

STAFFORD COUNTY ELECTORAL BOARD
MINUTES OCTOBER 13, 2023

The Stafford County Electoral Board met on Friday October 13, 2023 in the General Registrar's Office, 1300 Courthouse Rd, Stafford, VA. Brandynicole Brooks, Chairwoman, called the meeting to order at 9AM.

Roll Call: Present were Brandynicole Brooks, Chairwoman, Adela Bertoldi, Vice Chairwoman, Gloria Chittum, Secretary, and Anna Hash, General Registrar.

Approval of Minutes of July 24, 2023 meeting: Adela made a motion to approve. Brandynicole seconded, and all voted in favor.

Public Comments: There was no one present.

OLD BUSINESS:

Optional Training: Training is going really well and there had been a good turn out. One thing that is being discussed is the purpose of all of the paper work and the envelopes.

Office Relocation: The new office is still in design stage. Tuesday, October 17th will be the public hearing to update the ordinance and submit for the certificate of no objection.

Staffing: Anna reported she needs two additional staff members. Adela made a motion that we request two additional fulltime employees. Brandynicole seconded, and all voted in favor. The Electoral Board sent a letter to County Administrator for this to be included in the FY25 the budget.

NEW BUSINESS:

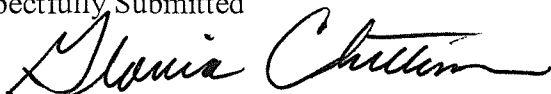
ADA compliance: The EB members went to all of their precincts to ensure they all met ADA standards. All precincts met the standards. The board voted to attest to the fact they are compliant. Gloria signed the attestation which was then submitted to the Department of Elections.

Mandatory Training will be October 23rd from 1 PM to 3 PM, October 25th from 10 AM to 12 PM, October 26th from 6 PM to 8 PM and Saturday October 28th 10 AM to 12 P. All of them will be in person and virtual except Thursday evening, which is virtual only.

2024 Elections: There will be three elections in 2024, the March President Primary, the June primary and November General Election. There may also be a special election if there is a resignation of a current office holder. The Presidential Primary is March 5, with early voting starting on January 19, 2024. We will do L &A for early voting machines on Wednesday Jan 17 in the office and Jan 20 at GRETA for election day machines. Early voting for the June 18 primary begins May 3. L&A for early voting machines will be May 1 in the office and May 4 at GRETA for election day machines. Early voting for the November 5, 2024 General Election begins on September 20. L&A of early voting machines will be in the office on September 18 and L&A for Election Day equipment will be held on September 21.

ELECTION OFFICIALS: At 9:47 Adela made a motion to go into closed session using code 2-2-3712 to discuss election officials, and at 10:08 we came out of closed session using code 2-2-3711, There being no further business at 10:10, Brandynicole made a motion to adjourn. Adela seconded and all voted in favor.

Respectfully Submitted

A handwritten signature in cursive script that reads "Gloria Chittum". The signature is fluid and elegant, with a long horizontal flourish extending to the right.

Gloria Chittum Secretary