

1 **STAFFORD COUNTY ARCHITECTURAL REVIEW BOARD MINUTES**
2 **March 7, 2021**
3

4 The meeting of the Stafford County Architectural Review Board of Monday, March 7, 2020, was called
5 to order at 6:03 pm by Doris McAdams, Chairman, in the ABC Conference Room of the George L.
6 Gordon, Jr., Government Center.
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8 MEMBERS PRESENT: Doris McAdams, Kim Taylor-Wilson, Al Bain, and Linda Burdette
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10 MEMBERS ABSENT:

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12 STAFF PRESENT: Lindsey Marr
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14 GUESTS PRESENT:

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16 CALL TO ORDER
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18 Ms. McAdams called the meeting to order and asked Ms. Marr to call roll.
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20 ROLL CALL OF MEMBERS
21

22 Ms. Marr called roll and Ms. McAdams stated there was a quorum present.
23

24 INTRODUCTION OF NEW MEMBER
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- 26 ➤ Al Bain
27

28 Mr. Bain introduced himself to the Committee.
29

30 ORGANIZE ARB
31

32 *Election of Officers*
33

- 34 • Election of Chairperson
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36 Ms. Burdette nominated Ms. Taylor-Wilson as Chair.
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38 Ms. McAdams seconded the nomination.
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40 The nomination passed 4-0.
41

- 42 • Election of Vice Chairperson
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44 Mr. Bain nominated Ms. Burdette for Vice Chair.
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46 Ms. Taylor-Wilson seconded the nomination.
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48 The nomination passed 4-0.
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- 50 • Election of Secretary

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51 Mr. Bain nominated Ms. McAdams.

52
53 Ms. Taylor-Wilson seconded the nomination.

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55 The nomination passed 4-0.

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57 *ARB By-Laws and Rules of Procedure – Review*

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59 • Electronic Participation Policy

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61 The Board discussed the by-laws and implementing an electronic participation policy. They asked Ms.
62 Marr to provide them with examples of other electronic participation policies at the next meeting. The
63 Board discussed the meeting time and decided to keep it at 6pm.

64
65 The Board discussed the vacant positions of Architect and Historical Overlay District Resident.

66
67 *ARB 2022 Work Plan*

68
69 The Board discussed implementing a policy for solar panels in historic districts.

70
71 PUBLIC PRESENTATIONS

72
73 NEW BUSINESS

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75 Historic District Homeowners Notice

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77 The Board discussed when the annual historic district homeowners notice would be mailed out to the
78 property owners.

79
80 Ms. Marr stated she would get the updated 2022 list of property owners and send the letters out that
81 month.

82
83 UNFINISHED BUSINESS

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85 REPORTS BY ARB MEMBERS

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87 Ms. McAdams brought up the 219 Ingleside Dr property for discussion.

88
89 The Board stated they wanted to make sure that 215 Ingleside Dr would be included on the list of
90 historic district property owners because they had obtained a portion of 219 Ingleside Dr that was under
91 an historical overlay district.

92
93 Ms. Marr stated that she would make sure that it was.

94
95 APPROVAL OF MINUTES

96
97 December 6, 2021

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98
99 Ms. Burdette made a motion to approve the minutes from December 6, 2021.
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101 Ms. McAdams seconded the motion.
102
103 The motion passed 3-0 (Mr. Bain abstained).

104
105 ADJOURNMENT

106
107 With no further business to discuss Ms. McAdams adjourned the meeting at 7:00pm.

DRAFT