

**STAFFORD COUNTY ARCHITECTURAL REVIEW BOARD MINUTES**  
**March 4, 2019**

The meeting of the Stafford County Architectural Review Board of Monday, March 4, 2019, was called to order at 6:05 p.m. by Doris McAdams, Vice Chair, in the Board of Supervisors Chambers of the George L. Gordon, Jr., Government Center.

MEMBERS PRESENT: Charles Dodgen, Fillmore McPherson, Doris McAdams, Mark Osborn

MEMBERS ABSENT: Irma Clifton

STAFF PRESENT: Lindsey Marr, Kathy Baker, Eva Campbell

**CALL TO ORDER**

Ms. McAdams called the meeting to order and asked Mr. Dodgen to call roll.

**ROLL CALL OF MEMBERS**

Mr. Dodgen called roll and Ms. McAdams stated that there was a quorum present.

**ORGANIZE ARB**

➤ Election of Officers

- Election of Chairperson

Ms. Baker opened the floor to nominations for Chairperson.

Mr. McPherson nominated Mr. Dodgen for Chairperson.

Mr. Osborn seconded the nomination.

The nomination passed 4-0.

- Election of Vice Chairperson

Mr. Dodgen opened the floor to nominations for Vice Chairperson.

Mr. Osborn nominated Ms. McAdams to serve another term as Vice Chairperson.

Mr. Dodgen seconded the motion.

The nomination passed 4-0.

- Election of Secretary

Mr. Dodgen opened the floor to nominations for Secretary.

Mr. Osborn nominated Ms. Clifton for Secretary.

*Architectural Review Board Minutes*  
*March 4, 2019*

Mr. McPherson seconded the nomination.

The nomination passed 4-0.

PUBLIC PRESENTATIONS

NEW BUSINESS

1. Annual Historic District Owner Letter

Ms. Baker described the Annual Historic District Owner Letter and stated that it was purely informational. She asked the ARB members if there was any other information they would like to add to the letter.

Mr. Dodgen asked if they had the correct address for the old Ebenezer Church. He stated he wanted to make sure they received the letter.

Ms. Baker stated the County receives mailing addresses from the Commissioner of the Revenue's office.

The ARB members agreed they did not have anything else to add to the letter.

2. Annual Historic Preservation Awards Nominations

Mr. Dodgen asked if there had been any nominations made for this award yet.

Ms. Baker replied there had not been, but she had just sent it out.

Mr. Dodgen suggested the ARB nominate the Union Church.

Ms. McAdams stated the McGregors would not accept the nomination.

Ms. Baker stated nominations were usually made for finished projects. She suggested the Barnes House as a potential nomination as it was almost completed. She stated Jay Holloway was the owner and that he would be residing in the house and opening it up to the public once a year.

Mr. Dodgen asked the ARB if they would like to vote to nominate Jay Holloway and the Barnes House for the Annual Historic Preservation Award

Mr. Osborn made a motion to nominate Jay Holloway and the Barnes House.

Ms. McAdams seconded the motion.

The motion passed 4-0.

Ms. Baker stated she would fill out and submit the nomination form for them.

UNFINISHED BUSINESS

3. Board of Supervisors' Strategic Plan – Staff Update

Ms. Baker stated the Board had amended their priorities for the first year of the Strategic Plan. Their one year priorities now consisted of the Downtown Stafford Plan and “Healthy Growth”, which involves incentivizing development in areas inside the Urban Services Area and preserving the County’s rural areas. She stated the plan for a museum was not considered a one-year priority on its own, even though it was still a part of the Downtown Stafford Plan. She stated she would let the ARB know as more information came in regarding the museum. The Museum Foundation continues to meet. She stated she would also send out information to the ARB members regarding the Foundation that was responsible for future museum’s fundraising and planning.

Ms. Baker stated there was nothing else on the agenda to discuss but she wanted to briefly introduce information regarding the Smith-Forbes House located south of Route 17. She stated the owners were looking to sell the property and are trying to figure out what would be permitted to do with it in the future. She stated the owners would be going before the Historical Commission at their next meeting and that she would keep the ARB posted on any future developments.

REPORTS BY ARB MEMBERS

Mr. McPherson stated he had been searching for potential new ARB members, since they were two members short of a full committee. He suggested other members do the same until they are able to fill the spots.

APPROVAL OF MINUTES

January 7, 2019

Mr. Osborn made a motion to approve the minutes.

Mr. McPherson seconded the motion.

The motion passed 3-0 (Ms. McAdams abstained from voting).

ADJOURNMENT

With no further business to discuss, Mr. Dodgen declared the meeting adjourned at 6:29 p.m.