



# Stafford County Fire and Rescue Department Office of the Fire Marshal

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## Acceptance Testing/Inspection Checklist for: **Building Site Inspection (870)**

### Applicable Codes and Standards:

VCC – Virginia Construction Code (2018)  
VSFPC – Virginia Statewide Fire Prevention Code (2018)  
SCC – Stafford County Code

### Inspection Basics:

Yes	No	Item	Code Section
		Building address posted and visible from the street?	VCC 110.5
		Applicable construction permit posted?	VCC 110.5
		Approved plans on site?	VCC 109.5

If any of these are “No”, the inspection may be failed immediately

### Key Information:

Yes	No	Item	Code Section
		Is the permanent address posted and visible from the street (6” letter/numbers contrasting background, etc.)? Also, verify that approved street name signs have been provided.	VSFPC 505.1
		Is each suite address clearly illustrated and also posted on all rear doors in strip-malls or similar buildings?	SCC 12-23
		Are all fire lane pavement markings and signs provided in the locations shown on the approved site plan or detail?	SCC 12-22 VSFPC 503
		Have fire hydrants been provided per the approved plan and available for fire department operations?	VSFPC 507.5.1
		Are the exterior fire protection system components (FDCs, PIVs, etc.) clearly located per the site plan and clearly labeled with signs to identify the address(es) they serve?	VSFPC 912.4
		Are caps provide for FDC connections? Does the FDC sign comply with the Stafford County detail?	VSFPC 912.1
		Are any potential obstructions (bushes, landscaping items, walls, equipment, etc.) removed from within 4 feet of any fire hydrant or FDC? (Exception: Vehicle impact protection as required)	VSFPC 507.5.4 VSFPC 912.3
		Is there adequate spacing provided between the building and combustible storage/equipment or other hazardous facilities per the approved site plan? Has vehicle impact protection been provided where necessary?	VSFPC 315.4 & 312
		If a fire alarm system is provided for the building, is a Knox Box installed and approved (Provide labeled keys including: Building Master Key, Fire Alarm Key, Elevator Firefighter Operation Key, other door keys and emergency contact information for the box)	VSFPC 506.1
		Are all exit discharges and points of fire department access clear of any potential obstructions? Consider door or floor marking requirements to ensure any required clearance.	VSFPC 504.2
		Are all exterior sprinkler, fire alarm, or stairwell doors labeled for fire department access? (“Sprinkler Room”, “Stair 1”, “FACP Room”, “Electrical Room”, “Mechanical Room”, etc.)	VSFPC 509.1
		Are gas shutoff valves, electric meters, or other utility equipment clearly identifiable or labeled as to what/where they serve?	VSFPC 509.1.1