sup>. She said that it was a great experience.

Mr. Milde spoke about the memo from Registrar, Greg Riddlemoser, where he requested that Schools be closed on March 1<sup>st</sup> for the Presidential primary. Dr. Benson said that all 6 banked days were used for the recent blizzard but that he would look for possibilities to close that day.

Mrs. Maurer said that for those voters that were concerned, the Republican Pledge was off the table.

VDOT Quarterly Report Mr. Sean Nelson, Residency Administrator, addressed the Board and provided an update on snow removal efforts related to the recent blizzard. He said that 200 pieces of equipment were mobilized and crews from Lynchburg, VA came to assist in Stafford County. He noted that the County's subdivisions were not cleared as quickly as VDOT would have liked but that within 48 hours of the blizzard, there was at least one pass made in each subdivision. Initially, 4 x 4's were used but as the snow accumulated, it became necessary to wait for bigger trucks; and those were first put to work on I-95 and primary streets. Mr. Nelson talked about a pilot program in use at the Fredericksburg Residency, where 257 iPhones were purchased for use in Caroline, Spotsylvania, and Stafford Counties.

Regarding the pilot program, Mr. Snellings noted that there was no cell coverage in a large portion of the Hartwood District and in some other areas in the County. Mr. Nelson said that until it was fine-tuned with AVL locators, it was ceasing the pilot program. Ms. Bohmke said that the on-line screen-shots were inaccurate. She added that there was not sufficient internet coverage for Stafford County. Mr. Nelson reiterated that until the pilot program was fine-tuned, and the entire fleet was covered, VDOT would not use the program again until it was fully activated.

Mr. Thomas said that calls from citizens were helpful as they were the "eyes on the ground" in areas where he could not be, but could then report to VDOT. Mr. Nelson said that there were monitors riding the roads, one in the Falmouth area and another in northern Stafford County. He added that perhaps those monitors were not as familiar with County roads and subdivisions as was needed.

Mr. Cavalier offered kudos to VDOT, saying that he did not have one complaint. Mr. Milde said that he had one complaint but that it was for an area in the Garrisonville District. He, too, offered kudos to VDOT, saying that it was their best response thus far.

Ms. Bohmke offered kudos to VDOT and especially to Deputy J. J. Foreman. She said that she received several e-mails, and situations were taken care of by VDOT and Deputy Foreman. Ms. Bohmke said that her street was plowed a number of times, and a neighbor complained that the entire subdivision was not plowed. Mr. Nelson responded that usually the main road in/out of a subdivision was the first to be plowed but that streets and cul-de-sacs with cars parked on them presented a problem for the plow truck drivers, and many times those streets and cul-de-sacs were skipped. He said that he would speak off-line with Ms. Bohmke.

Ms. Sellers thanked Mr. Nelson, saying that VDOT did a great job in the Garrisonville District but that she did have some concerns. She said that she was educated in the difference between private roads maintained by HOAs and VDOT maintained roads.

Mrs. Maurer said that there were difficulties in the Rock Hill District but that lessons were learned. She met the previous day with VDOT and asked to meet again. She also asked for the phone numbers of the road monitors to keep them aware of road conditions as she would most likely know the roads in the Rock Hill District better and could communicate back and forth with the drivers.

Mr. Snellings said that the Hartwood District was the largest and most rural district in the County. He said that he had three complaints and clarified that VDOT did not plow sidewalks.

Mr. Thomas said that he had two complaints but when he had to drive to a meeting in Spotsylvania, the roads were cleared to the blacktop, and thanked VDOT. Mr. Nelson asked that the Board please call when there was a situation in the future. He then provided an update on paving and striping, and tree trimming schedules.

Ms. Sellers asked if a sign could be posted at the Onville Road/Garrisonville Road intersection when the back gate to Marine Corps Base Quantico was open to through traffic. Ms. Bohmke asked about the installation of a guardrail or chevron, past the Falmouth Bridge, by the sidewalk leading down toward Amy's Café. Mr. Nelson promised to look into both requests.

Presentations by the Public The following persons desired to speak:

Rob Holtzouer – Regarding snow removal in the Rock Hill District; not plowed until Tuesday while other roads were plowed 4 or 5 times; he had to use vacation time due to missed work because he could not get out of his neighborhood; Apple Grove and Vista Woods streets were not plowed until Wednesday; 4 plows were idle at the 7-11 at 2:00 p.m. and 4 other plows idled in the cul-de-sac; plowing was not managed properly

Dana Brown – resident of the Rock Hill District, St. George’s Estates/430 homes, plow stayed 15 hours scraping the streets but not until 1:00 p.m. on Tuesday; thanked Mrs. Maurer for her assistance; said that the Board of Supervisors and Mr. Romanello were not without influence.

Holly Hazard – Chairman of the School Board; sensational headlines not deserved; provided details of many good things going on and proud accomplishments in the School Division. Mr. Thomas congratulated Ms. Hazard on her chairmanship.

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke - Attended the SimVentions ribbon cutting; noted that it was 2,147 out of 5,000 fastest growing companies, and they worked with the Schools STEM and other programs; Attended Eagle Scout ceremony for Jacob Wright, said he was in her Sunday School class as a 5-year old; Jacob built 7 benches for use at the Civil War Park; Troop 516 began at Andrew Chapel United Methodist Church in 2005 with 5 members, it now had 23 Eagle Scouts; Attended the Soup Bowl benefit for Empower House, Ms. Sellers and Mr. Romanello also attended; Mentioned several heroic events during the blizzard including when a E-911 operator coached a father through the delivery of his child when the midwife could not get there because of the storm; gave a shout-out to Deputy J.J. Foreman, saying that he made things happen; Thanked people that reached out to her, saying that without the calls she could not help; Thanked Lt. Joe Pittman who shoveled out 7 driveways before leaving for work; Attended/served dinner at the Homeless Shelter.

Mr. Cavalier - Attended the Chamber of Commerce Gala; served dinner at the Homeless Shelter; Attended a meeting and election of officers of the Aquia Harbour Property Owners’ Association; Attended the Lions reverse raffle, Mr. Milde and Mrs. Maurer were also at the Lions event, their main fund-raiser each year.

Mrs. Maurer - Elected Chairman of the Board’s Community and Economic Development Committee (CEDC); 41,000 jobs now in Stafford County; Attended SimVentions ribbon cutting (bringing 300 new jobs to the County); the CEDC recommended bringing to the full Board ordinance changes related to signs, lighting, height requirements and possible changes to the State Code; thanked Ms. Donna Krauss for her work in setting up the Board’s serving dinner at the Thurman Brisben Homeless

Shelter, said it was an amazing facility; Served on the Legislative Committee with Ms. Sellers; asked everyone to contact their legislators regarding a proffer bill being brought before the General Assembly which, if enacted, would directly affect the County's ability to help development pay for itself and would severely limit and challenge the County in meeting the demands for growth.

Mr. Milde - Elected Chairman of the Board's Infrastructure Committee; the Exit 140 interchange project should be finished in 2020, and with \$150 million less than originally budgeted; Abberly proffers were discussed and would be brought up for a vote later in the meeting; discussed loans for County's Pump and Haul program; A transportation authority, like northern Virginia and the Hampton Roads area, would require a special sales tax to fund and there was no ability to do that without changes enacted by the General Assembly; FAMPO and the Chamber of Commerce were talking about it.

Ms. Sellers - Deferred comment.

Mr. Snellings - Attended the SimVentions ribbon cutting; thanked not only the employees that worked the blizzard but gave special thanks to the entire families of the workers; thanked Ms. Krauss for her great job coordinating dinner at the Shelter.

Mr. Thomas - The joint town hall meeting with the Falmouth and George Washington Districts was cancelled due to the storm, a rescheduled date will be announced as soon as possible; Attended the Chamber of Commerce Gala celebrating its 100<sup>th</sup> anniversary; thanked Ms. Krauss for her assistance with the Homeless Shelter shopping, meal preparation, and serving; Congratulated Mrs. Maurer and Mr. Milde on chairmanships of the CEDC and Infrastructure Committees respectively; Increase in social media usage during the blizzard noting that the County Government page had 192,000 hits/37,000 to one post alone; 652 new Facebook followers, thanked Shannon Howell and staff; thanked Team Stafford and family members.

Report of the County Attorney Mr. Shumate deferred his report.

Report of the County Administrator Mr. Romanello showed a video, produced by Erin Brooks with the Treasurer's Office, about the County's response to the blizzard. Then he read the following statement:

*“Stafford County declared a local state of emergency from 8:00 a.m. January 22, 2016 through 8:00 a.m. January 25, 2016 alongside the state of emergency declared by the Commonwealth of Virginia. According to our current emergency closing policy, essential employees who work during County closures receive additional compensation in the form of premium pay or compensatory time calculated at the rate of 1½ the employee’s hourly rate of pay. Because the bulk of this storm occurred over the weekend when the County offices are closed, employees who worked through the worst of the storm will not be eligible to receive any additional effort for that work. This includes approximately 240 hourly workers. I would like to propose that the Board consider a motion to extend the current County policy to cover January 23 and January 24, 2016 so that County employees will be recognized for their dedication and hard work to keeping our community safe. Going forward, we will review this policy to determine whether a more permanent change is warranted.”*

Mr. Romanello said that due to the snow emergency taking place over a weekend, and in accordance with the County’s compensation policy, several County staff were ineligible to receive compensatory time or pay for the hours worked.

Mr. Snellings motioned, seconded by Ms. Sellers, and approved by unanimous vote, to provide compensatory time or overtime pay for hours worked during the blizzard.

Additions/Deletions to the Regular Agenda Mr. Romanello noted that one item was added to the Agenda: Item 13. County Administration; Approve Appointments of Ms. Sue Henderson and Ms. Elizabeth Davis to the Armed Services Memorial Commission’s Working Group.

Mr. Snellings motioned, seconded by Mrs. Maurer, to adopt the Agenda with the addition noted above.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Legislative; Consent Agenda Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt the Consent Agenda, which consisted of Items 3 through 10.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Item 3. Legislative; Approve Minutes of the January 19, 2016 Board Meeting

Item 4. Finance and Budget; Approve Expenditure Listing

Resolution R16-54 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED JANUARY 18, 2016 THROUGH FEBRUARY 1, 2016

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016 that the above-mentioned EL be and hereby is approved.

Item 5. Public Works; Authorize the County Administrator to Execute a Contract for Construction Engineering and Inspection Services for the Garrisonville Road Widening Project

Resolution R16-49 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH ATCS, P.L.C., FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE GARRISONVILLE ROAD WIDENING PROJECT, IN THE GARRISONVILLE AND GRIFFIS-WIDEWATER DISTRICTS

WHEREAS, the Board identified the completion of road improvements on Garrisonville Road as a critical part of Stafford County's road improvement plan; and

WHEREAS, the Board desires to begin construction of the improvements on Garrisonville Road (SR-610) between Shenandoah Lane and Onville Road (Garrisonville Road Widening Project, or Project); and

WHEREAS, the Garrisonville Road Widening Project was included as part of the 2008 Transportation Bond Referendum; and

WHEREAS, ATCS, P.L.C. submitted a cost proposal of \$154,560 to perform the construction engineering and inspection services for the Project; and

WHEREAS, staff determined that ATCS, P.L.C. is best qualified to provide these services; and

WHEREAS, staff determined that this proposal is reasonable for the scope of work proposed;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016, that the County Administrator be and he hereby is authorized to execute a contract with ATCS, P.L.C. for construction engineering and inspection services for the Garrisonville Road Widening Project between Shenandoah Lane and Onville Road, in an amount not to exceed One Hundred Fifty-four Thousand Five Hundred Sixty Dollars (\$154,560) unless modified by a duly-authorized change order.

Item 6. County Administration; Ratify and Terminate the Declaration of Emergency Relative to the January Snow Event

Resolution R16-55 reads as follows:

A RESOLUTION TO RATIFY THE DECLARATION OF LOCAL EMERGENCY IN STAFFORD COUNTY

WHEREAS, a severe weather event occurred in Stafford County on January 22 and 23, 2016; and

WHEREAS, the County was faced with precipitation that created hazardous road conditions and other dangerous conditions of sufficient severity and magnitude to warrant coordinated local government actions to prevent or alleviate the damage, loss, hardship, or suffering caused by the weather event; and

WHEREAS, the Declaration of a Local Emergency was declared by the County Administrator, acting as the Director of Emergency Services in Stafford County, on January 22, 2016 at 8:00 a.m.; and

WHEREAS, this Declaration of a Local Emergency is subject to confirmation by the Board;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016, that a Declaration of a Local Emergency be and it hereby did commence on January 22, 2016 at 8:00 a.m. throughout Stafford County; and

BE IT FURTHER RESOLVED that during the existence of this emergency, the powers, functions, and duties of the County Administrator shall be those prescribed in Virginia Code § 44-146.21, as well as the ordinances, resolutions, and approved emergency plans of Stafford County, in order to mitigate the effects of said emergency.

Resolution R16-56 reads as follows:

A RESOLUTION TO TERMINATE THE DECLARATION OF A LOCAL EMERGENCY IN STAFFORD COUNTY DUE TO SEVERE WINTER WEATHER



WHEREAS, on January 22, 2016 at 8:00 a.m., the County Administrator declared a local emergency in Stafford County due to severe winter weather; and

WHEREAS, at this time it is the desire of the Board to terminate the Declaration of a Local Emergency so that the County may return to normal operational procedures; and

WHEREAS, the Board, in its judgment, determines that all emergency actions have been taken;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016, that the Declared Local Emergency be and it hereby is terminated as of 8:00 a.m. on January 25, 2016; and

BE IT FURTHER RESOLVED that the County will continue to provide mitigation, recovery efforts, and support to its citizens as the need arises.

Item 7. Public Information; Recognize the 15<sup>th</sup> Anniversary of United Faith Christian Ministries Church

Proclamation P16-02 reads as follows:

A PROCLAMATION RECOGNIZING THE 15<sup>TH</sup> ANNIVERSARY  
OF UNITED FAITH CHRISTIAN MINISTRY CHURCH

WHEREAS, in February 2016, United Faith Christian Ministry (UFCM), under the leadership of Bishop-Elect Leonard B. Lacey and First Lady, Dr. Renee Lacey, is celebrating its 15<sup>th</sup> anniversary; and

WHEREAS, UFCM is a unique ministry founded upon the principles of restoration, reconciliation, and the revitalization of humanity; and

WHEREAS, since 2002, members of UFCM have served County citizens and those in surrounding areas through yearly service projects including food donations to S.E.R.V.E.; and

WHEREAS, UFCM is also involved with the promotion of healthcare initiatives with the Mary Washington Hospital Foundation and provides free mammograms, as well as prostate cancer awareness, which is sponsored by the 100 Black Women Coalition, Prince William County Chapter; and

WHEREAS, for the past seven years, UFCM has hosted an annual County-wide Spiritual Surge, which is a free event open to the public, held at Stafford High School; and

WHEREAS, in addition, Pastor Lacey serves as a chaplain to the Stafford County Sheriff's Office and Drug Enforcement Administration;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this 2nd day of February, 2016, that it be and hereby does recognize United Faith Christian Ministry as it celebrates its 15th anniversary.

Item 8. Authorize the County Administrator to Advertise a Public Hearing to Vacate Easements as a Part of the Sewer Maintenance Project on Cornwallis Drive

Resolution R16-50 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO VACATE EASEMENTS AS A PART OF A SEWER MAINTENANCE PROJECT ON CORNWALLIS DRIVE

WHEREAS, the Department of Utilities is planning maintenance activities to replace and re-route a small section of gravity sewer off of Cornwallis Drive in Blythedale subdivision (Project); and

WHEREAS, as a part of acquiring additional easements on Tax Map Parcel No. 54V-6-145, the property owner has requested the vacation of 13,200 square feet of existing easements upon completion of the Project; and

WHEREAS, the Board is required to conduct a public hearing to solicit public input prior to vacating this easement;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2nd day of February, 2016, that it be and hereby does authorize the County Administrator to advertise a public hearing to receive public testimony and to consider the vacation of the County's interest in existing easements on Tax Map Parcel No. 54V-6-145

Item 9. Petition VDOT to Include Cool Well Court, within Berea Estates, Section 2, the Abandonment of Berea Woods Drive and Brookview Lane, within Berea Estates, Section 2, and the Abandonment of Portions of Rocky Run Road; Include Woodcutter Road, Phases 1a and 1b, Farmview Drive, Millrace Road, and Smelters Trace Road, within Colonial Forge, Sections 3 and 6a; Mine Road, Phase I, and Shield Road, within Embrey Mill, Sections 2 And 3; and Southgate Avenue, Cool Brook Lane, and Queensland Drive, within Southgate, Section 1a, into the Secondary System of State Highways

Resolution R16-36 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE COOL WELL COURT WITHIN BEREA ESTATES, SECTION 2, WITHIN THE HARTWOOD ELECTION DISTRICT, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Cool Well Court within Berea Estates, Section 2, located 0.09 mile east from the intersection with Royal Crescent Way in Berea Estates into the Secondary System of State Highways; and

WHEREAS, the Virginia Department of Transportation (VDOT) inspected Cool Well Court and found it satisfactory to be accepted into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February 2016, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following street within Berea Estates, Section 2, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Cool Well Court (SR-2291)	From: 0.09 mi. East of Royal Crescent Way (SR-2280) To: 0.19 mi. East of Royal Crescent Way (SR-2280)	0.10 mi. ROW 50'

An unrestricted right-of-way, as indicated above, for this street with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Berea Estates, Section 2, recorded among the Land Records of Stafford County, Virginia as Plat Map No. PM120000043 with Land Record No. 121117515 on April 20, 2012; and

BE IT FURTHER RESOLVED, that the Board hereby guarantees the performance of the street requested herein in the amount of \$4,000 to become a part of the state maintained Secondary System of State Highways, for a period of one year from the VDOT effective date and will reimburse all costs incurred by VDOT to repair faults in the streets and related drainage facilities associated with construction, workmanship or materials as determined exclusively by VDOT; and

BE IT FURTHER RESOLVED that Stafford County will fund the maintenance fee of \$300 and an administration cost recovery fee of \$700 to process the Cool Well Court acceptance package for the Secondary System of State Highways; and

BE IT STILL FURTHER RESOLVED that the County Administrator or his designee shall forward a copy of this resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Resolution R16-37 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE SECTIONS 1A AND 1B OF WOODCUTTERS ROAD, FARMVIEW DRIVE, MILLRACE ROAD, AND SMELTERS TRACE ROAD, ALL WITHIN COLONIAL FORGE, SECTIONS 3 AND 6A, IN THE HARTWOOD ELECTION DISTRICT INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Sections 1A and 1B of Woodcutters Road, Farmview Drive, Millrace Road, and Smelters Trace Road, all within Colonial Forge, Sections 3 and 6A, located off the westerly side of Courthouse Road (SR-630) approximately 2 miles north of I-95 into the Secondary System of State Highways; and

WHEREAS, VDOT inspected Sections 1A and 1B of Woodcutters Road, Farmview Drive, Millrace Road, and Smelters Trace Road, and found them satisfactory for acceptance into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February 2016, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets within Colonial Forge, Sections 3 and 6A, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Woodcutters Road (SR-2350)	From: Intersection of Courthouse Road (SR-630) To: Intersection of Millrace Road (SR-2351)	0.33 mi. ROW 92'
Millrace Road (SR-2351)	From: Intersection of Woodcutters Road (SR-2350) To: Intersection of Smelters Trace Road (SR-2352)	0.09 mi. ROW 63'
Millrace Road (SR-2351)	From: Intersection of Smelters Trace Road (SR-2352) To: Intersection of Farmview Drive (SR-2353)	0.23 mi. ROW 63'
Smelters Trace Road (SR-2352)	From: Intersection of Millrace Road (SR-2351) To: 0.13 mi. west of Millrace Road (SR-2351)	0.13 mi. ROW 51'
Farmview Drive (SR-2353)	From: Intersection of Millrace Road (SR-2351) To: 0.04 mi. west of Millrace Road (SR-2351)	0.04 mi. ROW 51'

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Colonial Forge, Woodcutters Road, Phase 1A, recorded among the Land Records of Stafford County, Virginia as Plat Map No. PM110000040; Colonial Forge, Woodcutters Road, Phase 1B, recorded among the Land Records of Stafford County, Virginia, as Plat Map No. PM110000034; Colonial Forge, Section 3, recorded among the Land Records of Stafford County, Virginia as Plat Map No.12000136; and Colonial Forge, Section 6A, recorded among the Land Records of Stafford County, Virginia, as Plat Map No. PM140000259; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall forward a copy of this resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Resolution R16-38 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE MINE ROAD, PHASE 1, AND SHEILDS ROAD, BOTH WITHIN EMBREY MILL, SECTIONS 1 AND 2, WITHIN THE GARRISONVILLE ELECTION DISTRICT, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Mine Road, Phase 1, and Shields Road both within Embrey Mill, Sections 1 and 2, located off the westerly side of Austin Ridge Drive (SR-1486) approximately 0.55 mile north of Courthouse Road (SR-630), into the Secondary System of State Highways; and

WHEREAS, VDOT inspected Mine Road, Phase 1, and Shields Road, and found them satisfactory for acceptance into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February 2016, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets within Embry Mill, Sections 1 and 2, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Mine Road (SR-684)	From: Intersection of Courthouse Road (SR-630) To: Intersection of Shields Road (SR-2380)	0.38 mi. ROW 125'
Mine Road (SR-684)	From: Intersection of Shields Road (SR-2380) To: Intersection of Alder Drive future (SR-2381)	0.30 mi. ROW 125'
Shields Road (SR-2380)	From: Intersection of Austin Ridge Drive (SR-1486) To: Intersection of Alder Drive future (SR-2381)	0.07 mi. ROW 81'
Shields Road (SR-2380)	From: Intersection of Alder Drive future (SR-2381) To: Intersection of Mine Road (SR-684)	0.25 mi. ROW 81'

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Mine Road, Phase 1, Embrey Mill, recorded among the Land Records of Stafford County, Virginia, as Plat Map No. PM080000114 with Land Record No. 080011653 on June 26, 2008; Embrey Mill, Section 1, recorded among the Land Records of Stafford County, Virginia, as Plat Map No. 080000116 with Land Record No. 080011937 on July 1, 2008; and Embrey Mill, Section 2, recorded among the Land Records of Stafford County, Virginia, at Plat Map No. 130000021 with Land Record No. 130002180 on January 25, 2013; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall forward a copy of this resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Resolution R16-39 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE SOUTHGATE AVENUE, COOL BROOK LANE, AND QUEENSLAND DRIVE, ALL WITHIN SOUTHGATE, SECTION 1A, IN THE FALMOUTH ELECTION DISTRICT, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to petition the Virginia Department of Transportation (VDOT) to include Southgate Avenue, Cool Brook Lane, and Queensland Drive, all within Southgate, Section 1A, located off the northerly side of Cambridge Street (US-1) approximately 1.1 mile north of Truslow Road (SR-652), into the Secondary System of State Highways; and

WHEREAS, VDOT inspected Southgate Avenue, Cool Brook Lane, and Queensland Drive, and found them satisfactory for acceptance into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February 2016, that the Virginia Department of Transportation (VDOT) be and it hereby is petitioned to include the following streets within Southgate, Section 1A, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Southgate Avenue (SR-2177)	From: Intersection of Cambridge Street (US-1) To: Intersection of Queensland Drive (SR-2178)	0.11 mi. ROW Var.
Queensland Drive (SR-2178)	From: Cul-de-sac on Queensland Drive (SR-2178) To: Intersection of Southgate Avenue (SR-2177)	0.05 mi. ROW 50'
Queensland Drive (SR-2178)	From: Intersection of Southgate Avenue (SR-2177) To: Intersection of Cool Brook Lane (SR-2179)	0.16 mi. ROW 55'
Cool Brook Lane (SR-2179)	From: Stub End on Cool Brook Lane (SR-2179) To: Intersection of Queensland Drive (SR-2178)	0.01 mi. ROW 50'
Cool Brook Lane (SR-2179)	From: Intersection of Queensland Drive (SR-2178) To: Intersection of future Clear Spring Lane	0.10 mi. ROW 50'
Cool Brook Lane (SR-2179)	From: Intersection of future Clear Spring Lane To: Cul-de-sac on Cool Brook Lane (SR-2179)	0.04 mi. ROW 50'

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, Southgate, Section 1A, recorded among the Land Records of Stafford County, Virginia, as Plat Map No. PM120000063 with Land Record No. 120009903 on May 18, 2012; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall forward a copy of this resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Item 10. County Administration; Approve the Nomination of Ms. Adela Bertoldi to Fill the Vacant Alternate Position on the Board of Zoning Appeals

Resolution R16-02(R) reads as follows:

A RESOLUTION TO RECOMMEND THE APPOINTMENT AND REAPPOINTMENT OF MEMBERS TO THE STAFFORD COUNTY BOARD OF ZONING APPEALS

WHEREAS, pursuant to Virginia Code § 15.2-2308, and County Code Sec. 28-341, members of the Board of Zoning Appeals (BZA) shall be appointed by the Circuit Court; and

WHEREAS, County Code Sec. 28-341 authorizes the BZA to consist of seven members; and

WHEREAS, Mr. Ray Davis resigned from his BZA seat for the Hartwood District effective December 31, 2015; and

WHEREAS, the Board desires to recommend the appointment of Ms. Heather Stefl to fill the vacancy for the Hartwood District seat, created by the resignation of Mr. Ray Davis; and

WHEREAS, Mr. Larry Ingalls, representing the George Washington District, whose term expired on December 31, 2015, did not desire to be reappointed to the BZA; and

WHEREAS, the Board desires to recommend the appointment of Mr. Steven Apicella to fill the vacancy for the George Washington District created by the expiration of Mr. Larry Ingalls' term; and

WHEREAS, Mr. Robert Grimes, representing the Griffis-Widewater District, whose term expired on December 31, 2015, desires to be reappointed to the BZA; and

WHEREAS, the Board desires to recommend the reappointment of Mr. Robert Grimes to the Griffis-Widewater District seat on the BZA; and

WHEREAS, the Board desires to recommend the appointment of Mr. Robert Gibbons, as an alternate, to fill the vacancy created by Ms. Stefl's appointment to the Hartwood District seat; and

WHEREAS, the Board desires to recommend the appointment of Ms. Adela Bertoldi, as an alternate, to fill the vacancy created by Mr. Apicella's appointment to the George Washington District seat;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016, that

<u>NAME</u>	<u>DISTRICT</u>	<u>EXPIRATION DATE</u>
Steven L. Apicella	George Washington	December 31, 2020
Robert Grimes	Griffis-Widewater	December 31, 2020
Heather Stefl	Hartwood	December 31, 2018
Robert Gibbons	Alternate Member	December 31, 2019
Adela Bertoldi	Alternate Member	December 31, 2018

be and they are hereby recommended for appointment and/or reappointment, for the terms stated above, to the Stafford County Board of Zoning Appeals; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall provide a copy of this resolution to the Circuit Court.

Parks, Recreation and Community Facilities; Presentation on Embrey Mill Signage; Proposal of Criteria for Selection of Athletes Featured at the Jeff Rouse Swim and Sport Center Display Case Mr. Thomas said that the item would be deferred to the Board's February 16<sup>th</sup> meeting, and that Mr. Snellings and Ms. Bohmke would serve on a sub-committee working with staff so as to not lose momentum and present a more complete package at the Board's next meeting.

Public Works; Authorize the Application of Abberly Proffer Funds to the Route 1/ Courthouse Road Intersection Improvement Project Mr. Romanello gave a brief overview of Abberly proffer funds including work being done at Brooke Point High School that would be finished in time for the next school year (capacity addition of 200 students and the library, which was a model for other schools). The proffered amount was \$6,499 per multi-family unit, 288 units, equaling \$1.87 million to be allocated to intersection improvements at Courthouse Road and Route 1. Additional funding for the project would likely come from HB2.

Mr. Milde motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-53.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)



Resolution R16-53 reads as follows:

A RESOLUTION AUTHORIZING THE APPLICATION OF ABBERLY TRANSPORTATION PROFFER FUNDS TO THE ROUTE 1 AND COURTHOUSE ROAD (SR-630) INTERSECTION IMPROVEMENT PROJECT, IN THE AQUIA AND HARTWOOD ELECTION DISTRICTS

WHEREAS, the Board approved Ordinance O15-21 on August 18, 2015, granting the Abberly at Stafford Courthouse (Property) reclassification request with a proffer statement dated July 7, 2015; and

WHEREAS, the proffer statement requires HHHunt Corporation (Applicant) to make a monetary contribution to the Board in the amount of \$6,499 per multi-family unit constructed on the Property to be used for transportation purposes; and

WHEREAS, the Board identified the completion of road improvements at the intersection of Route 1 and Courthouse Road (SR-630) (Project) as a critical part of the County's road improvement plan; and

WHEREAS, funds were appropriated toward design of the Project and the design of the Project is in progress, but funds to fully construct the Project have yet to be identified; and

WHEREAS, the Project would expand the capacity of the intersection of Route 1 and Courthouse Road and help offset the negative transportation impacts of the Abberly project; and

WHEREAS, applying the transportation proffer funds from the Abberly at Stafford Courthouse development to the Project improvements would benefit the residents of Abberly at Stafford Courthouse, as well as several nearby schools, and the public in general;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 2<sup>nd</sup> day of February, 2016, that the transportation proffer funds from Abberly at Stafford Courthouse be and they hereby are applied toward the Route 1 and Courthouse Road (SR-630) Intersection Improvement Project.

Item 13. (Add-on) County Administration; Approve the Appointments of Ms. Sue Henderson and Ms. Elizabeth Davis to the Armed Services Memorial Commission's Working Group

Mr. Snellings motioned, seconded by Ms. Bohmke, to approve the appointments.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Legislative; Closed Meeting. At 4:06 p.m., Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-03.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution CM16-03 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) consultation with legal counsel regarding probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the Board, and (2) consultation with legal counsel employed by a public body regarding a specific legal matter requiring the provision of legal advice by such counsel; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(7) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors, on this the 2nd day of February, 2016, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 5:07 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-03(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution CM15-03(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON February 2, 2016

WHEREAS, the Board has, on this the 2nd day of February, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 2nd day of February, 2016, that to the best of each member’s knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Adjournment At 5:08 p.m. the Chairman declared the meeting adjourned.

---

Anthony J. Romanello, ICMA-CM  
County Administrator

---

Robert “Bob” Thomas, Jr.  
Chairman